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CHAPTER 1

Vision, Mission, Objectives, Goals of the SLIATE

Vision

To become the centre of excellence in technological education in Sri Lanka

Mission

Creating excellent Higher National Diplomas with modern technology for sustainable development

Main Objectives of the SLIATE

1. To Conduct Higher National Diploma and National Diploma courses and any other Technical courses as may be determined by the Ministry of Higher Education from time to time.
2. To plan and coordinate the technical education.
3. To apportion the funds voted by parliament among Advanced Technological Institutes and control the expenditure of such Advanced Technological Institutes.
4. To maintain the academic and training standards in Advanced Technological Institutes.
5. To regulate the Administration of Advanced Technological Institutes.
6. To regulate the admission of students to each Advanced Technological Institute and perform and exercise and discharging such powers duties and functions as are conferred or imposed on or assigned to the institute by or under this act.

Goals of the SLIATE

Based on the SWOT analysis and the identified thrust areas, the goals for the next three years were identified and are as follows.

Goal One:

Improve the quality of existing courses and introducing new academic programs with the aim of increasing the student's intake

Goal Two:

Introduce fee levying courses and distance education programs

Goal Three:

Establish affiliations with foreign and local bodies and obtain required accreditations.

Goal Four:

Redesign and streamline the existing system of the examination management unit.

Goal Five:

Improve the harmonization between students, parents and general public.

Goal Six:

Establishing of proper HRD system.

Goal Seven:

Redesigning and strengthening of the functions of the Academic Affairs/ Planning and Research Division.

Goal Eight:

Constructing of new ATII, Convert ATI sections to ATII and establishing LQDC (**Leadership and Quality Development Center**)

Goal Nine:

Introduce Effective system to manage physical resources efficiently.

Goal Ten:

Implementing of efficient and effective mechanism to communicate between ATII and SLIATE Head office.

Goal Eleven:

Establishing partnerships or linkages with the (public and private sector) industries and the SLIATE

Thrust Areas

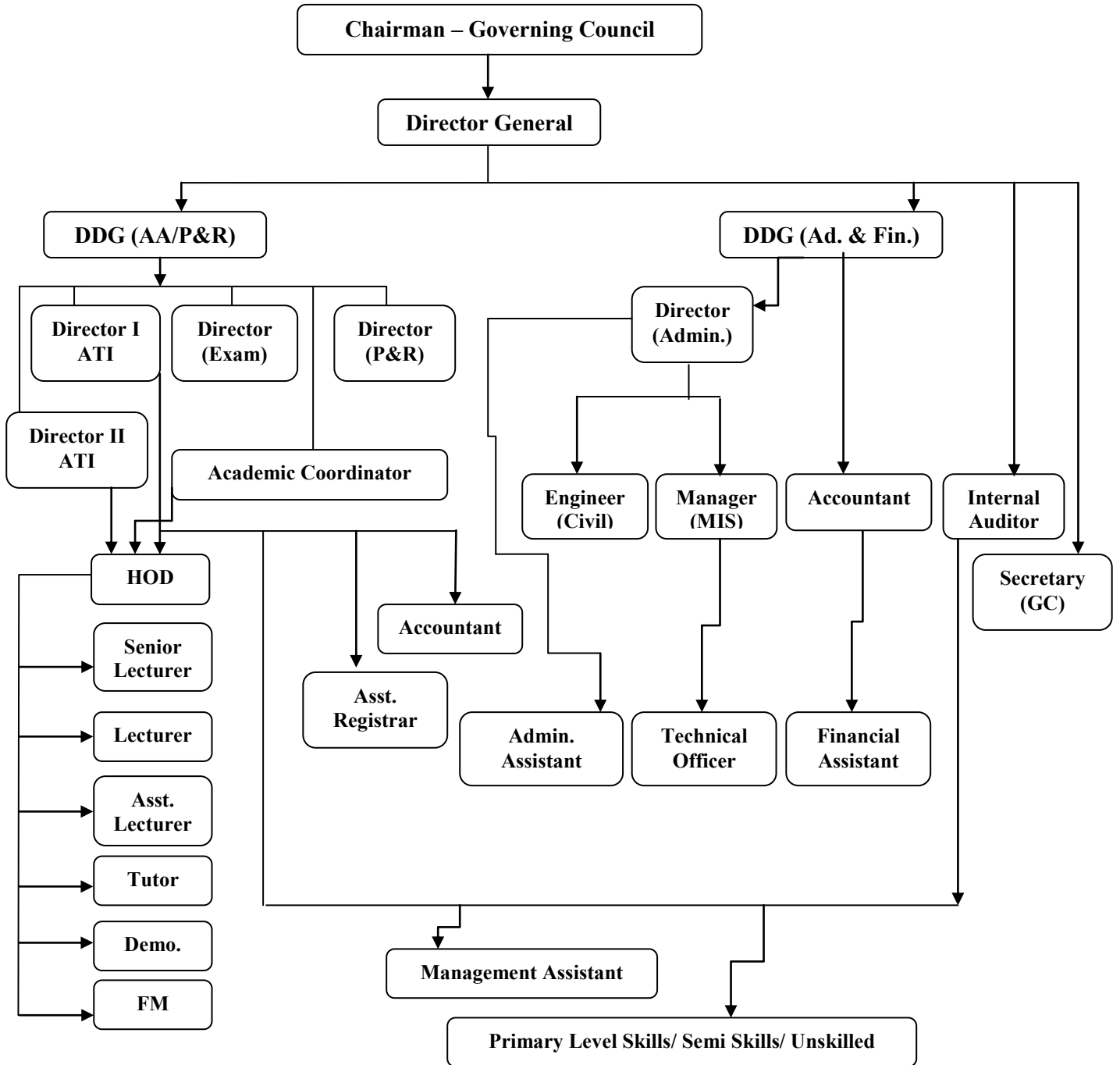
Based on the SWOT analysis, following thrust areas were identified.

- Quality and diversification of courses - Improving of quality of existing courses and taking steps to commence new courses.
- Increasing of access for the post-secondary level education
- Harmonization - Improving of the favorable attitudes to establish recognition of the SLIATE among students, and the parents as well as the general public.
- Accreditation - Affiliation with foreign and local bodies to gain accreditations.
- Fee Levying Courses – Introducing of new fee levying courses and distance education programs.
- Human Resource Development (HRD) - Implementing of a proper HRD system (Providing of necessary training and capacity building)
- Upgrading of the Examination unit- Redesigning and streamlining the existing management system of the examination unit
- Upgrading the management system of SLIATE - Formalizing of Administration & Finance section, introducing of new administrative procedures as well as implementing of a monitoring system etc.
- Upgrading of ATI sections to ATII and SLIATE head office as LQDC
- Planning & Research - Strengthen the Planning & Research division to enhance a system of research work etc.
- Introducing of a system for the asset management to maintain physical resources of SLIATE properly.
- Developing of Proper linkages and close relationships with the industry.

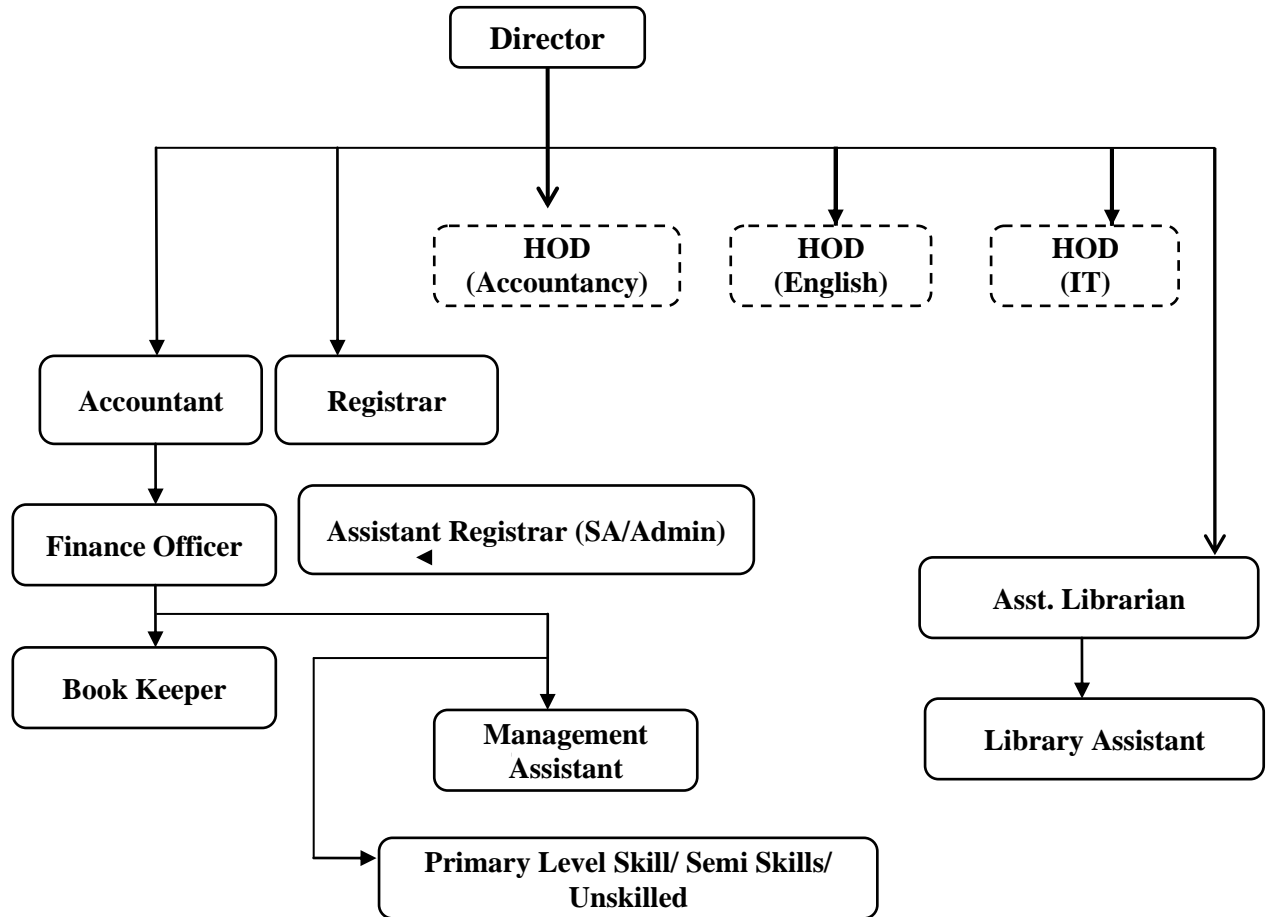
CHAPTER 2

Organization Structure

Organization Structure of the SLIATE



Organization Structure of the ATII



CHAPTER 3

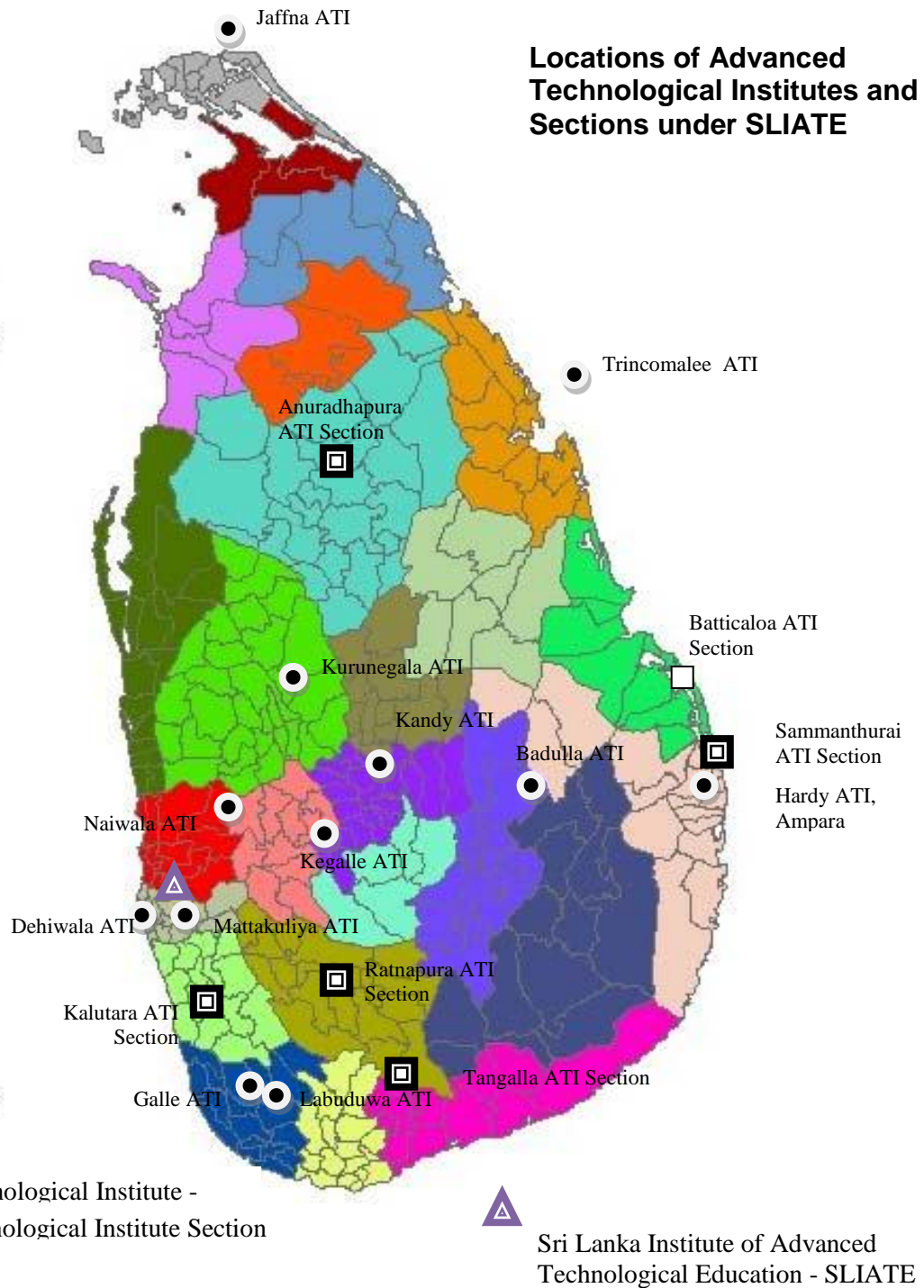
Location of ATII & ATI Sections



- Legend**
- Vavuniya
 - Trincomalee
 - Ratnapura
 - Puttalam
 - Polonnaruwa
 - Nuwara - Eliya
 - Mullaitivu
 - Monaragala
 - Matara
 - Matale
 - Mannar
 - Kurunegala
 - Killinochchi
 - Kegalle
 - Kandy
 - Kalutara
 - Jaffna
 - Hambantota
 - Gampaha
 - Galle
 - Colombo
 - Batticaloa
 - Badulla
 - Anuradhapura
 - Ampara

- Advanced Technological Institute -
- Advanced Technological Institute Section

Locations of Advanced Technological Institutes and Sections under SLIATE



1. Mattakuliya ATI	7. Badulla ATI	1. Kalutara ATI Section
2. Labuduwa ATI	8. Naiwala ATI	2. Rathnapura ATI Section
3. Ampara Hardy ATI	9. Galle ATI	3. Batticaloa ATI Section
4. Kandy ATI	10. Jaffna ATI	4. Sammanthurai ATI Section
5. Dehiwela ATI	11. Trincomalee ATI	5. Anuradhapura ATI Section
6. Kurunegala ATI	12. Kegalle ATI	6. Tangalla ATI Section

CHAPTER 4

Director General's Report

Director General's Report

SLIATE is one of the leading educational institutions in Sri Lanka for higher education and it is a statutory body functioning under the purview of Ministry of Higher Education.

SLIATE has been established by the Parliament Act 29 of 1995 focusing on fostering Advanced Technological Education at a post secondary level. It is mandated to establish Advanced Technological Institute (ATI) in every province to cater for both Technology and Business Study fields. At present it manages and supervises 12 separate Advanced Technological Institutes (ATI) and 6 ATI Sections to conduct the courses leading to Higher National Diplomas and National Diplomas. Each institute is lead by a Director and each section has an Academic Coordinator.

During the period of review it is noticed that there is a considerable progress of the activities indicating the corporate plan of year 2009 and it is due to the fullest corporation rendered by each and every layer of the SLIATE system. These activities were implemented through the identified strategies and this progress has been indicated in the relevant chapters of the annual report.

CHAPTER 5

Academic Affairs/ Planning & Research Division

5) Academic Affairs/ Planning & Research Division

Maintaining the quality and the quantity of following academic programs conducted in 12 Advanced Technological Institutes and 06 Advanced Technological Institute sections is the prime responsibility of the Academic Affairs /Planning & Research Division of SLIATE. Planning and research component also functioning under the Academic Affairs /Planning & Research Division to assist to reach for the goals mentioned above.

