

Submission of your observations and steps to be taken to the Parliament on Standing Order 119 (4) tabled by the Committee on Public Accounts of Parliament of Sri Lanka.

Parliamentary Publication Series No: 183

District Secretariat - Nuwara Eliya

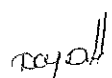
Shortcomings and Guidelines pointed out by the Committee of Public Accounts	Actions taken by the Accounting Officer	Current Progress
Annual action plan had not been prepared.	To make the staff aware of, to discuss in the Divisional and District Audit Management Committees and to make aware of thereafter, to show them the fact that for a matter subjected for evaluation if low marks are received for the evaluation it will directly affect the evaluation of the performance of the officers.	The action plan for the year 2021 has been duly prepared and submitted on due date.
Replies had not been received to all audit queries raised by the Auditor General within a period of one month.	To give instructions to submit answers for audit queries as soon as it is received after discussing the answers with the respective divisions.	For the queries for which answers cannot be submitted fully within a month, interim answers have been submitted. All the other answers for the queries have been submitted.
Information about purchases of assets and disposals relating to year 2018 had not been submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017 of 26.06.2017.	To make the staff aware of, to discuss in the Divisional and District Audit Management Committees and to make aware of thereafter, to show them the fact that for a matter subjected for evaluation if low marks are received for the evaluation it will directly affect the evaluation of the performance of the officers.	All information on assets and disposals have been submitted to the Comptroller General's Office, by now.

Daily running charts and monthly summaries of running charts of fleet of vehicles had not been submitted for the Auditor General on regular basis.	To discuss in the Divisional and District Audit Management Committees and to make aware of thereafter, to show them the fact that for a matter subjected for evaluation if low marks are received for the evaluation it will directly affect the evaluation of the performance of the officers.	By now, all running charts of the office and monthly summary reports have been duly submitted to the Auditor General.
Condemned vehicles had not been disposed of within a period of less than 6 months after condemning.	To discuss in the Divisional and District Audit Management Committees and to make aware of thereafter, to show them the fact that for a matter subjected for evaluation if low marks are received for the evaluation it will directly affect the evaluation of the performance of the officers.	The actions to dispose and sale by auction of many condemned vehicles in office have been finished and as there are no documents to confirm ownership of 06 vehicles provided by Non - Governmental Organizations, the Comptroller General's Office has been informed on this matter and future action is underway.
Fuel consumption of vehicles belonging to the District Secretariat had not been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016.	To discuss in the Divisional and District Audit Management Committees and to make aware of thereafter, to show them the fact that for a matter subjected for evaluation if low marks are received for the evaluation it will directly affect the evaluation of the performance of the officers.	Actions have been taken, as per the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016.
Balances that are revealed by the findings of Bank Reconciliation Statement and should be adjusted, had not been adjusted within a period of one month as per Financial Regulations.	To discuss in the Divisional and District Audit Management Committees and to make aware of thereafter, to show them the fact that for a matter subjected for evaluation if low marks are received for the evaluation it will directly affect the evaluation of the performance of the officers.	By now, action is carried out within the next month itself.

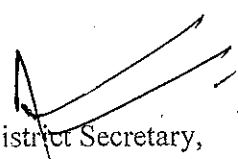
Performance targets that would enable the measurement of the level of achievement of the identified sustainable development goals had not been set.	To make the staff aware of, to discuss in the Divisional and District Audit Management Committees and to make aware of thereafter, to show them the fact that for a matter subjected for evaluation if low marks are received for the evaluation it will directly affect the evaluation of the performance of the officers.	By targeting sustainable development goals performance and future plans are prepared and action is taken, accordingly.
Specific parties relevant for the achievement of the sustainable development goals applicable to the institution had not been identified.	To make the staff aware of, to discuss in the Divisional and District Audit Management Committees and to make aware of thereafter, to show them the fact that for a matter subjected for evaluation if low marks are received for the evaluation it will directly affect the evaluation of the performance of the officers.	Future plans have been prepared according to sustainable development goals.
The institution had not reported to the Ministry of Sustainable Development and Wildlife, naming two representatives who were to be appointed to coordinate matters pertaining to sustainable development goals, in keeping with the provisions of the circular No: MSDW/08/65, dated 27 th April 2018 of Ministry of Sustainable Development and Wildlife.	To make the staff aware of, to discuss in the Divisional and District Audit Management Committees and to make aware of thereafter, to show them the fact that for a matter subjected for evaluation if low marks are received for the evaluation it will directly affect the evaluation of the performance of the officers.	By now, the details of the representatives who were appointed to coordinate have been reported to the Ministry of Sustainable Development and Wildlife.
A human resource plan drafted in keeping with the provisions of public administration Circular No: 02/2018 dated 24 th January 2018 was not available.	To make the staff aware of, to discuss in the Divisional and District Audit Management Committees and to make aware of thereafter, to show them the fact that for a matter subjected for evaluation if low marks are received for the evaluation it will directly affect the evaluation of the performance of the officers.	Human resource plans for the year 2021 and 2022 have been prepared and submitted. Preparation for the year 2023 is underway as at present.

