



Office of the Cabinet of Ministers

Performance Report

2016

Republic Building, Sir Baron Jayathilaka Mawatha, Colombo – 01

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Office of the Cabinet of Ministers



“Being the most reliable Government agency assisting the Executive in directing the Administration of the Republic”

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OFFICE OF THE CABINET OF MINISTERS

PERFORMANCE REPORT - 2016

1. INTRODUCTION

1.1 Vision

Being the most reliable Government agency assisting the Executive in directing the Administration of the Republic.

1.2 Mission

Assisting efficiently in the decision making process of the Cabinet of Ministers in fulfilling the duties pertaining to the direction and control of the Government of the Republic, vested with the Cabinet of Ministers in terms of Article 42(1) of the Constitution.

1.3 Objectives

Providing optimum support to the Cabinet of Ministers and the Cabinet Sub-Committees in making the most appropriate decisions in the national interest, with a proper understanding of the policies and the legal implications in regard to the proposals submitted through Cabinet Memoranda and on other important matters brought to the notice of the Cabinet of Ministers.

1.4 Activities

- (i) Issuing instructions to the Ministries on the preparation of Cabinet Memoranda from time to time and providing the Secretaries to the Ministries and Senior Officials, with the necessary guidance and clarifications in that regard.
- (ii) Conducting in-depth studies relating to the legal and the policy aspects of Cabinet Memoranda received and making submissions to the Cabinet of Ministers and Cabinet Sub-Committees, to facilitate coherent and proper decision making on such Memoranda, taking into consideration all matters concerned in the discharge of functions vested with the Cabinet of Ministers in respect to policy formulation, direction and control of the Government of the Republic.
- (iii) Obtaining observations in respect of Cabinet Memorandum submitted, from the relevant Ministers.

- (iv) Preparation of the Agenda for the Meeting of the Cabinet of Ministers, after perusal of the Cabinet Memoranda.
- (v) Providing all support services necessary to conduct the Meetings of the Cabinet of Ministers and Cabinet Sub-Committees.
- (vi) Presenting the Cabinet Memoranda together with the relevant observations to the Cabinet of Ministers and the Cabinet Sub-Committees for consideration.
- (vii) Preparation of decisions of the Meetings of the Cabinet and the Cabinet Sub-Committees in all three languages (Sinhala/Tamil and English) (the English version is prepared first for easy preparation of the Sinhala and Tamil versions) and conveying the Minutes of the Meetings including such decisions to the Hon. Ministers, Secretaries to the relevant Ministries and other institutions or authorities concerned, providing the necessary information to facilitate action to be taken by the Ministry which originated the Cabinet Memorandum as well as by other institutions or authorities involved in the implementation of the proposals in the Memorandum.
- (viii) Follow up action regarding the implementation of specific Cabinet decisions which require special attention.
- (ix) Providing observations on averments and other information to the Attorney General for submission in Courts in respect of action instituted citing the Cabinet of Ministers as Respondents, against the decisions taken by the Cabinet of Ministers or in any other manner.
- (x) Attending to any other matters on the directives of His Excellency the President or the Cabinet of Ministers.

2. THE OFFICE OF THE CABINET OF MINISTERS AND ITS FUNCTIONS

The Office of the Cabinet of Ministers has been established to provide support services to the Cabinet of Ministers in the exercise of powers vested in the Cabinet of Ministers under the Constitution to direct and control the Government of the Republic.

The Secretary to the Cabinet of Ministers appointed by His Excellency the President in terms of Article 50(1) as amended by the Nineteenth Amendment to the Constitution, functions as the Head of the Office of the Cabinet of Ministers.

The responsibility of this office is to assist the Secretary to the Cabinet of Ministers in discharging the functions and performing the duties entrusted to him by His Excellency the President or the Cabinet of Ministers, under the direction of His Excellency the President.

Accordingly, the functions of the Office of the Cabinet of Ministers can be classified as follows:

2.1 Functions pertaining to the Meetings of the Cabinet of Ministers:

2.1.1 Cabinet Memoranda, Reports of the Cabinet Sub-Committees, Annual Performance Reports of Ministries and Departments as well as Annual Reports and Accounts of State Corporations and Statutory Boards sent to this Office by the respective Ministries to be submitted to the Cabinet of Ministers, are accepted by this Office, after perusal as to whether they have been submitted in accordance with the stipulated guidelines and with the instructions, issued for the purpose by the Office of the Cabinet of Ministers.

2.1.2 Each Cabinet Memorandum so received is assigned an identification number and is registered under that number. The registered Cabinet Memoranda are then referred to the relevant Hon. Ministers for their observations.

2.1.3 The Agenda for the weekly Meeting of the Cabinet of Ministers held on Tuesday is finalized by Wednesday and the Agenda along with the Draft Minutes of the Cabinet Meeting held in the previous week and the Bundle of Cabinet Memoranda to be taken up at the next Cabinet Meeting are delivered to the Hon. Ministers on Friday the latest.

- 2.1.4 After submission of the Memoranda to the Hon. Ministers, scheduled to be taken up at the next Meeting, a Supplementary Agenda, containing Memoranda which are considered urgent under exceptional circumstances, from among those forwarded to the Cabinet Office by the respective Ministries and to be taken up immediately by the Cabinet of Ministers, on the direction of His Excellency the President, is prepared and submitted to the Cabinet of Ministers prior to the commencement of the Cabinet Meeting.
- 2.1.5 Cabinet Memoranda on urgent matters and under special circumstances are tabled by the relevant Hon. Minister in charge of a subject, with the permission of His Excellency the President, during the Cabinet Meeting.
- 2.1.6 Conducting in-depth studies relating to the legal and policy implications of Cabinet Memoranda received and making submissions to the Cabinet of Ministers and Cabinet Sub-Committees to facilitate coherent and proper decision making on such Memoranda, are done by the Secretary to the Cabinet and assisting him in that regard, is one of the important functions of the Office of the Cabinet of Ministers.
- 2.1.7 After each Cabinet Meeting, a Report containing Cabinet Decisions of public importance is prepared at Cabinet Office on the same day itself and is immediately sent to the Hon. Ministers who function as the Cabinet Co-Spokesmen, to be released to the media. (However, some Cabinet decisions which should only be implemented after being confirmed at the next Cabinet Meeting and certain Cabinet decisions which may possibly be amended at that meeting are not included in this Report).
- 2.1.8 The draft Cabinet decisions pertaining to matters on which urgent action has to be taken are identified by the Cabinet Office and are sent expeditiously by Fax to the relevant Ministries.
- 2.1.9 The preparation of Minutes of the Meeting of the Cabinet of Ministers incorporating all decisions taken at the Cabinet Meeting commences immediately after the Minutes are finalized in all three languages (the English version is prepared first to prevent the Tamil translation being delayed).
- 2.1.10 Minutes of the Meeting are hand-delivered to the Hon. Ministers on the following Friday or before, together with the Agenda of the next Cabinet Meeting and the relevant Memoranda.