Name of the courses of the Institutes

Name of the Courses	Duration
1. Higher National Diploma in Accountancy (HNDA) –Day/Full time	4 Yrs.
2. Higher National Diploma in Accountancy (HNDA)-Part time	4 Yrs.
3. Higher National Diploma in Management (HNDM)-Day/Full time (English Medium)	3 Yrs.
4. Higher National Diploma in Information Technology (HNDIT)- - Day/Full time (English Medium)	2 ½ Yrs.
5. Higher National Diploma in Technology–Agriculture (HNDA-Agri) Day/Full time (English Medium)	3 Yrs.
6. Higher National Diploma in English (HND in English)-Day /Full time	2 Yrs.
7. Higher National Diploma in English (HND in English)-Part time	2 Yrs.
8. Higher National Diploma in Business Studies (HNDBS)-Day /Full time (English Medium)	3 Yrs.
9. National Diploma in Business Finance (NDBF)-Day/Full time (English Medium)	2 Yrs.
10. Higher National Diploma in Engineering- Full time (English medium)	3 ½ Yrs.

5.1.2. Main functions of the Academic Affairs/ Planning & Research Division

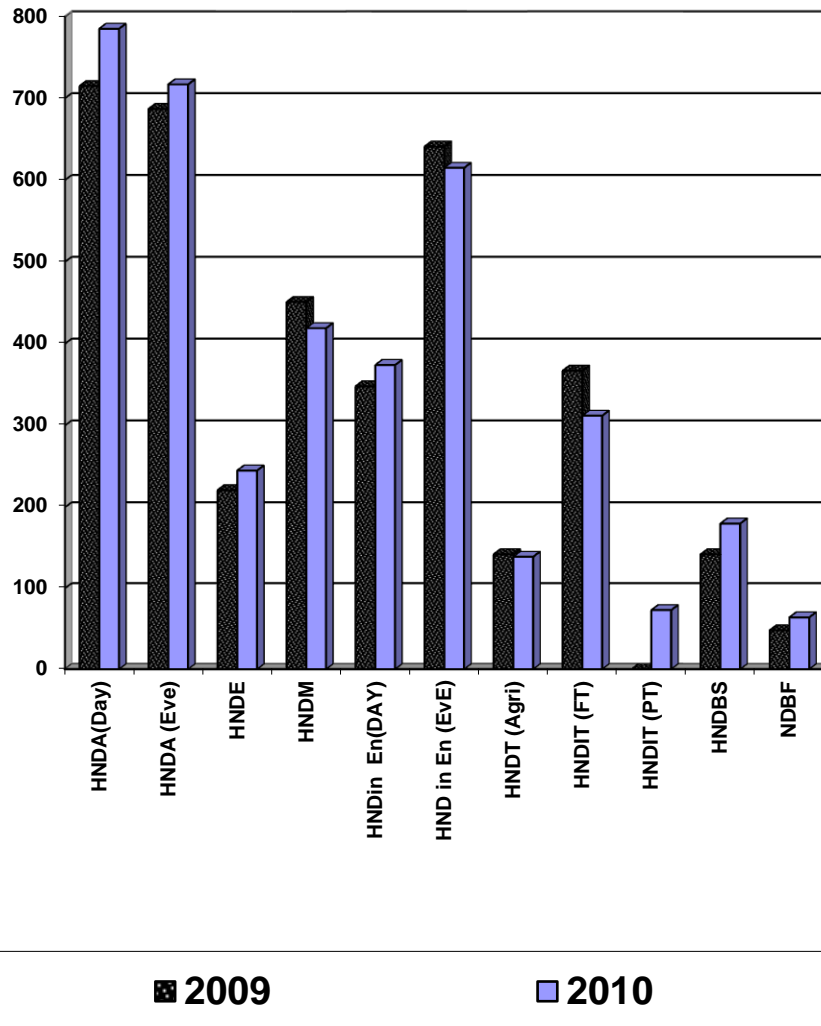
4.1.2.1. Student Admission

New Intake of Student Academic Year 2009 & 2010

Courses	2009	2010
HNDA (Full Time)	715	785
HNDA (Part Time)	687	717
HNDA	451	419
HNDE	221	245
HNDA (Agri.)	142	139
HND in Eng. (Full time)	348	374
HND in Eng. (Part time)	641	615
HNDBS	142	180
HNDIT (FT)	367	312
HNDIT (PT)		73
NDBF	48	64
Total	3762	3923

Updating of the existing curricula of Higher National Diploma in Accountancy under the assistance of University of Sri Jayawardenapura and the corporate sector of Sri Lanka leads to increase the student intake from 3762 to 3923 in year 2010.

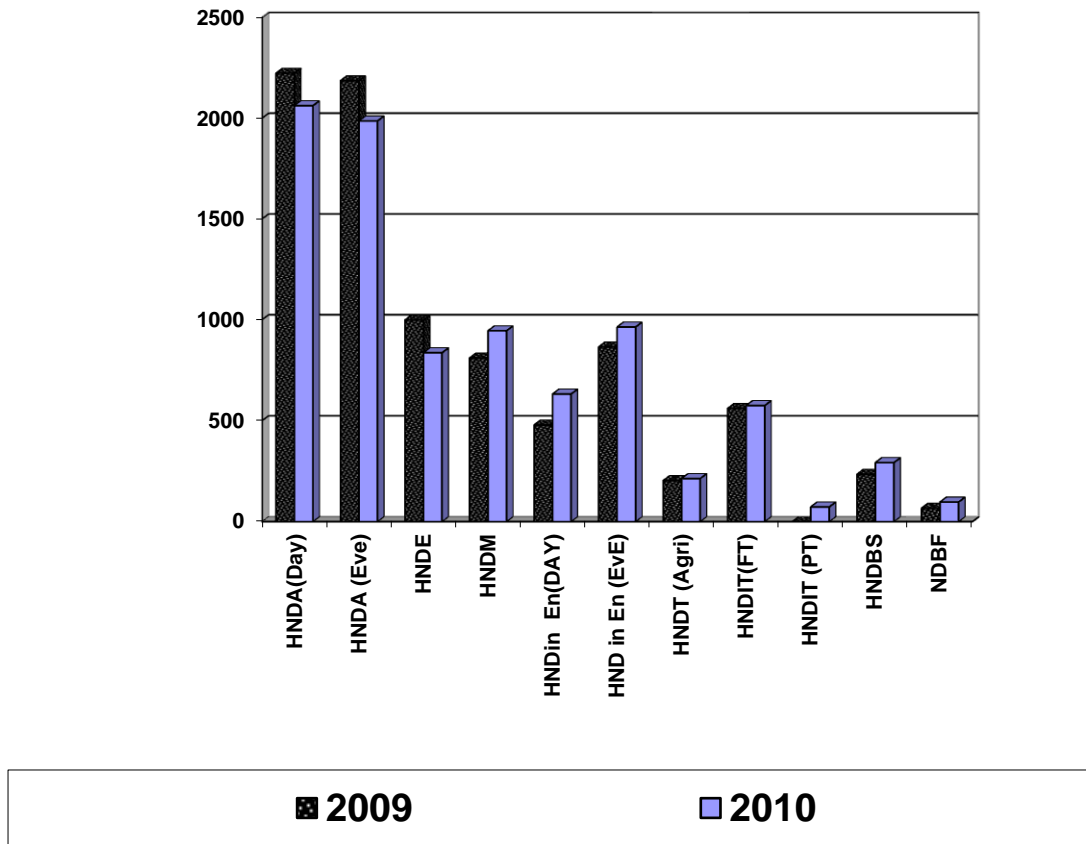
Students Intake Academic Year – 2009/2010



Student enrolment 2009, 2010 compared with the previous years

This bar chart indicates that the student intake for year 2010 has increased and shown a progress compared to the year 2009.

Students Enrollment Academic Year - 2009/2010



This bar chart indicates that the student enrolment of year 2010 has increased and shown progress compared to year 2009.

It was introduced Information Technology based subjects to the Higher National Diploma in Accountancy program when updating the syllabi of it. Beside that it was decided to consider English as a compulsory subject to be eligible for the diploma. The Financial Management subject of which was indicated a higher failure rate in previous years was assigned in two semesters instead of conducting one semester as a remedial action to reduce the failure rate.

The purpose of conducting Higher National Diploma and National Diploma Courses in ATII is to cater for the Advanced Level qualified student and the applicants responded for the advertisement published in news papers and the government Gazette, are interviewed by the relevant institutes to offer the studentship in merit order for all the academic programs except HNDIT program.

For the students applied for the Higher National Diploma in Information Technology program have to face an aptitude test in addition to the interview mentioned above.

For the technology study, Business study and Language study programs it is conducting full time as well as part time programs and the free education policy is granted for the full time academic programs only. For the part time academic programs every student is liable Rs. 2000/- per a semester as the course fee. Course fees for the 3rd and 4th years of such programs were increased up to Rs. 3000/= per a semester per a student registered in Year 2009 on words .

Details of the number of student registered in year 2009 and Year 2010 in each ATII and ATI Sections are attached here with as annex (1), Annex (2), Annex (3) respectively.

HNDIT full time program was introduced to ATI Kegalle in year 2009 and now it is conducting in Kandy, Kurunegala, Ampara, Badulla, Jaffna, Naiwala and Kandy ATII. Beside that HNDIT part time program was planned to be introduced to ATI Jaffna in year 2010.

It was commenced to install physical resources required to be introduced HNDE program, in ATI Labuduwa under the assistance of the Governments of Austria and the Netherlands.

5.1.2. Benefits for the students following full time programs

5.1.2.1 Awarding Mahapola Scholarship opportunities

50% of the students registered in each and every ATI are offered the Mahapola scholarships with the limitation of 1000 opportunities. Calling and processing applications according to the guide lines provided and directing the final list prepared to the Mahapola Scholarship fund is a responsibility of the Academic Affairs division of SLIATE.

Mahapola 2010 / 2011

	Institute	HNDA		HNDM		HNDA (Agri)		HNDBS		HND in English		HNDIT		HNDE		NDBF		Total
		2010	2011	2010	2011	2010	2011	2010	2011	2010	2011	2010	2011	2010	2011	2010	2011	
		1	Ampara	-	8	-	-	22	21	-	-	-	15	13	8	-	-	
2	Badulla	9	12	15	12	-	-	-	-	19	38	10	10	-	-	-	-	125
3	Dehiwala	94	51	44	35	-	-	41	-	29	21	-	14	-	-	26	15	370
4	Galle	26	-	26	-	-	-	10	-	11	-	-	-	-	-	-	-	73
5	Jaffna	42	23	32	32	-	-	5	-	5	15	8	7	-	-	-	-	169
6	Kandy	26	15	31	23	-	-	17	-	21	22	15	13	-	-	-	-	183
7	Kegalle	10	12	-	-	-	-	-	-	14	23	10	8	-	-	-	-	77
8	Kurunegala	24	23	21	21	-	-	-	-	38	33	16	13	-	-	-	-	189
9	Labuduwa	-	23	-	27	10	13	-	-	-	18	30	30	-	62	-	-	213
10	Mattakkuliya	-	-	-	-	-	-	-	-	-	-	-	-	100	96	-	-	196
11	Naiwala	8	21	-	-	22	27	-	-	-	-	22	26	-	-	-	-	126
12	An'pura	13	7	-	-	-	-	-	-	-	-	-	-	-	-	-	-	20
13	Batticaloa	20	14	-	-	-	-	-	-	-	-	-	-	-	-	-	-	34
14	Sam'urai	11	8	-	-	-	-	-	-	-	-	-	-	-	-	-	-	19
15	Trincomalee	24	20	-	-	-	-	-	-	-	-	10	8	-	-	-	-	62
Total		307	237	169	150	54	61	73		137	185	134	137	100	158	26	15	1943

5.1.2.2.1 Student Welfare

Providing of concession season tickets of the CTB and CGR as well as providing sports and recreation facilities are handled by the AA/P&R division.

No.	Institute	Expenditure (Rs.)
		2010
1	Dehiwala	261,806.68
2	Kandy	1,768,409.00
3	Mattakkuliya	50,834.07
4	Jaffna	1,130,810.39
5	Galle	605,735.85
6	Labuduwa	138,267.98
7	Kurunegala	1,376,470.00
8	Badulla	683,109.38
9	Ampara	244,053.65
10	Kegalle	181,546.99
11	Naiwala	47,498.78
12	Anuradhapura	230,351.05
13	Samanthurai	82,746.80
14	Batticaloa	145,116.36
15	Head Office	458,214.21
	Total	7,404,971.19

Organizing exhibitions to assist the students to highlight their creative talents also vested as the responsibility of the AA/P&R Division.. We are the major participation of INCO Exhibition held in BMICH in year 2009 and our participating of “Dayata Kirulla” exhibition held in BMICH in year 2009 are the examples for our success in that mission.

5.1.3 Providing of In-plant Training Opportunities

In-plant training is one of the compulsory component of following academic programs

Academic program	Duration	No. of students
		2010
Higher National Diploma in Engineering (HNDE)	6 Months	365
Higher National Diploma in Management (HNDM)	6 Months	161
Higher National Diploma in Information Technology (HNDIT)	6 Months	159
Higher National Diploma in Technology (Agriculture) (HNDT(Agri))	One Year	52
Higher National Diploma in Business studies (HNDBS)	One Year	76
Higher National Diploma in Accountancy (HNDA)	6 Months	455

It is a responsibility of the AA/P&R division to coordinate with National Apprentice Industrial Training Authority (NAITA) to explore the training opportunities and assigning the students in the relevant Industrial / Business enterprises for gaining the required practical skills.

5.1.4 Curriculum Development and Capacity Development program

The list of the workshops and seminars held in year 2009 to develop the curriculum of several academic programs and develop the capacity of academic staff members are attached herewith as annex (4)

- (i) Update HNDA Syllabi.
- (ii) Update HNDIT Syllabi.
- (iii) Update HND in English Syllabi.
- (iv) Update HNDBS Syllabi.
- (iv) Revision of Intensive English programme Syllabi
- (v) Trained IT lecturers for enhance their capacities.
- (vi) Orientation Training programme for New Academic Staff and Non academic staff
- (vii) Experience sharing workshop for each and every field of the Academic Staff

5.1.4.1. Academic Staff Training

- (1) With the assistance of IRQUE project it was conducted a 3days program of presentation skills for non English academic staff members under the guidance of British Council Colombo.
- (2) With the assistance of IRQUE project it was conducted a 7 days program of Effective lecturing skills and negotiation skills for academic staff members of English Language under the guidance of British Council Colombo.
- (3) With the assistance of IRQUE project it was conducted a one year part time program of Diploma in Computer base Accountancy for 6Nos of academic staff members under the guidance of University of Sri Jayawardanapura.

Outcome of the training program

- (1) The concept of using audio visual facilities and preparation of lesson notes based on student centers teaching methodology plan.
- (2) The know how gain by the training program of Effective lecturing skills was a benefit to improve the language skills of the students to be able them to proceed their learning process in English medium.
- (3) The know how gain by the training program of Computer base Accountancy was a benefit to students to improve the IT literacy in accountancy to be able them to compete in the job market.

5.1.5 Organizing Industrial visits

Purpose of organizing industrial visits is to improve the awareness of the prevailing technologies applied in the industries / Business enterprises.

After verifying the relevancy of the visit to achieve the above mentioned goals Director General will grant the approval for the industrial visits proposed by the relevant Head of the Division.

Summary of the Industrial Visits granted in year 2010

Academic Programme	Institute	Amount
HNDT (Agri.)	Ampara	188,881.10
HNDIT	Badulla	18,000.00
HND in English	Badulla	19,000.00
HNDA/HNDM	Badulla	38,000.00
NDBF	Dehiwala	17,000.00
HNDBS	Dehiwala	65,000.00
HNDA	Galle	44,000.00
HNDM	Galle	44,000.00
HND in English	Galle	20,000.00
HNDM	Jaffna	16,000.00
HNDBS	Kandy	13,000.00
HNDA	Kandy	14,500.00
HNDM	Kandy	13,000.00
HNDA	Kurunegala	10,000.00
HNDT (Agri)	Labuduwa	18,000.00
HNDE	Mattakkuliya	5,000.00
HNDT (Agri)	Naiwala	228,000.00
Total		771,381.10

5.1.6 Role of AA/P&R Division to provide visiting staff for academic programs

Publishing press advertisement calling for the applications for visiting staff members is a responsibility of the AA/P&R division. Holding interviews for the applicants received will be carried out by the relevant ATI or the ATI sections. All the visiting appointments should be subjected to the approval of the Director General or a responsible officer appointed by the Director General. Settling of the visiting payments will be carried out by the Directors of ATII. But the payments of ATI sections will be carried out by the AA/P&R Division.

