

Annual Report - 2019

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1. To Empower the Public Sector for Better Tomorrow

The Sri Lanka Institute of Development Administration (SLIDA), a body incorporated under the Ministry in-charge of the subject of Public Administration was established in May 1982, by Act No. 9 of 1982. It is the premier national institute vested with the responsibility for competency enhancement and professional development of executives in the public sector.

Pursuing its core value of refolding public interest, SLIDA's key functional areas are providing training for Public Sector Officials, Management Consultancy for Public Sector Organizations and encourage research among public sector officials.

SLIDA has been granted Master's Level degree awarding status by the University Grants Commission of Sri Lanka. SLIDA's School of Postgraduate Studies offers Masters in Public Management and Postgraduate Diploma in Public Management. This has been introduced to cater to the requirements of today's fast changing and challenging public management environment where Secretaries of Ministries, Chief Executive Officers, and other stakeholders alike are increasingly demanding a value added contribution from their managers.

Subject to the overall direction of the Minister in charge of the subject of Public Administration, the Governing Council of SLIDA is responsible for deciding on the policies of the Institute.

SLIDA has networked with several foreign universities and training institutions, such as London Civil Service College, Singapore Civil Service College, Beijing Foreign Studies University of China, Lal Bahadur Shastri National Academy of Administration in India, Monash University of Australia, Civil Service Training Institute of Maldives, Huazhong University of Science & Technology of China, that facilitates collaboration in training and research. During 2018, SLIDA entered into Memorandum of Understanding with the following institutions to enhance bilateral training and research cooperation.

- ▶ National School of Public Policy (NSPP), of the Government of the Islamic Republic of Pakistan.
- ▶ Institute of Public Enterprises, Hyderabad, India.

Over the past 36 years, SLIDA has grown to become a strong institution, providing a comprehensive portfolio of services including knowledge enhancement, skill enhancement, and organizational development and conducting research.

Vision

“To be the Centre of Excellence for Public Sector Learning and Development in Asia.”

Mission

Facilitate continuous improvement for an innovative, futuristic and a citizen-centric public service through learning and development, advisory services and research

Strategic Goals

- To contribute to the national development goal of creating a more vibrant and effective public service
- To play a leading role in contributing to national level policy development
- To create a positive image for SLIDA in the minds of its stakeholders, which in turn will generate a greater demand for its learning & development programmes
- To transform SLIDA to be a collaborative centre for Public Administration and Management Development in South and South East Asia.

Key Functions

- To build capacity of public sector managerial staff through portfolio of learning & developing programmes
- To develop knowledge of the public sector officials through Post Graduate Degree programmes
- To develop a repository of purpose driven research studies related to Public Policy and Management
- To conduct organizational development services to improve the effectiveness & efficiency of Public Sector Institutions and State Owned Enterprises
- To conduct Efficiency Bar and language examinations for the public sector

Our Values

Excellence, Commitment, Diversity, Accountability, Sustainability

Strategic Intent

“To Empower the Public Sector for Better Sri Lanka Tomorrow”

Message of the Secretary to the Ministry of Public Administration and Disaster Management / Chairman of the Governing Council - SLIDA

It is with much pleasure that I send this message to the Annual Report of the Sri Lanka Institute of Development Administration (SLIDA) for the year 2019. I observe that it had been a very challenging year for SLIDA which had successfully conducted 11 induction training pro-programmes entrusted to it by this Ministry in addition to 150 other programmes including Capacity Building and Scheduled programmes, quite a higher number to handle within a year. It had also undertaken management consultancy services to other public sector institutes which is part of its mandate, thereby contributing to improve the quality of service delivery to the public by the relevant organizations.

Though SLIDA mainly caters to the managerial level officers in the public sector, it is noteworthy that it had conducted a capacity development programme for 111 Grama Niladhari and Development Officers with a foreign exposure component at the Institute of Management in Government in Kerala at the request of this Ministry. It had provided them with an opportunity to share experience and learn from the best practices in village level development in a foreign environment which had socioeconomic achievements similar to those of our country. Fulfilling a long felt need in the public sector, a Diploma titled Administrative Law for Public Sector Executives was started by SLIDA in October 2019 to impart essential legal knowledge required by public officers related to administration.

I note with happiness the winning of the Presidential Environment Award 2019 (Silver Winner) by SLIDA in October 2019 and Productivity Award (3rd place) which SLIDA deserves for its committed service. I congratulate the staff for elevating SLIDA for such national recognition.

I take this opportunity to thank the Hon. Minister and the members of the Governing Council of SLIDA for their valuable guidance and advice to achieve its goals. I wish them and SLIDA staff all the best.

J.J.Rathnasiri

Secretary

**Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government
Chairman, Governing Council**

Message of the Director General

I am delighted to add this brief message to the Annual Report of SLIDA for 2019, the year in which we conducted the highest number of training programmes compared to the previous years. As the leading institute for the training of managerial level public officers in the country, SLIDA was able to successfully conduct 70 programmes during this year which catered to 3014 officers.

During the year under review, we were entrusted with conducting 11 induction training programmes for newly recruited officers belonging to the SLAS (Open), SLAS (Limited), SLAcS (Open), SLAcS (Limited), SLSS, SLEngS, SLPS (Open), SLPS (Limited), Administrative Officer (Open) and Administrative Officer (Limited) services which consisted of 1159 participants. Since some programmes had to be conducted simultaneously, the staff, classroom, accommodation and dining facilities had to be overstretched. This challenge was overcome with the dedicated support of the SLIDA staff who volunteered to convert some areas in the premises to classrooms and erect a makeshift dining hall for the cafeteria which otherwise would have incurred heavy expenditure. I am grateful to the staff for such commendable team spirit.

We are proud to have won the 3rd place in the category of manufacturing and service sector at the National Award Ceremony of Productivity in March 2019. We were also the proud Silver Winner of the Presidential Environment Award 2019 under the government institutional category.

It should be mentioned that SLIDA encouraged the launching of books written by a few newly recruited officers of the Sri Lanka Administrative Service during their induction training. The writing skills of these officers were appreciated by the award winning writer Mrs Sumithra Rahubadda who delivered the guest lecture at the ceremony. Our intention was to inspire the new generation of public servants to develop their reading and writing skills to a higher level so that they could contribute to enrich the intellectual and cultural life of the people while engaged in the public service. The School of Postgraduate Studies of SLIDA commenced its new batch for MPM course in February 2019 in which 78 participants were enrolled while at its convocation held in June that year 174 graduands received the MPM degree.

Finally, for all these achievements, I must express my gratitude to the Hon Minister, the Chairman and the members of the Governing Council for their guidance and advice. I must also appreciate the commitment of SLIDA staff who worked untiringly to see a successful year behind.

K M S D Jayasekara
Director General (Acting)

2. Financial Highlights

SRI LANKA INSTITUTE OF DEVELOPMENT ADMINISTRATION STATEMENT OF FINANCIAL POSITION AS AT 31ST DECEMBER 2019

	Notes	2019 Rs.cts	2018 Rs.cts
ASSETS			
Current Assets			
Bank Balances	03	22,918,072.02	72,042,623.13
Undeposited Receipts		-	525,555.04
3 Months Deposits	04	302,291,319.34	290,170,307.53
Receivables	05	22,058,329.11	29,937,094.12
Stock in Hand	06	5,861,336.98	4,518,286.49
Pre Payments	07	3,480,761.33	3,429,902.43
Advances	08	293,340.64	1,940,973.56
Staff Loans	09	16,059,835.13	15,432,939.82
		372,962,994.55	417,997,682.12
Non - Current Assets			
Property Plant and Equipment	10	421,105,571.58	430,251,113.63
Work-in-progress (Capital)		1,644,343.69	-
Gratuity Fund Investment	11	38,081,659.54	34,776,276.63
Deposit Account	12	1,299,500.00	1,299,500.00
		462,131,074.81	466,326,890.26
		835,094,069.36	884,324,572.38
TOTAL ASSETS			
LIABILITIES			
Current Liabilities			
Deposits Payable	13	21,812,011.68	49,422,542.51
Receipts in Advance	14	105,846,522.47	93,686,228.51
Accrued Expenses	15	3,115,638.71	25,431,601.95
Provision for uncertain Receivables		4,322,607.91	3,669,302.08
		135,096,780.77	172,209,675.05
Non - Current Liabilities			
Distance Learning Center Ltd	16	21,515,765.39	23,170,823.72
Provision for Gratuity	17	32,939,816.50	29,614,322.20
		54,455,581.89	52,785,145.92
		189,552,362.66	224,994,820.97
		645,541,706.70	659,329,751.41
NET ASSETS			
NET ASSETS/EQUITY			
Deferred Income - Treasury Grant		564,544,388.88	595,232,238.83
Other Reserves - Assets Revaluation Reserves	18	12,015,807.00	12,015,807.00
Accumulated Surplus / Deficit	19	68,981,510.82	52,081,705.58
		645,541,706.70	659,329,751.41
		645,541,706.70	659,329,751.41

