

# **Annual Performance Report 2020**



# **Annual Performance Report for the Year 2020**

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# **State Ministry of Rural and School Sports Infrastructure Improvement**

**Annual Performance Report 2020**



## **Chapter 01 – Institutional Profile/ Summary of Implementation**

### **1.1 Introduction**

“Sports” could be identified as an aspect interwoven with the human culture from the past. In the study of the history of human beings, it could be understood that people were engaged in sports related activities in groups. It is evident that some sports were originated specially with religious, military and entertaining backgrounds.

Turning back to the history of sports in Sri Lanka, it has been improving gradually together with the culture of this country. Some traditional games and group activities were developed into sports. Later, during the ruling period of the Western nations their sports and related cultural aspects were migrated to this country.

The governments which came to power after the independence took certain steps for the improvement of sports and a Ministry of Finance was established for the first time in 1966. Thereafter, every government that came into power managed to develop the subject of Sports under a Minister in charge of the subject of Sports.

It is envisaged to create a generation with energetic lifestyle in order to create an active, healthy and disciplined generation as per the National Policy Framework, “Vistas of Prosperity and Splendour”. The State Ministry of Rural and School Sports Infrastructure Improvement was established as per the Gazette Extraordinary No. 2187/27 dated 09.08.2020 of the Democratic Socialist Republic of Sri Lanka with the view of fulfilling the above expectations.

The prime objective of this Ministry is to attract the general public towards sports having promoted Sports Infrastructure Facilities within the rural areas and schools in Sri Lanka.

### **1.2 Vision, Mission and Objectives of the Institute**

#### **Vision**

“To create an energetic generation”

#### **Mission**

“Contributing to the creation of an energetic generation through the improvement of rural and school sports infrastructure, the promotion of comprehensive sports education and sports medicine”.

#### **Objectives**

1. To expand opportunities for the improvement of knowledge, attitudes and skills of children and young sportsman / sports women.
2. To promote leadership qualities, personality, discipline and energy of school children and youth.
3. To create a healthy and vigorous generation and get them contributed effectively for the country’s development.
4. To recreate a self-disciplined generation with spiritual values.
5. To create a generation of children and youth with an active lifestyle that will take Sri Lanka to the world through sports.

### **1.3 Major functions**

- Assisting in the formulation of policies in relation to the subject of Rural and School Sports Infrastructure Improvement for an “Energetic young generation” under the direction and guidance of the Minister of Youth and Sports in conformity with the prescribed Laws, Acts and Ordinances.
- Implementing, projects under the National Budget, State Investment and National Development Programme.
- Implementing, monitoring and evaluating subjects and functions and related policies, programmes and projects the Statutory Organizations that come under the purview of the Ministry.

### **Special Priorities and Identified Activities**

Special priorities and identified activities to be implemented by the State Ministry of Rural and School Infrastructure Improvement mainly come under two folds of development targets.

#### **Development Targets**

01. To create an active and energetic generation.

##### Objectives

- To create healthy people required for national development.
- To obtain attraction of public towards sports.
- To minimize anti-social acts.

#### **Development Strategies**

1. Formulating a programme for the introduction of sports to the youth through youth societies and sports clubs as an extra-curricular activity since school education, thereby preventing the youths from being diverted to anti-social activities.
2. Implementing a programme for a healthy generation of children by attracting school children towards physical education and sports in addition to their education.
3. Implementing a programme for the provision of proper nutrition and facilities including training by identifying talented school children in sports activities in rural schools throughout the island and upgrading their talents up to the international level.
4. Implementing a special programme to produce resource personnel required for the development of sports such as instructors, coaches and Physicians.

02. Development of physical and human resources required for sports development.

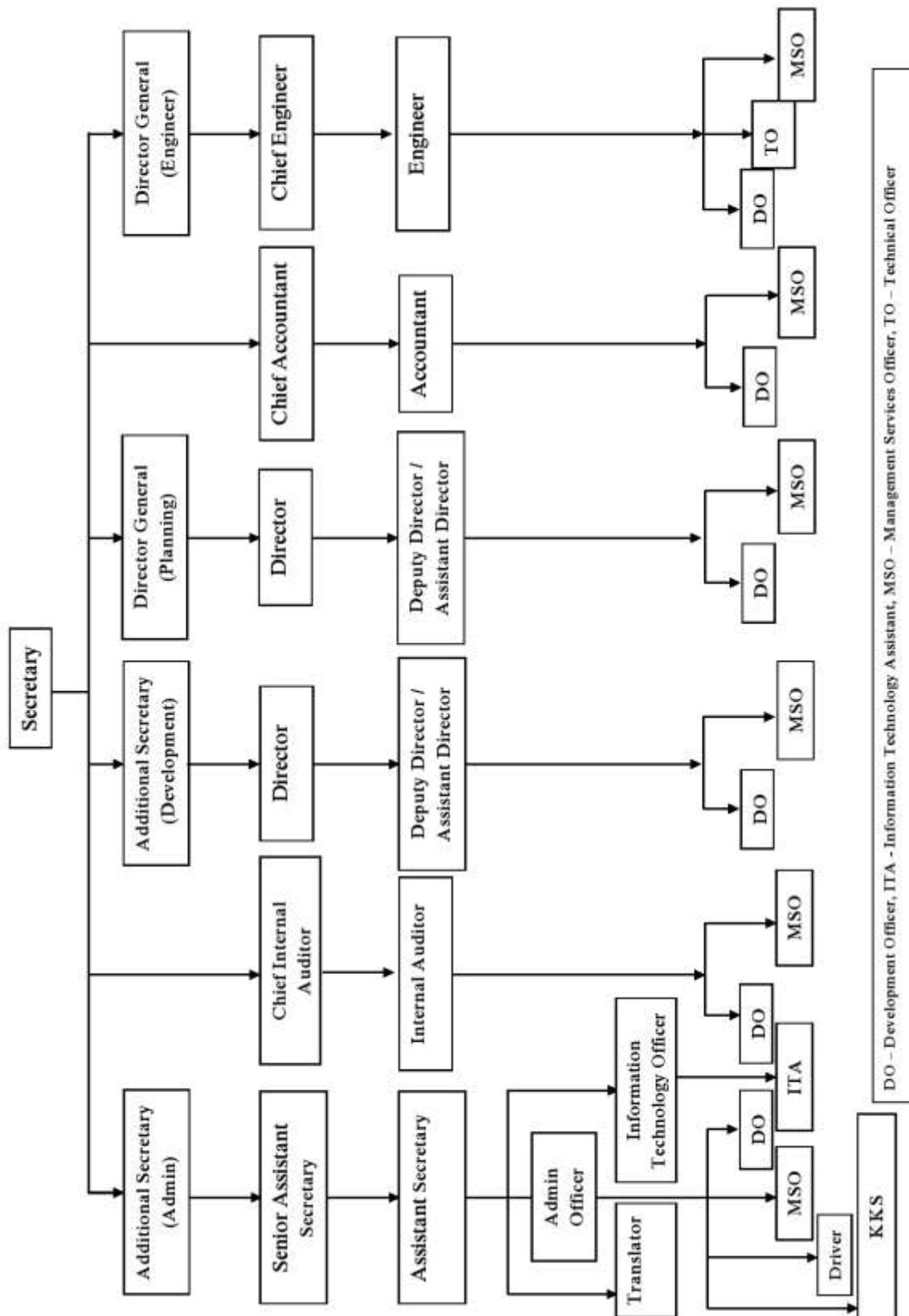
Objectives

- To create resource persons with knowledge of sports at international level.
- To develop physical resources of sports with international parameters.

Development Strategies

- (1) To standardize pavilions and playgrounds island wide and develop them as appropriate.
- (2) To make arrangements for the development of local traditional sports.
- (3) To expand sports education in conformity with international standards.

## 1.4 Organizational structure



**1.5 Departments/ Main Divisions/ coming under the Ministry, Divisional Secretariats coming under the District Secretariats**

N/A

**1.6 Institutions coming under the Ministry/ Department/ Provincial Council**

The following institutions are coming under the Ministry.

- Institute of Sports Medicine
- National Institute of Sports Science
- Sri Lanka Anti- doping Agency (SLADA)
- Sugathadasa National Sports Complex Authority

**1.7 Details of foreign funded projects (if any) N/A**

## **Chapter 02 – Progress and Future Outlook**

### **2.1 Special Achievements**

This Ministry was established on 09.08.2020 and no provisions had been allocated for the Ministry to implement development programmes/ projects in the year 2020. However, an amount of Rs. 103 Mn. which was allocated for the Institute of Sports Science was returned to the Ministry due to non-disbursement because of a technical defect.

Accordingly, measures were taken to develop the following 05 selected sports schools among the 30 sports schools which have been declared by the government utilizing the said provisions.

1. Walala A. Rathnayaka M.M.V
2. Akuramboda M.M.V.
3. Welimada M.M.V.
4. Poramadulla M.M.V.
5. Anamaduwa M.M.V.

The necessary equipment was purchased through District Secretaries and project activities were initiated utilizing labour of the tri forces and further developments are being carried out. Out of the initiated development works, 50% of planned activities has been completed by date.

### **2.2 Challenges**

- Due to changing of the scopes of the Ministry time to time, difficulty in working with a definite vision.
- Lack of coordination among the institutions due to duplication of works carried out by different Ministries and Departments.
- Not receiving sufficient provisions
- Delay in completing number of programmes / projects which were planned to be completed postponement of scheduled lectures / awareness programmes due to the difficulty in participating persons due to Covid 19 pandemic prevailed throughout the year 2020.
- Nevertheless physical improvement and attitudinal improvement should be parallel within this scope; a huge effort has to be made to change attitudes of public towards sports.

### **2.3 Future objectives**

- To bring students to the International level by improving their sports skills by means of infrastructure development of sports schools.
- To give opportunities for skilful children by developing sports infrastructure in the schools of rural and remote areas and to minimize the number of school leavers who are misled.
- To make sports a mode of mental relaxation for the people who are in a busy schedule through sports infrastructure and create a healthy and energetic generation.
- Since sports is capable of making an optimistic attitudinal change in the society, to implement a broad propagation programme to attract public.

- To identify traditional games and build up a sports economy having obtained tourist attraction by socializing them.

.....  
Head of the Institution  
Name :  
Designation:  
Date:

## Chapter 03 - Overall Financial Performance for the year ended 31<sup>st</sup> December 2020

### 3.1 Statement of Financial Performance

ACA-F

Statement of Financial Performance for the period ended as at 31<sup>st</sup> of December 2020

Budget (Current year)	Note	Actual		Rs.
		Current year	Previous year	
<b>Revenue Receipts</b>				
Income Tax	1	-		} ACA -1
Tax on domestic goods & services	2	-		
Taxes on International Trade	3	-		
Non Tax Revenue & others	4	2,716,902		
<b>Total Revenue Receipts (A)</b>		<b>2,716,902</b>		
<b>Non-revenue Receipts</b>				
Treasury Imprests		102,628,000		ACA-3
Deposits		12,592,898		ACA -4
Advance Accounts		46,428,823		ACA -5/5(A)
Other receipts		-		/5(B)
<b>Total non- revenue receipts (B)</b>				
		<b>161,649,721</b>		
<b>Total Revenue Receipts and Non-Revenue Receipts C = (A) + (B)</b>		<b>164,366,623</b>		

**Less : Expenditure**

**Recurrent Expenditure**

69,017,000	Wages, Salaries & Other Employment Benefits	<b>5</b>	63,488,334	} ACA -2(II)
60,274,000	Other Goods & Services	<b>6</b>	47,908,766	
315,532,000	Subsidies, Grants and Transfers	<b>7</b>	289,531,000	
	Interest Payments	<b>8</b>	-	
	Other Recurrent Expenditure	<b>9</b>	-	
<b>444,823,000</b>	<b>Total Recurrent Expenditure (D)</b>		<b>400,928,099</b>	

**Capital Expenditure**

6,766,000	Rehabilitation & Improvement of Capital Assets	<b>10</b>	1,698,779	} ACA -2(II)
491,885,000	Acquisition of Capital Assets	<b>11</b>	177,030,360	
304,500,000	Capital Transfers	<b>12</b>	282,300,000	
	Acquisition of financial assets	<b>13</b>	-	
27,648,000	Capital building	<b>14</b>	19,886,033	
109,300,000	Other capital expenditure	<b>15</b>	73,884,097	
<b>940,099,000</b>	<b>Total capital expenditure (E)</b>		<b>554,799,270</b>	

**Main ledger expenditure (F)**

<b>Deposit payments</b>	360,606	
<b>Advance payments</b>	67,547,408	ACA - 4 ACA - 5/5(A) /5(B)
<b>Total Expenditure G(D+E+F)</b>	<b>1,023,635,383</b>	

**Imprest balance as at 31<sup>st</sup> December 2020 H=(C-G)**

**(859,268,760)**

### 3.3 Statement of Financial Position

ACA-P

#### Statement of Financial Position As at 31<sup>st</sup> December 2020

	Note	Current year Rs.	Actual Previous year Rs.
<b>Non-financial assets</b>			
Property, plant & equipment	ACA-6	34,630,877	
<b>Financial assets</b>			
Advance accounts	ACA -5/5(A)	21,118,584	
Cash and cash equivalents	ACA -3	-	
<b>Total assets</b>		<b>55,749,461</b>	
<b>Net assets / equity</b>			
Net Assets		8,851,493	
Property, plant and equipment			
Reserve		34,630,877	
Rent and work advance reserve	ACA-5(b)	-	
<b>Current liabilities</b>			
Deposit accounts	ACA -4	12,267,091	
Imprest balance	ACA -3	-	
<b>Total liabilities</b>		<b>55,749,461</b>	

Detail Accounting Statements in above ACA format Nos. 1 to 6 presented in pages from 05 to 55 and Notes to accounts presented in pages from 56 to 63 form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement

.....  
Chief Accounting Officer  
Name :  
Designation :  
Date :

.....  
Accounting Officer  
Name :  
Designation :  
Date :

.....  
Chief Financial Officer / Chief Accountant  
Director (Finance) / Commissioner (Finance)  
Designation :  
Date :

### 3.5 Notes to the financial statement

#### 3.4 Statement on Cash Flow

ACA-C

**Statement of Cash Flows**  
**For the Period ended as at 31<sup>st</sup> of December 2020**

	Actual	
	Current Year	Previous Year
	Rs.	Rs.
<b>Cash flows from operating activities</b>		
Total tax receipts	-	
Fees, surcharge, fines and licenses	1,071,848	
Profit	-	
Non – revenue receipts	403,060	
Revenue collected for the Other Heads	-	
Imprest received	102,628,000	
<b>Total cash generated from other operations (a)</b>	<b>104,102,908</b>	
<b>Less – Cash disbursed for :</b>		
Personal emoluments and operating payments	63,777,390	
Subsidies and transfer payments	-	
Expenditure on other Heads	44,096,359	
Imprest settlement to Treasury	129,431	
<b>Total cash disbursed for operations (b)</b>	<b>108,003,180</b>	
<b>NET CASH FLOW FROM OPERATING ACTIVITIES</b> <b>(c)=(a)-(b)</b>	<b>-3,900,272</b>	
<b>Cash flows from investing activities</b>		
Interest	975	
Dividends	-	
Divestiture Proceeds & Sale of Physical Assets	-	
Recoveries from on Lending	-	
Recoveries of Advances	13,698	
<b>Total Cash generated from Investing Activities (d)</b>	<b>14,673</b>	
<b>Less - Cash disbursed for:</b>		
Purchase or construction of Physical Assets & Acquisition of other investment	6,287,941	
Advance payments	1,993,965	
<b>Total cash disbursed for investing activities (e)</b>	<b>8,281,906</b>	

<b>NET CASH FLOW FROM INVESTING ACTIVITIES (f)</b> <b>=(d)- (e)</b>	<b>-8,267,232</b>	
<b>NET CASH FLOWS FROM OPERATING &amp; INVESTMENT ACTIVITIES (g)=(c)+(f)</b>	<b>-12,167,504</b>	
<b>Cash flows from financing activities</b>		
Local Borrowings	-	
Foreign Borrowings	-	
Grants received	-	
Deposits received	12,524,671	
<b>Total cash generated from financial activities (h)</b>	<b>12,524,671</b>	
<b>Less – Cash disbursed for</b>		
Repayment of local borrowings	-	
Repayment of foreign borrowings	-	
Deposit payments	357,167	
<b>Total cash disbursed for financing activities (i)</b>	<b>357,167</b>	
<b>NET CASH FLOW FROM FINANCING ACTIVITIES (j)=(h)-(i)</b>	<b>12,167,504</b>	
Net movement in cash (k)=(g) –(j)	-	
Opening cash balance 01 <sup>st</sup> January	-	
Closing cash balance as at 31 <sup>st</sup> December	-	

### 3.5 Notes to the financial statements

### 3.6 Performance of the Revenue Collection

Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected revenue	
		Original estimate	Final estimate	Amount (Rs.)	As % of the Final Revenue Estimate
2002.01.01	Government residences and building rent			5,300	
2002.02.01	Loan interest			-	
2003.02.99	Miscellaneous revenue			748,183	
2004.01.00	Central government (W&OP)			1,375,381	

### 3.7 Performance in utilization of allocated provisions

Rs.

Type of allocation	Allocations		Actual expenditure	Allocation utilized as a % Final Allocation
	Original Allocation	Final Allocation		
Recurrent		444,823,000.00	400,928,099	90%
Capital		940,099,000.00	554,799,270	59%

### 3.8 In terms of F.R.208 grant of allocations for expenditure to this Department/District Secretariat/Provincial Council as an agent of the other Ministries/ Departments

Rs.

Serial No.	Allocation Received from which Ministry / Department	Purposes of the Allocation	Allocation		Actual Expenditure	Utilization of allocation as a % of Final Allocation
			Original allocation	Final allocation		

### 3.9 Performance of Reporting Non-Financial Assets

Rs.