2.1.11 Decisions of the previous Cabinet Meeting, after confirmation by the Cabinet of Ministers at the following Meeting, are sent in all three languages to the relevant Ministries and other State Institutions responsible for the implementation of such decisions.

2.2 Functions pertaining to the Cabinet Sub-Committees:

The Cabinet Sub-Committees comprising of Hon. Ministers on relevant subject areas have been established by Cabinet decisions, to examine the proposals in Cabinet Memoranda or at times joint Memoranda submitted by the Hon. Ministers, for an in-depth study, in the first instance, with the assistance of Senior Public Officials co-opted for the purpose and to submit their recommendations to the Cabinet and co-ordination of activities of such Cabinet Sub-committees. Attending to the activities of the Cabinet Sub-Committee on Establishment Matters in particular, are functions entrusted to the Office of the Cabinet of Ministers.

2.3 Functions pertaining to Officials' Committees appointed by the Cabinet of Ministers to study and make recommendations on various subjects:

Coordination with the Officials' Committees appointed to conduct further studies and make recommendations on Cabinet Memoranda submitted to the Cabinet and submission of such reports on the due dates, to the Cabinet, for consideration, is a responsibility entrusted to the Cabinet Office.

2.4 Special Duties entrusted by His Excellency the President or the Cabinet of Ministers:

The Special duties are entrusted to the Secretary to the Cabinet of Ministers by His Excellency the President and the Cabinet of Ministers from time to time and assisting the Secretary to the Cabinet in the discharge of such functions and responsibilities expeditiously, is also a function assigned to the Cabinet Office.

2.5 Issuance of Guidelines relating to the preparation of Cabinet Memoranda and various Reports to be submitted to the Cabinet of Ministers:

Issuance of Guidelines and instructions, from time to time, relating to the preparation and submission of Cabinet Memoranda is one of the responsibilities of the Office of the Cabinet of Ministers.

2.6 Follow up action pertaining to the implementation of important Cabinet Decisions:

With the view to ensuring the timely implementation of decisions of exceptional importance taken by the Cabinet of Ministers based on the Memoranda submitted by Ministries, as stipulated in such decisions and to draw the attention of the Cabinet of Ministers on any issues that may arise in the implementation of such decisions, follow up action is taken by the Cabinet Office on the implementation of Cabinet decisions.

2.7 Close coordination with Ministries and other Public Institutions:

The Office of the Cabinet of Ministers maintains close coordination with the Presidential Secretariat, the Ministry of Finance and with all other Ministries and Public Institutions as well as with the Public Service Commission, the then National Salaries and Cadres Commission and the Attorney General's Department on matters pertaining to the functions of the Cabinet of Ministers.

3. FUNCTIONS ENTRUSTED TO EACH DIVISION OF THE CABINET OFFICE

For the smooth functioning of its activities, several divisions as indicated below have been established in the Cabinet office and specific duties are assigned to each division in order to accomplish its functions in a more effective and efficient manner.

3.1 Memoranda Unit:

The following functions are assigned to this Unit:

- (i) Registering of Cabinet Memoranda received from various Ministries under the relevant number allocated to each Ministry, after an initial perusal of such Memoranda.
- (ii) Referring of registered Cabinet Memoranda/Notes to the Cabinet to the Hon. Ministers to whom the proposals therein would be directly relevant, after a preliminary study and prior to being included in the Agenda.
- (iii) Preparation of the Agenda and Supplementary Agenda of the Meetings of the Cabinet of Ministers and the Cabinet Sub-Committees on the advice and guidance of the Secretary to the Cabinet of Ministers.
- (iv) Preparation of a set of files, each containing copies of Cabinet Memoranda listed in the Agenda for the next Cabinet Meeting, along with the report containing the draft Minutes of the previous Meetings and the Agenda in all three languages for easy perusal of the Hon. Ministers.
- (v) Delivery of the File of Documents prepared as above, containing the agenda and the relevant Cabinet Memoranda and the draft Minutes of the previous Meeting to H.E. the President, Hon. Prime Minister, and Hon. Ministers who are members of the Cabinet.
- (vi) Assisting the Secretary to the Cabinet for issuance of letters of appointment to Heads of Departments appointed by the Cabinet.
- (vii) Hand delivery of the confirmed Cabinet decisions to the Secretaries of the respective Ministries and other relevant authorities.

3.2 Minutes Preparation and Translation Unit

This Unit contributes towards the preparation of the Minutes of the Cabinet Meetings containing the decisions taken at such Meetings in all three languages within strict timelines, which is considered as the final accomplishment of the Cabinet Office. In this connection, the officers of this Unit discharge their duties under the direct and close supervision of the Secretary to the Cabinet and the Additional Secretaries of the Cabinet Office.

3.3 Computer Unit

This Unit performs the following functions:

- i. Computerization of the Minutes of the Meetings of the Cabinet of Ministers and the Sub-Committees and other Reports and Documents submitted to the Cabinet of Ministers and the Sub-Committees, in all three languages.
- ii. Cabinet decisions and other relevant information which are of public interest are uploaded to the official website of the Cabinet Office by this Unit.
- iii. Maintaining summaries of previous Cabinet decisions and data files as soft copies for internal use.

3.4 Establishments and Logistics Unit:

The Establishments and Logistics Unit functions as the unit which provides all ancillary services and facilities for the efficient and systematic functioning of the Cabinet Office.

This Unit is entrusted with the following functions:

- i. duties relating to the daily mail;
- ii. maintenance and operational functions of the office;
- iii. delivery of mails to Ministries, Departments and other Institutions;
- iv. all establishment and administrative matters relating to personal files of the officers;
- v. procurement relating to the supply of goods and services required for the office;
- vi. provision of transport facilities, messenger and welfare services;
- vii. assignment of officers for training purposes;

3.5 Accounts Unit

This Unit is assigned with the following functions:

- i. operation and reporting of all the accounts activities of the office;
- ii. maintenance of Bank Accounts and obtaining the necessary imprest for the office;
- iii. submission of Reports called for by the General Treasury;
- iv. payment of salaries and allowances to the staff and matters incidental thereto;
- v. assisting the Secretary in the preparation of Budget estimates;
- vi. matters related to procurement of Consumer goods and Capital Assets;
- vii. submission of preliminary information pertaining to audit queries, to the Secretary to the Cabinet.

4. PERFORMANCE OF THE OFFICE OF THE CABINET OF MINISTERS DURING THE YEAR 2016

4.1 Functions relating to the Meetings of the Cabinet of Ministers:

4.1.1 Fifty (50) Cabinet Meetings including 02 special Cabinet meetings were held during the year 2016. Two thousand seven hundred and eighty (2,780) Cabinet Memoranda were submitted by various Ministries during the year 2016 seeking Cabinet decisions. The number of Cabinet Memoranda submitted during the year 2016 by each Ministry is given in Annex I. The list of names of the Ministers who functioned as members of the Cabinet in the year 2016 is given in Annex II.