SRI LANKA INSTITUTE OF DEVELOPMENT ADMINISTRATION
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 31 DECEMBER 2019

	Note	2019 Rs.cts	2018 Rs.cts
Revenue			
Contribution from the Treasury	20	168,977,849.95	133,612,634.37
Other Revenue			
Course Fee	21	155,740.00	1,571,500.00
Hire of Halls		21,975,030.00	18,553,241.50
Sale of Publications		98,932.00	434,654.50
Income on Investments	22	31,718,528.53	31,856,460.09
Interest from Loans		664,924.88	667,962.13
Rent	23	13,658,393.83	16,405,920.17
Lease Rent		1,655,058.33	1,655,058.83
School of Post Graduate Studies		9,945,276.58	17,487,414.44
Language Programme		1,162,445.75	10,875,500.00
Consultancy	24	51,648,093.20	33,805,397.26
Institutional Share Income		10,356,757.41	16,782,713.75
Sundry Income	25	16,113,053.31	18,631,860.82
Total Revenue		328,130,083.77	302,340,317.86
Expenses			
Personal Emoluments	26	108,954,116.89	100,923,950.47
Staff Welfare	27	4,136,515.72	3,869,863.80
Traveling Subsistence & Allowances	28	1,099,719.02	4,393,844.63
Utility & Other Services	29	34,919,536.08	36,630,134.29
Transportation	30	3,132,607.90	3,913,840.52
Repair & Maintenance of Fixed Assets	31	4,480,273.43	5,459,151.92
Supplies & Requisites	32	9,178,130.49	9,493,108.15
Financial Charges	33	3,191,853.99	3,609,061.04
Library Services	34	344,093.50	431,271.50
Training & Evaluation	35	1,181,402.21	1,756,600.85
Publication & Information Services	36	316,800.00	0.00
Foreign Training & Study Tours	36-A	32,007,008.68	59,111,650.38
Depreciation	37	37,245,423.64	39,720,093.64
School of Post Graduate Studies	38	8,961,528.54	7,793,566.08
English Programme	39	2,386,103.58	3,916,965.00
Consultancies	40	51,648,093.20	33,805,397.36
Provision of Gratuity		4,475,874.30	3,223,949.00
Provision for Uncertain Receivables		653,305.83	447,852.08
Publications Expenses		0.00	268,498.50
Total Expenses		308,312,387.00	318,768,799.21
Surplus/ (deficit) for the period		19,817,696.77	(16,428,481.35)

SRI LANKA INSTITUTE OF DEVELOPMENT ADMINISTRATION
CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST DECEMBER 2019

CASH FLOWS FROM OPERATING ACTIVITIES

	2019	2018
	Rs. Cts	Rs. Cts
Net Surplus / Deficit for the year	19,817,696.77	(16,428,481.35)
Adjustment for the items which have no effect on movements of funds		
Depreciation	37,245,423.64	39,720,093.64
Amortization	(30,687,849.95)	(31,602,634.37)
Provision for Gratuity	4,475,874.30	3,223,949.00
Provision for uncertainty receivable	653,305.83	447,852.08
Previous Year Adjustment	(2,917,891.53)	(8,937,954.25)
Disposal	0.00	0.00
Operating Surplus (Deficit) before working capital changes	28,586,559.06	(13,577,175.25)
Decreases (Increases) in stocks Decreases	(1,343,050.50)	(1,420,707.02)
(Increases) in Advances Decreases	1,647,632.92	3,774,146.78
(Increases) in Prepayments Decreases	50,858.90	1,501,914.54
(Increases) in Staff Loans Decreases	(626,895.30)	(396,146.48)
(Increases) in Receivables Decreases	7,878,765.01	6,863,601.42
(Increases) in Deposited Receipts Increases		(405,178.54)
(Decreases) in Deposits Payable Increases	(27,619,569.16)	26,270,646.14
(Decreases) in Accrued Expenses Increases	(22,315,963.24)	5,445,948.95
(Decreases) in Work in Progress Increases	(1,644,343.69)	
(Decreases) in Consultancy	12,160,293.96	14,265,026.68
Net cash flows from operating activities	(31,812,271.10)	55,899,252.47
CASH FLOWS FROM INVESTING ACTIVITIES		
Acquisition of Buildings	(12,587,715.08)	(22,604,893.70)
Acquisition of Furniture & Fittings	(3,577,769.79)	(10,557,267.55)
Acquisition of Office Equipment	(2,854,481.65)	(5,584,337.92)
Acquisition of Electrical Fixtures	(4,425,536.40)	(5,134,045.18)
Acquisition of Computers	(2,810,489.80)	(5,868,750.00)
Acquisition of Software package	0.00	(2,940,695.75)
Acquisition of Books	(712,063.30)	(953,865.93)
Acquisition of Other Assets	(1,224,498.54)	(3,900,029.50)
Gratuity paid	(1,150,386.00)	(2,603,633.00)
Gratuity Fund Investment	(3,305,382.91)	(3,184,709.21)
Sort term Deposits	(12,121,011.81)	(22,124,119.52)
Proceeds from sale of plant and equipment		0.00
Net cash flows from investing activities	(44,769,335.28)	(85,456,347.26)
CASH FLOWS FROM FINANCING ACTIVITIES		
Government Grant - Capital	0.00	112,780,000.00
Increase (Decrease) in DLC Ltd	(1,655,058.83)	(1,655,058.83)
Net cash flows from financing activities	(1,655,058.83)	111,124,941.17
Net Increase/ (decrease) in Cash & Cash Equivalents	(49,650,106.15)	67,990,671.12
Cash & Cash Equivalents at beginning of period	72,568,178.17	4,051,952.01
Cash & Cash Equivalents at end of period	22,918,072.02	72,042,623.13

SRI LANKA INSTITUTE OF DEVELOPMENT ADMINISTRATION
STATEMENT OF CHANGES IN NET ASSETS/EQUITY
FOR THE YEAR ENDED 31ST DECEMBER 2018 & 2019

	Attributable to owners of the Controlling entity			Total net assets/equity
	Contributed Capital	Other Reserves	Accumulated Surpluses/ (Deficits)	
	Rs.cts	Rs.cts	Rs.cts	Rs.cts
Balance as at January 01 , 2018	514,054,873.20	12,015,807.00	77,448,141.18	603,518,821.38
Change in Accounting Policy				
Change in Accounting Policy				
Previous Year adjustments			(8,937,954.25)	(8,937,954.25)
Restated balance	514,054,873.20	12,015,807.00	68,510,186.93	594,580,867.13
Change in net asset /equity for 2018				
Contribution from Treasury - Capital	112,780,000.00			112,780,000.00
Deferred Income Amortization	(31,602,634.37)			(31,602,634.37)
Surplus / Deficit for the period			(16,428,481.35)	
Balance at December 31 , 2018 Carried Forward	595,232,238.83	12,015,807.00	52,081,705.58	675,758,232.76
Balance as at January 01 , 2019	595,232,238.83	12,015,807.00	52,081,705.58	659,329,751.41
Change in Accounting Policy				
Change in Accounting Policy				-
Previous Year adjustments			(2,917,891.53)	(2,917,891.53)
Restated balance	595,232,238.83	12,015,807.00	49,163,814.05	656,411,859.88
Change in net asset /equity for 2019				
Contribution from Treasury - Capital	-			
Deferred Income Amortization	(30,687,849.95)			(30,687,849.95)
Surplus / Deficit for the period			19,817,696.77	19,817,696.77
Balance at December 31 , 2019 Carried Forward	564,544,388.88	12,015,807.00	68,981,510.82	645,541,706.70

	Attributable to owners of the Controlling entity			Total net assets/equity
	Contributed Capital	Other Reserves	Accumulated Surpluses/ (Deficits)	
	Rs.cts	Rs.cts	Rs.cts	Rs.cts
Balance as at January 01 , 2017	478,753,816.81	12,015,807.00	64,779,745.20	555,549,369.01
Change in Accounting Policy				
Change in Accounting Policy				
Previous Year adjustments			(3,372,257.53)	(3,372,257.53)
Restated balance	478,753,816.81	12,015,807.00	61,407,487.67	552,177,111.48
Change in net asset /equity for 2017				
Contribution from Treasury - Capital	62,950,000.00	-	-	62,950,000.00
Deferred Income Amortization	(27,648,943.61)			(27,648,943.61)
Surplus / Deficit for the period	-	-	16,040,653.51	16,040,653.51
Balance at December 31 , 2017 Carried Forward	514,054,873.20	12,015,807.00	77,448,141.18	603,518,821.38
Balance as at January 01 , 2018	514,054,873.20	12,015,807.00	77,448,141.18	603,518,821.38
Change in Accounting Policy				
Change in Accounting Policy				-
Previous Year adjustments			(11,536,551.39)	(11,536,551.39)
Restated balance	514,054,873.20	12,015,807.00	65,911,589.79	591,982,269.99
Change in net asset /equity for 2018				
Contribution from Treasury - Capital				
Deferred Income Amortization				
Surplus / Deficit for the period				
Balance at December 31 , 2018 Carried Forward	514,054,873.20	12,015,807.00	65,911,589.79	591,982,269.99

3. Members of the Governing Council

In terms of Section 6 (1) of the Sri Lanka Institute of Development Administration Act No.09 of 1982, the Hon. Minister of Public Administration appointed the following persons as members of the Governing Council for year 2019.