Asset Code	Code Description	Balance as per Board of Survey Reports as at 31.12.2020	Balance as per Financial Position as at 31.12.2020	Yet to be accounted	Reporting Progress as %
9151	Buildings and structures	-	1,221,835	-	-
9152	Machinery and Equipment	-	33,409,042	-	-
9153	Land	-	-	-	-
9154	Intangible Assets	-	-	-	-
9155	Biological Assets	-	-	-	-
9160	Work in progress	-	-	-	-
9180	Leased assets	-	-	-	-

### 3.10 Auditor General's Report \*\*

\*\* A scanned copy of the final audit report issued by the Auditor General to be enclosed at the submission to the Parliament Annexed herewith.

## Chapter 04 - Performance Indicator

### 4.1 Performance indicators of the Institute (Based on the action plan)

Specific indicators	Actual output as a percentage (%) of the expected output		
	100% - 90%	75% - 89%	50% - 74%
Submission of reports to be submitted by the Ministry on due date (Action Plan, budget estimate, internal audit plan, procurement plan)	√		
Percentage of developed sports schools			50>
Number of developed playgrounds **			
Number of schools equipped with sports facilities **			
Number of Sports/ youth societies *			
Number of persons who were made aware of sports **			

\*\* Since the State Ministry of Rural and School Infrastructure Improvement is a new Ministry which was established in pursuant with the Gazette Extraordinary No. 2187/27 dated 09.08.2020 of the Democratic Socialist Republic of Sri Lanka, sufficient provisions were not allocated for the year 2020 and these projects/ programmes will be implemented from 2021.

## Chapter 05 – Performance of achieving Sustainable Development Goals

### 5.1 Indicate the identified Sustainable Development Goals

Target/ Objectives	Targets	Indicators of achievements	Progress of achievements to date		
			0% - 49%	50% - 74%	75% - 100%
<b>03</b> ensure healthy lives of all people at every level of age and promote their wellbeing.	<b>3.1</b> To minimize one third the premature deaths due to non-communicable diseases through treatment and to promote mental health and wellbeing.	**			
	<b>3.5</b> To strengthen preventive measures and treatment on dreadful use of narcotic and use of dangerous drugs				
<b>04</b> To ensure ideal and fair education and provide life time learning opportunities for all.	<b>4.4</b> To increase the number of smart jobs and youth and adults with skills required for enterprise including technical and vocational qualifications considerably by 2030.	**			

### 5.2. Briefly explain the achievements and challenges of the Sustainable Development Goals

\*\*The State Ministry of Rural and School Sports Infrastructure Promotion which was established in pursuant with the Gazette Extraordinary of the Democratic Socialist Republic of Sri Lanka No. 2187/27 published on 09.08.2020 has identified two indirect Sustainable Development Goals and related objectives in respect of sports .Since provisions were not allocated for the Ministry in 2020 to implement programmes/ projects, the impact on the achievements being made is indirect and they are connected with other institutes directly and indirectly , achievements cannot be stated as a percentage.

## Chapter 06 - Human Resource Profile

### 6.1 Cadre Management

	Approved Cadre	Existing Cadre	Vacancies (Excess)**
Senior	18	11	7
Tertiary	4	2	2
Secondary	39	25	14
Primary	19	19	-

### 6.2 \*\* briefly state how the shortage or excess in human resources has been affected to the performance of the institute.

As per the scope of the State Ministry of Rural and School Sports Infrastructure Promotion, even though it has been planned to implement various programmes focusing all sportsmen and sports schools covering the whole island as specified in the manifesto of the government, difficulties have been arisen to make the programmes successful as the available human resources are insufficient.

### 6.3 Human Resource Development

Name of the Programme	No. of staff trained	Duration of the programme	Total investment (Rs.)		Nature of the Programme (Local / foreign)	Output / knowledge gained *
			Local	Foreign		
1. Scientific, economical and safe driving for drivers.	10	2020.01.08	Rs. 35,000		Local	Scientific, economical and safe driving. Safe driving and related rules and regulations.  Responsibilities and ethics of drivers
2. Three days training programme on procurement guidelines, planning and regulations programme participation confirmation	4	2020.06.24 - 2020.06.26	Rs.18,000		Local	Make timely decisions to minimize risks and ensure safety of the employee and sustainability of the organization

3. Office systems Filing - I	44	2020.06.07	Rs. 13,390		Local	Proper maintenance of files Methods of filing.
4. Office systems Filing - II	43	2020.07.09	Rs. 14,240		Local	Proper maintenance of files Methods of filing.
5. Office systems	30	2020.07.21	Rs. 12,855		Local	Knowledge on Establishments Code
6. Financial Regulations Storing Procurement - I	31	2020.08.14	Rs. 11,095		Local	Basic knowledge on legal framework of financial management and procurement procedure.
7. Financial Regulations Storing Procurement - II	40	2020.08.19	Rs. 10,795		Local	Basic knowledge on legal framework of financial management and procurement procedure.
8. Effective presentation skills	8	2020.12.26 & 27	Rs. 16,000		Local	Improving the knowledge of presentation skills

**\* Briefly explain how the training programme contributes on performance of the institute.**

Knowledge and skills gained through training programmes are important to increase the efficiency of the institute. Further, it is supportive for improving the productivity of the institute.

## Chapter 07 - Compliance Report

No.	Applicable Requirement	Compliance Status (Complied / Not Complied)	Brief explanation for Non-Compliance	Corrective Actions proposed to avoid non-compliance in future
1	<b>The following Financial statements/accounts have been submitted on due date</b>	Complied		
1.1	Annual financial statements	Complied		
1.2	Advance to public officers' account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	-		
1.4	Stores Advance Accounts	-		
1.5	Special Advance Accounts	-		
1.6	Other	-		
<b>2</b>	<b>Maintenance of books and registers (FR445)</b>			
2.1	The Fixed Assets Register has been maintained and updated in terms of the Public Administration Circular 267/2018.	Complied		
2.2	The Personal Emoluments Register/ Personal Emoluments Cards have been maintained and updated.	Complied		
2.3	The Register of Audit Queries has been maintained and updated.	Complied		
2.4	The Register of Internal Audit Reports has been maintained and updated.	Complied		
2.5	All the Monthly Account Summaries (CIGAS) are prepared and submitted to the Treasury on due date.	Complied		
2.6	The Register for Cheques and Money Orders has been maintained and updated.	Complied		
2.7	The Inventory Register has been maintained and updated.	Complied		
2.8	The Stocks Register has been maintained and updated.	Complied		
2.9	The Register of Losses has been maintained and updated.	Complied		
2.1	The Commitment Register has been maintained and updated.	Complied		
2.11	The Register of Counterfoil Books (GA – N20) has been maintained and updated.	Complied		
<b>3</b>	<b>Delegation of functions for financial control (FR 135)</b>			
3.1	The financial authority has been delegated within the institute.	Complied		

3.2	The delegation of financial authority has been communicated within the Institute.	Complied		
3.3	The authority has been delegated in such manner so as to approve each transaction through two or more officers.	Complied		
3.4	The control has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package.	Complied		
<b>4</b>	<b>Preparation of Annual Plans</b>			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The Annual Estimate has been prepared and submitted to the National Budget Department (NBD) on due date.	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
<b>5</b>	<b>Audit queries</b>			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
<b>6</b>	<b>Internal Audit</b>			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019	Complied		
6.2	All the internal audit reports have been replied within one month.	Complied		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3) .	Complied		
<b>7</b>	<b>Audit and Management Committee</b>			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Three meetings were held.		
<b>8</b>	<b>Asset Management</b>			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied		

8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		
8.3	The Board of Survey was conducted and the relevant reports were submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016.	Complied		
8.4	With respect to excesses and deficits that were disclosed through the Board of Survey and other relating recommendations, action was taken during the period specified in the period specified in the circular	Complied		
8.5	The disposal of condemned articles had been carried out in terms of FR 772.	Complied		
<b>9</b>	<b>Vehicle Management</b>			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date.	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	-		
9.3	The vehicle logbooks had been maintained and updated	Complied		
9.4	Action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	-		
<b>10</b>	<b>Management of Bank Accounts</b>			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Complied		

10.3	Action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month.	Complied		
<b>11</b>	<b>Utilization of Provisions</b>			
11.1	The provisions allocated had been spent without exceeding the limit.	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1).	Complied		
<b>12</b>	<b>Advances to Public Officers Account</b>			
12.1	The limits had been complied with.	Complied		
12.2	A time analysis had been carried out on the loans in arrears.	Complied		
12.3	The loan balances in arrears for over one year had been settled.	Complied		
<b>13</b>	<b>General Deposit Account</b>			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits.	Complied		
13.2	The control register for general deposits had been updated and maintained.	Complied		
<b>14</b>	<b>Imprest Account</b>			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task.	Complied		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371.	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly.	Complied		
<b>15</b>	<b>Revenue Account</b>			
15.1	The refunds from the revenue had been made in terms of the regulations	-		
15.2	The revenue collection had been directly credited to the revenue account without crediting to the deposit account	-		
15.3	Returns of arrears of revenue had been forwarded to the Auditor General in terms of FR 176.	-		
<b>16</b>	<b>Human Resource Management</b>			
16.1	The staff had been paid within the approved cadre.	Complied		

16.2	All members of the staff have been issued a duty list in writing.	Complied		
16.3	All reports have been submitted to MSD in terms of their circular No.04/2017 dated 20.09.2017	Complied		
<b>17</b>	<b>Provision of information to the public</b>			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulations.	Complied		
17.2	Information about the institution to the public has been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures.	Necessary measures are being taken.		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act.	Necessary measures are being taken.		
<b>18</b>	<b>Implementing citizens charter</b>			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens' Charter / Clients' Charter as per paragraph 2.3 of the circular.	Necessary measures are being taken.		
<b>19</b>	<b>Preparation of the Human Resource Plan</b>			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan.	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular.	Complied		

19.4	A Senior Officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programmes and conducting skill development programmes as per paragraph No.6.5 of the aforesaid Circular.	Complied		
<b>20</b>	<b>Responses Audit Paragraphs</b>			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified.	Complied		

**End.**





# **Institution of Sports Medicine**

**Annual Performance Report 2020**



## **Chapter 01 – Institutional Profile/ Implementing Summary**

### **1.1 Introduction**

Institute of Sports Medicine is the institute that has been established for maintaining physical and mental health of sportsman and sportswomen in Sri Lanka and prevention of diseases. It is ever bound to provide its service to the optimum level to increase performance of sportsmen and sportswomen and support to in the best way to sharpen their inborn talents. The Institute of Sports Science was founded in 2006 as Sports Medical Unit and at present it covers all medical requirements of Sri Lankan sportsmen and sportswomen from school level to national and international level.

At present, we are taking necessary measures to establish the human performance laboratory with biological survey facilities, refurbish the physiotherapy unit, conduct Sport Science tests, implement programmes to improve knowledge of sportsmen and sportswomen and to absorb the sports technology used in other developed countries to direct Sri Lankan sportsmen and sportswomen towards victories at international level with the use of modern sports science.

### **1.2 Vision, Mission and Objectives of Institute**

#### **Vision**

“To become the center of exquisite Sports and Exercise Medicine in Asia”

#### **Mission**

To direct the nation of Sri Lanka towards healthy and effective lifestyle with high quality, to upgrade the national and international sports to a more efficient and effective level and provide promotional, preventive, curative and rehabilitative medical services.

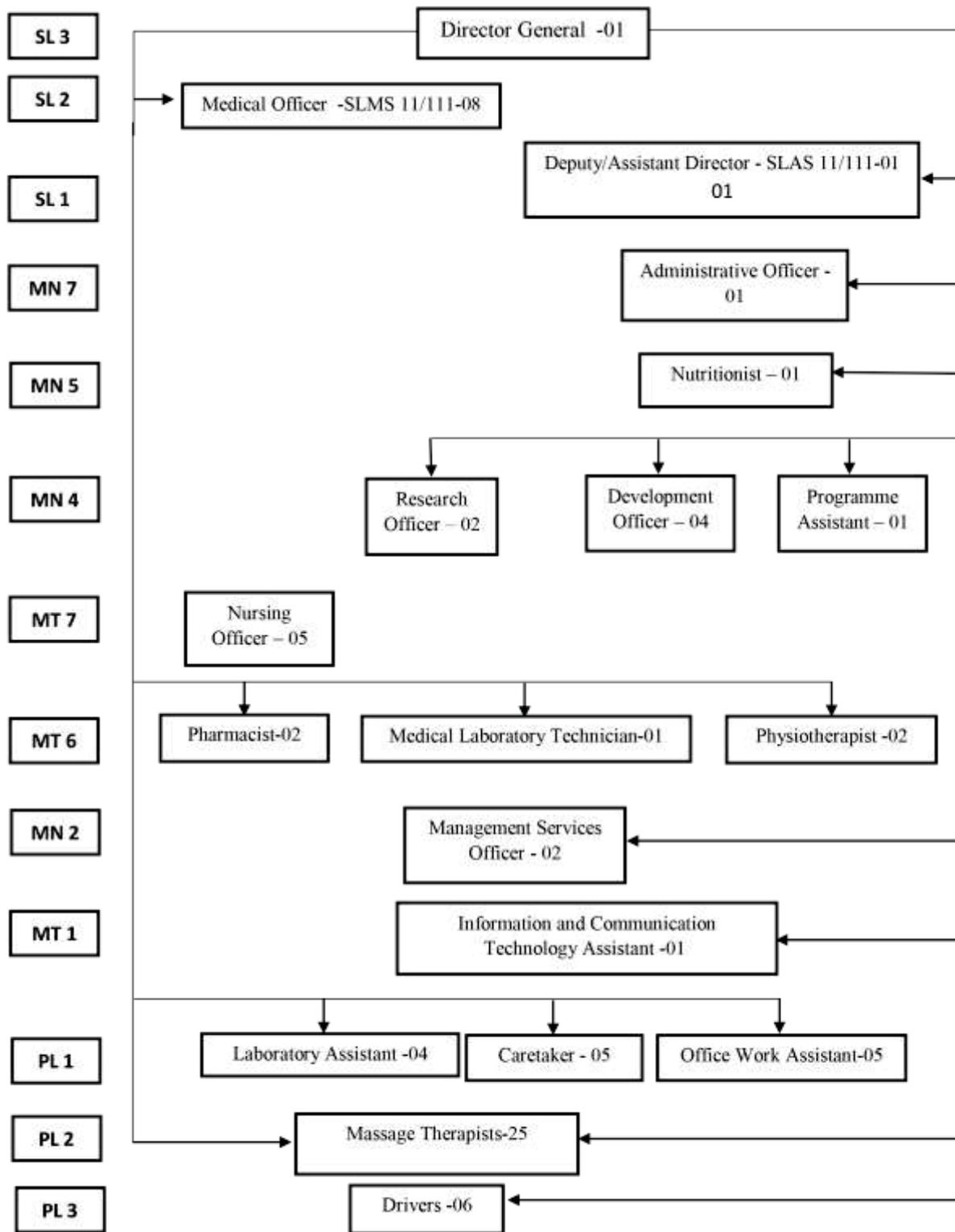
#### **Objectives**

1. To provide first aid and medical coverage to improve health and fitness of all the athletes and bring them to a very high position in sports in Asia.
2. To identify talents of the Sportsmen and sportswomen using Sports Science and modern technology and to improve their inborn talents.
3. To identify problems of athletes by means of pre - participatory medical tests and to take remedial measures.
4. To measure the physical fitness and nutritional level of the athletes, conduct physical fitness tests and provide them remarks on their nutrition.
5. To maintain the nutritional level of the athletes at an optimum level as appropriate for sports.
6. To implement education programmes to make aware coaches and medical assistants on using first aid in sports.
7. To provide medical facilities and treatments for national and international sports competitions.
8. To conduct researches in the field of sports sciences and raise Sri Lankan sports to a high level.
9. To provide medical advice and assistance for recreational activities to promote physical exercises which directly contribute control of non-communicable diseases.

