

2023

වාර්ෂික කාර්ය සාධන වාර්තාව வருடாந்த செயலாற்றுகை அறிக்கை Annual Performance Report



ජාතික කෞතුකාගාර දෙපාර්තමේන්තුව
தேசிய நூதனசாலைகள் திணைக்களம்
Department of National Museums



බුද්ධශාසන, ආගමික හා සංස්කෘතික කටයුතු අමාත්‍යාංශය
புத்தசாசன மத மற்றும் கலாச்சார விவகார அமைச்சு
Ministry of Buddhasasana, Religious and Cultural Affairs

Annual Performance Report for the Year concern - 2023

Department of National Museums

Expenditure Head - 208



Department of National Museums

Colombo 07

(01). Organizational Profile Implementation Summary

1.1. Introduction:

The main objective of the Department of National Museums is to provide a complete museum service to the country. In order to achieve this goal, the department has to choose the most suitable for our country among the various careers usually associated with a museum. In formulating the policies related to this selection, the various resources available for the use of the department as well as the needs of the country will be considered.

The Department of National Museums mainly implements these policies through the Colombo National Museum, which has a wealth of collections representing the entire country. Apart from this, Colombo National Museum of Natural Sciences, Kandy National Museum, Ratnapura National Museum, Galle National Museum, Galle National Maritime Museum, Pitkottu Holland Museum, Anuradhapura Folk Museum, Independence Memorial Museum, Hambantota Magampura Ruhunu Heritage Museum and Polonnaruwa Museum of Ancient Technology, National Museums The department is run by and it is the duty of the museums to display the cultural and natural science heritages peculiar to those areas. Also, the service scope of the department has expanded due to mobile museum exhibitions and lectures.

1.2. The Vision and the mission of the Department:

(a). The Vision :

Providing a meaningful museum service to the public with knowledge and inspiration.

(b) The Mission

Acquisition of artefacts and specimens reflecting cultural and natural heritage. Collecting, formally documenting, scientifically preserving and effectively and attractively transmitting such collections and knowledge to the public for research, study, educational purposes and entertainment.

1.3. Performance of the department

- Collect, document and preserve artefacts and specimens in the fields of archaeology, anthropology, anthropology, botany, zoology, entomology and geology.
- Maintaining up-to-date permanent exhibitions, ensuring security and maintaining daily maintenance and administration activities in the eleven museums including the National Museum, Colombo, which is managed under the Department of National Museums.
- Providing an effective reference service for researchers through the National Museum Library with a collection of oldest preserved books and Ola leaf manuscripts.
- Conducting and publishing research related to the subject areas.
- Reprints of rare books printed as spolia selanica research collection, research and catalogs related to museum collections, departmental publications.
- Implementation of educational programs with lectures, workshops, seminars and exhibitions to develop knowledge related to the subject areas.
- Acting as a resource institution for imparting knowledge about museum science for the benefit of scientists in universities and other higher education institutions.
- Submission of reports related to the identification of animal specimens for legal proceedings.
- Provision of consultancy services in setting up museums by external institutions.
- Promoting the number of local and foreign museum visitors by providing an attractive museum service and thereby contributing to the national income.

1.4. Organization Chart(See the annexure 01)

1.5. Major Divisions and Museums of the Department :

Information about the main sections and museums of the Department of National Museums can be given as follows.

(a). Main sections of the Department :

- Anthropology section
- Ethnology section
- Zoology section
- Entomology section
- Geology section
- Botanical Science section
- National Museum Library
- Education and publication section
- Conservation section
- Administration Section
- Accounts Section
- Internal Audit Section
- Photography Section
- Exhibition Planning Section
- Information Technology Section

(C). Museums under the control of the department :

- Colombo National Museum
- National Natural History Museum-Colombo
- Kandy National Museum
- Ratnapura National Museum
- Galle National Museum
- Dutch Museum-Pettah
- Folk Museum Anuradhapuraya
- Independence Memorial Museum
- Magampura Ruhunu Heritage Museum-Hambanthota
- Ancient Historical Technology Museum -Polonnaruwa
- Maritime Museum –Galle

(02). Progress and Outlook

Achievements, challenges and future goals

(a). : Achievements

- The expected annual income of the Department of National Museums for the year 2023 was Rs. 45 million. But this year Rs. We were able to achieve an annual revenue of 82 million.
- In this year, for the National Museum Library, an allocation of 9500 million was given by UNESCO's ISAP Institute for the installation of **Koha**, an international library management software. The consultation service for this purpose was provided by the University of Moratuwa. Currently, about 250,000 library books and 2,000 library books have been included in the data system under this project.
- On the occasion of the 75th Independence Day of the country, holding a special exhibition called Path to Freedom at the Colombo National Museum.
- In **1765, 06** royal items stolen from the Kandy palace by the Dutch were acquired this year. This was the first time that artefacts taken abroad from the country were recovered according to a formal system.
- Holding an exhibition at the Colombo National Museum titled 'Stolen heritage is back to us', which includes the artefacts that were returned from the Dutch government as mentioned above. (This exhibition will be held from **05.12.2023** till now
- The skin of the Vijaya Raja elephant in Ndungamu was preserved under the methods of taxidermy and the reconstruction of the elephant started. The estimated amount for this is Rs.**05** million. To be completed by July **2024**
- Completion of the first phase of the Anuradhapura Folk Museum conservation modernization programme
- The following books were reprinted under the Rare Museum Publications Reprint Project.
 - Medieval Sinhala Art - Ananda Kumaraswami
 - Sri Lanka Bronze Sculpture Art heritage
 - The Heritage of the Branze Sculpture

(b). Challenges and future goals

- Completion of second phase of fire protection system of National Museum Library.
- Development of the website of the National Museum Department.
- Publication of 'Spolia Selanica - Volume 52' Research Book, 'Museum Collection - Volume 21' and 'Colombo National Museum Guide'
- Reprints of the following publications in accordance with the Rare Museum Publications Reprint Policy
 - Arts and Crafts of India and Sri Lanka) - Ananda Kumaraswami
 - Principles of Artifact Conservation -Sirinimal Lakdusinghe
 - Colombo Museums - Centenary volume
 - Colombo Museums - Centenary volume Tamil
 - Andrew Nicholl Water Colour Painting



Sanuja Kasthuriarachchi

Director General

Department of National Museums

3.5 Financial performance

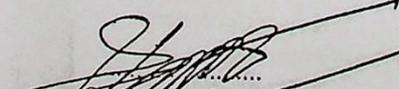
		ACA-F	
Statement of Financial Performance for the period ended 31st December 2023			
Revised Budget Allocations 2023	Note	Actual 2023 Rs.	Actual 2022 Rs.
Rs.			
-	Revenue Receipts		-
-	Income Tax	1	-
-	Taxes on Domestic Goods & Services	2	-
-	Taxes on International Trade	3	-
-	Non Tax Revenue & Others	4	-
-	Total Revenue Receipts (A)		-
-	Non Revenue Receipts		-
-	Treasury Imprests	298,077,030	279,595,614
-	Deposits	36,373,198	5,920,189
9,700,000	Advance Accounts	15,784,626	13,482,909
-	Other Main Ledger Receipts	-	-
9,700,000	Total Non Revenue Receipts (B)	350,234,854	298,998,713
9,700,000	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)	350,234,854	298,998,713
-	Remittance to the Treasury (D)	30,000,000	-
9,700,000	Net Revenue Receipts & Non Revenue Receipts E = (C)-(D)	320,234,854	298,998,713
-	Less: Expenditure		
-	Recurrent Expenditure		
207,000,000	Wages, Salaries & Other Employment Benefits	5 196,461,389	193,962,005
91,300,000	Other Goods & Services	6 74,830,967	61,818,631
1,700,000	Subsidies, Grants and Transfers	7 1,397,175	1,482,710
-	Interest Payments	8 -	-
-	Other Recurrent Expenditure	9 -	-
300,000,000	Total Recurrent Expenditure (F)	272,689,531	257,263,345
-	Capital Expenditure		
75,435,000	Rehabilitation & Improvement of Capital Assets	10 65,202,050	35,284,788
116,726,610	Acquisition of Capital Assets	11 53,398,977	24,183,001
-	Capital Transfers	12 -	-
-	Acquisition of Financial Assets	13 -	-
500,000	Capacity Building	14 319,760	560,565
2,836,285,180	Other Capital Expenditure	15 2,829,639,348	11,260,078
3,028,946,790	Total Capital Expenditure (G)	2,948,560,135	71,945,532
20,000,000	Deposit Payments	5,901,553	9,442,779
20,000,000	Advance Payments	21,179,774	13,274,341
20,000,000	Other Main Ledger Payments	-	-
20,000,000	Total Main Ledger Expenditure (H)	27,081,327	22,717,120
3,348,946,790	Total Expenditure I = (F+G+H)	3,248,330,993	351,934,997
(3,339,246,790)	Balance as at 31st December J = (E-I)	(2,928,096,139)	(52,936,285)
-	Balance as per the Imprest Adjustment Statement	(2,929,980,157)	(56,461,554)
-	Imprest Balance as at 31st December	1,884,017	3,525,270
-		(2,928,096,139)	(52,936,285)

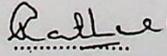
**Statement of Financial Position
As at 31st December 2023**

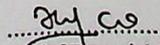
	Note	Actual	
		2023 Rs	2022 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	15,190,271,872	11,366,125,118
Financial Assets			
Advance Accounts	ACA-5/5(a)	47,001,036	41,605,888
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		15,237,272,908	11,407,731,006
Net Assets / Equity			
Net Worth to Treasury		3,155,328	28,230,825
Property, Plant & Equipment Reserve Rent and Work Advance Reserve	ACA-5(b)	15,190,270,872	11,366,125,118
Current Liabilities			
Deposits Accounts	ACA-4	43,846,708	13,375,063
Unsettled Imprest Balance	ACA-3	-	-
Total Liabilities		15,237,272,908	11,407,731,006

Detail Accounting Statements in ACA format Nos. 1 to 7 presented in pages from ... to ... and Annexures to accounts presented in pages from ... to ... form an integral part of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found in agreement.

