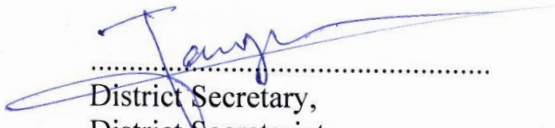


Parliamentary Publication Series 183
District Secretariat - Trincomalee


| S.N | Shortcomings and guidance pointed out by the Public Accounts Committee | Action taken by the Accounting Officer | Current progress |
|-----|---|--|--|
| 01 | A condemned vehicle had not been disposed within a period of less than 6 months after condemning. | Since the District Secretariat did not have the registration right of those condemned vehicles, the ownership transferring activities were delayed sometimes finding correct Ministries/Departments that had the registration rights of those vehicles. However, Actions have been taken to take ownership of those condemned vehicles by the Commissioner General of Motor Transport. | The registered rights of condemned vehicles have been formally transferred to the Trincomalee District Secretary . Steps will be taken this year to complete the disposal of those vehicles . |
| 02. | Fuel consumption of vehicles belonging to the District Secretariat had not been re-tested | The fuel tests of the vehicles were not carried out in the previous years due to existed fuel crisis and reduction in usage. However, this district secretariat has taken steps to carry out those activities as appropriate. | A vehicle must run at least 100 km to check fuel burn. Due to the prevailed fuel crisis and limited use, no vehicle has done. However, vehicles that run like that will be tested for fuel consumption. |
| 03. | The loan balances in arrears exceeding for 1 year had not been settled | <p>There were 5 such loans. Two of them are of the officers who have transferred to the Provincial Councils and the relevant departments have been informed about it. Arrangements have been made to collect the loan balance of a suspended officer and an officer who vacated the post on monthly basis.</p> <p>It has been informed to Ministry of Foreign Affairs regarding the loan balance of P. Sarawanabavan, who is in abroad, to take necessary steps in collecting the relevant loan balance through the relevant embassy.</p> <p>A letter has been sent to the Attorney General's Department on 27.10.2022 to take legal action.</p> | <p>The arrears of those transferred officers to the Provincial Council have been recovered in full.</p> <p>The respective balances of those who have been suspended and vacated post are collecting monthly since they rejoined the service.</p> <p>There has been no progress in the actions taken by the Ministry of Foreign Affairs and</p> <p>The Attorney General's Department has informed that since Mr. P. Sarawanabawan has</p> |

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| | | A letter has been sent to Trincomalee Senior Superintendent of Police to take action by the police as decided in the Audit Management Committee meeting held on 16.11.2022 . | gone abroad, it is not possible to take legal action until a permanent / correct residential address in Sri Lanka is informed. There has been no progress in the actions taken by Trincomalee Senior Police Authority . |
| 04 | The revenue that was collected had not been reimbursed in terms of respective provisions. The revenues collected had not been directly credited or not been remitted to the revenue accounts within a period of less than one month having maintained them in the deposit account | Since the cleaning services for the District Secretariat premises were obtained by a private company and due to the lack of sufficient provision from the annual estimates to pay for it, the contributions made by the other offices housed within the premises of this office had been for cleaning service payments. However, it has been stopped with the directions made by Auditor General | As indicated by the audit paragraphs, the refunding of the relevant income is done as appropriate. |
| 05 | A website has not been created to provide information about the institution to the public . | A website is created and maintained. It is a website designed according to a common system created for other district secretariats , and it is constantly updated and maintained. | Further development of the website will be done during this year once the approval and recommendations are received from the Ministry of Public Administration and Home Affairs |
| 06 | Failure to provide an opportunity for the public to post complaints or compliments on the website maintained by the institution | There is no way to enter public complaints, compliments or testimonials on the website. However, taking into consideration the need and importance of the deficiencies pointed out, the District Secretariat's Information Technology Division took action to further develop the Trincomalee District Secretariat's website. | Arrangements have been made to further develop the website of the Trincomalee District Secretariat |
| 07 | Human resource plan not prepared keeping with the PA Circular No. 02/2018 dated on 24 th January 2018 | Such separate plan has not been devised. District Skill Development Unit is providing required skills | Nominated senior officer is taking actions for developing HR Plan |

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| 08 | Not providing additional training of at least 12 hours per year for each employee. | Officers were given training as per the instructions and allocations given by the Ministry, until the year 2020 . Due to the spread of the Covid epidemic, during 2021 and 2022 the gathering of officers was risky, so the training was very limited. | According to the circular 02/2018, arrangements have been made to prepare human resource plans and provide capacity and skill training programs to officers. |
| 09 | Performance agreement covering the entire staff had not been drafted and entered | Necessary modules and forms have been issued to the officers, and further officers have been informed about the delay in the preparation and signing of performance agreements . | Officials have been informed according to the circulars for performance agreements and the necessary modules and forms have been issued to them and they have been informed to prepare the agreements accordingly. |
| 10 | Non-appointment of a senior officer to formulate HR plan, implement capacity and skill development programmes. | The supervision of these affairs has been assigned to the Additional District Secretary. | Additional District Secretary supervises these activities |
| 11 | Less than 50% of the planned trainings have been provided | Conducting training was very limited due to covid epidemic and limited funding. The gathering of officers was risky | Required training will be provided subject to funding constraints. |
| 12 | The details of the identified targets have not been forwarded to the Ministry with a copy to the Auditor General before 15 January 2019. | Although the annual action plan was prepared and sent to the Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government, a copy has not been forwarded to the Auditor General | A copy of the relevant action plan will be forwarded to the Auditor General soon. |


District Secretary,
District Secretariat,
Trincomalee.

B.H.N. Jayawickrama
Government Agent & District Secretary
Trincomalee


Chief Accountant,
District Secretariat,
Trincomalee.

S. Parameswaran
Chief Accountant
Government Agent / District Secretary
Trincomalee

27/1

Recommendation of the Secretary

Measures taken by the District Secretary are recommended and instructions have been given to District Secretaries to pay personal attention on the other shortcomings pointed out and to take corrective measures regarding them.

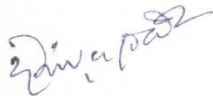


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Secretary,
Ministry of Public Administration, Home Affairs,
Provincial Councils and Local Government

Neel Bandara Hapuhinne
Secretary
Ministry of Public Administration, Home Affairs,
Provincial Councils & Local Government
Home Affairs Division

Recommendation of the Minister and the Action taken

Instruction have been given by me to the Ministry Secretary to take necessary steps by paying special attention on the instructions given to the District Secretary by the Committee on Public Accounts, to ensure that such shortcomings may not occur again and it is expected that the such measures would enable the provable level to reach the optimum level within the year 2023.



Hon.Dinesh Gunawardena.(M.P)
Prime Minister and
Minister of Public Administration, Home Affairs,
Provincial Councils and Local Government.