4.1.2 Action was taken to get observations on these Memoranda from the relevant Ministries and in order to furnish the necessary information to the Cabinet of Ministers, the Secretary to the Cabinet and his senior officials made in-depth studies regarding the legal implications and the policy background pertaining to the proposals in the relevant Cabinet Memoranda.

4.1.3 The Reports containing the decisions made in regard to the Cabinet Memoranda taken up for discussion at the Cabinet meeting prepared in Sinhala, Tamil and English were sent to Hon. Ministers and to the Secretaries of Ministries who were responsible for the implementation of such decisions and other relevant Institutions.

Table - 1: A summary of a classification prepared in keeping with the purpose for which each Cabinet Memorandum had been submitted in the year 2016.

Category	No. of Papers
Policy Matters	1,693
Matters pertaining to preparation of legislation	102
Establishment Matters to be attended by the Cabinet of Ministers as per the provisions of the Constitution.	518
Procurement Matters	217
Annual Reports	250
Total	2,780

4.2 Matters related to the Cabinet Committees/Sub-Committees:

The following Cabinet Committees/Sub-Committees were appointed by the Cabinet to make appropriate recommendations regarding specific areas or matters, to facilitate the decision making process of the Cabinet.

- (a) Cabinet Committee on Economic Management
- (b) Cabinet Sub-Committee on Establishment Matters
- (c) Cabinet Sub-Committee on Legislation
- (e) Cabinet Sub-Committee on Cost of Living

(a) Cabinet Committee on Economic Management

The Cabinet, at its Cabinet Meeting held on 2015-09-22, appointed the Cabinet Committee on Economic Management (CCEM) in place of the Cabinet Sub-Committee on Economic Affairs and it was entrusted with the following functions.

- (i) examining the matters pertaining to economic affairs, financial policies and public finance in the Cabinet Memoranda and submission of recommendations to the Cabinet of Ministers ;
- (ii) providing guidance in the preparation of the National Investment Programme and the Public Investment Programme and facilitation of investment by the Private Sector;
- (iii) making recommendations regarding proposals with economic and financial implications;
- (iv) monitoring the implementation of various statutes directly affecting the country's investment / economic development.

Accordingly, the following Ministers were appointed to the above Cabinet Committee to make appropriate recommendations relevant to the matters concerning Economic Management.

* Hon. Ranil Wickremasinghe,
Prime Minister and
Minister of National Policies and Economic Affairs - (Chairman);

* Hon. Nimal Siripala De Silva,
Minister of Transport and Civil Aviation;

- * Hon. Rauff Hakeem,
Minister of City Planning and Water Supply;
- * Hon. Anura Priyadharshana Yapa,
Minister of Disaster Management;
- * Hon. Ravi Karunanayake,
Minister of Finance;
- * Hon. Patali Champika Ranawaka,
Minister of Megapolis and Western Development;
- * Hon. Kabir Hashim,
Minister of Public Enterprise Development;
- * Hon. Arjuna Ranatunga,
Minister of Ports and Shipping;
- * Hon. Sagala Ratnayaka,
Minister of Law & Order and Southern Development; and
- * Hon. Malik Samarawickrama,
Minister of Development Strategies and International Trade.

It was also decided that the Secretary to the Prime Minister should function as the Secretary/Convenor of this Cabinet Committee and that the Committee could co-opt the services of any official/expert in the relevant field, deemed necessary for its deliberations.

(b) Cabinet Sub-Committee on Establishment Matters

In terms of the Constitution, the Cabinet of Ministers is vested with the following powers:

- * dealing with all policy matters relating to appointment, promotion, transfer, disciplinary control and dismissal of public officers [paragraph (1) of Article 55 of the Constitution];
- * the appointment, promotion, transfer, disciplinary control and dismissal of Heads of Departments [paragraph (2) of Article 55 of the Constitution];

The function of the Cabinet Sub-Committee on Establishment Matters, is to make in-depth studies on Cabinet Memoranda submitted by the Ministries and make recommendations to facilitate the Cabinet of Ministers to arrive at the most appropriate decisions on Establishment Matters.

In addition, it was also entrusted with the function of examining the Annual Administration / Performance Reports of Ministries, Departments, Public Enterprises and Statutory Boards to be tabled in Parliament and making relevant recommendations.

The Cabinet Sub-Committee on Establishment Matters comprised of the following Ministers.

- * Hon. (Dr.) Wijayadasa Rajapaksa
Minister of Buddha Sasana and Minister of Justice -
(Chairperson);
- * Hon. Anura Priyadharshana Yapa,
Minister of Disaster Management;
- * Hon. Susil Premajyantha,
Minister of Science, Technology and Research;
(from 22nd November 2016)
- * Hon. (Dr.) Rajitha Senaratne,
Minister of Health, Nutrition and Indigenous Medicine;
- * Hon. Ravi Karunanayake
Minister of Finance;
- * Hon. Vajira Abeywardena,
Minister of Home Affairs;
(from 22nd November 2016)
- * Hon. Ranjith Madduma Bandara
Minister of Public Administration and Management;
- * Hon. (Mrs.) Thalatha Athukorala
Minister of Foreign Employment;
- * Hon. Akila Viraj Kariyawasam,
Minister of Education.

Immediately after the receipt of the Memoranda to the Cabinet Office regarding the appointment of Heads of Department, Reports were called from the Appointing Authority and the Administrative Authority of the service to which the officers belong as to whether disciplinary action has either been taken or contemplated against them, which was considered as a criterion in the appointment of a Head of Department.

793 Cabinet Memoranda pertaining to the purview of the Cabinet Sub-Committee had been submitted by various Ministries during the year 2016 and 19 Meetings of the Cabinet Sub-Committee on Establishment Matters were held to deliberate on those Memoranda. Action had been taken to submit the recommendations of the Cabinet Sub-Committee to the Cabinet.

A Committee comprising of the following officials had rendered their assistance for this purpose to the Cabinet Sub-Committee and 19 Meetings of the Officials' Committee were held at the Cabinet Office during the relevant year;

- i. Secretary to the Cabinet of Ministers;
- ii. Secretary/Additional Secretary, Ministry of Public Administration and Management;
- iii. Deputy Secretary to the Treasury;
- iv. Director General of Establishments;
- v. Director General of Combined Services;
- vi. Director General of Management Services;
- vii. Officials of relevant Ministries on invitation (as found necessary); and
- viii. Additional Secretary of the Cabinet Office and other relevant officers.

