



**2023**

# Annual Performance Report

Ministry of Public Administration, Home Affairs, Provincial  
Councils and Local Government



# Performance Report -2023

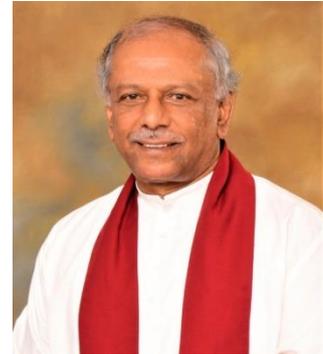
## Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government

The overall financial report related to the Ministry's expenditure head 130 is included under pages 28-35 of the Public Administration Section and the audit report is attached at the end.

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 <a href="http://www.pubad.gov.lk">www.pubad.gov.lk</a>	<a href="http://www.moha.gov.lk">www.moha.gov.lk</a>	<a href="http://www.mpclg.gov.lk">www.mpclg.gov.lk</a>

## **Complements of the Hon. Minister of Public Administration, Home Affairs, Provincial Councils and Local Government**

Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government is a Ministry, which covers a wide area in the administration. For the convenience of the General Public, two State Ministries namely; State Ministry of Home Affairs and State Ministry of Provincial Councils and Local Government are also functioning under the line Ministry. In the performance of the responsibilities of the Ministry at the optimum level, the contribution made by the Department of Official Languages, Department of Pensions, Sri Lanka Institute of Development Administration, Sri Lanka Institute of Local Governance, Official Languages Commission, National Institute of Language Education and Training, National Human Resources Development Council of Sri Lanka, Distance Learning Centre, and Public Services Mutual Provident Association is highly important during the year under review.



It is worthy to note that the Ministry has during the past period has shouldered to a mission going beyond its frame work ensuring its contribution to implement Multi- Sector Mechanism to Empower Rural Economic Revitalization Centres to Ensure Food Security. Initial activities connecting to hold examinations have now been concluded in order to fill the vacancies in Grama Niladhari Service considering the issues arisen in the implementation of rural programmes.

In the meantime, the Ministry could grant permanent appointments to the employees of Multi Duty Task Force and to pay Rs. 65 billion as gratuity to 55091 pensioners whilst activating the pension of 39539 new pensioners.

Even amidst various challenges, the Ministry could implement its scheme of promotion for the maintenance of a public service with higher quality during year 2023 and the Capacity Development Programmes held by Sri Lanka Institute of Development Administration has marked a significant growth. Another special measure taken by the Ministry is the opportunity granted to public servants to enter local as well as foreign job market. Further 2023 can be shown as a year, in which, the Ministry has launched various programmes for strengthening divisional administration and enhancing the field of local governance.

Year 2023 is marked in the history as a year, in which the steps taken to bring the life of the country back to normal in the face of economic crisis have achieved success. During this period, we had to take very crucial decisions but today we are enjoying the sweet fruit of such measures.

Therefore, I take this opportunity to appreciate the commitment made by State Ministers, Secretary, chief officers and the whole staff to make this journey a success.

Dinesh Gunawardana (M.P.)

Minister of Public Administration, Home Affairs, Provincial Councils and Local Government

## **Message from the State Minister of Home Affairs**

This Ministry, which has been in operation since 16.02.2021 as the State Ministry of Home Affairs, will perform its role as the Home Affairs Division of the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government from 27 May 2022.



Main responsibility with respect to new constitutional amendments and the formulation of practical administration more efficiently and effectively is also assigned on this Ministry. Accordingly, this Ministry presents in this report the performance achieved in the year 2023 in providing public services efficiently and effectively by managing tasks such as infrastructure development, strengthening human resource capacity, and providing technical tools from the national level to the rural level.

Even before our government came to govern, the requests and aspirations of the people were for a transparent government. The responsibility of the public servant is very important for that. Accordingly, the performance achieved within the public servants' mechanism regulated by this Sector is of utmost importance to create a country of active governance with responsibility and accountability. Facing the international economic crisis, adapting to it as a country and being able to achieve high development progress and performance with economic stability within the financial limits allocated by the then State Ministry is a matter of happiness.

This report is wish to presented as a result of integrated overall effort of national and district levels as well as when looking at the performance analytically which made by the then Ministry at that time was a victory for the people. We would like to remind everyone that this Ministry will continue to make great strides in this year as well as in the years to come to assist the Sri Lankan people in building a prosperous country by eliminating the challenges they face in adjusting their livelihoods in the future.

**Ashoka Priyantha (P.M.)**

**The State Ministry of Home Affairs**

## Message of State Minister of Provincial Councils and Local Government

It is a great pleasure to have an opportunity to issue a message for this publication as the State Minister of Provincial Councils and Local Government.

I view that possibility of making an intervention as the State Minister of Provincial Councils and Local Government as a Member of Parliament in a period where there are no peoples' representatives for the provincial councils is a special occasion which I had.



Accordingly, an opportunity has arisen to me to take future measures by finding the solutions for them and identifying the issues faced by them in association with the Provincial Council Governors and Chief Secretaries directly on the guidance of Hon. Prime Minister. In this occasion, it had to be said that the experience gained by me by representing the provincial council is an immense support for that.

Similarly, it is pleased to inform that I was able to duly direct the State Ministry within the past year by knowing well the subject of local government similar to the services rendered as Vice Chairman of Nivithigala Pradeshiya Sabha in Rathnapura District as a people representative of local government and won the challenges faced there.

Even though novel projects couldn't be implemented within the year elapsed, it is a victory in other hand that we were able to pay the all outstanding bills on the assistance given by Hon. President and the Prime Minister. As a result of the freedom got by paying such outstanding bills, the library buildings and remaining work of community halls suspended in many jurisdictions of local authorities could be completed from a small amount of Rs.55 million granted at the end of this year.

It was able to grant the financial provision for the construction of crematoriums and toilet systems of several local authorities and it gives some pleasure to implement "Rural Bridges Project" with new energy. The foreign aids are received to construct new 160 iron bridges on accurate scholar instructions, supportive engineering measures and appropriate administrative situation and 47 bridges out of them had been commenced. The construction of abutments of either side of 26 bridges had been completed and all the functions are ready to fix the "iron Bridge". Owing to the heavy rain prevailing in the country, this activity is obstructed. However, such functions will be completed once this heavy rain will stop.

In a situation where the economic condition of this country which had become unfavorable due to a large number of uncontrollable reasons for us, our expectation is to carry out a considerable amount of work through the local authorities in 2024 on the belief that a noteworthy provision will be allocated to our Ministry for the next year through the budget.

Even though the local authorities are maintained without peoples' representatives, it is appreciated the ability of properly maintain the daily services entrusted to those institutions. I am very much pleased to inform that we were able to give a proper education to a group of officials who administer these institutions now through Sri Lanka Institute of Local Governance.

The approval of the cabinet of ministers has been granted for the several technical measures taken to make local authorities more efficient and we are ready to take future steps accordingly.

**Janaka Wakkubura**  
**State Minister of Provincial Councils and Local Government**

## **Message of the Secretary of the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government**

Main role of this Ministry is to present an excellent public servant to the nation by way of a productive administration, management and reformation process. The Ministry assures a high quality service delivery to the people of the country through a capacity development at full scale whilst ensuring its commitment to the financial management and preparing administration provisions and regulations in an efficient manner to provide an excellent people friendly service to the satisfaction of the general public. Even though Sri Lanka had to fight with many challenges in the face of global economic crisis, this Ministry makes a huge contribution in the process for economic reforms and management of expenditure, which is aimed at the restoration of public finance stability in the journey towards a sustainable economy whilst facing successfully to all such challenges in 2023.



Implementation of the projects relevant to the development of physical and social infrastructure facilities of rural areas, development projects of Local Government Institutes under Government Investment and National Development Programmes, payment of the pension of senior citizens without interruption, enhancing their economy and welfare, performance of the tasks pertaining to the Parliament and Members of Parliament, which are to be performed by the Government, continuing the works connecting to the welfare of the people through Districts and Divisional secretariats can be highlighted as a part of the main role successfully completed during the year. Further, I would like to state that the funds and provisions allocated from the General Treasury for 2023 have been fruitfully utilized for the achievement of expected goals in an efficient and productive manner.

Whilst extending few words of complements to the Annual Performance Report of 2023, I take this opportunity to express my gratitude to Hon. Dinesh Gunawardana, Prime Minister and the Minister of this Ministry and two State Ministers for their guidance and directions in our journey to fulfill the role of the Ministry in an excellent manner. In the meantime, I hereby express my gratitude to the whole staff of the Ministry including Additional Secretaries, Director Generals, Senior Assistant Secretaries, Directors, Chief Financial Officers and the staff and Heads of Departments, Statutory Institutions and State Corporations for their commitment to achieve our goals successfully and further expect your unwavering assistance and contribution to make our future works also a success.

Pradeep Yasarathna  
Secretary,

Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government

**Public  
Administration  
Division**

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## 01 Institutional Profile

### 1.1.Introduction

The Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government, which records a history of more than 84 years, keeps its name as an institution, which is committed to ensure an excellent service delivery for the benefit of both public institutions and the public servants from its establishment. This Ministry, which was maintained as a Department under the Ministry of Finance before 1931, is still delivering an excellent service in the public administration facing many changes under different Governments after Dough more constitutional reforms in 1931.

New Ministry has been established as the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government under the leadership of Hon. Dinesh Gunawardana, Prime Minister and Minister of Public Administration, Home Affairs, Provincial Councils and Local Government from 22 July 2022.

This Ministry, which is called as Rajaya Sevaye Mahagedara' (Main center of public Service), performs its role formulating guidelines and plans for all the public servants and Mr. Pradeep Yasarathna, Secretary of the Ministry, shoulders the tremendous role giving leadership to the staff.

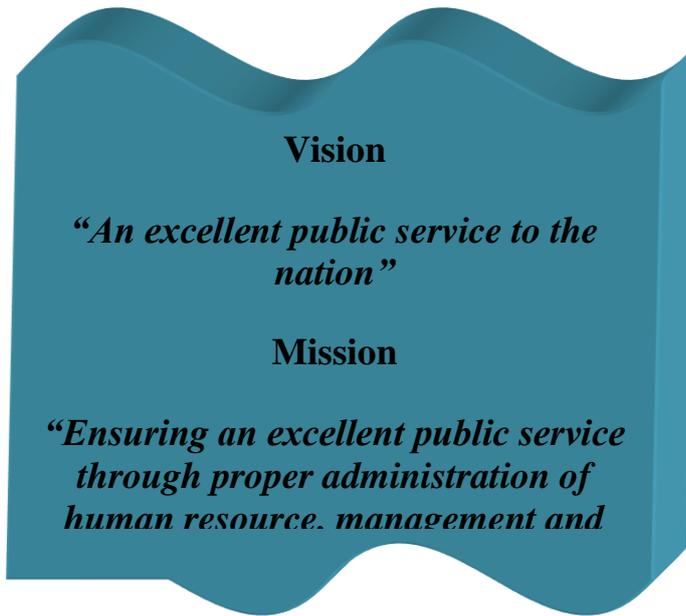
One of the main responsibilities of the Ministry is to formulate administrative

provisions and regulations focusing specially for the fairness, uniformity and efficiency in order to ensure a satisfactory service to the General Public. Accordingly, the tasks such as preparation of Establishments Code and relevant Public Administration Circulars, making necessary revisions, and further submission of observations where ever necessary are carried out by the Ministry. Formulation of policies at national level on public administration, interpretation and provision of necessary guidelines are also the special tasks performed by the Ministry. Thus, the Ministry builds and controls the functions of whole public service so as to ensure more productive service delivery.

One of the main tasks of the Ministry is the management of human resource in a more productive way whilst performing administration of All Island Services and Combined Services in order to carry out activities for national development.

Accordingly, the Annual Performance Report and Accounts of the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government for year 2023, which has been prepared as per Public Finance Circular No. 02/2020, is hereby submitted.

## **1.2 Vision, Mission, Objectives, Strategies**



- Formulation and implementation of new management structure in order to enhance productivity and quality of public service.
- Establishment and sharing of code of ethics. (Result oriented attitudes, accountability, proper use of resources, impartiality, transparency, etc)
- Provision of facilities for training programmes and identification of training requirement for conducting training programmes.
- Formulation and implementation of pension programmes with a view to provide remedial measures for issues relating to pension.
- Preparation of a framework for institutional development of public sector with the capacity for the achievement of targets and development targets and priorities.
- Promoting the implementation of information and communication technology to enhance the productivity and quality of the service delivery.
- Enhancement of the skills of the staff in public service.
- Enhancement, development and implementation of guidelines in order to simplify the systems and reformulation of processes to work with the changing environment.

### **Scope**

Ensuring an excellent service delivery to the General Public minimizing the differences observed at provincial and divisional levels with a view to provide an optimum service to recipients avoiding duplication of tasks with the help of new strategies in information and communication technology and making a full scale capacity development in all public services.

### **Objectives**

- Formulation of productive public policies on recruitments, remuneration and other service conditions in the human resource management of public service.
- Changing attitudes and expectations of the employees in public service in order to make positive responses to the requirements of general public.

**Strategies**

- A far-sighted policy and regulatory framework for effective human resource management in the public service.
- Reformulation of processes for the enhancement of productivity in public service delivery and administrative reforms for system development.
- Competitive procedures for recruitment and selection of employees for public service.
- Capacity development and skill adjustment with a focus to the demand.
- Decentralized institutional network to make the service delivery closer to citizens.
- Application of information and communication technology in order to enhance the quality of public

service and transparency in service delivery.

- Citizen charter for standardizing a citizen centered public service delivery.



### **1.3 Key Functions of Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government**

1. Based on the national policies to be implemented by the Government and formulation of policies in relation to the subject of public administration, home affairs, provincial councils and local government, implementation of the projects fallen under national budget, investments of the Government and national development programme, performance of the subjects and tasks of the Departments, State Corporations and Statutory Institutions under the Ministry and formulation of policies for these institutions and implementation, evaluation of relevant policies and taking follow up action.
2. Performing establishment, administrative activities and personal management of Sri Lanka Administrative Service, Sri Lanka Accountants' Service, Sri Lanka Planning Service, Sri Lanka Engineering Service, Sri Lanka Scientific Service, Sri Lanka Architect Service, Sri Lanka Technological Service and Combined Services
3. Affairs to be performed by the Government in relation to the Parliament and Members of Parliament

### **1.4 Departments & Institutions under the Ministry**

<b>Departments</b>	<b>Institutions</b>
<b>Department of Multi- Purpose Development Task Force</b>	National Human Resources Development Council of Sri Lanka (NHRDC)
<b>Department of Pensions</b>	Official Languages Commission (OLC)
<b>Department of Official Languages</b>	Distance Learning Center (DLC)
	National Institute of Language Education and Training (NILET)
	Sri Lanka Institute of Development Administration (SLIDA)



## 02 Progress and Vision, Special Achievements

### 2.1 Requirement of All land Services & Combined Services

Requirement of 1745 Officers for All land Services & Combined Services vacancies 2023.

Requirement of Services	Requirement of Officers
Sri Lanka Accountants' Service- grade III	05
Public Management Service - Limited	1,385
Librarian Service – Grade III limited	22
Public Management Service Supra - Merit	171
Information & Communication Service – grade II Class 2 - Limited	26
Translator Service – Class 1 Open	95
Information & Communication Service grade 1 - limited	41
<b>Total</b>	<b>1,745</b>

**2.1.1 Carder details of All Island Services Officers as at 31 of December 2023.****Sri Lanka Administrative Service**

Grade	Approved Posts	Actual number of offices	Vacancies	Excess
Special	<b>383</b>	<b>368</b>	<b>43</b>	-
I	<b>992</b>	<b>705</b>	<b>287</b>	-
III/II,	<b>1845</b>	<b>1427</b>	<b>418</b>	-
Total	<b>3220</b>	<b>2500</b>	<b>748</b>	-

**Sri Lanka Accountants' Service**

Grade	Approved Posts	Actual number of offices	Vacancies	Excess
Special	<b>87</b>	<b>52</b>	<b>35</b>	-
I	<b>478</b>	<b>638</b>	-	<b>160</b>
II/III	<b>1492</b>	<b>901</b>	<b>591</b>	-
Total	<b>2057</b>	<b>1591</b>	<b>626</b>	<b>160</b>

**Sri Lanka Engineering Service**

Grade	Approved Posts	Actual number of offices	Vacancies	Excess
Special	<b>46</b>	<b>38</b>	<b>08</b>	-
I	<b>232</b>	<b>325</b>	-	<b>93</b>
II	<b>114</b>	<b>312</b>	-	<b>198</b>
III	<b>1150</b>	<b>508</b>	<b>351</b>	-
Total	<b>1542</b>	<b>1183</b>	<b>359</b>	<b>291</b>

**Sri Lanka Planning Service**

Grade	Approved Posts	Actual number of offices	Vacancies	Excess
Special	<b>73</b>	<b>70</b>	<b>03</b>	-
I	<b>191</b>	<b>87</b>	<b>104</b>	-
II/III	<b>800</b>	<b>650</b>	<b>150</b>	-
III (Supra)	<b>234</b>	<b>245</b>	-	<b>11</b>
Total	<b>1298</b>	<b>1052</b>	<b>257</b>	<b>11</b>

**Sri Lanka Architects' Service**

Grade	Approved Posts	Actual number of offices	Vacancies	Excess
Special	<b>01</b>	<b>01</b>	-	-
I	<b>06</b>	<b>06</b>	-	-
II/III	<b>62</b>	<b>43</b>	<b>19</b>	-
Total	<b>69</b>	<b>50</b>	<b>19</b>	-

**Sri Lanka Scientific Service**

Grade	Approved Posts	Actual number of offices	Vacancies	Excess
Special	<b>20</b>	<b>14</b>	<b>06</b>	-
I	<b>55</b>	<b>26</b>	<b>29</b>	-
II	<b>17</b>	<b>06</b>	<b>11</b>	-
III	<b>557</b>	<b>339</b>	<b>218</b>	-

Total	<b>649</b>	<b>385</b>	<b>264</b>	<b>-</b>
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**2.1.2 Carder details of Combined Service Officers as at 31<sup>st</sup> of December 2023.**

Service	Approved	Existing	Excess	Vacancies
Public Management Service	<b>29785</b>	<b>24629</b>	<b>-</b>	<b>5156</b>
Translator Service	<b>636</b>	<b>243</b>	<b>-</b>	<b>393</b>
Librarian Service	<b>625</b>	<b>121</b>	<b>-</b>	<b>504</b>
Office Employee Service	<b>17218</b>	<b>17208</b>	<b>-</b>	<b>10</b>
Driver Service	<b>7002</b>	<b>8296</b>	<b>1294</b>	<b>-</b>
Information & Communication Service	<b>3431</b>	<b>1748</b>	<b>-</b>	<b>1683</b>
Development Office Service	<b>-</b>	<b>*80815</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>144139</b>	<b>133963</b>	<b>1294</b>	<b>13764</b>

**2.2 Public Administration Circulars**

	Circular No	Date of issue	Subject	Reference
01	01/2023	12.01.2023	Public Administration Circulars issued revising the provisions of the Establishments Code - 2022	-
02	02/2023	12.01.2023	List of Public Administration Circulars issued in 2022	-
03	03/2023	23.03.2023	Annual Transfer Procedure of Officers in Special Grade of Sri Lanka Administrative Service - 2023	Provisions in Rule 251, Chapter XVIII, Volume 1 of Procedural Rules of the Public Service
04	04/2023	02.03.2023	Granting of Special Leave during the Ramalan (Ramazan) Season 2023	-

05	06/2023	06.04.2023	Payment of Salaries to the Public Officers, who are entitled to exercise Political Rights and have submitted Nominations for Local Government Election 2023	Report of the meeting of the Cabinet of Ministers No. CP/23/0621/605/029, dated 03.04.2023  Provisions of Sub-Section 2:3:2, Chapter XXXII of the Establishments Code
	Circular No	Date of issue	Subject	Reference
06	07/2023	08.05.2023	Providing relief to the public officers entitled to political rights who have submitted nominations for the Local Government Election 2023	Report of the meeting of the Cabinet of Ministers No. CP/23/0814/605/029-I, dated 02.05.2023  Provisions of Sub-Section 2:3:2, Chapter XXXII of the Establishments Code
07	08/2023	14.05.2023	Implementation of Recommendations of the Cabinet Sub Committee on National Energy Potentials, Strategies and the Roadmap	Cabinet decision No: CP/22/2048/602/019 dated 09.01.2023  Public Administration Circular 04/2022 dated 08.03.2022
08	09/2023	05.06.2023	Revenue Estimates for Year 2024 for Revenue Code 20.02.01.01, Rent on Government Buildings & Housing	Department of Fiscal Policy Circular 01/2015 dated 20.07.2015 and revisions made to the same  Financial Regulations No. 85(1), (2)

09	10/2023	05.06.2023	Submission of report on arrears of revenue for code “20.02.01.01” – Rent on Government Buildings & Housing as at 30.06.2023	Department of Fiscal Policy Circular 01/2015 dated 20.07.2015 and revisions made to the same  Financial Regulations No. 128 (2), (C)
10	11/2023	30.06.2023	Annual Transfer Procedure of Officers in Special Grade of Sri Lanka Administrative Service - 2024	Provisions in Rule 251, Chapter XVIII, Volume 1 of Procedural Rules of the Public Service
11	12/2023	30.06.2023	Annual Transfer Procedure of Officers in the Sri Lanka Administrative Service -2024 (Grade I,II and III)	Cabinet Decision No. CP/11/1090/523/087 dated 11.05.2011  Cabinet Decision No: CP/14/0286/523/007 dated 23.04.2014
	Circular No	Date of issue	Subject	Reference
12	13/2023	30.06.2023	Annual Transfer Procedure of Officers of the Sri Lanka Planning Service -2024	-
13	14/2023	13.07.2023	Annual Transfer Procedure of Officers in the Sri Lanka Administrative Service -2024 (Grade I,II and III)	Public Administration Circular 12/2023 dated 30.06.2023  Cabinet Decision No. CP/11/1090/523/087 dated 11.05.2011  Cabinet Decision No: CP/14/0286/523/007

14	15/2023	31.07.2023	Documents to be Submitted for Obtaining the Approval on the Payment of Pensions to the Public Officers/ Judicial Officers, who have been sent on Retirement under Section 2:12 and 2:15 of the Pension Minute	Section 24:8, Chapter XLVIII of the Establishments Code  Section 33:6, Chapter XLVIII of the Establishments Code  Section 33:3, Chapter XLVIII of the Establishments Code  Public Administration Circular 12/2011 dated 28.06.2011  Sections 2:12 and 2:15 of the Pensions Minute
15	16/2023	06.09.2023	Granting Leave for a Public Officer for Adoption of a Child	Section 18 of Chapter XII of the Establishments Code Report of the meeting of the Cabinet of Ministers held on 26.06.2023 No. ୧୦୧/23/1135/605/040
16	17/2023	17.10.2023	The new procedure to be followed when submitting issues related to salaries to the Director General of Establishments	Public Administration Circular Letter 03/2015 dated 20.07.2015  Public Administration Circular Letter 02/2014 dated 06.05.2014
	Circular No	Date of issue	Subject	Reference

17	18/2023	04.09.2023	Annual Transfer Procedure of Officers in the Sri Lanka Accountants' Service -2024 (Grade I,II and III)	Rule 217 of the Procedural Rules of the Public Service Commission  Administrative Appeals Tribunal Act, No. 04 of 2002
18	19/2023	06.09.2023	Annual Transfers of Officers in Supra Grade of the Management Service Officers' Service - 2024	Provisions in Chapter XVIII of Procedural Rules of the Public Service Commission
19	20/2023	20.09.2023	Guidelines to select suitable officers for "Nila Piyasa" Housing Complex in Gampaha district under the purview of the Ministry of Public Administration	Public Administration Circular 03/2016 dated 25.02.2016
20	21/2023	19.10.2023	Conducting Meetings Online	-
21	22/2023	07.12.2023	Special Advance for Public Officers – Year 2024	Public Administration Circular 26/2015 dated 29.12.2015
22	23/2023	21.12.2023	Leave for Public Officers who could not Report for Duty Due to Floods, Earth Slips and Obstructions of Roads September, October, November and December 2023	-
23	24/2023	18.12.2023	Submission of reports on arrears of revenue for code “20.02.01.01” Rent on Government Buildings & Housing as at 31.12.2023	Circular No. 01/2015 dated 20.07.2015 issued by the Department of Fiscal Policy
24	25/2023	15.12.2023	Commencement of Work, Year – 2024	-
25	26/2023	22.12.2023	Providing Relief to the Public Officers, Who are Entitled to Exercise Political Rights and Submitted Nominations as Candidates for the Local Government Election	Public Administration Circular 06/2023 dated 06.04.2023 and Public Administration Circular 07/2023 dated 08.05.2023

	Circular No	Date of issue	Subject	Reference
26	27/2023	29.12.2023	The responsibility of public officers towards an “Open and Accountable Government”	Chapter XXVIII of the Establishments Code  Chapter XLVII, Volume II of the Establishments Code  Public Administration Circular 03/2010 dated 01.09.2010

### 2.3 Revised Public Administration Circulars

	Circular No	Date of issue	Subject	Reference
01	23/2022(I)	26.01.2023	Promotion to Special Class of Librarians’ Service as per Minute of Sri Lanka Librarians’ Service published in the Gazette Extraordinary No : 1620/22 dated 24.09.2009	Public Administration Circular 23/2022 dated 28.12.2022
02	31/2022(I)	03.03.2023	Special Advance for Public Officers – Year 2023	Public Administration Circular 31/2022 dated 30.12.2022
03	02/2021(VIII)	12.05.2023	Maintaining the Public Service under Normalcy	Public Administration Circular 02/2021(VI) dated 30.12.2021  Public Administration Circular 02/2021(V) dated 01.10.2021  Public Administration Circular 09/2009 dated 16.04.2009  Public Administration Circular 09/2009(I) dated 17.06.2009

04	08/2023(I)	17.05.2023	Implementation of Recommendations of the Cabinet Sub Committee on National Energy Potentials, Strategies and the Roadmap	Public Administration Circular 08/2023 dated 14.05.2023  Public Administration Circular 04/2022 dated 08.03.2022
	Circular No	Date of issue	Subject	Reference
05	10/2015(V)	29.05.2023	Implementation of the Minute of Sri Lanka Administrative Service - Exemptions	Public Administration Circular 10/2015 dated 23.04.2015
06	12/2012(I)	11.06.2023	Matters that should be referred to the Director General of Establishments and the manner in which such matters should be referred to	Public Administration Circular 12/2012 dated 17.09.2012  Section 5 of Chapter XXVIII of the Establishments Code
07	19/2017(II)	26.06.2023	Declaration of “Institutional Dengue Prevention Day “ for prevention and control of Dengue	Circular No. PS/EAD/Circular/06/2023 dated 20.04.2023 issued by the Secretary to the President
08	14/2022(III)	13.07.2023	Granting Leave with No Pay to be Spent in or out of the Island to Public Officers without Causing any Prejudice to the Seniority and Pension	Public Administration Circular 14/2022 dated 22.06.2022  Public Administration Circular 14/2022(I) dated 06.09.2022  Public Administration Circular 14/2022(II) dated 15.09.2022

09	02/2018(I)	30.11.2023	Development of Human Resources in Public Service	Public Administration Circular 02/2018 dated 24.01.2018  Gazette Extraordinary No. 2289/43 dated 22.07.2022  Public Administration Circular 07/98 dated 13.03.1998  Public Administration Circular 08/98(i) dated 30.04.1998  Public Administration Circular 08/98(ii)
	Circular No	Date of issue	Subject	Reference
10	03/2020(I)	28.12.2023	Inclusion of particulars on the recovery of contributions to widows'/ widowers' and orphans Pension Fund in the personal file	Public Administration Circular 03/2020 dated 31.12.2020  Cabinet decision No. CP/23/2097/605/067 dated 20.11.2023
11	20/2022(I)	30.12.2023	Guidelines for selecting suitable staff officers to provide general service quarters in the Colombo district, which are under the purview of the Ministry in charge of the subject of Public Administration	Public Administration Circular 20/2022 dated 15.09.2022

**2.4 Public Administration Circular Letters**

	Circular Letter No	Date of issue	Subject	Reference
01	01/2023	09.02.2023	Full time release of public employees for Trade Union/ Trade Union Federation work	Sections 4 and 6, Chapter XXV of the Establishments Code  Public Administration Circular 15/97 dated 29.09.1997
02	02/2023	21.12.2023	Inclusion of Particulars Pertaining to Obtain a Property Loan in the Personal File	Section 11, Chapter XXIV of the Establishments Code  Public Administration Circular 09/2016 dated 20.05.2016
03	03/2023	30.06.2023	Revision of the form of bond in Appendix 15 of the Establishments Code	Section 16, Chapter XII of the Establishments Code  Sub-section 4:2, Chapter XV of the Establishments Code  Appendix 9 and Appendix 15, Volume I of the Establishments Code
	Circular Letter No	Date of issue	Subject	Reference
04	04/2023	28.12.2023	Methodology for reduction of salary increments in connection with a disciplinary order, which contains a punishment relevant to sub-section 24:3:9, Chapter of XLVIII, Volume II of the Establishments Code	Sub-section 23:9, Chapter XLVIII, Volume II of the Establishments Code

## 2.5 Special tasks performed by various divisions of the Public Administration Division in 2023

### Sri Lanka Scientific Service

With the aim of creating a research culture for officers in the Sri Lanka Scientific Service, training programmes on research methods were conducted for officers in Grade II of the Sri Lanka Scientific Service with the contribution of university lecturers as resource

persons. This was a series of programmes organized by our division in 2023 with the objective of encouraging scientific research in the country. Below are the photographs taken on the inauguration day of that workshop.



### Sri Lanka Architects' Service

The interview for the appointment of officers in Grade I of the Sri Lanka Architects' Service to the post of senior architect in Grade I of the Sri Lanka Architects' Service at the department of buildings and the post of chief architect in Grade I of the Sri Lanka Architects' Service at the Colombo Municipal Council of the Western Provincial Council was conducted on 07.10.2023 and suitable officers have been appointed to the said posts.

### Sri Lanka Technological Service

In order to maintain the uniformity of the service, the Sri Lanka Technology Service Division conducts activities and efficiency bar examinations as per the Minute of the said service and the policy decisions taken regarding the service.

The

observations and recommendations of the Secretary of this ministry on the draft of the 4th revision of the Minute of the Sri Lanka Technological Service prepared as per the Cabinet Decision granted regarding the re-implementation of the provisions on the promotion to Grade I of the service have been submitted for the approval of the Public Service Commission.

**Particulars of conducting efficiency bar examinations of the Sri Lanka Technological Service in relation to the year 2023**

<b>Efficiency Bar Examinations of the Sri Lanka Technological Service</b>	<b>Date on which the gazette notification was published</b>	<b>Deadline for calling applications</b>	<b>Date on which the examination was conducted</b>	<b>Date on which the results were issued by the Department of Examinations</b>
Grade III of S.L.T.S. - 2018 (II)		<b>2022.11.21</b>	<b>2023.07.15</b>	Results have been issued by the Department of Examinations
Grade II of S.L.T.S. - 2018 (II)				Results are due to be issued by the Department of Examinations
Limited competitive examination for promotion of officers in Grade I of S.L.T.S. to Special Grade - 2020		<b>2022.06.03</b>	<b>2023.07.15</b>	Results are due to be issued by the Department of Examinations

**Sri Lanka Accountants' Service**

The Sri Lanka Accountants' Service, which is governed by the provisions of the Minute of the Sri Lanka Accountants' Service published in Gazette Extraordinary of the Democratic Socialist Republic of Sri Lanka No. 1670/33 dated 10.09.2010, is one of the All-Island Services, and the administrative affairs of the officers of the said service are carried out by the Accountants' Service Division of the Ministry of Public Administration, Home Affairs, Provincial Councils Local Government as per the power vested by the Public Service Commission.

The Accountants' Service Division, with the approval of the Secretary of the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government, implements all the policies imposed by the Public Service Commission in relation to the Sri Lanka Accountants' Service to produce a perfect professional who is committed to ensuring accountability and responsibility while maintaining maximum transparency in financial management.

**Exceptional performance of the Sri Lanka Accountants' Service Division in the year 2023**

Arrangements were made to recruit officers to the Sri Lanka Accountants' Service on the limited and open basis in the following manner through the common competitive examination for recruitment to All-Island services, 2021, and the first part of this common competitive examination was conducted on 29.07.2023, subject to the restrictions made in National Budget Circular No. 03/2022.

Open basis - 144

Limited basis - 101

55 officers in Grade III, who satisfied qualifications were confirmed in service by 31.12.2023.

121 officers in Grade III of the Sri Lanka Accountants' Service, who satisfied qualifications, were promoted to Grade II.

20 officers in Grade II, who satisfied qualifications under the 6th revision made to the Minute of the Sri Lanka Accountants' Service, were promoted to Grade I.

All the tasks related to the following notifications on the promotion of officers in Grade I of the Sri Lanka Accountants' Service to Special Grade, published on the approval of the Public Service Commission, could be completed within 2023.

Filling 93 vacancies as at 30.09.2021

Filling vacancies that existed from 01.01.2015 to 29.09.2021.

Promotions were made to 25 posts that had fallen vacant from 01.10.2021 to 15.03.2023 in Special Grade of the Sri Lanka Accountants' Service.

Capacity development programmes were organized for officers in the Accountants' Service and 244 officers, 44 officers in Grade I and 200 officers in Grade III, were made to participate in those programmes during the year. All the establishment work related to the 34 officers who are due to retire this year has been completed. 95 officers and 110 officers have received transfers during this year under annual transfers and non-annual transfers, respectively.

Disciplinary action has been initiated against 16 officers of this service and disciplinary orders have been issued to 09 officers during the year. Further, with the aim of providing opportunities to more officers, the re-review of the popular workplaces approved for All-Island Services, including the Accountants' Service, was commenced in November 2023.

## **Sri Lanka Engineering Service Division**

### **Promotion to Special Grade**

The formal interview for the promotion of the qualified officers in Grade I of the Sri Lanka Engineering Service to the Special Grade of that service was held on 30.04.2023, and according to the number of vacancies that existed, 02 officers were promoted to the



Special Grade of the Sri Lanka Engineering Service with effect from 01.07.2022 and 16 officers with effect from 01.01.2023.

In addition, one officer, whose promotion had been frozen, was promoted to the Special Grade with effect from 30.06.2021.



### **Internal Audit Division**

The Internal Audit Division that falls under the purview of the Public Administration Division of the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government, functions under a Chief Internal Auditor who is directly responsible to the Secretary of the ministry in terms of F.R. 133. The approved staff of the division consists of 08 Internal Auditors including Head of the Division, a KKS and a driver.

Audit activities of the Public Administration Division of the Ministry of Public Administration, Home Affairs, Provincial

Councils and Local Government and the following departments and institutions under the purview of the same are carried out according to an approved annual internal audit plan. In addition, carrying out special audit inquiries and investigations as per the requirement also falls under the scope of the Internal Audit Division.

<b>Departments and Divisions</b>	<b>Institutions</b>
01. Department of Pensions	01. Sri Lanka Institute of Development Administration (SLIDA),
02. Department of Multi-purpose Development Task Force	02. Distance Learning Center (DLC)
03. Department of Official Languages	03. Official Languages Commission (OLC)
04. Parliamentary Affairs Division	04. National Human Resources Development Council (NHRDC) of Sri Lanka
05. National Languages Division	05. National Institute of Language Education and Training

### **Tasks performed by the Internal Audit Division in 2023**

Conducting meetings of the audit and management committee

First quarter - 10.04.2023

Second quarter - 26.07.2023 and 16.08.2023

Third quarter - 06.10.2023

Fourth quarter - 14.12.2023

### **Matters related to the Committee on Public Enterprises (COPE)**

Preparation of necessary facts and reports for the meeting of the Committee on Public Enterprises (COPE) held on 24.08.2023 related to the National Institute of Language Education and Training (NILET).

### **Particulars of the field inspections conducted up to 31.08.2023**

Site inspection and examination of files related to 13 holiday resorts under the purview of the



### **Conducting meetings of the audit and management committee**

Ministry of Public Administration namely Nuwara Eliya, Diyathalawa, Bandarawela, Mihintalaya, Polonnaruwa, Mullaitivu, Jaffna, Mahiyanganaya, Monaragala and Kataragama were conducted.

In addition, audit reports have been submitted to the district secretariats and divisional secretariats to correct the errors and deficiencies identified by auditing the data system on the payment of pensions that are paid monthly to nearly 688,000 pensioners.