Mr. J.J.Rathnasiri Secretary Ministry of Public Administration and Disaster Management	-	Chairman (From 28.02.2019 to 29.10.2019)
Mr. Saman Ekanayake Secretary to the Prime Minister Prime Minister Office	-	Member (From 28.02.2019 to 29.10.2019)
Mr. M.M.P.K.Mayadunne Secretary, Ministry of City Planning, Water Supply and Higher Education	-	Member (From 28.02.2019 to 29.10.2019)
Mr. H.T.Kamal Pathmasiri Secretary, Ministry of Internal & Home Affairs, Provincial Councils and Local Government	-	Member (From 28.02.2019 to 29.10.2019)
Mr. H.M.Gamini Senevirathna Secretary, Ministry of Internal & Home Affairs, Provincial Councils and Local Government	-	Member (From 28.02.2019 to 29.10.2019)
Mr. Gamini K.B.Rathnayake	-	Member (From 28.02.2019 to 29.10.2019)
Mr. P.B.S.C.Nonis Director General, Department of National Budget	-	Member (From 28.02.2019 to 29.10.2019)
Mr. D.A.Vijitha Mahendra Rathnasekara	-	Member (From 28.02.2019 to 29.10.2019)
Mr. D.A.Vijith Mahendra Rathnasekara	-	Member (From 28.02.2019 to 29.10.2019)
Mr. S.Suresh C Fernando	-	Member (From 28.02.2019 to 29.10.2019)
Mr. Keerthi Bandara Kotagamage	-	Member (From 28.02.2019 to 29.10.2019)
Ms. K.M.S.D.Jayasekara Director General (Actg.) of SLIDA	-	Member (From 28.02.2019 to 29.10.2019)

4. Senior Management and Faculty

Ms. K.M.S.D. Jayasekara

Director General (Actg.) (From 28.09.2018 to 31.12.2019)

Additional Director General (Learning & Development)

SLAS – Special Grade

Masters in Public Administration, Postgraduate Institute of Management, University of Sri Jayawardenapura, Sri Lanka

Masters in Strategic Human Resource Management,

Victoria University, Australia

PGD in Management, PIM, Sri Lanka

BSc (Biology), University of Sri Jayawardenapura, Sri Lanka.

Ms. P.W.Rajapaksa

Additional Director General (Administration and Finance)

(From 01.01.2019 to 03.09.2019)

SLAS – Special Grade

Master of Business Administration, Monash University – Australia

PGD in Management, University of Sri Jayawardenapura

PGD in International Relations (Merit Pass), Bandaranaike Centre for International Studies

B.Sc. Business Administration (special) Degree – Second Class Lower Division, University of Sri Jayawardenapura

Mr. J.S.P. Piyasena

Actg. Additional Director General (Admin and Finance) with effect from 01.11.2019

Director (Information Technology and Programme Promotional)

SLAS (Special Grade)

Master of Sociology, University of Kelaniya.

BSc in Applied Science University of Sri Jayawardanapura,

Dr. S.R.S.N. Sudhasinghe

Actg. Additional Director General (PGDS) with effect from 01.11.2019

Senior Consultant, Academic Coordinator – School of Postgraduate Studies

PhD in Development Administration (Specialized in Public Policy Management),

MA (Economics) University of Colombo,

PGD in Economic Development (University of Colombo),

BA (Hons.) University of Sri Jayawardenapura.

4.1 Profiles of the Internal Faculty

Ms. N.J. Jayasundara

Senior Consultant

MSc (Environment Economics) PGIA Peradeniya

BSc (Hons) Agriculture, University of Peradeniya

Professional Certificate in Environment Management (CDG. Germany)

Mr. W.M.M.G.D. Wijekoon

Senior Consultant

MSc (Urban Environmental Management),

AIT – Thailand

BA (Hons), Geography, University of Colombo

Mr. A. Lokugamage

Senior Consultant

SLAcS (Grade – I)

MA (Finance Econ) University of Colombo,

PGD (Economic Development),

PGD (Corporate and Strategic Finance)

HNDA, DPFM, DIPPCA, Dip in IT, MAAT

Ms. R. Dissanayake – Attorney-at-Law

Senior Consultant

SLAS (Grade – I)

Commissioner of Oaths

MPM (Project Management)

PGD in International Relations

LLB, Open University of Sri Lanka

BSc (Hons) University of Kelaniya

DIPPCA.

Ms. K.D.T.N. Abeywardana

Senior Consultant

SLAS (Grade – I)

Master of International Relations, ICU, Tokyo, Japan

Master of Business Administration, University of Peradeniya

Master of Environmental Science, University of Peradeniya

PGD in e-governance, PIM, University of Sri Jayawardenapura

BSc (Special) in Zoology, University of Peradeniya

Diploma in Public Administration, SLIDA

Mr. K.R. Gangadara

Senior Consultant

Actg. Director (Administration) with 01.11.2019

SLAS (Grade – I)

Master of International and Development Economics

(ANU, Australia)

Grad Diploma in International and Development Economics

(ANU, Australia)

BSc Sp. In Geology, University of Peradeniya

Diploma in Public Administration (SLIDA)

Mr.M.S.Anuruddha**Senior Consultant (From 28.02.2018)**

SLAcS (Grade I)

Master of Arts in Economics, University of Kelaniya

Master of Business Administration, University of Rajarata

PGD in International Relation from Bandaranayake Center for International Studies (BCIS)

BSc (Sp). In Marketing Management, University of Sri Jayawardanepura

Mr. S.D.N.U.Senadeera**Senior Consultant (From 12.07.2018)**

SLAS (Special Grade)

Master of Public Administration, Flinders University, Adelaide, Australia

Master of Arts in Linguistics, University of Kelaniya

BA Degree, University of Peradeniya

Mr. K. Prasanna Chandith**Senior Consultant**

SLAS (Special Grade)

Master of Business Administration, University of Rajarata

BSc Science, University of Peradeniya

Diploma In Education for Sustainable Development, Uppasala University Sweden)

Diploma in Public Management (Sweden)

Mr. Shantha Weerasinghe**Senior Consultant with effect from 02.12.2019****SLAS (Grade 1)**

Master of Science in Organizational Management, University of Peradeniya

Post Graduate Diploma in Education, University of Colombo

Post Graduate Diploma in E- Governance, Postgraduate Institute of Management

Bachelor of Science, University of Kelaniya

Diploma in Public Management, SLIDA

Diploma in English, SLIDA

Mr. N.M.S.A. Bandara

Consultant

MSc. In Information Technology, University of Moratuwa

BSc (USJ), M.Sc. In Forestry, (USJ).

Mr. M. Perera**Associate Consultant**

MSc in Artificial Intelligence (AI), University of Moratuwa,

Bachelor of IT in University of Colombo.

4.2 Profiles of the Service Facilitators**Mr. D.S.Padhmasiri****Director (Finance)**

SLAcS (Grade I)

BSc. (Special) in Public Administration

Ms. R.A.S.P. Ranaweera**Registrar**

PGD (Ind. Mathematics)

B.Sc (Hons)

Ms. T.D. Narangoda**Internal Auditor**

MA (Economics) University of Kelaniya

PGD in Business and Financial Administration of ICAS

BBMtg. Human Resource (Special).

Ms. B.A.P. Balasooriya**Librarian**

Master in Library & Information Science

BA – University of Kelaniya

Diploma in Management, Open University of Sri Lanka.

