

Producing observation and action taken action with reference to fixed Orders 119(4) tabled in the Parliament of Sri Lanka by the Committee on Public Accounts.

Parliament Publication Collection No 183

District Secretariat - Anuradhapura.

| Shortcomings and guidance pointed out by the Committee on Public Accounts | Actions taken by the Accounting Officer | Current Progress |
|--|--|--|
| Pass words related to the software using to prepare government salaries as per the Public Account Circular No. 171/2004 dated 11.05.2004 had not been changed once in three months | In relation to the year 2021 and 2022 Pass words related to the software of preparation of salaries have changed once in three months and a register is being maintained for the same. | For the year 2023, on 12.01.2023 the pass word has been changed and action will be taken to change the passwords once in three months in the future. |
| Replies had not been send to all audit queries raised by the Auditor General within one month | Instructions have been to the Divisional Secretaries to reply the audit queries within relevant period of time and instruction have been given to get the answerers within stipulated period of time. | Information regarding some audit queries should be got though the Divisional Secretaries, In some instances delays are occurred. As well as some information are not sufficient and have to call them back through the divisional Secretaries. In such instances, there is possibility to not replying for the audit queries within a month .However action have been taken to minimize delays |
| As per the F.R. 134(3) , Copied of the Internal Audit Reports had not been forwarded to the Auditor General | In the year 2020, 08 Internal Audit Reports had been issued and they had been forwarded to Auditor General. The relevant pages of the register of letter of distribution of Internal Audit reports to the Assistant Auditor General Of the National Audit Office of Anuradhapura have been attached herewith. As per the F.R. 134(3) , copies of the Internal Audit Reports of year 2021 and 2022 have been forwarded to the Auditor General . | As per the F.R. 134(3) ,the Internal Audit Reports issued in the future too will be forwarded to the Auditor General. |

| | | |
|--|---|---|
| <p>As per the F.R. 134(2) , At the begging of the year by inquiring the Auditor General , the Internal Audit program had not been prepared</p> | <p>.At the beginning of the year 2020, an approval had been taken to the Internal Audit Plan consisted with the Expected Audit Investigations and the other activities at the Audit and Management Committee meeting held on 03.03.2020 with the participation of a representative of the Auditor General t observational Level.</p> <p>A Citified copy of the report of the relevant meeting is forwarded by the Annex No. 02. As well as , the Internal Audit Plan relevant to the year 2021 had been prepared at the beginning of the year 2022 and it had been approved by the District Secretary on 29.01.2021 . The relevant Internal Audit Plan have been prepared at the beginning of the year and on 08.02.2022 the same had been approved by the District Secretary.</p> <p>The copies of the relevant Internal Audit Plans (in the year 2021 and 2022) have been forwarded to the Anuradhapura Assistant Auditor General , Sub Office of the National Auditor General by the letter No My. No ANU/DIST/19/3/2/B/7 and dated 08.03.2022</p> | <p>After presenting to the Management and Audit Committee of the last the quarter of the year 2022 held on 13.01.2023 ,the Internal Audit Plan relevant to the year 2023 has been forwarded to the Auditor General for observations by the letter No. ANU/DIST/19/2/4/B/1 and dated 19.01.2023</p> <p>Henceforth , Action will be taken to get the approval for the Internal Audit Plan by Presenting to the Audit and Management Committee of the last quarter of the year after forwarding it to the Auditor General.</p> |
| <p>As per the Paragraph No. 7 of the Asset Management Circular No. 01/2017 dated 26.06.2017, details of the purchased asset and the disposal in the year 2018 had not been send to the comptroller General's Office.</p> | <p>The details of the disposed office equipment and the furniture have been send to the comptroller General by the letter No. ANU/DIST/2/19/1/B/1 and dated 19.08.2022 and details of the purchased equipment and Furniture have been send to the comptroller General's Office by the My even Number and dated 17.08.2022</p> | <p>As per the Circular No. 01/2017, action will be taken to send the details of the purchased assets and disposals to the comptroller General's Office</p> |
| <p>A vehicle had not been disposed within not less than six months , after condemned .</p> | <p>For disposing these 13 vehicles , as per the Public Finance Circular No. 01/2020 dated 01.09.2020 ,a special investigation board was appointed on 17.02.2022 and the report is given on 24.05.2022.</p> <p>Accordingly, This report was forwarded for the Ministry approval on. 30.05.2022 and on 20.07.2022 it had been forwarded to the ministry</p> | <p>The ministry's approval has been given on 13.01.2023 and the news pare advertisement have been prepared for the auction.</p> |