**National Languages Division**

## Activities of the National Languages Division

## Objectives of the National Languages Division

1. Formulation, planning, implementation and monitoring of policies related to the implementation of the official language policy.
2. Creating a suitable environment to suit the requirement of bilingual practice in government institutions.
3. Making people aware of the implementation of the official language policy.
4. Building a positive mindset among Sri Lankans regarding popularizing and promoting languages.

- ❖ Strengthening the bilingual environment in public institutions
- ❖ Empowering public officers to provide bilingual services.
- ❖ Promoting the implementation of the official languages policy among the public.
- ❖ Giving recognition for the implementation of the official language policy in government institutions
- ❖ Monitoring and regularizing the implementation of the official language policy in government institutions

Targets achieved by the National Languages Division from 01.01.2023 to 31.12.2023

Serial number	Main activities	Allocation (Rs. Mn.)	Actual expenditure (Progress as at 31.12.2023)
01	National Languages Development Project (2509)	10,000,000.00	9,996,597.50
02	Implementation of the official language policy (1703)	940,000.00	938,615.00
	<b>Total</b>	<b>10,940,000.00</b>	<b>2,634,000.00</b>

**Implementation of the official language policy (1703)**

Serial number	Activity	Allocation	Actual expenditure
1	Formulation of the National Languages Policy of Sri Lanka	15,155.00	15,155.00
2	Conducting 05 open dialogues for the implementation of the language policy	210,845.00	210,750.00
3	Training of public officers with trilingual skills for translation work		220,710.00
4	Translating the Establishments Code into Tamil	492,000.00	492,000.00
		<b>940,000.00</b>	<b>938,615.00</b>

**National Languages Development Programme (2509)**

<b>Seria l num ber</b>	<b>Activity</b>	<b>Allocation</b>	<b>Actual expenditure</b>
1	Holding 06 media conferences on the implementation of the language policy	205,000.00	204,447.50
2	Formulation of the language plan,	1,255,943.96	1,255,943.96
3	Providing trilingual books for libraries in 25 districts	3,672,000.00	3,672,000.00
4	Conducting a single-episode teledrama competition	84,000.00	81,170.00
5	Conducting an English short films competition	65,000.00	65,000.00
6	Conducting language and cultural exchange programmes	924,419.00	924,419.00
7	Official Languages Day	1,209,000.00	1,209,000.00
8	Celebrating the Official Languages Week	545,600.00	545,600.00
9	Translation of two short story collections into Sinhala and English	390,000.00	389,980.00
10	Technology Exchange Programme	1,254,037.04	1,254,037.04
11	Making a documentary film	395,000.00	395,000.00
		<b>10,000,000.00</b>	<b>9,996,597.50</b>

**Human Resource Development Division**

Mission of the Human Resources Development Division of the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government, which performs a significant role in the field of administration of Sri Lanka, is to ensure training opportunities continuously for the capacity development of officers serving in and outside the Ministry, wherever necessary, without making any limit and create a productive, satisfied and dignified workforce and further to assure the skill development of officers.

Accordingly, the Human Resource Development Division aims to provide an efficient and effective service using government funds.

Making new reforms in the management structure for a people friendly public service.

Using information technology and communication tools and modern strategies to make the service provided to clients a more efficient and quality service.

**The special tasks performed by the Human Resource Development Division in the year 2023**

Induction training conducted for officers in Grade III of Sri Lanka Librarian Service

Ten online and practical training sessions including training modules relevant to the subject of library science and fields other than library science have been conducted from 23.08.2023 to 31.08.2023 with the support of the National Library and Documentation Services Board for a total number of 51 officers including the officers recruited in 2018 and 2019 under three stages from the examination for recruitment of officers to Grade III of Sri Lanka Government Librarians' Service held in year 2017, officers recruited in the first stage of the limited competitive examination held in year 2019 and the officers recruited year 2023.

**Training Programmes for Staff Officers**

Training workshops have been conducted for Staff Officers of the ministry on knowledge on strategies, report writing, procurement process and practical knowledge on disciplinary code. In addition, a training programme on theories and practices on qualities of a good leader has been conducted. 119 Staff Officers have participated in these training workshops.

**Training Programmes for Development Officers and Management Service Officers**

Training workshops have been organized for all the Development Officers and Management Services Officers serving at this ministry throughout the year with the aim of improving their knowledge, skills and attitudes required for performing their duties. 20 training programmes have been conducted on Establishments Code, Financial Regulations, Information Technology, effective presentation of data and information and 1038 officers have participated in the said training programmes.

Training programmes on various topics have been conducted for officers in Primary Grade including officers of Karyala Karya Sevaya and Drivers throughout the year at the auditorium of the ministry with the aim of improving their knowledge, skills and attitudes.

Further, training programmes have been conducted on discipline and conduct of the public officer, safety measures, traffic rules and prevention of accidents. Programmes have also been conducted on team work, being a good team member, customer service, ethics and better communication. 322 officers have participated in these training programmes.



### **Training Programme for the Staff of Holiday Resorts and Circuit Bungalows**

The residential training workshop organized with the aim of developing the knowledge, skills and attitudes of the staff working in the Holiday Resorts and Circuit Bungalows under purview of our ministry was held on the 03rd and 04th of October 2023 with the participation of 29 officers at the Mihinthala Holiday Resort, which is under the purview of the Ministry of Public Administration. This training programme consisted of subject related lectures, activities, issues related to holiday resorts, discussions and entertainment programmes.

### **Training Programmes conducted for all the Officers of the Ministry in General**

Various training programmes have been conducted for all the officers of the ministry in general in addition to the programmes conducted for each categories of officers. Training in email, internet, Google forms, MS office with the aim of improving the computer knowledge, training on Right to Information Act and healthy habits for prevention of non-communicable diseases have been conducted. A training program

with the aim of developing attitudes of the officers in the ministry and a training on the implementation of the official language policy have been conducted. Accordingly, 316 officers have participated in the common training programmes conducted for the officers of the ministry.

### **Courses prescribed for Efficiency Bar of the officers in Grade I of Management Service Officers' Service**

Provisions have been released to conduct 10-day training courses, which are prescribed for Efficiency Bar of the officers in Grade I of Management Service Officers' Service, at district level and the courses have been coordinated. Accordingly, the relevant training programme has been conducted with the provision of this ministry for 669 officers in 07 districts in year 2023.

### **Long term local training programmes**

Allocations have been made for five Staff Officers of the Ministry of Public Administration to follow post graduates degrees and post graduate diplomas.

### **Short term local training programmes**

Allocations have been made for 09 Staff Officers to follow Diploma in Professional English conducted by Sri Lanka Institute of Development Administration.

### **language training programmes**

Tamil language training programmes

Tamil language training programme (150 hours) for the officers in secondary level serving in the Ministry, who are required to acquire the competency in official language as

per Public Administration Circular No. 18/2020, has been conducted online for 208 officers in two groups under one resource person from the Department of Official Languages.

#### English language training programmes

An English language training course has been conducted by a senior resource person at the Language Division of Sri Lanka Institute of Development Administration to improve the English knowledge of the officers in the Combined Service serving at the ministry.

#### **Foreign training programmes**

##### **Long term training programmes**

Applications had been called by the Department of External Resources in year 2023 for 20 post graduate degrees and no officer applied from this ministry had been selected for the same.

##### **Short term training programmes**

13 Staff Officers of the staff of the ministry have participated in 07 training programmes in Pakistan, China and India under this programme. Further, 07 officers have participated in the NLEAP programme conducted in Canada.

##### **Out bound capacity building programmes for officers**

Training programmes have been organized online at district level targeting the offices in Development Officers' Service and Management Service Officers' Service at all

the government institutions around the Island with the aim of improving the knowledge of the public officers. 07 training programmes have been conducted in Sinhala medium and one training programmes has been conducted in Tamil medium. The training requirements of 2510 officers of Combined Service have been fulfilled under this.

#### **Conducting Efficiency Bar Examinations**

First Efficiency Bar examination prescribed for the post of Management Assistant Non-Technical - Segment 2 of the Ministry Public Administration, Home Affairs, Provincial Councils and Local Government has been conducted in the month of April 2023. In addition, second Efficiency Bar examination prescribed for the post of Management Assistant Non- Technical Multi-Functional - Segment 01 has been conducted in the month of December 2023.

#### **Special Programmes**

##### **Programmes implemented under the Korean International Cooperation Agency**

Steering committee meetings have been held on 10.07.2023 and 19.12.2023 under the programme of strengthening the socio-economic resilience of the communities affected by the Covid-19 pandemic in the Central and Uva Provinces of Sri Lanka, and the progress of the project has been discussed. It is indicated in the progress reports that the overall physical progress was 30% and the financial progress was 21% by year 2023.

Programmes conducted in collaboration with the Commission to investigate allegations of Bribery or Corruption -

Training programmes have been coordinated to train the trainers for anti-corruption with the aim of enhancing the awareness of the public officers in order to implement the strategies, which are indicated in the Five Year Action Plan implemented by the Commission to investigate allegations of Bribery or Corruption to eliminated bribery and corruption from Sri Lanka, in government institutions.

Accordingly, 06 series of three day training workshops for training trainers for anti-corruption covering 6 provinces representing District Secretariats, Divisional Secretariats, Local Government Institutions, Offices of Chief Secretaries and 6 one-day training programmes for training integration officers have been conducted and support for coordination has also been provided for the same.



**Pradeep Yasarathne**

Secretary

Ministry Public Administration, Home Affairs,  
Provincial Councils and Local Government

**Programmes for the general well-being of the officers**

Rasogaya entertainment programme which is organized with the aim of enhancing the mutual affability among Staff Officer and non-staff grade officers, maintaining the mental balance, improving the team spirit and motivating the officers and developing the special talents and aesthetic and creative abilities of the officers, has been held on the 30th of November 2023 at the auditorium of Sri Lanka Institute of Development Administration. Further, certificates and letters of commendation have been awarded to the officers who have performed at the Rasogayaprogramme.

## 03 Overall Financial Performance for the year

### 3.1 Statement of Financial Performance

ACA -F				
Statement of Financial Performance for the period ended 31st December 2023				
Revised Budget Allocations 2023 Rs.	Note	Actual		
		2023 Rs.	2022 Rs.	
	<b>Revenue Receipts</b>			
-	Income Tax	1	-	-
-	Taxes on Domestic Goods & Services	2	-	-
-	Taxes on International Trade	3	-	-
1,745,000,000	Non Tax Revenue & Others	4	1,790,807,383	1,650,494,125
<b>1,745,000,000</b>	<b>Total Revenue Receipts (A)</b>		<b>1,790,807,383</b>	<b>1,650,494,125</b>
	<b>Non Revenue Receipts</b>			
-	Treasury Imprests		369,923,199,465	86,765,544,160
-	Deposits		195,705,368	125,683,366
-	Advance Accounts		681,798,712	725,454,832
-	Other Main Ledger Receipts		-	-
-	<b>Total Non Revenue Receipts (B)</b>		<b>370,800,703,545</b>	<b>87,616,682,358</b>
<b>1,745,000,000</b>	<b>Total Revenue Receipts &amp; Non Revenue Receipts C = (A)+(B)</b>		<b>372,591,510,929</b>	<b>89,267,176,483</b>
	<b>Remittance to the Treasury (D)</b>			
	<b>Net Revenue Receipts &amp; Non Revenue Receipts E=(C)-(D)</b>		<b>372,591,510,929</b>	<b>89,267,176,483</b>
	<b>Less: Expenditure</b>			
	<b>Recurrent Expenditure</b>			
13,727,561,000	Wages, Salaries & Other Employment Benefits	5	12,667,148,342	38,727,738,262
1,345,993,000	Other Goods & Services	6	1,077,028,132	693,069,036
1,545,185,000	Subsidies, Grants and Transfers	7	1,433,956,887	470,603,513
	Interest Payments	8		
1,722,000	Other Recurrent Expenditure	9	1,320,605	562,609
<b>16,620,461,000</b>	<b>Total Recurrent Expenditure (F)</b>		<b>15,179,453,968</b>	<b>39,891,973,420</b>
	<b>Capital Expenditure</b>			
179,939,000	Rehabilitation & Improvement of Capital Assets	10	115,728,190	53,524,629
1,459,500,000	Acquisition of Capital Assets	11	126,340,821	109,465,773
2,592,728,808	Capital Transfers	12	712,776,481	1,957,853,900
	Acquisition of Financial Assets	13		
123,100,000	Capacity Building	14	36,523,798	33,440,891
30,309,271,192	Other Capital Expenditure	15	23,276,504,083	14,103,340,240
<b>34,664,539,000</b>	<b>Total Capital Expenditure (G)</b>		<b>24,267,873,373</b>	<b>16,257,625,433</b>
	Deposit Payments		302,513,575	179,682,741
	Advance Payments		951,932,941	2,419,364,574
	Other Main Ledger Payments		-	-
	<b>Total Main Ledger Expenditure (H)</b>		<b>1,254,446,516</b>	<b>2,599,047,315</b>
51,285,000,000	<b>Total Expenditure I = (F+G+H)</b>		<b>40,701,773,857</b>	<b>58,748,646,168</b>
	<b>Balance as at 31st December J=(E-I)</b>		<b>331,889,737,072</b>	<b>30,518,530,315</b>
	<b>balance as per the Imprest Adjustment Statement</b>		(331,889,737,072)	(30,518,530,315)
	<b>Imprest Balance as at 31th December 2023</b>		-	-
			<b>331,889,737,072</b>	<b>30,518,530,315</b>

## 3.2 Statement of Financial Position

ACA-P

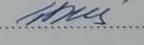
**Statement of Financial Position**  
As at 31st December 2023

	Note	Actual	
		2023 Rs.	2022 Rs.
<b>Non Financial Assets</b>			
Property, Plant & Equipment	ACA-6	14,373,881,123	14,441,006,946
<b>Financial Assets</b>			
Advance Accounts	ACA-5/5(a)	2,089,992,065	1,819,857,837
Cash & Cash Equivalents	ACA-3	-	-
<b>Total Assets</b>		<b>16,463,873,188</b>	<b>16,260,864,783</b>
<b>Net Assets / Equity</b>			
Net Worth to Treasury		1,870,710,873	1,493,768,438
Property, Plant & Equipment Reserve		14,373,881,123	14,441,006,946
Rent and Work Advance Reserve	ACA-5(b)	17,885,153	17,885,154
<b>Current Liabilities</b>			
Deposits Accounts	ACA-4	201,396,039	308,204,245
Imprest Balance	ACA-3	-	-
<b>Total Liabilities</b>		<b>16,463,873,188</b>	<b>16,260,864,783</b>

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages **from 7 to 79** and Notes to accounts presented in pages **from 80 to 90** are form an integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.

We hereby certify that an effective internal control system for the Financial control exists in the Reporting Entity and carries out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.

  
 Chief Accounting Officer/ Accounting Officer  
 Name : Pradeep Yasarathne  
 Designation : Secretary  
 Date : 27 .02.2024

  
 Chief Financial Officer  
 Name : Geetha Hemanthi Rubasinghe  
 Date : 26 .02.2024



**Pradeep Yasarathna**  
 Secretary  
 Ministry of Public Administration, Home Affairs,  
 Provincial Councils and Local Government,  
 Independence Square, Colombo 07. 2

**Geetha Hemanthi Rubasinghe**  
 Chief Financial Officer  
 Ministry of Public Administration, Home Affairs,  
 Provincial Councils and Local Government  
 Independence Square  
 Colombo 07

## 3.3 Statement of Cash Flows

ACA-C		
<b>Statement of Cash Flows</b>		
<b>for the Period ended 31<sup>st</sup> December 2023</b>		
	Actual	
	2023	Restated
	Rs.	2022
		Rs.
<b><u>Cash Flows from Operating Activities</u></b>		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	26,136,215	19,791,393
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected from the Other Heads	84,735,550	136,336,742
Imprest Received	369,923,199,465	86,765,544,160
Recoveries from Advance	78,607,108	47,104,446
Deposits Received	195,705,369	98,695,025
<b>Total Cash generated from Operations (A)</b>	<b>370,308,383,707</b>	<b>87,067,471,766</b>
<b><u>Less - Cash disbursed for:</u></b>		
Personal Emoluments & Operating Payments	2,197,377,667	6,125,551,531
Subsidies & Transfer Payments	1,110,841,453	173,620,936
Expenditure incurred on behalf of Other Heads	362,889,263,910	78,314,474,067
Imprest Settlement to Treasury	-	-
Advance Payments	92,927,717	57,234,654
Deposit Payments	302,513,576	149,489,859
<b>Total Cash disbursed for Operations (B)</b>	<b>366,592,924,323</b>	<b>84,820,371,047</b>
<b>NET CASH FLOW FROM OPERATING ACTIVITIES (C)=(A)-(B)</b>	<b>3,715,459,384</b>	<b>2,247,100,719</b>
<b><u>Cash Flows from Investing Activities</u></b>		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
<b>Total Cash generated from Investing Activities (D)</b>	<b>-</b>	<b>-</b>
<b><u>Less - Cash disbursed for:</u></b>		
Capital Expenditure	3,715,459,384	2,247,100,719
<b>Total Cash disbursed for Investing Activities (E)</b>	<b>3,715,459,384</b>	<b>2,247,100,719</b>
<b>NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)</b>	<b>(3,715,459,384)</b>	<b>(2,247,100,719)</b>
<b>NET CASH FLOWS FROM OPERATING &amp; INVESTMENT ACTIVITIES (G)=(C) + (F)</b>	<b>(0.00)</b>	<b>(0.00)</b>
<b><u>Cash Flows from Financing Activities</u></b>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
<b>Total Cash generated from Financing Activities (H)</b>	<b>-</b>	<b>-</b>
<b><u>Less - Cash disbursed for:</u></b>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
<b>Total Cash disbursed for Financing Activities (I)</b>	<b>-</b>	<b>-</b>
<b>NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)</b>	<b>-</b>	<b>-</b>
<b>Net Movement in Cash (K) = (G)+(J)</b>	<b>(0.00)</b>	<b>(0.00)</b>
<b>Opening Cash Balance as at 01<sup>st</sup> January</b>	<b>-</b>	<b>-</b>
<b>Closing Cash Balance as at 31<sup>st</sup> December</b>	<b>(0.00)</b>	<b>(0.00)</b>

### 3.4 Notes to the Financial Statements

#### **Basis of Reporting**

1) Reporting Period

The reporting period for these Financial Statements is from 01<sup>st</sup> January to 31<sup>st</sup> December 2023.

2) Basis of Measurement

The Financial Statements have been prepared on historical cost modified by the revaluation of certain assets and accounted on a modified cash basis, unless otherwise specified.

The figures of the Financial Statements are presented in Sri Lankan rupees

3) Recognition of Revenue

Exchange and non exchange revenues are recognised on the cash receipts during the accounting period irrespective of relevant revenue period.

4) Recognition and Measurement of Property, Plant and Equipment (PP&E)

An item of Property, Plant and Equipment is recognized when it is probable that future economic benefit associated with the assets will flow to the entity and the cost of the assets can be reliably measured.

PP&E are measured at a cost and revaluation model is applied when cost model is not applicable.

5) Property, Plant and Equipment Reserve

This reserve account is the corresponding account of Property Plant and Equipment.

6) Cash and Cash Equivalents

Cash & cash equivalents include local currency notes and coins in hand as at 31<sup>st</sup> December 2023.

			ACA- 7
<b>Statement of Imprest Reconciliation</b>			
<b>Add :-</b>	Revenue Collected by <b>Other Entities</b> on behalf of <b>Reporting Entity</b>	1,764,671,168	
	Expenditure incurred by <b>Reporting Entity</b> on behalf of <b>Other Entities</b>	362,889,263,910	
	Debits made to Advance B Account on behalf of <b>Other Entities</b>	156,985	
	Credits made to Advance B Account by <b>Other Entities</b>	626,049,086	
			365,280,141,150
<b>Less:-</b>	Revenue Collected by <b>Reporting Entity</b> on behalf of <b>Other Entities</b>	84,735,550	
	Expenditure incurred by <b>Other Entities</b> on behalf of <b>Reporting Entity</b>	32,423,648,837	
	Credits made to Advance B Account on behalf of <b>Other Entities</b>	22,857,482	
	Debits made to Advance B Account by <b>Other Entities</b>	859,162,209	
			33,390,404,078
	<b>Imprest Adjustment Balance as at 31st December 2023</b>		<b>331,889,737,072</b>

**3.6 Performance of the Revenue Collection**

Rs.  
,000

Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected Revenue	
		Original (Rs.)	Revised (Rs.)	Amount (Rs.)	as a % of Revised Revenue Estimate
20.02.01.01	Rent on Government Building & Housing	1,400,000,000	1,600,000,000	1,634,693,929.36	102.16%

**3.7 Performance of the Utilization of Allocation**

Type of Allocation	Allocation		Actual Expenditure (Rs.)	Allocation Utilization as a % of Revised Allocation
	Original (Rs.)	Revised (Rs.)		
<b>Recurrent</b>	16,014,000,000.00	16,420,461,000.00	15,179,453,968.00	91.33 %
<b>Capital</b>	32,855,000,000.00	34,664,539,000.00	24,267,873,374.00	70 %

**3.8 Performance of the Reporting of Non-Financial Assets**

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2023	Balance as per financial Position Report as at 31.12.2023	Yet to be Accounted	Reporting Progress as a %
9151	Building and Structures		7,840,635	-	100%
9152	Machinery and Equipment		1,814,646	-	100%
9153	Land		3,888,530	-	100%
9154	Intangible Assets		39,354	-	100%
9155	Biological Assets		-	-	-
9160	Work in Progress		695,714	-	100%
9180	Lease Assets		95,000	-	100%

## 04 Performance indicator

### Performance indicators of the Institute (Based on the Action Plan)

Specific Indicators	Actual output as a percentage (%) of the expected output		
	100%- 90%	75%-89%	50 %-74 %
1 Based on the other national policies to be implemented by the Government and formulation of policies in relation to the subject of public services, provincial councils and local government, implementation of the projects fallen under national budget, investments of the Government and national development programme, performance of the subjects and tasks of the Departments, State Corporations and Statutory Institutions under the Ministry and formulation of policies for these institutions and implementation, evaluation of relevant policies and taking follow up action.		√	
2 Percentage (%) of approved cadre of all Island Services (SLAS, SLACS, SLPS, SLES, SLSS, SLARCS,) & Combined Services maintained in Departments & Ministries through new Recruitments & placements, promotions and transfers.		√	
3 Percentage (%) of affairs to be performed by the Government in relation to the Parliament and Members of Parliament	√		

## 05 Performance indicators of SDG

Progress of achieving the sustainable development goals as at 31.12.2023

Serial No	Goals	Targets	Achievement Index	Progress achieved			Relevant Division
				0%-49%	50%-74%	75% - 100%	
1	8. To promote inclusive, sustainable economic growth, fully productive and decent employment for all	8.2 Creating an effective public service using modern technology	The number of training programs conducted to increase the productivity of human resources in the Ministry		73%		Human Resource Development
			The number of short-term/long-term trainings provided for the officers of the Ministry and the institutions under the purview of the Ministry to create a group of officers with international knowledge.			100%	
2	9. Build proper infrastructure to promote full and sustainable industrialization and encourage innovation	9.1 Development of high quality and sustainable infrastructure of the Ministry so as to be disaster-resilient.	The number of Circuit Bungalows repaired out of the Circuit Bungalows which were to be repaired with the allocations made for the year			100%	Housing and Development

3	12. Ensuring sustainable consumption and production patterns	12.7 Maintaining the resources of the ministry at full capacity to promote sustainable public procurement practices according to national priorities.	The number of vehicles repaired out of the vehicles which were to be repaired with the allocations made for the year			100 %	Internal Administration
			The percentage of budget funds used for procurement activities		65.32 %	Accounts	
4	16. Promoting peaceful and inclusive societies for sustainable development and providing access to justice for all and creating accountable and inclusive institutions	16.6 Developing productive, accountable and transparent institutions at all levels	Submission of budget estimates to the General Treasury within the prescribed period			100 %	Accounts
			Submission of financial statements to the Auditor General on or before 28th of February			100 %	
			Submission of Advance “B” Account to the Auditor General on or before 28th of February			100 %	Accounts
			Completion of the Board of Survey as at the due date according to the Public Finance Circular 01/2020			100 %	
		16.7 Ensuring a responsive decision-making process with inclusive participation and representation at all levels.	The extent to which executive posts are segregated based on gender and age in public institutions		49.91 %	All the All Island Service Divisions	
The extent to which non-executive posts are segregated based on gender and age in public institutions.		50.14 %	Combined Services Division				

		16.10 Ensuring the right of the public to access information in accordance with the national legal system and maintaining an efficient and transparent public service	Number of requests for which information has been provided out of requests received under the Right to Information Act			100 %	Internal Administration
			Number of requests for which initial steps have been taken to provide solutions out of the public complaints received.			100 %	

## 06 Human Resource Profile

### 6.1 Capacity Development of the staff

Serial number	Programme	Number of staff members trained	Duration of the programme	Total investment (Rs.Mn.)		Nature of the programme (local/foreign)	Output/ knowledge gained
				Local	Foreign		
1	Postgraduate degree in Public Management	1	1 year	0.26		Local	Improvement of knowledge and skills related to specific areas such as public administration, management, international relations, sociology and professional language skills to ensure better service delivery.
2	Postgraduate degree in Public Administration and Management	1	1 year	0.18		Local	
3	Postgraduate degree in Economics	1	1 year	0.10		Local	
4	Postgraduate diploma in International Relations	1	1 year	0.05		Local	
5	Professional English Course	9	1 year	0.83		Local	
6	Tamil language training programme	207	150 hours	0.00		Local	
7	English language training programme	35	12 days	0.00		Local	

							delivery
8	Establishments Code and Procedural Rules	95	3 hours	0.02		Local	Improvement of the basic and technical skills of relevant officers to ensure better service delivery
9	Basic knowledge of financial regulations	51	3 hours	0.01		Local	
10	Basic knowledge of office systems	65	3 hours	0.01		Local	
11	Information technology and computer knowledge	40	3 hours	0.01		Local	
12	පිළිබඳ මූලික දැනුම	38	3 hours	0.01		Local	
13	Preparation of pensions	80	3 hours	0.01		Local	
14	Basic knowledge of the disciplinary behavior expected of a public servant (Primary Grade)	75	3 hours	0.03		Local	
15	Use of E-mail, Internet, Google Form, MS Office	38	3 hours	0.01		Local	
16	Awareness of the Right to Information Act	65	3 hours	0.02		Local	
17	Sinhala language and writing letters	48	3 hours	0.01		Local	Improvement of the basic and technical skills of relevant officers to ensure better service delivery
18	Basic knowledge of the disciplinary behavior expected of a public servant (Primary Grade)	28	3 hours	0.01		Local	
19	Time management and risk management	63	3 hours	0.01		Local	

20	Store management, annual board of survey and disposal of assets	54	3 hours	0.01		Local	
21	Maintaining personal files	43	3 hours	0.01		Local	
22	Preparation of salaries and salary increments	47	3 hours	0.01		Local	
23	Management of Tapol	35	3 hours	0.01		Local	
24	Duties of the officers in charge of the subject of leave	64	3 hours	0.01		Local	
25	Your role for an efficient public service	35	3 hours	0.01		Local	
26	Leadership, team work and being a good team member	44	3 hours	0.01		Local	
27	Knowledge of the maintenance and repair of government-owned vehicles	28	3 hours	0.01		Local	
28	Safety principles, traffic rules and accident prevention	27	3 hours	0.01		Local	
29	Good health habits to prevent non-communicable diseases	90	3 hours	0.02		Local	
30	Auditing	34	3 hours	0.01		Local	
31	Knowledge of strategic approaches	27	3 hours	0.01		Local	
32	Report writing	31	3 hours	0.01		Local	

33	Practical understanding of the Disciplinary Code	19	3 hours	0.01		Local	skills of relevant officers to ensure better service delivery
34	Information technology and computer knowledge	64	3 hours	0.01		Local	
35	පිළිබඳ මූලික දැනුම	60	3 hours	0.01		Local	
36	Information Systems Management	38	3 hours	0.01		Local	
37	Effective presentation of data and information	45	3 hours	0.01		Local	
38	MS Access	48	3 hours	0.01		Local	
39	Board of survey	35	3 hours	0.01		Local	
40	Productivity concepts	45	3 hours	0.01		Local	
41	Customer care, ethics and effective communication	51	3 hours	0.01		Local	
42	Basic knowledge of the Establishments Code and Financial Regulations	27	3 hours	0.01		Local	
43	Basic knowledge of computer technology	35	3 hours	0.01		Local	
44	Implementation of the official language policy	41	3 hours	0.02		Local	
45	Procurement process	20	3 hours	0.01		Local	

46	Qualities of a good leader	22	3 hours	0.01		Local	
47	Modern methods of cookery, health care related to food	29	2 days	0.20		Local	Improvement of the basic and technical skills of relevant officers to ensure better service delivery
48	Classification, storage and record keeping of food					Local	
49	Use and maintenance of cooking equipment					Local	
50	Housekeeping, maintenance of equipment and interior designing					Local	
51	Gardening, maintenance of equipment and landscaping					Local	
52	Basic knowledge of mechanical and technical work					Local	
53	Inculcation of good attitudes	57	3 hours	0.01		Local	
54	Rasogaya - Entertainment programme	400	4 hours	0.20		Local	Team building, interpersonal relations, motivation, and aesthetic, creative and artistic skill development for officers to provide better service
55	Induction training programmes - Management Service Officers	690	10 days	0.02		Local	Improvement of knowledge and skills of

56	Capacity development programme - Induction training for the Librarians' Service	59	10 days	0.20		Local	those who newly join the public sector to ensure better service delivery
57	In-service training conducted at the district level for officers in the Development Officers' Service and Management Service Officers' Service of other ministries - Western province	420	10 days	0.02		Local	Improvement of the basic and technical skills of officers serving in the ministry to ensure better service delivery
58	In-service training conducted at the district level for officers in the Development Officers' Service and Management Service Officers' Service of other ministries - North Western province	340	10 days	0.02		Local	
59	In-service training conducted at the district level for officers in the Development Officers' Service and Management Service Officers' Service of other ministries - Southern province	300	10 days	0.02		Local	
60	In-service training conducted at the district level for officers in the Development Officers' Service and Management Service Officers' Service of other ministries - Sabaragamuwa and Uva provinces	750	10 days	0.02		Local	
61	In-service training conducted at the district level for officers in the Development Officers' Service and Management Service Officers' Service of other ministries - North Central province	200	10 days	0.02		Local	

62	In-service training conducted at the district level for officers in the Development Officers' Service and Management Service Officers' Service of other ministries - Central province	450	10 days	0.02		Local	
63	In-service training conducted at the district level for officers in the Development Officers' Service and Management Service Officers' Service of other ministries - Northern and Eastern Provinces	80	10 days	0.02		Local	
64	In-service training conducted at the district level for officers in the Development Officers' Service and Management Service Officers' Service of other ministries - All-island (Tamil medium)	500	10 days	0.03		Local	
65	Executive Training Programme for Senior Government Officials of Sri Lanka in Pakistan	6	15 days		1.19	Foreign	Improvement of capabilities in executive officers in relation to international relations
66	Seminar on Development of Digital Culture and Creative Industry for Developing Countries	1	14 days		0.12	Foreign	
67	2023 KOICA Invitational Fellowship Training Programme to Pensions Institutions In Sri Lanka Capacity Building for Old Age Income Security Scheme & National Pension Scheme Management	1	9 days		0.08	Foreign	
68	Seminar on Chinese Language & Culture for Diplomatic Officials from Developing Countries	1	14 days		0.24	Foreign	

69	Seminar on Human Resources for Developing Countries	2	14 days		0.24	Foreign
70	ITEC: Training Slots under the Indian Technical and Economic Cooperation ( ITEC) Scholarship Scheme of the Ministry of External Affairs, Government of India for the Year 2023 in India ( Short term)	1	19 days		0.13	Foreign
71	Seminar on Management Capacity Enhancement in Primary and Secondary Schools in Developing Countries	2	14 days		0.25	Foreign

## 6.2 Cadre Management - Approved Cadre 2023

Cadre - Ministry of Public Administration							
	Post	Relevant service	Grade	Salary Scale	31st of December 2023		
					Approved	Attached	Vacancies
<b>Total number of posts</b>					<b>926</b>	<b>743</b>	<b>180</b>
Seniority Level	Secretary	-	-	SL 4	1	1	0
	Additional Secretary	Sri Lanka Administrative Service	Special	SL 3	5	4	1
	Director General of Establishments	Sri Lanka Administrative Service	Special	SL 3	1	1	0
	Director General of Combined Services	Sri Lanka Administrative Service	Special	SL 3	1	1	0
	Director General (Planning)	Sri Lanka Planning Service	Special	SL 3	1	0	1
	Chief Finance Officer	Sri Lanka Accountants' Service	Special	SL 3	1	0	1
	Senior Assistant Secretary	Sri Lanka Administrative Service	1	SL 1	6	5	1
	Chief Engineer	Sri Lanka Engineering Service	1	SL 1	1	0	1
	Chief Accountant	Sri Lanka Accountants' Service	1	SL 1	1	1	0
	Chief Internal Auditor	Sri Lanka Accountants' Service	1	SL 1	1	0	1
	Director (Administration)	Sri Lanka Administrative Service	1	SL 1	1	1	0
	Director (Scientific Service, Architectural and Technological Service)	Sri Lanka Administrative Service	1	SL1	1	0	1
	Director (Planning Service)	Sri Lanka Administrative Service	1	SL 1	1	1	0
	Director (Accountants' Service)	Sri Lanka Information and Communication Technology Service	1	SL 1	1	1	0

Cadre - Ministry of Public Administration							
	Post	Relevant service	Grade	Salary Scale	31st of December 2023		
					Approved	Attached	Vacancies
	Director(Engineering Service)	Sri Lanka Administrative Service	1	SL 1	0	0	0
	Director(Engineering Service)	Sri Lanka Engineering Service	1	SL 1	1	1	0
	Director	Sri Lanka Planning Service	1	SL 1	1	1	0
		Sri Lanka Administrative Service	1	SL 1	6	5	1
	Director	Sri Lanka Information and Communication Technology Service	Class 1	SL 1	1	0	1
	Accountant	Sri Lanka Accountants' Service	1	SL 1	2	1	1
	Assistant Secretary	Sri Lanka Administrative Service	111/ 11	SL 1	7	5	2
	Assistant Director/ Deputy Director	Sri Lanka Administrative Service	11/ 111	SL 1	27	25	2
		Sri Lanka Planning Service	111/ 11	SL 1	1	2	-1
		Sri Lanka Information and Communication Technology Service	1 - 1111 / 11	SL 1	2	1	1
	Accountant	Sri Lanka Accountants' Service	111/ 11	SL 1	2	2	0
	Internal Auditor	Sri Lanka Accountants' Service	111/ 11	SL 1	2	0	2
	Engineer	Sri Lanka Engineering Service	111/ 11	SL 1	1	1	0
	Assistant Director (On Supernumerary basis)	Sri Lanka Planning Service	111	SL 1	3	3	0
	Legal Officer	Departmental	11 / 111	SL 1	1	1	0

Cadre - Ministry of Public Administration							
	Post	Relevant service	Grade	Salary Scale	31st of December 2023		
					Approved	Attache d	Vacancies
	Assistant Director(Media)	Departmental	111	SL 1	1	0	1
	Total				81	64	17
Tertiary Level	Administrative Officer	Management Service Officers' Service	Supra Grade	MN 7	4	3	1
	Translator	Translators' Service	November - 1	MN 6	7	7	0
	Information and Communication Technology Service	Sri Lanka Information and Communication Technology Service	Class 2 - 11 / 1	MN 6	4	4	0
	Total				15	14	1
Secondary Level	Investigation Officer	Associate Services	111 / 11 / 1	MN 4	10	8	-
	Development Officer	Development Officers' Service	111 / 11 / 1	MN 4	218	195	23
	Co-ordinating Secretary to the Secretary	Temporary	Public Administration Circular. 03/2016 Schedule IV		1	1	0
	Technical Officer	Sri Lanka Technological Service	111 / 11 / 1	MN 3	3	0	3
	Draftsman	Sri Lanka Technological Service	111 / 11 / 1	MN 3	1	0	1
	Management Service Officers' Service	Management Service Officers' Service	111 / 11 / 1	MN 2	363	257	106
	Public Management Assistants' Service (MN1)	Departmental	111 / 11 / 1	MN 1	21	19	2
	Public Management Assistants' Service (MN2)	Departmental	111 / 11 / 1	MN 2	8	8	0
	Management Assistant (MN2)	Direct appointees of Presidential Secretariat		MN 2	3	3	0
	Television/ Video Cameraman	Temporary (Rs. 29,840/- + 7,800/-)			1	0	1
	Circuit Bungalow	Departmental	111 / 11 /	MN1	5	5	0