Ms. S.L.I. Samarawickrama**Assistant Registrar**

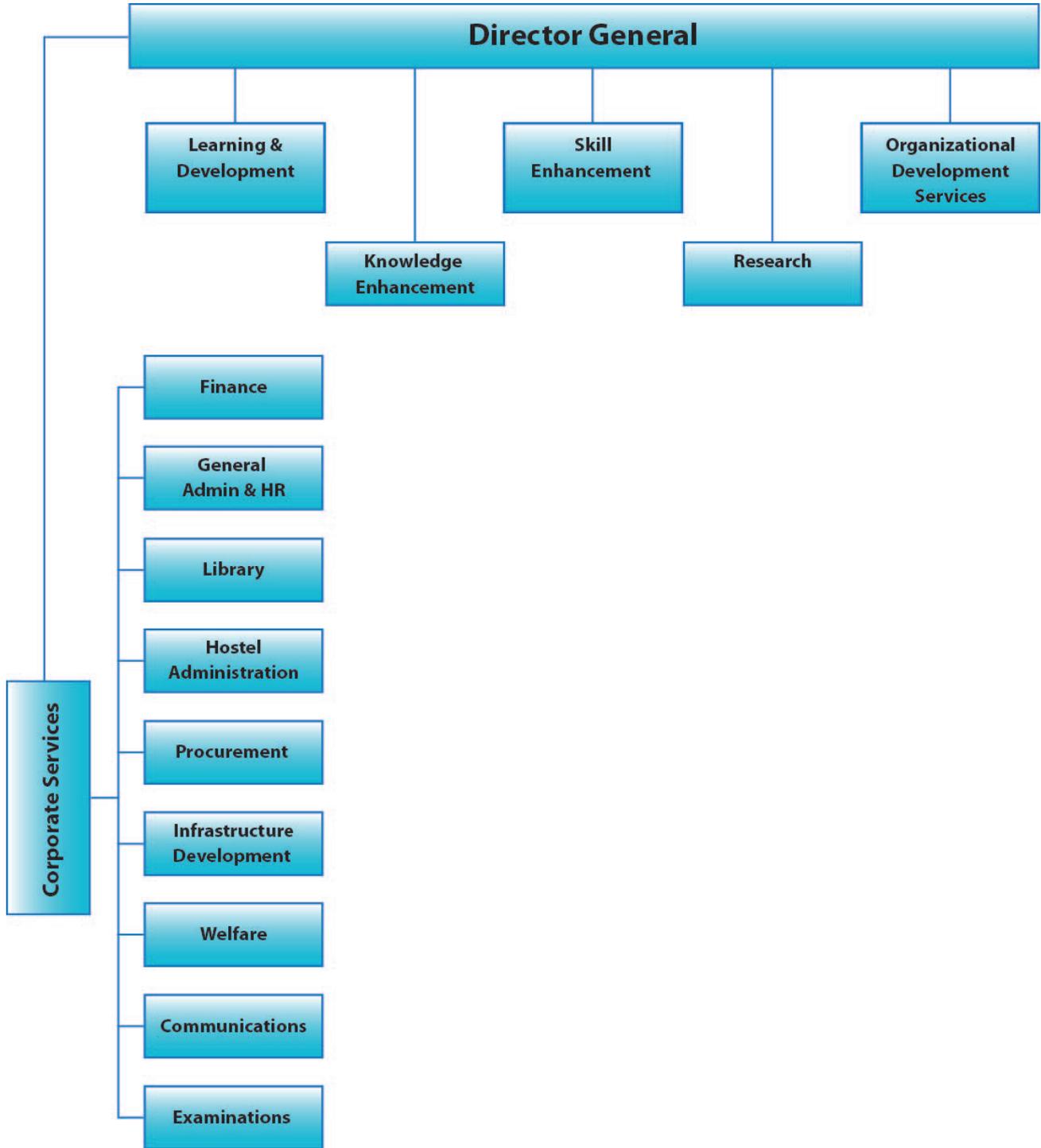
MA (Economics), University of Kelaniya

BSc Human Resource Management (Special),

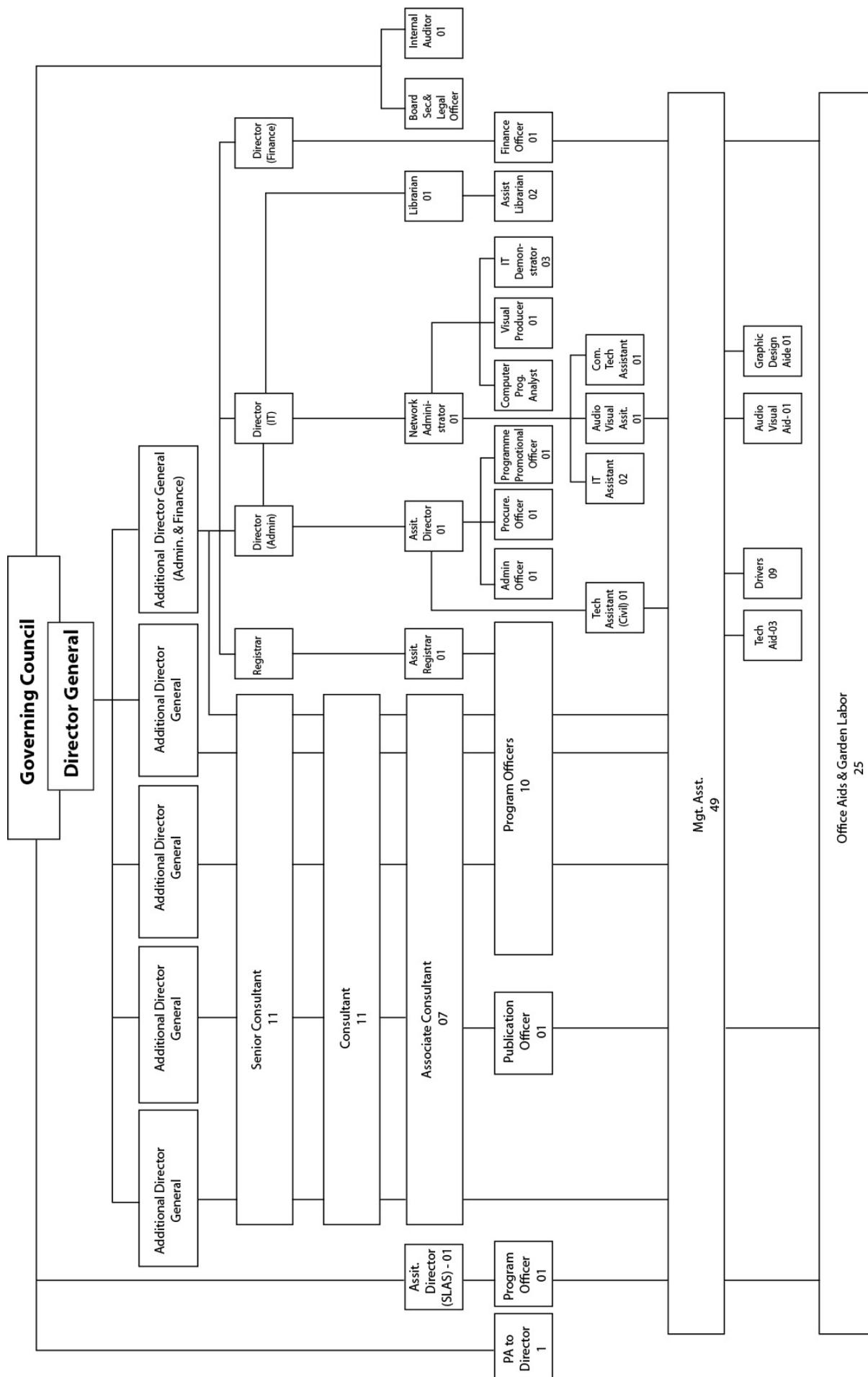
University of Sri Jayewardanepura.

5. Functional and Organizational Structure

5.1 Functional Structure of SLIDA



5.2 Organizational Structure of SLIDA



06. Director General's Review

Learning and Development Programmes - 2019

The Learning and Development Division is the focal division dealing with all the learning and development activities of SLIDA. It provides learning and development service requirements to meet the capacity development needs of the officers of the public sector. For this purpose, the division has a structure that enables to keep pace with the changing competency enhancement needs of the public sector.

SLIDA conducts the following activities for the competency building of public sector organizations and their managerial cadres.

1. Induction Training for the new recruits of the following All Island Services in keeping with the respective service minutes. (non fee-levying programmes)
 - i. Sri Lanka Administrative Service (SLAS),
 - ii. Sri Lanka Accountants' Service (SLAcS),
 - iii. Sri Lanka Planning Service (SLPS),
 - iv. Sri Lanka Scientific Service (SLSS)
 - v. Sri Lanka Architectural Services (SLArS)
 - vi. Sri Lanka Engineering Service (SLES)
 - vii. Sri Lanka Information and Communication Technology Service (SLICTS)
2. Mandatory Capacity Building Programmes for officers of All Island Services during their Class I and Class III levels (non fee-levying Programmes)
3. Diploma Programmes (fee-levying)
4. Short Term Training Programmes (non fee-levying Programmes)
5. Customized Training Programmes – based on the requests made by the public sector institutions and public enterprises (fee-levying Programmes)
6. Management Consultancies (fee-levying)
7. Other Initiatives (non fee-levying & fee-levying Programmes)

6.1 Induction Training Programmes

The induction training of new recruits to the All Island Services are held to offer a wide range of subject matter and to equip them with the necessary knowledge, skills and attitudes to perform as front line managers in their respective services. In addition to the modules on key subject matters, the programmes have been included special programmes for personal and personality development in way of outbound training with the participation of Commando Regiment Training School, Uva Kudaoya. Further, the Language Center of SLIDA has held language training at their Induction Training. Some programmes were collaborated with the Department of Official Languages.

During the year under review SLIDA has conducted 11 Induction Training programmes for 1159 officers from the All Island Services, the details of which are given below.

SN.	Service	No of Participants
01.	Sri Lanka Administrative Service (Open)	175
02.	Sri Lanka Administrative Service (Limited)	48
03.	Sri Lanka Accountants Service (1st Group)	214
04.	Sri Lanka Accountants Service (2nd Group)	30
05.	Sri Lanka Scientific Service (1st Group)	25
06.	Sri Lanka Scientific Service (2nd Group)	35
07.	Sri Lanka Engineering Service (5 Groups)	210
08.	Sri Lanka Planning Service (Limited)	35
09.	Sri Lanka Planning Service (Open)	101
10.	Public Management Assistant - Supra Grade (Limited)	143
11.	Public Management Assistant - Supra Grade (Merit)	143
Total		1159

6.2. Mandatory Learning and Development Programmes for All Island Services

The SLIDA has recognized that continuous enrichment and development of the required knowledge, skills and attitudes that are necessary for the career development of officers of the All Island Services as one of its core responsibilities.

According to the Service Minutes of the All Island Services, it is a mandatory requirement for the officers of these services to complete induction training and capacity development programmes

Therefore, nurturing a continuous learning culture among these officers is of paramount importance to ensure an efficient and effective public service. Accordingly, these programmes are conducted solely for officers of the All Island Services based on the following concepts:

- enriching specifically identified behavioral and technical competencies that would be required from time to time
- continuous updating and upgrading the knowledge and skills necessary to cope with the ever increasing challenges in a rapidly changing environment.

Accordingly, in the year 2019 the institute conducted mid-career Capacity Building programmes for 692 officers of the Sri Lanka Administrative Service, Sri Lanka Accountants Service and the Sri Lanka Information Communication Technology Service the details of which are given below.

Service		No of Programmes	No of Participants
1	SLAS Grade I	1	16
2	SLAS Grade III	3	119
3	SLAcS Grade I	6	269
4	SLAcS Grade III	7	273
5	SLICTS Class I/ Grade I/II	1	15
Total			692

A foreign exposure tour was included in the Capacity Building programme of Grade I officers. The purpose of this programme is to expose participants to learn and obtain practical experiences in their learning. The training curriculum and methodology was mainly based on strategies to empower the target group, aiming at sharing of information and providing and exposure to international best practices.

As such, a total of 35 Sri Lanka Administrative Service officers and 35 Sri Lanka Planning Service officers and 35 Sri Lanka Accountants' Service officers who have completed the Mid-career Capacity Building programme at SLIDA were given foreign exposure tours to Malaysia in 2019.