### **1.3 Major functions**

- Prevention of disorders
- Covering of sports medicine and first aid
- Physical fitness tests
- Sports education and researches
- Sports nutrition

### 1.4 Organizational Structure



**1.5 Departments under the Ministry/ Main Divisions of the Department/ Divisional Secretariats under the District Secretariat - No**

**1.6 Institutions coming under the Ministry/ Department/ Provincial Council - No**

**1.7 Details of the foreign funded projects (if any) - No**

## Chapter 02 – Progress and Future Outlook

### 2.1 Progress

#### 2.1.1 Registration of Sportsmen/ Sportswomen

Month	New registrations	Revisiting Sportsmen and sportswomen		Total
		National Pool	Not from national pool	
January	192	62	104	<b>358</b>
February	180	87	102	<b>369</b>
March	95	38	44	<b>177</b>
April	-	-	-	<b>-</b>
May	4	-	-	<b>4</b>
June	24	41	9	<b>74</b>
July	62	33	6	<b>101</b>
August	102	67	51	<b>220</b>
September	173	126	68	<b>367</b>
October	36	102	92	<b>230</b>
November	7	11	0	<b>18</b>
December	21	23	0	<b>44</b>
<b>Total</b>	<b>896</b>	<b>590</b>	<b>476</b>	<b>1962</b>

### 2.1.2 Emergency and Clinical Services

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Emergency Treatment	5	3	5	4	-	2	5	12	10	4	2	1	53
Sports accident treatment	4	12	6	1	-	6	4	7	5	5	1	2	53
Medical treatment	22	5	8	14	-	8	22	25	4	8	7	6	129
Surgical treatment	2	2	-	-	-	37	2	-	-	-	-	-	43
Medical dressing, stitching and other	22	16	8	5	-	8	12	8	31	13	5	10	138
Nebulization	-	2	-	-	-	2	2	1	6	-	-	-	13
Vaccination	11	16	2	-	-	3	7	9	6	4	-	2	60
Tests (blood, E.C.G.)	12	21	1	1	-	21	13	16	38	12	5	20	160
Physical fitness (physical examination)	8	7	4	2	-	5	10	-	7	5	1	3	52
Medical examination	-	77	117	2	-	69	-	-	30	-	2	-	297
Clinics	-	4	-	-	-	-	1	4	5	2	-	-	16
Hospital admissions	1	2	-	-	-	-	1	1	1	2	-	-	8
<b>Total</b>	<b>87</b>	<b>167</b>	<b>151</b>	<b>29</b>	<b>0</b>	<b>161</b>	<b>79</b>	<b>83</b>	<b>143</b>	<b>55</b>	<b>23</b>	<b>44</b>	<b>1022</b>

### 2.1.3 Treatment of Rehabilitation Unit

	January	February	March	April	May	June	July	August	September	October	November	December	Total
Physiotherapy treatment	368	426	-	-	2	38	118	305	400	120	8	120	1905
Massaging treatment	698	520	300	-	-	1	129	163	415	106	6	28	2366
<b>Total</b>	<b>1066</b>	<b>946</b>	<b>300</b>	<b>-</b>	<b>2</b>	<b>39</b>	<b>247</b>	<b>468</b>	<b>815</b>	<b>226</b>	<b>14</b>	<b>148</b>	<b>4271</b>

### 2.1.4 Providing laboratory services

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOT
Full Blood Count	3	13	-	-	-	74	8	23	34	-	-	-	155
Fasting Blood	-	3	4	-	-	1	3	6	10	-	-	-	27
Lipid Profile	-	3	4	-	-	-	5	6	12	-	-	-	30
Urine Full Report	2	-	2	-	-	3	3	3	2	-	-	-	15
C - Creative Protein	2	2	-	-	-	-	-	-	2	-	-	-	6
Serum Creatinine	-	-	-	-	-	-	-	-	2	-	-	-	2
Rheumatoid Factor	1	-	-	-	-	-	-	-	-	-	-	-	1
Blood Grouping	-	-	-	-	-	69	-	15	18	-	-	-	102
Total Cholesterol	-	-	-	-	-	71	-	-	17	-	-	-	88
ESR	2	2	1	-	-	-	2	-	-	-	-	-	7
SGOT	-	-	1	-	-	1	3	3	2	-	-	-	10
SGPT	-	-	1	-	-	1	3	3	2	-	-	-	10
<b>Total</b>	<b>10</b>	<b>23</b>	<b>13</b>	<b>-</b>	<b>-</b>	<b>220</b>	<b>27</b>	<b>59</b>	<b>101</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>453</b>

### 2.1.5 Physical fitness test

Month	Pool	Number
January	Basket ball	16
March	National Volleyball	16
	Athletics	4
September	Grade 05 students of the Children's day programme	47
<b>Total</b>		<b>83</b>

## 2.1.6 Sports Nutrition

1. Initial Nutrition Awareness Programmes for sports pools
2. Consultation services for sportsmen
3. Inspection of the division of preparing food for sportsmen and sportswomen.
4. Awareness programmes on the importance of proper food habits for the school goes on the Children's Day.
5. Conducting a course on Sports Nutrition using Zoom technology for sportsman and sportswomen who are engaged in sports.

## 2.1.7 External Medical Coverage

<b>January</b>	Duties of the Torrington ground
	4 the Nations Trust Championship Tournament
	10th Annual 5Km Open Water Swimming
	3 <sup>rd</sup> Annual 10 Km Open Water Swimming
	67 <sup>th</sup> National Badminton Tournament 2020
	Medical tests for the sportsmen who are participating inter-house marathon event
	Asian Netball Tournament -2020
	Deploying of a therapist for the training of Netball national pool.
	BASL Men & Women National Boxing Championships-2019
	Selection matches for the Netball team of Sri Lanka
	Providing ambulance service - Marathon of the Annual Sports Festival
	Deploying of a therapist for the world Kabaddi Championship Tournament
	Providing service of an ambulance for Sri Lanka Deaf Cricket Association
	<b>February</b>
National Muaythai Championship-2020	
31 <sup>st</sup> National Youth Sports Festival – 2020	
Duties of the Torrington Ground	
Nominating a Medical Officer for the National Netball Team	
Duties of the Sugathadasa Stadium (Athletic)	
“Kreedha Shakthi” Basketball National Pool – 2020	
Sri Lanka Public Service Athletic Meet – 2020	
Pentathlon Swimming Champions 2020 (Short Course)	
Duties of the therapist of the Weight Lifting Association of Sri Lanka	
Medical assistance for Karate Championship	
Sri Lanka Cricket – Request to release the Medical Officials attached to the Sports Ministry Health Unit	
83 <sup>rd</sup> Annual two-mile sea swimming Champions – 2020	
Request for Medical Doctor in attendance at a Badminton Tournament	
<b>March</b>	Duties of Torrington Ground
	Duties of the Sugathadasa Stadium (Athletics)
	“Kreedha Shakthi” Basketball National Development Pool – 2020

	Sri Lanka Cricket – Request to release the Medical Officials attached to the Sports Ministry Health Unit
	30 <sup>th</sup> Anniversary and 16 <sup>th</sup> Japanese Karate Association
	46 <sup>th</sup> National Sports Festival 2020 – National country wide marathon
<b>July</b>	Motorcycle Guinness Record ( P.C.87971)
	Sri Lanka Volleyball Federation Request for Masseur
	Selection for Power lifting World Championship Competitions
	Request for conduct workshop on sport science
	Guinness Record on riding a motorcycle standing on it. – rehearsal
	Deploying of a therapist for trainings of National Badminton Pool
<b>August</b>	To obtain the service of a therapist for special cricket pools of Heiyanthuduwa Training Centre.
	Resumption of Domestic Cricket League 2020
	Deploying a therapist for affairs related to Netball National Pool
	Duties of the Torrington ground
	Duties of the Sugathadasa Stadium (Athletics)
	Tournament to be qualified for World Kabaddi Tournament , Taipei, China – Obtaining a therapist
	Sri Lanka Volleyball Federation Request for Masseur
	Observing trainings of the athletes in Digana and Nuwaraeliya
	Duties of the Sugathadasa Stadium (Athletics)
<b>September</b>	Commencement of Domestic Cricket Season 2020/21
	Dialogue President Gold Cup Volleyball Championships – 2019
<b>October</b>	Duties of the Sugathadasa Stadium (Athletics)
	Duties of the Torrington ground
	32 <sup>nd</sup> National Youth Festival -2020 Beach Volleyball
	First aid and therapy of Wushu pool
<b>November</b>	Lanka Premier League (LPL) Cricket Tournament
	Assigning of therapist duties of Nuwaraeliya Athletic Association
	Periodical duties of the medical unit of Bogambara Sports Complex
	Therapist duties of the national pool of the weight lifting association of Sri Lanka
<b>December</b>	Periodical duties of medical unit of Bogambara Sports Complex
	Li Ning Sri Lanka Badminton Premier League Tournament 2020
	Duties of the Sugathadasa Stadium (Athletics)
	98 <sup>th</sup> National Championships – 26 <sup>th</sup> ,27 <sup>th</sup> ,28 <sup>th</sup> & 29 <sup>th</sup> December, 2020
	Duties of the Sugathadasa Stadium (National Athletic Championship)

## 2.2 Special Achievements

1. Broadening services of the rehabilitation unit.

Rehabilitation unit should be improved and broadened its services at the level of an international service to meet the medical needs of the sportsmen and sportswomen in our

Country. It paved the way to provide proper medical services to our sportsmen and sportswomen. Modern machinery required for the rehabilitation unit was obtained and redirected sportsmen and sportswomen who faced disorders to sports.

2. Establishment of a Vo<sub>2</sub> Max and assist sportsmen to improve their physical fitness required for sports achievements.
3. To establish a physiotherapy unit in Bogambara playground to devolve the functions of the physiotherapy unit.
4. To prepare guidelines to re-start sports within Covid 19 pandemic following the guidelines of the Ministry of Health, to make amendments thereto in collaboration with the Ministry of Health and provide advice, implementing them and to provide guidance to the sports associations and to re-start sports.
5. To provide medical coverage for national and international level sports tournaments. Providing medical coverage for 98 the National Athletic Festival and the cricket tournaments such as South African Cricket Series and Lanka Premier League Tournament which were held amidst COVID 19 pandemic.
6. Dr. Lal Ekanayaka, Director General of the Institute of Sports Medicine was awarded for his commitment towards medical science, sports exercise and nutrition at the first Sports Awards Festival (SILK) of the Sports Associations in Sri Lanka.
7. To install a PRP machine which is an important method of treatment at the prevention of sports related accidents and carry out PRP treatments.

### **2.3 Challenges**

1. Nevertheless establishment of Human Performance Laboratory was to be completed in the year 2020; its procurement procedure could not be completed due to the Covid 19 pandemic prevailed from March 2020 onwards.
2. Since sportsmen and sportswomen did not participate trainings and sports tournaments, their physical fitness tests and nutrition problems could not be addressed.

### **2.4 Future Objectives**

1. Establishment of a Human Performance Laboratory is one of the major objectives and to contribute competition in sports and promotion of talents by introducing state of the art sports technology which is used in the developed countries to back them for achievements at international level and establishing a fully equipped human performance laboratory.
2. To achieve performance to the optimum level using the modern technology required to win at international level with immediate effect , prevention and rehabilitation of disorders and make achievements in the field of sports of this country having established a human performance laboratory to provide data received from researches to the sportsman, coaches and the promotion groups.
3. To broaden services of the Institute of Sports Science.
4. To start clinics with consultants.
5. To regularize first aid service in the emergency treatment unit and the establishment of X-ray unit.
6. To identify mental status of the sportsmen and sportswomen and to conduct programmes to improve their mental health.

7. To sign MOUs with the local institutes of sports medicine, Ayurvedic hospitals, universities and international organizations related to sports.
8. To establish sports medical units within the identified regional hospitals which come under the Ministry of Health and fulfill overall medical coverage including disorder management of sportsmen and sportswomen and nutrition.
9. To implement programmes in collaboration with the Ministry of Health and the Sports Development Department to improve physical fitness of the general public.
10. To conduct medical researches on sports and exercise.
11. To establish a regulatory body for those who are employed in the fitness centers in the field of sports and exercise.
12. To increase nutritional level required to improve talents of the sportsmen and sportswomen.

.....

Head of the Institute

Name :

Designation :

Date :

## **Chapter 03 – Overall Financial Performance of the Year**

Included in the account of the Ministry.

## Chapter 04 - Performance Indicator

### 4.1 Performance Indicators of the Institute (based on the Action Plan)

Special Indicators	Actual output as % of the expected output		
	100% - 90%	75% - 89%	50% - 74%
Number of sportsman and sportswomen who came to obtain services annually		√	
Local and foreign coverings		√	
Services provided by the Emergency Treatment Unit		√	
Services provided by the Rehabilitation Unit		√	

## Chapter 05 – Performance of achieving the Sustainable Development Goals (SGD)

### 5.1 Indicate the identified respective Sustainable Development Goals

Objectives	Targets	Indicators of Achievements	Progress of achievements to date		
			0% - 49%	50% - 74%	75% - 100%
03. To ensure healthy lives and promote wellbeing of people at all the levels of age.	To create a sports culture free of sports accidents.	Number of medical coverage and quantity of medical services		65%	
	To create a sports community with better health	Number of participants for physical activities and programmes at national and district level.	A project identified in 2020 and scheduled to be implemented in 2021.		
08. To promote effective employments that result in ideal and sustainable economic growth.	To enhance nutritional status required for development of sportsmen's and sports women's skills and to maintain their good health.	Number of achievements as a result of enhancing sportsmen's and sportswomen's nutritional level.	A project identified in 2020 and scheduled to be implemented in 2021.		
04. To ensure ideal, fair and quality education and provide lifetime learning opportunities.	To establish a regulatory institute for those who are employed in the field of sports and exercise.	Number of professionals created in the right way.	A project identified in 2020 and scheduled to be implemented in 2021.		

The Sustainable Development Goals for the Institute have been identified. For that, the functions of the institution have an indirect effect. Therefore, goals, indicators and achievements are set according to the functions performed by the organization.

### 5.2. Briefly explain the achievements and challenges of the Sustainable Development Goals

Action plans of the institute will be designed to achieve sustainable development objectives/ targets and measures will be taken for achievements at national and international level.

## Chapter 06 – Human Resource Profile

### 6.1 Cadre Management

	Approved Cadre	Existing Cadre	Vacancies/ Excess**
Senior	9	7	2
Tertiary	2	1	1
Secondary	22	17	5
Primary	45	41	4

**6.2 \*\* briefly state how the shortage or excess in human resources has been affected to the performance of the institute.**

Even though difficulties arise when discharging duties in the vacant posts and arrangements are being made to deploy the employed staff to continue services and to fill the vacancies as early as possible.

### 6.3 Human Resource Development

Name of the programme	No. of staff trained	Duration of the programme	Total investment (Rs'000)		Nature of the programme (abroad/ local)	Output/ knowledge gained *
			Local	Foreign		
Preparation of a Cabinet Memoranda	2	01 day	Rs. 8000.00		Local	Preparation of a Cabinet Memoranda

**\*Briefly explain how training programme contributes performance of the institute.**

Could not participate the training programmes from 2020 March onwards as scheduled due to Covid 19 pandemic.

**Chapter 07 - Compliance Report**

<b>No.</b>	<b>Applicable Requirement</b>	<b>Compliance Status (Complied / Not Complied)</b>	<b>Brief explanation for Non-Compliance</b>	<b>Corrective Actions proposed to avoid non-compliance in future</b>
<b>1</b>	<b>The following Financial statements/accounts have been submitted on due date</b>			
1.1	Annual financial statements	Not complied	By the Ministry	
1.2	Advance to public officers' account	Not complied	By the Ministry	
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not complied	By the Ministry	
1.4	Stores Advance Accounts	Not complied	By the Ministry	
1.5	Special Advance Accounts	Not complied	By the Ministry	
1.6	Other	Not complied	By the Ministry	
<b>2</b>	<b>Maintenance of books and registers (FR445)</b>			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied	-	
2.2	Personal emoluments register/ Personal emoluments cards have been maintained and updated.	Not complied	By the Ministry	
2.3	The Register of Audit queries has been maintained and updated.	Complied	-	
2.4	The Register of Internal Audit reports has been maintained and updated.	Complied	-	
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date.	Not complied	By the Ministry	
2.6	Register for cheques and money orders has been maintained and updated.	Not complied	By the Ministry	
2.7	The Inventory register has been maintained and updated.	Complied	-	
2.8	The Stocks Register has been maintained and updated	Complied	-	
2.9	The Register of Losses has been maintained and updated.	Complied	-	
2.10	Commitment Register has been maintained and updated.	Not complied	By the Ministry	

2.11	Register of Counterfoil Books (GA – N20) has been maintained and updated.	Complied	-	
<b>3</b>	<b>Delegation of functions for financial control (FR 135)</b>			
3.1	The financial authority has been delegated within the institute	Complied	-	
3.2	The delegation of financial authority has been communicated within the institute	Complied	-	
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied	-	
3.4	The controls have been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package.	Not complied	By the Ministry	
<b>4</b>	<b>Preparation of Annual Plans</b>			
4.1	The annual action plan has been prepared.	Complied	-	
4.2	The annual procurement plan has been prepared.	Complied	-	
4.3	The annual Internal Audit plan has been prepared.	Not complied	By the Ministry	
4.4	The Annual Estimate has been prepared and submitted to the National Budget Department (NBD) on due date.	Not complied	By the Ministry	
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time.	Not complied	By the Ministry	
<b>5</b>	<b>Audit Queries</b>			
5.1	All the audit queries have been replied within the specified time by the Auditor General.	Complied		
<b>6</b>	<b>Internal Audit</b>			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019.	Not complied	By the Ministry	
6.2	All the internal audit reports have been replied within one month.	Complied		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018.	Complied		

6.4	All the copies of internal audit reports have been submitted to the Auditor General in terms of Financial Regulation 134(3).	Complied		
<b>7</b>	<b>Audit and Management Committee</b>			
7.1	Minimum 04 meetings of the Audit and Management Committee have been held during the year as per the DMA Circular 1-2019.	Complied		
<b>8</b>	<b>Asset Management</b>			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017.	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular .	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016.	Complied		
8.4	With respect to excesses and deficits that were disclosed through the Board of Survey and other relating recommendations, action was taken during the period specified in the period specified in the circular.	Complied		
8.5	The disposal of condemned articles had been carried out in terms of FR 772.	Complied		
<b>9</b>	<b>Vehicle Management</b>			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date.	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning.	Complied		
9.3	The vehicle logbooks had been maintained and updated.	Complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident.	Complied		

9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016.	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term.	Complied		
<b>10</b>	<b>Management of Bank Accounts</b>			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Not complied	By the Ministry	
10.2	The dormant accounts that had existed in the year under review or since previous years settled.	Not complied	By the Ministry	
10.3	Action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month.	Not complied	By the Ministry	
<b>11</b>	<b>Utilization of Provisions</b>			
11.1	The provisions allocated had been spent without exceeding the limit.	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1).	Complied		
<b>12</b>	<b>Advances to Public Officers Account</b>			
12.1	The limits had been complied with.	Not complied	By the Ministry	
12.2	A time analysis had been carried out on the loans in arrears.	Not complied	By the Ministry	
12.3	The loan balances in arrears for over one year had been settled.	Not complied	By the Ministry	
<b>13</b>	<b>General Deposit Account</b>			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits.	Not complied	By the Ministry	
13.2	The control register for general deposits had been updated and maintained.	Not complied	By the Ministry	
<b>14</b>	<b>Imprest Account</b>			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Not complied	By the Ministry	
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task.	Not complied	By the Ministry	

14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371.	Not complied	By the Ministry	
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly.	Not complied	By the Ministry	
<b>15</b>	<b>Revenue Account</b>			
15.1	The refunds from the revenue had been made in terms of the regulations	Not complied	By the Ministry	
15.2	The revenue collection had been directly credited to the revenue account without crediting to the deposit account	Not complied	By the Ministry	
15.3	Returns of arrears of revenue had been forwarded to the Auditor General in terms of FR 176.	Not complied	By the Ministry	
<b>16</b>	<b>Human Resource Management</b>			
16.1	The staff had been paid within the approved cadre.	Complied		
16.2	All members of the staff have been issued a duty list in writing.	Complied		
16.3	All reports have been submitted to MSD in terms of their circular No.04/2017 dated 20.09.2017	Complied		
<b>17</b>	<b>Provision of information to the public</b>			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulations.	Complied		
17.2	Information about the institution to the public has been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures.	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act.	Complied		
<b>18</b>	<b>Implementing citizens charter</b>			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	-		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens' Charter / Clients' Charter as per paragraph 2.3 of the circular.	-		

<b>19</b>	<b>Preparation of the Human Resource Plan</b>			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan.	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular.	-		
19.4	A Senior Officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programmes and conducting skill development programmes as per paragraph No.6.5 of the aforesaid Circular.	Complied		
<b>20</b>	<b>Responses Audit Paragraphs</b>			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified.	N/A		

**End.**





# **National Institution of Sports Science**

**Annual Performance Report 2020**



## **Chapter 01 – Institutional Profile/ Implementing Summary**

### **1.1.Introduction**

This Institute which was founded of Sports Science which was founded in 1979 in the name of Sports School was incorporated as the National Institute of Sports Science in 1996 through a Special Parliamentary Act. The National Institute of Sports Science stands as the prominent body of Sports Education in Sri Lanka and provides a great contribution towards advancement of sports while socializing sports knowledge.