5.1.7 Handling of foreign funded projects

5.1.7.1 Tsunami Rehabilitation Project (Kuwait Fund)

600 million Sri Lankan Rupees were granted by the Kuwait fund to upgrade the physical resources and development of the Infrastructure facilities in the Tsunami affected areas.

Following allocations were assigned for 5 Advanced Technological Institutes to develop the Infrastructure facilities with assistance of the Kuwait fund and this project was functioned under a Project Director appointed by the Ministry of Higher Education.

Location	Province	Main components	Allocation (Rs. in Millions)	Progress
ATI, Jaffna	Northern	i) Construction of three storied Administrative class room building ii) Construction of two storied Library & Information Technology Park building iii) Construction of Over Head tank of 5,000 galloons including external water supply iv) Construction of Toilets for Students and staff	148	100%
ATI, Trinco.	Northern	i) Construction of two storied Administrative building ii) Construction of two storied Academic building	71	100%
ATI, Galle	Southern	i) Construction of five storied building with extension to the existing building	55	100%
ATI, Labuduwa	Southern	i) Construction of three storied buildings for bachelor staff quarters with 12 rooms ii) Equipment and materials for Agricultural labs iii) 3 twin houses for family quarters	54	100%
ATI, Ampara	Eastern	i) 4 storied building ii) 3 family quarters iii) Renovation of boys hostel	153	100%

5.1.7.2 Enhancement and Upgrading of Advanced Technological Institute at Mattakkuliya and Labuduwa funded by the Netherlands and Austrian Governments

Austria and The Netherlands governments awarded Euro 21.9 million for the enhancement and upgrading of Advanced Technological Institutes at Mattakkuliya and Labuduwa. This fund is for the development of curriculum and upgrading of human and physical resources of the Higher National Diploma in Engineering Programs.

Project components

1. Revising of the existing Curriculum of the HNDE program
2. Upgrading Infrastructure facilities of ATI, Mattakkuliya
3. Upgrading of Laboratory and Workshop equipment of ATII Mattakkuliya and Labuduwa
4. Capacity building of the Academic staff

It is targeted to increase the student intake of the HNDE program from 210 to 700 as the major output of this project.

Major Activities	Achievements
1. Revising of existing curriculum of the HNDE program	Held two workshops with the academic staff and the stakeholders and completed 75 % of this assignment
2. Infrastructure developments at ATI Mattakkuliya	40% of the total construction work (administration building and the workshop complex) was completed
3. Providing of laboratory and workshop equipment to ATI Labuduwa	75% of the Laboratory and workshop equipment were received and the installation works are proceeding

Following Project Coordinating Committee and the Steering Committee were appointed to implement this project with effect from 1st January 2009.

Members of the Project Coordinating Committees

1. Mr. H.T. Kamal Pathmasiri, Director General, SLIATE
2. Mr. M.M. Nayeemudeen, DDG (Admin), SLIATE
3. Mrs. P. de S. Udakara, DDG (AA/P&R), SLIATE
4. Mrs. J.H. Gunarathna , Director , ATI, Labuduwa
5. Mr. N.K.A. Rupasinghe Director, ATI, Mattakkuliya
6. Miss. P.H.A. Ariyaratna, HOD(Civil), ATI, Mattakkuliya
7. Mr. J.H.T. Jayamaha, HOD(Mechanical), ATI, Mattakkuliya
8. Mr. S. Yogaganeshan, HOD(Electrical), ATI, Mattakkuliya
9. Mr. Johann Kreuzer, Project Manager, MCE
10. Mr. Priyal de Silva, Local Consultant, Free Lanka Trading

Members of the Steering Committee

1. Mrs. Malini Peiris, Secretary, Ministry of Higher Education
2. Mr. H.T. Kamal Pathmasiri, Director General, SLIATE
3. Mr. P. Ranepura, Additional Secretary, Ministry of Higher Education
4. Dr. T.A. Piyasiri, Director General, Tertiary and Vocational Education Commission
5. Mr. Saliya Kaluarachchi, Governing Council Member
Federation of Commerce & Industry of Sri Lanka,
6. Mr. V.K.J. Thalpawila, Director, Bilateral West Division, Department of External Resource,
7. Mr. M.C. Dissanayake, Additional Secretary (Administration),
Ministry of Science & Technology
8. Mr. A.M.N. Alagiyawanna, Dean, Faculty of Engineering
9. Eng. D.L. Taldena, Member of the IESL
10. Mrs. P. de S. Udakara, DDG (AA/P&R), SLIATE (Secretary to the Steering Committee)

5.1.7.3. Education for Knowledge Society Project (EKSP) funded by the Asian Development Bank

ADB has awarded US\$ 6914,000 for the EKSP project and it is come into force with effect from 1st of April 2008.

5.1.7.3.1 Main components of the project

1. Introducing new academic programs such as Software Engineering, Telecommunication Engineering, Construction Management, Aquaculture, Horticulture ,and Food Technology.
2. Upgrading of Engineering and agriculture Laboratory facilities
3. Establishing of 2 no Language cum IT laboratories for 12 ATII
4. Establishing of Management Information System for SLIATE
5. Capacity building of the Academic staff and the Management staff

S/N	Major Activity	Target for 2009	Achievement / Progress Up to 31/12/2009
1	Review / Revise SLIATE academic programs	a) Appointing of Local and International consultants	70%
2	Upgrading of workshops and ICT Facilities	a) Supplying of 550 Nos. of personal computers for 11 ATII b) Installing of TELL ME MORE English language software package	75%
3	Procure furniture and equipment	a) Supply furniture for the language cum IT laboratories	100%
4	Developing of MIS for SLIATE	Appointing of Local and International consultants	100%
5	Designing and implementing of professional development program for SLIATE staff	a) Designing of a program for professional development part 1 b) Implementing the designed program of providing foreign training for non academic staff members	100% 100%

5.1.7.4 IRQUE Project funded by the World Bank

Following targets will be achieved by SLIATE with the assistance of this project.

- a) Revising of curricula and introduce new evaluation criteria of the prevailing academic programs (HNDA, HNDM, HND in English, HNDIT, HNDDT (Agri.)
- b) Establishing of fully fledged audio visual class room for each ATI
- c) Providing of Agricultural equipment
- d) Capacity Building of Academic staff members
- d) Providing of sports equipment

S/No	Major Activity	Target for 2009	Achievement / Progress Up to 31/12/2009
1	Revising of existing curricular	Appointing Consultants	50%
2	Establishing full fledged Audio Visual rooms	a) Supplying of Multimedia projectors and laptops b) Converting a class room to a audiovisual room	100% 30%
3	Providing of Agricultural equipment	a) Supplying of Farm machineries b) Supplying of Veterinary equipment	50% 30%
4	Providing of Sports equipment	a) Supplying of sport equipment	100%
5	course promotion activities	To reach the targets of the student intake as mentioned in the cooperate plan	90%
6	Capacity building of academic staff members	a) Developing English language skills of the academic staff members b) Developing IT knowledge of the academic staff members of the Accountancy stream	a) 80% b) 50%
7	Civil works	a) Renovating the workshops and laboratories of ATI, Naiwala	a) 30%

5.1.8 Upgrading of ATI section Warakapola as ATI Kegalle

After constructing 3 story building with the cost of 30m consolidated fund, ATI Kegalle was opened in January 2009 and conducting HNDIT (full time), HNDA(full time and part time) HND in English(part time), programs.

5.1.9. Diploma Awarding Ceremony

It is noted that there is confusion in the English and Sinhala translation of the name of the SLIATE appeared in SLIATE Act. Hence It was experienced a difficulty to design the final Diploma certificate with this confusion and this situation led to delay holding of Diploma

Awarding Ceremonies. After correcting the name of the Institute as Sri Lanka Institute of Advanced **Technological** Education, 1st Diploma awarding ceremony was held in November 2005. Up to now 6 Diploma Awarding Ceremonies were held to offer the Diploma certificates for those who achieved eligibility for the diploma certificate from 1996 till 2008.

Ceremony	Year gained the eligibility for the Diploma certificate	No of certificates offered
16 th November 2010	2010	1657

5.1.10 Academic Syndicate of SLIATE

According to the provisions granted by the section 10 of the Sri Lanka Institute of Advanced Technological Education act no 29 of 1995 it was established the academic syndicate of SLIATE. Academic Syndicate, has the control over given and general direction to instruct, education, research and examinations in the Institute.

Academic Affairs / planning & Research division has developed its action plan based on Corporate Plan of the year 2010. That plan has gained the approval of the Governing Council and the progress report of it in each month was submitted to the Governing Council continually.

The Academic Syndicate consists:-

- a) ex officio members namely-
 - (i) The Director-General of the Institute, who shall be the Chairman;
 - (ii) The Deputy Director General, Academic Affairs / Planning and Research of the Institute, who shall be the Secretary;
 - (iii) The Directors of Advanced Technological Institutes;

And
- b) The following other members namely-
 - (i) Five heads of sections appointed by the council from the Advanced Technological Institutes representing different disciplines;
 - (ii) Five teachers appointed by the council from each area of study provided by the Advanced Technological Institutes; and
 - (iii) Five persons appointed by the Council, on the recommendation of the Director General of the institute from among persons of eminence in the areas of study relevant to the institute.

Every member of the Academic Syndicate appointed under section (b) shall hold office as a member for a period of two years reckoned from the date of his/ her appointment and shall be eligible for re appointment.

Summary of the academic syndicate meetings held in year 2010

Meeting No	Date	No of participants
69	21-01-2010	40
70	05-03-2010	31
71	30-04-2010	33
72	09-09-2010	31
73	29-10-2010	37
74	17-12-2010	26

5.1.10.1 List of the recommendations granted by the Academic Syndicate in Year 2009

IN	MATTERS	ACTION	RES
8.	<p><u>Progress of Austria" IRQUE and ADB project</u></p> <p>DDG(AA/P&R)has explained the present progress of the revising of curricular, with the assistant of above mentioned project.</p> <p>Further she informed that the MG consultancy firm was appointed to revise the curricular of all existing academic programs except HNDA and HND programs.</p>	Noted	
9.2.	<p><u>Commencing of HNDIT(Part Time) program in ATI, Jaffna</u></p> <p>Dr. S.J.M. Sahayan Director, ATI, Jaffna performed a presentation regarding the course structure and the course fee of the HNDIT (Part time) program was introduced to ATI, Jaffna</p>	Approval was granted to be commenced the HNDIT(Part time) course as a pilot program with the covering approval of the Governing Council of SLIATE	DDG(AA/P&R) Director, ATI, Jaffna
4.4	<p><u>D.B.K. Liyanage - Request of a duplicate certificate for the misplaced final certificate</u></p> <p>DDG (AA/P&R) forwarded the above request and informed that the above student has fulfilled all the conditions as mentioned in the decisions taken by the 58th Academic syndicate to issue a duplicate for a misplaced final certificate.</p>	Approved and certificate will be issued after settling the cost of Rs. 5000/=	DG DDG(AA/P&R)

6.1	<p><u>2nd Semester Examination-2010</u></p> <p>Second Semester Examinations is scheduled to be held from 22nd November to 3rd December 2010.</p>	Noted	DG DDG(AA/P&R) Director (Exam)
6.2	<p><u>Special Examination proposed to be held for the students registered from 2002 year to 2006 year</u></p> <p>DDG (AA/P&R) forwarded the request made by 10820 students of granting them a special opportunity by conducting the above examination as they are unable to complete their academic programs within the 4 attempts formally allowed.</p>	Approved (Cost of Rs 500/= per paper and Rs. 350/= per a assignment or dissertation should borne by applicants)	DDG(AA/P&R) Director (Exam)
6.3	<p><u>Evaluation of answer scripts</u></p> <p>Considering the difficulties experienced by the previous 1st semester evaluation program it was decided to establish two exam evaluation centers (Dehiwela and Kandy) here after.</p>	Approved	DG DDG(AA/P&R) Director (Exam)
8	<p><u>Switching in to full /part time HNDA Program to English medium</u></p> <p>DG informed all the directors of ATII and Academic coordinators of ATI sections to submit their comments regarding the converting of HNDA program to English medium, within one week.</p>	Submit the comments within one week	DG DDG(AA/P&R)
10	<p><u>Convocation - 2010</u></p> <p>DG informed that the 7th Convocation is scheduled to be held on 16th of November 2010.</p>	Noted	
4	<p><u>Presentation by Aquinas University College- on BIT Degree</u></p> <p>Rev. Fr. Shanthi Kumar Weliwita, Vice Rector of the Aquinas University College performed a presentation and informed that they are willing to grant the</p>	Noted	DG DDG(AA/P&R)

	exemptions for HNDIT diplomates of SLIATE to follow the BIT degree offered by the Aquinas University College.		
5.2	<p><u>Request of allocating extra tutorial hours for the HNDBA and HNDBF academic programs</u></p> <p>DDG (AA/P&R) forwarded the above requests made by the Director ATI, Dehiwala.</p>	Approved	DDG(AA/P&R) Directors-ATII
5.3	<p><u>Request of allowing to appear for the examination of the HNDA and HNDC programs for the students registered in between 1996-2001 year</u></p> <p>For the above students who are unable to complete their examinations within the number of attempts formally allowed for them, requested another opportunity to appear for the examinations.</p>	Approved the request and stressed that this is the final opportunity granted for them.	DDG(AA/P&R) Director (Exam)
6.1	<p>Director (Exam) presented the analysis of results of the 1st semester examinations.</p> <ul style="list-style-type: none"> • He informed that the Results of the 33 students appeared for the examination without submitting the assignments was not released. <p>Furthermore DG, SLIATE informed the Directors and Academic Coordinators to submit reports explaining the reasons for the subjects having less than 50% pass rate .</p>	<p>DG, SLIATE informed the relevant Directors of ATII, to submit their explanation within one week for their allowing the students to appear for the examination without submitting the assignments.</p> <p>Reports should be submitted to the head office before the next academic Syndicate meeting</p>	<p>DDG(AA/P&R) Director(Exam) Directors-ATII</p> <p>DDG(AA/P&R) Director (Exam) Directors-ATII Academic Coordinators</p>
8.	<p><u>7th Diploma awarding Ceremony</u></p> <p>DG, SLIATE informed that the 7th Diploma awarding ceremony of SLIATE is scheduled to be held on 16th November 2010 in BMICH. He explained the arrangement of the</p>	Noted	

	ceremony and informed the staff members to forward their request of transport facilities in advanced.		
9.	<p><u>Academic Calendar for Year-2011</u></p> <p>Directors of ATII requested to amend the academic calendar of year 2011 for the purpose of commencing the academic program for all the students including newly enrolled batch in a same day.</p>	DG, SLIATE informed to direct their proposals regarding this request on or before 4 th November 2010.	Director ATII,

5.2 Governing Council

Sri Lanka Institute of Advanced Technological Education Ministry of Higher Education

List of Present Governing Council Members – 2010

S/N	Name	Post and Address
1	Dr. Sunil Jayantha Nawarathna	Secretary, Ministry of Higher Education, 18, Ward Place, Colombo 07.
2	Mr. P. Ranepura	Additional Secretary, Ministry of Higher Education, 18, Ward Place, Colombo 07.
3	Prof. K. Kapila C.K. Perera	Director General Sri Lanka Institute of Advanced Technological Education No. 382, New Kandy Road Malabe.
4	Mr. Jayantha A. Samarakoon	Director, Ministry of Higher Education, 18, Ward Place, Colombo 07.
5	Mr. Kingsley Ranawaka (Attorney –at-Law)	Chairman, Sri Lanka Bureau of Foreign Employment, No. 234, Denzil Kobbekaduwa Mawatha, Koswatta, Battaramulla.
6	Mr. W. W. Jagath Chandana Perera	KPMG Ford, Rhodes, Thornton & Co. 32 A, Sir Mohamed Macan Markar Mw, Colombo 03.
7	Mr. S. H. Harischandra,	Senior Assistant Secretary, Ministry of Industry and Commerce, P. O. Box-570, 73/1, Galle Road, Colombo 03.
8	Ms. P. K. Ayanthi De Silva,	Director, Department of National Budget,

		Ministry of Finance and Planning, The Secretariat, Colombo-01.
9	Dr. H. Chithral Ambawatta	Director General, Department of Technical Education and Training, P. O. Box – 557,Olcott Mawatha, Colombo 10.
10	Eng. Tilak De Silva (Vice President of IESL)	8 th Floor, OTS Building, Sri Lanka Telecom, Lotus Road, Colombo 01.
11	Mr. K. B. Kotagama	Managing Director / CEO, CIC Agri. Businesses (Pvt.) Ltd, 205, 1/1, D. R. Wijewardena Mawatha, Colombo 10.
11	Dr. Thusitha Tennakoon	Secretary General, Federation of Chambers of Commerce and Industry of SL (FCCISL) No. 53, Vauxhall Lane, Colombo 02.
12	Dr. Thusitha Tennakoon	Secretary General, Federation of Chambers of Commerce and Industry of SL (FCCISL) No. 53, Vauxhall Lane, Colombo 02.