Where necessary, action has also been taken to obtain the recommendations of the National Salaries and Cadres Commission. The Cabinet having considered the recommendations submitted by the Cabinet Sub-Committee, has given its decisions with regard to the aforesaid 793 Cabinet Memoranda and the Cabinet Office has conveyed these decisions to the relevant Secretaries to the Ministries and other Institutions for implementation. The Cabinet of Ministers, during the year 2016 had made decisions with regard to the appointment of 48 Heads of Departments and the letters of appointment were issued to such Heads of Department by the Secretary to the Cabinet.

(c) The Cabinet Sub-Committee on Legislation

The Cabinet Sub-Committee on Legislation comprised of the following Ministers was entrusted the task of conducting an in-depth study on Memoranda containing draft Bills for enacting new legislation or to amend an existing legislation or a draft Bill to be presented in Parliament for approval, and submit its recommendations to the Cabinet of Ministers.

- * Hon. (Dr.) Wijayadasa Rajapaksa
Minister of Justice - (Chairman);
- * Hon. Mangala Samaraweera,
Minister of Foreign Affairs;
- * Hon. Anura Priyadharshana Yapa,
Minister of Disaster Management;
- * Hon. Susil Premajyantha,
Minister of Science, Technology and Research;
- * Hon. Thilak Marapana,
Minister of Law & Order and Prison Reforms;
(Until 09th November of 2015) and
- * Hon. Navin Dissanayake,
Minister of Plantation Industries.

An Officials' Committee to assist the said Sub-Committee, consisting of the Secretary, Ministry of Justice and representatives of the relevant Ministries was also appointed by the Cabinet.

(d) Cabinet Sub-Committee on Cost of Living

The above Sub-Committee comprising of the following Ministers was appointed by the Cabinet at its meeting held on 2015-09-22 to make recommendations to the Cabinet on matters relevant to Cost of Living.

- * Hon. Malik Samarawickrama,
Minister of Development Strategies and International Trade -
(Chairman);
- * Hon. W.D.J. Seneviratne,
Minister of Labour and Trade Union Relations;
- * Hon. Ravi Karunanayake,
Minister of Finance;
- * Hon. P. Harison,
Minister of Rural Economy; and
- * Hon. Akila Viraj Kariyawasam,
Minister of Education.

It was also decided that the Secretary, Ministry of Industry and Commerce should function as the Secretary/Convener of this Sub-Committee.

4.3 Duties pertaining to the Officials' Committees appointed by the Cabinet to examine and submit recommendations on miscellaneous subjects:

In the year 2016, the Cabinet appointed 18 Ministerial Committees and 35 Officials' Committees, to examine and submit recommendations on various matters raised at the Cabinet Meetings. 8 Reports prepared by such Officials' Committees containing their recommendations, were submitted to the Cabinet within the year and the relevant Cabinet decisions conveyed to the respective Ministries and Institutions for implementation.

4.4 Submission of required information and Cabinet decisions to the Attorney General's Department in respect to Court Cases pending before Superior Courts:

Observations of the Secretary to the Cabinet were requested by the Attorney General's Department on the averments contained in the Affidavits/Petitions in several Supreme Court (FR) and Court of Appeal (Writ) cases, where the Cabinet of Ministers were cited as respondents. Accordingly, the Secretary to the Cabinet sent his observations expeditiously along with copies of pertinent Cabinet decisions. In this connection the Office had direct communication with the relevant Ministries and in consultation with such Ministries provided comprehensive information required by the Attorney General. The Cabinet Office has dealt with the Attorney General's Department regarding 23 Court Cases in 2016.

4.5 The functions of special significance carried out in the year 2016:

4.5.1 The Secretary to the Cabinet functioned as a member of the Officials' Committee to assist the Cabinet Committee on Economic Management.

4.5.2 A Senior Assistant Secretary and an Assistant Secretary of the Office of the Cabinet of Ministers represented Sri Lanka at the 4th Meeting of the SAARC Cabinet Secretaries held on 9-10 June 2016 in Kathmandu in Nepal.

4.5.3 At the request of the Commission to Investigate Bribery or Corruption and Financial Crimes Investigation Division (FCID); the original Cabinet decisions, Cabinet Memoranda and Reports were sent expeditiously to the said Commission and Investigation Division.

4.5.4 The Secretary to the Cabinet functioned as a Member of various Committees and as the Chairman of the Officials' Committee assisting the Cabinet Sub-Committee on Establishment Matters.

5. THE UNIQUENESS OF THE FUNCTIONS OF THE OFFICE OF THE CABINET OF MINISTERS

The Office of the Cabinet of Ministers, in the execution of the functions entrusted to it, has to act on most occasions deviating from the normal practices of other public institutions due to the uniqueness of its functions. The time period between two (02) Cabinet Meetings is merely limited to a week and therefore the staff of the Cabinet Office is required to fulfill a host of duties on a routine which cannot be postponed, such as:

- preparation of the Minutes of the weekly Cabinet Meeting on Tuesdays in all three languages by the forenoon of Thursday of the same week;
- studying the contents of the Cabinet Memoranda intended to be included in the Agenda for the next Meeting;
- collecting additional data thereon and particulars of previous Cabinet decisions, if any, made in that regard;
- studying the policy and legal implications that could arise in the implementation of proposals in certain Memoranda (by the Secretary to the Cabinet and Senior Officials); and
- obtaining observations from Hon. Ministers in-charge of the Ministries concerned on the contents of such Memoranda.

It is the responsibility of the staff of the Cabinet Office to maintain strict confidentiality in the duties they perform. Moreover, the staff was compelled to work until late hours of the day, outside normal working hours applicable to the other Public Institutions, and also during week-ends and on public holidays.

In these circumstances, when recruiting staff to the Office of the Cabinet of Ministers, a skilled group of officers has been specially selected to meet the needs of this office, and the particulars of the officers engaged in service at the Cabinet Office during the year 2016 are given in paragraph 6.

Particularly, in the area of translations where there is an acute shortage of experienced translators in the Public Service, the services of two retired officers had to be obtained for a further period of time, in 2016 as well.

6. HUMAN RESOURCES MANAGEMENT

Human Resource Development and Management holds a special place of priority in the duty list of the Cabinet of Ministers.