The long term and short term strategies and plans aim to develop and update knowledge, attitudes and skills to conquer sports national and internationally and to bestow an energetic lifestyle for every citizen in Sri Lanka through human resource development at different levels of sports.

### **1.2. Vision, Mission and Objectives**

#### **Vision**

“To Become the Prominent Institute of Sports Education in Sri Lanka”

#### **Mission**

“To upgrade sports education in Sri Lanka by contributing to formulate sports policies, providing sports education to improve talents, capabilities, skills and knowledge and conducting researches”

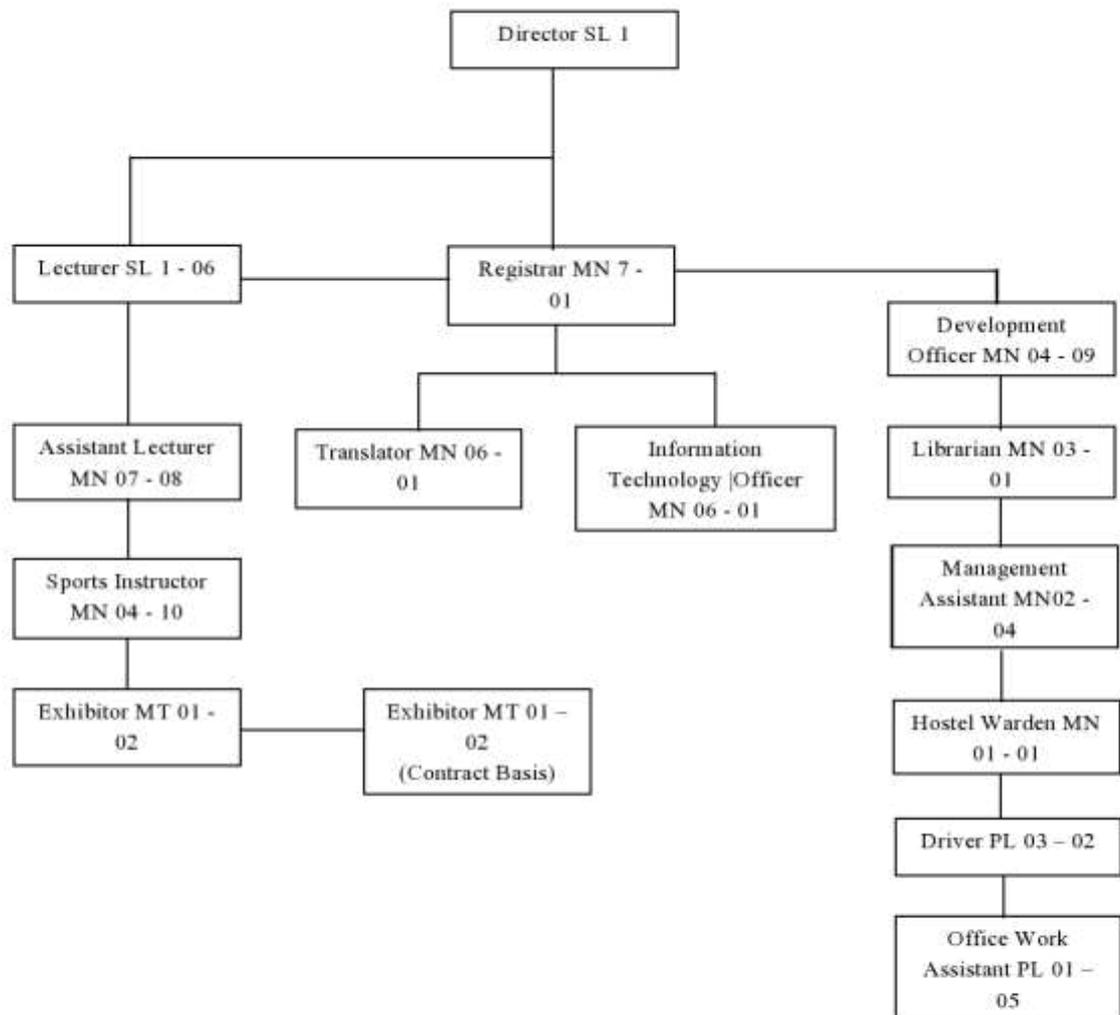
#### **Objectives**

1. To design, plan and implement courses to meet sports education qualifications having understood the timely needs within the sports sector.
2. To implement research projects for the development of sports sector.
3. To timely regularize and direct expertise knowledge required for development standardization of sports education.

### 1.3 Major Functions

#	Function	Target Group
1	To conduct sports courses in accordance with the provisions of the Sports Act and the National Vocational Qualifications (NVQ IV, NVQ V, and NVQ VI). Further, conducting courses and sports programmes covering areas including sports management, sports injury management.	Coaches, sports officers, Physical Education teachers of the Ministry of Education, drill instructors of the security divisions, sportsmen, media personnel of sports
2	To act as a Sports Information Centre	All the parties in the field of sports
3	To provide Sports Infrastructure	All the institutes related to the field of sports
4	To conduct exercise programmes	General public including Public officers who anticipate to obtain physical exercise and knowledge in physical exercise
5	To conduct Efficiency Bar Examinations for the officers of Sports Service	Coaches and sports officers
6	To develop skills and attitudes of sports coaches and issue them Coacher Registration Certificates	All Sports Associations and their coaches.

## 1.4 Organizational Structure



**1.5 Departments under the Ministry/ main divisions of the Department/ and the Divisional Secretariats of the District Secretariat**

**Divisions in the Institute**

**Administrative Division**

This division handles internal administrative affairs of the National Institute of Sports Science.

**Coacher Registration Division**

This division is engaged in the affairs related to registration of all the coaches in Sri Lanka.

**Course coordinating division**

This division stands for coordinating the major courses conducted by the institute.

**1.6 Institutions coming under the Ministry/ Department/ Provincial Council - No**

**1.7 Details of the Foreign Funded Projects (if any) - No**

## Chapter 02 – Progress and Future Outlook

### 2.1 Special Achievements

#### Conducting courses and programmes on sports

National Institute of Sports Science conducts courses and programmes of sports education with the objective of upgrading knowledge of coaches, sports officers, and Physical Education teachers of the Ministry of Education, Instructors of Physical Education, security personnel, volunteer sports coaches and sportsmen.

Details of the courses and programmes conducted in 2020 are as follows.

	<b>Course / Programme</b>	<b>Target Group</b>	<b>Number of Participants</b>
1	Diploma in Sports 2019/2020	Players at district level , Sports Officers, Coaches, Physical Training Instructors (PTIs) in schools, Drill instructors of security forces	49
2	Training for Instructors of Physical Fitness	Drill instructors, Physical Training Instructors, Volunteer Instructors	186
3	Skill Development Programme for Coaches – Life Saving	Life Saving Coaches	100
4	Programme on updating sports knowledge of registered coaches - Athletics, Karate, Football, Volleyball, Taekwondo	Athletic, Karate, Football, Volleyball, and Taekwondo coaches registered under National Institute of Sport Science.	58
5	Programme on updating knowledge of Sports Field Officers in North Western Province	Coaches of North Western Province , Sports Officers, coaches of the Ministry of Education and volunteer coaches	65
6	Programme on updating knowledge of Sports Field Officers in Central Province	Coaches of Central Province, Sports Officers, Coaches of the Ministry of Education and volunteer coaches	70
7	Sports Training Programme for External Coaches of Sri Lanka Police Training Colleges	External Coaches of Sri Lanka Police Training College	40
8	Certificate Course in Sports Science – Boxing	Boxing Coaches	62

## 2.2 Challenges

- Number of programmes/ projects which were scheduled to be completed were delayed due to the Covid 19 pandemic prevailed throughout the year Of 2020. Further, scheduled programmes were postponed due to the difficulties in gathering participants.
- Duties could not be accomplished on time because of the shortage of employees in Senior, tertiary, secondary and primary levels.

## 2.3 Future Objectives

- To transform Institute of Sports Science to a degree awarding institute.
- To establish Education Research Laboratory for Sports
- To provide facilities by obtaining service for foreign coaches for games that a medal could be secured at the Olympic Games 2024.
- To register coaches for all the sports which have been registered under the Sports Act.
- To commence Institutes of Sports Science at Provincial Level.
- To conduct researches for sports as one for each year

.....

Head of the Institution

Name :

Designation:

Date :

### **Chapter 03 – Overall Performance of the year**

This is included in the account of the Ministry.

## Chapter 04 – Performance Indicators

### 4.1. Performance indicators of the Institute (Based on the Action Plan)

Specific Indicators	Actual output as a percentage (%) of the expected output		
	100% - 90%	75% - 89%	50% - 74%
Number of the trainings conducted			50%
Number of trainees participated for the courses			60%
Number of coaches registered			60%

## Chapter 05 – Performance of achieving Sustainable Development Goals

### 5.1. Indicate the identified respective Sustainable Development Goals

Target/ objectives	Targets	Achievement of Indicators **	Progress of achievements to date		
			0% - 49%	50% - 74%	75% - 100%
<b>03</b> To ensure healthy lives and promote wellbeing of all people at every level of age.	<b>3.1</b> To minimize one third of the premature deaths caused non-communicable diseases and promote mental health and wellbeing.				
<b>04</b> To ensure ideal, fair and quality education and provide life time learning opportunities for all.	<b>4.4</b> To increase the number of youth and adults who have skills with technical and professional qualifications for smart jobs and enterprises by 2030 by a considerable number.				

### 5.2. Briefly explain the achievements and challenges of the Sustainable Development Goals

\*\* Progress of Achievements cannot be expressed as a percentage, because there are indirect impact on sustainable development goals and other institutions also involve directly and indirectly

## Chapter 06 – Human Resource Profile

### 6.1 Cadre Management

	Approved Cadre	Existing Cadre	Vacancies/ Excess**
Senior	7	1	-6
Tertiary	11	5	-6
Secondary	29	21	-8
Primary	7	3	-4

### 6.2 \*\*briefly state how the shortage or excess in excess in human resources has been affected to the performance of the institute

Shortage of Lecturers and Assistant Lecturers affect the quality of courses and the increase in the number of courses.

### 6.3 Human Resource Development

Name of the programme	No. of staff trained	Duration of the programme	Total Investment (Rs.)		Nature of the Programme (Local/ Foreign)	Output. Knowledge gained *
			Local	Foreign		
Public Procurement Management	1	05 Days	Rs. 29,000.00		Local	Obtaining knowledge on proper procurement procedure
Workshop on handling inventories and stock management	2	02 Days	Rs. 17,000.00		Local	Understanding of stock management

#### \*Briefly explain how the training programme contributes performance of the institute.

The knowledge gained by the staff through training programs are important to enhance the efficiency of the organization.

## Chapter 07 - Compliance Report

(Accounting is handled by the Ministry)

No.	Applicable Requirement	Compliance Status (Complied / Not Complied)	Brief explanation for Non-Compliance	Corrective Actions proposed to avoid non-compliance in future
<b>1</b>	<b>The following Financial statements/accounts have been submitted on due date.</b>			
1.1	Annual financial statements	Not Complied	Conducted by Ministry	
1.2	Advance to public officers' account	Not Complied	Conducted by Ministry	
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not Complied	Conducted by Ministry	
1.4	Stores Advance Accounts	Not Complied	Conducted by Ministry	
1.5	Special Advance Accounts	Not Complied	Conducted by Ministry	
1.6	Other			
<b>2</b>	<b>Maintenance of books and registers (FR445)</b>			
2.1	The Fixed Assets Register has been maintained and updated in terms of the Public Administration Circular 267/2018.	Complied		
2.2	The Personal Emoluments Register/ Personal Emoluments Cards have been maintained and updated.	Not Complied	Conducted by Ministry	
2.3	The Register of Audit Queries has been maintained and updated.	Complied		
2.4	The Register of Internal Audit Reports has been maintained and updated.	Complied		
2.5	All the Monthly Account Summaries (CIGAS) are prepared and submitted to the Treasury on due date.	Not Complied	Conducted by Ministry	
2.6	The Register for Cheques and Money Orders has been maintained and updated.	Not Complied	Conducted by Ministry	
2.7	The Inventory Register has been maintained and updated.	Complied		
2.8	The Stocks Register has been maintained and updated.	Complied		
2.9	The Register of Losses has been maintained and updated.	Complied		

2.10	The Commitment Register has been maintained and updated.	Complied		
2.11	The Register of Counterfoil Books (GA – N20) has been maintained and updated.	Not Complied	Conducted by Ministry	
<b>3</b>	<b>Delegation of functions for financial control (FR 135)</b>			
3.1	The financial authority has been delegated within the institute.	Complied		
3.2	The delegation of financial authority has been communicated within the Institute.	Complied		
3.3	The authority has been delegated in such manner so as to approve each transaction through two or more officers.	Complied		
3.4	The control has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package.	Not Complied	Conducted by Ministry	
<b>4</b>	<b>Preparation of Annual Plans</b>			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Not Complied	Conducted by Ministry	
4.4	The Annual Estimate has been prepared and submitted to the National Budget Department (NBD) on due date.	Not Complied	Conducted by Ministry	
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time.	Not Complied	Conducted by Ministry	
<b>5</b>	<b>Audit queries</b>			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
<b>6</b>	<b>Internal Audit</b>			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019.	Not Complied	Conducted by Ministry	
6.2	All the internal audit reports have been replied within one month.	Complied		

6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018.	Not Complied	Conducted by Ministry	
6.4	All the copies of internal audit reports have been submitted to the Auditor General in terms of Financial Regulation 134(3).	Not Complied	Conducted by Ministry	
<b>7</b>	<b>Audit and Management Committee</b>			
7.1	Minimum 04 meetings of the Audit and Management Committee have been held during the year as per the DMA Circular 1-2019.	Complied		
<b>8</b>	<b>Asset Management</b>			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular.	Not Complied	Conducted by Ministry	
8.3	The Board of Survey was conducted and the relevant reports were submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016.	Not Complied	Conducted by Ministry	
8.4	With respect to excesses and deficits that were disclosed through the Board of Survey and other relating recommendations, action was taken during the period specified in the period specified in the circular.	Complied		
8.5	The disposal of condemned articles had been carried out in terms of FR 772.	Complied		
<b>9</b>	<b>Vehicle Management</b>			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date.	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning.	Complied		
9.3	The vehicle logbooks had been maintained and updated.	Complied		
9.4	Action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident.	Complied		

9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term.	Complied		
<b>10</b>	<b>Management of Bank Accounts</b>			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Not Complied	Conducted by Ministry	
10.2	The dormant accounts that had existed in the year under review or since previous years settled.	Not Complied	Conducted by Ministry	
10.3	Action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month.	Not Complied	Conducted by Ministry	
<b>11</b>	<b>Utilization of Provisions</b>			
11.1	The provisions allocated had been spent without exceeding the limit.	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1).	Complied		
<b>12</b>	<b>Advances to Public Officers' Account</b>			
12.1	The limits had been complied with.	Not Complied	Conducted by Ministry	
12.2	A time analysis had been carried out on the loans in arrears.	Not Complied	Conducted by Ministry	
12.3	The loan balances in arrears for over one year had been settled.	Not Complied	Conducted by Ministry	
<b>13</b>	<b>General Deposit Account</b>			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits.	Not Complied	Conducted by Ministry	
13.2	The control register for general deposits had been updated and maintained.	Not Complied	Conducted by Ministry	
<b>14</b>	<b>Imprest Account</b>			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Not Complied	Conducted by Ministry	

14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task.	Complied		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371.	Not Complied	Conducted by Ministry	
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly.	Not Complied	Conducted by Ministry	
<b>15</b>	<b>Revenue Account</b>			
15.1	The refunds from the revenue had been made in terms of the regulations	Not Complied	Conducted by Ministry	
15.2	The revenue collection had been directly credited to the revenue account without crediting to the deposit account	Not Complied	Conducted by Ministry	
15.3	Returns of arrears of revenue had been forwarded to the Auditor General in terms of FR 176.	Not Complied	Conducted by Ministry	
<b>16</b>	<b>Human Resource Management</b>			
16.1	The staff had been paid within the approved cadre.	Complied		
16.2	All members of the staff have been issued a duty list in writing.	Complied		
16.3	All reports have been submitted to MSD in terms of their circular No.04/2017 dated 20.09.2017	Complied		
<b>17</b>	<b>Provision of information to the public</b>			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulations.	Complied		
17.2	Information about the institution to the public has been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures.	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act.	Complied		

<b>18</b>	<b>Implementing citizens charter</b>			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens' Charter / Clients' Charter as per paragraph 2.3 of the circular.	Complied		
<b>19</b>	<b>Preparation of the Human Resource Plan</b>			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan.	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular.	Complied		
19.4	A Senior Officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programmes and conducting skill development programmes as per paragraph No.6.5 of the aforesaid Circular.	Complied		
<b>20</b>	<b>Responses Audit Paragraphs</b>			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified.	Complied		

**End.**



# **Sri Lanka Anti Doping Agency**

**Annual Performance Report 2020**



## Chapter 01 – Institutional Profile/ Implementing Summary

### 1.1 Introduction

- Convention against Doping in Sports Act No. 33 of 2013 was enacted on 09<sup>th</sup> September 2013 to enforce the International Convention against Doping in Sport, to make provisions to implement that convention in Sri Lanka having established an Anti-Doping Agency in Sri Lanka and to make provisions specifying a domestic legal mechanism against doping in sports within the framework of said convention.
- Provisions have been made to establish Sri Lanka Institute of Anti-Doping Agency (SLADA) under the Part III of the Convention against Doping in Sports Act No. 33 of 2013
- Sri Lanka Institute of Anti-Doping Agency is functioning in collaboration with world Anti-Doping Agency and Regional Anti-Doping Agency.