We hereby certify that an effective internal control system for the financial control exists in the Reporting Entity and carried out periodic reviews to monitor the effectiveness of internal control system for the financial control and accordingly make alterations as required for such systems to be effectively carried out.


 Chief Accounting Officer
 Name :
 Designation :
 Date :


 Accounting Officer
 Name :
 Designation :
 Date : 26. 02.20 24


 Chief Financial Officer/ Chief Accountant
 Director (Finance)/ Commissioner (Finance)
 Name :
 Date : 25/02/2024

Somarathne Vidanapathirana
 Secretary
 Ministry of Euddhasasana, Religious & Cultural Affairs
 No. 115, "Dahanapaya"
 Sirisilva, Maharaja Disarama, Colombo 07.

SANUJA KASTHURIARACHCHI
 Director General
 Department of National Museums
 Colombo 07

N.H.W.N. De Alwis
 Chief Accountant
 Department of National Museums

**Statement of Cash Flows
for the Period ended 31st December 2023**

	Actual	
	2023 Rs.	2022 Rs.
Cash Flows from Operating Activities		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected on behalf of Other Revenue Heads	92,330,853	45,973,210
Imprest Received	298,077,030	279,595,614
Recoveries from Advance	12,796,171	13,311,612
Deposit Received	36,373,198	5,920,189
Total Cash generated from Operations (A)	439,577,252	344,800,625
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments	270,514,246	255,521,136
Subsidies & Transfer Payments	1,397,175	1,482,710
Expenditure incurred on behalf of Other Heads	9,294,933	23,822,845
Imprest Settlement to Treasury	31,884,017	3,525,270
Advance Payments	21,419,327	13,772,181
Deposit Payments	5,901,553	9,442,779
Total Cash disbursed for Operations (B)	340,411,253	307,566,920
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(A)-(B)	99,165,999	37,233,705
Cash Flows from Investing Activities		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
Total Cash generated from Investing Activities (D)	-	-
Less - Cash disbursed for:		
Capital expenditure	99,165,999	37,233,705
Total Cash disbursed for Investing Activities (E)	99,165,999	37,233,705
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(D)-(E)	(99,165,999)	(37,233,705)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (G)=(C) + (F)	-	-
Cash Flows from Financing Activities		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Total Cash generated from Financing Activities (H)	-	-
Less - Cash disbursed for:		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Total Cash disbursed for Financing Activities (I)	-	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(H)-(I)	-	-
Net Movement in Cash (K) = (G) + (J)	-	-
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	-	-

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3.6. Revenue collection performance

Rs ,000

Income Code	Description of Income Code	Income estimate		Collected revenue	
		Initial estimate	Final estimate	Quantity	As % of final revenue estimate
20-03-99-00	Sales and charges Other receipts	20,000	85,000	80,781	230%
20-02-01-01	Building rent	1.266	1.266	1,838	145%

3.7. Allocated provision utilization performance

Type of provision	Allocated Provisions		Actual cost	Provision used as a % of final provision amount completed
	Original provision	Fainal provision		
Recurrent	300,000,000	300,000,000	272, 689, 531	90.9%
Capital	230,000,000	3,028,946,790	2,948, 506,135	97.35%

3.8.. Provisions made to this Department/District Secretariat/Provincial Council as a representative of other Ministries/Departments, as per Section 208 of F.R.

Serial no	Allotted Ministry/ Department	Purpose of provision	provisions		Actual cost	Utilized Provisions as % of Final Provisions Delivered
			Original provision	Fainal provision		
01	Department of Multipurpose Development Task Force	Remuneration of Multi-functional Development Assistants	1,891,500	1,891,500	1, 889,500	100%
		344-01-01-1001 344-01-01-1003	1,193,400	1,891,500	1, 889,500	100%

3.9. Non-financial asset reporting performance

Rs ,000

Asset code	Code description	Balance as per board of survey report as on 31.12.2023	Balance as per Financial Position Report as on 31.12.2023	To be accounted for in the future	Reporting progress as,
9151	buildings and structures	913,186,125.00	913,186,125.00	-	-
9152	macheneries	2,960.981,667.57	2,960.981,667.57	-	-
9153	Land	11,287,160,389.92	11,287,160,389.92	-	-
9154	Intangible assets	2,431,359.64	2,431,359.64	-	-
9155	Biological assets	-	-	-	-
9160	On going projects	26,512,159.48	26,512,159.48	-	-
9180	Rent assessts	-	-	-	-

3.10 Auditor general's Report

** The final audit report issued by the Auditor general to be scanned and placed here while submitting to the parliament.

3.10 Auditor general's Report **

The final audit report issued by the Auditor general to be scanned and placed here while submitting to the parliament

Director General

Department of National Museum

Head-208 - Auditor General's Consolidated Report of the Department of National Museum in terms of Section 11(1) of the National Audit Act No 19 of 2018 the Financial Statement for the-year ended 31st December 2023 .

1. Financial Statement

1.1 Qualified opinion

Head-208 -By virtue of the provision vested in the constitution 154(1) of the constitution of Democratic Socialist Republic of Sri Lanka which shall be read in conjunction with provision of National Audit Act NO 19 of 2018, the audit of the financial statement for the year ended 31st December 2022, and for the year then ended financial performance statement and cash flow statement that make under my direction. This report contains my opinion and observations on the financial statement issued to the department in terms of section 11(1) of National Audit Act No 19 of 2018. The Detailed Annual Management Audit report, was issued in near future, to the Accounting Officer relating to the department in terms of the article 10 of National Audit Act No 19 of 2018 which shall be read with constitution 154(6) of the constitution of Democratic Socialist Republic of Sri Lanka will be table in parliament in near future.

In my point of opinion except the effects the matters described in paragraph 1.6 in this report, of those financial statements prepared and the financial situation of the Department of National Museums up to 31st December 2023 and for the financial year then ended the

financial performance and statement of cash flow statement have been prepared in accordance with the generally accepted Accounting principles.

1.2 Basis for qualified opinion

I conducted my audit quarry according to Sri Lanka Auditing Standards (SLAS). I further described my responsibilities for the financial statements under the section of my report. I believe the audit evidence which I obtain to make a foundation to express my qualified opinion is sufficient and appropriate.

1.3 Responsibility of the Chief Accounting officer and Accounting Officer with regarding the financial statement

The responsibility of the Accounting Officer is take internal controlling decisions to prepare financial statements free from fraudulent statements caused due to the frauds and misconducts and in terms of generally accepted Accounting Principles to express true and fair position should prepare financial statements in terms of the provisions provided the circular of State Accounts No 271/2019 dated on 03rd December 2019. Should maintain records and registers properly about assets & liabilities, expenditures, all its income etc. By the department to prepare annual and periodic financial statements in accordance to the article 16(1) of National Audit Act No 19 of 2018. According to the sub section 38(1) (c) of the National Audit Act Accounting officer shall ensure that effective internal control system for the financial control of the department and carry out periodic review to monitor the effectiveness of that system and accordingly implement the changes to maintain the system effectively.

1.4 Responsibility of the Auditor about the auditing of financial Statements

As a whole my objective is to issue Auditor General’s consolidated report that include my opinion and provide a fair assurance for the financial statement is free from material misstatements caused to occur frauds and errors. Even though a fair assurance is high level of assurance it is not guarantee always without material misstatements audit conducted in accordance with to Sri Lanka Auditing Standards. Material misstatements can raise due to the

18 effects of the frauds and misconducts individually or collectively and quantification of this, users should notice when take economic decisions on the basis of this financial statements. As a part of an audit in accordance with Sri Lanka Auditing Standards, I exercise professional judgement and maintain professional scepticism throughout the audit. I also;

- Identify and assess the risk of material misstatements that can be raise due to fraud and misconduct in the financial statement to avoid the risk take place due to frauds and errors design and perform audit procedures obtain sufficient and appropriate audit evidence that leads to the foundation for my opinion. The impact caused from material statements is more affected than the impact caused from fraud and collusion, forgery, intentionally omission or override of internal control would cause a fraud.
- But not for the purpose of expressing an opinion about the effectual internal control in the department in order to design the audit procedure that are appropriate in the circumstances according to the situational position.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the management
- As a whole, when submitting the financial statements represent, the underlying transactions and events in a manner that achieves in fair and suitable manner which base for the structure and content of the financial statement.