5.3) Examination Division

Examination Division has successfully completed the process of organizing, conducting, and evaluating exams of the year 2010 over the power vested by No.29 of Sri Lanka Institute Advanced Technological Education act of 1995.

Examination Administration

As per the action plan of year 2010, Examination division conducted examinations of all courses during the period of 14th June 2010 to 24th June 2010 and 23rd November 2009 to 3th December 2010 respectively.

The table given below described the detailed of the examinations held.

Course	Medium	Duration (Years)	No. of Institutes
Higher National Diploma in Accountancy	Sinhala / Tamil / English	04	14
Higher National Diploma in Management	English	04	06
Higher National Diploma in Technology (Agri.)	English	02	03
Higher National Diploma in English	English	02	12
Higher National Diploma in Business Studies	English	02	04
Higher National Diploma in Information Technology	English	02	09
National Diploma in Business Finance	English	02	01

Examination division completed the evaluation process within 2 weeks and released results by 2 months.

It was submitted final analyzed results of 1st semester to the Governing Council. The analyzed summary of each course has enclosed here with.

Results of 2nd semester 2010 will be releasing on 9th February 2011.

In brief examination division has achieved its target as per the action plan forecasted for the year 2010.

Summary of Results

First Semester Examination - 2010 (All Attempts)

Course	Year	No. of Total Applications		Sat for the Exam		Pass		Fail		Ab		Pass Rate %	
		2009	2010	2009	2010	2009	2010	2009	2010	2009	2010	2009	2010
HNDA	I	1132	1228	1056	1128	508	661	548	467	76	100	48%	59%
	II	835	971	789	913	329	435	460	478	46	50	42%	48%
	III	779	748	710	680	275	321	435	359	69	68	39%	47%
	IV	1083	705	1042	682	560	473	482	244	41	23	54%	69%
	Total	3829	3652	3597	3403	1672	1890	1975	1548	232	241	46%	56%
HNDM	I	366	364	342	336	59	100	283	227	24	28	17%	32%
	II	178	286	173	272	35	49	138	223	5	14	20%	18%
	III	132	164	126	156	73	72	53	84	6	8	58%	46%
		Total	676	814	641	764	167	221	474	534	35	50	26%
HND in English	I	761	685	653	574	446	364	207	210	108	111	68%	63%
	II	311	519	296	504	229	408	67	96	15	15	77%	81%
		Total	1072	1204	949	1078	675	772	274	306	123	126	71%
HNDDIT	I	322	330	288	285	95	97	193	188	34	45	33%	34%
	II	163	231	149	221	46	130	103	91	14	10	31%	59%
		Total	485	561	437	506	141	227	296	279	48	55	32%
HNDDT (Agri)	I	115	117	104	108	35	53	69	55	11	9	34%	49%
	II	43	97	42	94	3	63	39	31	1	3	7%	67%
		Total	158	214	146	202	38	116	108	86	12	12	26%
HNDBS	I	123	146	117	138	64	87	53	51	6	8	55%	63%
	II	86	108	85	102	17	62	68	40	1	6	20%	61%
		Total	209	254	202	240	81	149	121	91	7	14	40%
NDBF	I	36	51	36	48	27	16	9	32	0	3	75%	33%
	II	16	34	16	33	12	26	4	7	0	1	75%	79%
		Total	52	85	52	81	39	42	13	39	0	4	75%
Total (all attempts)		6481	6784	6024	6274	2813	3426	3211	2883	457	502	47%	55%

Second Semester Examination - 2010 (1st Attempt)

Course	Year	No. of Total Applicants	Sat for the Exam	Pass	Fail	Ab	Withheld	Pass Rate %
HNDA	I	1063	1004	411	593	59	04	41%
	II	919	887	336	551	32	07	38%
	III	698	667	372	295	31	05	56%
	IV	695	669	462	207	26	00	69%
	TOTAL	3375	3227	1581	1646	148	16	49%
HNDM	I	321	298	107	191	23	06	36%
	II	267	259	103	156	08	00	40%
	III	159	155	103	52	04	00	66%
	TOTAL	747	712	313	399	35	06	44%
HND in English	I	506	482	388	94	24	00	80%
	II	493	487	373	114	06	01	77%
	TOTAL	999	969	761	208	30	01	79%
HNDIT	I	288	253	92	161	35	02	36%
	II	210	207	94	113	03	00	45%
	TOTAL	498	460	186	274	38	02	40%
HNDDT (Agri)	I	94	84	32	52	10	01	38%
	II	80	78	32	46	02	00	41%
	TOTAL	174	162	64	98	12	01	40%
HNDBS	I	132	117	24	93	15	03	21%
	II	102	102	48	54	00	00	47%
	TOTAL	234	219	72	147	15	03	33%
NDBF	I	45	45	26	19	00	03	58%
	II	34	33	17	16	01	00	52%
	TOTAL	79	78	43	35	01	03	55%
TOTAL		6106	5827	3020	2807	279	32	52%

HNDA 1st Year - 2nd Semester, 2010 (Institutional wise)

Institute	Attempt	Total No. of Applicants	Sat for the Exam	Pass	Fail	Ab	Withheld	Pass Rate %
Anuradhapura	1st Attempt	62	61	28	33	01	-	46%
	2nd Attempt	17	13	03	10	04	-	23%
	3rd Attempt	01	01	00	01	00	-	0%
	4th Attempt							
	Total	80	75	31	44	05	-	41%
Badulla	1st Attempt	35	35	19	16	00	-	54%
	2nd Attempt	13	11	10	01	02	-	91%
	3rd Attempt	05	05	00	05	00	-	0%
	4th Attempt	04	04	04	00	00	-	100%
	Total	57	55	33	22	02	-	60%
Batticaloa	1st Attempt	63	63	25	38	00	-	40%
	2nd Attempt	44	42	09	33	02	-	21%
	3rd Attempt	03	03	00	03	00	-	0%
	4th Attempt	04	04	00	04	00	-	0%
	Total	114	112	34	78	02	-	30%
Dehiwala	1st Attempt	231	220	91	129	11	02	41%
	2nd Attempt	75	62	36	26	13	-	58%
	3rd Attempt	12	10	02	08	02	-	20%
	4th Attempt	09	09	06	03	00	-	67%
	Total	327	301	135	166	26	02	45%
Galle	1st Attempt	77	75	49	26	02	-	65%
	2nd Attempt	24	20	11	09	04	-	55%
	3rd Attempt	02	02	00	02	00	-	0%
	4th Attempt							
	Total	103	97	60	37	06	-	62%
Jaffna	1st Attempt	173	154	44	110	19	-	29%
	2nd Attempt	31	27	06	21	04	-	22%
	3rd Attempt	03	00	00	00	03	-	0%
	4th Attempt	22	22	01	21	00	-	5%
	Total	229	203	51	152	26	-	25%
Kalutara	1st Attempt							
	2nd Attempt	01	01	01	00	00	-	100%
	3rd Attempt	01	01	00	01	00	-	0%
	4th Attempt							
	Total	02	02	01	01	00	-	50%
Kandy	1st Attempt	107	101	34	67	06	-	34%
	2nd Attempt	33	30	13	17	03	-	43%
	3rd Attempt	08	05	01	04	03	-	20%
	4th Attempt	06	06	01	05	00	-	17%

	Total	154	142	49	93	12	-	35%
Kegalle	1st Attempt	34	34	17	17	00	-	50%
	2nd Attempt	06	06	05	01	00	-	83%
	3rd Attempt	01	01	01	00	00	-	100%
	4th Attempt							
	Total	41	41	23	18	00	-	56%

Institute	Attempt	Total No. of Applicants	Sat for the Exam	Pass	Fail	Ab	Withheld	Pass Rate %
Kurunegala	1st Attempt	63	62	29	33	01	-	47%
	2nd Attempt	19	13	07	06	06	-	54%
	3rd Attempt	08	06	03	03	02	-	50%
	4th Attempt	07	07	03	04	00	-	43%
	Total	97	88	42	46	09	-	48%
Naiwala	1st Attempt	19	19	16	03	00	-	84%
	Total	19	19	16	03	00	-	84%
Rathnapura	1st Attempt	26	24	03	21	02	02	13%
	2nd Attempt	23	19	09	10	04	-	47%
	3rd Attempt	06	06	03	03	00	-	50%
	4th Attempt							
	Total	55	49	15	34	06	02	31%
Sammanthurai	1st Attempt	53	49	08	41	04	-	16%
	2nd Attempt	24	22	09	13	02	-	41%
	3rd Attempt	13	13	04	09	00	-	31%
	4th Attempt	06	05	04	01	01	-	80%
	Total	96	89	25	64	07	-	28%
Tangalle	1st Attempt	19	19	05	14	00	-	26%
	2nd Attempt	03	03	01	02	00	-	33%
	3rd Attempt	07	07	03	04	00	-	43%
	4th Attempt							
	Total	29	29	09	20	00	-	31%
Trincomalee	1st Attempt	101	88	43	45	13	-	49%
	2nd Attempt	40	37	08	29	03	-	22%
	3rd Attempt	20	16	06	10	04	-	38%
	4th Attempt	06	05	01	04	01	-	20%
	Total	167	146	58	88	21	-	40%
Total	1st Attempt	1063	1004	411	593	59	04	41%
	2nd Attempt	353	306	128	178	47	-	42%
	3rd Attempt	90	76	23	53	14	-	30%
	4th Attempt	64	62	20	42	02	-	32%
Grand Total	All attempts	1570	1448	582	866	122	04	40%

2nd Semester Examination - 2010
Summary – Course wise

Course	Year	Attempt	Total No. of Applicants	Sat for the Exam	Pass	Fail	Ab	With Held	Pass Rate %
HND A	1st Year	1 Attempt	1063	1004	411	593	59	4	41%
		2 Attempt	353	306	128	178	47		42%
		3 Attempt	90	76	23	53	14		30%
		4 Attempt	64	62	20	42	2		32%
		Total	1570	1448	582	866	122	4	40%
	2nd Year	1 Attempt	919	887	336	551	32	7	38%
		2 Attempt	313	283	99	184	30		35%
		3 Attempt	131	129	53	76	2		41%
		4 Attempt	25	21	20	1	4		95%
		Total	1388	1320	508	812	68	7	38%
	3rd Year	1 Attempt	698	667	372	295	31	5	56%
		2 Attempt	263	250	171	79	13		68%
		3 Attempt	115	94	55	39	21	1	59%
		4 Attempt	29	21	13	8	8		62%
		Total	1105	1032	611	421	73	6	59%
	4th Year	1 Attempt	695	669	462	207	26		69%
		2 Attempt	320	295	169	126	25		57%
		3 Attempt	92	80	38	42	12		48%
		4 Attempt	12	9	4	5	3		44%
		Total	1119	1053	673	380	66	0	64%
Total	1 Attempt	3375	3227	1581	1646	148	16	49%	
	2 Attempt	1249	1134	567	567	115	0	50%	
	3 Attempt	428	379	169	210	49	1	45%	
	4 Attempt	130	113	57	56	17	0	50%	
	Total	5182	4853	2374	2479	329	17	49%	
HND M	1st Year	1 Attempt	321	298	107	191	23	6	36%
		2 Attempt	154	138	60	78	16		43%
		3 Attempt	27	25	10	15	2		40%
		4 Attempt	17	15	5	10	2		33%
		Total	519	476	182	294	43	6	38%
	2nd Year	1 Attempt	267	259	103	156	8		40%
		2 Attempt	66	63	26	37	3		41%
		3 Attempt	24	17	7	10	7		41%
		4 Attempt	15	12	4	8	3	1	33%
		Total	372	351	140	211	21	1	40%
	3rd Year	1 Attempt	159	155	103	52	4		66%
		2 Attempt	30	26	13	13	4		50%
		3 Attempt	13	9	2	7	4		22%
		4 Attempt	3	3	3	0	0		100%
		Total	205	193	121	72	12	0	63%

	4th Year	2 Attempt	3	2	2	0	1		100%
		3 Attempt	2	2	0	2	0		0%
		4 Attempt	1	0	0	0	1		-
		Total	6	4	2	2	2	0	50%
Total	1 Attempt	747	712	313	399	35	6	44%	
	2 Attempt	253	229	101	128	24	0	44%	
	3 Attempt	66	53	19	34	13	0	36%	
	4 Attempt	36	30	12	18	6	1	40%	
		1102	1024	445	579	78	7	43%	

Course	Year	Attempt	Total No. of Applicants	Sat for the Exam	Pass	Fail	Ab	With Held	Pass Rate %
HND in English	1st Year	1 Attempt	506	482	388	94	24		80%
		2 Attempt	73	66	49	17	7		74%
		3 Attempt	31	27	24	3	4		89%
		4 Attempt	3	3	3	0	0		100%
		Total	613	578	464	114	35	0	80%
	2nd Year	1 Attempt	493	487	373	114	6	1	77%
		2 Attempt	57	52	31	21	5	2	60%
		3 Attempt	22	18	13	5	4		72%
		4 Attempt	3	3	2	1	0		67%
		Total	575	560	419	141	15	3	75%
	Total	1 Attempt	999	969	761	208	30	1	79%
		2 Attempt	130	118	80	38	12	2	68%
		3 Attempt	53	45	37	8	8	0	82%
		4 Attempt	6	6	5	1	0	0	83%
			1188	1138	883	255	50	3	78%

HNDIT	1st Year	1 Attempt	288	253	92	161	35	2	36%
		2 Attempt	165	146	68	78	19	3	47%
		3 Attempt	38	35	17	18	3		49%
		4 Attempt	10	10	7	3	0		70%
		Total	501	444	184	260	57	5	41%
	2nd Year	1 Attempt	210	207	94	113	3		45%
		2 Attempt	79	74	33	41	5		45%
		3 Attempt	21	21	13	8	0		62%
		4 Attempt							
		Total	310	302	140	162	8	0	46%
	Total	1 Attempt	498	460	186	274	38	2	40%
		2 Attempt	244	220	101	119	24	3	46%
		3 Attempt	59	56	30	26	3		54%
		4 Attempt	10	10	7	3	0		70%
			811	746	324	422	65	5	43%

HNDT (Agri.)	1st Year	1 Attempt	94	84	32	52	10	1	38%
		2 Attempt	42	32	24	8	10		75%
		3 Attempt	3	2	2	0	1		100%

	4 Attempt	1	1	1	0	0		100%
	Total	140	119	59	60	21	1	50%
2nd Year	1 Attempt	80	78	32	46	2		41%
	2 Attempt	16	14	7	7	2		50%
	3 Attempt	7	4	1	3	3		25%
	4 Attempt							
	Total	103	96	40	56	7	0	42%
Total	1 Attempt	174	162	64	98	12	1	40%
	2 Attempt	58	46	31	15	12		67%
	3 Attempt	10	6	3	3	4		50%
	4 Attempt	1	1	1	0	0		100%
		243	215	99	116	28	1	46%

Course	Year	Attempt	Total No. of Applicants	Sat for the Exam	Pass	Fail	Ab	With Held	Pass Rate %
HNDBS	1st Year	1 Attempt	132	117	24	93	15	3	21%
		2 Attempt	40	36	20	16	4		56%
		3 Attempt	9	7	2	5	2		29%
		4 Attempt	1	1	0	1	0		0%
		Total	182	161	46	115	21	3	29%
	2nd Year	1 Attempt	102	102	48	54	0		47%
		2 Attempt	6	5	3	2	1		60%
		3 Attempt	8	8	6	2	0		75%
		4 Attempt	5	5	5	0	0		100%
		Total	121	120	62	58	1		52%
	Total	1 Attempt	234	219	72	147	15	3	33%
		2 Attempt	46	41	23	18	5		56%
		3 Attempt	17	15	8	7	2		53%
		4 Attempt	6	6	5	1	0		83%
			303	281	108	173	22	3	38%
NDBF	1st Year	1 Attempt	45	45	26	19	0	3	58%
		2 Attempt	13	12	8	4	1		67%
		3 Attempt	1	0	0	0	1		-
		4 Attempt							
		Total	59	57	34	23	2	3	60%
	2nd Year	1 Attempt	34	33	17	16	1		52%
		2 Attempt	1	1	0	1	0		0%
		3 Attempt	4	3	2	1	1		67%
		4 Attempt	2	2	1	1	0		50%
		Total	41	39	20	19	2		51%
	Total	1 Attempt	79	78	43	35	1	3	55%
2 Attempt		14	13	8	5	1	0	62%	

	3 Attempt	5	3	2	1	2	0	67%
	4 Attempt	2	2	1	1	0		50%
		100	96	54	42	4	3	56%
Total	1 Attempt	6106	5827	3020	2807	279	32	52%
	2 Attempt	1994	1801	911	890	193	5	51%
	3 Attempt	638	557	268	289	81	1	48%
	4 Attempt	191	168	88	80	23	1	52%
Grand Total (1,2,3,4 Attempts)		8929	8353	4287	4066	576	39	51%

Summary of Results
Second Semester Examination - 2010 (All Attempt)

Course	Year	No. of Total Applicants	Sat for the Exam	Pass	Fail	Ab	Withheld	Pass Rate %
HNSA	I	1570	1448	582	866	122	04	40%
	II	1388	1320	508	812	68	07	38%
	III	1105	1032	611	421	73	06	59%
	IV	1119	1053	673	380	66	00	64%
	TOTAL	5182	4853	2374	2479	329	17	49%
HNEM	I	519	476	182	294	43	06	38%
	II	372	351	140	211	21	01	40%
	III	205	193	121	72	12	00	63%
	IV	06	04	02	02	02	00	50%
	TOTAL	1102	1024	445	579	78	07	43%
HND in English	I	613	578	464	114	35	00	80%
	II	575	560	419	141	15	03	75%
	TOTAL	1188	1138	883	255	50	03	78%
HNDIT	I	501	444	184	260	57	05	41%
	II	310	302	140	162	08	00	46%
	TOTAL	811	746	324	422	65	05	43%
HNAT (Agri)	I	140	119	59	60	21	01	50%
	II	103	96	40	56	07	00	42%
	TOTAL	243	215	99	116	28	01	46%
HNBS	I	182	161	46	115	21	03	29%
	II	121	120	62	58	01	00	52%
	TOTAL	303	281	108	173	22	03	38%
NDBF	I	59	57	34	23	02	03	60%
	II	41	39	20	19	02	00	51%
	TOTAL	100	96	54	42	04	03	56%
TOTAL (all attempt)		8929	8353	4287	4066	576	39	51%

5.4 Internal Audit Division

The Internal Audit Division, which is entrusted with the task of Internal Audit Assignments and Investigations of the Sri Lanka Institute of Advanced Technological Education and the Advanced Technological Institutions, has been continuing its program of work as in the previous year's reviewing the adequacy of internal control systems and procedures ensuring adherence to Circular instructions, SLIATE Act and other relevant rules and regulations. The monitoring process and proposing any new or change of policies were done through the Audit Committee of the Sri Lanka Institute of Advanced Technological Education. All lapses, weaknesses and shortcomings were brought to the notice of the relevant authorities with suggestions for improvements.