### 1.2 Vision, Mission and Objectives of the Institution

#### **Vision**

“Energetic Spirit in the Sphere Sri Lankan Sports free of Prohibited Substances towards a True and Fair Achievement”

#### **Mission**

“To implement Convention against Doping in Sport Act No. 33 of 2013 in accordance with the International Convention against Doping in Sport and its Regulations.”

#### **Objective**

In terms of Section 11 of the Convention against Doping in Sports Act No. 33 of 2013:

#### **The objective of the Agency shall be**

- (a) To take necessary measures to prevent using prohibited substances in sports.
- (b) To promote tests within the fields related to use of dopes in sports and other international organizations which are involved in researches and activities as same as the Anti-Doping Agency.

### 1.3 Major Functions

Major functions of the Sri Lanka Anti-Doping Agency are,

1. Conducting doping tests

Doping tests are done using urine or blood samples of sportsmen and sportswomen. These tests are done during the competitions and out of the competitions. These samples are sent to recommended foreign laboratories by the world Anti-Doping Agency for results. It is confirmed that dopes are used legal action is taken and the subjects are punished.

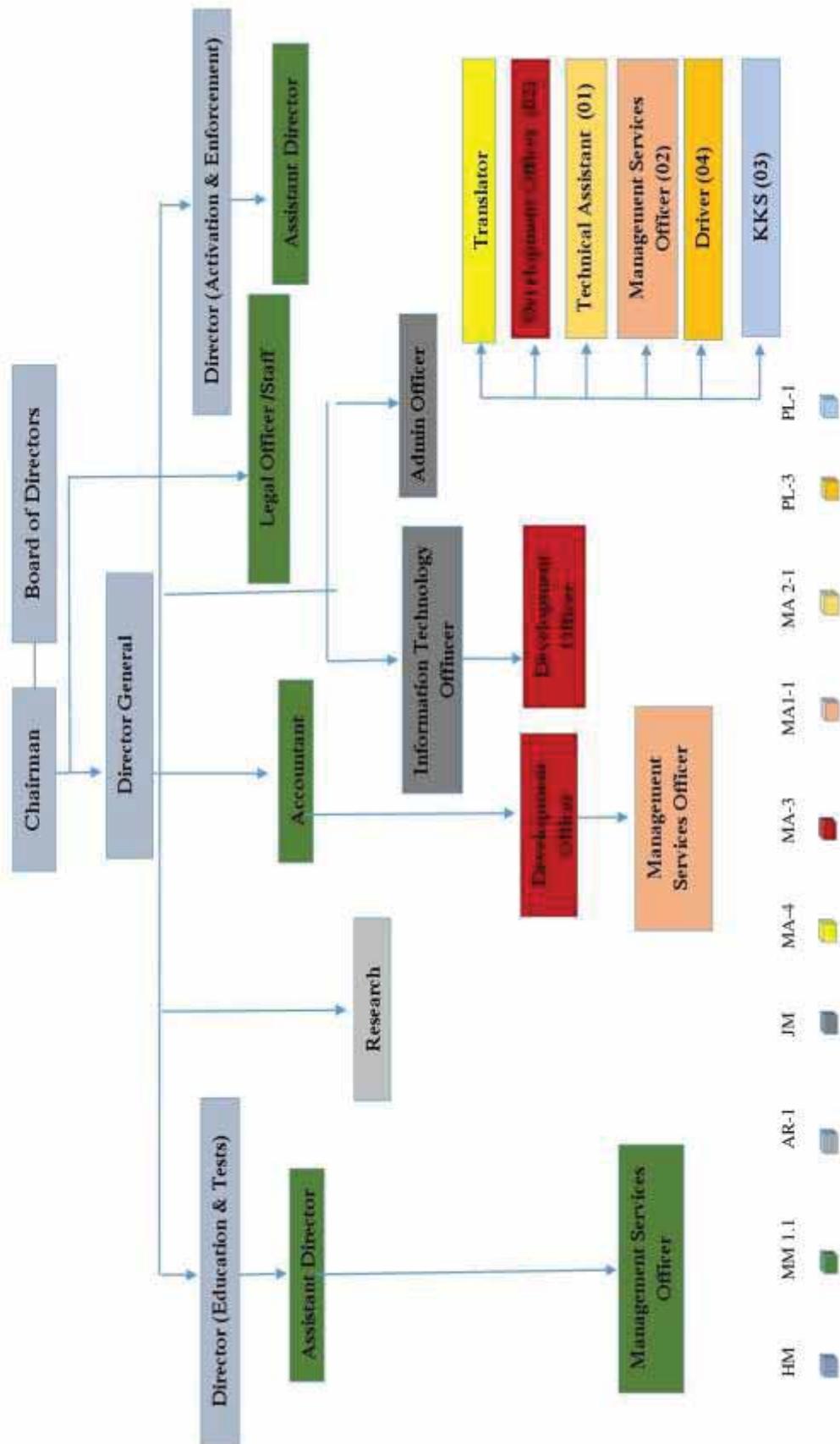
2. Conducting awareness programmes and workshops

Anti-doping in sports is still new to Sri Lanka. Hence, all the parties who are interested in sports; sportsmen and sportswomen, coaches, parents of school players and other parties concerned are made aware in this regard.

3. Researches on prohibited dopes

Indigenous medical treatment, Ayurvedic treatment, use of local food could be seen in the Eastern countries like Sri Lanka even at present. It is tested whether doping substances are contained in these medicine and food, research papers are prepared and knowledge is exchanged internationally.

### 1.4 Organizational structure.



**1.5 Divisions established in the Department which come under the purview of the Ministry/ main divisions of the Department/ and the Divisional Secretariat of the District Secretariat** - No

**1.6 Institutes under the Ministry/ Department/ Provincial Council** - No

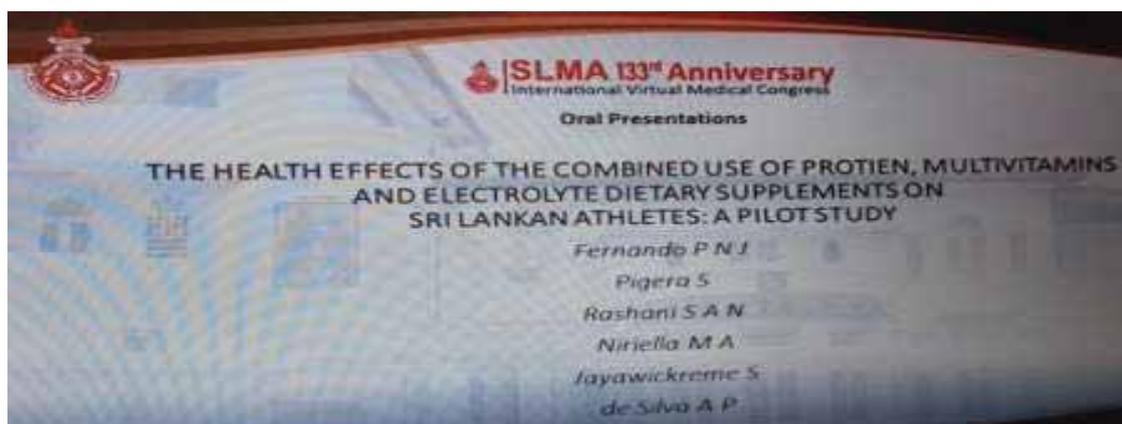
**1.7 Details of foreign funded projects (if any)** - No

## Chapter 02 – Progress and Future Outlook

### 2.1 Special Achievements

#### 2.1.1 Research Division

- 1) To declare the findings of the research conducted on the health impact of using food supplement for the players of Sri Lanka at the 133<sup>rd</sup> Annual International Medical Conference held by the Sri Lanka Medical Officers Association.
- 2) Referring the comprehensive research reports of the two research projects conducted to find whether prohibited dopes are contained in medicated wine (*Arista*) and use of food supplements by the national level players of Sri Lanka to the journal for publishing.
- 3) To initiate three new researches on violating anti-doping laws in Sri Lanka, identifying new bio samples that could be used for anti-doping tests.
- 4) Purchase of basic laboratory equipment and equipment with high technology such as liquid mass spectroscopy which are required to establish the laboratory of SLADA and complete installation of them in the laboratory.



#### 2.1.2 Doping Tests

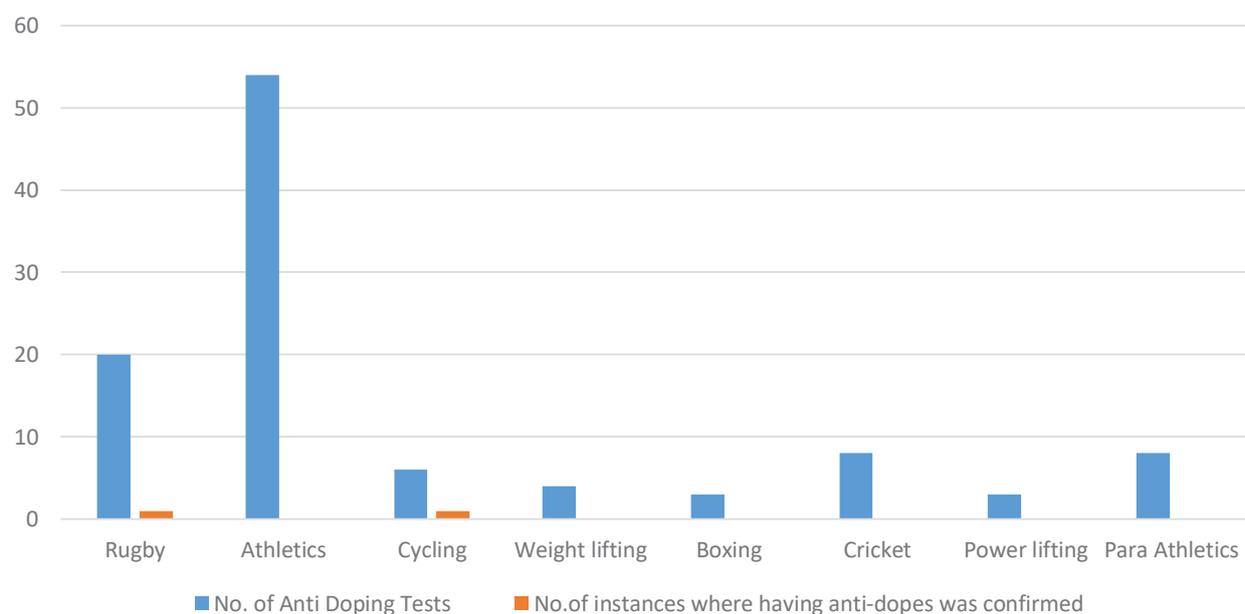
Details of the doping tests conducted by SLADA in 2020 with the objectives of creating flawless sports and secure flawless sportsmen and sportswomen are under mentioned.

## Doping tests as per sports

### Human Doping Tests (urine) -

No.	Sports	No. of doping tests	No. of instances that having dopes was confirmed
1	Rugby	20	1
2	Athletics	54	-
3	Cycling	6	1
4	Weight lifting	4	-
5	Boxing	3	-
6	Cricket	8	-
7	Power Lifting	3	-
8	Para athletics	8	-
	<b>Total</b>	<b>106</b>	<b>2</b>

### Human Anti-doping Tests - Urine



### 2.1.3 Awareness programmes

Awareness programmes on doping conducted from January to December 2020 are as follows.

<b>Date</b>	<b>Venue</b>	<b>For whom</b>	<b>No. of participants</b>
09.01.2020	Kandy Sports Society, Niththewela	Rugby players	32
10.01.2020	Institute of Sports Medicine	Junior athletic pool	55
07.02.2020	University of Sabaragamuwa	Students of Sabaragamuwa University	131
11.02.2020	Board Room of SLADA	Billiod and Snooker players	8
13.02.2020	Board Room of SLADA	National Netball Team	20
14.02.2020	Board Room of SLADA	Therapists	60
08.06.2020	Online lectures	Students of Colombo University	25
08.07.2020	Sportsmen's Hostel – Torrington	Weight lifters	6
15.07.2020	Sportsmen's Hostel – Torrington	Wushu Players	10
22.07.2020	Sportsmen's Hostel – Torrington	Wushu Players	8
04.08.2020	Kheththarama Stadium	Cricketers	27
06.08.2020	Kheththarama Stadium	Cricketers	6
13.08.2020	Board Room of SLADA	Medical Students – Colombo Medical Faculty	7
19.08.2020	Air Force Camp	Air Force Sports Unit	168
26.08.2020	SLADA Auditorium	Sports Medical Officers of the Ministry of Health.	18
04.09.2020.	Institute of Sports Medicine	Athletic 2020 Elite Pool	13
16.09.2020	Institute of Sports Medicine	Physiotherapists	5
24.09.2020	Hockey Turf Indoor Stadium	Athletic Coaches	16
28.09.2020	Institute of Sports Medicine	rmy Athletics Long distance runners	11
03.10.2020	Board Room of SLADA	Sports Medicine Diploma Holders	13

14.11.2020	Online lectures	Nutrition Association	240
20.11.2020	Online lectures	Students of Sri Jayewardenepura University	46
25,26,27 and 28.12.2020	Sugathadasa National sports Complex Authority	Conducting an Out Reach workshop for the players of 98 <sup>th</sup> National Athletic Festival	40
	<b>Total</b>	<b>23</b>	<b>965</b>

## 2.1.4 Information Technology Unit

### Activities of 2020

1. To provide ADMS assistance for the sportsmen and sportswomen to update their location over the phone.
2. To prepare reports with updated information and send to the Ministry weekly.
3. To direct for using software required for integrating the staff for communication and working as per the circular.
4. To write an article on “DR app” application and publish in the Sri Lanka National Olympic Committee Magazine.

**The article on “Good Sport Bulletin Issue – XII” Drug Reference app of the National Olympic Committee**



5. To examine ADAMS for the results of the tests on the samples sent last to the Quarter Laboratory.
6. To prepare and submit institutional reports as the case may be.
7. To organize staff meetings using Jisti application when required.
8. To make a proposal on the methodology of SLADA - Anti- Doping Education- The Athlete Learning Gateway on Anti-Doping (ALG on Anti-Doping)
9. To make designs using Adobe Illustrator to make aware SLADA staff on prevention of Covid-19.



10. To launch a You Tube Channel for SLADA and upload videos.
11. To updated the main website of the institute with necessary information.

### **2.1.5 Progress of the Legal Division**

1. Conducting disciplinary investigation against all the players who had been reported using dopes during the latter part of 2019 and during 2020 and finalizing the decisions.
2. To conduct two or more sessions of inquiry to give precise final decisions for the appeals. To make oral submissions and arrangements to obtain legal assistance at the every such occasion.
3. To obtain approval of the Attorney General for dope control regulations and publish in the government gazette in all three languages.
4. To participate several Webinar in respect of renewing doping control regulations in 2021.
5. To conduct a special investigation for the first time in respect of information provided by a player in collaboration with Police Narcotic Bureau.
6. To provide opportunity for the members the Board of Directors to participate Board Meetings online (using Jisti Meet Application).

### **2.2 Challenges**

- Completing works of number of programmes/ projects were delayed due to Covid 19 pandemic prevailed in 2020.
- Difficulties in discharging duties on time due to shortage of employees of senior, secondary and primary levels.

### **2.3 Future objectives and targets**

1. Extension of the MOU with CBL Company and modifying activities as per the agreement.
2. To make aware the members of disciplinary and appeal boards on the new dope control regulations issued in the year of 2021.
3. To appoint three new members nominated by the Hon. Minister in charge of the subject to the appeal committee
4. To establish an investigation unit and conduct investigations on violating dope control regulations.
5. To get translated the new dope control regulations introduced in 2021 in all three languages By the Legal Draftsman's Department and publish in the government gazette.
6. To complete the three new researches initiated in 2020 and publish them.
7. To publish the comprehensive reports of the two research projects conducted to find out whether anti dope consists in medicated wine and the use of food supplements by the national level players of Sri Lanka and their knowledge about them in the journals.
8. To initiate tests on prohibited dopes in the research laboratory of SLADA.
9. Performance test of the liquid mass spectroscopy purchased for the laboratory and complete training.
10. To broaden room for researches in Sri Lanka giving opportunity for other public institutions including state universities to use this laboratory.
11. To design DR application for iOS .