I communicate with the Accounting Officer regarding the significant audit findings, major defects in internal control and other matters which came across in my audit.

1.5 Report on other Legal and Regulatory requirements

I express the following facts in terms of section 6(d) of National Audit Act No 19 of 2018.

a). The financial statement presented for the year under review was compatible with preceding year.

b). Implement the recommendations I have been done regarding with the financial statement for the preceding year.

1.6 Express the opinion about financial statement

1.6.1 Recurring expenses

For the rental of a vehicle, under the expenditure heading 208-01-01--1409, Rs.149,960 had been published in the newspaper, but due to the non-carrying of the rental, 88% of the approved allocation of Rs.1770000 remained.

1.6.2 Non- revenue receipts

The following observations made;

- (a) Land and buildings included in the non-financial assets included in the departmental financial statement is Rs. 10,800,000,000 was accounted based on an assessment report done in 2013. Almost 09 years had passed since the cost of this property was assessed, but according to the guidelines of Asset Management Circular No. 04/2018 dated December 31, 2018 for valuation of non-financial assets of the government, the assets were not recovered and the correct values were accounted for.
- (b) The 11 regional museums under the control of the department and in the department's warehouses had not prepared a system that accepted the collection, assessment and recording.

1.6.3. Financial assets

According to the bank statement and bank reconciliation statement, the bank balance as on 31 December 2023 was Rs.81039793, but from the Annexure (viii) status report of the financial statements submitted to the audit, it was Rs. 592263 were understated.

1.6.4 Inventory of property and equipment

According to the Ministerial Council Memorandum related to the Ministerial Council Decision No. අම/23/2229/620/032-11 dated December 06, 2023, the 06 artefacts belonging to the Kandy Kingdom period, which were taken to the Netherlands two centuries ago, were returned to Hru Sri Lanka at a cost of Rs. 2019460000 was valued and included in the financial statements as a foreign grant.

2. Financial Review

2.1 Incurrence of liabilities and obligations

Although no obligations and liabilities should be created in excess of the provisions of Finance Regulation 94, the department spent Rs. 68,572 in excess of provision savings, the value of liabilities of Rs.700,025 is Rs. was 631,453.

2.2 Non-compliance with rules and regulations

The instances of non-compliance with the provisions of the rules and regulations observed during the sample audit were as follows.

.....Reference with rules and regulations

Non-compliance

(a) 113(6) of the Finance Regulations of the Democratic Socialist Republic of Sri Lanka as promulgated by Articles 4.5 and 4.6 of Chapter XXIV of the Companies Code and No. 3.1 of the State Finance Circular No. 01/2020 dated 28 August 2020

According to the annual comparison statement related to the advance B account of the government officials of the department, the loan amount of Rs. 1,000,958 due from 11 employees who left the service on December 31, 2023 had not been recovered.

(b) 756 Currency Regulations of the Democratic Socialist Republic of Sri Lanka.

An annual survey was not conducted for the department's artefacts exhibits and for the first time in the year 2022, except for the 10 regional museums, only the Colombo Museum and the warehouses were surveyed. Also, attention has been paid to using a modern method so that the physical survey of the artifacts can be done safely and easily.

(c) Cabinet Decision No. අම/23/1491/620/019-1 dated October 5, 2023

The Sri Lanka Handicrafts Board had not done the calculation and settlement of the arrears of rent as per the cabinet decision regarding handover of the building acquired on lease basis to the Department of National Museum and settlement of the arrears of rent.

3. Operational review

3.1 Performance

3.1.1 Vision and Mission

The following observations made;

The Department of National Museums had not even made arrangements to publish a collection management policy until December 2023. Also, the authority to regulate the entire museum system in Sri Lanka has been given to the Department of National Museums by making amendments to the existing laws and amending the existing laws as received by the Department of National Museums, and the The Department of National Museums, which should receive the regulatory authority in the museum sector, has not acted to get that power.

In relation to the national museums and artefacts of Sri Lanka, no efforts were made to prepare the standards and guidelines applicable to the country.

3.1.2 Delays in project execution

The contract awarded on January 01, 2020 for the establishment of a fire protection system for the Colombo National Museum Library at a cost estimate of Rs.98,550,000 for completion of work on March 31, 2022. 43,153,409 has been canceled on performance of durumala. Another contractor was awarded on 18th December 2023 to complete the remaining works at an estimated cost of Rs.185,704,416 on completion of work on 15th June 2024. Accordingly, due to having to complete the work on 02 contracts, an additional cost of Rs. 87,154,416 had been incurred.

3.2 Procurement

According to the Circular No. 123 of the Ministry of Finance, Economic and Policy Development dated 17 December 2019 and the Circular No. 456 of the Ministry of Finance and Media dated 23 October 2018, the activities related to e-procurement had not been carried out.

3.3 Assets Managememnt

The left part of the second floor adjacent to the biology room of the Natural Science Museum was completely closed and removed from public exhibition since 2012, and the necessary repairs were not done to open it for public exhibition or to use this part for any other useful purpose.

3.4 Transactions in the form of financial irregularities

From January 2014 to August 2022, the total revenue lost to the department was Rs. 1,652,605 according to the preliminary investigation report submitted on May 31, 2023 regarding the financial irregularities that have occurred in the receipt of admission documents of the Galle Maritime Museum. Balancing of the daily records of the receipts sold and banking of the money was done by the station officer responsible for the irregularity and the money was not properly banked in accordance with the Money Regulation 177(1). Nevertheless, in this regard, the due report has been submitted within three months from the date of the loss of the furniture in accordance with Financial Regulation 104(4) and updated with notes in the damage register in accordance with Financial Regulation 103(1) (e) and 110 related to the loss. didn't exist

3.5 Losses and damages

The following observations are made.

(a) The theft of 221 artefacts with an estimated value of 4,440,140 in Keklama National Museum on March 16, 2012 took place and as of December 31, 2023, 11 years have passed, but the necessary legal tasks and its integrity have been identified to give the final decision and related to it, Money Regulations 104(3) and 104(4) Do **not persist**.

(b) According to the artifact survey reports conducted for the year 2022, 7157 items belonging to 07 types of artifact belonging to the period from 1877 to 1957 have been buried. In that regard, money regulations 104(3) and 104(4) had not been dealt with. It was observed that the problems related to the custody and protection of the artifacts, not maintaining the files related to them properly, not handing over the responsibilities properly during the change of officers, etc., were the causes of the internal control of the departments.

3.4 Management weaknesses

The following observations are made.

(a) 272 gem stones of the Department's Geology Section have been deposited in the Bank of Ceylon's Metropolitan Branch since 18th September 1964, and during the physical examination conducted in 1993, one of the gem stones was revealed to be artificial. The stone was deposited in the Geological Section. The value of these remaining 271 gemstones has not been assessed with the help of a gemmologist from the National Gems and Jewellery Authority.

(b) Compared to the year 2022, the department has worked to bring the museum income generation to a higher level in the year 2023, but in order to provide good service to the foreign tourists who come to visit the sites of national value under history, archeology and national heritage, the training of the museum employees, sanitary facilities, rest areas, Lack of adequate attention to improve basic facilities like canteens in the museum premises.

(c) As of December 31, 2023, it was observed that the artefacts were moving insecurely as CCTV camera systems were not installed in 09 museums except Colombo and Kandy museums.

(d) The conservation repair of Pettah Dutch Museum, which was supposed to start on 01 August 2019 and be completed on 01 May 2020, should be completed on 30 November 2021 after giving 02 time extensions. For postponement until September 2022, 0.05% per day should be charged according to the contract agreement. The late fee was not calculated and collected. Also, an amount of Rs. 5,129,564 has been withheld from the works done in this project, and Talasa has been informed that the building department will carry out calculations to recover the arrears from that amount.

4. Human Resource Management

4.1 Attached staff, actual staff

The following observations are made.

(a) Although the sanctioned staff as on 31st December 2023 is 566. The number of vacancies was 175 out of 391 actual work force. This number of vacancies consisted of 07 posts out of 16 posts at the undergraduate level and 04 out of 05 posts at the tertiary level, 119 posts at the secondary level and 45 posts at the primary level. It had adversely affected

the functioning of the department. Among the vacancies was the post of Departmental Chief Security Officer, which has been vacant for more than 11 years and is playing a very responsible role.