6.1 Cadre Particulars as at 2016-12-31

Table - 2 Categorizing of employees as at 2016-12-31

Category of Service	Approved Cadre	Existing Cadre			Vacancies in the Cadre	Excess
		On Permanent basis	On Contract basis	Total		
Senior Level	18	12	01	13	05	-
Tertiary Level	10	06	03	09	01	-
Secondary Level	32	26	01	27	05	-
Primary Level	32	25	00	25	07	-
Total	92	69	05	74	18	-

6.2 The Staff available as at 2016-12-31

Table - 3 Staff Particulars as at 2016-12-31

	Designation	Approved Cadre	Existing Cadre	Vacancies
01.	Secretary to the Cabinet	01	01	-
02.	Additional Secretary	03	01	02
03.	Legal Advisor *	01	01	-
04.	Senior Assistant Secretary	04	02	02
05.	Internal Auditor	01	-	01
06.	Assistant Secretary (SLAS)	05	05	-
07.	Accountant	01	01	-
08.	Assistant Secretary (Non SLAS)	01	01	-
09.	Assistant Director –IT	01	01	-
10.	Language Consultant *	01	01	-
11.	Administrative Officer	01	-	01
12.	Coordinating Secretary	01	01	-
13.	Language Coordinator *	01	01	-

14.	Translator	05	04	01
15.	Information and Communication Technology Officer **	-	01	(01)
16.	Progress Assistant	01	01	-
17.	Development Officer	02	-	02
18.	Librarian	01	-	01
19.	Public Management Assistant ***	27	26	01
20.	Information and Communication Technology Assistant	02	01	01
21.	Driver	13	11	02
22.	Office Employees' Service	18	14	04
23.	Receptionist	01	-	01
	Total	90	71	19

Note: * On contract basis

** Approved by Director General of Management Services on 2017-02-02

*** 01 out of the actual cadre has been employed on contract basis.

6.3 Newly joined officers to the Cabinet Office during the year 2016

During the year 2016, 10 new officers joined the Cabinet Office, thereby strengthening the staff of the Cabinet Office.

6.4 Retirements

During the year 2016, 05 officers serving in the office, retired from the Public Service.

6.5 Transfers

During the year 2016, 03 officers went on transfer to other Public Institutions.

6.6 Training and Development

Training and Development not only develops the knowledge, attitudes and skills of an officer/employee but also prepares such officer to take future challenges.

During the year 2016, the Cabinet Office, having taken into consideration the requests of its employees, was able to provide them with several training opportunities including 01 foreign training opportunity despite its tight working schedule. Further, two (02) officers were provided with funds to follow courses in higher studies relevant to their work areas.

7. FINANCIAL REVIEW

7.1 Estimates:

The total allocation and the recurrent and capital expenditure of the Office of the Cabinet of Ministers for the year 2016 are as follows:

Table - 4 Summary of Expenditure 2016

Nature of Expenditure Rs.	Total Allocation Rs.	Actual Expenditure Rs.	Progress %	Balance Rs.
Recurrent	68,350,000/-	68,256,170/-	99.86%	93,830/-
Capital	* 14,850,000/-	2,234,818/-	15.04%	12,615,182/-
Total	83,200,000/-	70,490,988/-	84.72%	12,836,898/-

Since the Cabinet of Ministers meets weekly, if any technical delay occurs, the entire process would be at stake and therefore, measures were taken to get the minimum estimated amount of the required provisions allocated, through the Budget Estimates. However, since the government funds have been utilized only for essential purposes, without spending such funds in an unnecessary manner, some balance of provisions is shown during the year 2016.

Utilizing the provision included in the expenditure items of acquisition of capital assets, 01 Heavy Duty Photocopier Machine, 02 steel cupboards, 02 fixed telephones for the internal communication system and 01 fixed new telephone, were purchased during the year 2016.

* The provision of Rs.04 million allocated for the Document Management Project is included.

7.2 Loan Advances to Officers:

A sum of Rs.2,499,389.00 has been granted as loan facilities under Advance 'B' Account to the officers in the Office during the year 2016, as follows:

Table 5 – Loan facilities granted under Advance 'B' Account

Loan Category	Number of Officers	Loan Amount Rs.
Distress	16	1,777,389.00
Festival Advance	59	590,000.00
Special Advance	33	132,000.00
Total Loan Amount granted	108	2,499,389.00

7.3 Presentation of Annual Accounts:

The Annual Appropriation Account (**Annex III**) and Advances to Public Officers "B" Account (**Annex IV**) required to be presented by the Office of the Cabinet of Ministers for the year 2016, have been forwarded to the Auditor General.

7.4 Annual Board of Survey:

The Annual Board of Survey pertaining to the year 2016 is being conducted and the relevant Report is expected to be submitted to the Auditor General on completion of the Survey.

7.5 Audit Queries:

Three (03) audit queries pertaining to the year 2016 were received and action has been taken to submit clarifications of same to the Auditor General. Detailed clarifications on some of the matters pointed out by the Auditor General relating to the audit queries have been submitted to the Auditor General and most of the said queries were not based on any disputed payments, but on keeping records without conforming to certain circulars and not having records which were substantially in keeping with regulations. The clarifications forwarded to the Auditor General indicate that action has already been taken to rectify such shortcomings. The report of the Auditor General pertaining to Appropriation Account is annexed. (**Annex V**)

Annex I

Cabinet Memoranda submitted to the Cabinet Office by H.E. the President, Hon. Prime Minister and the Ministries from 2016-01-01 to 2016-12-31

	MINISTRY	Number of Memoranda received
1.	H.E. the President	60
2.	Hon. Prime Minister	153
3.	Ministry of Defence	128
4.	Ministry of Mahaweli Development and Environment	92
5.	Ministry of National Integration and Reconciliation	02
6.	Ministry of National Policies and Economic Affairs	87
7.	Ministry of Tourism Development and Christian Religious Affairs	28
8.	Ministry of Sustainable Development and Wildlife	48
9.	Ministry of Transport and Civil Aviation	130
10.	Ministry of Foreign Affairs	45
11.	Ministry of Social Empowerment and Welfare	49
12.	Ministry of Labour and Trade Union Relations	27
13.	Ministry of Higher Education and Highways	83
14.	Ministry of City Planning and Water Supply	57
15.	Ministry of Disaster Management	26
16.	Ministry of Science, Technology and Research	63
17.	Ministry of Law and Order and Prison Reforms (until 2015-11-09)	-
18.	Ministry of Health, Nutrition and Indigenous Medicine	124
19.	Ministry of Finance	199
20.	Ministry of Skills Development and Vocational Training	34
21.	Ministry of Home Affairs	27
22.	Ministry of Internal Affairs, Wayamba Development and Cultural Affairs	24
23.	Ministry of Industry and Commerce	82
24.	Ministry of Megapolis and Western Development	127
25.	Ministry of Fisheries and Aquatic Resources Development	63
26.	Ministry of Plantation Industries	70
27.	Ministry of Power and Renewable Energy	63
28.	Ministry of Agriculture	61
29.	Ministry of Irrigation and Water Resources Management	33
30.	Ministry of Buddhasasana	20
31.	Ministry of Justice	60
32.	Ministry of Rural Economy	52
33.	Ministry of Public Enterprise Development	40
34.	Ministry of Public Administration and Management	35