Cadre - Ministry of Public Administration							
	Post	Relevant service	Grade	Salary Scale	31st of December 2023		
					Approved	Attache d	Vacancies
	Keeper		1				
	Information and Communication Technology Assistant	Sri Lanka Information and Communication Technology Service	Class 3 - 111/ 11 / 1	MT 1	5	3	2
	Data Entry Operator	Departmental ( 25 / 2014)	111 / 11 / 1	MT 1	1	1	0
	Data Entry Operator	Departmental	111 / 11 / 1	MN 1	3	3	0
<b>Total</b>					<b>643</b>	<b>503</b>	<b>138</b>
Primary Level	Still Photographer	Departmental	111 / 11 / 1/ Special	PL 3	1	1	0
	Driver	Combine Drivers' Service	111 / 11 / 1/ Special	PL 3	40	30	8
		Direct appointees of Presidential Secretariat			3	5	
	Plumber	Departmental	111 / 11 / 1/ Special	PL 3	1	0	1
		25 / 2014			3	3	0
	Electrician	Departmental	111 / 11 / 1/ Special	PL 3	1	0	1
		25 / 2014			2	2	0
	Audio and Video Recording Technician	Departmental	111 / 11 / 1/ Special	PL 3	1	0	1
	Mason	Departmental	111 / 11 / 1/ Special	PL 2	1	0	1
	Carpenter	Departmental	111 / 11 / 1/ Special	PL 2	1	0	1
		25 / 2014	111 / 11 / 1/ Special	PL 2	1	1	0
	Bungalow Keeper (Acting)	Departmental	111 / 11 / 1/ Special	PL 2	1	1	0
	Assistant Cook	Departmental	111 / 11 / 1/ Special	PL 1	6	6	0
	Bungalow Keeper/ Cook	Departmental	111 / 11 / 1/ Special	PL 1/ PL 2	6	0	6
Assistant Bungalow Keeper	Departmental	111 / 11 / 1/ Special	PL 1	8	8	0	
Assistant Bungalow Keeper	Departmental	111 / 11 / 1/ Special	PL 1	1	1	0	
K.K.S.	Office Employees' Service	111 / 11 / 1/	PL 1	83	76	6	

Cadre - Ministry of Public Administration							
	Post	Relevant service	Grade	Salary Scale	31st of December 2023		
					Approved	Attached	Vacancies
		Direct appointees of Presidential Secretariat	Special		9	10	
	Pumping Station Labourer	Departmental	111 / 11 / 1/ Special	PL 1	3	3	0
	Labourer	Departmental	111 / 11 / 1/ Special	PL 1	13	14	-1
		25 / 2014			2	1	0
	<b>Total</b>				<b>187</b>	<b>162</b>	<b>24</b>
Designation	Post	Relevant service	Grade	Salary Scale	31st of December 2023		
					Approved	Attached	Vacancies
Total number of posts - Official Languages Division					<b>69</b>	<b>64</b>	<b>8</b>
	Additional Secretary	Sri Lanka Administrative Service	Special	SL 3	1	1	0
		Sri Lanka Administrative Service	1	SL 1	1	1	0
	Assistant Secretary	Sri Lanka Administrative Service	111 / 11	SL 1	1	0	1
	Assistant Director/Deputy Director	Sri Lanka Administrative Service	11 / 111	SL1	2	1	1
	Accountant	Sri Lanka Accountants' Service	111 / 11	SL1	1	0	1
	<b>Total</b>				<b>6</b>	<b>3</b>	<b>3</b>
Secondary Level	Development Officer	Development Officers' Service	111 / 11 / 1	MN 4	16	16	0
	National Integration Promotion Assistant	Departmental	111 / 11 / 1	MN 4	26	26	0
	Project Officer	Departmental	111 / 11 / 1	MN 4	1	1	0

Cadre - Ministry of Public Administration							
	Post	Relevant service	Grade	Salary Scale	31St of December 2023		
					Approved	Attached	Vacancies
	Management Service Officer	Management Service Officers' Service	111 / 11 / 1	MN2	8	7	1
	Language Coordinator	Departmental	111 / 11 / 1	MT 1	3	2	1
	<b>Total</b>				<b>54</b>	<b>52</b>	<b>1</b>
Primary Level	Driver	Combine Drivers' Service	111 / 11 / 1/ Special	PL 3	4	4	0
	Project Officer	Departmental	111 / 11 / 1	PL 1	2	2	0
	K.K.S.	Office Employees' Service	111 / 11 / 1/ Special	PL 1	3	3	0
	<b>Total</b>				<b>9</b>	<b>9</b>	<b>0</b>

	Post	Relevant service	Grade	Salary Scale	31St of December 2023		
					Approved	Attached	Vacancies
<b>Cadre - Parliamentary Affairs</b>					<b>39</b>	<b>37</b>	<b>2</b>
Seniority Level	Additional Secretary	Sri Lanka Administrative Service	Special	SL 3	1	1	0
	Senior Assistant Secretary	Sri Lanka Administrative Service	1	SL 1	1	1	0
	Accountant	Sri Lanka Accountants' Service	Special/1	SL 1	1	1	0
	<b>Total</b>						
Secondary Level	Administrative Officer	Public Management Assistants' Service	Supra Grade	MN 7	1	1	0
	<b>Total</b>				<b>4</b>	<b>4</b>	<b>0</b>
Tertiary Level	Development Officer	Development Officers' Service	111 / 11 / 1	MN 4	12	13	-1
	Public Management Assistants' Service	Public Management Assistants' Service	111 / 11 / 1	MN 2	10	10	0

Cadre - Ministry of Public Administration							
	Post	Relevant service	Grade	Salary Scale	31st of December 2023		
					Approved	Attached	Vacancies
	Receptionist	Departmental		MN1	1	1	0
	Information and Communication Technology Assistant	Sri Lanka Information and Communication Technology Service	Class 3 - 111/ 11 / 1	MT 1	2	1	1
	<b>Total</b>				<b>25</b>	<b>25</b>	<b>0</b>
Primary Level	Driver	Combine Drivers' Service	111 / 11 / 1/ Special	PL 3	4	3	1
	K.K.S.	Office Employees' Service	111 / 11 / 1/ Special	PL 1	6	5	1
	<b>Total</b>				<b>10</b>	<b>8</b>	<b>2</b>

## 07 Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non-Compliance	Corrective actions proposed to avoid non-compliance in future
1	<b>The following Financial statements/accounts have been submitted on due date</b>			
1.1	Annual financial statements	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	N / A		
1.4	Stores Advance Accounts	N / A		
1.5	Special Advance Accounts	N / A		
1.6	Others	N / A		
2	<b>Maintenance of books and registers (FR445)</b>			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit queries has been maintained and update	Complied		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		

2.6	Register for cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update	Complied		
2.8	Stocks Register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and update	Complied		
2.10	Commitment Register has been maintained and update	Complied		
2.11	Register of Counterfoil Books (GA – N20) has been maintained and update	Complied		
03	<b>Delegation of functions for financial control (FR 135)</b>	Complied		
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
4	<b>Preparation of Annual Plans</b>			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		

4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
5	<b>Audit queries</b>			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
6	<b>Internal Audit</b>			
6.1	The internal audit Programme has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2) DMA/1/2019	Complied		
6.2	All the internal audit reports has been replied within one month	Complied		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(14) of the National Audit Act No. 19 of 2018	Complied		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied		
7	<b>Audit and Management Committee</b>			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA circular 1/2019	Complied		
8	<b>Asset Management</b>			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied		

8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 01/2020	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
9	<b>Vehicle Management</b>			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Not condemned vehicles		
9.3	The vehicle logbooks had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		

10	<b>Management of Bank Accounts</b>			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Complied		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Complied		
11	<b>Utilization of Provisions</b>			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
12	<b>Advances to Public Officers Account</b>			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled	Not Complied	Debt balances of retired officers still remain.	Process the legal Action.
13	<b>General Deposit Account</b>			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	<b>Imprest Account</b>			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		

14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests had been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		
15	<b>Revenue Account</b>			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Complied		
16	<b>Human Resource Management</b>			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Complied		
17	<b>Provision of information to the public</b>			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied		
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the	Complied		

	public authority by this website or alternative measures			
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied		
18	<b>Implementing citizens charter</b>			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Complied		
19	<b>Preparation of the Human Resource Plan</b>			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied	Arrangements are being made to sign annual performance contracts for all staff.	Arrange to sign performance contracts in the future.

19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
20	<b>Responses Audit Paras</b>			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		

# Home Affairs Division

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## 01.Institutional Profile/ Executive

### Summary

#### 1.1. Introduction

This Ministry, which was under the Ministry of Defense as the State Ministry of Internal Security, Home Affairs and Disaster Management from November 20, 2020, to February 16, 2021, was functioning as a single unit as the State Ministry of Home Affairs from February 16, 2021.

Currently functioning as the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government as per the special gazette notification issued on May 27, 2022.

### Overview

**Being the center of civil administration, facilitation & Coordination functions for the related services of the ministry and its main divisions, namely District Administration, Divisional Administration, Rural administration civil registration & employee welfare are performed by the ministry of home affairs. In line with the national priorities of the government & targeting the social & economic development, the ministry collaborates with number of fields such as implementation of public policies, human resources management, institutional development, application of electronic & technological methods through deliver to excellent service by supporting & contributing all & every fields for purpose of prosperous nation in discipline society & a happy family as a productive citizen.**

### Sub sections

- Main Internal Divisions
  - Admin
  - Development
  - Finance
  - Investigation
  - Internal Home Affairs Division
  - Internal Audit
  - Engineering
  - Planning
  - Regional Administration and Reforms
- All District Secretariats
- All Divisional Secretariats

## 1.2. Organization's vision, Mission, Objectives

### Vision



**"Providing exceptional service towards the Nation's progress "**

### Mission



**"Formulation & implementation of strategic plans and policies to ensure a secure and sovereign state with territorial integrity. "**

### Objectives



- Commitment and work to establish a more sensitive and people friendly public service in the country.
- Improving productivity using human and physical resources of institution efficiently.
- Contributing to strengthen of function of the Ministry from National level to regional level.  
(Rural/ Divisional/District level)
- Minimize inequalities in local socio-economic infrastructure.
- Steer the migration process while ensuring Sri Lankan identity and national defense in keeping with the international norms and standards.
- Compile a National Register of Persons by registering Sri Lanka citizens and issue National Identity Cards to persons who are eligible to establish their identity.

### 1.3. Key Functions

#### 1.3.1. Administration Division

- Human Resource Management
- Office Management
- Improving office methods through productivity management approaches. .
- Maintenance and control of accessories related to management activities.
- Implementing quality and effective novel Information Technology methods to create an easy working environment.
- Providing training opportunities for the officers to create a staff equipped with efficiency and productivity.
- Making necessary arrangements for the maintenance of a friendly relationship amongst inter-agencies through proper coordination.
- Providing necessary facilities for the general public to have easy access to information about this State Ministry and the services provided under the Ministry.
- Maintaining the necessary procedures to obtain information more conveniently for the requests received from the general public under Right to Information Act.
- Maintaining procedures to provide solutions rapidly for the public complaints received at the Ministry.
- Supervision of activities related to circuit bungalows under the ministry, maintaining an online reservation system and providing necessary arrangements for the service recipients to reserve circuit bungalows without any issue.
- Maintaining a functional transport pool required for the activities of the Ministry.
- Maintaining a Legal Unit capable of performing legal functions whenever necessary for all the divisions of the Ministry and for the district secretariats and the divisional secretariats under the purview of the ministry.
- Drafting, revising and forwarding Cabinet Memoranda received from other division to the Cabinet Office.

- Referring to the relevant division to take relevant actions for the Cabinet decisions received from the Cabinet.
- Preparing answers to parliamentary questions and preparing those answers reports in trilingual and giving them to the parliament.
- Dealing with meetings of Public Petitions Committees, Advisory Committees, and Sectorial Monitoring Committees.
- To approve local and foreign leave received from the District Secretariats, Divisional Secretariats and the Registrar General's Department under the Ministry.
- Direction and supervision of matters related to postal unit of the ministry.
- Matters related to elections.
- Performing establishment matters pertaining to officers of the Register General Department.

#### 1.3.2. Development Division

- Management of procurement related to buildings and other constructions related to home affairs sector.
- Preparation of Annual Procurement Plan & Action Plan pertaining to Capital Expenditure Head for building constructions and the allocation of funds for district secretariats as per the said plan.
- Monitoring of physical and financial progress of the projects for which the funds are allocated through Building Construction Expenditure Head and taking follow up action on the progress of these projects while providing necessary guidelines wherever necessary.
- Monitoring the progress of other non-construction development projects
- Preparation of annual action plan for the rehabilitation and improvement of capital assets in the district and divisional secretariats and monitoring the progress of these activities to ensure maximum and efficient utilization of funds allocated for

- each activity to ensure the quality of building constructions and infrastructure.
- Implementing timely and high standard procurement functions related to building constructions of which the cost estimate exceeds Rs. 200 million, ensuring value for money, transparency, and conformity to public procurement procedures.
  - Submission of progress review reports, procurement reports, and other information related to construction and development projects directly implemented or handled by the Development Division and district & divisional secretariats, to relevant agencies such as the General Treasury, Ministry of Finance, Presidential Secretariat, and the Prime Minister's Office, etc.
  - Obtaining the construction requirements related to buildings and their infrastructure development from the district and divisional secretariat level for the purpose of planning procurement activities, allocation of funds and for evaluating such requirements.
  - To carry out work related to demarcating divisional secretariats.
  - Update the progress of Performance Agreement of District Secretaries under "Aluth Gamak- Aluth Ratak " National Integrated Participatory Development Programme
  - Conducting progress review meeting at district level under under "Aluth Gamak- Aluth Ratak" National Integrated Participatory Development Programme
  - Participation in the food policy committee
  - Dealing with duties of Hon.State Minister
  - All Land Acquisition Activities (District Secretariat Offices/ Divisional Secretariat Offices/ Grama Niladari Offices/ Seva Piyasa)
  - Implementing the construction activities of the Nila Sewana project and reviewing their progress.

- Policy activities of development committees held at district and divisional secretariat level
- Preparing the necessary facilitation program to implement the decisions taken by the District Coordinating Committees
- Allocation of funds related to Pibidemu Pollannaruwa Programme and monitoring the progress.
- Action related to the government houses, transfer of public service houses and scheduled houses, extension of time, repairs etc.
- Action related to collection of economic rent of government houses belonging to district secretariats
- Action related to the quarters of the Divisional Secretariats
- Conduct, evaluate, report and coordinate all development projects implemented throughout the island by government and non-government organizations under the supervision of the Home Affairs Department.

### **1.3.3. Finance Division**

- Financial management of the Ministry of Home Affairs.
- Procurement Management.
- Application of Novel Technological Methods in Financial Management.
- Asset Management.
- Training and Development Activities for Financial Management.
- Coordinate Activities related to Audit.
- Monitoring and Follow up of Activities related to Fiscal Management.

### **1.3.4. Investigation Division**

- Having examined the complaints received by this division from the year 2016 to 2023 in various ways (letters, complaints received from the President's Office and Prime Minister's Office, and complaints received via daily newspapers, television, the 1905 Public Complaint Unit, as well

as the internet), seven divisions in relation to those complaints have been identified, and the relevant causes and action to be taken to overcome them have been identified.

- (Relevant 07 divisions- land issues, inappropriate action by public officers, misuse of public properties, financial fraud, illegal businesses, infrastructure irregularities, human rights violations)
- As an initial step to overcome these shortcomings, 'ROADMAP FOR THE BETTER SERVICE' programme to create awareness amongst divisional administrative officers (District Secretary, Additional Divisional Secretaries, all Divisional Secretaries within the district, Assistant Divisional Secretaries, Administrative Grama Niladharies, Administrative Officers, of those offices and the Accountants and Assistant Director (Planning) officers of district and divisional secretariats), is being implemented under the financial and resource persons assistance of Transparency International Sri Lanka and resource persons assistance of Commission to Investigate Allegations of Bribery or Corruption in the districts of Galle, Matara and Ratnapura. Accordingly, awareness programmes have been conducted among 1145 public officers on how to minimize errors that may happen on their part and thereby provide more efficient service.
- Conducting emergency office inspections in Sri Jayawardanepura Kotte, Kesbawa, Kaduwela, Seethawaka and Thimbirigasyaya divisional secretariats and Grama Niladhari divisions within Colombo district.
- Giving evidence in proper disciplinary investigations
- Conducting prosecution in proper disciplinary investigations
- Taking steps to call reports from the District Secretary /Divisional

Secretary/relevant parties and thereby provide solutions with respect to complaints that do not require preliminary investigations.

- Providing commendations for the innovations in each institution by bringing them to the attention of higher management.
- Calling public officers associated with the complaining party and the matters stated in the complaint and taking action to resolve the said issues expeditiously.
- Directing investigation officers for investigation and prosecution activities in other ministries, depending on the requests of those ministries.

### **1.3.5. Home Affairs Division**

#### **1.3.5.1. District Administration Division**

- Establishment matters of all staff grade and non-staff grade officers serving in district secretariats
- All establishment matters of the Development Officers attached to district and divisional secretariat divisions under the Ministry of Home Affairs
- Issuing of instructions/circulars related to district administration functions
- Taking action with respect to general letters received on district administration matters
- Taking necessary steps regarding the local training requirements of the officers serving in district secretariats
- Conducting monthly conferences of District Secretaries
- Organizing of state ceremonies
- Activities related to Pilgrimages Ordinance
- Activities related to Poya days, public and bank holidays as per Holidays Act No. 29, 1971
- All matters related to social gift competitions and updating and

maintaining all letters and documents related to them

- Matters related to issuing of ceremony items/goods
- Changing of village named
- Updating of protocol of the Republic
- Matters related to Parliamentary Questions (Obtaining answers from the relevant subject clerk and sending the final answers and maintaining a general file on that)
- Matters related to issuing of explosive license books
- Matters related to staff vacancies and review reports in district secretariats

### **1.3.5.2. Divisional Administration Division**

- Providing recommendations for the appointment/promotion/transfer of Divisional Secretaries
- Providing recommendations for the appointment/promotion/transfer of Assistant Divisional Secretaries and their appointments
- Providing recommendations for the appointment/promotion/transfer of the officers of Sri Lanka Planning Service and their appointments
- Providing recommendations for the appointment/promotion/transfer of the officers of Accountancy Service and their appointments
- Providing recommendations for the appointment/promotion/transfer of the Administrative Officers and their appointments
- Providing recommendations for the appointment/promotion/transfer of the Translators and their appointments
- Providing recommendations for the appointment/promotion/transfer of the Management Services Officers and their appointments
- Providing recommendations for the appointment/promotion/transfer of Drivers/Office Employees/Information

and Communication Technology Assistants and their appointments

- Approving provisions for the local post graduate degree courses of staff officers
- Recommending foreign leave requests and recommending foreign training
- Recommending retirements and issuing vehicle permits for retired Divisional Secretaries
- Providing cadre approvals as required for divisional secretariats
- Calling reports related to providing solutions to public issues referred to the ministry and taking action to provide solutions
- Coordination between other ministries and departments related to divisional administration

### **1.3.5.3. Grama Niladhari Administration Division**

- Accordingly, the recruitment, confirmation, promotion, holding efficiency bar examinations, transfers, disciplinary control, and retirement of Grama Niladharies and Administrative Grama Niladharies, as well as assisting in taking policy decisions with respect to public services, are included in the scope of this division. While improving the service facilities of Grama Niladharies, the division is taking continuous measures to maintain public service at an optimum level.

### **1.3.6. Internal Audit Section**

- Conducting 04 meetings of the Audit and Management Committee as per the introductions in paragraph 5.3 of Management Audit Circular No.DMA01/2019 as a mechanism to discuss the deficiencies and recommendations identified by conducting internal audits as per the Annual Audit Plan.

- Participating as a Ministry representative in 103 quarterly Audit and Management Committee meetings held in the 25 District Secretariats and Registrar General Department as instructed in paragraph 5.3 of Management Audit Circular No.DMA/01/2019
- Issuing audit queries by conducting internal audits such as financial audit, performance audit, value for money audit, system audit applicable to each division of the District Secretariats , the Ministry and Registrar General Department.
- Ensuring the financial control of the Ministry by monitoring the audit report of the Chief Internal Auditors of the 25 District Secretariats.
- Preparing the Chief Internal Auditor's report of the Ministry based on the quarterly reports of the Chief Internal Auditors of the District Secretariats and forwarding them to the General Treasury.
- Supervise the professional role of District Engineers, Technical Officers and Technical Assistants.
- Facilitating the activities for acquiring the Chartered Accountancy status of Ministry/District Engineers and taking steps to fulfil the training requirements of technical staff.
- Providing engineering consultations/advice to the Ministry Secretary for the arbitration process in issues related to construction contracts
- To undertake situational technical and professional engineering consultancy for the projects related to decentralized budget and other projects implemented by other ministries and non-governmental organizations.
- Providing technical consultancy related to the implementation of construction projects and maintenance works of all circuit bungalows belonging to the Home Affairs Division
- Administration of maintenance activities of "Nila Medura" Administrative Complex and technical consultation and implementation.

### **1.3.7. Engineering Division**

- Supervision of construction projects for which funds are allocated by the Home Affairs Division of this ministry and coordination of consultancy agencies to provide consultancy services.
- Providing recommendations on the planning estimates and price variations related to the construction projects that exceed the total cost estimate of Rs. 200 million and for which the provisions are allocated by the State Ministry of Home Affairs.
- Performing construction repairs at divisional level and consultation.
- Progress of all construction related projects.
- Conducting engineering and architectural consultancy related to infrastructure development activities implemented by district secretariats, divisional secretariats under any source of funding.

### **1.3.8. Planning Division**

- Preparation Annual Action Plan of the Ministry and Progress Monitoring
- Preparation of the Annual performance Report and submit it to the Auditor General and the Parliament.
- Coordinating needed action of Performance report submit to the parliament at District level.
- Reporting and reviewing of progress on respective development programs at national level and districts level.
- Preparation of the progress report in Ministry and it forward for budget speech to the parliament.
- Digitization of the National Resource Profile

- Preparation of project concept papers for special and urgent problems as per requirement and refer to Ministry of Finance for budgeting. .
- Coordination of programs and projects related to sustainable development objectives.

### **1.3.9.Regional Administration Reforms Division**

- Implement the ‘e-Grama Niladhari’ Project, the project for the ‘Establishment and operation of a business center for incubator/accelerator in Jaffna’ and the Regional Administrative Reforms Assistance Project.

- Review activities related to the Divisional and District administration, giving priority to the effective integration of key information, processes and resources.
- Action on citizen-oriented workflow simplifications and review the Citizens’ Charters.
- Assist in the Capacity building and attitudinal transformation at District Secretariat, Divisional Secretariat and Grama Niladhari levels.

Building effective partnerships with state and non-state stakeholders to transform the organizations and divisions under the Ministry for improved service delivery and internal resource management



## 1.5. Departments / Institutions under the Ministry

### Department of Home Affairs

- All District Secretariats
- All Divisional Secretariats
- Registrar General's Department

## 1.7. Foreign Funded Projects

- I. **Name of the Project:** Establishment and operation of a business center for incubator/accelerator in Jaffna
- II. **Contributing Agency:** Government of India (Rs. Mn. 250)
- III. **Estimated Cost of the project:** Rs. Mn. 307
- IV. **Project Duration:** 2021- 2025

## **02. Progress and Vision, Special Achievements, Challenges and Future Goal**

### **2.1 Progress and Vision, Special Achievements**

#### **2.1.1. Finance Division**

- A sound Financial Reporting to minimize operational Cost and maximize future growth.
- Rules and regulations of the proposed finance control in the Home Affairs Division.
- Proper Procurement process in the Home Affairs Division.
- Provision of Allocations to Rural & Regional Administration activities.

#### **2.1.2. Investigation Division**

- Special Achievements
- Preparing and maintaining a data system containing information on old investigations and present investigations
- A welfare society has been established within the division, thereby providing necessary assistance to activities related to birthdays, funerals, outings, and other functions of the officers
- Facilitating the activities of the division through the implementation of productivity programmes
- Maintaining a record room for document files of the division.
- Maintaining a library for improving the knowledge and mental wellbeing of the officers
- Keeping a first aid unit within the division

#### **2.1.3. Home Affairs Division**

##### **2.1.3.1. Districts**

##### **Administration Division**

- Selection of 75 projects at the district level and 75 projects at the divisional secretariat levels as the best tree planting projects in conjunction with the 75<sup>th</sup> Independence Day celebrations.

##### **2.1.3.2. Divisional**

##### **Administration Division**

- According to the Circular No. 02/2022, conducting the interviews related to the selection of officials for the posts of Divisional Secretary of the SLAS Grade I, which are vacant throughout the island wide and making appointments based on the results of those interviews, the recommendations were forwarded to the PSC on 06.06.2023. For those recommendations, the list of elected officers was published on the official website on 28.07.2023 as per the approval of the PSC dated 31.07.2023 and appeals and objections were made regarding the interview results and reviews related to those appeals and objections. The list of the officers who were elected with the approval of the PSC was published on the official website on 03.01.2024. Accordingly, the divisional secretaries have been appointed.

##### **2.1.3.3. Grama Niladhari**

##### **Administration Division**

- Recruitment of 116 Grama Niladharies to the post of Administrative Grama Niladhari on limited and merit basis.

#### **2.1.4. Engineering Division**

- Preparation of architectural designs for a common toilet system for Ratnapura District Secretariat and for security

personnel who provide services in disaster situations.

- Preparation of architectural designs for an office complex for Padukka Samurdhi Bank at the request of the District Secretary/Government Agent, Colombo district.
- Departmental examinations were held in order to grant promotions with respect to the issue of delayed promotions for Technical Officers of Sri Lanka Technological Service.
- Departmental examinations Draughtsman officers have not been held within a period of 11 ½ years, and the departmental examinations were held for the said officers
- Taking steps to complete several construction projects within this year.
- Completing the arbitration process for the Karainagar Divisional Secretariat Construction (Stage II) - Jaffna construction project.
- Adopting a new system for progress review in construction projects.
- Having been able to regularize the operation, maintenance, and repair activities of the “Nila Medura” building, it has been able to carry out the maintenance works in all divisions in an orderly manner.

### **2.1.5. Planning Division**

- Completion of annual reports to be submitted to Parliament using internal human and physical resources of the department without incurring additional costs.
  - i. Annual Performance Reports
  - ii. Annual Progress Reports
- In order to make the use of stationery efficient except in case of necessity and emergency, all officers are directed to check their documents through soft copies, making mandatory notifications through whatsapp group.

### **2.1.6. Regional Administration Reforms Division**

#### **‘e-Grama Niladhari’ Project**

- Making public institutions aware of the need for a comprehensive, reliable and unified household and citizen database for a sustainable citizen service delivery system. This requirement is being fulfilled through the 'e-Grama Niladhari' (eGN) project, in which the second phase was launched covering all Grama Niladhari Divisions in the selected seven (07) Districts (i.e. Kalutara, Colombo, Mannar, Hambantota, Galle, Puttalam and Gampaha Districts) out of a total of 14,022 Gram Nidhari Divisions, after the success of its pilot phase. . Necessary arrangements are being made to avail the benefits of this project to those Grama Niladhari Divisions.
- Under this, the development of a comprehensive trilingual software has been completed. The demonstration version of the software is used for training purpose, and 89 Grama Niladharis and 82 other officers have been trained under a cost-effective training of trainer (ToT) method to train other Grama Niladharis in phases. The essential modifications have been commenced to be matched with the updated household/citizen data collection form. Also, Regulation No. 01 of 2022 (e-Grama Niladhari Information System) have been published by the Minister in charge of Technology under the Electronic Transactions Act No. 19 of 2006, including the data collection forms and other relevant arrangements so that these data can be used electronically for all official purposes.
- Moreover, the Household and Citizen data collection forms were recreated considering the requirements of several stakeholders including other government organizations.. The training of Enumerators has been completed covering all Divisional Secretariats of all seven (07) Districts where the project is implemented. All other equipment and materials required

for data collection have been distributed through the respective District Secretariats. Furthermore, the distribution of forms required for data collection has also been completed in 06 Districts under purview except Gampaha, and the data collection work in those Districts is currently being successfully carried out. About 85% of the data collection work has been completed in Kalutara district, scanning and digitization of data collection sheets in 5 Divisional Secretariats is currently being done. The printing of data collection forms in Gampaha district is in the final stage, and arrangements are being made to distribute them.

- The training sessions have been conducted as planned at the Grama Niladhari who required basic ICT knowledge. Also, the training on the 'e-Grama Niladhari' software has also been completed in the above 07 districts.
- The procurement to carry out only a few of the necessary changes/revisions to the 'e-Grama Niladhari' software has been awarded and the associated tasks have been followed up, while alternative methods of providing the computing devices required by Grama Niladhari to deliver services by accessing this software are being considered.
- The level of recognition for the post of Grama Niladhari, being the closest public servant to the people at the grassroots level of the government's structure, was further elevated by empowering them with information and communication technology.
- Ability to address the misconceptions of Grama Niladhari and several other officials on modern technology and to persuade them to think positively on these trends. Separate training sessions have been conducted to train over 3,500 Grama Niladhari, who had relatively low ICT literacy. In addition to this, for the training of village officials related to information technology, voluntary contributions are available from professional organizations

in industries.

- Ability to initiate the development of a sustainable foundation for a more comprehensive, community-based electronic database that minimizes the efforts and costs associated with the collection and updating of household and citizens' data by various government agencies. This Citizen/Household Data Collection Form has been formally completed by a team of experts including the Department of Census and Statistics.
- Arrangements have been made to lay the foundation to issue 22 types of certificates issued by Grama Niladhari using the project's database.
- Working Committees at District and Divisional Secretariat levels have been appointed for the direction of the project and to provide leadership. This project has also attracted the active participation of the Grama Niladhari's Trade Unions.
- A special 'e-Sewa' portal has been developed to incorporate data of citizen users in to the system.
- The Presidential Task Force on Economic Revival and Poverty Alleviation in May/June 2021 emphasized the need for an efficient and citizen-friendly delivery of public services and recognized the role of eGN. Accordingly, as of its recommendations/decisions, plans were developed to expedite the proposed data collection methodology, and to collect data covering the whole island.
- A Public Administration Circular was issued in to give instructions on the collection of data of all public officers and their family members in all government institutions into the e-Grama Niladhari System.
- The data system being built under the eGN project was accepted by the Cabinet of Ministers as the most reliable national level data system that meet the requirements of the aborted 'Heads of Households Lists' system and leads to the introduction of a new common 'Household Registry'.

- Enabling the data obtained by the eGN system of this project be electronically used and shared for official purposes of the Government, relevant Regulations to be issued by the Minister as per the provisions of the Electronic Transactions Act No. 19 of 2006, were drafted and finalized together with the Legal Draftsman's Department. These Regulations were published as a special Gazette notification under the signature of His Excellency the President, as the Minister of Technology who was the Minister in charge of this Act.

**The project on the 'Establishment and Operationalize of a Business Center for Incubators/Accelerators in the Jaffna'**

- For the project on the 'Establishment and Operationalize of a Business Center for Incubators/Accelerators in the Jaffna', a consultancy firm was procured using the local funding component to prepare the basic reports required by the Project Steering Committee (PSC) and the Indian High Commission in Sri Lanka in order to activate the funds initially pledged by the Government of India. The work related to the consulting services for which the contract was awarded has been completed and the relevant report has been submitted. The Jaffna Cultural Center (JCC) has been recommended as the most suitable location for setting up the proposed business center and has received the approval of the Ministry in charge of Cultural Affairs.
- The decision of the Joint Management Committee of JCC regarding the use of space, rental charges etc. is to be received, and only after receiving those details the PSC has to decide the further course of action.

## 2.2 Challenges

### 2.2.1. Administration Division

- Inadequate allocation of funds to carry out as planned.
- Minimal knowledge of officers regarding Sustainable Development Goals.
- To providing training opportunity to officers due to financial constraints.

### 2.2.2. Development Division

- Due to the financial crisis in the country, there is a shortage of building materials in the market and due to their high prices, the temporary works cannot be completed as expected.
- Inability to commence new projects as per National Budget Circular 05/2019
- Delay in completion of work as per work plan due to delay in receipt of funds in respect of allocated provision.
- Delay in receipt of funds to pay bills for work done.

### 2.2.3. Finance Division

- Difficulties in collecting forecasted information from relevant Divisions and District Secretariats on time.
- Some forecasting measurement uses are not suitable for the financial reporting.
- Lack of financial performance information.
- Lack of Provisions with insufficient imprest to maintain proper payment system.
- Complete voucher with whole required documents are not submitted on behalf of the payment process.
- Lack of Provision of required allocations by treasury to settle all the expenditure for the Year.
- Finding out the time & dates for TEC meetings and Procurement Committee meetings.
- Urgent requests which are coming from Divisions.

#### **2.2.4. Investigation Division**

- Increase in the number of complaints received directly at the ministry due to the non-functioning of the investigation units established in the district secretariats.
- Shortage of officers for the performance of duties within the division as six (06) officers of the division have obtained local and foreign leave
- Shortage of Sinhala, Tamil bilingual officers
- Challenges to the personal security of the officers in investigation activities
- Obstacles in obtaining information from other public institutions. (E.g. Sri Lanka Police, Commission to Investigate Allegations of Bribery of Corruption)
- Translation related issues in dealing with Tamil and English medium complaints
- Challenges in carrying out expected district workshop and office inspections due to lack of sufficient transport facilities (Owing to present fuel crisis)
- Officers to face transport difficulties when they travel to faraway districts for investigation activities due to the current fuel crisis

#### **2.2.5. Home Affairs Division**

##### **2.2.5.1. Districts Administration**

- Efficient performance of duties under a limited staff even in the face of many economic and social crises in the country.

##### **2.2.5.2. Grama Niladhari Administration Division**

- Due to the delay of the efficiency cut-off exams that were scheduled to be held in view of the prevailing Corona situation and other challenges, conducting the exams promptly
- Ensuring an efficient public service even with over 2500 vacancies existing in the Grama Niladhari Service.

#### **2.2.6. Engineering Division**

- Shortage of staff
- Lack of training programmes for the officers.
- Due to scarcity of construction materials progress of construction industries has suffered a setback.
- Due to fluctuations in construction material prices in the face of current economic crisis, the construction industry has faced a severe challenge.
- The fact that the progress of the construction projects is not received properly and correctly.
- Scarcity of construction material and lack of cash flow for operations, maintenance and repairs of “Nila Medura” building. Trust with other parties being damaged due to delay in payments.
- Issues arising in providing novel technical knowledge to executive officers of Engineering Division through local and foreign training programmes.
- Non-availability of local and foreign training programmes

#### **2.2.7. Regional**

##### **Administration Reforms Division ‘e-Grama Niladhari’ Project**

- The unforeseen termination of the procurement for the supply of Tab Computers and Computer Printers to Grama Niladharis after being canceled it by the Cabinet Appointed Procurement Committee (CAPC) due to the expiration of the technical feasibility and other practical circumstances. The recommendations of the officials’ committee appointed to identify strategies to fulfil the project components by deploying cost-effective alternative methods were completed but it requires to be submitted for the approval of the Cabinet of Ministers
- The Selacine Television Institute was awarded the assignment of conducting public awareness programs about the project, but it completed only part of it.

Also due to unexpected social, economic and political conditions, it was not possible to initiate a more effective communication method at national and regional levels.

- Unnecessary delay in most of the project works due to the fact that many procurements related to the project were not awarded within the relevant period as a result of imprest limitations.
- The project period is scheduled to end on 31.12.2023, and due to various reasons, the collection of household/citizen data under the project is delayed, while there is a need for more time to prepare the necessary computing devices for Grama Niladhari and facilities for their official use of the project's software. In order to complete the other activities of the project, a Cabinet Memorandum has been compiled with the extension of the project period up to 31.12.2024 along with other important proposals.