(b) Lack of adequate training officers to provide public understanding of the National Museum of Artifacts. Adversely to maintaining the collection of artefacts used for research in natural science departments such as Entomology Department, Zoology Department, Botany Department and Geology Department for activities such as suspension, documentation, storage and collection of new items. was observed to be affected.

Sgd;

R.M.S.S. Perera

Senior Assistant Auditor General

For Auditor General

04). Performance indicators :

Chapter 04 – Performance indicators

4.1 Performance indicators of the Institute (Based on the Action Plan)

Specific indicators	A percentage of expected output (%) Actual output as		
	100% - 90%	75% - 89%	50% -74%
Conservation of artefacts and specimens	100%		
Acquisitions and Documentation	100%		
Updates	100%		
Specimen census	100%		

Performance in achieving the Sustainable Development Goals (SDGs):

5.1. Relevant sustainable development goals, achievements and challenges in achieving the goals identified:

Goal/Objectives	Goals	Indicators of success	Progress of the Achievement up to now		
			0%-49%	50%-74%	75% - 100%
16. Building a complete organization with relevant effective responsibilities at every level. (SGD 16)	16.1 Enhancing artifact collections for a unique collection.	<p><u>Ethnology Section</u></p> <ul style="list-style-type: none"> ❖ Special artefacts returned to Sri Lanka from the Netherlands (01). Golden Kasthne Sword belonging to King Keerthi Sri Rajasingha (02). The golden knife belonging to King Keerthi Sri Rajasingha (03). Royal Silver Kasthane (04). Levke cannon (05). The wall gun (06). The Wall gun ❖ Dr. Siran Deraniyagala's collection of prehistoric and proto-historical antiquities in the custody of the Department of Archeology <p><u>Zoology Section</u></p> <ul style="list-style-type: none"> ❖ 07 specimens of parasitic microorganisms have been acquired and registered ❖ 05Ivory pearls and a sea-belly shell have been acquired and registered <p><u>Botanical section</u></p> <ul style="list-style-type: none"> ❖ Preparation of dry preserved herbarium sheets of 84 specimens collected from the field trip in Henarathgoda Botanical Garden. ❖ Collecting Sea Algae (from Mt.Laveenia to Gall face coastal belt). <p><u>Geology Section</u></p> <ul style="list-style-type: none"> ❖ Classification of specimen collections owned by the Geology Section as follows and due to the problematic conditions in the registration numbers for specimens, conducting new paperwork according to 			100%
					100%
					90%
					100%
					100%

		<p>the new sector registration numbering system.</p> <ol style="list-style-type: none"> 1. Collection of gems 2. Collection of mineral <ul style="list-style-type: none"> ❖ Collection of super mineral ❖ General Mineral Cillection 3. Collection of rocks 4. Collection of fossils <ul style="list-style-type: none"> ❖ Jurassic Fossil Collection ❖ Collection of Miocene Fossils ❖ Collection of Pleistocene fossils ❖ Holocene Fossil Collection ❖ Collection of foreign fossils 5. Collection of prehistoric remains <p><u>National Museum Library</u></p> <ul style="list-style-type: none"> ❖ Annual receipt of 11125 eleven thousand one hundred and twenty five books under Legal Deposit of Archives Department <p><u>Colombo National Museum</u></p> <ul style="list-style-type: none"> ❖ Preservation of a Sigiri mural ❖ Preservation of Tholuwila Buddha statue ❖ Preservation of pethikada painting on display in the textile gallery. Preservation of 30 stone artifacts on display in the Stone gallery. ❖ To carry out the work of updating the labels of the proposed furniture gallery. ❖ Royal Faculty - Conservation of the two Royal Guns ❖ Holland-British-Indian 03 swords preserved <p><u>Galle National Museum</u></p> <ul style="list-style-type: none"> ❖ Acquiring a collection of 12 pairs of old coins and 25 pieces of ivory in conjunction with the renovation of galleries. <p><u>Ratnapura national museujm</u></p> <ul style="list-style-type: none"> ❖ Collecting artefacts from people willing to donate them under proper procedures and forming a new collection of artefacts ❖ To arrange for the recovery of artefacts taken from the museum on loan basis and for various educational purposes 			100%
					50%
					49%
					49%

16.2	Maintain archival artefacts/specimen collections as per internal conditions.	<p><u>Ethnology section</u></p> <p>The following items send for conservation</p> <ol style="list-style-type: none"> 1. 23.79 2. 27.37.412 3. 34.70.83 4. 27.41.412 5. 27.32.411 6. 27.33.411 7. 27.28.411 8. 88.411 9. 13.143.292 10. 2001.7.30 11. 38.64.43 12. 2003.4.5 13. 17.983.367 14. 36.22.21 15. 38.136.46 16. 10.56.123 17. 07.20.207 18. 17.988.367 19. 4.46.91.67 20. 30.111.444 21. 2.59.27.23 22. 70.19164.83.9 23. 70.19164.83.12 24. 70.11113 25. 55.5.278.67.5 26. 2.68.1.29 <p>Standing and sitting statues</p> <p>Iron object</p> <p>Relic caskets</p> <p>Sembuwa</p> <p>Water container (<i>pan kendiya</i>)</p> <p>Sembuwa</p> <p>9 water color paintings</p> <p>326 Copper massa coins</p> <p>Portugal Bazaruco 01</p> <p>Bazaruco 01</p> <p>Buddhist chakram 01</p> <p>Muhammadiyan 01</p> <p>32 Indian coins</p> <p><u>Anthropology section</u></p> <ul style="list-style-type: none"> • Inspecting the collection of artefacts belonging to the Anthropology section and directing 58 items for conservation. ○ Maintaining the Anthropology store room <p><u>Botanical section</u></p> <ul style="list-style-type: none"> ❖ Preparation of dry preserved herbarium sheets of 84 specimens collected from the 			100%
					100%
					100%
					100%

		<ul style="list-style-type: none"> • Conservation of the book Parliament of Ceylon – 1st session • Conservation of the book The Visuddhi Magga of Buddhagosa – Edited by C.A.F.Rhys David vol.1 (A/147) 1920 • Preservation of the book Management of Ceylon 1st session • Conservation of the book <i>Gira Sandeshaya</i> • Conservation of the statue and glass cover of Prof.Dr.W.Geiger (1856 – 1943) <p>(ii) Colombo Museum</p> <p>o Carrying out the cleaning work of Tholuwila Buddha statue</p> <ul style="list-style-type: none"> • cleaning and color retouching of images with Sigiriya murals • Cleaning the “Buddha image” and removing dirt • Removing mud nests from the stone gallery and carrying out cleaning work <p>In addition, the following artefacts were preserved in the Colombo Museum</p> <ul style="list-style-type: none"> • Masks 04 (<i>Muslim kolama</i>) • Clay cannoy bureal • Ruwanweli maha dagaba inscription • Kelanimulla wooden canoe • Trilingual stone inscription • Artillery -04 • Royal stage • Germon bomb • Sugarcane Condenser • The Chest in theKandyan gallery • Statue of Goddes Durga - 02 • Image of god Surya • The Wishnu statue • The guard stone • Stone window • Sandakada pahana • 02guard stones and rocok carving with them • 02 Guns with silver engraving 			100%
					100%
					100%

		<ul style="list-style-type: none"> • Indian sword • British sword • Dutch sword 			
		<p>(iii) Ethnology Section</p> <ul style="list-style-type: none"> • 219 Lilavati massa coins • 18 metal Buddha statues • 04 relic casket • 02 sembu • 05 - water container • 01 very old Iron • Clean the covers and frames of Water color paintings 			100%
		<p>(iv) Anthroppology Section</p> <ul style="list-style-type: none"> • 04 Dewala tools • 04 Masks • Coconutshell vesel • Wooden mold (mold and the lid) • Bali painting (Naga raksha) • 01 Catapult • Coconut shell vessel 01 • Coconut shell tea cup and source 01 • 01- Earthen ware • 03 - Animal masks • 03 - Bows • Model of bullock cart • 02 - Sunshades • Conservation of the book “ Section no.09-vol.1 Betel cheiring complex “ • Conservation of 17 Plaster of Paris statues 			100%
		<p>(v) Branch museums</p> <ul style="list-style-type: none"> • inspection of the paintings in the Independence memorial museum for conservation • pest control activities in Ratnapura Museum • Objects conservation in Dutch museum • Conservation of the painting in Dutch museum .The picture size 89.45.1 			100%
		<p>(vi) Book binding</p> <ul style="list-style-type: none"> • 185 book bindings done.(including hard binding) 			100%