- (1) Internal Audits and Special investigations on some specific areas were carried out at the following Advanced Technological Institutes in addition to the normal audit programme and submitted reports to authorities for further action;

Field Audits.

- (a) Advanced Technological Institute - Jaffna
- (b) Advanced Technological Institute - Dehiwala
- (c) Advanced Technological Institute - Galle
- (d) Advanced Technological Institute - Mattakkuliya
- (e) Advanced Technological Institute - Naiwala
- (f) Advanced Technological Institute - Kandy
- (g) Advanced Technological Institute Section - Kaluthara

Investigations.

- (1) Cleaning Services - Advanced Technological Institute - Mattakkuliya
- (2) Attendance Register - Advanced Technological Institute - Kegalle

- (2) The Internal Audit Division coordinated, complied and submitted Information required on the directions / decisions of the Committee on Public Enterprises of the Parliament in respect of SLIATE and ATIs.
- (3) During the year under review the Audit Committee met on Four occasions viz.

Date	Meeting No.
09.02.2010	49
13.12.2010	50
23.12.2010	51
29.12.2010	52

- (4) Nineteen (19) Audit Queries have been received from the Auditor General's Department for the financial year 2010 and we have answered all of them immediately.
- (5) The Internal Audit Division which was set up in the SLIATE in 2007 to screen the affairs of the Advanced Technological Institutes (ATIs) in a macro perspective with particular reference to the findings of the Auditor General and to have an interaction with the Management of ATIs on a case by case basis met on monthly at the Management Committee Meeting during the year

2010. The Committee chaired by the Director General, 12 of Advanced Technological Institutes Heads and 06 ATI Sections Coordinators, SLIATE examined the performance and current affairs of the all Advanced Technological Institutes and Sections accordingly.

20	Detail of infrastructure Facilities Received in 2010		
	PROJECT	EXPENDITURE (Rs.M)	PHYSICAL PROGRESS
1	Proposed Buildings at ATI Mattakkuliya – EUTE Project		
	four storied Administration	330	100%
	single story Workshop Building	105	100%
2	Renovation of L shaped Building ATI Mattakkuliya – EUTE Project	8	100%
3	Renovation of two work shop Buildings at ATI Mattakkuliya – GOSL	23	100%
4	Upgrading of Electrical power supply to ATI Mattakkuliya – GOSL	4	100%
5	New Buildings Under HETC Project - WB Funds		
	ATI Rathnapura	5	5%
	ATI Vauniya	5	5%
	ATI Tangalle	5	5%
	QDLC	5	5%
6	Land Cum Labs 11 ATII, under EKSP Project – ADB Funds	5.5	100%
7	Audio Visual Labs under IRQUE Project – WB Funds	3.5	100%
8	Renovation of Biological lab & Agro workshop at ATI Naiwala under IRQUE Project – WB Funds	5	100%
9	Renovation of Directors Quarters at ATI Naiwala – GOSL Funds	2	40%
10	Partitioning for class rooms -New Building - ATI Labuduwa	2	100%
11	Canteen Renovation - ATI Labuduwa	2	100%
12	Other Regular Maintenance	6.5	100%
13	New Buildings ATI Anuradhapura - GOSL Funds	1.5	3%
14	New Buildings ATI Anuradhapura - GOSL Funds	1.5	3%

CHAPTER 6

Administration Division

6) Administration Division

6.1 Objective of the Division

The objective of the Administration Division is to manage physical and human resources of Sri Lanka Institute of Advanced Technological Education (SLIATE) for the sustainable development.

6.2 Introduction

There are 12 Advanced Technological Institutes (ATII) and 06 Advanced Technological Institute Section (ATI Sections) under SLIATE. All the ATII and ATI Sections are situated in different parts of Sri Lanka. All the lands and buildings of ATI are belongs to SLIATE. ATI sections are situated in the Technical Colleges except the ATI Sections of Sammanthurai, Rathnapura, Tangalle & Anuradhapura. In SLIATE there are around 8500 students follow different courses.

To facilitate the study programme the ATII are equipped with buildings, workshops, laboratories, farms, machineries, computers and other necessities.

The management of all the physical resources are handled by the Administration Division of SLIATE Head Office with the assistance of ATII and ATI Sections. That includes maintenance, rehabilitation, refurbishment, construction, procurement activities and other related activities.

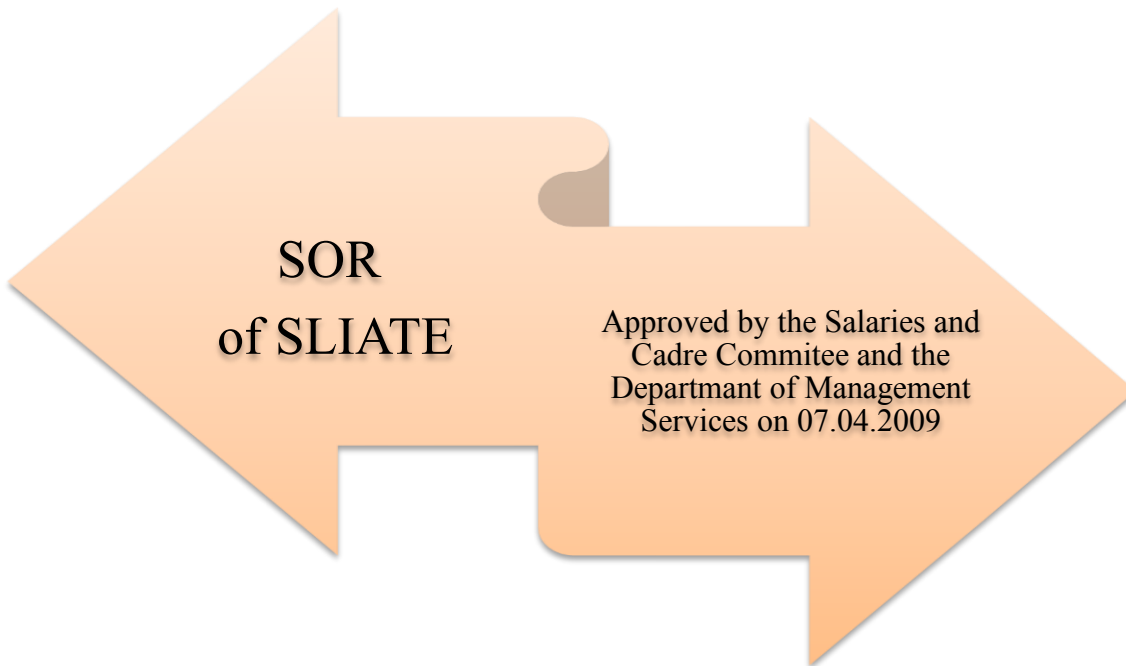
Management of the Human resources is one of the important components for the success of any institution. There are 501 staff in various categories. The staff categories as senior management, academic, academic support, non academic and minor grades staff.

The recruitment, staff training and capacity building, performance evaluation, rewarding promotion, transfer and disciplinary activities are some of the major functions of Administrative Division with regard to Human Resource Management.

It is important to note that the physical and Human Resource Management activities were highly centralized in SLIATE. Most of the activities are heaped on Head Office of SLIATE. From the recent past the management of SLIATE has taken a policy decision to decentralize the activities to ATIs as much as possible.

Anyhow, because of the capacity of the ATII the decentralized functions are not up to the standards. Subsequently, there are additional burdens on the Administration Division. Therefore, the division is concentrated on the capacity building and performance evaluation of staff. In order to achieve the targets of the corporate plane, a separate Human Resource Development Plan was prepared to be implemented in the year 2010.

6.3 Major Achievements



6.3.1 Scheme of Recruitment

A corporate plan was formulated by SLIATE and the Administration Division was contributed a lot to the formulation of the corporate plan. The vision, mission, objectives and goals are correctly identified in the corporate plan and according to the corporate plan, the Administration Division was compelled to formulate a new Scheme of Recruitment (SOR) compatible with the vision of SLIATE. The approval of the Director General, Management Services Department has been granted for the SOR on 07-04-2009. The SOR is a visionary and important tool to recruit and retain a qualified and efficient staff.

The success of an institution mainly depends on its human resources. The human resources are most important asset of any organization. Therefore, the SOR has to be a visionary, comprehensive document as the recruitment, promotion, capacity building, performance management policies are incorporated in the SOR.

SLIATE is the first institution in Sri Lanka which have prepared the Scheme of Recruitment and received approval from Department of Management Service. According to new structure SOR is prepared for all priority existing future post and submitted to DMS with the recommendation of National Salaries & Cadre Commission. Anyhow the DMS has approval the SOR only for the approved cadre.

Accordingly, all the staff of SLIATE has been absorbed to new carder positions. This was a great achievement of the Administration Division in the year 2009. This has provided opportunities to excellent performers to reach high levels in shorter intervals. In 2009 year the applications were called from such qualified employees to consider for promotions.

6.3.2 Cadre Position

According to the Cabinet decision dated 09-10-1996 Treasury Approval was granted for A cadre of 1020 for SLIATE Head Office and the Advanced Technological Institutes.

The total cadre is revised through the process of work study. It was proposed 750 cadre position. Anyhow only 501 cadre position is approved by the DMS in 2009. According to the new recruitment the 49 addition cadre position is approved by DMS in the year 2010.

6.3.3 Formulation of Human Resources Plan



Formulation of human resource plan is one of the important activity of Administrative Division. In the human resource plan several factors are considered specially the staff Performance, availability of physical resources and the existing courses at ATIs and the students population.

6.3.4 Staff Development Policy of SLIATE

A staff development policy of the SLIATE was formulated to enhance the capacity development of SLIATE staff to cater the global trends and needs in public private partnership. This policy approved by the Council on 27-08-2009. The staff development committee of SLIATE is under the Chairmanship of Director General and Eight other members reprehensive all disciplines. Also staff development committee is established in each ATII. In future all the staff development activities will base on recommendation of the Staff Development Committee.

6 3 5 Recruitment

6.3.5.1 Details of the Staff recruited on 03rd August 2009.

Three days induction training programmed was held at Sri Lanka Foundation Institute for the new recruits.

	Post	Filled Vacancies
01	Deputy Director General (AA & PR)	01
02	Director	05
03	Engineer (Civil)	01
04	Assistant Lecturer	30
05	Demonstrator	21
06	Management Information Officer	01
07	Assistant Registrar	05
08	Farm Manger	02
09	Management Assistant	12
10	Library Assistant	10
11	Technician	04
12	Driver	01
13	Laborer	02
	Total	95

New
members of
SLIATE



6.3.5.2 Details of the Staff recruited in the year 2010.

Three days induction training programmed will be held to give an orientation about the institute and their respective roles.

	Vacancy	Filled Vacancies
01	Assistant Lectures	38
02	Accountant	03
03	Registrar	02
04	Demonstrator	20
05	Tutor	02
06	Technician	11
07	Driver	01
08	Laborer	01
	Total	78

6.3.6 Changes in the Higher Management

Grade one SLAS officer Mr. H.T. Kamal Pathmasiri was appointed for the post of Director General for two years with effect from 02-03-2006 and again his service period was extended for another one year from 02-03-2009 with the approval of the Public Service Commission.

Grade one SLAS officer Mr. M.M. Nayeemudeen served as Deputy Director General (Administration & Finance) with effect from 17-05-2006 and once again his service period was extended for one year from 17-05-2009 with the approval of the Public Service Commission.

Director Advanced Technological Institute – Mattakkuliya, Mrs. P. De S. Udakara functions as Acting Deputy Director General (Academic Affairs & Planning Research) with effect from 26th May 2006 has permanent the post from 01-07-2009.

Mrs. Chandika V. Ethugala of SLAS was appointed as Director (Administration) on secondment basis with effect from 30-10-2009.

6.3.7 Training

A group of 22 staff members including Deputy Director General (Academic Affairs/Planning and Research) were training at Colombo Plan Staff College of Philippines on integrating ICT in teaching & learning under IRQUE Project.

**Staff Training College
Manila-Philippines**

Academic Staff Training –01st of November 2008 – 10th of November 2008

No.	Name of the selected candidate	Designation	Name of the Institute
1	Mr. K. Kohilan	Lecturer	Trincomalee
2	Mr. S. Antony	Asst. Lecturer	Trincomalee
3	Mr. P.A. Mahindarathna	Lecturer	Kurunegala
4	Mr. U.L Karunarathna	Asst. Lecturer	Kurunegala
5	Mr. D.P.K. Sirisumana	Lecturer	Kurunegala
6	Mr. B. Gajasinghe	Director (Performing) Asst. Lecturer (IT)	Badulla
7	Mr. S. Vijayanathan	Asst. Lecturer	Jaffna
8	Mrs. S. Subakaran	Lecturer	Jaffna
9	Mr. D.S.K. Mendis	Asst. Lecturer	Labuduwa
10	Mr. M.D.S. Perera	Lecturer	Labuduwa
11	Mrs. M.P.K.G.S. Piyasena	Director (Performing) Lecturer (Commerce)	Kandy
12	Mrs. G.A.S.M. Ganepola	Lecturer	Naiwala
13	Mrs. M.P.K. Rathnayaka	Lecturer	Naiwala
14	Mrs. P.M. Dissanayaka	Lecturer	Dehiwala
15	Mrs. P.A. Warusaviathana	Lecturer	Dehiwala
16	Ms. P.H.A. Ariyaratna	Senior Lecturer	Mattakkuliya
17	Mr. P. Wijeweera	Lecturer	Mattakkuliya
18	Mr. A. Baroon	Academic Coordinator	Sammanthurai
19	Mr. A.G.A. Jalitha Kumara	Academic Coordinator	Anuradhapura
20	Mr. M.S.C. Girihagama	Academic Coordinator	Warakapola
21	Mr. R.A. Kumaranayaka	Director - Exam	SLIATE
22	Mrs. P.De.S. Udakara	DDG (AA/P&R)	SLIATE

A group of 15 management and admin staff members including Deputy Director General (Administration & Finance), Directors and officers of the Non Academic Staff selected from the Head Office and Advanced Technological institutes were sent for a 10 days training programmed on Strategic Human Resources Development and Management to the Philippines under the EKSP Project.