#### **The Project for the Establishment and operation of a Business Center for Incubator/Accelerator in Jaffna**

- Difficulties to identify government-owned buildings with required floor area in Jaffna to host the proposed business center.
- Although there has been initial agreement of PSC to the proposal to obtain the space of the Jaffna Cultural Center (JCC) for this project, which was built under Indian aid, the information about the relevant monthly fees etc. has not been determined to proceed further.
- In order to obtain the pledged financial assistance from the Government of India, the Memorandum of Understanding currently signed between the two countries, which expired in February 2022, must be formally renewed and extended.

## **2.3. Future Outlook**

### **2.3.1. Administration Division**

- Achieving desired objectives through efficient and effective use of human and physical resources.
- Fulfilling the information requirements of those requesting information under the Freedom of Information Act within a very short period of time.
- To identify the local and foreign training needs of the officials working in the Ministry and to complete all the planned training programs in due time.
- Preparation of a data system containing information related to the personal files of all officers working in the Ministry of Home Affairs.
- Ensuring the security of websites in cyberspace by keeping District and Divisional Secretariat websites up-to-date.

### **2.3.2. Development Division**

- Construction of a Madmpagama Divisional Secretariat-Construction of District Secretariat currently operating as a sub office at a cost of Rs.Mn.433.4
- Kuliypitiya West Divisional Secretariat-Construction of three storied building cost at Rs.Mn.242.
- Kuliypitiya East Divisional Secretariat-Construction of three storied building office at a cost of Rs.Mn.248.
- Arrachikatuwa Divisional Secretariat-Construction of three storied building Rs.Mn.307.
- Construction of Anuradhapura District Secretariat Administrative Complex at a cost of Rs.1991.00
- Construction of new building for Dehiwala Divisional Secretariat at a cost of Rs.Mn.1150
- Construction of District Secretariat – Mullaitive 2<sup>nd</sup> Stage at a cost of Rs.Mn.328
- Construction of District Secretariat – Killinochi 2<sup>nd</sup> Stage at a cost of Rs.Mn.565.

- Construction of new building for Kalthota Divisional Secretariat at a cost of Rs.Mn.343.17

### **2.3.3. Finance Division**

- To deliver an effective, accountable and transparent output to all levels in relevant institutions.
- Improve efficient and effective payment system.
- Provision of proper goods and services at proper time with proper quality & quantity to ensure efficient service in the institution.
- Proper Management of funds of Home Affairs Division, District and Divisional Secretariats.

### **2.3.4. Investigation Division**

- Expansion of human and physical resources
- Creating a proper promotion scheme and absorbing officers to each grade in order to enhance service satisfaction of the officers
- Expansion of office inspections
- Strengthening of district investigation units
- Implementation of continuous capacity building training programmes for the entire staff and providing higher education opportunities for them
- Developing a programme to improve standards of prosecution and the process of giving evidence
- Introducing a mechanism to prevent fraud and corruption in the public institutions belonging to district and divisional administrative structure
- Introducing a follow-up procedure for the public and other complaints referred through telephone calls

## **2.3.5. Home Affairs Division**

### **2.3.5.1. Districts Administration Division**

- Organizing the activities to hold the upcoming 76<sup>th</sup> Independence Day commemoration in grand a grand scale
- Increasing the efficiency and effectiveness of the district administration by introducing modern information technology techniques.

### **2.3.5.2. Divisional Administration Division**

- Introduction and development of the SYSCGAA system to streamline the institutional and administrative work of the Divisional Secretariats
- Issuance of free grants with full ownership of land excluded under the Land Development Ordinance and coordination of heritage program
- Prioritization of all Divisional Secretariat through a management competition
- Coordinating the “Aswasuma” program

### **2.3.5.3. Grama Niladhari Administration Division**

- The main goal is to promptly assign the promoted administrative Grama Niladhari to the vacant divisional secretariats and fill up the vacancies of Grama Niladhari promptly.

### **2.3.6. Engineering Division**

- Developing office structure in such a way that it would facilitate service recipients/users and general public to respond and thereby provide a satisfactory public service.
- Supervision and providing technical advice on all district and divisional secretariat construction project activities.
- Coordinating with other government agencies for the engineering works related to construction projects and state

ceremonies for which provisions are allocated by the Home Affairs Division of this ministry.

- Facilitating the promotion of district Engineers and Architects, conducting activities required to obtain professional qualifications and obtaining chartered status, meeting the training needs of technical staff and organizing and conducting engineering and technical activities required by them.
- To improve the facilities of circuit bungalows enabling the public officers to spend their leisure time
- Providing technical consultancy related to the implementation of construction projects and maintenance works of all circuit bungalows functioning under the Home Affairs Division of this Ministry

### 2.3.7. Planning Division

- To identify people that who live in abroad at the village level with the ability to help and get the necessary support to develop the village through them in the name of the cluster of expatriate helpers.



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Secretary/ Chief Accounting Officer  
Ministry of Public Administration, Home Affairs,  
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## 04 .Performance Indicators

#	Specific Indicators	Actual Output as percentage (%) of the expected output		
		100% - 90%	89%- 75%	74%- 50%
1	Vehicles repairing	√		
2	Circuits bungalows repaired/renovated			√
3	Number of local training programs and foreign training programs for enhancing human resources productivity of the ministry			√
4	Number of answers forwarded with regard to the requests made under Wright to Information Act.	√		
5	Number of steps that could be taken regarding public complaints	√		
6	Number of circuit bungalow reservations made in a way that requirements of providing the online circuit bungalow reservation method to divisional secretariats, informing the service recipients about the reservation details via SMS and obtaining feedback from the service recipients, are met	√		
7	Approval local and foreign leaves	√		
8	2023.01.01 – 2023.12.31 Building Construction- 2104	√		
9	2023.01.01 – 2023.12.31 Pibidemu Polonnaruwa- 2509	√		
10	2023.01.01 – 2023.12.31 Building repairs- 2001	√		√
11	Utilization of budgetary allocation in an effective and accountable system through the implementation of rules and regulations for public aspirations	√		
12	Submission of annual accounts on or before due date	√		
13	Enhancement of effective & efficient asset management system through Asset Management Plan and Board of Survey	√		
14	Optimum utilization of budgetary allocation for procurement			√
15	Maintenance of sound reporting system to the relevant authorities	√		
16	Fact files Informing the complainant on the receipt of complaint	√		
17	Calling reports by the District Secretary or Divisional Secretary within a specified period. Conducting field inspections for those required		√	
18	Sending replies to the complainant according to the facts mentioned in the report and/or informing the relevant authorities as required	√		
19	Deciding that a preliminary investigation will be conducted regarding the complaint, and preparation of letters authorizing the investigating officers for the same	√		
20	Conducting investigations by the relevant investigation officers within a specified period	√		
21	Preparation of preliminary investigation report/ preliminary investigation report with draft charge sheets and submitting them for approval of staff officers		√	
22	Informing the concerned parties of the decision given as per the approval of the staff officers or sending the draft charge sheets to the disciplinary authorities			√
23	Acting as the Complaint Handling Officer in a formal disciplinary investigation	√		
24	Giving evidence for formal disciplinary investigations	√		
25	Holding office investigations			
26	Conducting workshops at district level	√		
27	Providing recommendations for the appointment/promotion/transfer of the officers of Accountancy Service and their appointments	√		

#	Specific Indicators	Actual Output as percentage (%) of the expected output		
		100% - 90%	89%- 75%	74%- 50%
28	Providing recommendations for the appointment/promotion/transfer of Assistant Divisional Secretaries and their appointments	√		
29	Providing recommendations for the appointment/promotion/transfer of the officers of Sri Lanka Planning Service and their appointments	√		
30	Providing recommendations for the appointment/promotion/transfer of the officers of Accountancy Service and their appointments	√		
31	Providing recommendations for the appointment/promotion/transfer of the Administrative Officers and their appointments	√		
32	Providing recommendations for the appointment/promotion/transfer of the Translators and their appointments	√		
33	Providing recommendations for the appointment/promotion/transfer of the Management Services Officers and their appointments	√		
34	Providing recommendations for the appointment/promotion/transfer of Drivers/Office Employees/Information and Communication Technology Assistants and their appointments	√		
35	Approving provisions for the local post graduate degree courses of staff officers	√		
36	Recommending foreign leave requests and approving foreign training	√		
37	Recommending retirements and issuing vehicle permits for retired Divisional Secretaries	√		
38	Providing cadre approvals as required for divisional secretariats	√		
39	Calling reports related to providing solutions to public issues referred to the ministry and taking action to provide solutions	√		
40	Coordination between other ministries and departments related to divisional administration	√		
41	Recruitment of Grama Niladharies		√	
42	Recruitment of Administrative Grama Niladharies	√		
43	Grama Niladhari service confirmation	√		
44	Retiring of Grama Niladharies	√		
45	Promotion of Grama Niladharies	√		
46	Grama Niladhari diary	√		
47	Holding efficiency bar examinations			√
48	Office and duty inspection of Grama Niladharies	√		
49	Conducting 04 meetings of the Audit Management Committee for the year in relation to the Ministry.	√		
50	Represent 103 Audit Management Committee Meetings in District Secretariats and Registrar General Department as a Committee Member	√		
51	Number of audit reports based on the audits shown in the audit plan	√		
52	Number of letters issued following the audit reports of the District Secretariats	√		
53	Submitting a consolidated quarterly report to the Department of Management Audit through the quarterly reports of the Chief Internal Auditors.	√		
54	Number of audits made in relation to purchases (procurement)		√	
55	Construction projects for which provisions are allocated by the State Ministry of Home Affairs		√	

#	Specific Indicators	Actual Output as percentage (%) of the expected output		
		100% - 90%	89%- 75%	74%- 50%
56	Construction of district secretariat and divisional secretariat buildings		√	
57	Supervision of the professional role of District Engineer, Technical Officer and Technical Assistant	√		
58	Carrying out operational, maintenance and repairs of “Nila Medura” Building	√		
59	Supervision of circuit bungalow maintenance and repair activities		√	
60	Preparing Action Plan	√		
61	Progress Reviewing – National Level/ District Level	√		
62	Preparing Annual Performance report	√		
63	Presenting progress of Ministry for Annual Budget	√		
64	75th Independence Day celebration	√		
65	Preparations for the 76th Independence Day celebrations			√
66	To conduct GA meetings			√
67	Institutional Affairs of Officers in District Secretariats - Issuance of Appointments/ Transfers/ Promotions Letters/ Recommending Personal Foreign Leave Requests	√		
68	Provision for postgraduate courses of staff officers	√		
69	Conducting interviews for staff vacancies (D.S./A.D.S./Accountant/Director(Planning))	√		
70	Matters related to the Pilgrimage Ordinance (Gazetteing of Perehara)	√		
71	Gazetted poya days, public and bank holidays	√		
72	Organization of state-sponsored funeral ceremonies	√		
73	Organization of state sponsored events	√		
74	Preparation of national level resource profiles			√
75	e-Grama Niladhari (e-GN) Project- Progress to be reported under relative weightages in the seven districts where project work is being carried out as per revised project area			<b>24.90</b>
76	Establishment and Operation of a Business Center for Incubators/Accelerators in Jaffna- Progress of project elements relative to project progress milestones			<b>3.5</b>

## 05. Performance of the achieving Sustainable Developments Goals (SDG)

### 5.1 Indicate the Identified respective Sustainable Developments Goals

#	Goal / Objective	Targets	Indicators of the Achievement	Progress of the Achievement to Date		
				0%-49%	50%-74%	75%-100%
01	8. Sustained, holistic and sustainable economic growth for all, promoting fully productive and good employment opportunities	8.2 Creating an effective public service using modern technology	<ul style="list-style-type: none"> <li>The number of trainings given out of the number of trainings planned for the officials of the Ministry and the District Secretariats and Regional Secretariats under it to create a group of officers full of international knowledge.</li> </ul>		√	
02	9. Building up of strong infrastructure facilities, promoting complete and sustainable industrialization and thereby encouraging innovation.	9.1 Development of ministry infrastructure facilities with high quality, reliability and in sustainable and disaster resistant manner.	<ul style="list-style-type: none"> <li>The number of circuit bungalows renovated out of the number of circuit bungalows proposed to be renovated with the provisions allocated within the year.</li> </ul>			√
			<ul style="list-style-type: none"> <li>The number of circuit bungalows repaired out of number proposed to be repaired as new circuit bungalows.</li> </ul>			√
		9.a Facilitate sustainable and resilient infrastructure development through enhanced financial, technological and technical support .	<ul style="list-style-type: none"> <li>Number of District Secretariats repaired out of the number of District Secretariats proposed to be repaired               <ul style="list-style-type: none"> <li>➤ Repairing the roof and ceiling of the Monaragala District Secretariat's residence house No. 50, painting and fixing the doors and windows</li> <li>➤ Repairing the Sewage system of the Kandy District Secretariat</li> <li>➤ Tiling (part), protective wall and repair of toilet system in Kalutara District Secretariat</li> <li>➤ Carry out other necessary repairs including roof &amp; main door of the Anuradapura District Secretariat</li> <li>➤ Asbestos roofing on the roof of Sanghamitta Retirement Hall</li> </ul> </li> </ul>			√

#	Goal / Objective	Targets	Indicators of the Achievement	Progress of the Achievement to Date		
				0%- 49%	50%- 74%	75%- 100%
			<p>belonging to the District Secretariat, Trincomalee</p> <ul style="list-style-type: none"> <li>• Number of Divisional Secretariats repaired out of the number of Divisional Secretariats proposed to be repaired <ul style="list-style-type: none"> <li>➤ Complete the balance work of Mahavillachchiya Divisional Secretariat</li> <li>➤ Repairing the unsafe and dangerous wall bordering Jubilee Avenue leading to the Biyagama Divisional Secretariat</li> <li>➤ Repairing of toilet and plumbing system of the Anamaduwa Divisional Secretariat</li> <li>➤ Renovation of staff toilet of the Wanathawilluwa Divisional Secretariat</li> </ul> </li> </ul>			√
			<ul style="list-style-type: none"> <li>• Number of Divisional Secretary Quarters repaired out of the number of Divisional Secretary Quarters proposed to be repaired. <ul style="list-style-type: none"> <li>➤ Repairing of roof, ceiling, bathroom &amp; fence ,painting &amp; electrical system of the official residence of Buttala Divisional Secretariat,</li> <li>➤ Repairing of roof, ceiling, bathroom of the official residence of Katharagama Divisional Secretariat ,painting &amp; electrical system of that residence</li> <li>➤ Repairing of toilet &amp; necessary works of Ganha Ihala Korala</li> <li>➤ Repairing the roof , electric system and other necessary repairs of the</li> </ul> </li> </ul>			√

#	Goal / Objective	Targets	Indicators of the Achievement	Progress of the Achievement to Date		
				0%- 49%	50%- 74%	75%- 100%
			<p>Construction of protective wall and other necessary repairs of the official residence of Medadumbara Divisional Secretariat</p> <p>➤ Repairing the toilet system and other necessary repairs of the official residence of Ududumbara Divisional Secretariat</p> <p>➤ Repairing the toilet system and Electric system of the official residence of Udupalatha Divisional Secretariat</p> <p>➤ Repairing the roof &amp; toilet system of the official residence of Doluwa Divisional Secretariat</p> <p>➤ Repairing the toilet system and Electric system of the official residence of Harispattuwa Divisional Secretariat</p> <p>➤ Repairing the roof and toilet system of the official residence of Deltota Divisional Secretariat</p> <p>➤ Construction of protective wall and other necessary repairs of the official residence of Pahatahewaheta Divisional Secretariat</p> <p>➤ Carry out necessary repairs of the official residence of Mahawa Divisional Secretariat</p>			
			<p>• Number of quarters repaired out of number of quarters proposed to be repaired</p> <p>➤ Repair of the roof and toilet system of the No. 4/2, 5, 5/1, 5/1/1, 5/2, 5/3, 5/4 driver's quarters complex at</p>			√

#	Goal / Objective	Targets	Indicators of the Achievement	Progress of the Achievement to Date		
				0%-49%	50%-74%	75%-100%
			<p>Wadugodapitiya Street</p> <ul style="list-style-type: none"> <li>➤ Repairing the roof and electric system of the toilet system of the official housing complex in Dharmashoka Mawatha</li> </ul>			
			<ul style="list-style-type: none"> <li>• Amount of bills settled by the value of the bills on hand</li> </ul> <p>Settlement of bills in hand on 31.12.2021 in Pibedum Polonnaruwa Development programme</p>			√
03	10. Reduce inequality within and among countries.	10.4 Adopt policies, especially fiscal, wage and social protection policies and progressively achieve greater equality.	<ul style="list-style-type: none"> <li>• Labour share of GDP, comprising wages and social protection transfers.</li> </ul>	√		
04	11. Make cities and human settlements inclusive, safe resilient and sustainable	11.a. Support positive economic, social and environmental links between urban, peri-urban and rural areas by strengthening national and regional development planning	<ul style="list-style-type: none"> <li>• Percentage of allocations released from allocation requests made at district level</li> </ul>			√
04	12. Ensuring sustainable consumer and production patterns .	12.7. Maintaining resources available with the ministry at full capacity to promote sustainable public procurement practices in line with national priorities.	<ul style="list-style-type: none"> <li>• Repairs of vehicles belonging to the Ministry have been completed.</li> </ul>			√
			<ul style="list-style-type: none"> <li>• Percentage utilization of budgetary allocations for procurement</li> </ul>	√		
05	16. Providing peaceful and inclusive social promotion for sustainable development and access to justice for all and establishing responsible and inclusive institutions.	16.5 Reducing bribery and corruption by a considerable level.	<ul style="list-style-type: none"> <li>• The percentage of complaints received from those districts according to the programs conducted at the district level with the aim of reducing bribery and corruption fraud.</li> </ul>			√
		16.6. Develop effective, accountable and transparent	<ul style="list-style-type: none"> <li>• The percentage of tasks completed out of the tasks expected to be</li> </ul>			√

#	Goal / Objective	Targets	Indicators of the Achievement	Progress of the Achievement to Date		
				0%-49%	50%-74%	75%-100%
		institutions at all levels	<p>completed within the specified time</p> <ul style="list-style-type: none"> <li>➤ Submission of budget estimates to the Treasury within the deadline</li> <li>➤ Submission of Financial Statements to the Auditor General on or before 28th February</li> <li>➤ Submission of Advance 'B' account to the Auditor General on or before 28th February</li> </ul>			
			<ul style="list-style-type: none"> <li>• Primary government expenditures as a proportion of original approved budget, by sector (or by budget code or by similar)</li> </ul>	√		
			<ul style="list-style-type: none"> <li>• Completion of board of survey activities according to the timeline as per P/F circular no 01/2020</li> </ul>			√
		16.9 By 2030, provide legal identity for all, including birth registration.	<ul style="list-style-type: none"> <li>• Proportion of children under 5 years of age whose births have been registered with a civil authority, by age</li> </ul>	√		
		16.10 Ensuring the right of the public to access information in accordance with the national legal system and thereby maintaining an efficient and transparent public service.	<ul style="list-style-type: none"> <li>• Percentage of number of information requests provided out of number of information requests made under the Information Act</li> </ul>			√
			<ul style="list-style-type: none"> <li>• Percentage of number of complaints taken for resolution out of number of public complaints received</li> </ul>			√

## 5.2 Achievements and Challenges of the Sustainable Development Goal

### 5.2.1. Achievements of the Sustainable Development Goal

#### 5.2.1.1. Development Division

- Completed the construction work of the three-storied building of the Madurawala Divisional Secretariat and commenced its operation.
- Completed the construction work of the three-storied building of the Walalavita Divisional Secretariat and commenced its operation
- Opening of the Gampaha District Secretariat Administrative Complex and commencement of its functions.
- Formally establish sections in the Polonnaruwa District Secretariat Administrative Complex and utilise them for operations.
- Opening of the three storied building of Nuwaragam Palatha Central and commencement of its functions.
- Opening of the five storied building of Wattala Divisional Secretariat and commencement of its functions.
- The following new office buildings are scheduled for completion and opening.

- I. District Secretariat Complex, Batticaloa
- II. District Secretariat Complex, Ratnapura
- III. Four storied building of Homagama Divisional Secretariat
- IV. Three storied building of Mundalama Divisional Secretariat
- V. Divisional Secretariat, Mahavillachiya
- VI. New Building of Mahiyangana Divisional Secretariat
- VII. Divisional Secretariat, Hali-ela

VIII. Divisional Secretariat , Lunugamwehara

IX. Divisional Secretariat Angunakolapellasa

#### 5.2.1.2. Finance Division

- Providing provisions for rural and local administration activities as per the requirements.
- Preparation of annual budget on time.
- Preparation of financial statements of the State Ministry before the due date and review of financial statements of the District Secretariats.
- Preparation of Advance B Account of Public Officers before the due date.
- Implementing the procurement activities of the Home Affairs Division by making correct decisions.
- Carrying out proper asset management on time and conducting annual board of survey.

#### 5.2.1.3. Investigation Division

- Categorizing of public complaints received and thereby swiftly completing the preliminary investigations.
- Taking action to call relevant parties to the institution to resolve some public complaints and thereby give solutions.

#### 5.2.1.4. Engineering Division

- Coordinating consultancy agencies for supervision and providing consultancy services on construction projects
- Providing recommendations and approvals for the relevant documents such as design estimates, specifications and variation reports.
- Design of district and divisional secretariat buildings with the required standards.

- Being able to organize workshops with the assistance of external parties for updating knowledge of the Engineers attached to district offices
- Through regularizing the functioning of maintenance division of the Home Affairs Ministry, it has been able to carry out maintenance works of all divisions methodically
- Being able to provide an active contribution towards resolving the issue of the promotion of technical officers.
- Preparation of architectural designs, including all requirements of the client.
- Upgrading and maintaining circuit bungalows for government employees

#### **5.2.1.5. Regional Administration Reforms Division**

- Taking actions to achieve the corporate objectives by involving all the relevant key stakeholders.
- In order to provide public services more efficiently, establishment of a household and citizen information as an electronic database in which personal data is managed in such a way that ensures privacy.
- Service delivery for the clients more efficiently and effectively by deploying appropriate technologies.
- Improving the service quality and professionalism of various public officials under several personnel empowerment methodologies including the improvement of ICT literacy of Grama Niladhari
- Fulfilment of the required legal conditions enabling the official use and sharing of the electronic records associated with household/citizen data.

### **5.2.2. Challenges of the Sustainable Development Goal**

#### **5.2.2.1. Development Division**

- Due to the current financial crisis in the country, there is a shortage of building materials on the market and their prices are high, making it impossible to complete the works as expected.
- Inability to initiate new projects according to the National Budget Circular 05/2019.
- Inadequate allocation of funds in relation to the funds requested in the budget for the existing repair works of the District Secretariats and Divisional Secretariats

#### **5.2.2.2. Finance Division**

- Lack of Provision of required Allocation by Treasury to settle all the expenditure for the Year.
- Difficulties in collecting forecasted information from relevant Divisions and District Secretariats on time.
- Some time is taken by the department of state accounts to issue treasury print outs and taking some time for comparison with the information received from the District Secretariats.
- Limited Budgetary Allocations.
- Find out the suitable time & dates to TEC meetings and Procurement committee meetings.
- Urgent request which are coming from Divisions.
- Difficulties in tallying system balance and physical balance of assets.

#### **5.2.2.3. Investigation Division**

- Shortage of officers for the implantation of office inspections investigation activities
- Inadequacy of transport facilities available for office inspections
- Lack of Tamil language translators

- Certain parties have refused to come to the institution to resolve public complaints on some occasions

#### **5.2.2.4. Engineering Division**

- Problems arising due to attitudinal directions provided by other parties in submitting effective proposals for the economical use of government funds for sustainable development
- The fact that it is problematic to reach unanimous decisions from discussions of all stakeholders in determining the priority of constructions
- Lack of future plans for operations, maintenance and servicing in the construction of office complexes with modern facilities
- Lack of adequate provisions for district secretariats
- Since the close supervision and progress review of the projects implemented by the Home Affairs Division of this ministry are controlled by several divisions, difficulties have arisen in decision-making. As a result, project costs have increased.
- Due to the fact that the Engineering Division does not have the agreements, designs (plans), and main files of the projects implemented by the Home Affairs Division of this ministry, the supervision of the projects has become problematic, and since procurement activities of the projects are done by a different division, there has been a considerable delay in the process.

#### **5.2.2.5. Regional Administration Reforms Division**

- Due to the presence of a large number of external stakeholders involved in achieving targets, issues in convening relevant project steering committee meetings in a timely manner.

- Obtaining finances for projects has been delayed due to the unsatisfactory financial situation of the government and the restrictions imposed by periodic financial management circulars of the government. Additionally, obtaining approvals from various levels up to the Cabinet level is time consuming. Such delays also lead to unutilized annual financial allocations.
- Many projects have experienced delays in the execution of procurement works due to issues with external agencies and stakeholders.
- Since the “e-Grama Niladhari” project needs to be implemented in phases to cover the entire island in such a manner that does not incur a burden to government’s finances, it is important to align and manage tasks strategically.
- The sustainability of certain project elements is at risk due to limitations in technology and rapid increases in costs of devices, services and external consultancies.
- Unpredictability of the future and the sustainability of the Information & Communication Technology Agency of Sri Lanka (ICTA), which is currently providing technical assistance for the e-Grama Niladhari project.

## 06. Human Resources Profile

### 6.1 Cadre Management

Information about the available and approved cadre of the Home Affairs Division as at 31.12.2023

Serial No.	Designation	Service	Grade/Class	Salary Code	Basis off recruitment (Permanent/Contract/Replacement /Casual)	Approved cadre	Available Cadre	Acting/Attending to duties	Vacant
<b>Senior Level</b>									
1	Additional Secretary (Admin)	S.L.A .S	Special	SL3	Permanent	1	1		
2	Additional Secretary (Home Affairs )	S.L.A .S	Special	SL3	Permanent	1	1		
3	Additional Secretary (Development )	S.L.A .S	Special	SL3	Permanent	1	1		
4	Additional Secretary (Investigation)	S.L.A .S	Special	SL3	Permanent	1	1		
5	Additional Secretary ((Divisional Admin Reforms)	S.L.A .S	Special	SL3	Permanent	1	1		
6	Director General (Planning)	S.L.P .S	Special	SL3	Permanent	1	1		
7	Director General (Technical)	S.L.E .S	Special	SL3	Permanent	1	1		
8	Chief Financial Officer	S.L.A c.S	Special	SL3	Permanent	1	-	1*	1
9	Senior Assistant Secretary (Admin)	S.L.A .S	I	SL1	Permanent	1	1		
10	Senior Assistant Secretary (District Admin)	S.L.A .S	I	SL1	Permanent	1			
11	Senior Assistant Secretary (Divisional Admin)	S.L.A .S	I	SL1	Permanent	1	1		
12	Senior Assistant Secretary (GN Admin))	S.L.A .S	I	SL1	Permanent	1	1		
13	Senior Assistant Secretary (Investigation)	S.L.A .S	I	SL1	Permanent	1	1		
14	Senior Assistant Secretary (Development)	S.L.A .S	I	SL1	Permanent	1	1		
15	Senior Assistant Secretary	S.L.A .S	I	SL1	Permanent	1	-	-	1

Serial No.	Designation	Service	Grade/Class	Salary Code	Basis of recruitment (Permanent/Contract/Replacement/Casual)	Approved cadre	Available Cadre	Acting/Attending to duties	Vacant
	(Divisional Admin Reforms)								
16	Chief Accountant	S.L.A cS	I	SL1	Permanent	1	1		
17	Chief Internal Auditor	S.L.A cS	I	SL1	Permanent	1	1		
18	Director (Planning)	S.L.P .S.	I	SL1	Permanent	1		1**	1
19	Director (Technology)	S.L.E .S.	I	SL1	Permanent	1	1		
20	Director (Information Technology)	S.L.I. C.T.S	I-I	SL1	Permanent	1		1**	1
21	Assistant Secretary (Admin)	S.L.A .S.	III/II	SL1	Permanent	1	1		
22	Assistant Secretary (District Admin)	S.L.A .S.	III/II	SL1	Permanent	2	1		1
23	Assistant Secretary (Divisional Admin)	S.L.A .S.	III/II	SL1	Permanent	2	1		1
24	Assistant Secretary (GN Admin)	S.L.A .S.	III/II	SL1	Permanent	1	1		
25	Assistant Secretary (Investigation)	S.L.A .S.	III/II	SL1	Permanent	1	1		
26	Assistant Secretary (Training)	S.L.A .S.	III/II	SL1	Permanent	1	1		
27	Assistant Secretary (Development)	S.L.A .S.	III/II	SL1	Permanent	1	1		
28	Assistant Secretary (Divisional Admin Reforms)	S.L.A .S.	III/II	SL1	Permanent	1	1		
39	Assistant Director/Deputy Director (Planning)	S.L.P .S.	III/II	SL1	Permanent	1	1		
30	Assistant Director/Deputy Director (Planning) (Divisional Admin Reforms)	S.L.P .S.	III/II	SL1	Permanent	1	1		
31	Assistant Director/Deputy Director (Technology)	S.L.E .S.	III/II	SL1	Permanent	1	1		
32	Assistant Director (Information Technology)	S.L.I. C.T.S	III	SL1	Permanent	1	1		
33	Accountant	S.L.A c.S.	III/II	SL1	Permanent	3	3		

Serial No.	Designation	Service	Grade/Class	Salary Code	Basis of recruitment (Permanent/Contract/Replacement/Casual)	Approved cadre	Available Cadre	Acting/Attending to duties	Vacant
34	Internal Auditor	S.L.A c.S.	III/II	SL1	Permanent	1			1
35	Legal Officer	Departmental	III/II	SL1	Permanent	1			1
36	Premises Manager	Departmental	III/II	SL1	Permanent	1			1
37	Architect	S.L.A rc.S.	III/II	SL1	Permanent	3	2		1
					<b>Total</b>	<b>43</b>	<b>33</b>	<b>3</b>	<b>10</b>
<b>Tertiary Level</b>									
38	Administrative Officer	PMA S	Supernumerary	MN7	Permanent	1	1		
39	Translator (Sinhala-Tamil)	G.T.S .	II/I	MN6	Permanent	2			2
40	Translator (Sinhala-Tamil)	G.T.S .	II/I	MN6	Permanent	1	1		
41	Information Communication Technology Officer	S.L.I. C.T.S .	II-11/1	MN6	Permanent	2			2
					<b>Total</b>	<b>6</b>	<b>2</b>	<b>0</b>	<b>4</b>
<b>Secondary Level</b>									
42	Development Officer	D.O. S.	III/II/I	MN4	Permanent	219	197		22
43	Investigation Officer ***	Associate Services	-	MN4	Permanent	10	8		
44	Technical Officer	S.L.T .S.	III/II/I	MN3	Permanent	3	2		
45	Draftsman	S.L.T .S.	III/II/I	MN3	Permanent	1	1		
46	Management Services Officer	M.S. O.S.	III/II/I	MN2	Permanent	95	38		57
47	Management Assistant	Departmental	III/II/I	MN2	Permanent	2	2		
48	Information Communication Technology Assistant	S.L.I. C.T.S .	Class 3 III/II/I Grades	MT1	Permanent	4	2		2
49	Technical Assistant	Departmental	III/II/I	MT1	Permanent	1	1		
50	Management Assistant	Departmental	III/II/I	MN1	Permanent	6	7		
					<b>Total</b>	<b>341</b>	<b>258</b>	<b>0</b>	<b>82</b>

Serial No.	Designation	Service	Grade/Class	Salary Code	Basis of recruitment (Permanent/Contract/Replacement/Casual)	Approved cadre	Available Cadre	Acting/Attending to duties	Vacant
<b>Primary Level</b>									
51	Driver	Comb. Driver Service	III/II/I/Special	PL3	Permanent	31	23		8
52	Circuit Bungalow Keeper	Departmental	III/II/I/Special	PL2	Permanent	15			15
53	Office Employee	O.E.S.	III/II/I/Special	PL1	Permanent	35	35		
54	Assistant Circuit Bungalow Keeper	Departmental	III/II/I/Special	PL1	Permanent	57	51		6
					<b>Total</b>	<b>138</b>	<b>109</b>	<b>0</b>	<b>29</b>
					<b>Grand Total</b>	<b>528</b>	<b>402</b>	<b>3</b>	<b>125</b>

\*Full-time work is carried out.

\*\* Full-time duty coverage is carried out.