		<ul style="list-style-type: none"> • Make 50files for personel files • 02^e- Museum planning reports <p>(vii) Other</p> <ul style="list-style-type: none"> • Joint with the exhibition process of artifacts return from Netherland • Check and report the temperature and humidity in the Netherland artifact gallery. • Conservation Officer Mrs.Chandrika Munasinghe was participated for the quality checking of artifacts return from RIJSK Museum in Netherland. <p><u>National Museum Library</u></p> <ul style="list-style-type: none"> ❖ Conseve 07 books, 20 Ola leave manuscripts and one metal statue in the library were conserved. <p><u>National Natural History museum</u></p> <ul style="list-style-type: none"> ❖ Numbering and documenting of all specimens by the relevant sections in 2023 <p><u>Ratnapura National Museum</u></p> <ul style="list-style-type: none"> ❖ Running a restructured museum for the public subject to museum principles ❖ Packing of artefacts in the stores and safe following proper methods ❖ Promptly taking necessary conservation measures for the deterioration of the artefacts 			100%
				50%	75%
					100%
					100%
					100%
	16.3	<p><u>Ethnology section</u></p> <p>The Ethnology section has 21 collection of artefacts, surveying the artefacts related to them and confirming the accuracy of the artefacts. The collections areas follows;</p> <ol style="list-style-type: none"> 1. Coins and Notes 2. Collection of broz objects 3. Pottery collection 			100%
	Maintaining documented artefacts/specimen collections as per international				

	standards	<p>4. Collection of brassware</p> <p>5. Collection of Ola manuscript and writing instruments</p> <p>6. Ceramic collection</p> <p>7. Collection of productions(legal)</p> <p>8. Collection of drawings, prints and maps</p> <p>9. Collection of textiles</p> <p>10. Collection of ivory items</p> <p>11. Collection of iron and steel goods</p> <p>12. Collection of weapons</p> <p>13. Artifact Collection of Central Cultural Fund</p> <p>14. Collection of horns and tortoise shells</p> <p>15. Collection of stone artifacts</p> <p>16. Collection of jewelery and silverware</p> <p>17. Collection of Wood Engravings</p> <p>18. Laksha collection</p> <p>19. Collection of furniture</p> <p>20. Collection of various antiquities</p> <p>21. Collection of gifts</p> <ul style="list-style-type: none"> ❖ To properly maintain and maintain the above artefact collections stored in the department. (daily) ❖ Designation of artefacts of a unique type among the artefacts related to the cultural sector of the Department of National Museum. They are named A, and B. <p>- The number of artefacts named under A is 200</p> <p>- The number of artefacts named under B is 75.</p> <p><u>Anthropology Section</u></p> <ul style="list-style-type: none"> ❖ Indexing and computerization of the collection of 124 items belonging in the collection of medical equipment belonging to the collection of anthropology items. 			<p>100%</p> <p>100%</p> <p>100%</p> <p>75%</p>
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		<ul style="list-style-type: none"> ❖ Preparation of computer files of 64 items belonging to the collection of folk gams items ❖ Indexing and computerization of 34 items belonging to the coconut collection ❖ Classification, accuracy recording and indexing of 782 items belonging to the collection of industrial goods. ❖ Collection of Dance Costumes, Temples and Shanthikarma Instruments (400) are being classified, indexed and digitized) 			100%
		<p><u>Zoology section</u></p> <ul style="list-style-type: none"> ❖ Documentation of 486 specimens of lizards and geckos. ❖ Updation of records of 1355 bird egg ❖ Updation of register of 6600 fresh water fish specimens 			100%
		<p><u>Entomology</u></p> <ul style="list-style-type: none"> ❖ 1000 samples per quarter 4000 samples per quarter Documented Coleoptera register ❖ 1000 specimens per quarter 4000 specimens per quarter Documented Lepidoptera Inventory. 			100%
		<p><u>Botanical Section</u></p> <ul style="list-style-type: none"> ❖ Computerized herbarium sheets (84 specimens collected in one field visit at Henerathgoda Botanical Garden) ❖ Photographed herbarium sheets (A total of 84 specimens collected from a field trip conducted at Henerathgoda Botanical Garden) 			100%
		<p><u>Geology Section</u></p> <ul style="list-style-type: none"> ❖ Preparation of computer file for 			100%

100%

		<p>Holocene fossil collection in Geology Section</p> <ul style="list-style-type: none"> ◦ Documentation of Shiran Deraniyagala collection of artefacts and specimens <p><u>National Museum Library</u></p> <ul style="list-style-type: none"> ❖ Purchase of Koha Library Software which is an international library management software. Under that, data entry of two hundred and fifty thousand library books (about 250,000 and two thousand and 2,000 Ola manuscripts) 	40%		
		<p><u>Photography Section</u></p> <p>(01). Department of National Museums's Artifacts</p> <p>Photography Project</p> <ul style="list-style-type: none"> ❖ Photographing 102 items in the artefact collection of the Kandyan gallery of the National Museum of Colombo ❖ Taking photographs of 579 objects and 34 coconut shell objects related to rituals, dances etc. in the anthropology department. ❖ Photographed 197 items in the Anthropology Ceramin Collection. Also, scanned 03 ceramic objects registraters and 01 Textile objects registrater in that section. ❖ Scanned 05 Ola manuscripts in the National Museum Library ❖ Photography of 484 specimen plants in Botany section ❖ Making 6764 photographs, 6464 photographic CDs and 1650 photographic soft copies as per the requirement of the Department of National Museums and external institutions. 			100%
					100%
					100%
					100%
					75%

		<p><u>Colombo National Museums</u></p> <ul style="list-style-type: none"> ❖ Documenting every item on display ❖ Preparation of a new document for the collection of exhibits ❖ Commencement of photographing the collection of exhibits ❖ Grading of unique items in the artefact collection 			100%
		<p><u>Natural history museum</u></p> <ul style="list-style-type: none"> ❖ Refurbishment of upper part of 06 display cabinets in Osteology gallery ❖ Application of glass covers for 04 exhibition booths in the fish gallery ❖ Cleaning of specimens by relevant sections, transfer of preservative chemicals and introduction of new specimens. 			100%
		<p><u>Kandy National Museums</u></p> <ul style="list-style-type: none"> ❖ Currently all the artefacts displayed in the museum and kept in the store have been documented and a computerized data base has been prepared. 			100%
		<p><u>Ratnapura National Museum</u></p> <ul style="list-style-type: none"> ❖ Proper computerization of information in registration documents using photographs of artefacts, prescribed measurements etc. 			100%
		<p><u>Maritime National Museum- Galle</u></p> <ul style="list-style-type: none"> ❖ Document with photographs for exhibited artefacts ❖ Inventory of stored artifacts 			100%
		<p><u>Ancient Technoogy Museum Polonnaruwa</u></p> <ul style="list-style-type: none"> ❖ Documenting of all artefacts has been completed and the following documents have been prepared regarding the items. ❖ Register of goods contained in galleries ❖ Inventory of stored artifacts 			100%

		<ul style="list-style-type: none"> ❖ Preparation of actual balance report for specimens belonging to Pleistocene fossil collections owned by Geology section. ❖ Census of Artifacts and Specimens – Preparation of artifacts and specimens belonging to the Artifacts and Specimen collections of the Geology Division for 2022. 			
		<p><u>Conservation section</u></p> <ul style="list-style-type: none"> ❖ Removal of insect habitats in the stone carving gallery of the Colombo Museum ❖ Carrying out termite control activities in archives ❖ Carrying out termite control activities in the Education Publication Section. <p><u>National Museum Library</u></p> <ul style="list-style-type: none"> ❖ Complete digitization of 200 books and 300 Ola manuscripts from library old book collection <p><u>Colombo National Museum</u></p> <ul style="list-style-type: none"> ❖ CCTV and fire protection system installed with adequate security and police team. ❖ Training and employment of new multi-tasking development assistants <p><u>Ancient technology Museum-Polonnaruwa</u></p> <ul style="list-style-type: none"> ❖ To carry out the process of receiving and returning the galleries in writing when deploying the museum staff for the work of the galleries. ❖ Maintaining monitoring records and document maintenance for the galleries. ❖ To maintain all museum activities under the constant supervision of the Museum Supervisory Board ❖ Daily monitoring of CCTV camera system <p><u>Galle Maritime Museum</u></p>			<p>100%</p> <p>100%</p>