12. As a part of Anti-Doping Education- the Athlete Learning Gateway on Anti-Doping (ALG on Anti-Doping) awareness programme, this method will be established to check the knowledge of the sportsmen and sportswomen and to issue a certificate.
13. To make aware about narcotics through presentations/ posters.
14. To update institutional social media.
15. To design institutional You-tube videos.
16. To update the main web site of the institute with information.
17. To solve hardware and software defects.

.....

Head of the Institution

Name :

Designation :



### 3.3 Statement of Financial Position

ACA-P

#### Statement of Financial Position as at 31<sup>st</sup> December 2020

	Note	Current Year Rs.	Actual Previous Year Rs.
<b>Non-financial assets</b>			
Property, plant & equipment	ACA -6	286,076,122.09	273,799,765.52
<b>Financial assets</b>			
<b>Stocks</b>		1,805,639.63	2,018,589.00
Due Revenue Receipts		691,040.00	-
Advance Accounts	ACA -5/5(A)	-	-
Cash and cash equivalents	ACA-3	2,166,789.93	2,933,416.77
<b>Total assets</b>		<b>290,739,591.65</b>	<b>278,751,770.29</b>
<b>Net assets/ equity</b>			
Treasury Provisions		266,332,759.39	266,081,050.16
Other provisions		2,198,212.88	2,951,335.58
Reserve	ACA -5(b)	4,465,033.91	1,537,638.00
Revaluation reserve		2,547,085.96	-
		<b>275,543,092.14</b>	<b>270,570,023.74</b>
<b>Current liabilities</b>			
Retained money		12,300,559.94	5,673,632.20
Accrual Expenses		1,194,630.66	764,928.17
Repayable deposits		85,000.00	35,000.00
Gratuity reserve		1,616,308.91	1,708,186.38
		<b>15,196,499.51</b>	<b>8,181,746.75</b>
Imprest balance	ACA -3	-	-
<b>Total liabilities</b>		<b>290,739,591.65</b>	<b>278,751,770.29</b>

Detail Accounting Statements in above ACA format Nos. 1 to 6 presented in pages from 05 to 55 and Notes to accounts presented in pages from 56 to 63 form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.

.....  
Chief Accounting Officer  
Name :  
Designation :  
Date :

.....  
Accounting Officer  
Name :  
Designation :  
Date :

.....  
Chief Financial Officer/ Director (Finance) /  
Commissioner (Finance)  
Designation :  
Date :

### 3.4 Statement of Cash Flows

**Statement of Cash Flows**  
**For the Period ended as at 31<sup>st</sup> of December 2020**

	Actual	
	Current Year Rs.	Previous Year Rs.
<b>Cash flows from operating activities</b>		
Net profit	2,927,395.91	717,811.00
<b>Adjustments</b>		
Depreciation	17,022,491.22	12,355,333.58
Allocations for Treasury Provisions	-56,459,290.77	-54,583,909.71
Variations in working capital		
(Increase)/Decrease of stocks	212,949.37	-907,749.14
(Increase)/Decrease Receivables form the tests	-691,040.00	-
Increase/ (decrease) repayable deposits	50,000.00	-
Increase/ (decrease) Gratuity (reserve)	-91,877.47	270,191.10
Increase/ (decrease) retained money	6,626,927.74	-1,719,067.93
Increase/ (decrease)Accrual expenses	429,702.49	237,353.95
	<b>6,536,662.13</b>	<b>-2,119,272.02</b>
<b>Net cash flow generated from operating activities</b>	<b>-29,972,741.51</b>	<b>-43,630,037.15</b>
<b>Net cash flow generated from operating activities</b>		
Purchase of plant, property and equipment	-31,809,152.86	-215,474,281.75
Progress in working capital	5,057,391.03	123,871,618.07
Settling treasury allocation	-15,000,000.00	-
	<b>-41,751,761.83</b>	<b>-91,602,663.68</b>
<b>Cash flows generated from financial activities</b>		
Treasury revisions	71,711,000.00	37,596,917.00
Secretary – Ministry of Sports	-753,122.50	-625,975.00
	<b>70,957,877.50</b>	<b>136,970,942.00</b>
<b>Net profit generated from the operations during the year (utilized)</b>	<b>-766,625.84</b>	<b>1,738,241.17</b>
<b>Opening balance as at 01<sup>st</sup> January</b>	<b>2,933,415.77</b>	<b>1,195,174.60</b>
<b>Closing balance as at 31<sup>st</sup> December</b>	<b>2,166,789.93</b>	<b>2,933,415.77</b>

### 3.5 Notes to the Financial Statements

<b>Note 4</b>	<b>2020</b>	<b>2019</b>
<b>Other income</b>		
Income from anti-doping tests	2,738,253.71	667,811.00
Non-payable deposits	19,000.00	50,000.00
Rent Income	67,500.00	-
Other Income	102,642.20	-
	<b>2,927,395.91</b>	<b>717,811.00</b>

<b>Treasury Imprest (Provisions)</b>	<b>2020</b>	<b>2019</b>
Balance as at 01.01.2020	266,081,050.16	183,068,042.87
Flows -2020	71,711,000.00	137,596,917.00
Amortized provisions2020	-56,459,290.77	-54,583,909.71
Treasury Settlements	-15,000,000.00	-
<b>Balance as at 31.12.2020</b>	<b>266,332,759.39</b>	<b>266,081,050.16</b>

<b>Note -5</b>	<b>2020</b>	<b>2019</b>
<b>Administrative Expenses</b>		
Salaries and wages	10,470,508.38	10,334,921.57
Chairman's allowance	409,913.79	412,500.00
Overtime allowance and holiday payments	442,697.25	493,966.00
E.T.F.	1,223,474.93	1,202,143.73
E.P.F.	305,868.73	301,751.28
	<b>12,852,463.08</b>	<b>12,745,282.58</b>

<b>Note -9</b>	<b>2020</b>	<b>2019</b>
<b>Other recurrent expenses</b>		
Local travelling and fuel expenses	600,000.00	695,000.00
Foreign travelling expenses	21,860.00	1,116,591.64
Stationary and office equipment	-207,694.49	451,227.17
Fuel	821,863.00	845,824.00
Vehicle Maintenance Expenses	195,112.21	708,193.78
Buildings and planning maintenance expenses	357,918.00	112,878.28
Machinery maintenance expenses	637,902.28	218,387.48
Transport	1,115,445.00	1,131,975.50
Settling lease installments for operating lease	2,592,000.00	2,746,000.00
Postal and communication	907,068.69	670,032.53
Electricity and water	1,802,086.45	1,816,335.67
Propagation and promotion	982,448.00	1,344,760.38
Training and meeting expenses	679,034.00	1,692,122.47
Renewal expenses	304,688.80	2,362,123.51
Audit expenses	512,880.00	-
Sale and research expenses	464,780.92	71,270.00

Awareness programmes	510,541.36	45,617.00
Gratuity reserve	11,460.03	270,190.99
Janitorial fees	1,334,770.65	2,025,854.75
Security services	2,080,304.00	1,699,840.00
	<b>15,724,468.90</b>	<b>20,024,225.15</b>

**Note -9.1**

**Anti-Doping expenses**

	2020	2019
Annual expenses	11,521,640.07	9,482,020.40
	<b>11,521,640.07</b>	<b>9,482,020.40</b>

**Note -10**

Capital asset rehabilitation and improvements	2020	2019
Buildings	138,000.00	-
Computers and equipment	70,000.00	-
Motor vehicles	-	941,000.00
	<b>208,000.00</b>	<b>941,000.00</b>

**Note -11**

Acquisition of capital assets	2020	2019
Buildings	3,737,000.00	19,482,000.00
Buildings and plans, furniture and other equipment	-	7,585,000.00
Computers and equipment	255,000.00	-
Research equipment	8,749,000.00	14,336,000.00
Laboratory furniture	4,397,000.00	50,933,000.00
	<b>17,138,000.00</b>	<b>92,336,000.00</b>

**Notes to the Financial Statement – for the year ended as s at 31<sup>st</sup> December**

**Notes- ACA -6**

Plant, Property & Equipment

**(LKR)**

<b>Cost</b>	<b>Balance as at 01.01.2020</b>	<b>Additions in the year</b>	<b>Revaluation adjustments</b>	<b>Balance as at 31<sup>st</sup> of December 2020</b>
Buildings and Plans	212,942,054.30	3,736,768.65	-	216,678,822.95
Furniture	873,436.35	-	-	873,436.35
Computer and accessories	3,087,537.00	71,370.00	1,903,057.00	1,255,850.00
Other equipment	2,657,312.00	148,685.66	476,347.66	2,329,650.00
Motor vehicles - WPLW-0353	6,024,980.00	-	-	6,024,980.00
Research equipment	179,928.00	10,975,914.25	-	11,155,842.25
Laboratory furniture	-	16,876,414.30	-	16,876,414.30
	<b>225,765,247.65</b>	<b>31,809,152.86</b>	<b>2,379,404.66</b>	<b>255,194,995.85</b>

<b>Cumulative expenditure</b>	<b>Balance as at 01.01.2020</b>	<b>Additions in the year</b>	<b>Revaluation adjustments</b>	<b>Balance as at 31<sup>st</sup> of December 2020</b>
Buildings and plans	10,647,102.72	10,833,941.15	-	21,481,043.86
Furniture	352,776.36	165,952.92	-	518,729.28
Computers and equipment	2,893,260.50	138,835.00	3,032,095.50	-
Other equipment	1,240,357.45	654,037.67	1,894,395.12	-
Motor vehicles -WPLW-0353	2,010,812.13	753,122.50	-	2,763,934.63
Research equipment	89,964.00	2,788,960.56	-	2,878,924.56
Laboratory furniture	-	1,687,641.43	-	1,687,641.43
	<b>17,234,273.16</b>	<b>17,022,491.22</b>	<b>4,926,490.62</b>	<b>29,330,273.76</b>

<b>Written off value as at 31/12/2019</b>	<b>208,530,974.49</b>	<b>14,786,661.65</b>	<b>-2,547,085.96</b>	<b>225,864,722.09</b>
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**Progress of Capital Activities**

**2020**

**2019**

Research Equipment	60,211,400.00	50,932,900.00
Laboratory Furniture	-	14,335,891.03
	<b>60,211,400.00</b>	<b>65,268,791.03</b>

**Other notes**

**Stocks**

**2020**

**2019**

Final Stock – Human Samples	1,054,576.13	1,664,253.00
Final Stock Horse samples	115,710.00	121,800.00

Final Stock – Blood samples	-	232,536.00
Final Stock- Stationary	635,353.50	-
	<b>1,805,639.63</b>	<b>2,018,589.00</b>

<b>Due income</b>	<b>2020</b>	<b>2019</b>
Income from tests – Sri Lankan Cricket	691,040.00	-
	<b>691,040.00</b>	<b>-</b>

<b>Note ACA -3</b>	<b>2020</b>	<b>2019</b>
<b>Cash and cash equivalents</b>		
Bank of Ceylon Account No. 75463697	2,166,789.93	2,933,415.77
	<b>2,166,789.93</b>	<b>2,933,415.77</b>

<b>Other provisions</b>	<b>2020</b>	<b>2019</b>
Balance as at 01.01.2020	2,951,335.38	3,577,310.38
Accrued funds - 2020	(753,122.50)	(625,975.00)
Balance as at 31.12.2020	<b>2,198,212.88</b>	<b>2,951,335.38</b>

<b>Note ACA -5 (b)</b>		
<b>Cumulative fund</b>	<b>2020</b>	<b>2019</b>
Balance of the opening year	1,537,638.00	819,827.00
Transfer of profit for financial activities	2,927,395.91	717,811.00
Balance as at the end of the year	<b>4,465,033.91</b>	<b>1,537,638.00</b>

Revaluation reserve	<b>2020</b>	<b>2019</b>
Revaluation reserve	2,547,085.96	-
Balance at the end of the year	<b>2,547,085.96</b>	<b>-</b>

Accrued expenses	<b>2020</b>	<b>2019</b>
Postal and communication	83,003.78	28,789.76
Electricity and water bills	170,091.90	132,734.40
Payments for operating leasing	216,000.00	216,000.00
Salaries and wages	5,000.00	8,000.00
Expenses on overtime allowances	74,798.55	25,946.21
Transport expenses	151,220.00	-
Audit fees	117,600.00	-
Expenses on anti-doping tests	162,954.70	-
Propagation and promotion	-	1,340.00
Security services	190,814.00	166,185.00
Janitorial services	23,147.73	185,932.80
	<b>1,194,630.66</b>	<b>764,928.17</b>

<b>Gratuity reserve</b>	<b>2020</b>	<b>2019</b>
Allocation at the beginning of the year	1,708,186.38	1,437,995.39
Payments of the year	(103,337.50)	-
Reserve in the year	11,460.03	270,190.99
Reserve at the end of the year	<b>1,616,308.91</b>	<b>1,708,186.38</b>

### 3.6 Performance in revenue collection

Rs.

Revenue code	Description of the revenue code	Revenue Estimate		Collected revenue	
		Final estimate	Amount (Rs.)	Final estimate	Amount (Rs.)
2002.01.01	Government residence and building rent	67,500.00	67,500.00	67,500.00	100%
2002.02.01	Loan interest	-	-	-	-
2003.02.99	Miscellaneous revenue	3,000,000.00	3,000,000.00	2,859,895.00	97%
2004.01.00	Central government (W&OP)	-	-	-	-

### 3.7 Performance in utilization of allocated provisions

Rs.

Type of allocation	Allocations		Actual expenditure	Allocation utilized as a % Final Allocation
	Original Allocation	Final Allocation		
Recurrent	40,000,000.00	36,984,000.00	28,785,224.00	78%
Capital	46,000,000.00	40,000,000.00	31,150,000.00	78%

**3.8 In terms of F.R.208 grant of allocations for expenditure to this Department/District Secretariat/Provincial Council as an agent of the other Ministries/ Departments**

Serial No.	Allocation Received from which Ministry / Department	Purposes of the Allocation	Allocation		Actual Expenditure	Utilization of allocation as a % of Final Allocation
			Original allocation	Final allocation		

**3.9 Performance of Reporting Non-Financial Assets**

Rs.

Asset Code	Code Description	Balance as per Board of Survey Reports as at 31.12.2020	Balance as per Financial Position as at 31.12.2020	Yet to be accounted	Reporting Progress as %
9151	Buildings and structures	217,552,259.00	217,552,259.00	-	100%
9152	Machinery and Equipment	37,642,736.00	37,642,736.00	-	100%
9153	Land	-	-	-	-
9154	Intangible Assets	-	-	-	-
9155	Biological Assets	-	-	-	-
9160	Work in progress	60,211,400.00	60,211,400.00	-	100%
9180	Leased assets	-	-	-	-

**3.10 Auditor General's Report**

Auditing is in process and the final audit report has not been received yet.

## Chapter 04 - Performance Indicators

### 4.1 Performance indicators of the Institute (Based on the action plan)

Specific indicators	Actual output as a percentage (%) of the expected output		
	100%-90%	75%-89%	50%-74%
Anti-doping tests conducted per year			√
No. of awareness programmes on anti-dopes			√
No. of participants for awareness programmes on anti-dopes			√
No. of researches conducted per year		√	

## Chapter 05 – Performance of achieving Sustainable Development Goals

### 5.1 Indicate the identified Sustainable Development Goals

Target/ Objectives	Targets	Indicators of achievements	Progress of achievements to date		
			0%-49%	50%-74%	75%-100%
<b>03</b> To ensure healthy lives and promote wellbeing of all people at every level of age.	To upgrade anti-dope tests	To complete 282 anti-dope tests during the year.	✓		
	To conduct anti-dope tests covering a large number of sports				
<b>04</b> To ensure healthy lives and promote wellbeing of all people at every level of age.	To increase community awareness towards the bad effects of using anti-dopes.	965 persons participated the awareness programmes .	✓		
	To conduct researches on constituents of traditional food and medicine and update information.	Progress of the researches conducted during the year.			✓

The Sustainable Development Goals for the Institute have been identified. For that, the functions of the institution have an indirect effect. Therefore, goals, indicators and achievements are set according to the functions performed by the organization.

### 5.2 Briefly explain the achievements and challenges of the Sustainable Development Goals

It was able to take measures to promote energetic sports culture during the year 2020 and to safeguard honest players and its success depends on allocation of finance.

## Chapter 06 - Human Resource Profile

### 6.1 Cadre Management

	Approved Cadre	Existing Cadre	Vacancies (Excess)
Senior	10	6	4
Tertiary	3	3	-
Secondary	8	6	3
Primary	7	5	2

### 6.2 \*\* briefly state how the shortage or excess in human resources has been affected to the performance of the institute.

SLADA could carry out its functions and achieve its targets in the year 2020 with the help of its available staff. All the vacancies in the staff will be filled in 2021.

### 6.3 Human Resource Development

Name of the Programme	No. of staff trained	Duration of the programme	Total investment (Rs'000)		Nature of the Programme (Local / foreign)	Output / knowledge gained *
			Local	Foreign		
File Management	16	05 hours	15,350.00	-	Local	To provide knowledge required for proper management of files of the institution.
Disciplinary investigations	1	07 hours	7,000.00	-	Local	To enable officers to conduct disciplinary investigations educating them on disciplinary regulations, procedures and methods.
Proper maintenance of a personal file.	1	08 hours	4,000.00	-	Local	To provide knowledge to maintain personal files of the institute properly.