\*\*\* Endorsed as personal to the bearer

### 6.3. Human Recourses Development

Programme Name	Number of trained employees	Time period of the Program	Total investment (Rs)		Type of the Program(Local/Foeign)	Output
			Local	Foreign		
Master of Financial Economics (MFE)2023 Mrs.N.J.Pathirana	1		74,500.00		Services are performed on an as-needed basis	The course is not finish
Masters Degree Ms.W.A.A.A.M.Weerasoriya (Home Affairs)	1		134,000.00		Services are performed on an as-needed basis	
Masters Degree Mr.N.C.Jayarathna (Home Affairs)	1		134,000.00		Services are performed on an as-needed basis	
Masters Degree Mrs.P.W.N.D.Perera (Home Affairs)	1		180,000.00		Services are performed on an as-needed basis	The course is not finish
Masters Degree Mrs.H.A.G.Nisansala (Home Affairs)	1		180,000.00		Services are performed on an as-needed basis	The course is not finish
150 Hours of Tamil Language (Staff Officers)	96		37,425.00		Services are performed on an as-needed basis	The course is not finish
For attending a training held in Pakistan-Mr. P.S.P.Abeywardhana(Additional Secretary- Admin) Mr.K.G.Dharmathilaka (Additional Secretary- Home Affairs )	2			434,376.00		Use for professional development
For attending a training held in India-Mrs.T.P.G. Wathsala Deepani Guruge (Deputy Director Planning, Divi.sec.- Karandeniya	1			\$40 * 15Days = 600		Use for professional development
For attending a training held in China-Mr.H.C.N.Dharmapala (Divisional Secretary – Ehiliyagoda Divi.Sec.)	1			\$40 * 15Days = 600		
For attending a conference held in Ruwanda-Mr.Waruna Sri Dhanapala(Additional Secretary RAR)	1			.31,142.00		

Programme Name	Number of trained employees	Time period of the Program	Total investment (Rs)		Type of the Program(Local/Foreign)	Output
For attending a training held in China-Mr.S.M.P.Nandasena-(Wanathawilluwa Divi.Sec.)	1			\$25 * 14Days = 350 \$ 75		
For attending a training held in China-Mrs.A.W.A.C.N.K.Abeysunasekara (Home Affairs)	1			\$25 * 15Days = 375 \$ 75		
For attending a training held in China-Mrs.P.W.N.D.Perera(Home Affairs)	1			\$25 * 15Days = 375 \$ 75		
For attending a training held in China-Mr.K.A.T.L.Wimalasena (Home Affairs)	1			\$25 * 15Days = 375 \$ 75		
For attending a training held in China-Ms.W.A.A.A.M.Weerasooriya (Home Affairs)	1			\$25 * 15Days = 375 \$ 75		
For attending a training held in China-Ms.K.C.Karunaratna (Home Affairs)	1			\$25 * 15Days = 375 \$ 75		
For attending a training held in China-Mrs.P.B.Jayawardhana (Home Affairs)	1			\$25 * 15Days = 375 \$ 75		
For attending a training held in China-Mr.N.C.Jayarathna (Divi.Sec.-Ambalangoda)	1			\$25 * 15Days = 375 \$ 75		
For attending a training held in Japan-Mrs.W.M.R.Weerakkodi (Divi.Sec.-Padukka)	1			\$25 * 15Days = 375 \$ 75		
For attending a training held in Japan-Mr.D.M.U.I.N.K.Dissanayaka (Divi.Sec.Kandaketiya)	1			\$25 * 15Days = 375 \$ 75		
For attending a conference held in Korea-Mr.W.M.A.P.B.Wanninayaka (Additional Secretary Development-Home Affairs))	1			\$25 * 07Days = 175 \$ 75		

Programme Name	Number of trained employees	Time period of the Program	Total investment (Rs)		Type of the Program(Local/Foreign)	Output
For attending a training held in Nepal- N.P.Ranasighe (Divi.Sec.Dikwella)	1			\$25 * 12Days = 300		
For attending a training held in USA- K.Srimohan (Divi.Sec.Jaffana)	1			\$25 * 15Days = 375		
Masters Degree (Japan) Mr.W.K.B.A.S.Parakrama (Home Affairs)	1			\$25 * 15Days = 375 \$ 75		
Masters Degree (Japan) Ms.Susanthi Jayasinghe (Divi.Sec.Walasmulla)	1			\$25 * 15Days = 375 \$ 75		
Masters Degree (Japan) Mrs.U.A.Chamilani Divi.Sec.Nathhandiya	1			\$25 * 15Days = 375 \$ 75		
Masters Degree (Japan) Mrs.B.A.N.Dilrukshi (Divi.Sec.-Millaniya)	1			\$25 * 15Days = 375 \$ 75		
Masters Degree (Japan) Mrs.A.H.C.P.Abeysekara (Divi.Sec.-Madagama)	1			\$25 * 15Days = 375 \$ 75		
For attending a training held in India- Mrs.H.G.S.P.Anagasiri (Divi.Sec.Kandy)	1			\$25 * 15Days = 375		
For attending a conference with Prime Minister held in China – Mr.P.V.C.P.Dharmawardhana	1			\$ 40 * 07Days= 280 \$ 75		
For attending a training held in China- Mr.Dhammika Muthugala (Add.Sec.-Home Affairs-Investigation)	1			\$25 * 15Days = 375 \$ 75		
For attending a training held in China- Mrs.B.G.K.R.K.Bulanawe wa-Divi.Sec.-Pallepola	1			\$25 * 15Days = 375 \$ 75		

Programme Name	Number of trained employees	Time period of the Program	Total investment (Rs)		Type of the Program(Local/Foreign)	Output
For attending a training held in China- Mrs.M.M.P.P.Pethangoda-Divi.Sec.-Yatyanthota	1			\$25 * 15Days = 375 \$ 75		
For attending a training held in China- Mrs.E.G.R.M.S.K.Rathnayaka-Divi.Sec-Poojapitiya	1			\$25 * 15Days = 375 \$ 75		
For attending a training held in China-Mr.Subhash Nanayakkara (Divi.Sec.Haliela)	1			\$25 * 15Days = 375		
For attending a training held in Thailand- Mrs.J.P.C.D.Jayalath (RDG)	1			\$25 * 06Days = 150		
For attending a training held in Japan- Mr.T.R. Waruna Sri Dhanapala (Home Affairs)	1			\$25 * 08Days = 200 \$ 75		
For attending a training held in China- Mrs.R.W.Thanuja Darshani (RDG)	1			\$25 * 15Days = 375 \$ 75		
For attending a training held in India- Mrs.A.K.Perusinghe (Divi.Sec.Thumpane)	1			\$25 * 15Days = 375		
For attending a training held in India- Mr.N.C.Fernando(RDG)	1			\$25 * 15Days = 375		
For attending a training held in Indonesia- G.A.L.D.Ganepola (RDG)	1			\$25 * 06Days = 150		
For attending a training held in China- Mr.W.A.Dharmasiri- (Divi.Sec.Polonaruwa)	1			\$40 * 09Days = 360		
For attending a training held in India- Ms.H.D.Aneesha Shiromala (Divi.Sec.Dodangoda)	1			\$25 * 15Days = 375		

Programme Name	Number of trained employees	Time period of the Program	Total investment (Rs)		Type of the Program(Local/Foreign)	Output
For attending a training held in India-Mrs.C.J Wijekoon (Divi.Sec.-Kurunegala)	1			\$25 * 05Days = 125		
For attending a training held in China-Mrs.D.Sudarshani (Home Affairs)	1			\$25 * 13Days = 325 \$ 75		
For attending a training held in India-Ms.C.C.Priyadarshani (Divi.Sec.Ambagamuwa)	1			\$25 * 15Days = 375		
For attending a training held in India-Ms.S.A.Sudusinghe(Divi. Sec.Buththala)	1			\$25 * 15Days = 375		
For attending a training held in Korea-Mrs.S.K.N.Rubhasinghe(Divi.Sec.Hambanthota)	1			\$25 * 15Days = 375		
For attending a training held in India-Ms.B.J.K.Jayarathna (Divi.Sec.Gangawata Korale)	1			\$25 * 15Days = 375		
For attending a training held in India-Mrs.T.R.Chandima – Divi.Sec.Karadeniya	1			\$25 * 15Days = 375		
For attending a training held in India-Mrs.R.M.S.N.Rajapaksha-Divi.Sec.Kurunegala	1			\$25 * 15Days = 375		
For attending a training held in Australia-Mrs.J.Fahima-Divi.Sec.Kinniya	1			\$25 * 15Days = 375 \$ 75		
For attending a training held in India-Mrs.K.G.D.Anoja-Divi.Sec.Akuressa	1			\$25 * 15Days = 375		

## 07. Compliance report

#	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
1	<b>The following Financial statements/accounts have been submitted on due date</b>			
1.1	Annual financial statements	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not applicable		
1.4	Stores Advance Accounts	Not applicable		
1.5	Special Advance Accounts	Not applicable		
1.6	Others	Not applicable		
2	<b>Maintenance of books and registers (FR445)/</b>			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Complied		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update	Complied		
2.8	Stocks Register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and update	Complied		
2.10	Commitment Register has been maintained and update	Complied		
2.11	Register of Counterfoil Books (GA – N20) has been maintained and update	Complied		
03	<b>Delegation of functions for financial control (FR 135)</b>			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
4	<b>The annual action plan</b>			
4.1	The annual action plan has been prepared	Complied		

#	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
5	<b>Audit Queries</b>			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
6	<b>Internal Audit</b>			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019	Complied		
6.2	All the internal audit reports has been replied within one month	Not Complied		The matter will be discussed at the Audit and Management Committee meeting
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied		
7	<b>Audit and Management Committee</b>			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Complied		
8	<b>Asset Management</b>			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Work in progress	As the Committee observes that the prices submitted to the Disposal Committee are not fair, the Committee has directed to call for re-quotes and to repair one item.	
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the	Complied		

#	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
	nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular			
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
9	<b>Vehicle Management</b>			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Complied		
9.3	The vehicle logbooks had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		
10	<b>Management of Bank Accounts</b>			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Complied		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Complied		
11	<b>Utilization of Provisions</b>			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
12	<b>Advances to Public Officers Account</b>			
12.1	The limits had been complied with	Complied		

#	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled	Complied		
13	<b>General Deposit Account</b>			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	<b>Imprest Account</b>			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		
15	<b>Revenue Account</b>			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Complied		
16	<b>Human Resource Management</b>			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Complied		
17	<b>Provision of information to the public</b>			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied		
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied		
18	<b>Implementing citizens charter</b>			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number	Complied		

#	Applicable Requirement	Compliance Status (Complied/Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
	05/2008 and 05/2018(1) of Ministry of Public Administration and Management			
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Complied		
19	<b>Preparation of the Human Resource Plan</b>			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied		
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
20	<b>Responses Audit Paras</b>			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		

**Provincial  
Councils and  
Local  
Government  
Division**

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## 01. Chapter – 01 Institutional Aspect/ Summary for Implementation

### 1.1. Introduction

This report presents in detail the physical and financial performance of the Ministry of Provincial Councils and Local Government for the year 2022 in the subjects and functions. The format and layout of this report has been prepared in accordance with the instructions given by the Ministry of Finance.

The total allocation reserved for the role of this Ministry in the 2022 Budget is Rs. 25,821,500,000 million. Out of these allocations, the Ministry has been able to effectively spend Rs. 23,401,400,000 million, that is 90.62% as at 31.12.2022. Achieving the expected level of performance in 2022 has become a challenge due to the various impacts of the corona epidemic that is facing the entire world.

However, the ability of successfully implementing the development activities in the field of Provincial Councils and Local Government by utilization of the provisions allocated to the ministry is a specific fact. Accordingly, by covering many local government bodies in the island wide, the development projects have been successfully implemented on the local and foreign aids. Furthermore, updating of national policies like laws and acts related to the field of Provincial Council and Local Government

and making specified amendments and paying attention to those matters is another mission performed by the Ministry. Under that, updating of outdated laws prevailed in Municipal Council Ordinance, Urban Council Ordinance and Pradeshiya Sabha Acts in line with the national policy framework, submission for obtaining approval of provincial councils for making further, the introduction of new electronic tools to facilitate and streamline the work of local authorities is noteworthy.

The information on progress and future vision, overall financial performance, performance indicators, performance for achievement of sustainable development goals, human resource aspect, audit opinion, and other facts of the Ministry falling under to 2022 are presented by the future chapters of this report.

“Vision of Prosperity” In accordance with the National Policy Framework, the proper leadership and guidance of the Hon. Minister, the effective Management of the Secretary to the Ministry, the Secretaries to the Provincial Councils, Provincial Secretaries, Commissioners and Project directors made significant contribution towards achieve specific target of the Ministry.

## **1.2. Vision, Mission of the Institution**

### **1.2.1. Vision**

Empowering Provincial and Local Governance.

### **1.2.2. Mission**

Guiding and assisting Provincial Councils and Local Authorities for formulation of pro-people law & policies to utilize local resources optimally in transparency & accountable manner with the assistance of modern technology.

## **1.3. Duties and Functions**

Duties and functions of Provincial Councils and Local Government Division as per the duties and functions of new Ministries published in the extra ordinary gazette dated 22.07.2022 of the Democratic Socialist Republic of Sri Lanka.

- I. Regulation of activities relevant to Provincial Councils.
- II. Conduct of research on all aspects of administration of Provincial Councils and Local Government Authorities.
- III. Formulation and implementation of special projects to provide facilities for identified fields / divisions with less facilities in Provincial Councils and Local Government Institutions.
- IV. Training of Members, officers and employees of Provincial Councils.
- V. Government functions related to Local Authorities.
- VI. Grant of credit facilities to Local Authorities for development of public utilities.

VII. Training of Members, officers and employees of Local Authorities

## **1.4. Organization Chart**

Please see Annexure 1

## **1.5. Institutions/ key units under the Ministry**

1. Office of the State Minister of Provincial Councils and Local Government
2. Secretary's Office
3. Administration and Training Division
  - i. Information Technology Unit
4. Provincial Councils Division
5. Local Government Division
6. Development Division
7. Projects Monitoring Division
8. Planning Division
9. Legal Division
10. Finance Division
11. Expenditure Monitoring Division
12. Expenditure Monitoring Division
13. Internal Audit Division
14. National Solid Waste Management Support Centre
15. Sri Lanka Institute of Local Governance
16. Local Loans and Development Fund

**1.6. Institutions/ countries which provide funds to the ministry**

1. Government of Sri Lanka (GOSL)
2. World Bank (WB)
3. Asian Development Bank (ADB)
4. European Union (EU)
5. European Investment Bank (EIB)
6. Japan International Cooperation Agency (JICA)
7. United Kingdom
8. Netherland

**1.7. Basic information of foreign funded projects**

10 foreign funded projects have been implemented in the year 2022, and the basic information of those is as follows.

S.N	Project' s name	Contributory Agency	Estimated amount of the project (Rs. Million)	Project period
1	Greater Colombo Wastewater Management Project (GCWMP)	Asian Development Bank (ADB)	6,700.00	June 2023 – 2025 December
2	Greater Colombo Wastewater Management Improvement Investment Programme (GCWWMIP) Stage 2	Asian Development Bank (ADB)	1,227.00	September 2016- October 2022
3	Greater Colombo Wastewater Management Improvement Investment Program (GCWWMIP) Stage 3	European Investment Bank (EIB) Asian Development Bank (ADB)	5,900.00	July 2023 - December 2025
4	4 Local Government Institutions Enhancement Sectorial Project (Puranaguma) Additional financing	Asian Development Bank (ADB)	13,790.00	April 2017 - March 2023
5	Construction of Rural Bridges Project - Phase 5	Netherland	13,300.00	July 2021 - July 2024
6	Primary Health Development Project (PSSP)	World Bank	28,050.15	June 2018 - June 2024
7	General Education Modernization Project (GEM)	World Bank (WB)	15,505.00	April 2018 - June 2024
8	Rural Infrastructure Development Project in Emerging Regions (RIDEP)	Japan International Cooperation Agency (JICA)	20,622.00	July 2017- December 2023
9	Transportation Relations and Assets Management Project- Provincial Road Development Project (TCAMP- PRDP)	World Bank (WB)	15,020.00	May 2019 - March 2023
10	Regional Development Support Project (LDSP)	World Bank (WB)	18,522.90	June 2019 - September 2024

## Chapter – 02 Progress and Future Vision

### 2.1. Special Achievements

As per planned targets, the percentage of overall financial progress as at 31<sup>st</sup> December 2023

Total provisions for 2023 = Rs. 31,575,000,000.00

Actual expenditure for 2023 = Rs. 23,463,000,000.00

Financial Progress as a percentage = 74.30%

#### *Progress of Local Funded Projects in 2023*

S.N.	Project's name	Financial target 2023 Rs/(million)	Financial Progress Rs/(million)	Physical progress
1	Solid waste management projects	300,000,000.00	10,348,055.60	100%
2	Waste management and Development of infrastructure of Pradeshiya Sabhas	125,000,000.00	106,332,262.56	90%
3	Preparation of the Western Province Solid Waste Management Master Plan - Pilot Project	50,000,000.00	18,565,150.60	100%
4	Strengthening of Local Government Institution (Capital)	185,626,853.46	86,866,361.75	65%
5	Strengthening of Pradeshiya Sabhas (recurrent)	27,797,840.61	22,524,342.46	87%
6	Library Development Program	3,304,642.97	2,334,023.08	75%
7	Waste Management and Infrastructure Development in Pradeshiya Sabha	135,882,289.20	129,345,913.29	98%
8	Settlement of outstanding bills of Western Province Road Development authority	1,500,000,000.00	1,500,000,000.00	100%
	<b>Total</b>	<b>2,327,611,626.24</b>	<b>1,876,316,109.34</b>	<b>89.37%</b>

## 2.2. Public Grievances Management

In case of dissatisfaction with the services provided by any local government authorities in the island, an investigation unit attached to the local government department has been established to refer such complaints received from the people. In the year 2023, 5,332 complaints have been received from the people, and have been forwarded to the respective local government commissioners to provide solutions. Furthermore, 04 petitions have been forwarded to the Public Petitions Committee, and the relevant replies have been forwarded to the Bureau of the Petitions Committee. 12 proposals have been submitted by the Advisory Committee, and replies to 11 proposals

have been forwarded to the Advisory Committee.

## 2.3. Implementation of Training Programmes

The Sri Lanka Institute of Local Government (SLILG) has conducted 170 local trainings/ workshops for provincial councils and local government officials and 6,833 officials have participated in those trainings/ workshops. In addition, 24 local trainings/ workshops have been conducted for officials representing various levels of the Ministry and 423 officials have participated in those trainings/ workshops. 7 foreign trainings have been conducted and 16 officers have participated in those trainings.

### *Progress of foreign funded projects in 2023*

No.	Project's name	Financial target 2023/ Rs. Million	Financial progress/Rs. Million	Cumulative Physical progress
1	Greater Colombo Waste Water Management Project (GCWWMP)	1,000.00	448.40	96%
2	Greater Colombo Waste Water Management Improvement Investment Program (GCWMIIP) stage 2	597.00	120.00	57%
3	Greater Colombo Waste Water Management Improvement Investment Program (GCWMIIP) stage 3	3,720.00	470.00	19%
4	Local Government Improvement Sectorial Project (Puraneguma) –additional financing	2,000.00	2,291.02	99.6%
5	Rural Bridge Construction Project (stage 5)	5,000.00	4,960.57	49.50%
6	Primary Healthcare System Strengthening Project (PSSP)	13,000.00	12,356.00	95%
7	General Education Modernization Project (GEM)	4,000.00	3,619.69	Goods- 84% Works- 95%
8	Rural Infrastructure Development Project in Emerging Regions (RIDEP)	2,619.00	367.50	50.8%
9	Transportation Connectivity and Asset Management Project- Provincial Roads Development Project- (TCAMP-PRDP)	6,000.00	5,216.00	97%
10	Local Development Support Project- (LDSP)	6,000.00	3,460.00	66%
	<b>Total</b>	<b>43,936.00</b>	<b>33,309.18</b>	

## 2.4. Challenges

- i. Decrease of the potentiality in the construction/private sector due to Covid pandemic situation in 2020-2021
- ii. Due to the foreign exchange crisis, there was a shortage of raw materials related to the construction sector, especially cement, iron, etc. and the high prices.
- iii. The time wasted during the covid pandemic was not able to perform management services.
- iv. Due to the constant increase in the price of goods in the construction sector, the need to re-estimate.
- v. Price rise and shortage of imported goods.
- vi. Due to the current economic crisis in the country, there is not enough funding and government institutions have to comply with the government's policies to limit the expenditure.

## 2.5. Future Targets

1. Effectiveness and efficiency enhancement of providing services of local government institutions through implementation of strengthening of local government Authorities.
2. Improvement of acquisition of modern knowledge through implementation of library development program of local government local government Authorities.
3. Strengthening of the capacity of solid waste management of local government institutions.
4. Commencement of activities of the integrated waste management project to be implemented under the aid of KOICA focusing on Vavuniya and Badulla districts.
5. Prepare the waste management rating system of all the local government authorities in the island.
6. Preparation of a code of guidelines to streamline waste management in all local government authorities
7. Coordinate activities and provide advice when necessary for the provinces to operate in a more effective and efficient manner.
8. To hold Provincial Governors' Conference once every quarter.
9. In order to build a formal coordination mechanism between the central government and the provincial councils, by contacting the provincial chief secretaries and central government institutions, holding the inter-provincial subject coordination conference once every two months and introducing uniform methods relevant to all the nine provinces for the problems that arise in the conference.
10. Updating the rules, regulations and by-laws related to the local government budgeting process.
11. To amend the Provincial Council Elections Act as per the policy decisions taken by the Government.
12. Consideration of proposals for the establishment of new local government authorities based on the policy decisions of the government and issuance of gazette notices.
13. Delimitation of divisions according to the establishment of new local government authorities and issuance of gazette notices.
14. Making amendments identified in local government constitutions based on the measures taken by the government.
15. Since the Kandalama tourist bungalow is located in an area that attracts tourists, it should be improved and become a source of income in this sector.
16. Empowering Local Government - A Comprehensive Digitalization Project for Local Government to carry out future software development activities. Introducing this software system to all

provincial councils and installing this software system in 150 local governments. Training the officials of those local government institutions.

17. Conducting 06 National Steering Committee (NSC) meetings related to each project and resolving the issues arising therefrom.
18. Follow up project progress and prepare monthly progress reports
19. Provision of new gravity drains, power mains and pumping stations for Kirulapana catchment area.
20. a) DLI 1 - Improve English language learning outcomes of at least 80% of students in 500 targeted schools.  
b) Improve mathematics and language learning outcomes for at least 80% of students in 500 DLI 2 target schools  
c) DLI 3 Create 20,000 additional professionally qualified teachers (at least 50% of whom are women);  
d) DLI 4 Practice improved school health and nutrition program including promotion of hygiene practices at school level to specified levels in at least 1,250 schools.

22. Making it an institution capable of performing tasks beyond that, not limited to providing loans under the Local Credit and Development Fund.
23. Setting up a good mechanism to make the process of granting credit under the Local Credit and Development Fund more streamlined and efficient.
24. Capacity development of public representatives and officials in those fields for a well-governed provincial council and local government system under the Sri Lanka Institute of Local Government.
25. Conducting research and disseminating information in the field of provincial councils and local government.
26. Preparation of consultation guidance manual for officers and representatives of selected local government authorities
27. Initiation of certificate courses jointly with Uva, Rajarata and Sabaragamuwa Universities.
28. To start an external degree course in Local Government in association with Sri Jawardanapura University

## 2.6. Performance of Programmes and Projects Implemented on Local Funds

### 2.6.1. Development Division

#### 1. Objective

Efficiently and effectively delivery of public services to the communities living in local authority areas through providing of the local funds for development of infrastructure

facilities enabling to provide the benefits to them and rendering contribution to minimize the inter provincial disparities.

## 2. Performance up to end of the fourth quarter of 2023

### Overall Progress of Development Division

No.	Programme	Provision 2023 (Rs.)	Amount approved for year 2023 (Rs.)	Expenditure as at 31.12.2023 (Rs.)	Financial Progress	Physical Progress
1	Strengthening of Local Government Authorities (Capital)	200,000,000.00	185,626,853.46	86,866,361.75	47%	65%
2	Strengthening of Local Government Pradeshiya Sabhas (Recurrent) (Provision remaining after writing off 6% as per Budget Circular 01/2023)	51,700,000.00	27,797,840.61	22,524,342.46	81%	87%
3	Library Development Programme	15,000,000.00	3,304,642.97	2,334,023.08	70%	75%
4	Waste Management and Infrastructure Development in Pradeshiya Sabha (Budget Proposals-36)	202,104,000.00	135,882,289.20	129,345,913.29	95%	98%
5	Settlement of outstanding bills of Western Province Road Development authority	1,500,000,000.00	1,500,000,000.00	1,500,000,000.00	100%	100%
	<b>Total</b>	<b>1,968,804,000.00</b>	<b>1,852,611,626.24</b>	<b>1,741,070,640.58</b>	<b>78%</b>	<b>85%</b>

Provision of Rs. 1,968,804,000.00 has been allocated for year 2023 for the Development Division under the following programs and a sum of 1,741,070,640.58 has been used by 31.12.2023 to settle bills in hand of completed projects.

Details of the progress on implementation of projects by 31.12.2023 under each main development Programme are as follows.

## 1. Strengthening of Local Government Authorities (Capital)

Priority has been given to settlement of bills in hand relating to 08 projects approved and implemented in year 2021 by provision of Rs. 200,000,000.00 allocated for year 2023.

The concurrence of the Department of Treasury Operations has been given by the letter dated 18.09.2023 only for completing the remaining works of projects relating to crematoriums and public toilets from among projects which have been commenced in year 2021 and half completed from savings of provision. Accordingly, 10 projects were approved for year 2023 and works of 3 of

those projects could be completed by 31.12.2023.

The progress of projects implemented under this Programme due to reasons such as lack of time in completing projects on construction of crematoriums within the duration remained in year 2023 and the inability of carrying out constructions as a result of unfavorable weather conditions (heavy rains) which prevailed in the country during the latter part of the year, is as follows.

Provision in 2023 (Rs.)	200,000,000.00
Number of approved projects	18
Approved amount (Rs.)	185,626,853.46
Total expenditure as at 31. 12.2023 (Rs.)	86,866,361.75
Number of projects of which works were completed as at 31. 12. 2023	11
Financial progress	47%
Physical progress	65%



Construction of a public toilet system in Rakwana Godakawela Pradeshiya Sabha – Sabaragamuwa Province  
Expenditure - Rs. 1,550,343.38



Providing public toilet facilities in Habarana Kekirawa Pradeshiya Sabha – North Central Province

## 2. Strengthening of Local Government Pradeshiya Sabhas (Recurrent)

Priority has been given to settlement of bills in hand relating to 24 projects approved and implemented in year 2021 by provision of Rs. 51,700,000.00 allocated for year 2023.

The concurrence of the Department of Treasury Operations has been given by the letter dated 18.08.2023 for carrying out repairs and maintenance required for effective and efficient function of daily activities of pradeshiya sabhas from

provision saved after settlement of bills in hand during the remaining period of the year.

Accordingly, estimates were called for implementation of recurrent programmes in year 2023 and from among proposals received, action was taken to select and implement essential repairs and maintenance proposals suitable for implementing in this situation.

As there was no adequate time to prepare and send estimates at the end of the year, projects could not be approved within the restriction of provision allocated for this programme.

Provision in 2023 (Rs.)	51,700,000.00
Number of approved projects	62
Approved amount (Rs.)	27,797,840.61
Total expenditure as at 31. 12.2023 (Rs.)	22,524,342.46
Number of projects of which works were completed as at 31. 12. 2023	54
Financial progress	81%
Physical progress	87%

### 3. Library Development Program

As per instructions provided by Budget Circular No. 02/2023, no new projects were implemented up to the third quarter from provision allocated for year 2023 for this programme.

Subsequently, as per instructions provided by the Department of Treasury Operations through the letter dated 18.08.2023, action

Provision in 2023 (Rs.)	15,000,000.00
Number of approved projects	08
Approved amount (Rs.)	3,304,642.97
Total expenditure as at 31. 12.2023 (Rs.)	2,334,023.08
Number of projects of which works were completed as at 31. 12. 2023	06
Financial progress	70%
Physical progress	75%

The contractors failed to carry out approved projects due to the unfavourable weather conditions (heavy rains) which prevailed in the country.



Repairing the roof of the multipurpose building near the Ayagama weekly fair Ayagama Pradeshiya Sabha – Sabaragamuwa Province Expenditure - Rs.



Development of the Pragathi Uyana Community Hall Baddegama Pradeshiya Sabha – Southern Province Expenditure– Rs.171,636.32

was taken to call for proposals for essential repairs of libraries.

Moreover, only projects with the ability of completing within the last 02 months of year 2023 had to be implemented as provision was not allocated for this Expenditure Head in year 2024.



Fixing a front roof for the Baddegama Public Library Baddegama Pradeshiya Sabha – Southern Province Expenditure - Rs. 250 000 00



Repairing the Kottaramulla Public Library Nattandiya Pradeshiya Sabha – North Western Province Expenditure - Rs. 290,879.15

#### 4. Waste Management and Infrastructure Development in Pradeshiya Sabha (Budget Proposals-36)

Even though provision was allocated under this Object for year 2023, priority was given to activities such as settlement of bills in hand relating to works of projects which have been commenced and completed in year 2021 and to complete works of presently half completed projects.

The concurrence of the Department of Treasury Operations has been given by the letter dated 18.09.2023 for selecting only

essential projects relating to crematoriums and public toilets from among half completed projects which had been implemented under this programme in year 2021 to implement the Local Government Enhancement Sector Programme under the (Capital) Object.

Accordingly, as mentioned above, only the bills in hand and bills of projects implemented under this object have been settled.

Provision in 2023 (Rs.)	202,104,000.00
Number of approved projects	140
Approved amount (Rs.)	135,882,289.20
Total expenditure as at 31. 12.2023 (Rs.)	129,345,913.29
Number of projects of which works were completed as at 31. 12. 2023	137
Financial progress	95%
Physical progress	98%



Construction of the Ukuwela Market  
Ukuwela Pradeshiya Sabha – Central Province  
Expenditure - Rs. 10,656,763.54



Development of the Mawathagama main weekly fair  
Mawathagama Pradeshiya Sabha – North Western Province  
Expenditure - Rs. 6,457,187.67

#### 2.6.2. National Solid Waste Management Support Centre

##### 1. Objective

Dissemination of information on successful methods by implementing as the technical arm which supports to effectively carry out waste management of local authorities and providing guidance for implementation of suitable waste management programmes for special locations.

##### 2. Performance up to end of the fourth quarter of 2023

Provision has been allocated under the following Objects for solid waste management programmes to the National Solid Waste Management Support Centre for year 2023.

- Solid waste management projects (130-2-21-016-2504) - Rs. 300,000,000
- Waste management and Development of infrastructure of Pradeshiya Sabhas (130-2-21-024-2504) - Rs. 125,000,000
- Preparation of the Western Province Solid Waste Management Master Plan - Pilot Project (130-2-21-027-2509) - Rs. 50,000,000
- Waste to Value Project (130-2-21-027-2509) - Rs. 275,000,000

The following projects have been implemented under the above programmes with the objective of improving solid waste management of local authorities.

- 01.Improvement of infrastructure facilities of compost yards
- 02.Construction of electric fence for elephants

- 03.Providing waste management accessories
- 04.Construction of sewage treatment plants
- 05.Construction of bio gas units

Accordingly, information on the progress of implementing above projects by 30.09.2023 are as follows.

Programme	Provision (Rs.)	Nature of project	Physical progress (%)	Financial progress (%)	Expenditure as at 31.12.2023 (Rs.)
Solid waste management programme (capital)	300,000,000.00	Settlement of bills for projects of year 2021	100 %	80 %	10,348,055.60
Waste management implemented in year 2021 – Pradeshiya Sabhas (Budget Proposal 36)	125,000,000.00	Settlement of bills for projects of year 2021	90%	85%	106,332,262.56
Preparation of the Western Province Solid Waste Management Master Plan - Pilot Project	50,000,000.00	Settlement of local tax relating to the pilot project	100%	0.98%	18,565,150.60



Galnewa Gully Treatment Centre



Pottuvil Compost Yard



Kalutara Pohorawatte Waste Transfer Station

### 2.6.3. Local Government Division

#### 1. Objective

Management of performance of the local government system of Sri Lanka while connecting its activities with modern technology in directing towards rapid development to create a more people friendly and efficient local authority.

#### 2. Performance up to end of the fourth quarter of 2023

- **Establishment of new Local Authorities**

The Cabinet has granted approval by CP/17/1521/744/015 dated 25.07.2017 for a marking scheme (a district committee report including criteria) for establishment of local authorities and new authorities will be established or boundaries of local authorities will be demarcated accordingly.

**Progress: -**

According to the policy decision to convert the main cities belonging to the 25 administrative districts of Sri Lanka into Municipal Councils and as per Cabinet Decision No.CP/22/1094/605/002 dated 16.08.2022 relating thereto, activities have been carried out relating to establishment of urban councils existing for main cities of 07 districts where Municipal Councils have not been established and furthermore, Gazette Notifications have been issued by establishing the 05 Urban Councils of Kegalle, Puttalam, Kalutara, Vavuniya and Trincomalee as Municipal Councils at present. Cabinet Decision No.CP/22/2003/605/002-II has been received for the Cabinet Memorandum submitted relating to establishment of the Ampara and Mannar Urban Councils as Municipal Councils and the said district

committee reports have been received presently and submitted for further action.

- **Entering into agreements with foreign states under the concept of sister cities/ friendly cities**

Certain local authorities have entered into agreements with local authorities of foreign countries without the sanction of the Ministry of Provincial Councils and Local Government or the Department of External Resources or the Ministry of Foreign Affairs. Accordingly, as instances were reported where funds received to the country through the said agreements were not properly utilized, as per the decision received for the Cabinet Memorandum under the topic “Entering into Agreements/Memoranda of Understanding between Local Authorities of Sri Lanka and Local Authorities of Foreign Countries under the Sister Cities/Friendly Cities Concept” in relation to the aforesaid matter and Cabinet Decision No.CP/18/2679/913/001 dated 28.11.2018, necessary arrangements had to be made for necessary procedures, formulation of guidelines and issuance of circulars for implementing the concept of sister cities/ friendly cities within the scope assigned to local authorities by the Thirteenth Amendment to the Constitution by appointing an expert committee.

**Progress: -**

The final draft guidelines have been formulated after calling for observations and opinions on matters to be included therein from all committee members and for the formulation of guidelines required for implementing the sister cities/ friendly cities concept. A committee has been appointed to revise the said guidelines on timely requirement.

- **Coordinating the Local authorities for activities of the Committee on Public Accounts**

Proper guidance is provided relating to audit of local authorities.

**Progress:-**

As per orders given at the meeting held in relation to the Kurunegala Municipal Council in year 2021, a committee comprising 07 members has been presently appointed to formulate procurement guidelines for all local authorities and the final draft thereof has been prepared in accordance with the Procurement Guidelines and the Procurement Manual 2006 published by the National Procurement Committee and forwarded to the procurement committee.

❖ **Questions directed to Parliament by Members of Parliament and the Public**

**Parliamentary Questions**

Questions presented expecting answers from the Hon. Minister in charge of the subject of Provincial Councils and Local Government, are directed to the Chief Secretary of the relevant province and relevant answers based on observations obtained from provinces are submitted to Parliament. The number of Parliamentary questions submitted for year 2023 is 06 and all those questions have been answered.

• **Committee on Public Petitions /Ministerial Consultative Committee**

Obtaining information from relevant provinces in relation to petitions referred through the Committee on Public Petitions and the Ministerial Consultative

Committee by certain persons and groups who are unable to fulfill their requirements from local authorities and acting as a mediator in providing relief to those people.

**Progress**

Four petitions have been referred to this Division by the Committee on Public Petitions for year 2023 and answers relevant to those 04 petitions have been forwarded to the Public Petitions Committee Office. Twelve proposals have been submitted by the Consultative Committee and answers for 11 of those proposals have been forwarded to the Consultative Committee.

• **Investigation of Public Complaints**

In case the general public or various institutions are unsatisfied with the services delivered by local authorities established as 24 municipal councils, 41 urban councils and 276 pradeshiya sabhas, the general public and various institutions submit complaints in that regard to this Ministry in such instances. The complaints so submitted, are forwarded as appropriate to the relevant Provincial Chief Secretary/ Local Government Commissioner/Heads of local authorities to be looked into and to take necessary action.

Province	Number of complaints received	Action taken
Western	2050	Have been forwarded to the Local Government Commissioner.
Central	1502	
Southern	105	
Northern	72	
Eastern	215	
North Western	350	
North Central	203	
Uva	418	
Sabaragamuwa	302	Forwarding to relevant institutions
General	115	

• **Providing Information Technology Solutions for Services delivered by Local Authorities**

According to interim budget proposals submitted on 30 August 2022 under amendments to the Appropriation Act,

No.30 of 2021, in terms of Section 10.4 thereof, it has been proposed that all local authorities should take action to introduce an online system for a more systematic and more efficient delivery of services to the public.

Accordingly, necessary arrangements have been made to use the CAT 2020 information technology system introduced by the Wayamba Development Authority established under the North Western Provincial Council to make payments using online systems of local authorities, to prepare final accounts and to apply modern technological solutions for the smooth operation of internal activities of the institution.

#### **Progress**

The number of local authorities which have agreed to obtain the CAT 2020 information technology system introduced by the Wayamba Development Authority was 254 out of 341 local authorities and 148 institutions have carried out basic training and entering data relating to rates.

- **Introducing the performance tool to local authorities and accordingly holding the Swarnapurawara Awards Ceremony**

Local authorities have been annually evaluated over many years by the

Ministry of Provincial Councils and Local Government through the Swarnapurawara Awards Ceremony with the objective of improving the performance of local authorities.

Even though all arrangements were made to hold the Performance Competition of Local Authorities and the Swarnapurawara Awards Ceremony for year 2022 as well, it could not be held due to economic and political situations which prevailed in the country at the time and as per circulars issued from time to time on control of expenditure.

However, arrangements are presently being made to hold the Performance Competition of Local Authorities and the Swarnapurawara Awards Ceremony for year 2023.

#### **Progress**

The series of training programmes for introducing the performance tool to all local authorities at provincial level with the assistance of the Asian Development Foundation after updating to suit present needs, was completed by 27.09.2023 by the officers of the Ministry in collaboration with the Asian Development Foundation. All local authorities carry out the self evaluation and evaluation at provincial level has been completed and evaluation at national level by the panel of judges is in the final stage by now.

### **2.6.4. Provincial Councils Division**

#### **1. Objective**

Providing the facilities for the implementation of the provincial councils, coordination between the central government and the provincial councils and creation of an efficient and effective provincial council system through the development of the human resources of the provincial councils.

### 3. Performance up to end of the fourth quarter of 2023

- a) 06 discussions had been conducted in 2023 with Provincial Governors under the patronage of Hon. Prime Minister.
- b) 06 discussions had been conducted with Provincial Chief Secretaries on timely issues prevailing in the country under the patronage of Hon. Prime Minister.
- c) 41 requests in relation to all provinces pertinent to the acquisition of lands have been forwarded to the Ministry with the recommendation of Provincial Chief Secretaries and 31 duly filled applications (including a proposal received in 2022) have been submitted to the Ministry of Lands for further action. The Provincial Chief Secretaries have been informed to submit again the 11 corrected applications, which have been sent with shortcomings.

Action has been taken to appoint 07 officers for holding the objection examinations with the recommendations of Provincial Chief Secretary in terms of Section 04, to forward 05 recommendations to the Ministry of Lands that there were no objections, to forward 12 recommendations to the Ministry of Lands as per examination reports including 5 proposals received in year 2022, to forward 04 recommendations for revising objectives of land acquisition, to forward 11 recommendations to the Ministry of Lands relating to acquisition of lands under Interim Order 38(a) and 05 abandonments have been made under Section 50(1).

- d) Following three Cabinet Memoranda have been prepared and submitted to the Cabinet of Ministers.

- Cabinet Memorandum for preparation of a methodology for mapping roads of local authorities
- Cabinet Memorandum for granting permanency to employees who are serving in temporary, casual, substitute and contract basis in local authorities
- Cabinet Memorandum for the contract of implementing the pilot project on training English teachers in the Sabaragamuwa Province

- e) A methodology has been prepared to expedite the valuation activities of the properties belonging to the local authorities by coordinating with the Valuation Department and Commissioners of Local Government for enhancement of the revenue to be received to the local authorities through formalization of valuation activities of properties belonging to the local authorities.

The activities have been commenced for expedition of the assessment of properties and rates belonging to the local authorities in Northern, Eastern, North Central and Uva provinces in association with CDLG Project and meetings are held from time to time with the participation of Commissioners of Local Government for taking follow up action.