		<ul style="list-style-type: none"> ❖ Planning and preparation of special artefact exhibition proposed for 75th Independence Commemoration. ❖ Planning and preparing the special exhibition for 6 artefacts belonging to Sri Lanka brought from the Netherlands. <p><u>Colombo National Museum</u></p> <ul style="list-style-type: none"> • Revisiting the past - mobile exhibition • Path to freedom- mobile exhibition <p>A lost heritage reclaimed exhibition artefacts brought from the Netherlands.</p> <p><u>Ratnapura National Museum</u></p> <ul style="list-style-type: none"> ❖ Use of modern kiosks including all three languages. ❖ Installation of updated display boards to highlight the importance of each artefact. <p><u>Galle National Museum</u></p> <ul style="list-style-type: none"> ❖ Modernization of the first exhibition gallery of the museum by getting 6 LED information boards and 13 new display cabinets. 			<p>100%</p> <p>100%</p> <p>100%</p> <p>100%</p> <p>100%</p> <p>95%</p>
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	<p>4.2 To promote the Department of National Museums as a standardized educational and research oriented institution.</p>	<p><u>Ethnology section</u></p> <ul style="list-style-type: none"> ❖ Providing information to 10 university students to conduct self study research ❖ Providing corporate training for 58 university students (in Kelaniya, Rajarata, Peradeniya, Sri Jayawardenepura and Uva universities) ❖ Organization of the Museo Talk series of lectures conducted by the Museum Department through the online system. (Conducting 24 lectures, two each per month.) <p>Research</p> <ul style="list-style-type: none"> ❖ Initiation of preliminary work with the Sri Lanka Gems and Jewellery Research Institute to prepare a catalog of the jewelry collection belonging to the Department of National Museum. ❖ The research done “Splendour of the Golden and Silver Kasthane and Golden Pihya” . ❖ An archaeological investigation of the two Portuguese emblems found in Sri Lanka. ❖ Prehistoric Pottery Tools of Sri Lanka - An Experimental Archaeological Study of Pottery Tools from the Excavation of Bellanbandi Palassa. ❖ Preparation of a catalog of the collection of ceramic objects exhibited and stored in the Anthropology Department of the National Museum, Colombo. (with Department of Archaeology) <p><u>Anthropology Section</u></p> <ul style="list-style-type: none"> ❖ Providing necessary information for ten researchers ❖ Conducting 07 mobile exhibitions <p><u>Zoology Section</u></p>	<p>40%</p>	<p>100%</p> <p>100%</p> <p>100%</p> <p>100%</p> <p>100%</p> <p>100%</p> <p>85%</p> <p>85%</p>
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		<ul style="list-style-type: none"> ❖ Providing zoological collections and conducting workshops for students of Sri Jayewardenepura University, Colombo University and North Western University for their research work. ❖ Miss Pep Fernando and Mr. Vethia Wijegunawardena volunteered their services for the Zoology Department. ❖ Providing research support for a woman officer in the wildlife department ❖ Conducting 03 workshops for children of low income families organized by the Western Provincial Social Services Department. ❖ To carry out research under the following topics by the Deputy Director of Zoology, Zoology <p>i. Catalogue of wet preserved Skinks specimens deposited in the Colombo National Museum, Sri Lanka</p> <p>2. Characterization of Morphometrics of <i>Rattus</i> species in Sri Lanka Using Museum Specimens</p>			100%
		<ul style="list-style-type: none"> ❖ Providing measurements of Heiantuduwa Raja's skeleton and tusks for research on elephant tusks by Dr. George Dian 			100%
		<p><u>Botanical Section</u></p> <p>Educational consultation</p> <ul style="list-style-type: none"> ❖ Delivering a lecture to 03 students of Gampaha Wickramarachchi Local Medical University ❖ Providing necessary information for 01 students of Gampaha Wickramarachchi Local Medical University ❖ Giving a lecture and workshop for 05 students of Gampaha Wickramarachchi Local Medical University ❖ Delivering a lecture and workshop on herbarium techniques for 47 students of Gampaha Vikramarachchi University of Indigenous Medicine on the theme of plant anatomy, morphology and plant 			100%
					100%
					100%
					100%
					100%

		<p>classification prepared at the request of that institution.</p> <ul style="list-style-type: none"> ❖ Colombo Overseas College (providing necessary information for an international student. ❖ Providing necessary information for a female student of Colombo University ❖ ❖ Providing necessary information for a female student of the University of Kelaniya. ❖ Providing necessary information for a female student of Sri Jayewardenepura University. ❖ Providing necessary information for 02 students of Kelaniya University. ❖ Providing necessary information for a female student of Sri Jayewardenepura University. ❖ Providing necessary information for a female student of Colombo University. ❖ Providing internship training for 03 students of Gampaha Wickramarachchi Local Medical University. 			100%
		<p>Mobile exhibition</p> <ul style="list-style-type: none"> ❖ Henerathgoda Botanical Garden - Mobile exhibition including poisonous plants and traditional rice varieties for Botanical Garden Promotion Week ❖ St. John's College - Mobile Exhibition including Poisonous Plants and Traditional Varieties for Science Day ❖ WP/Gam/Sianye National School - Mobile display including poisonous plants and traditional rice varieties for science fairs ❖ WP/Kela/ Weera Vijayaba High School - Mobile display including poisonous plants and traditional rice varieties for science fairs 			100%
		<p><u>Entomology Section</u></p> <ul style="list-style-type: none"> ❖ 100 specimens per quarter for the research paper 400 specimens of Dharaiyadachar tribe 			50%

		<p>were collected in the research paper in four quarters.</p> <ul style="list-style-type: none"> ❖ Three lectures and workshops were held 			100%
		<p><u>Education publication Section</u></p> <ul style="list-style-type: none"> ❖ Prepare the 2022 performance report and table it in the Parliament of Sri Lanka ❖ Reprints of the following rare museum publications <ul style="list-style-type: none"> • Medieval Sinhala Art)- Ananda Kumaraswami • Sri Lanka Bronze Sculpture Art heritage • The Heritage of the Bronze Sculpture ❖ Printing of the following museum publications <ul style="list-style-type: none"> ❖ Kolam tradition in Sri Lanka ❖ A Guide to National Museum Colombo ❖ First day cover and docket for the commemorative stamp issued by the Netherlands Government in respect of returned artefacts. ❖ Carrying out all the printing works including labels, banners, display boards and name boards for the 75th Independence Day exhibition held at the Colombo National Museum. 			100%
		<p><u>Geology section</u></p> <ul style="list-style-type: none"> ❖ Providing information for university and school students ❖ Conducting a CT Scane test to find the bone fragments embedded in the prehistoric soil sample BP3/11(C) belonging to Bellanbedi Palassa collection, 			100%
		<p><u>Consevation section</u></p>			

		<ul style="list-style-type: none"> ❖ Carrying out awareness programs with theoretical and practical activities for 02 groups of students of Peradeniya University on 02 occasions. ❖ Carrying out awareness programs with theoretical and practical activities for 02 groups of students of the University of Colombo on 02 occasions. ❖ Conducting an awareness program with theoretical and practical activities for a group of students of Kelaniya University. 			100%
		<p><u>Colombo National Museum</u></p> <ul style="list-style-type: none"> ❖ Children's Handicraft Program held in collaboration with the Iranian Embassy ❖ The first program for low-income students launched jointly with the Department of Social Services ❖ Lecture given by Art Historian Mr. Ulrich Schöder on Buddha statues in Sri Lanka. ❖ Special lecture on Portuguese artefacts displayed in the museum ❖ Providing guidance services to 92 school groups ❖ Provision of 56 guidance services for the public ❖ Creation of a video about museums - urban development Authority media unit 			80%
		<p><u>Natural History Museum</u></p> <p>Conducting lectures for the students of the following schools and universities</p> <ul style="list-style-type: none"> ❖ 2023'01'27 - All National School Ganemulla ❖ 2023'03'08 – Vishaka Vidyalaya Colombo 05 ❖ 2023'03'17 – Museus Vidyalaya Colombo 07 ❖ 2023'06'14 - Holy Family Convent Bambalapitiya ❖ 2026'06'15 – Colombo University ❖ 2023'06'28 – Thurstan Collage 			80%

		<ul style="list-style-type: none"> ❖ 2023'07'19 – Gampaha Wickramarachchi University ❖ 2023'07'23 – Uva Wellassa University ❖ 2023'07'23 - Luver Collage ❖ 2023'08'22 cs – C Gayathri(Kelaniya University) ❖ 2023'09'14 – Royal Collage Colombo 07 ❖ 2023'09'14 – Sri jayawardhanapura University ❖ 2023'09'23 – Conduct a lecture for 170 students in Kurulu Kawayya Left environment organization ❖ 2023'10'05 – Kelaniya University <p><u>Ancient technology Museum -Polonnaruwa</u></p> <ul style="list-style-type: none"> ❖ Providing knowledge about the museum to university students (for students of Visual Arts performance University and Rajarata University ❖ Providing three week training opportunities for university students ❖ Conducting guidance and one day seminars for school students ❖ Completion of hand bill design ❖ Designing temporary display boards and submitting them for printing ❖ Continuation of the series of articles which are included in the museum face book related to specific days of the year throughout the year <p><u>Kandy National Museum</u></p> <ul style="list-style-type: none"> ❖ To provide study activities and necessary information to the students of the following universities and higher education institutions. ❖ 2023.01.07^o University of Moratuwa ❖ 2023.01.21^o University Collage Anuradhapura ❖ 2023.02.11^o Peradeniya University 			100%
					100%