35.	Ministry of Parliamentary Reforms and Mass Media	26
36.	Ministry of Housing and Construction	55
37.	Ministry of Ports and Shipping	58
38.	Ministry of Lands	30
39.	Ministry of Hill Country New Villages, Infrastructure & Community Development	10
40.	Ministry of Women and Child Affairs	13
41.	Ministry of Foreign Employment	15
42.	Ministry of Education	54
43.	Ministry of Posts, Postal Services and Muslim Religious Affairs	16
44.	Ministry of Provincial Councils and Local Government	35
45.	Ministry of Prison Reforms, Rehabilitation, Resettlement and Hindu Religious Affairs	37
46.	Ministry of Petroleum Resources Development	37
47.	Ministry of Sports	28
48.	Ministry of Law & Order and Southern Development	49
49.	Ministry of Telecommunication and Digital Infrastructure	16
50.	Ministry of National Co-existence, Dialogue and Official Languages	15
51.	Ministry of Primary Industries	07
52.	Ministry of Development Strategies and International Trade	37
53.	Ministry of Special Assignments	07
54.	Ministry of Regional Development	07
55.	Secretary to the Cabinet	36
	Total	2,780

Members of the Cabinet
(from 2016-01-01 to 2016-12-31)

	Name	Office
1.	His Excellency Maithripala Sirisena	The President Minister of Defence Minister of Mahaweli Development and Environment Minister of National Integration and Reconciliation
2.	Hon. Ranil Wickremasinghe	Prime Minister Minister of National Policies and Economic Affairs
3.	Hon. John Amarathunga	Minister of Tourism Development and Christian Religious Affairs Minister of Lands (from 2016-03-02)
4.	Hon. Gamini Jayawickrema Perera	Minister of Sustainable Development and Wildlife
5.	Hon. Nimal Siripala de Silva	Minister of Transport and Civil Aviation
6.	Hon. Mangala Samaraweera	Minister of Foreign Affairs
7.	Hon. S.B. Dissanayake	Minister of Social Empowerment and Welfare
8.	Hon. W.D.J. Seneviratne	Minister of Labour and Trade Union Relations
9.	Hon. Lakshman Kiriella	Minister of Higher Education and Highways
10.	Hon. (Dr.) Sarath Amunugama	Minister of Special Assignments
11.	Hon. Rauff Hakeem	Minister of City Planning and Water Supply
12.	Hon. Anura Priyadharshana Yapa	Minister of Disaster Management
13.	Hon. Susil Premajayantha	Minister of Science, Technology and Research
14.	Hon. (Dr.) Rajitha Senaratne	Minister of Health, Nutrition and Indigenous Medicine
15.	Hon. Ravi Karunanayake	Minister of Finance
16.	Hon. Mahinda Samarasinghe	Minister of Skills Development and Vocational Training

17.	Hon. Vajira Abeywardena	Minister of Home Affairs
18.	Hon. S.B. Navinne	Minister of Internal Affairs, Wayamba Development and Cultural Affairs
19.	Hon. Rishad Bathiudeen	Minister of Industry and Commerce
20.	Hon. Patali Champika Ranawaka	Minister of Megapolis and Western Development
21.	Hon. Mahinda Amaraweera	Minister of Fisheries and Aquatic Resources Development
22.	Hon. Navin Dissanayake	Minister of Plantation Industries
23.	Hon. Ranjith Siyambalapitiya	Minister of Power and Renewable Energy
24.	Hon. Duminda Dissanayake	Minister of Agriculture
25.	Hon. Vijith Vijayamuni Zoysa	Minister of Irrigation and Water Resources Management
26.	Hon. (Dr.) Wijayadasa Rajapaksa	Minister of Buddhasasana and Minister of Justice
27.	Hon. P. Harison	Minister of Rural Economy
28.	Hon. Kabir Hashim	Minister of Public Enterprise Development
29.	Hon. Ranjith Madduma Bandara	Minister of Public Administration and Management
30.	Hon. Gayantha Karunathilaka	Minister of Parliamentary Reforms and Mass Media
31.	Hon. Sajith Premadasa	Minister of Housing and Construction
32.	Hon. Arjuna Ranatunga	Minister of Ports and Shipping
33.	Hon. U. Palani Digambaram	Minister of Hill Country New Villages, Infrastructure and Community Development
34.	Hon. (Mrs.) Chandrani Bandara	Minister of Women and Child Affairs
35.	Hon. (Mrs.) Thalatha Atukorala	Minister of Foreign Employment
36.	Hon. Akila Viraj Kariyawasam	Minister of Education
37.	Hon. M.H.A. Haleem	Minister of Posts, Postal Services and Muslim Religious Affairs

38.	Hon. Faiszer Musthapha	Minister of Provincial Councils and Local Government
39.	Hon. D.M. Swaminathan	Minister of Prison Reforms, Rehabilitation, Resettlement and Hindu Religious Affairs
40.	Hon. Chandima Weerakkody	Minister of Petroleum Resources Development
41.	Hon. Dayasiri Jayasekara	Minister of Sports
42.	Hon. Sagala Ratnayaka	Minister of Law & Order and Southern Development
43.	Hon. Harin Fernando	Minister of Telecommunication and Digital Infrastructure
44.	Hon. Mano Ganeshan	Minister of National Co-existence, Dialogue and Official Languages
45.	Hon. Daya Gamage	Minister of Primary Industries
46.	Hon. Malik Samarawickrama	Minister of Development Strategies and International Trade
47.	Field Marshal Hon. Sarath Fonseka	Minister of Regional Development (from 2016-02-25)

OFFICE OF THE CABINET OF MINISTERS

STATEMENT OF RECONCILIATION - ADVANCES TO PUBLIC OFFICERS ACCOUNT 'B' – 2016

Public Officers' Advances Account – Statement of Reconciliation as at 31st December 2016

	Maximum Limit of Expenditure		Minimum Limit of Receipt		Maximum Limit of Debit Balance	
	RS.	Cents	RS.	Cents	RS.	Cents
Limits approved by Appropriation Act	2,500,000.00		2,100,000.00		15,000,000.00	
Limits revised during the year						
Directive No. I	-		-		-	
Directive No. II	-		-		-	
Actual values at year end	005011	2,499,389.00	2,888,166.34	9,211,014.87		
	005012	1,091,141.00	943,609.00	147,532.00		
		3,590,530.00	3,831,775.34	9,358,546.87		
Adjusting as per the National Budget Circular No. 118 [after adjustments as per FR 503(1)]		1,091,141.00	943,609.00			
		2,499,389.00	2,888,166.34			
Non-adherence to limits	-		-		-	

Loans and Advances to Public Officers Control Account

	As per Departmental Ledgers		As per Computerized Reports of the General Treasury	
	Rs.	Cents	Rs.	Cents
Balance B/F at the beginning of the year 2016-01-01	9,599,792.21		9,599,792.21	
Add total debits during the year	005011	2,499,389.00	2,499,389.00	
	005012	1,091,141.00	1,091,141.00	
		3,590,530.00	3,590,530.00	
Deduct total credits during the year	005011	2,888,166.34	2,888,166.34	
	005012	943,609.00	943,609.00	
		3,831,775.34	3,831,775.34	
Balance at the end of the year 2016-12-31	9,358,546.87		9,358,546.87	