6.3 Skill Development Programme - Sri Lanka Scientific Service & Architectural Service Grade I, II & III

Managerial Competency Development Programme is designed for Sri Lanka Scientific Service, Architectural Service & Technological Service (Grade I, II & III) Officers and the goal of this programme is to improve knowledge and skills with regard to the services and develop positive attitudes towards better service, (the Sri Lanka Scientific Service/ Architectural Service / Technological Service).

This Programme provides an opportunity to participants to enhance their professional competency and career development by exposing them to both the managerial and technical aspects required for them as a professional in the Service. This programme was planned to be conducted in both 2019 and 2020 with a total number of participants of be 441. During the year 2019 following two groups have been undergoing this programmes.

No	Service	No of Actual Participants
1	Group 1	34
2	Group 2	29

6.4 Diploma Programmes

Sri Lanka Institute of Development Administration (SLIDA) conducts Diploma programmes in the field of Public Procurement and Contract Administration (DIPPCA) and (HNDIPPCA), Information Technology (DIT), Office Management (DOM), Stores Management (DSM) and English for Professionals (DEP). These Diplomas are very popular and have provided very valuable contribution to develop public sector performance. In 2019 arriving at yet another milestone, SLIDA has introduced Diploma in Administrative Law. This diploma programme is considered the first diploma available in the country in the field of Public Administration Law and has been very popular among all levels of officers.

The following Diploma programmes have been conducted during 2019.

SN	Name of the Programme	No of Participants
01	Higher National Diploma in Public Procurement and Contract Administration - 2018/2019 (WE)	25
02	Higher National Diploma in Public Procurement and Contract Administration- 2018/2019 (Tu)	38
03	Higher National Diploma in Public Procurement and Contract Administration- 2018/2019 (Th)	35
04	Diploma in Administrative Law (Tu)	27
05	Diploma in Administrative Law (Sa)	13
Total		138

6.5 Short Term Learning and Development Programmes

Two short term training programmes have been conducted by SLIDA during the period under review in which a total of 42 officers trained.

6.6 Customized Learning and Development Programmes

These programmes have been specially designed to suit the requests made by the client organizations. During 2019, SLIDA has conducted 24 training programmes and trained 810 officers on the request of public sector institutions. The following customized programmes have been conducted in 2019.

SN	Name of the Client Organization	Field of Customized Training	No. of Participants
1	Ministry of Health, Nutrition & Indigenous Medicine	Customized Training Programme on Disciplinary Management	45
2	GIZ Organization	Customized Training Programme on Training of Trainers for Officers in Divisional Administration – Group - I	38
	Ministry of National Policies, Economic Affairs, Resettlement and Rehabilitation, Northern Province Development, Vocational Training & Skills Development and Youth Affairs	Customized Training Programme on Sri Lanka Public Sector Accounting Standards	45
4	Disaster Management Centre	Training Programme on TOT in Disaster Risk Management	38
5	Rubber Development Department	Customized Training Programme for Senior Development Officers	18
6	National Police Academy	Customized Training Programme on Management & Development for Deputy Inspector General of Police	9
7	Disaster Management Centre	Training Programme on TOT in Disaster Risk Management	35
8	Ministry of Public Administration and Disaster Management	Customized Training Programme on Preliminary Investigation Procedure	50
9	Sri Lanka Institute of Advanced Technological Education	Customized Training Programme on Human Resource Management	25

10	Sri Lanka Army Headquarters	Certificate Course on Public Financial Management and Procurement	40
11	Department of Technical Education & Training	Customized Induction Training Programme on Government Procurement Procedure	45
12	Disaster Management Centre	Training Programme on TOT in Disaster Risk Management	35
13	Department of Technical Education & Training	Customized Induction Training Programme on Government Disciplinary Procedure	44
14	Department of Technical Education & Training	Customized Induction Training Programme on Government Disciplinary Procedure	56
15	Special Task Force Training School - Sri Lanka Police	Customized Training Programme for the Assistants Superintendents of Police	14
16	Ministry of Education	Customized Training Programme on Capacity Building for Staff Officers	27
17	Department of Technical Education & Training	Customized Induction Training Programme on Government Procurement Procedure	55
18	Ministry of Education	Customized Training Programme on Capacity Building for Staff Officers	40
19	Ministry of Public Administration, Disaster Management and Livestock Development	Customized Training Programme on Human Resources Development in Public Sector	30
20	Registrar generals Department	Customized Training Programme on Preliminary Investigation	26
21	Civil Aviation Authority of Sri Lanka	Customized Induction Training Programme for Managers	12
22	Department of Provincial Revenue - Sabaragamuwa Province	Customized Induction Training Programme on Sustainable Development	31
23	Department of Census and Statistics	Customized Training Programme for Executive Officers	28
24	Sri Lanka Navy	Customized Training Programme on Public Finance & Public Procurement	24
Total			810

6.7 Management Consultancies

SLIDA Learning and Development Division was involved in providing Management Consultancies for the public sector organizations. Usually these consultancies were conducted to review the cadres, processes, workload assessment and preparation of manuals & guidelines, corporate plans, HRD plans and performance improvement Strategic Plans etc. The following organizational development services were provided by SLIDA during 2019.

- Re-organization of the Organization Structure of Mahaweli Authority of Sri Lanka
- Planning of the Human Resource Development Unit of Chief Secretary's Office - North Western Province
- Assistance to Conduct a Training Needs Assessment of National Police Commission
- Preparation of Performance Improvement Strategic Plan of Sri Lanka Institute of Tourism & Hotel Management (SLITH)

6.8 Other Initiatives

On the request made by Ministry of Home Affairs and Provincial Councils & Local Government, Sri Lanka Institute of Developing Administration in collaboration with the Institute of Management in Government (IMG) organized a Capacity Development Programme for Grama Niladhari and Development Officers to enhance the competencies of officers to perform effectively and efficiently in the development administration.

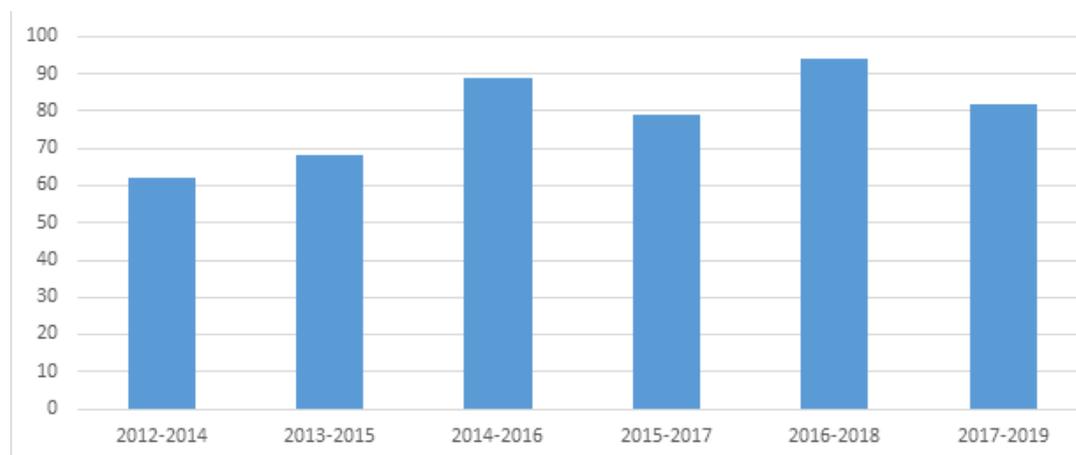
Under this programme, a total of 56 Grama Niladaree officers and 55 Development Officers were provided with foreign exposure tours to India in 2019.

	Category	No of Participants
01	Grama Niladhari – First Group	28
02	Development Officers – First Group	28
03	Grama Niladhari – Second Group	28
04	Development Officers – Second Group	27
Total		111

07. School of Postgraduate Studies

The University Grants Commission (UGC) in the year 2003, SLIDA was granted a Master level degree awarding status, in accordance with an order made under Section 25A of the Universities Act. No. 16 of 1978, as amended by Act. No. 07 of 1985. Accordingly, the School of Postgraduate Studies (SPS) was established and thereafter the school continuously engaged with practitioners in the public sector at national, regional and international levels. This Master Degree programme is open to the private sector and it has proved to be the most sought after programme among the Armed Forces, Police and health sector employees as it is held both on week days and weekends. The rationale for developing the Master of Public Management (MPM) programme lies in today's fast changing and challenging public management environment where Secretaries of Ministries, Chief Executive Officers, and other stakeholders alike are increasingly demanding a value added contribution from their managers. This unique MPM programme enriches its study fellows to achieve a Master Degree and also equip them with skills to function with confidence at different managerial levels.

MPM of SPS is one of the leading practical master programmes in the country. Thus, selection process of participants, content of the programme and the delivery style are different from other similar programmes and has accordingly been designed with a second country practical exposure tour for the participants. As a result, there is a high demand from the practitioners to enroll in the programme and the number is growing.



Number of enrolments to MPM programme

The SPS organized the inauguration ceremony of the intake of 2018 - 2020 batch on the 14 February 2019 where 78 were candidates registered. During the year 2019, SPS has ran three parallel batches of MPM with a total of 225 study fellows.

Committing to the creation, application, preservation and dissemination of knowledge, the SPS has organized several discussions and guest lectures for the public sector and the private sector

Participants of the country on timely important topics. As a degree awarding institute, SPS conducts special events such as seminars to the public sector. Participants on timely important topics. As a degree awarding institute, SPS Conducts special events such as seminars to the public sector.