		<ul style="list-style-type: none"> ❖ 2023.02.12 ° Ruhunu University ❖ 2023.03.08 ° University of Peradeniya ❖ 2023.05.03 - University of Peradeniya ❖ 2023.05.03 - University of Peradeniya 2023.05.03 - University of Peradeniya 2023.05.03 - University of Peradeniya ❖ 2023.05.04 - University of Peradeniya ❖ 2023.07.05 - University of Peradeniya ❖ 2023.07.29 -K/ඊ/Almanar National School ❖ 2023.08.02 ° Kelaniya University ❖ 2023.08.04 - Sri Jayawardhanapura University ❖ 2023.08.05 - Kelaniya University ❖ 2023.08.10 - Sri Jayawardhanapura University ❖ ❖ 2023.08.04 - Sri Jayawardhanapura University ❖ 2023.08.12° - Rajarata University <p><u>Ratnapura National Museum</u></p> <ul style="list-style-type: none"> ❖ Contributing to television programs and programs conducted by various institutions that contribute to publicizing the museum. ❖ Contributing to a web page prepared by the Ministry of Tourism. ❖ The program filmed by National Television (Roo Travels). <p><u>Independence Memorial Museum</u></p> <ul style="list-style-type: none"> ❖ Providing knowledge and guidance to academics and researchers in higher educational and public private as well as other institutions. Providing information about the museum to VidhQ and other press media. 			100%
					90%

	<p>4.3</p> <p>Providing an inspiring experience for museum visitors.</p>	<p><u>Ethnology section</u></p> <ul style="list-style-type: none"> ❖ Organizing a special exhibition including 06 special artefacts handed over to Sri Lanka by the Netherland government. <p><u>Anthroppology Section</u></p> <ul style="list-style-type: none"> ❖ part of the education program held in conjunction with the "Uduragath Awe Urumaya" exhibition of returning the artefacts taken away by the Dutch government to Sri Lanka, a short speech entitled "Let's dance with a real face or plant a mask" and a Pali dance element was performed. doing <p><u>Botanical Section</u></p> <ul style="list-style-type: none"> ❖ Carrying out necessary monitoring activities to maintain the National Museum Garden as an attractive environment for the visitors. <p><u>Entomology section</u></p> <ul style="list-style-type: none"> ❖ Renovation of National Museum Premises Garden <p><u>National Museum Librery</u></p> <ul style="list-style-type: none"> ❖ To hold an exhibition of 30 items of historical value from the collection of old books, newspapers, Magasine Ola manuscripts and photographs owned by the library from January 2, 2023 to January 20, 2023. <p><u>Exhibivion Planning Section</u></p> <ul style="list-style-type: none"> ❖ To reorganize and modernize the Gallery No. 02 of the Galle National Museum by following new exhibition methods to make it attractive to museum visitors. ❖ Making the furniture gallery attractive to visitors under the gallery reorganization of the Holland Museum. ❖ Planning and organizing temporary exhibitions organized to provide more 			<p>100%</p> <p>100%</p> <p>100%</p> <p>100%</p> <p>100%</p> <p>100%</p> <p>100%</p>
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		<p>inspiring experiences to museum visitors.</p> <ul style="list-style-type: none"> ❖ Special artefact exhibition proposed for 75th Independence Commemoration day. ❖ Special exhibition for 6 artefacts belonging to Sri Lanka brought from Netherlands <p><u>Colombo National Museum</u></p> <ul style="list-style-type: none"> ❖ Thai Pongal Day Commemoration Program ❖ walk and talk - Women's Day programme ❖ Big Family Saturday programme ❖ International Museum Day Commemoration Program ❖ Poson devotional song program ❖ Contribution to the cultural program conducted by the Ministry of Culture <p><u>National natural History Museum</u></p> <ul style="list-style-type: none"> ❖ Preparing exhibitions for the educational exhibition jointly organized by the Ministry of Education and the National Museum Department on 08, 09 and 10.11.2023 by all state and semi-state and universities. <p><u>Ancient Technology Museum -Polonnaruwa</u></p> <ul style="list-style-type: none"> ❖ Providing opportunities for hands-on activities in the innovation studio and activity studio ❖ Providing the opportunity to use audio-visual equipment sets. ❖ Conducting activities for students and awarding prizes on the theme of World Children's Day. <p>Organizing entertaining programs for the visitors on the theme of World Elderly Day</p> <ul style="list-style-type: none"> ❖ Conducting various activities and distribution of prizes for children and visitors on the theme of Christmas Day. ❖ Screening a film for teachers and students on the theme of World Teachers' Day and conducting entertainment programs. ❖ Providing opportunities for the 			<p>80%</p> <p>50%</p> <p>100%</p>
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		<p>visitors to participate in the entertainment programs organized on special days</p> <ul style="list-style-type: none"> ❖ Organizing a music enjoyment program for the heads of Polonnaruwa government institutions on the occasion of literature month. ❖ Conducting an educational and entertainment program involving 2000 school students and visitors on the theme of World Museum Day. An outdoor exhibition related to the prehistoric period, creation of pottery from ancient Sakapora and a painting competition were held. <p><u>Kandy National Museum</u></p> <ul style="list-style-type: none"> ❖ Celebration of International Tourism Day ❖ Organizing a special program for the 205th commemoration day of Veera Kappetiypola Nilametuma ❖ Celebrating Vesak and Poson festivals. ❖ Celebrating Christmas Day. <p><u>National Maritime Museum - Galle</u></p> <ul style="list-style-type: none"> ❖ Being able to make the regional museum the largest number of visitors by implementing new programs. <p><u>Educational Publication Section</u></p> <ul style="list-style-type: none"> ❖ Conducting a mobile book exhibition on the occasion of the 75th Independence Day of the country at the National Museum of Colombo within the National Museum Premises. ❖ Organizing a mobile book shop in conjunction with the special event and exhibition organized for the reception of the 06 artefacts brought from the Netherlands. 			<p>100%</p> <p>100%</p> <p>100%</p> <p>100%</p>
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	4.4 Maintaining international cooperation with other museums/institutions	<p><u>Ethnology Section</u></p> <ul style="list-style-type: none"> ❖ Conducting preliminary survey work to acquire the artefacts belonging to Sri Lanka in the Rijks Museum, Netherlands. ❖ Enlisting the help of experts from the Netherlands to reorganize the exhibition galleries of the Dutch Museum. ❖ Providing consultancy for reorganizing the exhibition of the Rajavasala Museum belonging to the Department of Archaeology. ❖ Identification and valuation of the coin collection of the People's Bank Museum ❖ Providing support and identification of artefacts in Peradeniya University Archeology Museum's artefact survey work. <p><u>Anthropology section</u></p> <ul style="list-style-type: none"> ❖ To provide practical training on museum science for the students who are seeking special degrees in archeology at the University of Sri Jayawardenepura. ❖ Informing 20 students of the Department of Musicology of the University of Fine Arts about the Department of Anthropology and the collection of items. ❖ From the collection of masks purchased by the National Museum Department from the Ceylon Arts Council, the mask collection was examined to identify the masks belonging to the lineage of Tukka Vadu Gunadasa and they identified 52 masks as belonging to their lineage. Filing the goods document as an annexure in the anthropology departmental register 	40%	50%	100%
					100%
					80%
					80%
					80%

	<p><u>Zoology Section</u></p> <ul style="list-style-type: none"> ❖ Providing expert service for 20 court reports <p><u>Entomology section</u></p> <ul style="list-style-type: none"> ❖ Provide a court report. <p><u>Botanical Section</u></p> <ul style="list-style-type: none"> ❖ A student from Horizon University for a three-month internship to conduct research work related to herbarium specimens and data system in the Department of Botany. ❖ Providing internship training for 03 students of Gampaha Wickramarachchi Local Medical University. ❖ Delivering a lecture and workshop on herbarium techniques for 47 students of Gampaha Vikramarachchi University of Indigenous Medicine on the theme of plant anatomy, morphology and plant classification prepared at the request of that institution. <p><u>Education Publication Section</u></p> <ul style="list-style-type: none"> ❖ On the occasion of Vesak festival, holding a museum mobile exhibition for the Buddha Rashmi exhibition which was held from 05.05 - 07.2023 at the Temple Trees premises. ❖ From 2023.06.02 - 08, conducting a museum mobile exhibition for the Ingiriya Poson region led by the Ministry of Buddhasasana, Religious and Cultural Affairs ❖ Museum mobile bus exhibition to be held at Varana Rajamaha Vihara from 12.12.15 - 2023 ❖ Demonstration of the Museum Mobile Bus at Saint Mary's College Wayangoda on 21.12.2023 <p><u>Colombo National Museum</u></p> <ul style="list-style-type: none"> ❖ Visit of the netherland Ambassador 			50%	100%	100%	100%	100%	80%
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(06). Human Resource Profile :

6.1. Workforce Management

	Approved number of employees	Number of employees available	vacancies / Excess employees
Senior	16	09	07
Tertiary	05	01	04
Secondary	242	125	117
primary	303	245	58

6.2' How the lack or excess of human resources affects the performance of the organization