- f) The Cabinet Memorandum prepared to grant pensions entitlement to officers above 45 years appointed to the provincial public service has been submitted to the signature of the Hon. Prime Minister who is also the Minister of Public Administration, Home Affairs, Provincial Councils and Local Government.
- g) 16 applications with shortcomings received from the provinces out of 109 applications related to issuance of vehicle permits to the retired officers of the provincial councils under amended Public Administration Circular 22/99 have been forwarded to the provinces again and 94 correctly forwarded applications (including 01 application received in 2022) have been forwarded to the Department of Trade and Investment Policy after recommending.
- h) The proposals have been obtained from provinces with regard to the establishment of Internal Audit Units for strengthening the audit activities in the local authorities and the discussions had been conducted on creation of required posts for establishment of such units with the Department of Management Services as well. Presently, the posts to be suppressed have been identified and informed to the Department of Management Services.
- i) The information has been obtained from the Provincial Chief Secretaries for 03

Parliamentary questions out of 04 Parliamentary Questions and the answers have been submitted to Parliament and information has been called from Provincial Chief Secretaries for a question proposed to be answered in year 2024.

- j) Having called information from the Provincial Chief Secretaries in relation to 04 and one proposal submitted to consultative committees in year 2023 and year 2022 respectively, the answers have been forwarded to the consultative committee.
- k) The recommendation of this Ministry has been submitted to Public Petitions Committee with regard to 05 of 10 public petitions sent by Public Petitions Committee and observations and recommendations have been called from Provincial Chief Secretaries for other public petitions.
- l) Action has been taken to make aware the relevant parties relating to 185 complaints and appeals forwarded by the Presidential Secretariat, Prime Minister's Office, other ministries, institutions and people pertinent to the activities of the provincial councils.
- m) The information with which members and officers of provincial councils could be connected, has been updated quarterly.

### **2.6.5. Legal Division**

#### **1. Objective**

The Legal Division of the Ministry has been established with a view to providing facilities and instructions to ensure effective, efficient

populist local governance within Sri Lanka, achieving sustainable human development with equality in fulfilling common expectations of the public.

## **2. Performance up to end of the fourth quarter of 2023**

### **a) Amendments to the Local Authorities Elections Ordinance on policy decisions taken by the Government**

Action has been taken to draft laws based on two private Member's bill submitted to ensure 25% of young representation to be made compulsory in the nomination papers for local authorities and to identify revisions of the elections structure and rules and recommendations (page 11) of the Special Parliamentary Committee to submit necessary amendments thereon. The relevant bill has been passed in Parliament by now.

### **b) Finalization of future amendments to the Provincial Councils Act so as to directly remit court fines, stamp duty which cover a major percentage of the self-generating income of local authorities, to the account of the local authority**

A Cabinet Memorandum and a Cabinet Note have been submitted seeking approval to consult the Attorney General on the possibility of directly forwarding to

Parliament, subsequent to finalizing amendments to this Act as provincial

councils do not exist by now. As provincial councils are dissolved at present, an issue remains on finalization until the establishment of provincial councils. However, the Attorney General has been consulted by a letter dated 02.11.2023 on measures to be taken thereon if any, and as there was no response to the said letter, a reminder has been forwarded on 19.01.2023.

### **c) Program on formulation of rules relevant to the new accounting system introduced for local authorities**

With the introduction of a new accounting system for local authorities, relevant updates have been made only for the Western and North Central Provincial Councils on rules, regulations and bylaws thereof due to lack of technical know-how available in provincial councils for the said accounting system. However, considering the questioning at the Parliamentary Consultative Committee on certain shortcomings of the said rules, updating of relevant rules, regulations and bylaws was finalized with the intervention of the Legal Division of the Ministry and the report thereon has been submitted to the Secretary to the Ministry on 20.12.2023.



**d) Program on updating bylaws of local authorities**

The formulation of by laws has been initiated by the Legal Division of the Ministry for several fields identified under CDLG project funded by the UNDP. The relevant report, after completing the said activity, has been submitted to the Secretary to the Ministry on 20.12.2023.



**e) Preparation of Gazette Notifications relating to establishment of new local authorities proposed as per budget proposals of the Government**

Gazette Notifications have been issued relating to establishment of 5 new municipal councils for main cities of Vavuniya, Kalutara, Kegalle, Puttalam and Trincomalee and 2 Pradeshiya Sabhas for the areas of Kalutara, Trincomalee city and Kadawathsathara to enable submission of nominations for the

Local Government Elections of year 2023.

**f) Matters relevant to delimitation of divisions after establishment of new local authorities**

Matters relevant to delimitation of divisions for 7 newly established local authorities have been completed by a committee appointed by the Minister.

**g) Finalization of amendments to the Rabies Ordinance**

It has been forwarded on 08.09.2023 to the Legal Draftsman to draft the final bill and the bill drafted by the Legal Draftsman has been received to the Ministry on 24.01.2024.

**❖ Other key functions performed by the Legal Division**

1. Coordination of affairs of the national committee appointed for delimitation of divisions of local authorities on policy decisions of the Government.
2. Providing facilities for public officers who have faced difficulties due to postponement of local government elections, to report to duty after being directed to other stations.

**2.6.6. Administration and Training Division**

**1. Objective**

Directing the resources to build the officers with higher skills in order to manage the human resources and enhancement the

capacities and to achieve the expected targets of the Ministry by utilizing the prevailing physical resources with maximum effectiveness.

**2. Performance up to end of the fourth quarter of 2023**

S/N	Activity/expenditure	Net provision (Rs. M)	Amount spent (Rs. M.)	Progress (%)
01	Machinery maintenance (State Minister's Office and Ministry)	3,470,000.00	3,359,187.25	96%
02	Vehicle maintenance (State Minister's Office and Ministry)	29,640,445.00	19,101,752.91	80%
03	Local and foreign trainings	500,000.00	496,982.00	99%
04	Fuel supply (State Minister's Office and Ministry)	29,280,000.00	27,865,251.57	98%
05	Buildings maintenance (State Minister's Office and Ministry)	4,841,000.00	390,635.00	8%
06	Payment of electricity and water bills (State Minister's Office and Ministry)	14,510,000.00	13,610,480.04	93%
07	Post and communication charges (State Minister's Office and Ministry)	6,206,000.00	4,780,179.53	77%
08	Obtaining external services - Sanitary services →  - Security services →	The payment is made through general expenditure vote	8,164,410.92  3,982,039.50	Payments are made through general expenditure head.
09	Payment of increments, promotions and retirements of staff	-	-	100%
10	Duties related to staff	-	-	Officers who were transferred outside = 22 Officers who were transferred to this ministry = 21
11	Activities relating to appointment of minister's staff	-	-	100%
12	Activities relevant to personal welfare and handling of grievances of officers	-	-	It was performed within the existing restrictions with maximum.
13	Providing answers to the parliamentary questions	-	-	100%
14	Activities relevant to cabinet memoranda	-	-	100%

❖ **Information and Communication Technology Division**

**1. Objective**

Taking action to enhance the living conditions of the people by delivering the public services of the local authorities via online system and taking necessary steps to maintain an office environment free of papers by assisting to ease the duties of the ministry by using information technology.

**2. Performance up to end of the fourth quarter of 2023**

**a) Empowering Local Government - A Comprehensive Digitalization Project for Local Government designed to provide information technology solutions for services delivered by local authorities.**

The inauguration ceremony of launching the software for making online payments to all local authorities of the Central Province under the programme of providing Information Technological Solutions for the services delivered by the Local Authorities, was held on 23.12.2023 at the Akurana Pradeshiya Sabha premises headed by Hon. State Minister Janaka Wakkumbura.

The programme on introducing online payments to all local authorities of the Sabaragamuwa Province under the programme of providing Information Technological Solutions for the services delivered by the Local Authorities, was held on 29.12.2023 at the Ratnapura Town Hall headed by Hon. State Minister Janaka Wakkumbura.

**b) Assisting in matters relating to information and communication**

**technology including issues of hardware and software.**

Number of computers and printers maintained with issues of hardware and software = 100

The amount saved thereby to the Government = රු.1,081,800.00.

**c) Updating the website of the Ministry.**

All information sent to the Information Technology Division has been updated based on date.



**d) Updating the face book page of the Ministry.**

All information sent to the Information Technology Division has been updated based on date.



**e) Coordination and monitoring the project activities of LGN 2.0 of ICTA of the Ministry.**

Increasing uploading and downloading speed of LGN 2.0 from 10 mbps to 20 mbps.

**f) Conducting necessary training programmes for improvement of knowledge on information technology of the staff of the Ministry.**

A workshop was conducted at SLIDA on 11.08.2023 and 22.09.2023 on the use of information technology and the

internet to facilitate office work for officers of the staff.

**g) Maintaining a paper-free environment in office.**

Designing a software system for the record room and handing over to the Administration Division for future use.

**h) Preparation of links for zoom meetings and providing technological assistance.**

Number of zoom links = 196

Number of zoom/physical meetings participated = 201

## 2.6.7. Finance Division

### 01. Objective

To provide financial facility required for the achievement of the mission and vision of the

Provincial Councils and Local Government Division and function with transparency on public finance by utilizing local and foreign funds effectively.

### 02. Performance up to end of the fourth quarter of 2023

Rs. Mn		
Programme	2023 Revised Budget Estimate	Financial Progress
<b>Recurrent Expenditure</b>	<b>385.0</b>	<b>285.3</b>
Personal Emoluments	171.0	140.9
Other Recurrent Expenditure		
Operational	159.0	121.9
Development	55.0	22.5
<b>Capital Expenditure</b>	<b>31,190.0</b>	<b>23,177.7</b>
<b>Operational</b>	65.0	24.6
<b>Development</b>		
Other Capital Expenditure	1,555.0	1,500.0
Local Development Projects	842.1	335.1
Foreign Funded Development Projects	28,727.9	21,318.1
<b>Grand Total</b>	<b>31,575.0</b>	<b>23,463.0</b>

## Contribution to Provincial Councils

Rs. Mn

Programme	2023 Revised Budget Estimate	Financial Progress
<b>Recurrent Expenditure</b>	<b>379,250</b>	<b>346,870</b>
Personal Emoluments & Other	379,250	346,870
<b>Capital Expenditure</b>	<b>17,000</b>	<b>15,958</b>
Foreign Funded Project	17,000.00	15,957.77
<b>Grand Total</b>	<b>396,250</b>	<b>362,828</b>

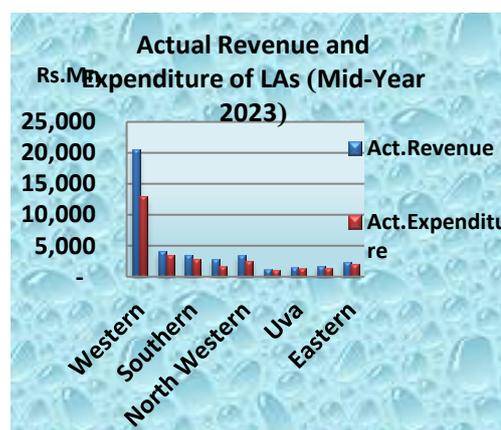
### 2.6.8. Expenditure Monitoring Division

#### 01. Objective

Coordination and monitoring of the financial activities of the provincial councils and local government.

#### 02. Performance up to end of the fourth quarter of 2023

- a) Accordingly, a continuous evaluation is carried out on how the provincial councils spend the grants given by the central government during 2023 subject to the estimated expenditure limits. The preparation of the Provincial Councils monthly Financial Performance Reports up to October 2023 has been completed and the Provincial Councils Quarterly Financial Performance Reports up to Third quarter of 2023 have been prepared.
- b) The data base maintained with regard to the cadre of the provincial councils and local government has been updated in 2023.
- c) The data base including the information on revenue and expenditure of local government authorities has been updated biannually relevant to 2023 and subsequent to analysis of such information; a report has been prepared on the financial performance Year end 2022 and (Mid-Year 2023) of the local government authorities and forwarded to the all-Local Government Commissioners. Also, Data has been collected on common amenities of the local government authorities such as Municipal Councils, Urban Councils and Pradeshiya Sabhas and to insert such information in to the relevant report.



Province	Act. Revenue (Rs.Mn.)	Act. Expenditure (Rs.Mn.)	Presentage
Western	20,474	12,914	63%
Central	4,137	3,408	82%
Southern	3,526	2,763	78%
Northern	2,751	1,623	59%
North Western	3,437	2,566	75%
North Central	1,180	1,075	91%
Uva	1,451	1,294	89%
Sabaragamuwa	1,670	1,371	82%
Eastern	2,352	1,964	83%
<b>Total</b>	<b>40,978</b>	<b>28,978</b>	<b>71%</b>

- d) The information on financial performance of the foreign funded projects implemented under the direction of this Ministry is monthly obtained and the action has been taken to include them in to the Provincial Council Financial Performance Report.
- e) With an objective of monitoring the financial activities of the provincial councils the quarterly reports on answering to the audit queries, holding audit and management committee meetings, preparation of bank reconciliations, reconciliations of Advance Accounts and Imprest Accounts have been prepared up to Third quarter of 2023 through the given formats.
- f) In order to carry out the salary payment of public servants in all the provincial councils, monthly estimates are obtained at the provincial council level and the necessary recommendations are submitted to the General Treasury and the salary is paid up to December 2023.
- g) Payment has been made for the school Nutrition program conducted by Provincial Councils coordinating with General Treasury and Provincial Councils.
- h) Monitoring of Management Information System on Financial & Physical data of Local Authorities with collaboration of Data Analysis & Visualization Unit (DAVU)

## 2.6.9. Expenditure Monitoring Division

### 01. Objective

Evaluation whether there are successful internal control systems for management of physical and human resources efficiently and effectively in order to achieve the expected objectives of the Ministry and providing the guidelines for the

enhancement of the value addition of such control systems.

### 02. Performance up to end of the fourth quarter of 2023

- Submission of the preliminary report.

- Submission of amended Audit Plan.
- Reporting the monthly progress up to 31.12.2023 in accordance with Annual Action Plan.
- Conducting 03 management audit committee meetings.
- Conducting 03 project internal audit review committee meetings.
- Submission of quarterly reports in relation to the Ministry and foreign funded projects (I, II & III Quarters)
- Carrying out one special audit assigned by the Secretary of the Ministry (related to Sri Lanka Institute of Local Governance)
- Carrying out audits according to the Internal Audit Plan

Field of Audit	Progress %
01. Audit on vehicle administration of the Ministry	100
02. Audit on development of rural libraries belonging to the local authorities and transforming existing libraries into e-libraries by using modern information technology	100
03. Audit on appearance for the activities of Committee on Public Accounts with the local authorities and coordination activities	100
04. Audit on payment of salaries	100
05. Payment vouchers management audit (January - April)	100
06. Audit on modern technical assistance on solid waste management and introduction of 3R methodology for the local authorities and assistance for usage and organization of training workshops	100
07. Audit on Provincial Roads Development project	100
08. Audit on Puraneguma project	100
09. Audit on the maintenance of Record Room	100
10. Audit on identification and implementation of the projects to increase the income with regard to strengthening the low-income generating local authorities Audit on incurring the recurrent expenditure for renovations and maintenance activities of the ancient buildings which had obstructed the daily delivery of public services in the low-income generating local authorities	100
11. Audit on introduction of a novel accounting system for the local authorities and audit on activities in relation to vehicle transfer/ accidents allocated to the provincial councils and local authorities	100
12. Audit on finance management	100
13. Audit on Local Development Support Project	100
14. Audit on General Education Modernization Project	100
15. Audit on Rural Bridges Project	100
16. Audit on Building maintenance development activities	
17. Audit on procurements relevant to official equipment and consumables	100
18. Audit on Management of Payment vouchers (May-August)	100
19. Audit on activities related to Advances to Public Officers' B Account	100
20. Audit on Local Loans and Development Fund	100
21. Audit on security services and janitorial services	100
22. Audit on conducting Inter Provincial Subject Coordination Conference, granting vehicle permits to the retired officers in the provincial councils and activities related to the complaints forwarded by the public	100
23. Audit on Puraneguma project	100
24. Audit on Provincial Roads Development project	100
25. Audit on Rural Bridges Project	100

Field of Audit	Progress %
26. Audit on formal disciplinary inquiries *Since disciplinary inquiries had not been conducted form 2020-2023, the relevant audit had not been carried out	*
27. Audit on appointment/promotion under cadre management and issuance of duty lists to the officers	100
28. Audit on vehicle accidents and disposals	100
29. Audit on Local Development Support Project	100
30. Audit on General Education Modernization Project	100
31. Audit on Management of Payment vouchers (September-December)	100
32. Audit on assistance for obtaining technical and financial support from the non-governmental organizations and financial institutions for encouragement of the local authorities for exchange of the local and foreign experiences of solid waste management	99

### 2.6.10. Planning Division

#### 01. Objective

To assist in preparing necessary plans, guidelines and strategies to achieve the objectives of the Ministry and implementing them and to support other divisions in planning, implementation,

monitoring and evaluation of policies/ strategies/ plans/ programmes/ projects that are helpful for socio-economic development and to perform other related tasks.

#### 02. Performance up to end of the fourth quarter of 2023

Activity	Progress
1. Preparation of Annual Action Plan	Preparation of the Annual Action Plan of the State Ministry for 2023 has been completed and updated as necessary.
2. Preparation of Annual Performance Report	Prepared & submitted the Annual Performance Report of the Ministry for year 2022 to the Parliament on time.
3. Preparation of progress report for 2024 budget committee meeting	The report containing the progress and future plans of the Ministry has been prepared and submitted to Parliament on time for the budget committee of the year 2024.
4. Preparation of organizational results framework	The Organizational Results Framework of the Ministry has been finalized.
5. Coordinating activities related to sustainable development objectives	According to the Ministry's annual action plan, sustainable development objectives have been identified and presented to relevant institutions.
6. Implementation of development programs under the CDLG project with the technical and financial assistance of UNDP and ASIA Foundation.	<ul style="list-style-type: none"> <li>Establishment of data analysis and visualization unit for evidence-based policy making under planning unit and related activities are in progress.</li> <li>Conducting ex-post evaluation of projects undertaken by the Ministry.</li> <li>Conducting a series of Japanese language training programs</li> </ul>
7. Initiation of new overseas projects	<ul style="list-style-type: none"> <li>Urban Project Preparatory Facility Project (UPPF)</li> <li>Capacity Building for Sustainable Management of Rural Water Supply Schemes under PS Managing Model (CapWass)</li> <li>SEMAUL Project</li> </ul>

## 2.6.11. Project Monitoring Division

### 01. Objective

Giving direction to the foreign funded projects implemented under loans and grants given by miscellaneous international finance

institutions enabling to achieve the project objectives and properly monitor such projects.

### 02. Performance up to end of the fourth quarter of 2023

1. A provision of Rs. 44,526.00 Mn allocated for the foreign funded projects in 2023 has been directed to achieve the development goals of each project and Rs. 33,309.62 Mn has been utilized at the end of December.
  - a) Local Government Enhancement Sector Project (Puraneguma)
  - b) Construction of Rural Bridges (Phase 5)
  - c) \* Greater Colombo Waste Water Management Project  
\* Greater Colombo Water & Wastewater Management Improvement Investment Program (Tranche 2)  
\* Greater Colombo Water & Wastewater Management Improvement Investment Program (Tranche 3)
  - d) TCAMP – Provincial Road Development Project (PRDP)
  - e) Rural Infrastructure Development Project in Emerging Region (RIDEP)
  - f) Primary Health Care System Strengthening Project (PSSP)
  - g) General Education Modernization Project (GEMP)
  - h) Local Development Support Project (LDSP)
2. The execution and monitoring activities related to all the following projects have been performed.
  3. The coordination of the all-project activities related to provincial components of Primary Health Care Strengthening Project and General Education Modernization Project have been performed.
  4. The recruitment, service extensions and other administrative matters of the foreign funded projects have been processed. Accordingly, 46 recruitments, 3 interviews, 375 No of service extensions and 51 terminations have been completed in this year.

5. The 23 National Steering Committee meetings have been conducted within this year for analysis the progress and solutions for the issues arisen with regard to the foreign funded projects implemented under this ministry. The relevant intervention has been given for the solving the issues of the projects.

6. Nine cabinet memorandums have been prepared for the Local Government Enhancement Sector Project - Puraneguma, Rural Bridges Project, Greater Colombo Waste Water Management Project,

Rural Infrastructure Development Project in Emerging Regions, Provincial Road Development Project and Saemaul Undong Project. Approvals have been granted for 09 cabinet memorandums out of 09.

7. The action has been taken to grant approval for 23 missions' clearance till December 2023.

8. Similarly, the necessary activities have been coordinated to obtain the visa for 46 various staff members who serve in the foreign funded projects and their dependents.

## 2.6.12. Progress of Foreign Funded Projects

### 2.6.12.1. Puraneguma (Additional Financing)/ Local Government Enhancement Sector Project

1	Total Project Cost (Rs. Mn.)	13,790 (USD 67.84 Mn)
2	Institutions providing Loan assistance and Amounts (Rs. Mn.)	ADB - 12,190 – (USD 60 Mn)
3	3.1 Project Period (Years)	6 Years
	3.2 Start Year/ Final Year	2017 / 2023
4	Project implementation Areas	Western, North Western, Southern, Uva, Central, North Central Provinces

## 5. Project Objective

Improve the living standards of the beneficiaries of the project

## 6. Financial Progress (Rs. Mn.)

A	B	B/A	C	D	D/C	B+D	(B+D)/A
Total Cost / Rs Mn	Total Expenditure up to 31.12.2022	Percentage (%)	Allocation for the year 2023	(2023.01.01-2023.12.31) Progress to the third quarter	Percentage (%)	Total Expenditure	Percentage (%)
13,790	10,816.32	64.57%	2,575.10	2,496.01	97%	13,312,33	97%

**7. Physical progress as at 31.12.2023**

Cumulative Physical Progress as at 31.12.2022 (A)	Progress during the Year (2023.01.01 to 2023.12.31) (B)	Cumulative Progress as at 2023.12.31 (A + B)
90%	10%	100%

**2.6.12.2. Rural Bridges Project**

1	Total Project Cost (Rs. Mn.)	LKR (Mn) 14,534
2	Institutions providing Loan assistance and Amounts (Rs. Mn.)	Netherlands - LKR 14,534 Mn (Phase V)
3	3.1 Project Period (Years)	Phase V -3 years
	3.2 Start Year/ Final Year	From July 2021 to July 2024
4	Project implementation Areas	Throughout the island

**5. Project Objective**

1. Increase the mobility and enhance the quality of living standards of the rural communities with the aim of increasing economic growth.
2. Improve public safety of rural communities.
3. Utilize untapped and unexploited resources in rural areas.
4. Development of rural areas by improving accessibility.

**6. Financial Progress (Rs. Mn.)**

A	B	B/A	C	D	D/C	B+D	(B+D)/A
<b>Total Cost / Rs Mn</b>	<b>Total Expenditure up to 31.12.2022</b>	<b>Percentage (%)</b>	<b>Allocation for the year 2023</b>	<b>(2023.01.01-2023.12.31) Progress to the third quarter</b>	<b>Percentage (%)</b>	<b>Total Expenditure</b>	<b>Percentage (%)</b>
14,534 (PhaseV)	2,753.57	19%	4,500	6,772.96	150%	9,526.54	65%

**7. Physical progress as at 31.12.2023**

Cumulative Physical Progress as at 31.12.2022 (A)	Progress during the Year (2023.01.01 to 2023.12.31) (B)	Cumulative Progress as at 2023.12.31 (A + B)
Completed environmental, social studies and design of 40 single lane bridges and 2 double lane bridges.	Completed environmental, social studies and design of 75 single lane bridges & 43 double lane bridges and commenced construction of 53 single lane bridges & 4 double lane bridges.	Completed environmental, social studies and design of 115 single lane bridges & 45 double lane bridges and commenced construction of 53 single lane bridges & 4 double lane bridges.



Construction of Bridge No. 5028, Hambantota Angunakolapalassa Jadura Bridge



Construction of Bridge No. 5013+5014, Rathhota Narangolla Bridge, Matale



Construction of Bridge No. 5081, Polonnaruwa Dimbulagala Falls Kalukele Bridge

**2.6.12.3. Greater Colombo Wastewater Management Project (GCWMP)**

1	Total Project Cost (Rs. Mn.)	14,331
2	Institutions providing Loan assistance and Amounts (Rs. Mn.)	Asian Development Bank (ADB) – Rs.Mn.12,268
3	3.1 Project Period (Years)	12 Years
	3.2 Start Year/ Final Year	April 2010 – June 2023
4	Project implementation Areas	Western Province Colombo District Colombo Municipal Council Area

**5. Project Objective**

1. Sewerage infrastructure is upgraded
2. Institutional and operational capacity of Colombo Municipal Council is strengthened
3. Project management and implementation capacity of Colombo Municipal Council is improved.

**6. Financial Progress (Rs. Mn.)**

A	B	B/A	C	D	D/C	B+D	(B+D)/A
<b>Total Cost / Rs Mn</b>	<b>Total Expenditure up to 31.12.2022</b>	<b>Percentage (%)</b>	<b>Allocation for the year 2023</b>	<b>(2023.01.01-2023.12.31) Progress to the third quarter</b>	<b>Percentage (%)</b>	<b>Total Expenditure</b>	<b>Percentage (%)</b>
14,331	14,480	94%	1000	846.9	84.69%	15,326.9	*

\* The cumulative expenditure has been exceeded against the estimated cost due to applying exchange rate as Rs: 130/=

**7. Physical progress as at 31.12.2023**

<b>Cumulative Physical Progress as at 31.12.2022 (A)</b>	<b>Progress during the Year (2023.01.01 to 2023.12.31) (B)</b>	<b>Cumulative Progress as at 2023.12.31 (A + B)</b>
94%	2%	96%

**2.6.12.4. Greater Colombo Water & Wastewater Management Improvement Investment Programme (GCWWIIMP – Tranche 2&3)**

1	Total Project Cost (Rs. Mn.)	28,180
2	Institutions providing Loan assistance and Amounts (Rs. Mn.)	Asian Development Bank (ADB) – 14,225 European Investment Bank (EIB) – 8,750
3	3.1 Project Period (Years)	6 Years
	3.2 Start Year/ Final Year	Sep 2016 – Oct 2022
4	Project implementation Areas	Western Province Colombo District Colombo Municipal Council Area

## 5. Project Objective

1. Wastewater system rehabilitated and expanded in the south catchment area of Colombo city.
2. Secondary wastewater treatment plant constructed in south catchment area of Colombo city.
3. Institutional structure and capacity of service provider strengthened.

## 6. Financial Progress (Rs. Mn.)

A	B	B/A	C	D	D/C	B+D	(B+D)/A
Total Cost / Rs Mn	Total Expenditure up to 31.12.2022	Percentage (%)	Allocation for the year 2023	(2023.01.01-2023.12.31) Progress to the third quarter	Percentage (%)	Total Expenditure	Percentage (%)
GCWMMI IP (Tranche 02)	1,626.55	*	125	124.9	0.99%	1,751.45	*
GCWMMI IP (Tranche 03)	5,859.04	21.0%	640.7	618	96.56%	6,477	24.03%

## 7. Physical progress as at 31.12.2023

Cumulative Physical Progress as at 31.12.2022 (A)	Cumulative Progress as at 2023.12.31 (A + B)
GCWMMIIP (Tranche 02) – 57.27%	GCWMMIIP (Tranche 02) – 57.27%
GCWMMIIP (Tranche 03) – 19.25%	GCWMMIIP (Tranche 03) – 19.25%

\*Due to application of exchange rate of Rs:130/= accumulated expenditure is over estimated cost.

### 2.6.12.5. Rural Infrastructure Development Project in Emerging Regions (RIDEP)

1	Total Project Cost (Rs. Mn.)	Local = Rs. 3,474 Mn. Foreign = Yen. 12,957 Mn. <b>Total = Rs. 20,622 Mn.</b> (At the time of signing the loan agreement, Rs. 1= 0.706 yen).
2	Institutions providing Loan assistance and Amounts (Rs. Mn.)	Japan International Cooperation Agency (JICA) Yen 12,957 Mn.
3	3.1 Project Period (Years)	07 Years
	3.2 Start Year/ Final Year	2017-2024
4	Project implementation Areas	Northern Province, Eastern Province, North Central Province, Uva Province

## 5. Project Objective

This project is directly based on the goal of eradicating poverty or designed to improve the initial living conditions of families

residing in those areas, which are the basic criteria related to it.

Accordingly, mainly to increase the paddy yield, the development of small and medium-sized irrigation systems which are currently inactive, and the development of rural roads necessary for the transportation of the paddy yield and other agricultural products and to

provide purified drinking water and to prevent kidney-related diseases (CKD) among farmers and other families. Provision of high quality drinking water is also fundamental.

## 6. Financial Progress (Rs. Mn.)

A	B	B/A	C	D	D/C	B+D	(B+D)/A
Total Cost / Rs Mn	Total Expenditure up to 31.12.2022	Percentage (%)	Allocation for the year 2023	(2023.01.01-2023.12.31) Progress to the third quarter	Percentage (%)	Total Expenditure	Percentage (%)
20,622.00	5,646.35	27.38%	1,971.77 (Revised)	367.50 (Foreign Aid -FA not received this year and Rs. 217.96 m used for Civil work construction from Domestic Fund-DF subjected to reimburse after releasing the JICA Fund.)	18.63%	6,013.85	29.16 %

Annual financial progress is on a cash basis.

## 7. Physical progress as at 31.12.2023

Cumulative Physical Progress as at 31.12.2022 (A)	Progress during the Year (2023.01.01 to 2023.12.31) (B)	Cumulative Progress as at 2023.12.31 (A + B)
47.4%	47.4% to 50.8% = 3.4 % (Funds discontinued from April 2022.)	47.4% + (50.8-47.4) = 50.8%

### 2.6.12.6. Transport Connectivity and Asset Management Project (TCAMP) - Provincial Road Development Component

1	Total Project Cost (Rs. Mn.)	16424 Mn
2	Institutions providing Loan assistance and Amounts (Rs. Mn.)	World Bank 16,224 Mn Government 200 Mn
3	3.1 Project Period (Years)	4 ½ years
	3.2 Start Year/ Final Year	Start – 2019 End -2024.01.31
4	Project implementation Areas	Nine Provinces of Sri Lanka

## 5. Project Objective

1. Rehabilitation and maintenance of Provincial Roads of C and D class (400KM)
2. Capacity building of provincial road agencies.
3. Establishment of Centre of Excellence in the Western Province attached to the Western

Province PRDA to provide training need of engineers and establishment of provincial road assets management system.

**6. Financial Progress (Rs. Mn.)**

A	B	B/A	C	D	D/C	B+D	(B+D)/A
<b>Total Cost / Rs Mn</b>	<b>Total Expenditure up to 31.12.2022</b>	<b>Percentage (%)</b>	<b>Allocation for the year 2023</b>	<b>(2023.01.01-2023.12.31) Progress to the third quarter</b>	<b>Percentage (%)</b>	<b>Total Expenditure</b>	<b>Percentage (%)</b>
FA 16,224 DF 200	9,170 115.5	56.2 % 57.5 %	5,950 59.89	5,216 53.2	87.9% 88.8%	14,386 168.2	88.6% 84.1 %

**7. Physical progress as at 31.12.2023**

Cumulative Physical Progress as at 31.12.2022 (A)	Progress during the Year (2023.01.01 to 2023.12.31) (B)	Cumulative Progress as at 2023.12.31 (A + B)
71%	26%	97%



Morahela Amupitiya Road



Kuringnanpitiya Road

**2.6.12.7. Primary Healthcare System Strengthening Project - Provincial Component (PSSP)**

1	Total Project Cost (Rs. Mn.)	LKR 28,050.15 Mn USD 134 Mn
2	Institutions providing Loan assistance and Amounts (Rs. Mn.)	World Bank USD 200 Mn (USD 9 Mn has been curtailed to CERC Funds)
3	3.1 Project Period (Years)	5 years
	3.2 Start Year/ Final Year	2018 – 2023
4	Project implementation Areas	Operates in all districts and provinces of Sri Lanka

**5. Project Objective**

To increase the utilization and quality of primary health care services, with an emphasis on the detection and management

of non-communicable diseases in high-risk population groups, in selected areas of the country.

**6. Financial Progress (Rs. Mn.)**

A	B	B/A	C	D	D/C	B+D	(B+D)/A
<b>Total Cost / Rs Mn</b>	<b>Total Expenditure up to 31.12.2022</b>	<b>Percentage (%)</b>	<b>Allocation for the year 2023</b>	<b>(2023.01.01 - 2023.12.31) Progress to the third quarter</b>	<b>Percentage (%)</b>	<b>Total Expenditure</b>	<b>Percentage (%)</b>
24,450.15 *1	10,997.40	45%	13,000.00	12,356.00	95%	23,353.40	96% *2

**7. Physical progress as at 31.12.2023**

Cumulative Physical Progress as at 31.12.2022 (A)	Progress during the Year (2023.01.01 to 2023.12.31) (B)	Cumulative Progress as at 2023.12.31 (A + B)
69%	26%	95%

\*1. From 2019 to 2023 Rs. 24,450.15 million has been allocated and for the year 2024 Rs. 3,600 million have been received. Accordingly, the total investment is Rs. 28,050.15 million.

\*2. From 2019 to 31.12.2023, the amount of allocation given to the project (amount invested) is Rs. 24,450.00 million and the amount spent is Rs. 23,353.40 million. Accordingly, the financial progress on 31.12.2023 is 96%.

**2.6.12.8. Local Development Support Project (LDSP)**

1	Total Project Cost (Rs. Mn.)	100.84 Mn
2	Institutions providing Loan assistance and Amounts (Rs. Mn.)	World Bank – 69.42 European Union – 24.42 GoSL – 7.00 Us
3	3.1 Project Period (Years)	3.5 Year
	3.2 Start Year/ Final Year	30.06.2023 – 30.09.2024
4	Project implementation Areas	Northern, Eastern, North Central and Uva Provinces

**5. Project Objective**

To strengthen Local Government Authorities' capabilities to deliver services to communities

in a responsive and accountable manner, to support economic infrastructure development in Participating Provinces, and to provide immediate and effective response to an Eligible Crisis or Health Emergency.

**6. Financial Progress (Rs. Mn.)**

A	B	B/A	C	D	D/C	B+D	(B+D)/A
Total Cost / Rs Mn	Total Expenditure up to 31.12.2022	Percentage (%)	Allocation for the year 2023	(2023.01.01 - 2023.12.31) Progress to the third quarter	Percentage (%)	Total Expenditure	Percentage (%)
17,749.85	3,482.39	30%	6,000.00	3,460.00	57%	6,943.15	61.56%

**7. Physical progress as at 31.12.2023**

Cumulative Physical Progress as at 31.12.2022 (A)	Progress during the Year (2023.01.01 to 2023.12.31) (B)	Cumulative Progress as at 2023.12.31 (A + B)
BT <sub>1</sub> -100% BT <sub>2</sub> , BT <sub>3</sub> -99% PPT - 100% PT <sub>1</sub> -100% PT <sub>2</sub> Phase 1 - 86% PT <sub>2</sub> Phase 2,3 - World Bank approval granted on 23.12.2023. PT <sub>3</sub> - Not started yet. BT <sub>4</sub> - Not started yet.	14%	79%
	The process of identifying new projects under PT3 and BT4 is underway	The process of identifying new projects under PT3 and BT4 is underway

**2.6.12.9. General Education Modernization (GEM) Project**

1	Total Project Cost (Rs. Mn.)	US \$ 100 Mn
2	Institutions providing Loan assistance and Amounts (Rs. Mn.)	World Bank
3	3.1 Project Period (Years)	05 Year
	3.2 Start Year/ Final Year	2018 - 2024
4	Project implementation Areas	All Provinces

**5. Project Objective**

Enhance quality and strengthen stewardship of primary and Secondary Education in Sri Lanka.

**6. Financial Progress (Rs. Mn.)**

A	B	B/A	C	D	D/C	B+D	(B+D)/A
<b>Total Cost / Rs Mn</b>	<b>Total Expenditure up to 31.12.2022</b>	<b>Percent age (%)</b>	<b>Allocation for the year 2023</b>	<b>(2023.01.01-2023.12.31) Progress to the third quarter</b>	<b>Percent age (%)</b>	<b>Total Expenditure</b>	<b>Percentage (%)</b>
8,699.11	5,085.42	58%	4015	3,613.69	90%	8,699.11	100%

**7. Physical progress as at 31.12.2023****DLI 1: Improved English language learning outcomes**

English language learning outcomes of at least 80 percent of students in the 250 target schools improved. Students in at least 500 schools' benefit from direct interventions under the English Language Learning Enhancement (ELLE) Program to improve English language learning outcomes.