| | | |
|--|--|---|
| | <p>on 20.07.2022 after the revising. Accordingly, an approval has been given through the Public Admin, Home affairs, Local Government and Provincial Councils Secretary's letter no. HA/F/07/Dispose /Common-2022 and dated 16.08.2022 . as the special committee recommended to use the LA- 6544 Bowser , it has been forwarded to the Ministry of Public administration, Home affairs, Local government and Provincial Council As per the Public financial Circular No. 01/2020,to transfer the District Secretary to get the approval of valuation amount .</p> | |
| <p>There were outstanding loan balances exceeded more than a year.</p> | <p>These Loan Outstanding balances exceeding more than one year are consisted of interdicted officers, offers of vacated the post, as well as retired and deceased officers and action were taken regarding the relevant balances separately.</p> | <p><u>Loan outstanding balances of interdicted Officers</u></p> <p>Ms.H. M. S. Nirosha Management Assistant District Secretariat</p> <p>This interdicted officer has been reappointed to the service by the combined service general's letter No. DP/02/13/2018 and dated 09.06.2022 and action are being taken to recover the outstanding balance from the officer's salary.</p> <p>Mr. R.B.P.K.Rathnaweera Grama Niladhari Divisional Secretariat Nuwaragam Palatha Central</p> <p>The case have been filed in the Anuradhapura District Court by the Attorney General Department against this Interdicted officer under the No. 00495/M/21 to recover default balance the case called on 21.10.2022 and postponed the case until 17.02.2023</p> <p>Mr. R. H. K. Wanninayaka Grama Niladhari Divisional Secretariat Ipalogama The case filed under No. 30483/M by the Attorney General's Department against the this interdicted officer to recover the</p> |

| | | |
|--|--|---|
| | | <p>outstanding loan balance called on 07.10.2022 and postponed the case until 03.02.2023</p> <p>Mr. P.B.T. Fernando Grama Niladhari. Divisional Secretariat Thambuththegama</p> <p>Action have been taken to write off the Festival advance and the Disaster loan as per the F.R. 113 and according to the investigation made under F.R. 104(a) in the month of December 2022.</p> <p><u>Loan outstanding balanced of the officers who vacated the post</u></p> <p>Mrs. K.M.K. Kangara Divisional; Secretariat</p> <p>Details of this officer who vacated the post have been enquired the Divisional Secretary of Palugaswewa several Occasions and the Divisional Secretary of Palugaswewa has informed that, as the relevant officer has changed the residence and any details regarding her current residence were unable to find. As well as it was inquired from the Election Commissioner of Anuradhapura that the above officer had been registered in the vote Register of 2021/2022 by the letter No ANU/DIST/2/7/2/B/28 and dated 28.10.2022 and it is informed that the above officer has not been registered in the above mentioned year by the Anuradhapura Assistant Commissioners letter No. ANU/EC/KE-1 and dated 01.11.2022. Accordingly it is decided to complain the police regarding this</p> <p><u>Loan balances of the retired ands deceased officers</u></p> <p>Mrs. H. M. M. R. K. Herath Divisional Secretary Galnewa Divisional Secretariat</p> |
|--|--|---|


| | | |
|---|---|--|
| | | <p>A decision has been taken to write off 30% the pension of this officer according to the disciplinary order No. PSC/DIS/002/2019 and dated 29.06.2022 issued by the secretary of the public service commission after the disciplinary investigation done against this officer in accordance with the section no. 12 of the Code of pension minutes . Accordingly , it is kindly informed that the actions will be taken to recover the loan balance from the pension gratuity of the relevant Officer.</p> <p>Mr.S.A.S.Rathnayaka Grama Niladhari Divisional Secretariat Kebithigollewa Action have been taken to recover the outstanding loan balance of this officer from his death gratuity in the month of October 2022.</p> |
| Exceeding the approved cadre , staff has been requited. | Though more Development Officers have been attached to this office under the approved cadre limit of the District as this office was busy with duties under the Covid 19 Pandemic situation ,later, those excess Officers have been attached to the divisional Secretariats where there are vacancies . | When Confirm in the service of the Graduate Trainees , An approval have been given to retain the excess development officers in the offices according to the instructions given by the Ministry of Public admin, provincial Council and Local Government Secretary's Letter No. PS/GT/2020 (Volume No. III) and dated 03.2022 (Annex 03) |
| No opportunities had given to the public to complain or appreciate through the Web site . | Task of Updating the website of this office was assigned to the Information technology unit in 2022 and there was not such unit before 2022. Update is done by the officers who trained for that. | At present the opportunity to complain or appreciate to the public have provide and when keeping such complains or appreciations ,they will be sent via email from moha.dist.anuradhapura@gmail.com |