DGSA 1

Appropriation Account - 2016

Expenditure Head No: 05

Name of Ministry / Department / District Secretariat: Office of the Cabinet of Ministers

Programme Number Given in Annual Estimates	Title of the Programme given in Budget Estimates	(1)	(2)	(3)	(4)	(5)	(6)	Page No. (Reference to relevant DGSA 2 format)
		Provision in Budget estimates Rs.	Supplementary Provision and Supplementary Estimate Allocation Rs.	Transfers in terms of F.R.66 and F.R.69 Rs.	Total Net Provision (1+2+3) Rs.	Total Expenditure Rs.	Net Effect Savings/(Excesses) (4-5) Rs.	
1	Recurrent	68,350,000	0	5,152,000 -5,152,000	68,350,000	68,256,170	93,830	2
	Sub Total (Recurrent)	68,350,000	0	0	68,350,000	68,256,170	93,830	
1	Capital	14,850,000	0	0	14,850,000	2,234,818	12,615,182	2
	Sub Total (Capital)	14,850,000	0	0	14,850,000	2,234,818	12,615,182	
	Grand Total	83,200,000	0	0	83,200,000	70,490,988	12,709,012	

Detailed Accounting Statements in DGSA format Numbers 2 to 10 presented in pages from ...01..... to ...15..... and other Notes presented in pages from ...16..... to ...19... are integral parts of this Appropriation Account. We hereby certify that the figures in this account, other detailed Statements and Notes are correct and relevant accounts were reconciled with Accounts were reconciled with Treasury Books of Accounts and found correct.

Chief Accounting Officer

Name : S. Abeysinghe

Designation : Secretary to the Cabinet

Date : 03 2017

Accounting Officer

Name :

Designation :

Date :

-01-

Name :

Designation : Assistant Secretary

Date : 31.03.2017

W. K. Weerawardana

Assistant Secretary
Office of the Cabinet of Ministers
Republic Square,
Colombo 01.

S. ABEYSINGHE

Secretary to the Cabinet,
Office of the Cabinet of Ministers,
Republic Square,
Sri Baron Jayathilaka Mawatha,
Colombo 01.

Auditor General's Report pertaining to the Appropriation Account - 2016 of the Office of the Cabinet of Ministers.



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கணக்காய்வாளர் தலைமை அலுவலகத் திணைக்களம்
AUDITOR GENERAL'S DEPARTMENT



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ශීර්ෂය 05 - අමාත්‍ය මණ්ඩල කාර්යාලයේ 2016 වර්ෂයේ විසර්ජන ගිණුම පිළිබඳව විගණකාධිපති වාර්තාව

ශීර්ෂය 05 - අමාත්‍ය මණ්ඩල කාර්යාලයේ 2016 වර්ෂය සඳහා වූ 2016 දෙසැම්බර් 09 දිනැති අංක 252/2016 දරන රාජ්‍ය ගිණුම් වක්‍රලේඛයේ සඳහන් ඩී.ජී.එස්.ඒ. 1 ආකෘතියේ සිට 10 ආකෘතිය දක්වා ආකෘතීන්, සටහන (i) සිට සටහන (iv) දක්වා වූ තොරතුරු සාරාංශයකින් සමන්විත 2016 වර්ෂය සඳහා වූ විසර්ජන ගිණුම ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 148, 149, 150 හා 152 ව්‍යවස්ථාවන්ට, 2016 අංක 23 දරන විසර්ජන (සංශෝධන) පනතින් සංශෝධිත 2015 අංක 16 දරන විසර්ජන පනත හා වෙනත් ව්‍යවස්ථාපිත විධිවිධානයන්ට, 2016 වාර්ෂික අයවැය ඇස්තමේන්තුවට, ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ මුදල් රෙගුලාසි සංග්‍රහයේ විධිවිධාන ඇතුළත් රාජ්‍ය මූල්‍ය හා පරිපාලන රෙගුලාසිවලට අනුකූලව පිළියෙල කර ඉදිරිපත් කරන ලද විසර්ජන ගිණුම, ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(1) ව්‍යවස්ථාවේ ඇතුළත් විධිවිධාන ප්‍රකාර මාගේ විධානය යටතේ විගණනය කරන ලදී. 2016 දෙසැම්බර් 09 දිනැති අංක 252/2016 දරන රාජ්‍ය ගිණුම් වක්‍රලේඛය සමඟ සංශෝධිතව කියවිය යුතු ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ මුදල් රෙගුලාසි සංග්‍රහයේ මුදල් රෙගුලාසි 150 ප්‍රකාරව රාජ්‍ය ගිණුම් අධ්‍යක්ෂ ජනරාල්වරයා විසින් ප්‍රසිද්ධ කළ යුතු විසර්ජන ගිණුම සම්බන්ධයෙන් වූ මාගේ නිරීක්ෂණයන් මෙම වාර්තාවේ දැක්වේ.

2. විගණන විෂය පථය

විසර්ජන ගිණුමේ දැක්වෙන අගයන් සහ හෙළිදරව් කිරීම්වලට උපකාරීවන 2016 අංක 23 දරන විසර්ජන (සංශෝධන) පනතින් සංශෝධිත 2015 අංක 16 දරන විසර්ජන පනතින් පාර්ලිමේන්තුව විසින් නිශ්චය කරන ලද වියදම් සීමාවන් තුළ උපයෝජනයන් සිදු කළේද යන්න හා විගණන සාක්ෂි ලබා ගැනීම පිණිස පරිපාටි ක්‍රියාත්මක කිරීම විගණනයට ඇතුළත් වේ. තෝරාගත් පරිපාටීන්, වංචා හෝ වැරදි හේතුවෙන් විසර්ජන ගිණුමේ ඇතිවිය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන්ගෙන් අවදානම් තක්සේරු කිරීම විගණකගේ විනිශ්චය මත පදනම් වේ. එම අවදානම් තක්සේරු කිරීම්වලදී, අවස්ථාවේවිභව උචිත විගණන පරිපාටි සැලැස්ම කිරීම පිණිස කාර්යාලයේ විසර්ජන ගිණුම පිළියෙල කිරීමට සහ සාධාරණ ලෙස ඉදිරිපත් කිරීමට අදාළ වන්නාවූ අභ්‍යන්තර පාලනය විගණක සැලකිල්ලට ගන්නා නමුත් කාර්යාලයේ අභ්‍යන්තර පාලනයේ සම්පූර්ණත්වය පිළිබඳව මතයක් ප්‍රකාශ කිරීමට අදහස් නොකරයි. කළමනාකරණය විසින් අනුගමනය කරන ලද ඇස්තමේන්තුවල සාධාරණත්වය ඇහැයීම මෙන්ම විසර්ජන ගිණුමේ සමස්ථ ඉදිරිපත් කිරීම පිළිබඳ ඇහැයීමද විගණනයට ඇතුළත් වේ.