6.3. :Human resource development

Name of the program	Number of employees trained	In the program period	Total investment (₹ Lakhs)	Programma bility Domestic / Foreign	Output / knowledge gained
01. Development of National Competency Standards and Competency Based Curriculum	07	2023.06.01 is the starting date	236,000.00	local	On going
02. Tamil Language Training Course - Secondary Category	42	150 hf₹. From 2023.05.15 th to 2023.09.17	112,500.00	local	Complete
03. Tamil Language Training Course - Primary Category	76	100 hf₹. From 2023.05.16 to 2023.08.31	75,000.00	local	Complete

(07). Compliance report:

No	Need to charge	Compliance status (Compliant/ Not Compliant)	Brief explanation if not compatible	Precise decision measures suggested to prevent non-compliance in the future
1.	The following financial statements/accounts have been submitted on due date.			
1.1	Annual financial statements	Compliant		
1.2	Imprest Account of Government Officers	Compliant		
1.3	Business and Production Advance Accounts (Trade Advance Account)	Not Compliant		
1.4	Warehouse Advance Account	Not Compliant		
1.5	Special Advance Account	Not Compliant		
1.6	Other	Not Compliant		
2	(F.R.445) Maintenance of books and records			
2.1	Updating and maintaining fixed assets register as per Public Administration Circular 267/2018.	Compliant		
2.2	Updating and maintaining personnel payroll records/ personnel payroll cards	Compliant		
2.3	Updating and maintaining audit query register.	Compliant		
2.4	Update and maintain internal audit report document.	Compliant		
2.5	Prepared (CIGAS) All Monthly Account Summaries (CIGAS) and submitted to the Treasury on due date.	Compliant		
2.6	Updating and maintaining check and money order register	Compliant		
2.7	Updating and maintaining inventory register.	Compliant		
2.8	Updating and maintaining stock register.	Compliant .		
2.9	Updating and maintaining the loss register.	Compliant		
2.10	Updating and maintaining the credit register.	Compliant .		
2.11	Updating and maintaining Sub-Paper Book Register (GAN20).	Compliant		

3	Performing functions for financial control (F.R. 445)			
3.1	Financial powers have been delegated within the institution.	Compliant		
3.2	. Being aware of the delegation of financial powers in the institution.	Compliant		
3.3	Delegation of authority so that every transaction is approved through two or more officers.	Compliant		
3.4	According to the Public Accounts Circular No. 171/2004 dated 11.05.2014, working under the control of the accountant while using the government payroll software package	Compliant		
4	Preparation of Annual Action Plan			
4.1	Preparation of Annual Action Plan	Compliant		
4.2	Preparation of annual procurement plan	Compliant		
4.3	Preparation of annual internal audit plan.	Compliant		
4.4	. Prepare annual estimates and submit them to the National Budget Department (NBD) on due dates.	Compliant		
4.5	Submission of annual cash flow statement to Treasury Operations Department on due date.	Compliant		
5	Audit query			
5.1	All audit queries have been answered by the date fixed by the Auditor General.	Compliant		
6	Internal Audit			
6.1	According to 134(2) DMA/1-2019, after discussion with the Auditor General at the beginning of the year, prepare the internal audit plan.	Compliant		
6.2	Responding to every internal audit report within one month.	Compliant		
6.3	Copies of all internal audit reports have been	. Compliant		

	submitted to the Management Audit Department in accordance with subsection 40(4*) of the National Audit Act No. 19 of 2018.			
6.4	Copies of all internal audit reports have been submitted to the Auditor General as per Financial Regulations 134(3).	Compliant		
7	Audit and Management Committees			
7.1	As per DMA Circular 1-2019, at least 04 Audit and Management Committees have been maintained during the relevant year.	Compliant		
8	Asset management			
8.1	According to Chapter 07 of the Asset Management Circular No. 01/2017, information regarding the purchase and disposal of assets has been submitted to the Comptroller General's Office.	Compliant		
8.2	According to paragraph 13 of the circular mentioned above, a suitable coordinating officer has been appointed to coordinate the implementation of the provisions of the said circular, and the information about that officer has been reported to the Comptroller General's Office.	Compliant		
8.3	According to State Finance Circular No. 05/2016, goods surveys have been conducted and related reports have been submitted to the Auditor General on the due date.	Compliant		
8.4	Excesses, deficiencies and other recommendations revealed in the annual commodity survey have been made within the period specified in the circular.	Compliant		
8.5	Misappropriation of confiscated goods is carried out according to M.R. 772.	Compliant		
9	Vehicle management			
9.1	Preparing daily running notes and monthly	Compliant		

	summary reports for reserve vehicles and submitting them to the Auditor General on the due date.			
9.2	Vehicles have been discard less than 06 months after condemned.	Not Compliant		
9.3	Maintaining and updating vehicle log books.	Compliant		
9.4	Dealing with every vehicle accident according to F.R. 103, 104, 109 and 110	Compliant		
9.5	Re-checking of fuel consumption of vehicles as per the procedure mentioned in paragraph 3.1 of State Administrative Circular No. 2016/30 dated 29.12.2016.	Compliant		
9.6	Full ownership of the leased vehicle log books has been taken over after the lease period	Not Compliant		
10	Bank account management			
10.1	Prepared and certified bank statements on due date and submitted them for audit	Compliant		
10.2	Settlement of inactive bank accounts brought forward in the year under review or in previous years.	Compliant		
10.3	Regarding the balances covered by the bank statements and which should have been adjusted, the balances have been settled within a period of one month by proceeding according to the monetary regulations.	Compliant		
11	Utilization of Provisions			
11.1	. To incur expenses so that the provisions made do not exceed their limits.	Compliant		
11.2	Mu.Re. In terms of 94 (1), incurring liabilities so that the remaining provision does not exceed the limit at the end of the year after utilization of the provision made.	Compliant		
12	Government Officers' Advance Account			
12.1	Compliance with restrictions	Compliant		
12.2	Conducting a time analysis of outstanding loan balances.	Compliant		

12.3	. Having settled outstanding loan balances that have existed for more than a year.	Compliant		
13	General Deposit Account			
13.1	In respect of overdue deposits, F.R. 571 having been dealt with.	Compliant		
13.2	Updating and maintaining control account for public deposits.	Compliant .		
14	Advanced Account			
14.1	The balance of the cash book at the end of the year under review has been inquired into the Treasury Operations Department.	Compliant		
14.2	The interim advance issued in terms of Mu.Re.371, has been settled within one month of the completion of the work.	Compliant		
14.3	As per F.R. 371, the interim advance has been issued so as not to exceed the approved limit.	Compliant		
14.4	. Monthly reconciliation of advance account balance with treasury books.	Compliant		
15	Income Account			
15.1	Repayments have been made out of the collected revenue in accordance with the relevant regulations	Compliant		
15.2	The accumulated income has been directly credited to the deposit account instead of being credited to the deposit account	Compliant		
15.3	According to F.R. 176, the arrears of income reports have been submitted to the Auditor General.	Compliant		
16	Human resource management	Compliant		
16.1	. Maintaining staff within the approved staffing limit.	Compliant		
16.2	Written duty lists have been provided to all staff members.	Compliant		
16.3	. All reports have been submitted to the Department of Management Services as per Circular No. 04/2017 dated 20 09 2017.	Compliant		
17	Providing information to the public	Compliant		
17.1	Appoint an information officer and update	Compliant		

	and maintain a register of disclosure of information in accordance with the Freedom of Information Act and regulations.			
17.2	. Information about the institution has been provided through its website and facilities have been provided for public praises/accusations about the institution through the website or through alternative means.	Compliant		
17.3	Having submitted reports twice a year or once a year as per section 08 and 10 of Freedom of Information Act.	Compliant		
18	පුරවැසි ප්‍රඥප්තිය ක්‍රියාත්මක කිරීම Implementation of Citizenship Charter	Compliant		
18.1	A citizen/beneficiary charter has been compiled and implemented according to the Ministry of Public Administration and Management Circular No. 05/2008 and 05/2008(1).	Compliant		
18.2	According to 2:3 of the circular, the organization has prepared a system to monitor and evaluate the compilation and implementation of the citizen/client charter.	Compliant		
19	Formulation of Human Resource Planning	Compliant		
19.1	A human resource plan has been prepared based on Annexure 02 of State Administration Circular No. 02/2018 dated 24 January 2018.	Compliant		
19.2	. Each member of the staff has at least 12 hours of training per year confirmed in the above mentioned human resource plan.	Compliant		
19.3	Having signed overall performance agreements based on the format shown in Annexure 01 of the above circular.	Compliant		
19.4	. According to 6.5 of the above circular, the preparation of human resource development plan, the development of capacity development programs, and the appointment of a senior officer who has been assigned the responsibility of implementing skill	Compliant		

	development programs.			
20	Responding to audit questions	Compliant		
20.1	Correcting the deficiencies indicated by the audit report issued by the Auditor General for the previous years.	Compliant		