| | | |
|---|---|--|
| Sustainable aims had not been recognized according the scope of the institution. | <p>Implementation of programs and relevant projects are being done several ways. Namely,</p> <ol style="list-style-type: none"> 1. the implementation of projects given by the Political Authority and provisions made by relevant ministries 2. Identifying projects at divisional level under the limits of the relevant provision and under the guidance and instructions given by some line ministries. <p>Accordingly, projects can be identifies under the above two categories and projects implementation under No 01 cannot be identifies on the sustainable developments aims specifically .As well as, as the most of projects under the above No 02 is identified with the agreement of the beneficiaries , though the sustainable development goals are not specified , they can be considers that prioritizing the goals of 1,2,3,4.,5,6,7,8,9,10,12,16 respectively.</p> | |
| Performance targets had not been specified for achieving identified sustainable development goals | Generally, it was impossible to specified performance targets practically for the project in different range of Rs. 10,000.00 implementing at village level under different programs on the Annual budget provisions. Therefore such thing was not done | |
| Specified parties for achieving the sustainable goals of the Institution had not been identified. | Action have not been taken to identified to identified specified parties. | |
| According to the provisions made in the circular No. MSDW/08/65 dated 27 of April 2018 of the Ministry of sustainable | Details had not been forwarded by this Office. | |

| | | |
|---|--|---|
| development and wild life, details of two representative appointed for coordination of activities of sustainable developments had not been sent to the Ministry of sustainable development and Wild Life. | | |
| Including all staff , Performance agreements have not been prepared. | Performance agreements have not prepared for the year 2021 and 2022. | As per the circular No. 02/2018 , action have been taken to prepare performance agreements for the year 2023. |
| Deficiencies and defects pointed out in the paragraph by the auditor General had not been rectified | Action have been taken to rectify the deficiencies point out by the Auditor General in 2021 and 2022. | Action will be taken to rectify the deficiencies point out by the Auditor General. |
| Procedures had not been prepared to measure the identified service targets. | Identifying the service coming from Divisional Secretariats with the expectation of performing duties mostly at the beginning of the year in the year 2020,2021, and 2022 , 05 service were identified and among them and annual targets were given. Targets had been measured at divisional level using the information technology ,s-slims system , preparation of document in order to measure the performing the service , | Action are being taken to get the identified services at divisional level for the year 2023. |


 U. S. Arunaravi.
 Chief Accountant,
 District Secretariat,
 Anuradhapura.

ස.ස.ප. කුලසේනරත්න
 ප්‍රධාන ගණකාධිකාරී
 දුරකථන අංක 03 3212222
 අනුරාධපුර.


 J.M.J.K. Jayasundara
 Government Agent / District Secretary,
 District Secretariat,
 Anuradhapura.

J.M.J.K. JAYASUNDARA
 District Secretary
 Government Agent
 Anuradhapura

Recommendation of the Secretary

Measures taken by the District Secretary are recommended and instructions have been given to District Secretaries to pay personal attention on the other shortcomings pointed out and to take corrective measures regarding them.

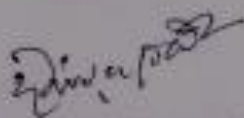


Neel Bandara Hapuhinne
Secretary,
Ministry of Public Administration, Home Affairs,
Provincial Councils and Local Government

Neel Bandara Hapuhinne
Secretary
Ministry of Public Administration, Home Affairs,
Provincial Councils & Local Government
Home Affairs Division

Recommendation of the Minister and the Action taken

Instruction have been given by me to the Ministry Secretary to take necessary steps by paying special attention on the instructions given to the District Secretary by the Committee on Public Accounts, to ensure that such shortcomings may not occur again and it is expected that the such measures would enable the provable level to reach the optimum level within the year 2023.



Hon.Dinesh Gunawardena.(M.P)
Prime Minister and
Minister of Public Administration, Home Affairs,
Provincial Councils and Local Government.