**TQM training at
Staff Training
College –
Philippines for the
Management Staff**

Training Period – 03rd of August 2009 – 12th of August 2009

S/N	Name of the selected candidate	Designation	Name of the Institute
1	Mr. M.M. Nayeemudeen	Deputy Director General (Admin & Finance) Head of the Team	Head Office
2	Mr. S. Widanapathirana	Senior Assistant Secretary	Ministry of Higher Education
3	Mr. C.N. Perispulle	Director	Kurunegala
4	Mrs. J.H. Gunarathna	Director	Labuduwa
5	Mr. N.K.A. Rupasinghe	Director	Mattakkuliya
6	Dr. S.J.M. Sahayan	Director	Jaffna
7	Mrs. C. Hewapathirana	Director	Dehiwala
8	Mr. T.N.S.P. de Silva	Asst. Registrar	Kandy
9	Ms. D.M.P. Dissanayake	Accountant	Kandy
10	Mr. Sunil Paranawithana	Asst. Registrar	Labuduwa
11	Mrs. B. Sivakaran	Accountant	Mattakkuliya
12	Mrs. H. P. Gunarathna	Administrative Assistant	Head Office
13	Mr. W.A. Anura	Accountant	Head Office
14	Mr. D.B.P. Willarachchi	Internal Auditor	Head Office
15	Mr. K. Veemarajan	Director	Trincomalee

The Director General of SLIATE has participated following training workshops in the year 2009.

Country	Period	Outcome
India	25-02-2009 to 26-02-2009	Asia Pacific Sub Regional Conference
Phillipines	26-04-2009 to 02-05-2009	Colombo Plan Staff College of Technical Education – Developed two training packages for Academic and Management staff members of SLIATE
Austria and the Netherland	30-08-2009 to 20-09-2009	Study on sustainability of the technical education programs in par with the market needs
Canada	12-12-2009 to 20-12-2009	Fact finding study to Community colleges in Canada – Sharing of experience in public private partnership development

The Deputy Director (Administration & Finance) Mr. M.M. Nayeemudeen of SLIATE has participated to the ICT Workshop In Japan from 2009-01-22 to 2009-03-05.

The Deputy Director (AA & PR) Mrs. P. De S.Udakara & Civil Engineer Mr. D.M.A.G.B. Dissanayake of SLIATE have participated to the IRQUE Project Workshop in India from 2009-11-02 to 2009-11-14

6.3.8 Annual Transfers

Following an approved transfer policy, 05 academic staff and 34 non academic staff were given transfers in 2009 considering the request and the service requirement of SLIATE, ATII and ATII Sections.

6.3.9 Promotion of Staff

Human Resource Management achievements

6.3.9.1 Promotion of Assistant Lecturers to Lecturers and Instructors to Assistant Lecturers

This was a long standing problem of SLIATE. The interview was held in 2005. Because of the ambiguity in the qualification the promotion was deferred. However, this problem was solved and 05 officers having qualifications were given suitable promotions.

6.3.9.2 Promotion of Academic, Administration & Non Academic Staff. Application were called for promotion in the year 2009. We planned to give promotion in the beginning of 2010. Anyhow because of the election it was postponed till may 2010. Interview for the promotion of academic staff are already held in July 2010. The promotion work will continue up to September 2010.

6.3.10 Performance Plan and Evaluation

Instructions were given to all staff to prepare a performance plan for the whole year in the 1st week of January. According to the performance plan, an Action Plan was prepared by each employee. In every month a Management Committee Meeting was held and the Action Plans were closely monitored by that the efficiency and the productivity of the staff were increased for a certain extend. Under Chairmanship of Director General in the Management Committee Meeting the progress of action plans were reviewed.

As a result of the above activity most of the problem prevailed in the personal files were rectified. The staff gets increment in time the qualified employees were confirmed in the services in time. The employees get the gratuity in time.

6.3.11 Human Resources_Achievement at Glance 2009/2010

Ref. No	Details	2009			2010 (31 st July)		
		Number Received	Number Approved	Balance	Number Received	Number Approved	Balance
(I)	Academic_Staff						
1	Service Confirmation						
	Promotions	25	13	12	02	01	01
2	Increments	-	05	-	06	06	-
3	Service Extensions	145	99	46	90	81	09
4	Vacation of Post						
	Releasing from Service	05	05	-	09	08	01
5	Retirements	01	-	-	01	01	-
6	Foreign Scholarships						
	Resignation from	01	01	-	-	-	-
7	Service	02	02	-	01	-	01
8							
		-	-	-	-	-	-
9	Non Academic Staff	20	15	05	09	04	05
	Confirmation of						
	Appointment						
	Payment of Salary						
(II)	Increments						
	Service Extension						
1	Vacation of Post	09	03	06	01	01	-
2	Interviews	232	132	100	189	164	25
	Distress Loans						
3		12	11	01	02	02	-
4		-	-	-	01	01	-
	Systematic Disciplinary						
5	Inquires	22	-	-	21	-	-
6	Disciplinary_Inquiries	144	19	125	115	14	101
(111)							
		03	03	-			

6.3.12 Management committee Meeting

Monitoring and Evaluation

Meeting No	Date	No. of Participants	Main decision
2009/01	19-02-2009	22	To prepare a data base of student enrollment.
2009/02	03-04-2009	23	To prepare and action plan to hold the convocation 2009 timely and orderly
2009/03	29-05-2009	22	Instructed the directors of Badulla and Trincomalee to actively get involved in Distance Education Modernization Project (DEMP) activities.
2009/04	29-06-2009	24	To hold a one day training programmed on “Tell me more” English package To complete the Board of Survey and start the verifications.
2009/05	28-08-2009	24	To provide necessary support to PC house to complete networking in Language Cum Laboratory.
2009/06	25-09-2009	24	To send the Agriculture students of Naiwala and Ampara to training at Puliyankulama livestock farm.
2009/07	23-10-2009	23	To finish the auction of unusable items and update the asset registry accordingly.
2010/01	21-01-2010	22	To collect the information on furniture need of all ATII
2010/02	05-03-2010	18	To inform the Secretary of Eastern Provincial Council regarding semi permanent building to be built at Batticaloa ATI Section.
2010/03	30-04-2010	25	To create a Management Committees in each ATI
2010/04	08-06-2010	34	Asset Registry to be submitted before the given deadline.

Details of Academic Staff - 2010

Faculty	Subject	Medium	Senior Prof.	Professor	Senior Lecturer	Lecturer	Assistant Lecturer	Instructors
ATI- Mattakkuliya	Civil Engineering	English	-	-	01	-	04	-
	Mechanical Engineering	English	-	-	02	-	08	-
	Electrical Engineering	English	-	-	02	01	05	-
	Information Technology	English	-	-	01	-	03	-
	English	English	-	-	-	-	01	-
ATI Dehiwala	Commerce	English	-	-	01	-	-	-
	Accountancy	English	-	-	01	03	05	-
	Management	English	-	-	-	01	01	-
	Information Technology	English	-	-	-	02	02	-
	English	English	-	-	-	02	04	01
ATI Badulla	Accountancy	English	-	-	-	-	01	-
	Management	English	-	-	-	-	03	-
	Information Technology	English	-	-	-	-	04	-
	English	English	-	-	-	-	04	-
ATI Kurunegala	Accountancy	English	-	-	01	-	02	-
	Management	English	-	-	-	-	02	-
	Information Technology	English	-	-	-	-	04	-
	English	English	-	-	-	-	04	-
	Law	English	-	-	-	-	01	-

Faculty	Subject	Medium	Senior Prof.	Professor	Senior Lecturer	Lecturer	Assistant Lecturer	Instructors
ATI Naiwala	Agriculture	English	-	-	-	02	02	-
	Accountancy	English	-	-	-	01	01	-
	Management	English	-	-	-	-	01	-
	Information Technology	English	-	-	-	01	03	-
	English	English	-	-	-	-	01	-
	Nutrition & Health Science	English	-	-	-	01	-	-
ATI Kandy	Commerce	English	-	-	01	02	-	-
	Economics	English	-	-	-	01	-	-
	Accountancy	English	-	-	-	01	03	-
	Management	English	-	-	-	-	02	-
	Information Technology	English	-	-	01	-	03	-
	English	English	-	-	-	-	05	-
ATI Labuduwa	Civil Engineering	English	-	-	-	-	01	-
	Mechanical Engineering	English	-	-	-	-	02	-
	Electrical Engineering	English	-	-	-	-	02	-
	Information Technology	English	-	-	-	01	06	-
	English	English	-	-	-	01	05	-
	Agriculture	English	-	-	-	02	02	-
	Accountancy	English	-	-	-	-	05	-
	Management	English	-	-	-	01	01	--
	Information Technology	English	-	-	-	-	06	-
	English	English	-	-	-	01	05	-

Faculty	Subject	Medium	Senior Prof.	Professor	Senior Lecturer	Lecturer	Assistant Lecturer	Instructors
ATI Ampara	Agriculture	English	-	-	-	-	05	-
	Accountancy	English	-	-	-	-	01	-
	Information Technology	English	-	-	-	-	03	-
	English	English	-	-	-	-	03	-
ATI Jaffna	Commerce	English	-	-	-	01	-	-
	Accountancy	English	-	-	-	01	03	-
	Mathematics & Stat.	English	-	-	-	01	-	-
	Economics	English	-	-	-	01	-	-
	Information Technology	English	-	-	-	-	05	-
	English	English	-	-	-	-	04	-
ATI Trincomale e	Accountancy	English	-	-	-	-	02	-
	Management	English	-	-	-	-	01	-
	English	English	-	-	-	-	01	01
	Information Technology	English	-	-	-	01	01	-
ATI Kegalle	Mathamatics	English	-	-	01	-	-	-
	Accountancy	English	-	-	-	-	03	-
	Commerce	English	-	-	-	01	-	-
	English	English	-	-	-	01	02	-
	Information Technology	English	-	-	-	-	03	-
ATI Section A'pura	Accountancy	English	-	-	-	01	01	-
	Commerce	English	-	-	-	01	-	-
	English	English	-	-	-	-	01	-

Faculty	Subject	Medium	Senior Prof.	Professor	Senior Lecturer	Lecturer	Assistant Lecturer	Instructors
ATI Section Samm.	Management	English	-	-	-	-	01	-
	Accountancy	English	-	-	-	-	02	-
ATI Section Batticaloa	Management	English	-	-	-	-	01	-
	Accountancy	English	-	-	-	01	02	-
SLIATE	Nutrition & Health Science	English	-	-	-	-	01	-

Details of Academic Staff - 2010

Name of the Institute	2010			
	Senior Lectures	Lectures	Assistant Lectures	Other Academic & Academic Support Staff
ATI - Mattakkuliya	06	01	22	16
ATI - Dehiwala	07	01	11	05
ATI - Badulla			13	01
ATI - Kurunegala	01		13	01
ATI - Naiwala	04	02	08	04
ATI- Kandy	05	01	13	02
ATI - Labuduwa	05	-	26	08
ATI - Ampara	-	-	13	04
ATI - Jaffna	03	02	12	02
ATI - Trincomalee	-	-	06	03
ATI - Kegalle	-	02	10	01
ATI Section - Anuradhapura	02	-	02	-
ATI Section - Sammanthurai	-	-	03	-
ATI Section - Batticaloa	01	-	03	-
SLIATE	-	-	01	-

Details of Non Academic Staff

No	Faculty/Branch	Most Senior	Senior Staff	Junior Staff	Minor Staff	Total
1	SLIATE	06	05	34	15	60
2	ATI- Dehiwala	01	04	11	05	21
3	ATI- Labuduwa	01	02	10	14	27
4	ATI- Kandy	01	04	07	04	16
5	ATI - Mattakkuliya	01	04	08	14	24
6	ATI - Naiwala	01	03	07	08	19
7	ATI - Kurunegala	01	03	06	03	13
8	ATI- Galle	01	01	09	04	15
9	ATI - Jaffna	01	03	04	06	14
10	ATI - Trincomalee	01	02	02	01	06
11	ATI- Kegalle	01	02	03	01	07
12	ATI- Ampara	–	02	07	13	22
13	ATI- Badulla	–	03	04	05	12
14	ATI Sec-Sammanthurai	–	–	–	01	01
15	ATI Sec- Rathnapura	–	–	–	–	–
16	ATI Sec- kalutara	–	–	–	–	–
17	ATI Sec- Batticaloa	–	–	–	–	–
18	ATI Sec- Tangalle	–	–	–	–	–
Total		16	38	112	94	260

Details of Programme, Seminars & Workshop

Subject	Attended	Completed	Presented
Training sessions for Academic Staff 23, 24, 25, the of Feb. 2010	12	12	12
Curriculum Revision workshop 11th June 2010	13	13	13
Finalizing the curriculum of the new academic programs 20th August 2010	24	24	24
HNDIT curriculum revision workshop 14th Sep. 2010	29	29	29
HNDM curriculum revision workshop 15th Sep. 2011	17	17	17
Agriculture, Aquaculture & Horticulture curriculum revision workshop 30th Sep. 2012	4	4	4

SUBMISSION OF ANNUAL REPORT AND ACCOUNTS FOR 2010

13. Details of Recurrent Expenditure :

Subject	2009 Rs.	2010 Rs.
(a) Personal emoluments	180,966,155	202,073,667
(b) Travelling	1,453,927	2,335,254
(c) Supplies	6,804,980	8,806,472
(d) Maintenance	3,716,472	9,031,579
(e) Contractual Services	40,129,155	49,621,255
(f) Training & Evaluation	17,164,163	21,270,309
(i) Other	265,905	16,513,216
Total	250,500,757	309,651,752

Details of Capital Expenditure :

Subject	2009 Rs.	2010 Rs.
(a). Acquisition of furniture & Office Equipments	53,154,265	7,688,918
(b). Acquisition of Machineries	58,925,654	106,132
(c). Acquisition of Building & Structures	870,627,139	24,088,549
(d). Acquisition of Motor Vehicles	533,513	
(e). Workshop & Training Equipment	4,002,471	
(f). Library books	22,060	11,625
Total	987,265,102	31,895,224

Details of Projects (Local/Foreign Funded):

Name & Detail	Loan/Grant	Funding Agency #	TCE Rs.	RFA Rs.q	DF Rs.
Enhancement & upgrading of Technical Education Project	Loan - EUR021.9 Mill	Government of Austria	2741538461	1782000000	894,396,114
		Kingdom of Netherland	2705846154	1758800000	278,176,356
Total					1,172,572,470

(GOSL/ADB/IDA/WB/...)

Details of Financial Progress (Expenditure):

Subject	Provision in 2010 Rs.	Exp in 2010 Rs.	Savings/Excess Rs.
a. Recurrent except Project	344,500,000	309,651,752	34,848,248
b. Capital except Project	184,116,000	31,895,224	152,220,776
c. Project - Local funded	1,172,572,470	389,327,634	783,244,836
d. Project - Foreign funded - Loan	1,537,924,158	1,341,281,641	196,642,517
Total	3,239,112,628	2,072,156,251	1,166,956,377

Details of Financial Progress (Generated Income):

Subject	Provision in 2010 Rs.	Exp in 2010 Rs.	Savings/Excess Rs.
a. Undergraduate Studies	22,500,000	21,442,193	(1,057,807)
Total	22,500,000	21,442,193	(1,057,807)

CHAPTER 7

Management Information System (MIS) Unit

Management Information System (MIS) Unit

Introduction

Information Systems are the driving force in the world of business today. Management Information System (MIS) is essential in making organizations more effective. MIS and the information it generates are generally considered essential components of prudent and reasonable organizational decisions.

The need of a MIS unit and its essentialness to achieve SLIATE's corporate targets was identified by the present Director General of SLIATE Mr. Kamal Pathmasiri and established a separate unit on August 2009 by recruiting a Manager – MIS.

SLIATE MIS Unit Definitions

Computer based application and network system designed to support the operations, management, and decision functions of the SLIATE

Vision of the MIS Unit

To become the best CMMI / ISO Certified MIS department / Unit in the government sector

Mission of the MIS Unit

The MIS unit is committed to provide the highest quality technology services and support, thereby enhancing the operation, management, research, and educational capabilities within SLIATE.

Purpose of the MIS Unit

The primary purpose of the MIS Division is to plan, manage, coordinate, and provide quality, accurate and timely computerized information to SLIATE management. The division is responsible to report and manage pertinent information or data for SLIATE management and for its stakeholders in a comprehensive and cost effective manner.