3. විසර්ජන ගිණුම සම්බන්ධයෙන් ප්‍රධාන ගණන්දීමේ නිලධාරීගේ වගකීම

ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 52 ව්‍යවස්ථාව සමඟ කියවිය යුතු ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ මුදල් රෙගුලාසි සංග්‍රහයේ මුදල් රෙගුලාසි 124 හා 125 හි දක්වා ඇති කාර්යභාරයන් සම්බන්ධයෙන් වූ රාජ්‍ය මූල්‍ය පරිපාලනයේ ප්‍රමාණවත් බව තහවුරු කිරීම සඳහා ජර්මාන ගණන්දීමේ නිලධාරීන් මුදල් අමාත්‍යවරයාට වගකිව යුතු අතර අමාත්‍යාංශයේ හා අමාත්‍යාංශය යටතේ ඇති දෙපාර්තමේන්තුවල මුදල් කටයුතු අධීක්ෂණය කිරීමේ වගකීම භාණ්ඩාගාරයේ විධානයන්ට යටත්ව ප්‍රධාන ගණන්දීමේ නිලධාරීන්ට හා ගණන්දීමේ නිලධාරීන්ට පැවරේ. ඒ අනුව විසර්ජන ගිණුම ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 148,149,150 හා 152 ව්‍යවස්ථාවන්ට, වෙනත් ව්‍යවස්ථාපිත විධිවිධානයන්ට, රාජ්‍ය මූල්‍ය හා පරිපාලන රෙගුලාසිවලට අනුකූලව පවත්වා ගෙනයාම, පිළියෙල කිරීම හා ඉදිරිපත් කිරීම ප්‍රධාන ගණන්දීමේ නිලධාරීගේ හා ගණන්දීමේ නිලධාරීගේ වගකීම වේ. වංචා හෝ වැරදි හේතුවෙන් ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොර වූ විසර්ජන ගිණුම පිළියෙල කිරීමට හැකි වනු පිණිස අවශ්‍යවන අභ්‍යන්තර පාලනය සැලසුම් කිරීම, ක්‍රියාත්මක කිරීම හා පවත්වා ගෙන යාම මෙම වගකීමට ඇතුළත් වේ.

4. විගණන නිරීක්ෂණ

2016 වර්ෂය සඳහා ශීර්ෂ 05 දරන අමාත්‍ය මණ්ඩල කාර්යාලයේ විසර්ජන ගිණුම පහත දැක්වෙන 4.1 ඡේදයේ සිට 4.6 ඡේදය දක්වා වූ කරුණු දැක්වීම්වලට යටත්ව සතුටුදායක ලෙස පිළියෙල කර ඇති බව නිරීක්ෂණය විය.

- 4.1 2015 දෙසැම්බර් 29 දිනැති අංක 07/2015 දරන අයවැය වනුලේඛයේ 2 ඡේදයේ දැක්වෙන විධිවිධාන ප්‍රකාරව සමාලෝචිත වර්ෂයේ ඉන්ධන් හා ප්‍රවාහන වියදම් සඳහා වූ ප්‍රතිපාදනවලින් පිළිවෙලින් සියයට 15 ක හා සියයට 10 ක අනිවාර්ය ඉතිරි කිරීම් සිදුකර නොතිබුණි.
- 4.2 ලේඛණ සංරක්ෂණය සහ කළමනාකරණ ක්‍රමවේදයන් ස්ථාපනය කිරීමේ ව්‍යාපෘතිය ක්‍රියාත්මක කිරීමට අවශ්‍ය සැලසුම් පිළියෙල කර විධිමත්ව ක්‍රියාත්මක නොකිරීම හා නව තාක්ෂණික වෙනස්කම්වලට අනුකූල වන පරිදි ව්‍යාපෘතිය සැලසුම් නොකිරීම හේතුවෙන් එම ව්‍යාපෘතිය සඳහා ඉකුත් වර්ෂයේ හා සමාලෝචිත වර්ෂයේ සලසා තිබුණු පිළිවෙලින් රු.6,000,000 ක් හා රු.4,000,000 ක් වූ ප්‍රතිපාදන සම්පූර්ණයෙන්ම ඉතිරිවී තිබුණි.
- 4.3 මුදල් රෙගුලාසි 94 හි දැක්වෙන විධිවිධාන ප්‍රකාරව, ඉතිරිවීම් ඉක්මවා බැරකම්වලට බැඳිය නොහැකි වුවද, සේවාවන් හෝ සැපයුම් නොවන පුනරාවර්තන වැය විෂයයන් 04 ක ඉතිරිවීම් ඉක්මවා රු.479,135 ක බැරකම් සඳහා බැඳීම් ඇතිකර ගෙන තිබුණි.
- 4.4 සමාලෝචිත වර්ෂය තුළදී මිලදී ගෙන තිබුණු පිරිවැය රු.75,265 ක් වූ වත්කම්, ස්ථාවර වත්කම් ලේඛනයට ඇතුළත්කර නොතිබුණි.
- 4.5 පොදු තැන්පත් ලෙජරය සහ භාණ්ඩාගාර පරිගණක මුද්‍රිත සටහන් අනුව, කොන්ත්‍රාත් සඳහා රැඳවුම් තැන්පත්වල වර්ෂය තුළ බැර කිරීම් රු.109,224 ක් වුවද, විසර්ජන ගිණුමේ සටහන (ii) හි වර්ෂය තුළ හර කිරීම් ලෙස එම අගය සටහන් කර තිබුණි.



4.6 අයකර ගැනීමට නොහැකි අලාභයන් පොතෙන් කපා හැරීම සඳහා 2016 මාර්තු 23 දින ප්‍රධාන ගණන්දීමේ නිලධාරීගේ අනුමැතිය ලැබී තිබුණු 2014 සහ 2015 වර්ෂවල සිදුව තිබුණු වාහන අනතුරු දෙකක අලාභවලින් පොත්වලින් කපා හළ රු.28,546 ක අගයන්වල එකතුව විසර්ජන ගිණුමේ ඩී.පී.එස්.ඒ. 7 (i) ආකෘතිය මගින් වාර්තා කර නොතිබුණි.

5. පාර්ලිමේන්තුව වෙත වාර්තා කිරීම

ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(6) ව්‍යවස්ථාව ප්‍රකාර මා විසින් අමාත්‍ය මණ්ඩල කාර්යාලයට අදාළව ක්‍රියාකාරීත්වය සම්බන්ධයෙන් වූ විගණකාධිපති වාර්තාව යථා කාලයේදී පාර්ලිමේන්තුවේ සභාගත කරනු ලැබේ.

අධි.සමරගේ
 සහකාර විගණකාධිපති (පේපිඒ)
 විගණකාධිපති වෙනුවට

පිටපත :- ලේකම්, අමාත්‍ය මණ්ඩල කාර්යාලය *A*