<p>The balances in loan arrears exceeding one year had not been settled.</p>	<p>To discuss in the Divisional and District Audit Management Committees and to make aware of thereafter, to show them the fact that for a matter subjected for evaluation if low marks are received for the evaluation it will directly affect the evaluation of the performance of the officers.</p>	<p>From the officers who have transferred to the local government institutions loan installments are remitted monthly. Loans of the other officers who have gone on transfer have been recovered. Legal actions are being taken to recover loans as soon as possible from the officers who have been interdicted and officers have been paying installments is underway as at present.</p>
<p>No action had been taken to clear time expired deposits in the General Deposit Account as per the provisions of F.R.571</p>	<p>To discuss in the Divisional and District Audit Management Committees and to make aware of thereafter, to show them the fact that for a matter subjected for evaluation if low marks are received for the evaluation it will directly affect the evaluation of the performance of the officers.</p>	<p>There are no deposits exceeding two years by now.</p>
<p>Settlement of Adhoc Interim Imprest had not been done with in one month after completion of the task as per the provisions in F.R.371.</p>	<p>To make the staff aware of, to discuss in the Divisional and District Audit Management Committees and to make aware of thereafter, to show them the fact that for a matter subjected for evaluation if low marks are received for the evaluation it will directly affect the evaluation of the performance of the officers.</p>	<p>As at present recovery is done within a month.</p>
<p>The website that is maintained by the institution does not provide an opportunity for the public to lodge complaints or to give commendations.</p>	<p>To make the staff aware of, to discuss in the Divisional and District Audit Management Committees and to make aware of thereafter, to show them the fact that for a matter subjected for evaluation if low marks are received for the evaluation it will directly affect the evaluation of the performance of the officers. And Assigning duties to Information Technology officers to take relevant actions.</p>	<p>Updated and necessary actions have been taken.</p>

<p>The human resource development plan that had been prepared, did not provide for at least a minimum of twelve hours' extra training per employee for a year.</p>	<p>To make the staff aware of, to discuss in the Divisional and District Audit Management Committees and to make aware of thereafter, to show them the fact that for a matter subjected for evaluation if low marks are received for the evaluation it will directly affect the evaluation of the performance of the officers.</p>	<p>Human resource plans for the years 2021 and 2022 have been prepared and submitted. And a training plan was prepared and actions have been taken accordingly. The problems such as Corona pandemic, economical issues, transport issue have been arisen and I will take actions according to the plan prepared to provide 12 hours additional training to all officers in all possible ways.</p>
<p>Out of the training opportunities planned, the extent of training opportunities granted, was less than 50%.</p>	<p>To make the staff aware of, to discuss in the Divisional and District Audit Management Committees and to make aware of thereafter, to show them the fact that for a matter subjected for evaluation if low marks are received for the evaluation it will directly affect the evaluation of the performance of the officers.</p>	<p>Actions will be taken to bring to a level exceeding 50% based on the amount of allocation set aside for the year 2023.</p>


Chief Accountant,
District Secretariat,
Nuwara Eliya.

P.A.D. Damayanthi
Chief Accountant
District Secretariat office
Nuwara Eliya.


District Secretary,
District Secretariat,
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G. K.G. A. R. P. K. Nandana
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Recommendation of the Secretary

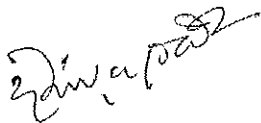
Measures taken by the District Secretary are recommended and instructions have been given to District Secretaries to pay personal attention on the other shortcomings pointed out and to take corrective measures regarding them.



Neel Bandara Hapuhinne
Secretary,
Ministry of Public Administration, Home Affairs,
Provincial Councils and Local Government

Recommendation of the Minister and the Action taken

Instruction have been given by me to the Ministry Secretary to take necessary steps by paying special attention on the instructions given to the District Secretary by the Committee on Public Accounts, to ensure that such shortcomings may not occur again and it is expected that the such measures would enable the provable level to reach the optimum level within the year 2023.



Hon. Dinesh Gunawardena. (M.P)
Prime Minister and
Minister of Public Administration, Home Affairs,
Provincial Councils and Local Government.