With the objective of providing the MPM course participants and interested parties in both public and private sector, the School of Post-graduate Studies of SLIDA organizes public lectures on important current topics of local and global relevance with a view to enhance the managerial capacity of executives in Sri Lanka's public and private sectors.

Prof. M. Thilakasiri, former Director General of SLIDA conducted a public lecture on 04th of July 2019 at the SLIDA on "Employee Motivation" which was attended by a large number of participants. He also professor conducted another lecture on 13th of July 2019 on "Modern Employee Motivational approaches".

General Daya Ratnayake(Retd.), conducted a public lecture on 11th of July 2019 at the SLIDA on "Leadership in Practice" to a large number of audience General Rathnayake, who was the commander of the Army has participated in international seminars and discussions.

On 27th July 2020 Brigadier P.A.J. Peiris also delivered a lecture on the same topic.

08. Examinations conducted during 2018

The Examination Division of SLIDA has conducted 69 exams during 2019 where 37 were for external organizations and the rest are for internal programmes.

The external exams included mainly Efficiency Bar Examinations and internal promotion Examinations. The following external and internal exams have been conducted by SLIDA, during the period under review. This included 09 exams conducted online, with the assistance of the Information Technology Center of SLIDA.

The exams conducted by SLIDA during 2019 as mentioned below;

Internal Exams - 2019

S/No.	Institute	Exams	No of Candidates
1	SLIDA	Diploma in Office Management	English-30
2	SLIDA	Scientific Service -2019 (Limited)	English-35
3	SLIDA	DIPPCA Exam for 2017-2018	English-50
4	SLIDA	SDE 2018 1st Intake Level II	English-54
5	SLIDA	SDE 2017 3rd Intake Level III	English-64
6	SLIDA	Induction Training Programme for SL Accountant Service 2019	English-215
7	SLIDA	SLIDA Diploma in English 2018 2nd Intake -Level -I Examination	English-44
8	SLIDA	DIPPCA -HN DIPPCA 2018/2019	English-16
9	SLIDA	SDE 2018 1st Intake Level III	English-28
10	SLIDA	MPM Examination 2018-2020 Semester I	English-83
11	SLIDA	SL Accounting Service 2019 (Group -02)	English-35
12	SLIDA	Placement Test _SLAS Limited Exam -English	English-49
13	SLIDA	Diploma in Stores Management Batch (II) Inventory Control	English-38
14	SLIDA	SLIDA Driving License Online test-Hambanthota	English-45
15	SLIDA	SLAS Induction Training Programme 2019 (Limited)	English-49
16	SLIDA	SLIDA Diploma in English 2018 2nd Intake -Level -II Examination	English-42
17	SLIDA	CEEP -2019 1st Intake Placement Test	English-60
18	SLIDA	Examination for Accounting Officers of SL Army under Customized Certificate Course	English-40
19	SLIDA	Induction Training Programme for SLPS -2019 (Open)	English-79
20	SLIDA	Induction Training Programme for SLPS -2019 (Limited)	English- 31
21	SLIDA	Induction Training Programme for SLAS- 20119 (Open)	169
22	SLIDA	Induction Training Programme for SLES- 2019 (Open)	179
23	SLIDA	MPM Semester (V) Exam 2016-2018	English-63
24	SLIDA	MPM Semester (VI) Exam 2016-2018	English-53
25	SLIDA	MPM Semester (III) Exam 2017-2019	English-63
26	SLIDA	MPM Semester (IV) Exam 2017-2019	English-79
Total			

Induction Training Module Exam

1	SLIDA	SLAS Induction Module Exam (Open- 2019)	English -175
2	SLIDA	SLACS Module Exam -2nd Group	English -33

October to December - 2019

1	SLIDA	HN DIPPCA 2018-2019 weekday	English-33
2	SLIDA	MPM Semester (II) Exam 2018-2020	English-80
3	SLIDA	MPM Semester (V) Exam 2017-2019	English-75
4	SLIDA	Diploma in English - 2019 First Intake Level 01	English-44
Total			

External Exams - 2019

S/No.	Institute	Exam	No of Cansidates
1	Sri Lanka Institute of Textile & Apperal	1st EB Examinations for MM-1-1	Sinhala -10 Tamil-04
2		1st EB Examinations for JM-1-2	Sinhala -09 Tamil-02
3		1st EB Examinations for MA-2-2	Sinhala -01
4		1st EB Examinations for MA-1-2	Sinhala -09 Tamil-02
5		2nd EB Examination for JM-1-2	Sinhala -06
6		2nd EB Examination for MA-2-2	Sinhala -02
7		2nd EB Examination for MA-1-2	Sinhala -01
8		3rd EB Examination for MA-2-2	Sinhala -09
9		3rd EB Examination for MA-1-2	Sinhala -01
10	National Science Foundation	1st EB Examinations for JM-1-2	Sinhala-03
11		2nd EB Examinations for AR	Sinhala-12
12		1st EB Examinations for MM-1-1	Sinhala-05
13		1st EB Examinations for MA-2-2	Sinhala -06
14		1st EB Examinations for MA-1-2	Sinhala -18
15	Ministry of Home Affairs	EB Exam for Receptionist III	Sinhala -03
16	Department of Registration of Persons	EB Exam for Production Assistant/Document Assistant	Sinhala -01
17	Dept. of Register General	EB eexam for registrar service Grade I (III)	Sinhala -11
18	Department of Cultural Affairs	EB Exam for MA (Non-Technical)	Sinhala -06
19	Ministry of Provincial Council, Local Government & Sports	2nd EB Exam for Legal officer	Sinhala-01
20	Condominium Management Authority	EB Exam for MM-1-1	Sinhala-01
21	Condominium Management Authority	MA-2-2	Sinhala-03
22	Condominium Management Authority	MA-1-1 Grade 2	Sinhala-01
23	Condominium Management Authority	MA-1-1 Grade 3	Sinhala- 04
24	Dept. of Agrarian Development	Promotion Exam for Assistant Commissioners	Sinhala- 105 Tamil- 08
25	Ministry of Sports	EB Exam for Masseur	Sinhala-19
26	Dept. of Register General	EB exam for registrar service Grade III (II)	Sinhala-150
27	Dept. of Public Trustee	2nd EB for MA	Sinhala-02
28	National Intellectual Property Office SL	1st EB for Assistant Director	Sinhala- 01
29	Land Use Policy Planning Department	2nd EB Exam for Land Use Planning Officer	Sinhala -10
30	Ministry of Public Aministraton, Disaster Managemet & Livestock Development	1st EB Examination for SLAS Officers	Sinhala -187 Tamil-91 English-11
31		1st EB Examination for SLES Officers	Sinhala -118 Tamil-58 English-13
32		1st EB Exam for SLSS & SLArS	Sinhala -37 Tamil-2 English-0
33		1st EB Exam for SLAcS	Sinhala -209 Tamil-5 English-8
34		1st EB Exam for SLPS	Sinhala -88 Tamil-13 English-1
35		2nd EB Exam for SLAS Officers	Sinhala -268 Tamil-93 English-14
36		2nd EB Exam for SLAcS Officers	Sinhala -192 Tamil-10 English-04
37		2nd EB Exam for SLPS Officers	Sinhala -45 Tamil-12 English-01
Total			

09. Centre for Information Technology

The objective of this Centre is to support public sector organizations to develop their ICT capabilities through training and consultancy services. All the training courses conducted and consultancy services offered by the center were aimed to achieve this objective.

During this year, the Centre does not conduct any schedule or consultancy programmes related to the ICT except ICT modules of other programmes due to the temporary conversions of ICT labs to normal classrooms for accommodating inductees of SLAS and SLAcS. However, the centre conducted ICT related 29 module programmes for induction programmes conducted by this institute (Table 1). Two capacity Building programmes were conducted during this year, Details are shown in (Table 2). During this period, the centre conducted 14 online examinations. Details are given in (Table 3) and (Table 4).

The center has earned Rs. 149,750.00 for SLIDA by hiring computer labs for various organizations during this period. Details are shown in (Table 06).

ICT Centre has further improved SLIDA course management system and Learning Management system software for achieving the targets of automating the internal processors. The Centre developed new software for customers to online reserve rooms in SLIDA House, Nuwara Eliya.

SLIDA IT Lab 2 and Lab 3 renovations were commenced this year and renovation of IT Lab 1 was completed and fully equipped with furniture and other necessary equipment. Now the seating capacity of this IT Lab was extended to 57 from 40.

Mr. Manoj Perera Associate Consultant of IT has returned to the country after completion of course work of his Master Degree programme in National University of Seoul, South Korea during this period.