**DLI 2: Improved mathematics learning outcomes**

Mathematics language learning outcomes of at least 80 percent of students in the 250 target schools improved. Students in at least 500 schools' benefit from direct interventions under the Mathematics Learning Enhancement (MLE) Program to improve Mathematics language learning outcomes.

**DLI 5: Increase in the quantity of new professionally qualified teachers**

20,000 additional professionally qualified teachers (at least 50% of those are female).

**DLI 9: Expanded school health and nutrition program developed and implemented and results achieved**

Expanded school health and nutrition program including prevention of COVID-19 pandemic and promotion of hygiene practices introduced to all zones.

**2.6.13. Sri Lanka Institute of Local Governance (SLILG)**

The Sri Lanka Institute of Local Governance was established by Parliament Act No. 31 of 1999. The Management of the affairs of the institute is vested in a

Governing Council, which consists of 08 ex officio members and 05 others appointed by the Minister. The Chairman of the Governing Council is the Secretary to the Ministry of Local Government & Provincial Councils who is an ex officio member of the Council.

▪ **Performance up to end of the fourth quarter of 2023**

Division	Expected number of workshops	Conducted number of workshops	Number of trainees
Engineering Division	19	14	614
General Management & HRD Division	28	26	1,065
Physical Planning & Environment Division	28	28	1,094
Research Division	21	20	730
Training Division	07	05	200
Computer Division	29	23	794
Financial Management Division	30	30	1,360
Legal Division	28	14	632
Midea Division	11	10	344
<b>Total</b>	<b>201</b>	<b>170</b>	<b>6,833</b>

- UNDP/ CDLG project conducted 28 follow-up programs for North, North Central, Uva and Eastern Provinces, one for each district under the following two topics.

Name of workshop	Conducted number of workshops	Number of trainees
Documentation and File Management	14	490
Social and environmental safeguard management	14	448
Compiling Handbook for Elected Members and Officers of Local Authorities	53	Has been started



**2.6.14. Local Loans and Development Fund (LLDF)****1. Objective**

Providing financial facilities and support to local government bodies at a concessional rate of interest for running public utility services as authorized by law.

**2. Key functions**

To provide long term loan facilities under low interest rates, in order to facilitate the capital investments undertaken by 340 local authorities including 23 Municipal Councils, 41 Urban Councils and 276 Pradesiya Saabs.

Description	Estimated Amount in 31.12.2023 (M.n.)	Actual Amount in 31.12.2023 (M.n.)	Progress
Loan Disbursement	750	389	52%
Loan Recovery	955	706	74%
Treasury Payment (As on 31.12.2023)	367	367	100%

**3. Performance up to end of the fourth quarter of 2023****Loan approval – As at 2023.12.31**

S/N	Local Authority		Project	Approved Amount (Rs.)
01	Wennappuwa	P.S	Installation of Solar System	28,800,000.00
02	Nindavur	P.S	Installation of Solar System	22,000,000.00
03	Hakmana	P.S	Installation of Solar System	8,000,000.00
04	Galgamuwa	P.S	Installation of Solar System	30,000,000.00
05	Kotapola	P.S	Improvement of Weekly Fair	10,000,000.00
06	Akuressa	P.S	Installation of Solar System	5,600,000.00
07	Ganga Ihala Korale	P.S	Kurunduwatta Market	30,000,000.00
	<b>Total</b>			<b>134,400,000.00</b>

**Loan Disbursements - As at 2023.12.31**

S/N	Local Authority		Project	Disbursed Amount (Rs.)
1	Puttlam	U.C	Construction of Public Market	96,570,000
2	Polonnaruwa	M.C	Construction of Market	5,300,000
3	Udubaddawa	P.S	Construction of Market Complex	1,500,000
4	Welivitiya Divithura	P.S	Construction of Crematorium	14,315,000
5	Negambo	M.C	Construction of Library Building	52,801,194
6	Kuliyapitiya	U.C	Construction of Public Market	13,471,000
7	Kurunegala	M.C	Construction of Public Market	91,792,000
8	Nuwara Eliya	M.C	Construction of Public Market	71,375,000
9	Ayagama	P.S	Construction of Market	7,012,000
10	Kekirawa	P.S	Construction of Library Building	18,722,000
11	Negambo	M.C	Construction of Market	16,100,000
	<b>Total</b>			<b>388,958,194</b>


**Pradeep Yasarathna**

Secretary

Ministry of Public Administration, Home Affairs, Provincial Councils  
and Local Government Division

## Chapter – 03 Overall Financial Performance in the year

### 3.1. Statement of Financial Performance

### 3.2. Statement for Imprest Adjustment

### 3.3. Statement of Financial Position

### 3.4. Statement of Cash Flows

### 3.5. Notes for Financial Statements

### 3.6. Revenue Collection Performance

Rs. ,000

Asset code	Code details	Revenue estimate		Collected revenue	
		First estimate	Amended estimate	Amount (Rs.)	Amended revenue estimate as %
-	-	-	-	-	-

### 3.7. Performance for utilization of the allocated provisions

Rs. ,000

Type of provision	Allocated provisions		Actual expenditure	Utilized provisions as a percentage of final provisions %
	First provision	final provision		
Recurrent	385,000	385,000	285,271	74%
Capital	29,385,000	31,190,000	23,177,673	74%

**3.8. Performance for reporting of non-financial assets**

Rs. ,000

<b>Assets Code</b>	<b>Code Description</b>	<b>Balance as per Board of Survey Report as at 31.12.2023</b>	<b>Balance as per financial Position Report as at 31.12.2023</b>	<b>Yet to be Accounted</b>	<b>Reporting Progress as a %</b>
9151	Building and Structures	10,000			100%
9152	Machinery and Equipment	492,299.7			100%
9153	Land	7,000			100%
9154	Intangible Assets		-		
9155	Biological Assets		-		
9160	Work in Progress		-		
9180	Lease Assets	95,000			100%

**3.9 Auditor General's Report**

## Chapter – 04 Performance Indices

S/N	Specified indices	Actual output as a % of expected output		
		100%- 90%	75%-89%	50%- 74%
1	No. of capacity development programs conducted in provincial councils and local government level		85	
2	No. of local government institutions granted by ministerial budget for enhancement of local government services (Local Government Areas)			40
3	Annual provision utilization Percentage received from ministries			74.30
4	No. of local government bodies which had planned and implemented solid waste management annual plans (collection of waste/ composting/ recycling)			60
5	No. of local government bodies which had established and implemented a mechanism for providing relief for grievances	100		
6	No. of conferences for Chief Secretaries of the Provinces held	100	–	–
7	No. of National Steering Committee meetings held for foreign funded projects	–	–	–
8	No. of researches/studies carried out and no. of evaluations held	–	–	–

## Chapter – 05 Performance for Achievement of Sustainable Development Goals (SDG)

Based on Report on Sustainable Development Goals Criteria in Sri Lanka - 2017 published by Department of Census and Statistics, please consider that the numbers of related targets and criteria have

been mentioned in the following chart. Furthermore, it was unable to measure the progress of victories due to non-availability of base data.

S/N	Objectives	Targets	Victory index	Progress for obtaining victories up to now		
				0%-49%	50%-74%	75%- 100%
1	Target No. 1 Eradication of poverty in every level by covering all places	1.5	1.1.1 1.2.1			
2	Target No.2 Food safety by eradication of hunger and fulfillment of enhancement of nutrition and support for sustainable agriculture	2.1 2.2 2.3 2.4 2.a	8.3.1			
3	Target No. 3 Ensuring healthy lives and enhancement of wellbeing of all persons in all ages	3.4 3.8 3.9 3.b	2.2.1 3.1.1			
4	Target No.4 Ensuring fair, qualitative education including all and promotion of learning opportunities in lifetime for all	4.1 4.a 4.c	4.1.1 4.a.1 4.c.1			
5	Target No.5 Gender equality and empowerment of all women and girls	5.5 5.c				
6	Target No.6 Ensuring sanitary facilities and water for all	6.1 6.3 6.b				
7	Target No.9 Building of infrastructure facilities with resistance and promotion of sustainable industrialization including all and encouraging of innovations	9.1 9.c				

S/N	Objectives	Targets	Victory index	Progress for obtaining victories up to now		
				0%-49%	50%-74%	75%- 100%
8	Target No.10 Minimization of inequality between and among the countries	10.2	1.4.1			
9	Target No.11 Converting all cities and human habitats safety, resistance and sustainability	11.2 11.6 11.7 11.a	10.7.2 12.4.2			
10	Target No.12 Ensuring sustainable consumption and production patterns	12.4 12.5	1.5.3			

## 5.2. Briefly explain the victories and challenges for achieving sustainable development goals

According to the Sustainable Development Goals Criteria - 2017 Report of Sri Lanka, the Sustainable Development Goals and Objectives have been formulated keeping the entire country as one unit. Therefore, no separate Sustainable Development Goals or Objectives have been formulated for the respective Ministries, Institutions or Departments in Sri Lanka. However, the format of this performance report should outline the achievements and challenges of achieving the Sustainable Development Goals.

Under this Ministry, development projects are being implemented in various fields and work is being done at the national level to formulate and implement policies relevant to the field of local government. The Sustainable Development Goals relevant to this Ministry have been identified according to the objectives and scope of those

development projects and programs. The development projects and programs implemented under this Ministry make some contribution to achieve those goals and it is difficult to measure the contribution made to achieve each of the sustainable development goals. The main reason for the above difficulty is the lack of basic data, especially the inability to calculate the contribution of this Ministry to the achievement of the goals of the entire country.

Under this Ministry, projects and programs related to education, health, irrigation, highways, sanitation, drinking water supply, transport relations and local government have been implemented under this Ministry which have made some contribution to achieve the Sustainable Development Goals. The projects and programs that will be implemented will be reflected in the results and output achieved in the year 2023.

## Chapter – 06 Human Resource Aspect

### 6.1. Cadre Management

S/ N	Post	Approved Cadre	Actual Cadre	Vacancies
01.	Senior Level	34	20	15
02.	Tertiary level	4	1	3
03.	Secondary Level	135	118	17
04.	Primary Level	46	42	4
<b>Total</b>		<b>219</b>	<b>181-1</b>	<b>39</b>

### Departmental Appointments

01.	Management Assistant	21
02.	Driver	12
03.	Office Employee	12
<b>Total</b>		<b>45</b>

### 6.2 \*\*Briefly mention how the lack of human resources or excess has effected the performance of the institution

Service Officer as well as Driver and Office Employee have obstructed the improvement of efficient and expeditious performance of the mission and objective of the institution.

According to the approved cadre of the institution, vacancies in the posts of Staff Officer, Development Officer, Management

### 6.3. Human Resource Development

S/ N	Name of programme	Number of trained employees	Duration of programme	Total investment		Nature of programme (Local / Foreign)	End Result / Knowledge gained*
				Local (Rupees)	Foreign (US Dollars/ Pounds)		
01.	Training programme on awareness for Drivers	12	2023.01.19	8320.00	-	Local	Drivers were made aware of the Highway Code, instructions to be followed in driving and how to act in a road accident.

S/ N	Name of programme	Number of trained employees	Duration of programme	Total investment		Nature of programme (Local / Foreign)	End Result / Knowledge gained*
				Local (Rupees)	Foreign (US Dollars/ Pounds)		
02.	Training programme on maintaining a personal file	01	2023.03.23 /24	9500.00	-	Local	Basic knowledge was provided on properly maintaining a personal file
03.	Training programme on Internal Audit Practices	01	2023.03.24	13,000.00	-	Local	Knowledge was provided on how internal audit is carried out.
04.	Training programme on improvement of discipline, attitudes and professional knowledge for Development Officers and Management Service Officers	38	2023.03.28 - 2023.03.31	27,307.00	-	Local	Knowledge was provided to improve professional skills of officers.
05.	Training programme on discipline and office manners for Office Employees	26	2023.05.10	6155.00	-	Local	Necessary knowledge was provided to improve efficiency and disciplinary attitudes of officers.
06.	Short term course on Electronics	02	From 21.05.2023 (150 hours)	56,000.00	-	Local	Knowledge was provided on Electronics.
07.	Book binding course	01	08 months	36,000.00	-	Local	Knowledge was provided on book binding

S/ N	Name of programme	Number of trained employees	Duration of programme	Total investment		Nature of programme (Local / Foreign)	End Result / Knowledge gained*
				Local (Rupees)	Foreign (US Dollars/ Pounds)		
08.	Duties and responsibilities of the Leave Clerk	01	2023.06.13 / 14	9500.00	-	Local	Knowledge has been provided on all types of leave granted in Government ministries
09.	Training programme on Transport Management	01	2023.06.20	6000.00	-	Local	
10.	Training programme on institutional management	04	2023.06.27	43,200.00	-	Local	Basic knowledge has been provided on institutional management
11.	Workshop on improvement of professional development of Development Officers and Management Service Officers	01	2023.07.26 /27	9500.00	-	Local	Knowledge has been provided on professional skills of officers.
12.	Workshop on contract administration, payment process and maintenance of contract files	02	2023.09.04	12,000.00	-	Local	Knowledge was provided on an effective and efficient contract administration.
13.	Tamil Language Training Course	01	150 hours	10,000.00	-	Local	Knowledge relevant for fulfilling language proficiency has been provided.

S/ N	Name of programme	Number of trained employees	Duration of programme	Total investment		Nature of programme (Local / Foreign)	End Result / Knowledge gained*
				Local (Rupees)	Foreign (US Dollars/ Pounds)		
14.	Postgraduate course in Environmental Management	01	From 18.12.2021 (15 months)	151,000.00	-	Local	Knowledge was provided on Environmental Management.
15.	Training programme on maintaining a personal file	01	2023.12.07 / 08	9500.00	-	Local	Basic knowledge was provided on properly maintaining a personal file
16.	Government Payroll System	05	2023.11.28 / 29 /30	90,000.00	-	Local	Basic knowledge was provided on the Government Payroll System.
17.	Training programme on making officers aware of replying Audit Queries	40	2023.07.12	75,500.00	-	Local	Basic Awareness was made on the manner of replying Audit Queries.
18.	Training programme on awareness for officers on preparation of project accounts	40	2023.08.09	75,500.00	-	Local	Basic Awareness has been made on preparation of project accounts.
19.	Training programme on Information Technology – (first programme)	40	2023.08.11	126, 600.00	-	Local	Basic knowledge has been provided on Information Technology.

S/ N	Name of programme	Number of trained employees	Duration of programme	Total investment		Nature of programme (Local / Foreign)	End Result / Knowledge gained*
				Local (Rupees)	Foreign (US Dollars/ Pounds)		
20.	Training programme on preparation of Cabinet Memoranda	40	2023.08.16	84,100.00	-	Local	Basic knowledge has been provided on preparation of Cabinet Memoranda.
21.	Training programme on Information Technology – (second programme)	50	2023.09.22	143,500.00	-	Local	Basic knowledge has been provided on Information Technology.
22.	Training programme on discipline and office manners for Drivers and Office Employees	50	2023.08.23 /24	117,500.00	-	Local	Necessary knowledge has been provided to develop efficiency and skills of officers.
23.	Training programme on procurements	40	2023.11.28 /29	325,177.78	-	Local	Basic knowledge has been provided on procurements.
24.	Training programme on technical matters including electric vehicles and stress management	25	2023.12.09	120,473.00	-	Local	Knowledge has been provided on new tendencies and technical matters relating to electric vehicles.
25.	” Local Government Exchange and Cooperation Seminar 2022”	01	From 26.11.2022 to 03.12.2022	-	US Dollars 280	Foreign	

S/ N	Name of programme	Number of trained employees	Duration of programme	Total investment		Nature of programme (Local / Foreign)	End Result / Knowledge gained*
				Local (Rupees)	Foreign (US Dollars/ Pounds)		
26.	“High Level Delegation comprising senior officials from the Government of Sri Lanka visit for participation to Saemaul program 2022 at Republic of Korea”	02	From 18.12.2022 to 25.12.2022	-	US Dollars 725	Foreign	
27.	“Two weeks Executive Training Programme for Senior Government Officials of Sri Lanka in Pakistan”	04	From 06.02.2023 to 18.02.2023	-	US Dollars 2,240	Foreign	
28.	“Advanced Seminar on Ant – Poverty Issues in Developing Countries”	01	From 25.05.2023 to 14.06.2023	-	US Dollars 375	Foreign	
29.	“Training Course on Technology of Circular Economy & Sustainable Development for Developing Countries”	01	From 25.05.2023 to 07.06.2023	-	US Dollars 375 and 75 Pounds	Foreign	
30.	“Seminar on Environmental protection and Sustainable Development for Developing Countries”	02	From 15.07.2023 to 05.08.2023	-	US Dollars 750 and 150 Pounds	Foreign	

S/ N	Name of programme	Number of trained employees	Duration of programme	Total investment		Nature of programme (Local / Foreign)	End Result / Knowledge gained*
				Local (Rupees)	Foreign (US Dollars/ Pounds)		
31.	“Seminar on Tourism Management for Sri Lanka”	04	From 23.08.2023 to 05.09.2023	-	US Dollars 1,500 and 300 Pounds	Foreign	
32.	“Seminar on Construction and Management of Industrial Park for Sri Lanka”	03	From 13.10.2023 to 26.10.2023	-	US Dollars 1,125 and 225 Pounds	Foreign	

**6.4. Briefly explain how the training programme contributes to the performance of the institution**

Performance of the institution would be improved on the ability of gaining accuracy and knowledge in an officer’s duties by

providing training on subject oriented duty and the institutional role to all officers presently attached to the institution.

## Chapter – 07 Compliance Report

No.	Relevant necessity	Compliance status Complied/not complied	If it is not complied, short explanations for that	Accurate decisions proposed to avoid non-compliance in future
1	<b>The following financial statements /accounts have been submitted on due date</b>			
1.1	Annual financial statements	complied	-	-
1.2	Public Officers, Advance Account	complied	-	-
1.3	Business and Production Advance Account (Commercial Advance Account)	-	-	-
1.4	Stores Advance Account	-	-	-
1.5	Special Advance Account	-	-	-
1.6	other	-	-	-
2	<b>Maintenance of books and documents F.R.445)</b>			
2.1	As per Public Administration Circular 267/2018, maintenance of Fixed Assets Register in an updated manner	complied	-	-
2.2	Maintenance of card and documents on personal emoluments in an updated manner	complied	-	-
2.3	Maintenance of audit query register in an updated manner	complied	-	-
2.4	Preparation of all monthly accounts summaries (CIGAS) and submission them to the General Treasury on due date	compiled	-	-
2.5	Maintenance of internal audit reports in an updated manner	compiled	-	-
2.6	Maintenance of cheque and cash order register in an updated manner	compiled	-	-
2.7	Maintenance of inventory register in an updated manner	compiled	-	-
2.8	Maintenance of damages and losses register in an updated manner	compiled	-	-
2.9	Maintenance of liabilities register in an updated manner	compiled	-	-
2.10	Maintenance of counterfoil books register in an updated manner	compiled	-	-
3.1	Delegation of financial powers among institutions	compiled	-	-
3.2	Making awareness on delegation of financial powers	compiled	-	-

No.	Relevant necessity	Compliance status Complied/not complied	If it is not complied, short explanations for that	Accurate decisions proposed to avoid non-compliance in future
3.3	Delegation powers enabling to approve every transaction by 02 officers or more	Complied	-	-
3.4	As per State Accounts Circular No.171/2004 dated 11.05.2014, when the state payroll software is used it is carried out under the control of Accountant	Complied	-	-
<b>4</b>	<b>Preparation of annual plans</b>			
4.1	Preparation of Annual Action Plan	Complied	-	-
4.2	Preparation of Annual Procurement Plan	Complied	-	-
4.3	Having prepared annual estimates, it is submitted to Department of National Budget on due date	Complied	-	-
4.4	Submission of Annual Cash Flow Statement to Department of Treasury Operations on due date	Complied	-	-
<b>5</b>	<b>Audit Queries</b>			
5.1	Answering to all audit queries on due date specified by Auditor General	complied	-	-
<b>6</b>	<b>Internal Audit</b>			
6.1	The internal audit programme has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)	Complied	-	-
6.2	All the internal audit reports have been replied within one month	Complied	-	-
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(14) of the National Audit Act No. 19 of 2018	Complied	-	-
6.4	All the copies of internal audit reports have been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied	-	-
<b>7</b>	<b>Audit and Management Committees</b>			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the MAD circular 1/2019	Complied (The 4 <sup>th</sup> meeting is due to be held on 26.01.2024.)	-	-

No.	Relevant necessity	Compliance status Complied/not complied	If it is not complied, short explanations for that	Accurate decisions proposed to avoid non-compliance in future
<b>8</b>	<b>Assets Management</b>			
8.1	As per Para 07 of Asset Management Circular No.01/2017, submission of information on purchase and disposal of assets to Comptroller General Office	Complied	-	-
8.2	In terms of Para 13 of said circular, appropriate relationships for co-ordination the activities related to implementation of the provisions of said circular	Complied	-	-
8.3	As per Public Finance Circular No.05/2016, submission of relevant reports on board of survey to Auditor General on due date	Complied	-	-
8.4	Taking actions on excess, shortages and other recommendations revealed by annual board of survey within the time period mentioned in circular	Complied	-	-
8.5	Taking actions to dispose the condemned goods as per F.R. 772	Complied	-	-
<b>9</b>	<b>Vehicle Management</b>			
9.1	The monthly summaries on vehicles and daily running charts were prepared and submission them to Auditor General	Complied	-	-
9.2	The vehicles not used were disposed before elapse of 6 months from that condition	Complied	-	-
9.3	Vehicle log books were maintained in an updated manner	Complied	-	-
9.4	The steps on every accident were taken as per F.R. 103,104,109 and 110	Complied	-	-
9.5	In terms of the provisions of Para 3. 1of Public Administration Circular No.2016/30 dated 29.12.2016, the usage of fuels in vehicles were reexamined.	Not complied.	It has been difficult to carry out due to Covid 19 and the shortage and price increase in fuel during (during past period) the past years.	It is due to be carried out as fuel can be supplied without the QR Code by now even though prices are increased.
9.6	The full ownership of the log books of vehicles purchased on lease basis were transferred after completion of lease period	Complied	-	-

No.	Relevant necessity	Compliance status Complied/not complied	If it is not complied, short explanations that	Accurate decisions proposed to avoid non-compliance in future
<b>10</b>	<b>Bank Accounts Management</b>			
10.1	Submission of bank reconciliation to audit after preparing and certifying them on due date	Complied	-	-
10.2	Settlement of dormant bank accounts carried forward from year under review or previous years	Complied	-	-
10.3	Taking actions on the balances to be adjusted and revealed by bank reconciliations in terms of F.R. and settlement those balances within one month time	Complied	-	-
<b>11</b>	<b>Utilization of provisions</b>			
11.1	Incurring expenses without exceeding the limits of the provisions	Complied	-	-
11.2	In terms of F.R. 94(1), the balanced provisions in the end of year after utilization were used for liabilities without exceeding the limit	Complied	-	-
<b>12</b>	<b>Government Officers 'Advance Account</b>			
12.1	Compliance to the limits	Complied	-	-
12.2	Making an age analysis on outstanding loan balances	Complied	-	-
12.3	Settlement of outstanding loan balances prevailed more than one year	Not complied	Loan balances in areas are as follows. 01.Mr. M.T.S.Gunawansa Outstanding loan balance is 143,200/- It has been lodged a complaint at the Colombo District Court by the Attorney General Department under the case No DMR4680/2019. 02.Mr.B.A.S.K.Amara singhe Outstanding loan balance is 30,994/22 Informed to the attorney General to take the legal actions. 03. Mr. H.P.S.S. Pathiran Necessary arrangements are being made to inform the Attorney General's Department to take legal action to recover the money	Next step will be taken base on the court decisions.

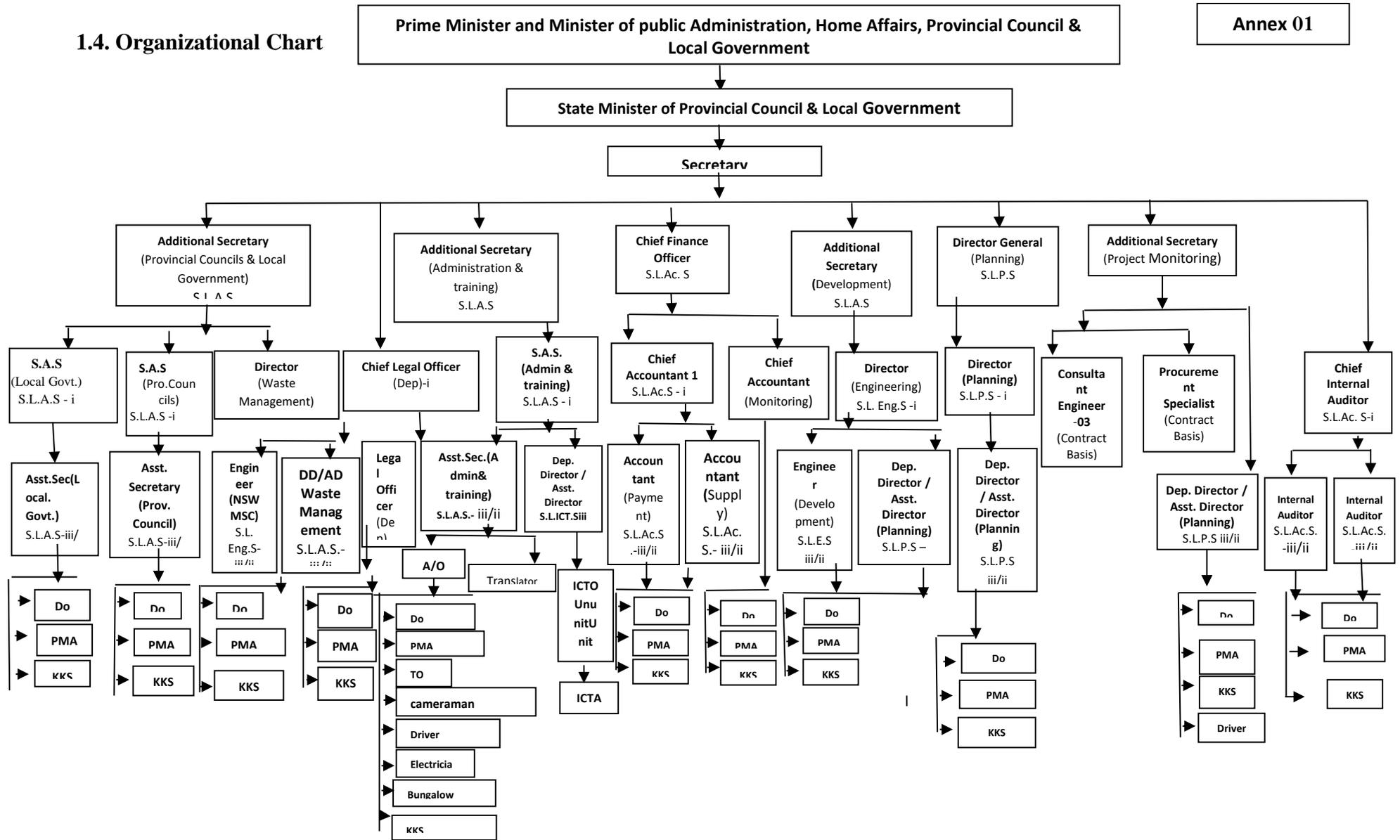
No.	Relevant necessity	Compliance status Complied/not complied	If it is not complied, short explanations for that	Accurate decisions proposed to avoid non- compliance in future
<b>13</b>	<b>General Deposit Account</b>			
13.1	Taking actions for lapsed accounts in terms of F.R. 571	Complied	-	-
13.2	Maintenance of Control Account for general deposits in an updated manner	Complied	-	-
<b>14</b>	<b>Imprest Account</b>			
14.1	Remitted the balance of cash book at the end of year under review to the Department of Treasury Operations	Complied	-	-
14.2	Settlement of ad-hoc sub imprest issued as per F.R.371 within one month from the completion of that task	Complied	-	-
14.3	Not issued ad-hoc sub imprest not exceeding the approved limit in terms of F.R. 371	Complied	-	-
14.4	Preparation of monthly reconciliation of imprest account balance with Treasury books	Complied	-	-
<b>15</b>	<b>Revenue Accounts</b>			
15.1	Doing refund from the revenue collected as per relevant regulations	-	-	-
15.2	Directly crediting the revenue collected to the revenue not crediting to deposit account	-	-	-
15.3	As per F.R. 176, submission of returns of arrears of revenue to the Auditor General	-	-	-
<b>16</b>	<b>Human Resource Management</b>			
16.1	Making payments to the staff as per approved cadre	Complied	-	-
16.2	Duty lists were issued to all officers of staff in writing	Complied	-	-
16.3	As per Management Services Circular No.04/2017 dated 20.09.2017, submission all reports to the Department of Management Services	Complied	-	-

No.	Relevant necessity	Compliance status Complied/not complied	If it is not complied, short explanations for that	Accurate decisions proposed to avoid non- compliance in future
<b>17</b>	<b>Providing information people</b>			
17.1	As per the regulations of Right to Information Act, a formal information register is maintained in an updated manner after appointing an information officer	Complied	-	-
17.2	The institutional information has been provided to public through web site and providing facilities to publish peoples' praises and blames on institution through web site or alternative methods	Complied	-	-
17.3	In terms of sections 08 and 10 of Right to Information Act, Submission of reports once year or biannually	Not complied	Report relating to year 2023 is being prepared by now.	Reports relating to the Right to Information Act have been submitted once a year up to now and action will be taken in future to submit reports twice a year.
<b>18</b>	<b>Implementation of Citizen Charter</b>			
18.1	Preparation and implementation of Citizen Charter/Citizen Client Charter In terms of Public Administration and Management Circulars No.05/2008 and 05/2008(1) by institution	Complied	-	-
18.2	In terms of Para 2.3 of Circular, a methodology was formulated for preparation, implementation, observation and evaluation of Citizen Charter/Citizen/Client Charter	Not Complied	-	-
<b>19</b>	<b>Preparation of Human Resource Plan</b>			
19.1	As per Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018, a human resource plan was prepared	Complied	-	-
19.2	Providing a training opportunity with not less than 12 hours per year for every member of above staff of human resource plan	Complied	-	-
19.3	Annual Appraisals were signed for overall staff based on Annexure 01 of above circular	Complied	-	-

No.	Relevant necessity	Compliance status Complied/not complied	If it is not complied, short explanations for that	Accurate decisions proposed to avoid non-compliance in future
19.4	Having appointed a senior officer, he was assigned to prepare human resource development plan, organization of capacity development programs and skills development programs as per Para 6.5 of above circular	Not Complied	Even though responsibilities on preparation of the Human Resource Plan, development of capacity building programmes and implementation of skills development have been assigned to the Senior Assistant Secretary (Administration and Planning), a written letter of appointment has not been issued therefor.	Action will be taken in future to issue a letter of appointment to the officer assigned with this responsibility.
<b>20</b>	<b>Response to the audit paragraphs</b>			
20.1	Taking actions to rectify the shortcomings highlighted by the audit paragraphs issued by Auditor General in previous year	Complied	-	-

1.4. Organizational Chart

Annex 01







# ජාතික විගණන කාර්යාලය

தேசிய கணக்காய்வு அலுவலகம்  
NATIONAL AUDIT OFFICE



මගේ අංකය  
எனது இல.  
My No.

PAF/B/MPA/02/2023/06

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உமது இல.  
Your No.

දිනය  
திகதி  
Date

2024 මැයි 30 දින



ලේකම්

රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා සහ පළාත් පාලන අමාත්‍යාංශය

ශීර්ෂය 130 - රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා සහ පළාත් පාලන අමාත්‍යාංශයේ 2023 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳව 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව විගණකාධිපති සම්පිණ්ඩන වාර්තාව

යටපත්ත වාර්තාව මේ සමඟ එවා ඇත.

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කේ.ආර්.පී. මැණිකේ  
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පිටපත : අධ්‍යක්ෂ ජනරාල්, රාජ්‍ය ගිණුම් දෙපාර්තමේන්තුව







# ජාතික විගණන කාර්යාලය

## தேசிய கணக்காய்வு அலுவலகம்

### NATIONAL AUDIT OFFICE



මගේ අංකය  
எனது இல.  
My No.

PAF/B/MPA/02/2023/06

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உமது இல.  
Your No.

දිනය  
திகதி  
Date

2024 මැයි 30 දින

ලේකම්

රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා සහ පළාත් පාලන අමාත්‍යාංශය

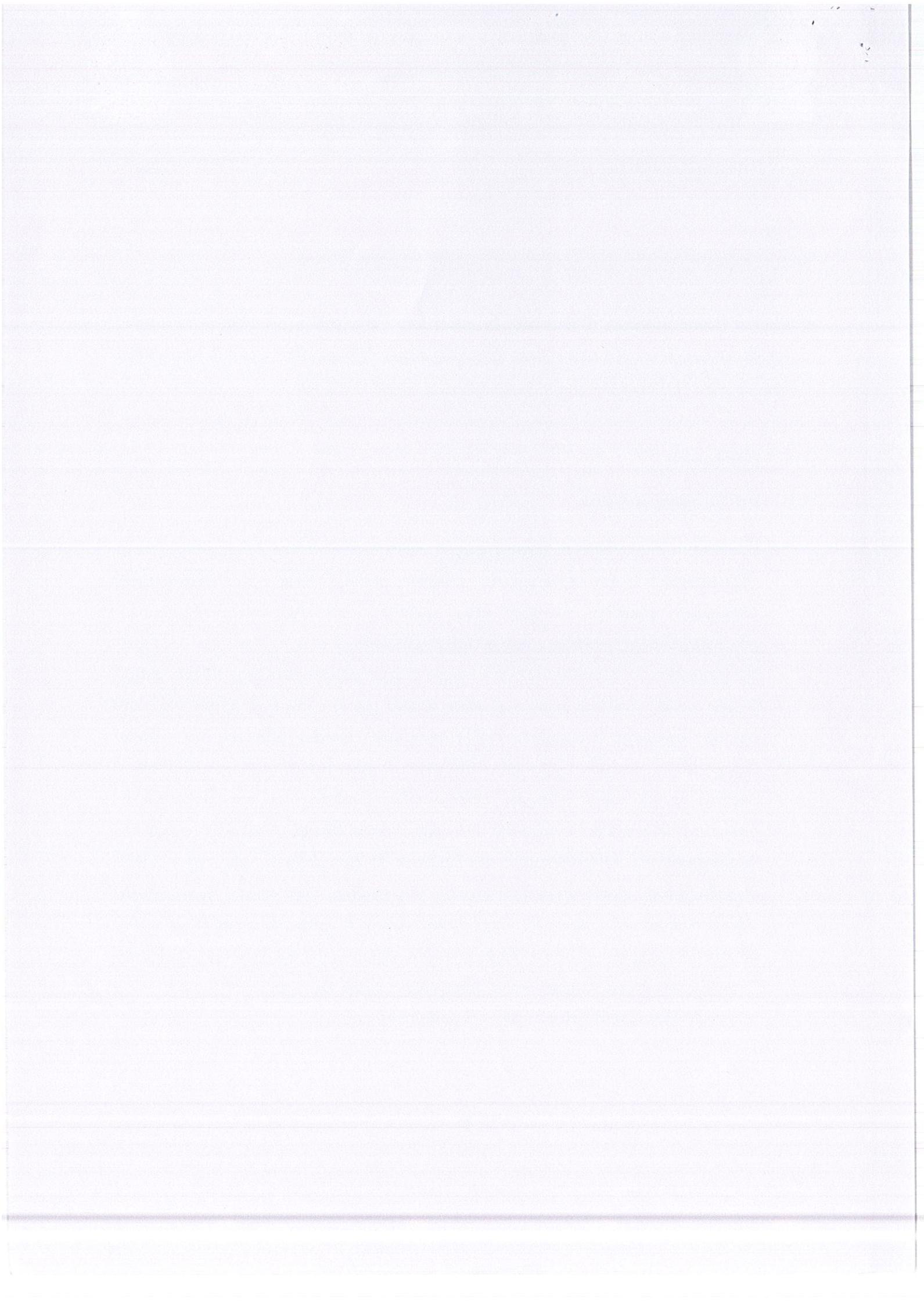
ශීර්ෂය 130 - රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා සහ පළාත් පාලන අමාත්‍යාංශයේ 2023 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන පිළිබඳව 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව විගණකාධිපති සම්පිණ්ඩන වාර්තාව

#### 1. මූල්‍ය ප්‍රකාශන

##### 1.1 තත්ත්වගණනය කළ මතය

ශීර්ෂය 130 - රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා සහ පළාත් පාලන අමාත්‍යාංශයේ 2023 දෙසැම්බර් 31 දිනට මූල්‍ය තත්ත්ව ප්‍රකාශනය, එදිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය කාර්යසාධන ප්‍රකාශනය හා මුදල් ප්‍රවාහ ප්‍රකාශනය සහ ප්‍රමාණාත්මක ගිණුම්කරණ ප්‍රතිපත්තිවලට අදාළ තොරතුරු ද ඇතුළත් මූල්‍ය ප්‍රකාශනවලට අදාළ සටහන් වලින් සමන්විත 2023 දෙසැම්බර් 31 දිනෙන් අවසන් වර්ෂය සඳහා වූ මූල්‍ය ප්‍රකාශන 2018 අංක 19 දරන ජාතික විගණන පනතේ විධිවිධාන සමඟ සංයෝජිතව කියවිය යුතු ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(1) ව්‍යවස්ථාවේ ඇතුළත් විධිවිධාන ප්‍රකාර මාගේ විධානය යටතේ විගණනය කරන ලදී. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(1) වගන්තිය ප්‍රකාරව රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා සහ පළාත් පාලන අමාත්‍යාංශය වෙත ඉදිරිපත් කරනු ලබන මෙම මූල්‍ය ප්‍රකාශන පිළිබඳව මාගේ අදහස් දැක්වීම් හා නිරීක්ෂණයන් මෙම වාර්තාවේ සඳහන් වේ. 2018 අංක 19 දරන ජාතික විගණන පනතේ 11(2) වගන්තිය ප්‍රකාරව ප්‍රධාන ගණන්දීමේ නිලධාරී වෙත වාර්ෂික විස්තරාත්මක කළමනාකරණ විගණන වාර්තාව යථා කාලයේදී නිකුත් කරනු ලැබේ. ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආණ්ඩුක්‍රම ව්‍යවස්ථාවේ 154(6) ව්‍යවස්ථාව සමඟ සංයෝජිතව කියවිය යුතු 2018 අංක 19 දරන ජාතික විගණන පනතේ 10 වගන්තිය ප්‍රකාරව ඉදිරිපත් කළ යුතු විගණකාධිපති වාර්තාව යථා කාලයේදී පාර්ලිමේන්තුව වෙත ඉදිරිපත් කරනු ලැබේ.