Skill development of the drivers	1	02 days (16 hours)	8,000.00	-	Local	To make disciplined drivers by improving their positive attitudes and ethics.
Risk based internal audit plans	3	07 hours	21,000.00	-	Local	To provide knowledge to prepare and implement an Internal Audit Plan for the institute.
SARADO Education Officer training	1	02 days	-	US\$ 50	€Local	To exchange information on prevention of prohibited dope within the region.

**\* Briefly describe how the training programme contributes performance of the institute.**

## Chapter 07 - Compliance Report

No.	Applicable Requirement	Compliance Status (Complied / Not Complied)	Brief explanation for Non-Compliance	Corrective Actions proposed to avoid non-compliance in future
<b>1</b>	<b>The following Financial statements/accounts have been submitted on due date</b>			
1.1	Annual financial statements	Complied		
1.2	Advance to public officers' account	N/A		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	N/A		
1.4	Stores Advance Accounts	N/A		
1.5	Special Advance Accounts	N/A		
1.6	Other			
<b>2</b>	<b>Maintenance of books and registers (FR445)</b>			
2.1	The Fixed Assets Register has been maintained and updated in terms of the Public Administration Circular 267/2018.	Complied		
2.2	The Personal Emoluments Register/ Personal Emoluments Cards have been maintained and updated.	Complied		
2.3	The Register of Audit Queries has been maintained and updated.	Complied		
2.4	The Register of Internal Audit Reports has been maintained and updated.	Complied		
2.5	All the Monthly Account Summaries (CIGAS) are prepared and submitted to the Treasury on due date.	Complied		
2.6	The Register for Cheques and Money Orders has been maintained and updated.	Complied		
2.7	The Inventory Register has been maintained and updated.	Complied		
2.8	The Stocks Register has been maintained and updated.	Complied		
2.9	The Register of Losses has been maintained and updated.	Complied		
2.10	The Commitment Register has been maintained and updated.	Complied		
2.11	The Register of Counterfoil Books (GA – N20) has been maintained and updated.	Complied		

<b>3</b>	<b>Delegation of functions for financial control (FR 135)</b>			
3.1	The financial authority has been delegated within the institute.	Complied		
3.2	The delegation of financial authority has been communicated within the Institute.	Complied		
3.3	The authority has been delegated in such manner so as to approve each transaction through two or more officers.	Complied		
3.4	The control has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package.	Not used		
<b>4</b>	<b>Preparation of Annual Plans</b>			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The Annual Estimate has been prepared and submitted to the National Budget Department (NBD) on due date.	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time.	Complied		
<b>5</b>	<b>Audit queries</b>			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
<b>6</b>	<b>Internal Audit</b>			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019.	Complied		
6.2	All the internal audit reports have been replied within one month.	Complied		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied		
6.4	All the copies of internal audit reports have been submitted to the Auditor General in terms of Financial Regulation 134(3).	Complied		

<b>7</b>	<b>Audit and Management Committee</b>			
7.1	Minimum 04 meetings of the Audit and Management Committee have been held during the year as per the DMA Circular 1-2019.	Complied		
<b>8</b>	<b>Asset Management</b>			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular.	Complied		
8.3	The Board of Survey was conducted and the relevant reports were submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016.	Complied		
8.4	With respect to excesses and deficits that were disclosed through the Board of Survey and other relating recommendations, action was taken during the period specified in the period specified in the circular.	Complied		
8.5	The disposal of condemned articles had been carried out in terms of FR 772.	Complied		
<b>9</b>	<b>Vehicle Management</b>			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date.	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning.	N/A		
9.3	The vehicle logbooks had been maintained and updated.	Complied		
9.4	Action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident.	Complied		

9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term.	N/A		
<b>10</b>	<b>Management of Bank Accounts</b>			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled.	N/A		
10.3	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
<b>11</b>	<b>Utilization of Provisions</b>			
11.1	The provisions allocated had been spent without exceeding the limit.	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1).	Complied		
<b>12</b>	<b>Advances to Public Officers' Account</b>			
12.1	The limits had been complied with.	N/A		
12.2	A time analysis had been carried out on the loans in arrears.	N/A		
12.3	The loan balances in arrears for over one year had been settled.	N/A		
<b>13</b>	<b>General Deposit Account</b>			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits.	N/A		
13.2	The control register for general deposits had been updated and maintained.	N/A		
<b>14</b>	<b>Imprest Account</b>			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	N/A		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task.	Complied		

14.3	The ad-hoc sub impress had not been issued exceeding the limit approved as per F.R. 371.	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly.	Complied		
<b>15</b>	<b>Revenue Account</b>			
15.1	The refunds from the revenue had been made in terms of the regulations	N/A		
15.2	The revenue collection had been directly credited to the revenue account without crediting to the deposit account	N/A		
15.3	Returns of arrears of revenue had been forwarded to the Auditor General in terms of FR 176.	N/A		
<b>16</b>	<b>Human Resource Management</b>			
16.1	The staff had been paid within the approved cadre.	Complied		
16.2	All members of the staff have been issued a duty list in writing.	Complied		
16.3	All reports have been submitted to MSD in terms of their circular No.04/2017 dated 20.09.2017	Complied		
<b>17</b>	<b>Provision of information to the public</b>			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulations.	Complied		
17.2	Information about the institution to the public has been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures.	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act.	Complied		
<b>18</b>	<b>Implementing citizens' charter</b>			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Not complied	Not implemented yet.	Scheduled to be implemented in 2021.

18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens' Charter / Clients' Charter as per paragraph 2.3 of the circular.	Not complied	Not implemented yet.	Scheduled to be implemented in 2021.
<b>19</b>	<b>Preparation of the Human Resource Plan</b>			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Not complied	Not implemented yet.	Scheduled to be implemented in 2021.
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan.	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular.	Not complied	Not implemented yet.	Scheduled to be implemented in 2021.
19.4	A Senior Officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programmes and conducting skill development programmes as per paragraph No.6.5 of the aforesaid Circular.	Complied		
<b>20</b>	<b>Responses Audit Paragraphs</b>			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified.	Complied		

**End.**



# **Sugathadasa National Sports Complex Authority**

**Annual Performance Report 2020**



## **Chapter 01 – Institutional Profile / Summary of Implementation**

### **1.1 Introduction**

The Sugathadasa National Sports Complex was entrusted to the Ministry of Sports as a trust fund with effect from 01.02.1995 and the Act No. 17 of 1999 was tabled at the Parliament of Sri Lanka on the 20th April 1999 for incorporating it as the Sugathadasa National Sports Complex. The Sugathadasa National Sports Complex has been established as the Sugathadasa National Sports Complex Authority with effect from 01.09.1999 by the said Act. The Act (Amendment) No. 14 of 2017, passed in the Parliament on 28th August 2017 by amending the Sections of the Principal Enactment in accordance with the instructions and approval of the Board of Management on the timely requirements is also applicable to this.

Management activities of the Authority are carried out by a Board of Management comprised of eleven (11) members and the Board comprises of the following members.

- Secretary or a representative of the Ministry which is under the purview of the Minister in charge of Sports.
- Director General appointed under the Sports Act No. 5 of 1973 of the National State Council.
- A representative of the General Treasury.
- With a Board comprised of eight (08) members of the Board of Directors including Chairman and Working Director appointed by the Minister in charge of Sports.

### **1.2 Vision, Mission and Objectives of the Institute**

#### **Vision**

Transforming the Sugathadasa National Sports Complex Authority into a Sports Complex in Asia equipped with internationally recognized first class sports facilities and facilitation for the development of sports in Sri Lanka with concessions through the development of the other sports complexes owned by the Authority.

#### **Mission**

Contribution for the development of the Field of Sports in Sri Lanka by providing internationally recognized facilities and to become the pioneer international sports complex equipped with facilities required to upgrade the talents of Sri Lankan Sportsmen and Sportswomen.

#### **Objectives**

- To manage, maintain, safeguard and develop the Sugathadasa National Sports Complex.
- To improve sports and recreational activities and facilities of the Sugathadasa National Sports Complex to fulfill the requirements of the sports economy and sports tourism.
- To provide facilities available in the Sugathadasa National Sports Complex for the advancement of sports in the Country.
- To guarantee the use of sports and recreational activities as methodologies for the establishment of social integration and the building of the Nation.

### **1.3 Major functions**

- To provide services and facilities to National Sports Clubs, School Sports Clubs and Public as well as Private Institutions under concessionary rates approved by the Board of Management.
- To provide infrastructure facilities that are necessary for training sportsmen and sportswomen for national and international track and field events.
- To provide facilities required for tournaments with international recognition during day times as well as during night time.
- To facilitate for the advancement of sportsmen/ sportswomen equipped with talents in schools with low facilities and in rural level by providing infrastructure facilities to uplift their talents.
- To provide swimming and diving pool facilities required for the conduct of nationally and internationally recognized swimming competitions.
- To supply facilities necessary for conducting examinations, conferences, conventions, festivals and recreational activities.
- To organize workshops for training act



## **1.5 Departments/ Main Divisions/ coming under the Ministry, Divisional Secretariats coming under the District Secretariat**

- i) Sugathadasa Indoor Stadium
  - Indoor Stadium
  - Sub Arena
  - Swimming pool complex
  - Fitness Centre
  - Sports Hotel
- ii) Sugathadasa Outdoor Stadium
- iii) Bogambara Outdoor Stadium
- iv) Beliatta Swimming Pool
- v) Nuwaraeliya Race Course Ground
- vi) R. Premadasa International Cricket Stadium

### **i) Sugathadasa Indoor Stadium Indoor Stadium**

The indoor stadium is of 5004 seating capacity with an air-conditioned auditorium and it is in the width of 35 metres and in the length of 40 metres. This stadium provides space for conducting indoor sports competitions such as Basketball, Badminton, Netball, Judo, Gymnastic, Volleyball, and Table tennis, Boxing, Karate and Wrestling etc. at national and international level. In addition, this stadium provides facilities to conduct various festivals, conferences, musical shows, state festivals and workshops.

#### **Sub arena**

This sub arena consists of two Badminton courts and four Squash courts and they have been Used for competitions and practice.

#### **Swimming pool complex**

The authority provides swimming pool facilities for swimming training and competitions arranged by schools and sports clubs at a concessionary rate. Further, a Swimming School is also conducted for its members. This swimming pool complex provides facilities to conduct swimming competitions from school level to international level and it could be introduced as the only swimming pool in Sri Lanka which has been designed with electricity pillars with high voltage that provides lighting for competitions day and night.

#### **Gymnasium**

This gymnasium has been maintained from the opening of this sports complex it was modified in the year 2013 and new body building equipment was purchased.

Sportsmen and sportswomen and other clients could obtain membership of this gymnasium and attend practice.

## **Sports Hotel**

The sports hotel which has been established to provide accommodation for the sportsmen and sportswomen who come to get services from the authority was renovated and the updated information after the renovation is given below.

This sports hotel is under the Sugathadasa National Sports Complex Authority and it this two storied building consists of 42 rooms that could accommodate more than 150 members. In addition of providing accommodation facilities, this hotel facilitates to hold functions, get-togethers, meetings and workshops.

Since this hotel had not been renovated for years, its renovations were started in 2016 and the dilapidated roof was fully renovated under the first stage. In 2017, under the second and third stages, rooms were renovated, a cafeteria was established and a fascinating indoor courtyard was made. After completing renovations in 2018, measures were taken to purchase modern furniture physical repairs have already been completed now.

### **ii) Sugathadasa Outdoor Stadium**

This is the only stadium in Sri Lanka with international facilities to conduct athletic competitions for the school players of Sri Lanka. This stadium has been designed so as to hold track and field events and football and rugby practice together during day and night times. The pavilion of this stadium has been equipped to accommodate around 20,000 spectators at a time.

The outdoor stadium consists of two synthetic running tracks in the distance of 200 metres and 400 metres. Their renovations were completed for the fifth time this year. Apart from them, night time competitions have been facilitated with a three storied media unit and a high voltage lighting system. The stadium facilitates athletics, Volleyball, and Rugby, Football, Basketball and various functions.

### **iii) Bogambara Outdoor Stadium**

This stadium was under the Kandy Municipal Council and it is governed by this Authority after handing over its legal ownership in 2001. This stadium has a staff of more than 70 employees including the stadium manager.

This outdoor stadium has got a pavilion with the seating capacity of 10,000 spectators at a time. The stadium provides facilities for athletics, Rugby, Volleyball, Netball, school sport meets and other functions.

A new gymnasium has been constructed for this play ground and modern body building equipment has been purchased. Sportsmen and sportswomen and other clients are capable of obtaining membership of this stadium and bring catered.

**iv) Beliatta Swimming Pool**

This swimming pool consists of the following features.

- The 50 metre swimming pool with 08 lanes
- Diving pool

Even though only administration and maintenance of the swimming pools of Beliatta Technical College are carried out by the Sugathadasa Authority with effect from 07-08-2008, these swimming pools are not owned by the Sugathadasa Authority. Sugathadasa National Sports Complex Authority caters swimming twinning facilities of the students and adults of the surrounding areas.

**v) Nuwaraeliya Race Course Ground**

The Ministry of Sports handed over the Management of Nuwaraeliya Race Course Ground to Sugathadasa National Sports Complex Authority on 07.09.2011. This ground is in the extent of 34,564ha and an income is earned from providing stables for horses and horse and pony riding.

**vi) R. Premadasa International Cricket Stadium**

R. Premadasa International Cricket Stadium is one of the Stadiums owned by the country Equipped with all the facilities required for conducting cricket matches at national and international level. The Stadium is well equipped with the capacity of accommodating About 35,000 spectators at a time and a huge vehicle park is also available in the Stadium. This Stadium has been leased for an amount of Rs.250, 000 per month to the Sri Lanka Cricket Board for a period of thirty (30) years with effect from 01.11.2006 as per a Cabinet Decision taken on 10.05.2006. Accordingly, an income of Rs.3,000,000/- has been earned from this Stadium in the year of 2020 ended as at 31<sup>st</sup> of December.

Leasing of the Stadium which had been a major source of income of the Sugathadasa National Sports Complex Authority and obtaining a fixed rental per month for a long Period has resulted in reduce of the income of the Authority.

**1.6 Institutions coming under the Ministry/ Department/ Provincial Council - No**

**1.7 Details of the foreign funded projects (if any) - No**

## Chapter 02 – Progress and Future Outlook

### 2.1 Future Outlook

It has been planned to complete various development projects designed by this Authority to provide sports facilities at national and international level under the next five year plan (2021-2025). Accordingly, the main objective of proposing these development projects is to refurbish playgrounds, make playgrounds, purchase modern technical equipment, purchase sports equipment and maintain buildings modifying the sports facilities being catered to the clients at present. Accordingly, it is expected to complete the final stage of these projects and to peopalize the fully equipped stadiums/ playgrounds in 2025.

#### 2.1.1 Improvement of Sports Infrastructure Facilities

- Establishment of a synthetic track for Bogambara stadium.
- Renovation of the electricity pillars of Sugathadasa Outdoor Stadium.
- Repairing the pump house of the swimming pool of Sugathadasa Stadium.
- To purchase stop watch systems
- To place spectator chairs for the swimming pool.
- To complete renovations started in 2020.
- To renovate firefighting system of the indoor stadium and to install a new firefighting unit in “D” vehicle park.
- Renovation of the main pavilion and the pavilion around the stadium (outdoor).
- Landscaping, renovation of the road system and lighting roads indoor, outdoor and Bogambara grounds.
- Establishment of a solar power generation office (Bogambara/ outdoor/indoor)
- Construction of a water tank of the Bogambara stadium.
- Construction of the Stores for sports equipment in the Bogambara stadium.
- Development of the squash court
- Construction of a capacitor bank (indoor)
- Establishment of a comfort centre in the indoor stadium.
- Establishment of a new audio and lighting systems (indoor)
- To establish the main pavilion in the Bogambara stadium in the proper direction.
- To improve electrical systems in outdoor, indoor stadiums
- To update MVAC system of the indoor stadium.
- To construct a mini indoor pavilion.
- To purchase modern sports equipment.

Accordingly, among the said development projects estimates have been prepared at the cost of Rs. 889 Mn. as capital provisions for the projects scheduled to be implemented in 2021 and procurement has also been planned.

### 2.1.2 Income promotion and earning profits.

To plan sports infrastructure for better facilities, to increase income of the Authority by designing competitive pricing strategies for all the sources of income of the Authority and to become a self-sufficient institution.

### 2.1.3 Human Capital Development

Conducting training programmes for efficiency, conducting efficiency bar examinations, employee motivation with attitudinal changes, performance appraisal and employee satisfaction.

### 2.1.4 To comply with modern technology

To provide efficient and effective quality service (purchase of eclectic stop watches)

### 2.1.5 Promotion of sports education and public health

To create a healthy generation by facilitating for sports training programmes for school children, conducting awareness programmes and conducting drills.

## 2.2 Progress

The following infrastructure projects were implemented in the year 2020 and their physical and financial progress is given below.