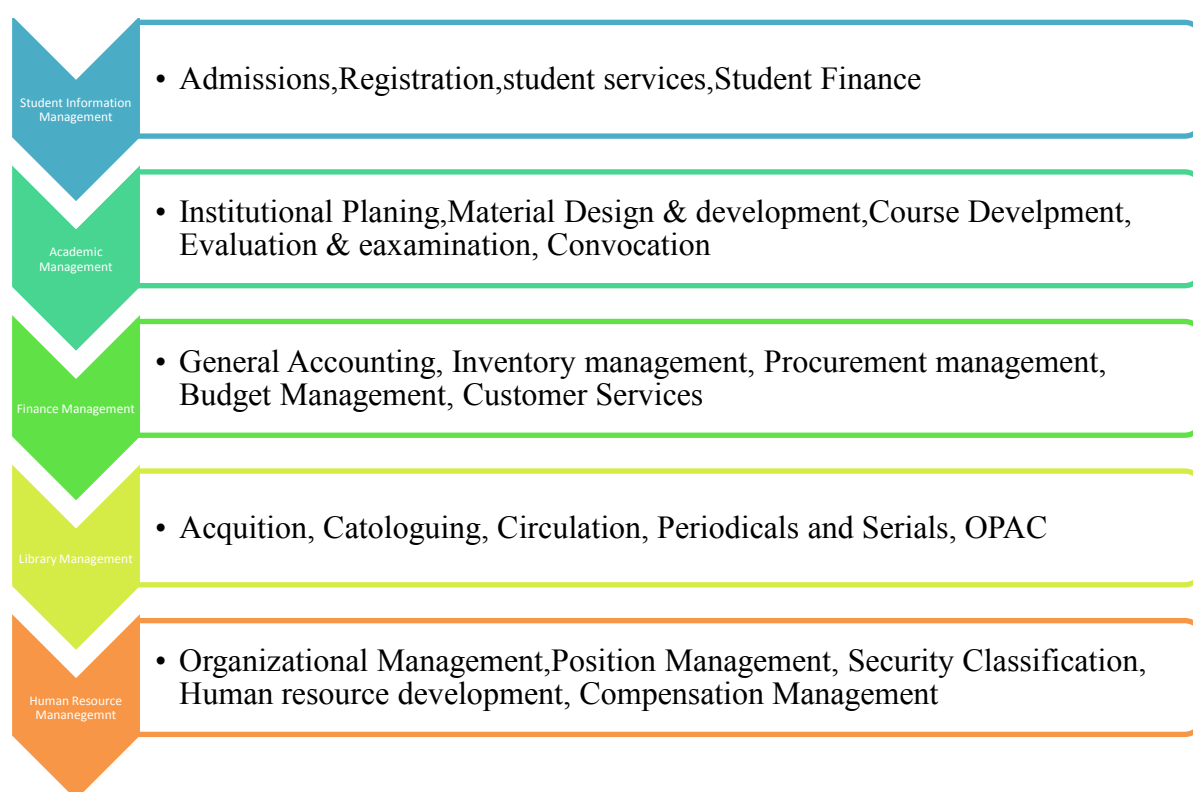
Major Activities carried out in year 2010

1 Development of TOR for RFP through EKSP

At present information technology usage is very minimal and highly based on manual file processing at all locations of SLIATE. There are lots of inherited issues and drawback in this approach such as time waste, less accuracy and not having information at right time for decision making purposes.

With the introduction of the new MIS system the efficiency and the accuracy will be increased through the online processing and central management of data.

Development of the MIS system initiated with the EKSP Project. Local and a foreign consultant were assigned to develop the Requirement Specifications (TOR) for Request for Proposals (RFP) to procure or develop the MIS for SLIATE. Consultants identified the five Major modules for SLIATE as given below.



MIS unit assisted the consultants work and supported them in gathering requirements and coordinated the activities between SLIATE and consultants. Requirement Specification was submitted by consultants on May 2010 and it's under the review of the MIS division.

2 Restructured the Local Area Network for better

MIS Unit gave the first preference to enhance the communication level of SLIATE. The first step was to restructure the Local Area Network of SLIATE which was in very primary level with 5 computers. SLIATE upgraded the network by physically connecting additional 5 computers and designed an office workgroup and enabled internet to all computers in the LAN.

3 Widen the LAN

MIS unit was able to repair and utilize 3 numbers of 24 port HP network switches, Server and two personal computers internally, and widened and upgraded the physical network with the Sever Client architecture.

Repaired HP Network Switches and the Server



4 SLIATE Wireless Networking (WIFI Zone)

MIS Unit further enhanced the LAN by implementing a Wifi Zone at SLIATE Head Office for its users. This enabled SLIAT users to easily access SLIATE web resources and the internet. In June 2010 SLIATE expanded the wire clients by adding 22 wireless adaptors.



5

Coordinated the implementation of language cum IT

Under the EKSP project, 11 ATIs received 22 modern languages cum IT laboratories each comprising 25 computers with sophisticated software and servers. MIS division coordinated the implementation with the supplier and ATIs around the country to facilitate smooth implementation.

6

Human Resource Application

With the guidance of Director General, SLIATE MIS Unit started to develop software modules internally. Under this task MIS unit initiated a project to develop the Human resource Management and Fixed Asset monitoring systems. In December 2009, steps were taken to gather and document the requirements of Human Resources Management System. Master details have already been uploaded by end of May 2010 and now in its implementation phase.

The screenshot displays the SLIATE Human Resource Manager application with three overlapping windows:

- Employee Master ...**: Shows personal details for an employee.

Field	Value
Employee ID	ADMIN/PF/05/282 //
Name	DISSANAYAKE MUDIYANSELAGE NISHSHANKA GAMINI DISI
Name With Initial	DISSANAYAKE D.M.N.G.
Address	NO.40, POLGASWATTA, MEDAPATHANA, BADULLA
Temporary Address	
Telephon NO	
Mobile Number	
NIC Number	750081070V
Nationality	SRILANKAN
Civil Status	SINGLE
DOB	1 / 8 /1975
Sex	MALE
Age	35
District	BADULLA
- ATI Master ...**: Shows a list of ATIs.

ATI ID	ATI Name
DEH	DEHIWALA
BAT	BATTICALO
KDY	KANDY
MATT	MATTAKKULIYA
KURU	KURUNEGALA
BDUL	BADULLA
NAI	NAIWALA
HDY	AMPARA
LDUW	LABUDUWA
GLLE	GALLE
JFF	JAFFNA
TRIN	TRINCOMALEE
KELL	KEGALLE
ANII	ANIRANHAPPIRA
- Category Master ...**: Shows a list of categories.

Category Code	Category Name
ACD	ACADEMIC
NONACD	NON ACADEMIC

7 Email facility for SLIATE Senior Management

Ten (10) Email accounts were created for SLIATE head office senior management under the new domain name called “sliate.net” and gave the institutions identity to email addresses. Exchange server software was purchased in June 2010 is supposed to implement in 2010/08.

8 New IT equipment to Head office and ATIs

With the Help of IRQUE project, SLIATE received 45 numbers of new computers. Computers were distributed to ATIs (22 Nos) as well as head office (23 Nos). Ten printers and 45 UPSs are due to arrive by June 2010.

9 Development of New Web site for SLIATE

Necessity was identified to provide more vital information and services to SLIATE stake holders through SLIATE web site. Restructuring process includes giving a new look and feel to the web site. Requirement gathering for the web site is over and now in the process of generating web templates and scripting.



New services such as online registration, Job application, online result issuing is targeted to enable with the new web site. Web site is scheduled to host in December 2010.

10 Procure software worth 2.5 Million

With the IRQUE funds MIS division was able to purchase following software worth of 2.5 Million.

Product Requested	Old Price	New Product	New Price	Qty	Total Price
VSPRO 2008 SNGL OLP NL Acdmc	92.5	VSPRO 2010 SNGL OLP NL Acdmc	92.5	11	1017.5
VSPRO 2008 ENG DiskKit MVL DVD	47.25	VSPRO 2010 ENG DiskKit MVL DVD	47.25	11	519.75
SQLSvrEnt 2008 SNGL OLP NL Acdmc	2474.81	SQLSvrEnt 2008R2 SNGL OLP NL Acdmc	2474.81	1	2474.81
SQLSvrEnt 2008 ENG DiskKit MVL DVD	46.13	SQLSvrEnt 2008 ENG DiskKit MVL DVD	46.13	1	46.13
SQLCAL 2008 SNGL OLP NL Acdmc DvcCAL	47.18	SQLCAL 2008 SNGL OLP NL Acdmc DvcCAL	47.18	5	235.9
OfficeProPlus 2007 SNGL OLP NL Acdmc	83.57	OfficeProPlus 2010 SNGL OLP NL Acdmc	83.57	100	8357
OfficeProPlus 2007 Win32 ENG DiskKit MVL CD	47.25	OfficeProPlus 2010 32bitx64 ENG DiskKit MVL DVD	47.25	1	47.25
WinSvrStd 2008R2 SNGL OLP NL Acdmc	122.37	WinSvrStd 2008R2 SNGL OLP NL Acdmc	122.37	1	122.37
WinSvrStd 2008 32bitx64 ENG DiskKit MVL DVD	45	WinSvrStd 2008 32bitx64 ENG DiskKit MVL DVD	45	1	45
WinSvrCAL 2008 SNGL OLP NL Acdmc DvcCAL	8.25	WinSvrCAL 2008 SNGL OLP NL Acdmc DvcCAL	8.25	30	247.5
ExchgSvrStd 2007 SNGL OLP NL Acdmc	203.71	ExchgSvrStd 2010 SNGL OLP NL Acdmc	203.71	1	203.71
ExchgSvrStd 2007 ENG DiskKit MVL DVD	47.25	ExchgSvrStd 2007 ENG DiskKit MVL DVD wSP1	47.25	1	47.25
ExchgSvrStd 2007 SNGL OLP NL Acdmc DvcCAL	3.91	ExchgStdCAL 2010 SNGL OLP NL Acdmc DvcCAL	3.91	15	58.65
SharePointSvr 2007 SNGL OLP NL Acdmc	1258.57	SharePointSvr 2010 SNGL OLP NL Acdmc	1258.57	1	1258.57
SharePointSvr 2007 32bitx64 ENG DiskKit MVL DVD ForStd	45	SharePointSvr 2007 32bitx64 ENG DiskKit MVL DVD ForStd	45	1	45

SharePointStdCAL 2007 SNGL OLP NL Acdmc DvcCAL	26.5	SharePointStdCAL 2010 SNGL OLP NL Acdmc DvcCAL	26.5	15	397.5
Total For Microsoft Products					15123.89 + TAX

CS4 Web Standard 4 Windows International English AAO License 1 USER 2,500+ 0 Months N/A App	561.13	CS5 Adobe Web Premium License	782.68	2	1565.36
CS4 Web Standard 4 Windows International English DVD Set 1 USER Doc and Media 0 Months DV 505125	45	CS5 Adobe Web Premium Media kit	45	2	90
Total For Adobe Products					1655.36 + TAX

11 SAGE Training

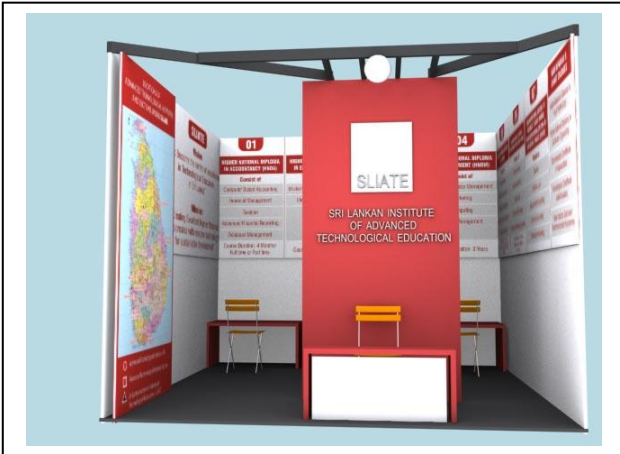
MIS division was able to purchase SAGE peachtree package for academic purposes and was able to provide training for academic staff on August 2010 at Dehiwala ATI. HNDA academic from all ATIS participated for this training and it was conducted jointly with PBSS (Pvt) Ltd.



12 INFOTEL 2010

INFOTEL 2010 which was organized by the FITIS was held from 30th September 2010 – 4th October 2010. With the guidance of Director General, SLIATE participated for this exhibition for the first time in SLIATEs history.

MIS division was the event handler from SLIATE and was able to organize and successfully complete the given mission.



13 Student Survey 2010

With the guidance and instructions from DG, MIS division created an application to assess the student's feedback who graduated in 2010 convocation. MIS division developed the application and gave training for ATIS in how to handle the software and to obtain reports.

14 New Server for SLIATE

With the financial assistance from IRQUE project, MIS division was able to procure IBM X3650 M2 High end server with windows Server 2008 R2 Operating system..

15 SLIATE local domain and File Server Implementation

In December 2010 with the purchase of its brand new server, MIS division was able to replace its standalone architecture with the Client server architecture. All the computers in the SLIATE head office are connected to the server by means of wire and wireless connectivity. Users can back up their own files to the File server. All the computers at head office are connected to the SLIATE.com domain with its own active directory.

CHAPTER 8

Engineering Unit

Engineering Unit

Establishment of Engineering Unit

Engineering Unit of Sri Lanka institute of advanced Technological Education was established on last quarter of 2009 mainly focusing on the simultaneous development of infrastructure for ATII with the intention to increasing student intake.

Composition of the Engineering unit is Engineer (Civil), Technical Officer, Quantity Surveyor, Management Assistant and the unit is under the Supervision of Director General and Deputy Director General (Admin/Fin), Director (Admin).

Main activities of Engineering is handling the foreign funded projects such as EUTE project at Mattakkuliya & Labuduwa; proposed New Buildings under Education for Twenty First Century project, EKSP civil works, IRQUE project civil works and regular Maintenance of ATII at present is to achieve the SLIATE's vision while optimum utilization of resources.

Objective

- To ensure adequate and quality infrastructure facilities necessary to each ATII to provide technical education
- To increase the efficiency and safety of existing physical resources by better management
- To identify future demand and planning

Activities in 2010

- Proposed Buildings at Mattakkuliya ATI– EUTE Project

Proposed four storied Administration and single story Workshop Buildings at ATI Mattakkuliya was implemented under Enhancing & Upgrading of Technical Education. Total estimated cost for civil works was Rs.435 million.

The funds from Austrian and the Netherlands Governments partly as a grant and a loan

Construction started on June 2009 and achieved a progress of 15% in 2009

- Construction of Work shop building was Completed 100% in year 2010



- Construction of Administration building was Completed 95% in year 2010



- Upgrading of Electricity was Started and achieved 75% progress – GOSL Funds

The Electrical Power supply to ATI Mattakkuliya has been upgraded to 360kvA and the expenditure was Rs. 3 million.



- Renovation of Existing Workshop Buildings at Mattakkuliya ATI– GOSL Funds

The existing Single storied workshop buildings had to be renovated at ATI Mattakkuliya in order to install the new equipments from EUTE project and the total estimated expenditure was Rs. 22.75 million and the funds from GOSL .the renovation was started on March 2010 and the total project will be completed in February 2011.In year 2010 the achievement was 80% from the total project.



- Proposed Building under Education for 21st Century Project – World Bank funds

Proposed Quality Development & Leadership Center for SLIATE, Proposed ATI Building at Rathnapura, Proposed ATI Building at Tangalle, and Proposed ATI Building at Vauniya - Completed the necessary clearance and approvals from World Bank and relevant authorities. Total estimated cost Rs. 400 million.



QDLC for SLIATE - Malabe



ATI Tangalle



ATI Vavuniya



ATI Rathnapura

➤ Proposed Building at Batticaloa ATI and Anuradhapura ATI – GOSL Funds

Proposed ATI Building at Batticaloa and Proposed ATI Building at Anuradhapura. In year 2010 Completed Selection of Consultants, Completed Preliminary Design Stage and completed Documentation Stage and approvals from national planning agency. Total estimated cost Rs. 100 million. GOSL funds and procurement for contractor Constructions will be started on year 2011.

➤ **Civil works under EKSP Project – ADB Funds**

Constructions of Interior Decoration and civil works of Language Cum Computer Laboratories in 11 ATII s were Completed 100% and now in functioning. Each ATI was given two computer laboratories with total 50 computer capacity. Total Expenditure was Rs. 5.5 million and funds from ADB Bank.

	ATI	Expenditure (Rs.)
1	Dehiwala	385,687.50
2	Jaffna	410,190.00
3	Labuduwa	460,955.00
4	Kandy	553,722.40
5	Badulla	671,646.80
6	Trincomalee	1,323,151.50
7	Kegalle	349,002.50
8	Naiwala	799,782.50
9	Amapra	135,960.00
10	Mattakkuliya	1,016,287.80
11	Kurunegala	573,688.50



➤ **Constructions of Audio Visual Laboratories under IRQUE Project – World Bank Funds**

ATII were given Audio Visual Laboratory with necessary equipments and the Construction of Interior Decorations and civil works of Audio Visual Laboratories were completed in year 2010.

The total expenditure was Rs. 3.2 million.