Table 01

Induction and capacity building Training Programs

No	Name of the Programme	No of Days	No of Target Programme	No of conducted Programmes	No of Participants	No of Participants days
1	Induction Training Programme for Sri Lanka Engineering Service & Sri Lanka Architectural Service 2018/19 – Group B	17	1	1	34	578
1.1	Induction Training Programme for Sri Lanka Engineering Service & Sri Lanka Architectural Service 2018/19 – Group C	17	1	1	36	612
1.2	Induction Training Programme for Sri Lanka Engineering Service & Sri Lanka Architectural Service 2018/19 – Group D	17	1	1	33	561
1.3	Induction Training Programme for Sri Lanka Engineering Service & Sri Lanka Architectural Service 2018/19 – Group E	17	1	1	36	612
2	Induction Training Programme for Sri Lanka Administrative Service 2019 (Open) – Module on eGovernment – Group I	5	1	1	59	295
3	Induction Training Programme for Sri Lanka Administrative Service 2019 (Open) – Module on eGovernment – Group II	5	1	1	56	280
4	Induction Training Programme for Sri Lanka Administrative Service 2019 (Open) – Module on eGovernment – Group III	5	1	1	58	290
5	Induction Training Programme for Sri Lanka Administrative Service 2019 (Limited) – Module on eGovernment	5	1	1	48	240
6	Induction Training Programme for Sri Lanka Planning Service 2019 (Open) – Module on ICT Application for Planners – Group A	10	1	1	36	360
7	Induction Training Programme for Sri Lanka Planning Service 2019 (Open) – Module on ICT Application for Planners – Group B	10	1	1	39	390
8	Induction Training Programme for Sri Lanka Planning Service 2019 (Limited) – Module on ICT Application for Planners	5	1	1	47	235
5	Capacity Building Program for Strategic Leaders – SLAS Grade I Officer	2	1	1	17	34

6	Induction Training Programme for Sri Lanka Administrative Service – 2019 (Limited) - Module on Quick Research, Data Analysis and Information Processing	3	1	1	47	141
7	Induction Training Programme for Sri Lanka Scientific Service – 2018 (Batch 02) - Module on Artificial Intelligence & Innovative Thinking	5	1	1	25	125
8	Sri Lanka Accountants Service Induction Training – 2019 (Module on Innovative Technological Application for Effective Financial Management)	5	1	1	31	155
9	Induction Training Programme for Sri Lanka Administrative Service – 2019 (Open) Group A Module on Land Resource Management & Land Administration	10	1	1	46	460
10	Induction Training Programme for Sri Lanka Administrative Service – 2019 (Open) Group B Module on Land Resource Management & Land Administration	10	1	1	45	450
11	Induction Training Programme for Sri Lanka Administrative Service – 2019 (Open) Group C Module on Land Resource Management & Land Administration	10	1	1	45	450
12	Induction Training Programme for Sri Lanka Administrative Service – 2019 (Open) Group D Module on Land Resource Management & Land Administration	10	1	1	45	450
13	Induction Training Programme for Sri Lanka Planning Service – 2019 (Limited)-Module on Information Technology for Planners	5	1	1	31	155
14	Capacity Building Programme for Sri Lanka Information Communication Technology Service – Class I	8	1	1	13	104
15	Sri Lanka Administrative Service (Open) Induction Training 2019 - Module on Quick Research, Data Analysis and Information Processing (Group C)	5	1	1	63	315
16	Sri Lanka Administrative Service (Open) Induction Training 2019 - Module on Quick Research, Data Analysis and Information Processing (Group A)	5	1	1	57	285
17	Sri Lanka Administrative Service (Open) Induction Training 2019 - Module on Quick Research, Data Analysis and Information Processing (Group B)	5	1	1	57	285
18	Sri Lanka Accountants Service (Open) Induction Training 2019 - Module on Innovative Technological Application for Effective Financial Management (Group B)	5	1	1	40	200
19	Sri Lanka Accountants Service (Open) Induction Training 2019 - Module on Innovative Technological Application for Effective Financial Management (Group D)	5	1	1	41	205
20	Sri Lanka Accountants Service (Open) Induction Training 2019 - Module on Innovative Technological Application for Effective Financial Management (Group A)	5	1	1	40	200
21	Sri Lanka Accountants Service (Open) Induction Training 2019 - Module on Innovative Technological Application for Effective Financial Management (Group C)	5	1	1	41	205
22	Sri Lanka Accountants Service (Open) Induction Training 2019 - Module on Innovative Technological Application for Effective Financial Management (Group F)	5	1	1	20	100
23	Sri Lanka Accountants Service (Open) Induction Training 2019 - Module on Innovative Technological Application for Effective Financial Management (Group E)	5	1	1	41	205
Total		158	30	30	1227	8947

Table 02

No	Name of the Programme	No of Days	No of Target Programme	No of conducted Programmes	No of Participants	No of Participants days
1	Capacity Building Programme Sri Lanka Administrative Service SLAS Class III 2010 – Group D Module on eGovernment (online)	5	1	1	44	220
2	Capacity Building Programme Sri Lanka Administrative Service SLAS Class III 2010 – Group E Module on eGovernment (online)	5	1	1	31	155
Total		10	2	2	75	375

Table 03**Online Examinations**

No.	Centre	No. of Examinations	No. of Candidates
1	Hambanthota Distance Learning Centre (SCDL)	2	44
Total		2	44

Table 04**Module Online Examinations**

No.	Module	No. of Examinations	No. of Candidates
1	Module on eGovernment for Sri Lanka Administrative Service (Open) Induction Training – 2019 (Group I,II,III)	3	130
2	Module on eGovernment for Sri Lanka Administrative Service (Limited) Induction Training – 2019	1	30
3	Induction Training Programme Sri Lanka Planning Service (Limited) 2019	1	31
4	Induction Training Programme Sri Lanka Planning Service (Open) 2019	1	75
5	Induction Training Programme for Sri Lanka Engineering Service and Sri Lanka Architectural Service – 2018/19 (Group A,B,C,D)	4	139
6	Capacity Building Programme Sri Lanka Administrative Service SLAS Class III (2010)	2	75
Total		12	480

Table 05**Special Workshops/Forums conducted with collaboration of Ministry of Digital Infrastructure and Information Technology**

No.	Topic	No of Participants
1	“Development of eGovernment eLearning Platform Project”	75
2	E-Learning Review Meeting (Meeting I)	12
3	E-Learning Review Meeting (Meeting II)	14
Total		101

Table 06**Details of Computer Lab Reservation During Year 2019**

No.	Name of the Institute	No. of Days	Received Amount in Rs.
1.	Distance Learning Centre (DLC)	1	28,750.00
2.	TOT workshop for Officers of Vocational Training Authority by the UNDP	1	26,000.00
3.	Presidential Election – 2019 (Computer Programme in Preparation for District Election Results) Conducted by Election Commission - 1st Programme	2	39,000.00
4.	Presidential Election – 2019 (Computer Programme in Preparation for District Election Results) Conducted by Election Commission - 2nd Programme	1/2	26,000.00
5.	Presidential Election – 2019 (Computer Programme in Preparation for District Election Results) Conducted by Election Commission -3rd Programme (2 Computer Rooms)	1/2	30,000.00
Total		5	149,750.00

10. CENTRE FOR LANGUAGE STUDIES (CLS)

Centre for Language Studies offered the following courses in 2019 for the development of language skills and communicative competencies of the public officers in English, Tamil and Sinhala languages. Five hundred and fifty one (551) officers participated in these courses during the year.

- SLIDA Diploma in English
- Certificate Course in English for Employment Purposes
- Speechcraft Training with the Toastmasters International
- English and Official Language Courses for Induction Training Programmes
- Short courses for Capacity Building Programmes



11. General Administration

11.1 Cadre Management

11.1.1 Cadre details as at 31.12.2019

	Approved Cadre	Existing Cadre	Vacancies
Senior	46	20	26
Territory	24	12	12
Secondary	54	45	09
Primary	41	33	08
Total	165	110	55

11.2 Human Resource Management

11.2.1. The following positions have been filled on secondment and permanent basis

S/N	Designation	No. of filled positions	Recruited basis
01	Senior Consultant	02	Secondment
02	Management Assistant	09	Permanent
03	Driver	01	Permanent

11.2.2. The following positions fell vacant due to retirement, resignation, transfer and ending the secondment period.

S/N	Designation	No. of vacant positions	Reason for the vacancy
01	Additional Director General (Admin & Finance)	01	Transfer
02	Programme Officer	01	Transfer
03	Management Assistant	03	Resignation
04	Driver	01	Passed away

11.3. Logistics Management

The following areas of the institution have been refurbished during the year under review

No.	Type of Procurement (Goods, Works, Equipment & Services etc.)	Total estimated cost for the project- (Rs.Mn)	Commitment Rs.	Paid Amount Rs.
Rehabilitation and Improvement of Capital Assets				
2001-Building and Structures				
1	Renovation of IT Lab (Lab 2)	5.45	5,402,337.98	4,036,156.08
2	Renovation of IT Lab (Lab 3)	5.60	5,589,937.48	4,177,100.23
3	Renovation of Lecture Room (1-4)	3.00	2,978,646.64	2,692,705.97
4	Renovation and Landscaping works at Nuwaraeliya Circuit Bungalow	7.25	3,267,828.42	3,030,502.68
5	Renovation of Fence around the SLIDA Premises and Main Gate	4.13	4,113,808.75	4,113,808.75
6	Renovation work of Quarters Block at Ground Floor (G-B)	1.20	***	—
7	Fabricating & Fixing of Pantry Cupboard	0.23	***	—