මෙම වාර්තාවේ 1.6 ඡේදයේ දක්වා ඇති කරුණුවලින් වන බලපෑම හැර, මූල්‍ය ප්‍රකාශනවලින් 2023 දෙසැම්බර් 31 දිනට රාජ්‍ය පරිපාලන, ස්වදේශ කටයුතු, පළාත් සභා සහ පළාත් පාලන අමාත්‍යාංශයේ මූල්‍ය තත්ත්වය සහ එදිනෙන් අවසන් වර්ෂය සඳහා එහි මූල්‍ය කාර්යසාධනය හා මුදල් ප්‍රවාහය පොදුවේ පිළිගත් ගිණුම්කරණ මූලධර්මවලට අනුකූලව සත්‍ය හා සාධාරණ තත්ත්වයක් පිළිබිඹු කරන බව මා දරන්නා වූ මතය වේ.

**1.2 තත්ත්වගණනය කළ මතය සඳහා පදනම**

මෙම වාර්තාවේ 1.6 ඡේදයේ දක්වා ඇති කරුණු මත පදනම්ව මාගේ මතය තත්ත්වගණනය කරනු ලැබේ. ශ්‍රී ලංකා විගණන ප්‍රමිතීන්ට (ශ්‍රී.ලං.වි.ප්‍ර) අනුකූලව මා විගණනය සිදු කරන ලදී. මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් මාගේ වගකීම, විගණකගේ වගකීම යන වගන්තියේ තවදුරටත් විස්තර කර ඇත. මාගේ මතය සඳහා පදනමක් සැපයීම උදෙසා මා විසින් ලබා ගෙන ඇති විගණන සාක්ෂි ප්‍රමාණවත් සහ උචිත බව මාගේ විශ්වාසයයි.

**1.3 මූල්‍ය ප්‍රකාශන සම්බන්ධයෙන් ප්‍රධාන ගණන්දීමේ නිලධාරීගේ හා ගණන්දීමේ නිලධාරීගේ වගකීම**

පොදුවේ පිළිගත් ගිණුම්කරණ මූලධර්මවලට අනුකූලව හා 2018 අංක 19 දරන ජාතික විගණන පනතේ 38 වගන්තියේ සඳහන් විධිවිධානවලට අනුකූලව සත්‍ය හා සාධාරණ තත්ත්වයක් පිළිබිඹු කෙරෙන පරිදි මූල්‍ය ප්‍රකාශන පිළියෙල කිරීම හා වංචා සහ වැරදි හේතුවෙන් ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන්ගෙන් තොරව මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකි වනු පිණිස අවශ්‍යවන අභ්‍යන්තර පාලනය තීරණය කිරීම ප්‍රධාන ගණන්දීමේ නිලධාරීගේ වගකීම වේ.

2018 අංක 19 දරන ජාතික විගණන පනතේ 16(1) වගන්තිය ප්‍රකාරව අමාත්‍යාංශය විසින් වාර්ෂික හා කාලීන මූල්‍ය ප්‍රකාශන පිළියෙල කිරීමට හැකිවන පරිදි ස්වකීය ආදායම්, වියදම්, වත්කම් හා බැරකම් පිළිබඳ නිසි පරිදි පොත්පත් හා වාර්තා පවත්වා ගෙන යා යුතුය.

ජාතික විගණන පනතේ 38(1)(ඇ) උප වගන්තිය ප්‍රකාරව අමාත්‍යාංශයේ මූල්‍ය පාලනය සඳහා සඵලදායී අභ්‍යන්තර පාලන පද්ධතියක් සකස් කර පවත්වා ගෙන යනු ලබන බවට ප්‍රධාන ගණන්දීමේ නිලධාරී සහතික විය යුතු අතර එම පද්ධතියේ සඵලදායීත්වය පිළිබඳව කලින් කළ සමාලෝචනයක් සිදු කර ඒ අනුව පද්ධතිය ඵලදායී ලෙස කරගෙන යාමට අවශ්‍ය වෙනස්කම් සිදු කරනු ලැබිය යුතුය.

1.4 මූල්‍ය ප්‍රකාශන විගණනය පිළිබඳ විගණකගේ වගකීම

සමස්ථයක් ලෙස මූල්‍ය ප්‍රකාශන, වංචා හා වැරදි හේතුවෙන් ඇතිවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන්ගෙන් තොර බවට සාධාරණ තහවුරුවක් ලබාදීම සහ මාගේ මතය ඇතුළත් විගණන වාර්තාව නිකුත් කිරීම මාගේ අරමුණ වේ. සාධාරණ සහතිකවීම උසස් මට්ටමේ සහතිකවීමක් වන නමුත්, ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනය සිදු කිරීමේදී එය සෑම විටම ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන් අනාවරණය කර ගන්නා බවට වන තහවුරු කිරීමක් නොවනු ඇත. වංචා සහ වැරදි තනි හෝ සාමූහික ලෙස බලපෑම නිසා ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශනයන් ඇති විය හැකි අතර, එහි ප්‍රමාණාත්මක භාවය මෙම මූල්‍ය ප්‍රකාශන පදනම් කර ගනිමින් පරිශීලකයන් විසින් ගනු ලබන ආර්ථික තීරණ කෙරෙහි වන බලපෑම මත රඳා පවතී.

ශ්‍රී ලංකා විගණන ප්‍රමිති ප්‍රකාරව විගණනයේ කොටසක් ලෙස මා විසින් විගණනයේදී වෘත්තීය විනිශ්චය සහ වෘත්තීය සැකමුසුබවින් යුතුව ක්‍රියා කරන ලදී. මා විසින් තවදුරටත්,

- ප්‍රකාශ කරන ලද විගණන මතයට පදනමක් සපයා ගැනීමේදී වංචා හෝ වැරදි හේතුවෙන් මූල්‍ය ප්‍රකාශනවල ඇති විය හැකි ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන් ඇතිවීමේ අවදානම් හඳුනාගැනීම හා තක්සේරු කිරීම සඳහා අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කර ක්‍රියාත්මක කරන ලදී. වරදවා දැක්වීම් හේතුවෙන් සිදුවන ප්‍රමාණාත්මක සාවද්‍ය ප්‍රකාශයන්ගෙන් සිදුවන බලපෑමට වඩා වංචාවකින් සිදුවන්නා වූ බලපෑම ප්‍රබල වන්නේ ඒවා දුස්සන්ධානයෙන්, ව්‍යාජ ලේඛන සැකසීමෙන්, චේතනාන්විත මඟහැරීමෙන්, වරදවා දැක්වීමෙන් හෝ අභ්‍යන්තර පාලනයන් මඟ හැරීමෙන් වැනි හේතු නිසා වන බැවිනි.
- අභ්‍යන්තර පාලනයේ සඵලදායීත්වය පිළිබඳව මතයක් ප්‍රකාශ කිරීමේ අදහසින් නොවුවද, අවස්ථාවෝචිතව උචිත විගණන පරිපාටි සැලසුම් කිරීම පිණිස අභ්‍යන්තර පාලනය පිළිබඳව අවබෝධයක් ලබා ගන්නා ලදී.
- හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල ව්‍යුහය සහ අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණ අයුරින් මූල්‍ය ප්‍රකාශනවල ඇතුළත් බව ඇගයීම.
- මූල්‍ය ප්‍රකාශනවල ව්‍යුහය හා අන්තර්ගතය සඳහා පාදක වූ ගනුදෙනු හා සිද්ධීන් උචිත හා සාධාරණව ඇතුළත් වී ඇති බව සහ හෙළිදරව් කිරීම් ඇතුළත් මූල්‍ය ප්‍රකාශනවල සමස්ථ ඉදිරිපත් කිරීම අගයන ලදී.

මාගේ විගණනය තුළදී හඳුනාගත් වැදගත් විගණන සොයාගැනීම්, ප්‍රධාන අභ්‍යන්තර පාලන දුර්වලතා හා අනෙකුත් කරුණු පිළිබඳව ප්‍රධාන ගණන්දීමේ නිලධාරී දැනුවත් කරමි.

1.5 වෙනත් නෛතික අවශ්‍යතා පිළිබඳ වාර්තාව

2018 අංක 19 දරන ජාතික විගණන පනතේ 6(1)(ඇ) වගන්තිය ප්‍රකාරව පහත සඳහන් කරුණු මා ප්‍රකාශ කරමි.

- (අ) මූල්‍ය ප්‍රකාශන ඉකුත් වර්ෂය සමඟ අනුරූප වන බවට,
- (ආ) ඉකුත් වර්ෂයට අදාළ මූල්‍ය ප්‍රකාශන පිළිබඳව මා විසින් කර තිබුණු නිර්දේශ ක්‍රියාත්මක කර තිබුණි.

1.6 මූල්‍ය ප්‍රකාශන පිළිබඳ අදහස් දැක්වීම

1.6.1 මූල්‍ය නොවන වත්කම්

- (අ) 2013 ජූලි 12 දිනැති රාජ්‍ය ගිණුම් වක්‍රලේඛයේ උපදෙස් ප්‍රකාරව සමහර මූල්‍ය නොවන වත්කම් තක්සේරු නොකර විවිධ වටිනාකම් ආරෝපණය කරමින් ගිණුම්ගත කර තිබුණි. රු.100 ක ආරෝපිත නාමික වටිනාකමක් මත අයිතම් 3,812ක් ද තවත් වත්කම් ඒකක 221ක් වටිනාකමක් රහිතවද ගිණුම්ගත කර තිබුණි. තවද 2020 - 2023 කාලපරිච්ඡේදය තුළදී කාර්යාල උපකරණ අබලි ද්‍රව්‍ය ඒකක 5,697ක් අපහරණය කර තිබුණද සිගෑස් දත්ත පද්ධතියට අවශ්‍ය ගැලපීම් සිදුකර නොතිබුණි.
- (ආ) අමාත්‍යාංශය යටතේ පවතින නිල නිවාස 42ක වටිනාකම රු.746,550,000ක් සිගෑස් දත්ත පද්ධතිය තුළ සංචාරක බංගලාවල ගොඩනැගිලි යටතේ ද දියතලාව ඒ හා බී සංචාරක බංගලා දෙකක වටිනාකම රු.14,601,000ක් බණ්ඩාරවෙල සංචාරක ගොඩනැගිලි ගිණුම යටතේ ද ගිණුම්ගත කර තිබුණි.

2. මූල්‍ය සමාලෝචනය

2.1 ආදායම් කළමනාකරණය

- (අ) 20.02.01.01 ආදායම් ශීර්ෂයට අයත් සම්පූර්ණ ගොඩනැගිලි මොනවාද යන්න හඳුනාගැනීම සඳහා වූ දත්ත පද්ධතිය සකස් කිරීම අවසන් කර නොතිබුණි.
- (ආ) 2015 ජූලි 20 දිනැති අංක 01/2015 දරන රාජ්‍ය මූල්‍ය ප්‍රතිපත්ති වක්‍රලේඛයේ 4 (ආ) ඡේදය ප්‍රකාරව ආදායම් ගණන්දීමේ නිලධාරීන් විසින් හිඟ ආදායම් එකතු කර ගැනීමට කටයුතු කිරීම සහ අයවීමට ඇති හිඟ ආදායම් තව තවත් එකතුවීම වැළැක්වීම සඳහා ක්ෂණිකව පියවර ගතයුතු

වුවත්, ආයතන 32 කින් 2023 දෙසැම්බර් 31 දිනට අයවිය යුතු ගොඩනැගිලි හිඟ කුලී ආදායම රු.332,724,629ක්වී තිබුණු අතර ඉන් රු. 198,688,576ක් 2020 දෙසැම්බර් 31 දිනට පෙර වර්ෂවල සිට අයවිය යුතුව පැවැතුණි. මෙම හිඟ කුලී මුදලින් සියයට 18ක් හෙවත් රු.59,142,348ක් මෙම අමාත්‍යාංශය යටතේ පාලනය වන රජයේ බංගලා, සංචාරක බංගලා සහ නිල නිවාසවලින් අයවිය යුතුව පැවතුණි.

- (i) සමාලෝචිත වර්ෂයේ දෙසැම්බර් 31 දිනට ඇමතිවරුන් සහ මන්ත්‍රීවරුන් 56 දෙනෙකුගෙන් රු.3,687,360ක හිඟ කුලී මුදලක් අයවිය යුතුව පැවතුන අතර එම ශේෂය තුළ 2015 වර්ෂයේ සිට පැවත එන රු.1,368,920ක් වූ ශේෂ 19ක්ද විය.
- (ii) සමුළු නිවාස 35කින් සමාලෝචිත වර්ෂයේ දෙසැම්බර් 31 දිනට අයවිය යුතුව පැවති මුදලින් රු.2,292,702ක් තවදුරටත් අයවිය යුතුව පැවතුණ අතර එයින් රු.2,025,801 ක් 2012 සිට 2022 වර්ෂය දක්වා කාලපරිච්ඡේදයට අදාළව තවදුරටත් අයනොවී පවතින හිඟ ශේෂ විය. තවද ජයවඩනගම නිවාසවල 2012 සිට 2021 වර්ෂය දක්වා කාලපරිච්ඡේදය තුළ පදිංචිව සිටි නිලධාරීන් 18 දෙනෙකුගෙන් අයවිය යුතුව පැවති මුදලින් රු.8,790,490 ක් අයකර ගෙන නොතිබුණි.
- (iii) ඉඩම් ප්‍රතිසංස්කරණ කොමිෂන් සභාව වෙත වෙන්කර දී තිබූ බංගලා නිවාසයකින් 2012 වර්ෂයේ සිට අයවිය යුතු රු.28,567,470ක ශේෂයක් හා නිදන්ගත වකුගඩු රෝග වැළැක්වීමේ පර්යේෂණ ලේකම් කාර්යාලයට ලබා දී තිබූ නිවාසයකින් 2015 වර්ෂයේ සිට 2020 වර්ෂය දක්වා කාලපරිච්ඡේදයට අදාළව අයවිය යුතුව පැවති මුදලින් රු.4,798,387ක ශේෂයක් නිරවුල් කර නොතිබුණි.

## 2.2 වියදම් කළමනාකරණය

මුදල් රෙගුලාසි 50 (II) අනුව ඇස්තමේන්තු හැකිතාක් දුරට සම්පූර්ණයෙන් නිවැරදිව පිළියෙල කළ යුතු බවට ගණන්දීමේ නිලධාරියා වගබලා ගත යුතු වුවත් පහත පරිදි ඉතිරි කිරීම් සිදුකර තිබුණි.

- (අ) මූලධන වැය විෂයන් 16ක් සඳහා සලසාගෙන තිබුණු රු.112,450,000ක් වූ සමස්ත ඇස්තමේන්තු ප්‍රතිපාදනයම හා පුනරාවර්තන වැය විෂයන් 08ක් සඳහා සලසාගෙන තිබුණු රු.9,320,000ක සමස්ත ඇස්තමේන්තු ප්‍රතිපාදනයම ඉතිරිව තිබුණි.

(ආ) මූලධන වැය විෂයන් 17ක් සඳහා සලසාගෙන තිබුණු එකතුව රු.692,950,000ක් වූ ප්‍රතිපාදනවලින් සියයට 80කට වැඩියෙන් එනම් රු.553,273,789ක් ඉතිරිව තිබුණු අතර එම එක් එක් වැය විෂයන්ගේ ඉතිරිවීම් ප්‍රතිශතය සියයට 50ත් සියයට 94ත් අතර පරාසයක පැවැතුණි.

(ඇ) පුනරාවර්තන වැය විෂයන් 09ක් සඳහා මුදල් රෙගුලාසි 66 යටතේ මාරුකර තිබූ එකතුව රු.116,265,000ක ප්‍රතිපාදනවලින් සියයට 25ත් සියයට 100ත් අතර පරාසයක වන පරිදි රු.45,665,861ක් ද, මූලධන වැය විෂයන් 03ක් සඳහා මාරුකර තිබූ එකතුව රු.4,539,000ක ප්‍රතිපාදනවලින් සියයට 35ත් සියයට 79ත් අතර පරාසයක වන පරිදි රු.2,265,722ක් ද උපයෝජනය නොකර ඉතිරි කර තිබුණි.

**2.3 බැරකම් හා බැරකම්වලට එළඹීම**

(අ) රාජ්‍ය පරිපාලන අංශයේ මූලධන වැය විෂයක් ඇතුළුව වැය විෂයන් 10කට අදාළව බැරකම් ප්‍රකාශයේ දක්වා තිබූ බැරකම් ප්‍රමාණය රු.206,179ක් වුවද එම බැරකම්වලට අදාළ 2024 ජනවාරි 01 සිට මාර්තු 31 දක්වා ගෙවීම් වවුචර්වල වියදම රු.1,018,145ක් වූ අතර ස්වදේශ කටයුතු අංශයේ 2024 ජනවාරි - මාර්තු ගෙවා තිබුණු රු.297,826 ක බැරකම්, බැරකම් ප්‍රකාශයේ දක්වා නොතිබුණි.

(ආ) 2020, 2021, 2022 සහ 2023 වර්ෂයන්ට අදාළ “පිඹිදෙමු පොළොන්නරුව වැඩසටහන” වෙනුවෙන් පොළොන්නරුව දිස්ත්‍රික් ලේකම් කාර්යාලය විසින් ලබාදුන් බැරකම්, ජාතික අයවැය දෙපාර්තමේන්තුව විසින් ලබාදුන් ප්‍රතිපාදන සමඟ සැසඳීමේදී ආරම්භක ශේෂයන්හි පිළිවෙලින් රු.1,797,528,618ක්, රු.52,102,401ක්, (රු.533,242,982)ක් හා (රු.13,541,087,251)ක් වශයෙන් වෙනස්කම් පැවැතුණි.

**2.4 නීති, රීති හා රෙගුලාසිවලට අනුකූල නොවීම**

නීති, රීති හා රෙගුලාසිවලට  
 යොමුව

අනුකූල නොවීම

<p>(අ) ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ ආයතන සංග්‍රහයේ XIX පරිච්ඡේදයේ 1.1 හා 1.2 වගන්ති</p>	<p>තනතුරු සඳහා නිවාස ඉදිකර, උපලේඛනගත කළ හැකි අතර 2003 ඔක්තෝම්බර් 17 දිනැති අංක 11/2003 දරන රාජ්‍ය පරිපාලන චක්‍රලේඛයෙන් මෙම අමාත්‍යාංශය සතුව උපලේඛනගත නිවාස නොමැති බවට දක්වා තිබුණි. එසේ</p>
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වුවද ආයතන සංග්‍රහයට හා මෙම වකුලේඛයට පටහැනිව අමාත්‍යවරයාගේ අනුමැතියෙන් පොදු නිවාස 06ක් හා අමාත්‍යාංශ ලේකම්ගේ අනුමැතියෙන් පොදු නිවාස 16ක් උපලේඛනගත කර ලබාදී තිබුණි.

(ආ) ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජයේ මුදල් රෙගුලාසි සංග්‍රහය

මුදල් රෙගුලාසි 104

- (i) අලාභාහානිය සිදු වූ දිනයේ සිට තුන් මසක් ඇතුළත දී පූර්ණ වාර්තාව ඉදිරිපත් කළ යුතු වුවත් රාජ්‍ය පරිපාලන අංශයේ වාහන අනතුරු 02ක් සම්බන්ධයෙන් එම වාර්තාව ඉදිරිපත් කර නොතිබුණි.
- (ii) දිගින් දිගටම අමාත්‍ය කාර්යාලයේ භාණ්ඩ සමීක්ෂණයේදී උනතා ලෙස හඳුනාගෙන තිබුණු වත්කම් අයිතම් ඒකක 257 ක් සම්බන්ධයෙන් ඉදිරි කටයුතු කර නොතිබුණි.

(ඇ) 2016 දෙසැම්බර් 29 දිනැති අංක 30/2016 දරන රාජ්‍ය පරිපාලන වකුලේඛය

මාස 06කට වරක් වාහනවල ඉන්ධන දහන පරීක්ෂාවන් සිදුකළ වුවත් අමාත්‍යාංශය සතු වාහනවල එම පරීක්ෂාව සිදු කර නොතිබුණි.

(ඈ) 2022 සැප්තැම්බර් 09 දිනැති අංක 10/22 දරන වත්කම් කළමනාකරණ වකුලේඛය

- (i) වකුලේඛය ප්‍රකාරව අබලි ද්‍රව්‍ය ඉවත් කර අදාළ ආදායම රාජ්‍ය ආදායමට බැර කිරීමට කටයුතු කළ යුතු වුවත් රාජ්‍ය පරිපාලන අංශයේ අපහරණ ද්‍රව්‍ය ලෙස හඳුනාගෙන තිබුණු ස්ථාවර වත්කම් ඒකක 2,832ක් ගජබා රෙජිමේන්තුවේ යුද හමුදා කඳවුරක් වෙත නොමිලේ ලබාදී තිබුණි.
- (ii) එම අංශයේ වසරකට අධික කාලයක් භාවිතයෙන් ඉවත් කර තිබුණු මෝටර් රථයක් අපහරණය කර නොතිබුණි.

3. මෙහෙයුම් සමාලෝචනය

3.1 කාර්යසාධනය

3.1.1 කාර්යයන් ඉටු නොකිරීම

(අ) සීමා තීරණය සඳහා පළමු අමාත්‍ය මණ්ඩල තීරණය ලබාදී වසර දෙකක් හා දෙවන අමාත්‍ය මණ්ඩල තීරණය ලබාදී වසරක් ගතවී තිබුණි. 2021 සහ 2022 වර්ෂවල ඒ වෙනුවෙන් රු.7,760,180 ක් වැය කර තිබුණද සම්බන්ධීකරණ කමිටු අනුමැතිය සහිත සවිස්තරාත්මක අවසන් වාර්තාව අමාත්‍ය මණ්ඩලය වෙත 2023 සැප්තැම්බර් 18 දිනටත් ඉදිරිපත් කර නොතිබුණි.

(ආ) 2021 සැප්තැම්බර් 14 දින අමාත්‍ය මණ්ඩල තීරණය අනුව සීමාතීරණ කමිටු සාමාජිකයින් සඳහා ගෙවීමක් කිරීම සුදුසු බව දක්වා තිබුණු අතර සහාය කාර්ය මණ්ඩල සඳහා ගෙවීම් කිරීම රාජ්‍ය ආයතනවල වගකීමක් බව දක්වා තිබුණි. එසේ වුවද කමිටු රැස්වීම් වාර විශදම් තුළ සහය කාර්ය මණ්ඩලය සඳහා රු.914,500 ක් ගෙවා තිබුණි.

3.2 විදේශ ආධාර ව්‍යාපෘති

(අ) යාපනයේ ඉන්කියුබේටර් (Incubator) සඳහා ව්‍යාපාරික මධ්‍යස්ථානයක් ක්‍රියාත්මක කිරීමට මූලධන වැය විෂයයක් යටතේ විදේශ ප්‍රදාන මගින් රු.250,000,000ක් ද, විදේශ මූල්‍යකරණ වැය විෂයය යටතේ රු.50,000,000ක් ද වශයෙන් එකතුව රු.300,000,000ක් වූ ප්‍රතිපාදන සලසාගෙන තිබුණද, සමාලෝචිත වර්ෂයේදී රු.490,955ක් පමණක් වැය කර තිබුණි. ඉකුත් වර්ෂයේදීද මෙම ව්‍යාපෘතිය ක්‍රියාත්මක කිරීම සඳහා සලසාගෙන තිබුණු රු.240,000,000ක් වූ සමස්ථ ප්‍රතිපාදනයම ඉතිරිවී තිබුණි. ව්‍යාපෘති ක්‍රියාත්මක කිරීම සඳහා ඉන්දීය රජය හා ශ්‍රී ලංකා රජය අතර වසර 03කට පෙර එළඹ තිබූ අවබෝධතා ගිවිසුම 2022 පෙබරවාරි 21 දිනෙන් අවසන්ව තිබුණ ද ව්‍යාපෘතිය නිම කර නොතිබුණි.

(ආ) මහ කොළඹ ජලය සහ අපජලය කළමනාකරණ වැඩිදියුණු කිරීමේ වැඩසටහන අදියර 03 ක්‍රියාත්මක කිරීම සඳහා මූලධන වැය විෂයය යටතේ යුරෝපීය ආයෝජන බැංකු (යු.ආ.බැ.) ණය මගින් රු.947,034,807ක් හා විදේශ මූල්‍යකරණ වැය විෂයය යටතේ රු.383,000,000ක ප්‍රතිපාදන සලසාගෙන තිබුණද ඉකුත් වර්ෂයේදී මෙන්ම සමාලෝචිත වර්ෂයේදී ද කොන්ත්‍රාත් ප්‍රදානයේ ප්‍රමාද හේතුවෙන් සලසාගෙන තිබුණු ප්‍රතිපාදන ඉතිරිව තිබුණි.

(ඇ) ග්‍රාමීය පාලම් ඉදිකිරීම් ව්‍යාපෘතියෙහි යටිතල පහසුකම් සංවර්ධනය සඳහා එක්සත් රාජධානියේ ණය යටතේ සලසාගෙන තිබුණු රු.200,000,000ක ප්‍රතිපාදන සම්පූර්ණයෙන් ඉතිරිව තිබුණි. කොන්ත්‍රාත්තුවේ පැවැති ගැටළු හේතුවෙන් කොන්ත්‍රාත්කරු වෙත රැඳවුම් මුදල් නිදහස් නොකිරීම ඉතිරිවීමට හේතු වී තිබුණි.

(ඈ) අපද්‍රව්‍යවලට වටිනාකමක් එකතු කිරීමේ ව්‍යාපෘතිය ක්‍රියාත්මක කිරීම සඳහා ජර්මානු රජයේ ප්‍රදාන යටතේ රු.260,000,000ක්ද, විදේශ මූල්‍යකරණ වැය විෂයය යටතේ රු.15,000,000ක්ද වශයෙන් සලසාගෙන තිබූ රු.275,000,000ක් වූ සමස්ථ ප්‍රතිපාදනයම ඉතිරිව තිබුණ අතර අදාළ ඉදිකිරීම් සඳහා කොන්ත්‍රාත් ආයතන තෝරාගැනීමේ ක්‍රියාවලිය අවසන් කර නොතිබුණි.

### 3.3 දේශීය අරමුදල් යෙදවූ ව්‍යාපෘති

#### (අ) ඉ-ග්‍රාම නිලධාරී ව්‍යාපෘතිය

(i) ඉ-ග්‍රාම නිලධාරී ව්‍යාපෘතිය සඳහා සමාලෝචිත වර්ෂයේ සලසාගෙන තිබූ රු.1,500,000,000ක ප්‍රතිපාදනයෙන් රු.1,462,605,112ක් ඉතිරිව පැවතුන අතර සැලසුම් කළ පරිදි ව්‍යාපෘතිය ක්‍රියාත්මක නොකිරීම හේතුවෙන් 2017 වර්ෂයේ සිටම දිගින් දිගට ප්‍රතිපාදන ඉතිරි කර තිබුණි.

(ii) ව්‍යාපෘතියට අදාළව ප්‍රචාරණ හා සන්නිවේදන අවශ්‍යතා සපුරා ගැනීමේ කාර්යය වැට් රහිතව රු.25,762,474කට සැලසිනේ ආයතනයට පවරා තිබුණද ප්‍රසම්පාදන මාර්ගෝපදේශ සංග්‍රහයේ 8.9.1 වගන්තිය ප්‍රකාරව ගිවිසුමකට එළඹ නොතිබුණි.

තවද, ප්‍රසම්පාදන මාර්ගෝපදේශ සංග්‍රහයේ 5.4.4 (1) වගන්තිය ප්‍රකාරව පිළිගත හැකි අත්තිකාරම් ගෙවීමේ සුරක්ෂිතයක් මත කොන්ත්‍රාත් මුදලින් සියයට 20ක උපරිමයක් දක්වා අත්තිකාරම් ගෙවිය හැකි වුවත්, ගෙවීමේ සුරක්ෂිතතාවයක් ඉදිරිපත් නොකර තිබියදීත් ගිවිසුම් මුදලින් සියයට 50 ක අත්තිකාරම් මුදලක් වැට් සහිතව රු.13,911,736ක් සැලසිනේ ආයතනයට ගෙවා තිබුණි.

(ආ) ගාල්ල දිස්ත්‍රික්කයේ ආසන 2000ක ශ්‍රවණාගාරයක් ඉදිකිරීම සඳහා 2019 – 2020 කාලපරිච්ඡේදය තුළ රු. 2,700,000,000 ප්‍රතිපාදන ලබා දී තිබුණ මෙම ව්‍යාපෘතිය සඳහා 2023 ජූනි 14 දින වන විට රු.718,599,241 ක් වැයකර ඉදිකිරීම් කටයුතු අතහැර දමා තිබුණි.

2022 පෙබරවාරි 15 දින කල් ඉකුත්වී තිබුණු රු.132,843,884 ක් වූ කාර්යසාධන බැඳුම්කරය දින දීර්ඝ කර ගැනීමට හෝ මුදල් කරගැනීමට කටයුතු කර නොතිබුණි. තවද කොන්ත්‍රාත්කරු

විසින් ලබාදුන් අත්තිකාරම් බැඳුම්කරයෙහි 2022 ජනවාරි 29 දිනෙන් පසු දින දීර්ඝ කර නොතිබූ අතර මේ වනවිට ආපසු අයකර නොගත් අත්තිකාරම් මුදල රු. 475,358,225ක් විය.

### 3.4 වත්කම් කළමනාකරණය

- (අ) රාජ්‍ය පරිපාලන අංශයේ සහ සේවදේශ කටයුතු අංශය යටතේ පවතින සංචාරක බංගලා 46කට අයත් ඉඩම් පවරා ගැනීම සිදු කර නොතිබුණි.
- (ආ) පළාත් සභා සහ පළාත් අංශය යටතේ ලියාපදිංචි කර තිබූ එහෙත් වාහන ලැයිස්තුවට ඇතුළත්ව නැති හා භෞතිකව නොපවතින වාහන 04ක වර්තමානයේ කවුරුන් භාරයේ පවතීද යන්න නිශ්චය කර ගැනීමට නොහැකිවී ඇති අතර, තංගල්ල ප්‍රාදේශීය සභාව පරිහරණය කරන කැබ් රථය එම සභාව වෙත විධිමත්ව පවරා දීමට හෝ නැවත ගෙන්වා ගැනීමට හෝ වසර 05ක පමණ කාලයක් පුරා කටයුතු කර නොතිබුණි.

### 3.5 කළමනාකරණ දුර්වලතා

- (අ) 2022 දෙසැම්බර් 14 දිනැති අංක 2310/29 දරන අතිවිශේෂ ගැසට් පත්‍රයේ කාර්ය පටිපාටික රීතිවල XVIII පරිච්ඡේදයේ 247 ඡේදයේ සඳහන් අරමුණු ඉටුවන ආකාරයෙන් ඒකාබද්ධ හා දීපවාසිත සේවාවල නිලධාරීන්ගේ ස්ථානමාරු ක්‍රියාත්මක කර නොතිබුණි.
  - (i) අනිවාර්ය ස්ථාන මාරුවීම්වලට යටත් නිලධාරීන් සඳහා ස්ථානමාරු ප්‍රතිපත්තිය ක්‍රියාත්මක නොකර ශ්‍රී ලංකා පරිපාලන සේවයේ අයදුම්පත් යොමුකර තිබූ නිලධාරීන් 278කින් නිලධාරීන් 78ක්, ශ්‍රී ලංකා ගණකාධිකාරී සේවයේ අයදුම්පත් යොමුකර තිබූ නිලධාරීන් 281කින් නිලධාරීන් 92 ක් හා ශ්‍රී ලංකා ක්‍රමසම්පාදන සේවයේ අයදුම්පත් ඉදිරිපත් කළ නිලධාරීන් 43 දෙනෙකුගෙන් 27 ක් පමණක් ස්ථාන මාරු කර තිබුණි.
  - (ii) 2022 දෙසැම්බර් 31 දිනට ඒකාබද්ධ සේවයට අයත් සේවා 07ක නිලධාරීන් 133,963කින් ස්ථාන මාරුවීම්වලට යටත් වන එකම සේවා ස්ථානයක වසර 05ක සේවා කාලයක් සම්පූර්ණ කළ නිලධාරීන් 14,323කගෙන් 2023 වර්ෂයේ ස්ථානමාරු සඳහා අයදුම්පත් ලැබී තිබුණ ද ස්ථාන මාරු 3,916ක් සඳහා පමණක් ස්ථානමාරු නියෝග ලබාදී තිබුණි.

(ආ) දිස්ත්‍රික් ලේකම්වරු පත් කිරීමේදී සලකා බලනු ලබන නිර්ණායක සම්බන්ධයෙන් 2022 නොවැම්බර් 29 දින පැවති අමාත්‍ය මණ්ඩල රැස්වීමේදී දිසාපති තනතුරු සඳහා තෝරා ගැනීමේ නිර්ණායක නැවත සකස් කර ඉදිරිපත් කිරීමට කමිටුවක් පත් කළ යුතු බවට 'චූ' තීරණය අනුව 2022 දෙසැම්බර් 02 දින නිලධාරීන් තිදෙනෙකුගෙන් සමන්විත කමිටුවක් පත් කර තිබුණද නව නිර්ණායක සකස් කර අමාත්‍ය මණ්ඩලයට ඉදිරිපත් කර නොතිබුණි.

(ඇ) වර්ෂ 05ක් ඉක්ම වූ ස්ථානමාරු වී ගිය නිලධාරීන්ගෙන් රු.526,658 ක් ද සේවය හැරගිය නිලධාරීන්ගෙන් රු.702,464 ක් ද ණය ශේෂ අයවිය යුතුව පැවතුණි.



කේ.ආර්.ටී. මැණිකේ  
ජ්‍යෙෂ්ඨ සහකාර විගණකාධිපති  
විගණකාධිපති වෙනුවට

පිටපත: අධ්‍යක්ෂ ජනරාල්, රාජ්‍ය ගිණුම් දෙපාර්තමේන්තුව