Institute	Expenditure (Rs.)
Naiwala	397,268.58
Labuduwa	285,302.50
Ampara	263,037.50
Mattakkuliya	547,910.00
Badulla	857,670.00
Dehiwala	318,835.00
Kurunegala	490,187.94
Naiwala	397,268.58
Labuduwa	285,302.50

➤ **Renovation of Biological Laboratory and Agro workshop at ATI Naiwala under IRQUE Project – World Bank Funds**

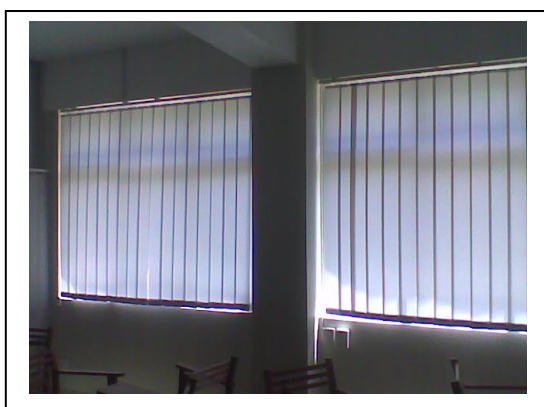
The Biological Laboratory and Agro work shop were renovated to upgrade the education facilities and the total expenditure was Rs. 5 million.

➤ **Renovation of Directors Quarters at ATI Naiwala – GOSL Funds**

The renovation of Directors' quarters at ATI Naiwala was started and in year 2010 achieved 40% from the progress. The project will be completed in February 2011. The total expenditure was Rs. 1.5 million.

➤ Interior Decorations and Partitioning of the new building at ATI Labuduwa – GOSL Funds

The necessary partitioning and curtaining was completed in the new building constructed in year 2009 by Tsunami Funded project at ATIU Labuduwa. The total expenditure was Rs. 2 million.



➤ General maintenance and repair works carried out throughout in year 2010. Current State of the construction and the total expenditures as follows.

PROJECT	ATI	Expenditure (Rs.)	REMARKS
Iron Grills for Laboratory Building	Dehiwala	310,000.00	Completed
Lightening Protection system	Labuduwa	45,000.00	Completed
Referbishment of Main Hall	Kandy	100,000.00	Completed
Fencing to the Land	Batticaloa	116,737.50	Completed
Referbishment of Main Hall	Dehiwala	341,550.00	Completed
Referbishment of Main Hall	Naiwala	96,000.00	Completed
Suppling & fixing Iron Grills	Naiwala	335,665.00	Completed
Ele. Power Connection (Lan Cum Labs)	All ATII	200,000.00	Completed
Partitioning for Tissue Culture Lab	Ampara	450,000.00	Completed
Partitioning for Class rooms	Kegalle	920,150.00	Construction
Toilet Renovation (in main building)	Ampara	256,832.00	Construction
Toilet Renovation/Partitioning	Badulla	1,294,755.00	Procurement
Canteen Building Renovation	Labuduwa	1,289,475.00	Procurement
Dir. Quarters Renovation	Dehiwala	1,113,717.50	Procurement
Partitioning at lab (in new building)	Ampara		Estimation
Girls Hostel	Ampara		Estimation
Main Building	Ampara		Estimation
Toilet Renovation	Naiwala		Estimation
New Bicycle shed	Jaffna		Estimation
New Canteen Building	Jaffna		Estimation
Water Connection	Jaffna		Estimation

CHAPTER 9

Notes of the Financial Statement

Notes to the Financial Statements for the Year ended 31st December 2010

01. SIGNIFICANT ACCOUNTING POLICIES

01.1. Reporting Entity.

Sri Lanka Institute of Advanced Technological Education (hereinafter referred to as the "Institute") was incorporated in ACT No. 29 of 1995. The Head Office is situated at No. 18/2, Ward Place, Colombo 07.

01.2. Basis of Preparation.

The Financial Statements have been Prepared in accordance with the Sri Lanka Accounting Standards (SLAS) and are based on historical Costs. The accounting policies are consistent with those used in the previous year.

The Financial Statements are presented in Sri Lankan Rupees, which is the Functional and Presentation Currency. Figures and phrases relating to the previous year have been restated where necessary, to conform to the current year's presentation.

The Preparation of Financial Statements in conformity with SLAS requires management to make judgments, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimated assumptions are based on historical experience and various factors that are believed to be reasonable under the circumstance the result of which from the basis of making the judgments. Actual results may differ from estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognized in the period in which the estimate is revised, if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

01.3 Cash and Cash Equivalents

Cash and cash equivalents are defined as cash in hand, Cash at Bank, and short term highly liquid investments (Savings Account) readily convertible into cash and subject to insignificant risk in changes in value.

01.4 Cash Flow Statement

The Cash Flow Statement has been prepared using the "Indirect Method". Interest income, other receivable and advances given are classified as Cash Flow from operating activities. Work in Progress, purchase of Fixed Assets as Cash Flow from investing activities.

Notes to the Financial Statements for the Year ended 31st December 2010

01.5 Assets and the Basis of their Valuation.

01.5.1 Property, Plant and Equipment.

Property, Plant & Equipment are stated at cost, less accumulated depreciation and impairment losses. Cost includes expenditure that is directly attributable to the acquisition of the assets. Depreciation is charged to the income statement on the written down values and depreciation is provided on the assets using straight line method at the following rates per annum.

Buildings	5%
Motor Vehicles - (Vehicles Reduce 10% for residual value)	20%
Furniture & Office Equipment	10%
Workshop & Training Equipment	10%
Computers	20%
Library Books	5%

Full year depreciation is provided in the year of disposal and no depreciation is provided in the year of purchase.

01.6 Assets Transferred

The building of the ATI Galle was handed over to the department of Technical Education based on the decision taken by Governing Council. The cost of Capital Rs.18,864,297, Accumulated Depreciation Rs.2,919,849 & Rs.15,942,448 for loss of assets transferred reflected by the Accounts .

01.6.1 Inventories

Inventories are valued at the lower of cost or net realisable value.

01.6.2 Short-Term Investments

Treasury Bills are valued at cost plus accrued interest.

01.7 Accounting for Grants

Grants that compensate the Institute for expenses incurred are recognized as revenue in the Income Statement on a systematic basis in the same period in which the expenses are recognized. Grants that compensate the institute for the cost of an assets are recognized in the Income statement on a systematic basis over the useful life of the related assets.

01.8 Employee Benefits

01.8.1 Provision for Retiring Gratuity has been made for the retiring gratuity payable from the initial year of service to all employees in conformity with gratuity Act. No.12 of 1983. The liability to an employee arises only on completion of 5 years of continued service.

Notes to the Financial Statements for the Year ended 31st December 2010

01.8.2 Defined Contribution Plans. (EPF & ETF)

Obligations for contributions to provident and Trust Funds are recognized as an expense in the Income Statement as incurred.

01.9 Current Liabilities

01.9.1 Current Liabilities

Current liabilities are those, which fall due for payment on demand or within one year from the Balance Sheet date Non-Current liabilities will fall due for payment one year or more after the Balance Sheet date.

01.9.2 Taxation

SLIATE is exempt from Income Tax under Section 7 (b) (ii) of the Inland Revenue Act. No. 10 of 2006.

01.10 Income and Expenditure

01.10.1 Revenue Recognition

Revenue is recognized to the extent that it is probable that the economic benefits will flow to SLIATE.

- (a) Revenue from grants is recognized when control of the contribution or right to receive the contribution is received. Grant received from the Government to words Recurrent Expenditure and the Miscellaneous Income of the SLIATE is created to the statement of financial performance.
- (b) Institutional Income from Course fee, student Registration and Examination fee are recognized as revenue on receipt that are attributable to the current financial year are revenue. In additions to that other income are also recognized as revenue in the financial statement.
- (c) Savings & Treasury Bill interest income is recognized on accrual basic.

01.10.2 Expenditure

- (a) All expenditure incurred in the running of the Institute and in maintaining the Capital assets in a state of efficiency has been charged to revenue in arriving at the Surplus/Deficit for the year.

Notes to the Financial Statements for the Year ended 31st December 2010

- (b) All expenditure incurred in the acquisition, extension or improvement of assets of a permanent nature in order to carry on or increase the earning capacity of the Institute has been treated as capital expenditure.
- (c) Rs. 3,730,551 has been capitalized in the financial year in respect of the foreign funded project.
- (d) Expenditure on examinations, Workshop, Study Tours, Student Season Ticket and other Educational and Student's Activities is recognized in the Income statement on completion on such activities.

01.11 Deficit for the Period

The Deficit shown is due to the Depreciation of Rs.108,444,169 and Gratuity Provisions of Rs.6,694,835. The Total amount is Rs.115,139,004.



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கணக்காய்வாளர் தலைமை அறிப்பதி திணைக்களம்
AUDITOR GENERAL'S DEPARTMENT



මගේ අංකය
எனது இல
My No

CE/B/EUTEP/FA/2010

ඔබේ අංකය
உமது இல
Your No.

දිනය
திகதி
Date

October 2011

Secretary,
Ministry of Higher Education

Report of the Auditor General on the Financial Statements of the Enhancement and Upgrading of Technical Education Project for the year ended 31 December 2010

The audit of Financial Statements of the Enhancement and Upgrading of Technical Education (EUTE) Project for the year ended 31 December 2010 was carried out under my direction in pursuance of provisions in Article 154(1) of the Constitution of the Democratic Socialist Republic of Sri Lanka. This Project is implemented as per the Loan Agreements No 2008038 and 2008039 dated 19 November 2008 entered into between the Democratic Socialist Republic of Sri Lanka (GOSL) and the Government of Austria and the Government of Netherlands.

1.2 Implementation, Objectives, Funding and Duration of the Project

According to the Loan Agreements of the EUTE Project, the Ministry of Higher Education is the implementing agency of the Project. The objective of the Project is Enhancement and Upgrading of Technological Education of the Advanced Technological Institute of Mattakkuliya and Labuduwa. According to the Loan Agreements, a sum of Euro 11,000,000 (Rs.1, 704,450,000) and Euro 8,175,022 (Rs.1, 266,719,659) were agreed to be provided by the Government of Austria and the Government of Netherlands respectively. In addition, a sum of Euro 2,724,978 (Rs.422, 235,341) had also been agreed to be provided by the Government of Netherlands as Grant. Therefore the total loan and grant amounted to Euro 21.9 million (Rs. 3393.4m). Total cost estimate of the Project was Euro 27.6 million (Rs. 4307.7 million) which is included the GOSL contribution amounted to Euro 5.76 million (Rs. 914,304,145). The Project commenced its activities on 31 December 2008 and was scheduled to be completed by 31 December 2011.

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1.3 Responsibility of the Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statement in accordance with Generally Accepted Accounting Principles. This responsibility includes designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

2. Scope of Audit and Basis of Opinion

My responsibility is to express an opinion on these financial statements based on my audit. Audit opinion, comments and findings in this report are based on review of the financial statements presented to audit and substantive tests of samples of transactions. The scope and extent of such review and tests were such as to enable as wide audit coverage as possible within the limitations of staff, other resources and time available to me. The audit was carried out in accordance with Sri Lanka Auditing Standards to obtain reasonable assurance as to whether the financial statements are free from material misstatements. The audit includes the examination on a test basis of evidence supporting the amounts and disclosures in financial statements and assessment of accounting policies used and significant estimates made by the management in the preparation of financial statements as well as evaluating their overall presentation. I have obtained sufficient information and explanations which to the best of my knowledge and belief were necessary for the purpose of my audit. I therefore believe that my audit provides a reasonable basis for my opinion. The examination also included such test of systems and controls, transactions, assets, liabilities and accounting records as deemed necessary to assess the following.

- (a) Whether the systems and controls were adequate from the point of view of internal control so as to ensure a satisfactory control over Project management and the reliability of books, records etc. relating to the operations of the Project.
- (b) Whether adequate accounting records were maintained on a continuing basis to show the expenditure of the Project from the funds of the Government of Sri Lanka and the lending agencies, the progress of the Project in financial and physical terms, the assets and liabilities arising from the operations of the Project, the identification of the purchase made out of the Loan and Grant etc.
- (c) Whether withdrawals under the Loan and Grant had been made in according with the specifications laid down in the Loan Agreements.
- (d) Whether the funds, materials and equipment supplied under the Loan and Grant had been utilized for the purposes of the Project.
- (e) Whether the expenditure had been correctly identified according to the classification adopted for the implementation of the Project.
- (f) Whether the financial statements had been prepared on the basis of Generally Accepted Accounting Principles.
- (g) Whether satisfactory measures had been taken by the management to rectify the issues highlighted in my previous year audit report, and
- (h) Whether financial covenants laid down in the Loan Agreements had been complied with.

3. Opinion

So far as appears from my examination and to the best of information and according to the explanations given to me , except for the effects of the adjustments arising from the matters referred to in paragraph 5 of this report, I am of opinion that,

- (a) the Project had maintained proper accounting records for the year ended 31 December 2010 and the financial statements give a true and fair view of the state of affairs of the project as at 31 December 2010 in accordance with Generally Accepted Accounting Principles,
- (b) the funds provided had been utilized for the purposes for which they were provided,
- (c) satisfactory measures had been taken by the management to rectify the issues highlighted in my previous year audit report, and
- (d) the financial covenants laid down in the Loan Agreements had been complied with.

4. Financial Statements

4.1 Financial Performance

According to the financial statements and information made available, the expenditure of the Project during the year ended 31 December 2010 amounted to Rs. 1,730,576,998 and the cumulative expenditure as at 31 December 2010 amounted Rs. 3,135,817,419. A summary of the expenditure for the year under review, the expenditure for the preceding year and cumulative expenditure as at 31 December 2010 under various categories is given in the following statement.

	<u>Category of Expenditure</u>	<u>Expenditure for the year ended</u>		<u>Cumulative</u>	<u>Cumulative</u>
		<u>31 December</u>		<u>Expenditure</u>	<u>Expenditure as</u>
				<u>as at 31</u>	<u>percentage of</u>
				<u>December</u>	<u>total provision</u>
		<u>2010</u>	<u>2009</u>	<u>2010</u>	<u>%</u>
		<u>Rs.</u>	<u>Rs.</u>	<u>Rs.</u>	
Part II	Preliminaries	-	79,434,486	163,244,233	84
	Curriculum and Syllabus				
	Development	39,218,650	20,497,996	81,338,720	69
	Project management	38,221,649	30,485,555	95,029,729	66
Part III	Equipment, Repair of Existing				
	equipment	1,325,834,286	446,334,714	2,016,321,782	85
Part IV	Development and Supply of				
	Teach ware	76,500,192	-	106,113,033	66
Part V	Instruction and management				
	Training, Local Coordination	37,612,065	71,973,624	155,023,381	40
Part VI	Civil works for Advanced				
	Technological Education	200,908,245	123,585,184	415,368,815	73
	Mattakkuliya				
Part VII	Contingencies	5,569,846	19,680,576	43,041,750	20
Part VIII	Financing Cost	-	-	50,227,884	32
	Miscellaneous	6,712,065	3,363,749	10,108,092	64
	Total	<u>1,730,576,998</u>	<u>795,355,884</u>	<u>3,135,817,419</u>	

5. **Audit Observations**

Following observations are made.

- a. A comprehensive overall plan highlighting financial and physical targets in quarterly and bi annually should be prepared to ensure the achievement of the project objectives, using the allocated project funds within specific project period. However, no such plan had been prepared and implemented by the Project.
- b. Although a sum of Rs. 689,150,284 had to be utilized up to 31 December 2010 according to Project's overall cash flow statement under the Netherlands grant, It had not been utilized up to 31 December 2010.
- c. Out of the total estimated cost of the project amounting to Rs. 4307million a sum of Rs. 2025 million had been provided for the utilization of the year 2010. However only a sum of Rs.1730 million or and 85% of the budgeted allocation had been utilized during the year under review.
- d. Civil works at Mattakkuliya Advanced Technological Institute
A sum of Rs. 330 million had been incurred for the construction of building to the extent of 2200 square meters for administrative and student's educational activities to Advanced Technological Institute of Mattakkuliya. It was observed that cost of per square meter of building was Rs. 150,073. Methodology for justification of cost of the project, such as feasibility, competitive tender procedure etc, are not made available and according to the similar construction prevails in the country, cost of the project was highly excessive.

6. Utilization of Funds

According to the Annual Estimate for the year 2010, the provision made for by the Ministry of Higher Education for this Project under Expenditure Head 171 and the expenditure incurred thereon are given below.

Details of Head of Expenditure according to the Annual Estimate	Provision for the year 2010	Expenditure for the year 2010	Savings	Savings as a percentage of Provision
	Rs.	Rs.	Rs.	
171-02-04-2502-12	642,359,000	498,376,577	143,982,423	22
171-02-04-2502-17-12	843,568,000	842,905,063	662,937	
171-02-04-2502-17-13	43,978,000	-	43,978,000	100*
171-02-04-2502-17-17	495,646,000	389,295,358	106,350,642	21
	<u>2,025,551,000</u>	<u>1,730,576,998</u>	<u>294,974,002</u>	

*It was observed that any expenditure had not incurred in 2010 under the provision of Netherlands grant.

H.A.S. Samaraweera
Auditor General