	Project/ progress	Physical progress (%)	Other
01	Rehabilitation of the main entrance of the Sugathadasa Stadium.	99	
02	Installation of the air-conditioning system of Sports Hotel.	99	
03	Installation of the firefighting system in Sports Hotel.	99	
04	Repair of the exchanging rooms and toilet system of the swimming pool premises of the indoor stadium.	75	
05	Refurbishment of the wooden floor of the indoor stadium.	100	
06	Purchase of sports items.	100	
07	Painting the indoor stadium.	100	
08	Installation of the joined roof in the swimming pool of the swimming pool complex and repair of fibre chairs.	100	
09	Refurbishment of the Chairman's Bungalow – Final Stage	99	
10	Rehabilitation of 200 metres of the pavilion of the outdoor stadium.	100	
11	Final stage of the repair of "D" vehicle park	100	
12	Installation of the steel boundary fence of the outdoor stadium.	98	
13	Construction of the main entrance, steel fence of the outdoor stadium.	70	
14	Construction of the boundary fence of the outdoor stadium	45	
15	Construction of the main entrance of Bogambara Stadium - Stage 2	100	
16	Rehabilitation of the Football Complex of Bogambara Stadium	100	
17	Minor staff hostel – Stage 2	99	

### 2.3 Challenges

- Number of programmes/ projects which were scheduled to be completed were delayed due to the Covid 19 pandemic prevailed throughout the year Of 2020. Further, scheduled programmes were postponed due to the difficulties in gathering participants.
- Difficulties in discharging duties on time due to shortage of employees of senior, secondary and primary levels.

.....

Head of the Institute

Name :

Designation :

Date :

**Chapter 03 – Financial Performance for the year ended as at 31<sup>st</sup> December 2020**  
**3.1 Statement of Financial Performance**

<b>Budget (Current Year)</b>		<b>31.12.2020 (Rs)</b>	<b>31.12.2019 (Rs)</b>
<b>163,920,000.00</b>	Operating Income	49,973,357	146,201,789
	Non-Operating Income	892,396	22,842,537
<b>163,920,000.00</b>		<b>50,865,753</b>	<b>169,044,326</b>
<b>319,000,000.00</b>	Treasury provisions	<b>257,820,000</b>	<b>234,150,000</b>
<b>482,920,000.00</b>	<b>Total Income</b>	<b>308,685,753</b>	<b>403,194,326</b>
	<b>Expenses</b>		
	<b>Operating expenses</b>		
<b>256,480,000.00</b>	Expenses on employee salaries	186,553,786	191,059,601
-	Allowances and expenses of the Board of Management	247,500	322,500
-	Gratuity reserve	3,464,795	13,402,966
-	Depreciations	117,759,327	134,951,324
<b>62,520,000.00</b>	Other expenses	81,437,670	124,340,537
<b>319,000,000.00</b>		<b>389,463,078</b>	<b>464,076,928</b>
<b>163,920,000.00</b>	<b>Operating surplus (deficit)</b>	<b>(80,777,325)</b>	<b>(60,882,602)</b>
	Financial Expenses	(90,225)	(6,752,139)
<b>163,920,000.00</b>	<b>Before tax surplus (deficit)</b>	<b>(80,867,550)</b>	<b>(67,634,741)</b>
	<b>Add ( non-operating income)</b>		
-	Fixed asset interest income	4,233,581	4,448,709
	<b>Before tax net surplus (deficit)</b>	<b>(76,633,969)</b>	<b>(63,186,031)</b>
	<b>Income tax</b>	<b>(330,219.00)</b>	<b>(346,999.00)</b>
	<b>Surplus (deficit) of the year</b>	<b>(76,964,188)</b>	<b>(63,533,030)</b>

### 3.3 Balance Sheet(As at 31/12/2020)

	31.12.2020 (Rs.)	31.12.2019 (Rs.)
<b>Movable assets</b>		
Cash and bank balance	99,890,505	16,880,838
Borrowers	25,222,264	25,332,980
Stock	10,578,505	13,125,629
Ten month loans of the staff	27,477,246	30,660,710
Receipt of monthly borrowings	32,994,623	105,601,374
Other receivable balances	5,322,801	5,134,376
Gratuity fund	45,718,331	41,317,356
Fixed Deposit	247,204,276	238,053,263
<b>Fixed Assets</b>		
Lands	2,856,612,140	2,856,612,140
Buildings	2,141,979,790	2,029,654,365
High voltage electric pillars	-	-
High voltage bulbs	112,457.00	195,688
Machinery and equipment	52,311,425	62,929,431
Computers	739,775	2,954,161
Motor vehicles	5,584,203	7,437,253
Sports equipment	52,886,409	43,217,334
Furniture and equipment	52,579,222	59,890,940
Office and other equipment	8,018,621	8,811,022
Curtains	0	50,500.00
Works in progress	302,140,214	308,889,579
	5,472,964,256	5,380,642,413
<b>Total Assets</b>	<b>5,720,168,533</b>	<b>5,618,695,676</b>
<b>Capital, equity and liabilities – current liabilities</b>		
Lenders trade	2,445,002	2,305,259
Security deposits	16,675,900	20,943,123
Prior received income	250,000	270,000
Tax reserve	2,240,407	1,910,188
Accumulated expenses and other payable expenses	18,014,528	13,600,147
Other payables	160,333,807	218,573,251
	199,959,645	257,601,968

**Non-current liabilities**

Gratuity allowances	82,147,340	82,147,340
	<b>82,147,340</b>	<b>82,147,340</b>

<b>Total Liabilities</b>	<b>282,106,985</b>	<b>339,749,309</b>
<b>Net Assets</b>	<b>5,438,061,548</b>	<b>5,278,946,367</b>
<b>Net Assets/ Capital Equity</b>		
Government grants	7,346,762,609	7,104,462,609
Accumulated fund	(1,841,071,525)	(1,771,317,864)
Revaluation surplus	9,334,652	9,334,652
Surplus/ Deficit of the year	(76,964,188)	(63,533,031)
<b>Total capital equity and liabilities</b>	<b>5,438,061,548</b>	<b>5,278,946,367</b>

### 3.4 Statement of Cash Flow (for the year ended as at 31/12/2020)

	31.12.2020 (Rs.)	31.12.2019 (Rs.)
<b>Cash flow from operating activities</b>		
<b>Surplus before tax or net deficit</b>	<b>(76,964,188)</b>	<b>(63,533,031)</b>
Adjustments of depreciation made to the cumulative fund during the previous years	-	-
Adjustments of depreciation	117,759,327	134,951,324
Gratuity reserve	3,464,795	13,402,966
Stocks (increase/ decrease)	2,547,124	(2,848,876)
Receivable balance (increase/ decrease)	75,712,507	(12,036,769)
Payable balance (increase/ decrease)	(57,642,322)	127,942,483
Gratuity payments	(3,464,795)	(2,399,770)
<b>Net cash balance from operating activities</b>	<b>61,412,446</b>	<b>195,478,325</b>
<b>Cash flow from investing activities</b>		
Purchase of property, plant and equipment	(210,081,170)	(439,604,638)
Tax payment	-	-
Investment in fixed deposits	(4,400,975)	(918,767)
Pure Investments	-	-
<b>Cash balance from investment activities</b>	<b>(214,482,146)</b>	<b>(440,523,405)</b>
<b>Cash flow from financial activities</b>		
Adjustments in the previous years	(6,220,630)	10,448,714
Capital grants of the government	242,300,000	143,000,000
<b>Cash balance from financial activities</b>	<b>236,079,370</b>	<b>153,448,714</b>
<b>Net increases of cash and cash equivalents</b>	<b>83,009,670</b>	<b>(91,596,364)</b>
<b>Cash and cash equivalents at the beginning of the year</b>	<b>16,880,838</b>	<b>108,477,202</b>
<b>Balance of cash and cash equivalents at the end of the year</b>	<b>99,890,505</b>	<b>16,880,838</b>

We hereby certify that the figures in the above final account have been reconciled with the relevant notes to the accounts and other accounts details with accounts books and we agree with those figures.

.....	.....	.....
Chief Accounting Officer	Accounting Officer	Chief Financial Officer / Chief Accountant
Name :	Name :	Director (Finance) / Commissioner (Finance)
Designation :	Designation :	Designation :
Date :	Date :	Date :

### 3.5 Notes to the financial statements

### 3.6 Performance of the Revenue Collection

Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected revenue	
		Original estimate	Final estimate	Amount (Rs.)	As % of the Final Revenue Estimate
2002.01.01	Government residences and building rent	20,610,000	27,183,000	15,780,745	58.05
2002.02.01	Loan interest	1,200,000	1,000,000	789,356	78.94
2003.02.99	Miscellaneous revenue	500,000	200,000	103,040	51.52
2004.01.00	Central government (W&OP)	-	-	-	-

### 3.7 Performance in utilization of allocated provisions

Type of allocation	Allocations		Actual expenditure	Allocation utilized as a % Final Allocation
	Original Allocation	Final Allocation		
Recurrent	319	283.820	277.52	97.78
Capital	497	367.800	202.575	55.08

### 3.8 In terms of F.R.208 grant of allocations for expenditure to this Department/District Secretariat/Provincial Council as an agent of the other Ministries/ Departments

Serial No.	Allocation Received from which Ministry / Department	Purposes of the Allocation	Allocation		Actual Expenditure	Utilization of allocation as a % of Final Allocation
			Original allocation	Final allocation		
-	-	-	-	-	-	-

### 3.9 Performance of Reporting Non-Financial Assets

<b>Asset Code</b>	<b>Code Description</b>	<b>Balance as per Board of Survey Reports as at 31.12.2020</b>	<b>Balance as per Financial Position as at 31.12.2020</b>	<b>Yet to be accounted</b>	<b>Reporting Progress as %</b>
9151	Buildings and structures	2,109,936,272	2,109,936,272	-	100
9152	Machinery and equipment	52,311,425	52,311,425	-	100
9153	Land	2,856,612,140	2,856,612,140	-	100
9154	Intangible Assets	-	-	-	100
9155	Biological Assets	-	-	-	100
9160	Work in progress	302,140,214	302,140,214	-	100
9180	Lease assets	32,043,518	32,043,518	-	100
	Computers	739,775	739,775	-	100
	Motor vehicles	5,584,203	5,584,203	-	100
	Furniture and Installations	52,579,222	52,579,222	-	100
	Equipment	61,017,487	61,017,487	-	100

### 3.10 Auditor General's Report

The audit is in progress and the final audit report has not been received.

## Chapter 04 - Performance Indicators

### 4.1 Performance indicators of the Institute (Based on the action plan)

Specific indicators	Actual output as a percentage (%) of the expected output		
	100%-90%	75%-89%	50%-74%
01. Occupancy rate of the centers of Sugathadasa Authority that provide services			> 50%
02. Consumer satisfaction			> 50%
03. Percentage of profits			> 50%

**\*\* Note** – Obtaining playground facilities under precautionary methods was at a minimum level due to global Covid 19 pandemic prevailed in 2020. Hence, the actual output of the Authority was at a minimum rate as a percentage of the specific performance indicators of its expected output.

## Chapter 05 – Performance of achieving Sustainable Development Goals

### 5.1 Indicate the identified Sustainable Development Goals

Target/ Objectives	Targets	Indicators of achievements	Progress of achievements to date		
			0%- 49%	50%- 74%	75%- 100%
<b>03</b> To create a healthy generation and promote wellbeing of all people every age level	To enhance consumer satisfaction	Consumer satisfaction	√		
<b>09</b> To build up sports infrastructure, promote sustainable industrialization and promote innovation	To upgrade standard of all the facilities of Sugathadasa Authority.	Occupancy rate of the centers of Sugathadasa Authority that provide services	√		
	To increase overall income and minimize cost	Percentage of profits			

The Sustainable Development Goals for the Institute have been identified. For that, the functions of the institution have an indirect effect. Therefore, goals, indicators and achievements are set according to the functions performed by the organization.

### 5.2 Briefly explain the achievements and challenges of the Sustainable Development Goals

## Chapter 06 - Human Resource Profile

### 6.1 Cadre Management

	Approved Cadre	Existing Cadre	Vacancies/ Excess
Senior	10	06	04
Tertiary	13	09	04
Secondary	77	61	15
Primary	279	234	31

\*\* Approval has been granted to obtain service from outside for 15 posts.

**6.2** \*\* briefly state how the shortage or excess in human resources has been affected to the performance of the institute.

In the management of the said cadre it was unable to make recruitments due to the election held in 2019 and the circular issued by the Department of Management Services suspending all the recruitments. However, nevertheless approval was granted for recruitments through the circulars by the end of 2020 it was difficult to carry out office works regularly due to Covid 19 pandemic and recruitment procedure was delayed. At present, it has been started recruitments to avoid shortage of staff.

### 6.3 Human Resource Development

Name of the Programme	No. of staff trained	Duration of the programme	Total investment (Rs.)		Nature of the Programme (Local / foreign)	Output / knowledge gained *
			Local	Foreign		
Procurement Procedure	01	24,25.09.2020	8,500.00	-	Local	
Office Management and Financial Regulations	02	24,25.09.2020	8,000.00	-	Local	
Filing	50	14.08.2020	70,000.00	-	Local	
Building Automation Systems	01	09.02.2020	28,000.00	-	Local	
Efficiency Bar Examinations	81	18.08.2020 to 10.12.2020	513,925.00	-	Local	

## Chapter 07 – Compliance Report

S.No.	Applicable Requirement	Compliance Status (Complied / Not Complied)	Brief explanation for Non-Compliance	Corrective Actions proposed to avoid non-compliance in future
<b>1</b>	<b>The following Financial statements/accounts have been submitted on due date</b>			
1.1	Annual financial statements	Complied		
1.2	Advance to public officers' account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	N/A		
1.4	Stores Advance Accounts	N/A		
1.5	Special Advance Accounts	Complied		
1.6	Other	-		
<b>2</b>	<b>Maintenance of books and registers (FR445)</b>			
2.1	The Fixed Assets Register has been maintained and updated in terms of the Public Administration Circular 267/2018.	Complied		
2.2	The Personal Emoluments Register/ Personal Emoluments Cards have been maintained and updated.	Complied		
2.3	The Register of Audit Queries has been maintained and updated.	Complied		
2.4	The Register of Internal Audit Reports has been maintained and updated.	Complied		
2.5	All the Monthly Account Summaries (CIGAS) are prepared and submitted to the Treasury on due date.	Complied		
2.6	The Register for Cheques and Money Orders has been maintained and updated.	Complied		
2.7	The Inventory Register has been maintained and updated.	Complied		
2.8	The Stocks Register has been maintained and updated.	Complied		
2.9	The Register of Losses has been maintained and updated.	Complied		
2.10	The Commitment Register has been maintained and updated.	Complied		
2.11	The Register of Counterfoil Books (GA – N20) has been maintained and updated.	Complied		

<b>3</b>	<b>Delegation of functions for financial control (FR 135)</b>			
3.1	The financial authority has been delegated within the institute.	Complied		
3.2	The delegation of financial authority has been communicated within the Institute.	Complied		
3.3	The authority has been delegated in such manner so as to approve each transaction through two or more officers.	Complied		
3.4	The control has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package.	Complied		
<b>4</b>	<b>Preparation of Annual Plans</b>			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The Annual Estimate has been prepared and submitted to the National Budget Department (NBD) on due date.	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time.	Complied		
<b>5</b>	<b>Audit queries</b>			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
<b>6</b>	<b>Internal Audit</b>			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019.	Complied		
6.2	All the internal audit reports have been replied within one month.	Complied		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3) .	Complied		

<b>7</b>	<b>Audit and Management Committee</b>			
7.1	Minimum 04 meetings of the Audit and Management Committee have been held during the year as per the DMA Circular 1-2019.	Complied		
<b>8</b>	<b>Asset Management</b>			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular.	Complied		
8.3	The Board of Survey was conducted and the relevant reports were submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016.	Complied		
8.4	With respect to excesses and deficits that were disclosed through the Board of Survey and other relating recommendations, action was taken during the period specified in the period specified in the circular.	Complied		
8.5	The disposal of condemned articles had been carried out in terms of FR 772.	Complied		
<b>9</b>	<b>Vehicle Management</b>			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date.	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning.	Complied		
9.3	The vehicle logbooks had been maintained and updated.	Complied		
9.4	Action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident.	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public	Complied		

9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term.	Complied		
<b>10</b>	<b>Management of Bank Accounts</b>			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled.	N/A		
10.3	Action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month.	Complied		
<b>11</b>	<b>Utilization of Provisions</b>			
11.1	The provisions allocated had been spent without exceeding the limit.	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1).	Complied		
<b>12</b>	<b>Advances to Public Officers' Account</b>			
12.1	The limits had been complied with.	Complied		
12.2	A time analysis had been carried out on the loans in arrears.	Complied		
12.3	The loan balances in arrears for over one year had been settled.	Complied		
<b>13</b>	<b>General Deposit Account</b>			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits.	N/A		
13.2	The control register for general deposits had been updated and maintained.	N/A		
<b>14</b>	<b>Imprest Account</b>			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	N/A		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task.	Complied		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per F.R. 371.	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly.	Complied		

<b>15</b>	<b>Revenue Account</b>			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied		
15.2	The revenue collection had been directly credited to the revenue account without crediting to the deposit account	N/A		
15.3	Returns of arrears of revenue had been forwarded to the Auditor General in terms of FR 176.	N/A		
<b>16</b>	<b>Human Resource Management</b>			
16.1	The staff had been paid within the approved cadre.	Complied		
16.2	All members of the staff have been issued a duty list in writing.	Complied		
16.3	All reports have been submitted to MSD in terms of their circular No.04/2017 dated 20.09.2017	Complied		
<b>17</b>	<b>Provision of information to the public</b>			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulations.	Complied		
17.2	Information about the institution to the public has been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures.	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act.	Complied		
<b>18</b>	<b>Implementing citizens' charter</b>			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens' Charter / Clients' Charter as per paragraph 2.3 of the circular.	Not complied		Will make arrangements to be implemented in future.

<b>19</b>	<b>Preparation of the Human Resource Plan</b>			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Not complied		It has been scheduled to include to the plan of 2021.
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan.	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular.	Not complied		It has been scheduled to include to the plan of 2021.
19.4	A Senior Officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programmes and conducting skill development programmes as per paragraph No.6.5 of the aforesaid Circular.	Not complied		
<b>20</b>	<b>Responses Audit Paragraphs</b>			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified.	Complied		

**End.**