2002-Plant, Machinery and Equipment					
8	Repairs of Office Equipment	Photocopy Machines, PA System, Multimedia, Fax, Telephones & etc.	0.20	No repairs have been made at 31st December 2019.	
9	Repairs of Electrical Equipment	Air Condition Machine, Fans & etc.			
10	Repair of Computers & other accessories	Computers, UPS, Computer Printers, External Hard Disk & etc.			
2003 - Vehicles					
11	Repairs of Vehicles	Vehicles	0.50	No repairs have been made at 31st December 2019.	
Acquisition of Capital Assets					
2104 - Building & Structure					
12	Supply & Fixing of Second Entrance Gate		0.50	428,323.50	428,323.50
13	Engineer Charges for Supply & Fixing of Second Entrance Gate			4,283.24	4,283.24
14	Supply, Fabricating & Fixing of Timber Cupboard unit and middle timber double door with outer frame for cafeteria		0.90	851,310.50	851,310.50
15	Engineer Charges for Supply, Fabricating & Fixing of Timber Cupboard unit and middle timber double door with outer frame for cafeteria			7,402.70	7,402.70
2102 - Furniture & Office Equipment					
16	Acquisition of Furniture	Supply & Installation of Furniture for Cyber Café	4.20	3,318,727.50	3,318,727.50
17		Purchase of Plastic Chairs for Cafeteria (150 Nos.)		198,749.33	198,749.33
18		Purchase of Sofa Set for VIP Loungh		561,867.00	561,867.00
19		Purchase of Iron Tables for Hostel		60,637.50	60,637.50
20	Acquisition of Office Equipment	Purchase of Dot Matrix Printer for Hostel	3.00	37,729.80	37,729.80
21		Purchase of Laptop Computers (11 Nos.)		1,922,085.00	1,922,085.00
22		Purchase of Laptop Computers (05 Nos.)		873,675.00	873,675.00
23		Purchase of Wireless Presenter for Lecture Rooms (18 Nos.)	4.41	279,450.00	279,450.00
24		Purchase of Photocopy Machine for Printing Unit		1,023,500.00	1,023,500.00
25		Purchase of Multimedia Projectors (07 Nos.)		1,039,000.00	1,039,000.00
26		Purchase of Telephones (20 Nos.)		30,700.00	30,700.00
Others					
31	Acquisition of Software	Supply & installation of Accounting Software	1.00	***	
32	Acquisition of Electrical Equipment	Supply & Installation of Air Conditiones (03 Nos.)	0.80	291,600.00	291,600.00
33		Supply & Installation of PA Equipment for "Sanhinda" Hall		238,323.70	238,323.70
34	Purchase of books & e- materials		0.70	700,000.00	565,789.30

35	Miscellaneous	Purchase of Washing Machine for Nuwaraeliya Circute Bungalow	1.93	45,450.00	45,450.00		
36		Purchase of Clip Chard Stand		137,500.00	137,500.00		
37		Purchase of Water Boliers		32,500.00	32,500.00		
38		Purchase of Buffet Set		261,868.80	261,868.80		
39		Purchase of Vehicle Search Mirror (01 No.)		19,354.50	19,354.50		
40		Purchase of Water Dispensers (11 Nos.)		198,000.00	198,000.00		
41		Purchase of Rice Steamer		199,000.00	199,000.00		
42		Purchase of Iron (08 Nos.)		11,512.00	11,512.00		
43		Purchase of Kettle (01 No.)		4,700.00	4,700.00		
44		Purchase of Hand Held Metal Detectors (02 Nos.)		9,000.00	29,000.00		
45		Cap Sealing Machine for water bottles (01 No.)		45,000.00	45,000.00		
46		Purchase of Kettle (01 No.)		3,800.00	3,800.00		
47		Purchase of Bottle Racks		2,259.98	2,259.98		
48		Franking Machine (01 No.)		339,250.00	339,250.00		
49		Purchasing of Regulator for Nuwaraeliya		1,600.00	1,600.00		
50		Purchase of Garden Fork for Nuwaraeliya		2,450.00	2,450.00		
51		Purchase of Wheel Barrow Nuwaraeliya		3,500.00	3,500.00		
52		Purchase of Nonstick Pan Nuwaraeliya		2,100.00	2,100.00		
53		Water Pumping Unit 1 1/2 in.		79,350.00	79,350.00		
54		Water Pumping Unit 2 in.		82,800.00	82,800.00		
55		Starters for Water Pump - 03 Nos.		65,550.00	65,550.00		
56		Purchase of white boards with stand 05 Nos.		47,000.00	47,000.00		
57		Engineer Charges for IT Lab Expansion (Cyber Café)		43,575.87	43,575.87		
58		Balance Payment for Engineer Charges for Modification work at 3rd floor & Relevant Stair Cases		32,478.46	32,478.46		
59		Balance Payment for Engineer Charges for IT Lab Expansion (Cyber Café)		47,070.39	47,070.39		
60		Labour Charges for Fixing RFID Door System for Hostel Rooms		37,450.00	37,450.00		
				Total Amount	45.00	34,994,044.04	31,557,547.78

*** Since funds were not received from the Treasury, this activity was postponed to the 2020 budget.

12. Special events of SLIDA in year 2019

I. SLIDA won Silver Winner of Presidential Environment Award – 2019

SLIDA won Presidential Environment Award – 2019 “Silver Winner” under the Government Institutional Category. The Award Ceremony was held on 29th October 2019 at Nelum Pokuna Auditorium under the patronage of Sri Lankan President Hon. Maithreepala Sirisena and the event was organized by Central Environment Authority. The Presidential Environment Awards are given in several categories. A distinguished panel of judges were involved in the selection process. “Presidential Environment Awards” will encourage all sectors of society to be environmentally conscious thereby paving the way to greener Sri Lanka.

SLIDA Silver Award was received by Director General (Acting) Mrs. Kumari Jayasekara accompanied by Mrs. Neranjala Jayasundara, Senior Consultant, Mr. Prasanna Chandith, Director (Administration) and Mr. Sudath Alwis who were involve with SLIDA Greening program with SLIDA Green Team.



II. Appreciation on launching books by the newly recruited officers of Sri Lanka Administrative Service

SLIDA has organized an event to appreciate the writing skills of the newly recruited SLAS Officers in 2019 as three officers of the batch have launched books written by them during their induction training period. The program was held at the main Auditorium (Sanhinda) of SLIDA with the participation of the Director General SLIDA Mrs K.M.S.D. Jayasekare, faculty members of SLIDA and all the Officers of the 2019 SLAS Open Batch who were following the induction training program at SLIDA. Mrs Sumithra Rahubaddha the award-winning writer was invited to deliver the Guest Lecture and she appreciated the excellent work done by the new officers. The following new officers belong to the new batch of SLAS did the presentation on their new books and those were highly appreciated by the distinguished gathering.

- I. Mr. Nimesh Thivanka Senevipala did the presentation on the two books namely Wijaya Dharani and Kurunegala Wistharaya and he has written 29 books in addition to these two books published recently, while he was working in Dalada Maligawa, prior to entering in to the Sri Lanka Administrative Service
- II. Mr. V. Thulanchanan on his book Alakila Adal in Tamil language
- III Mrs. Manduli Mendis on her book Me in My Saree in English language

Director General appreciated the commitment of these new officers for giving their valuable writings for the future generation in Sinhala, Tamil and English and advised them to continue to engage in these kind of activities even with the busy schedules to be faced in near future after assuming duties in various places throughout the country. Further, she stated that they have launched their books without asking for any support from SLIDA, appreciated their courage and commitment, and wished them good luck on behalf of all the staff of SLIDA.

The new Authors donated their books to SLIDA Library



III. Year End Staff Conference - Retreat 2019

SLIDA Retreat was held at Laya Leasure of Kukule Ganga with the participation of all the Faculty and Managerial staff with the leadership of the Director General (Acting) during 18th, 19th and 20th of October 2019.

A Retreat is a perfect opportunity to deviate from the day – to – day functions of the organization, and give their attention to the big picture by extending the time for concentrated discussions, dialogs and strategic thinking about the future of the organization and the specific issues to be discussed and come to a conclusion. At the same time to provide an opportunity to the staff to relax from their busy schedules and allows them to discuss their problems and issues faced while providing the services and find possible solutions. This keeps strengthen the team spirit, get everyone is contribution to the mission and set goals for the upcoming year as well as building.



IV. Our Journey Thus Far (අප ආ ගමන් මග)

A document prepared on the History of SLIDA named as Apa a Gaman Maga was handed over by Mrs.Seetha Withanaarachchi, Senior Academic Adviser, to the Acting Director General, SLIDA Mrs. Kumari Jayasekara on 12th September 2019 at SLIDA Premises.



V. Training Programme on Management and Development for Deputy Inspectors General (DIGs) of Sri Lanka Police

A five - day (05) Training Programme on Management and Development for the Deputy Inspectors General of Police was held at the Sri Lan-ka Institute of Development Administration from 29th July to 02nd August 2019. The course contents included Motivation, Supervision, Leadership, Communication, Customer Care etc. In this program focus was on gaining practical experiences enabling them to understand best practices and relevant theories in management.

The program convener was Ms. K.M.S.D. Jayasekara who was assisted by a team of Senior Consultants.



VI. Customized training programme for Senior Development Officers of Rubber Development Department

A customized training programme on management and leadership was held for 10 days for senior development officers of the Rubber Development Department from 29th July to 9th August 2019. The officers were awarded with a Certificate after the completion of the training programme.



VII. Public Lecture on "Leadership in Practice"

The School of Postgraduate Studies of the Sri Lanka Institute of Development Administration conducted a Public Lecture on "Leadership in Practice" by General Daya Ratnayake (Retd.) at SL-IDA "Sankathani" hall on 11th July 2019 from 08.30 am. – 11.30 am. Mr. Ratnayake, a retired General of the Sri Lanka Army had held several high rank posts in the Army before he was promoted to the rank of General. During his period of service in the Army, General Ratnayake had several study tours abroad and also participated in many international seminars and discussions. Quoting several examples from these visits and his experience in Sri Lanka, he elucidated qualities & styles of leadership and how a leader should take decisions depending on the situations.



VIII. Social Cohesion Foundation Course for newly recruited SLAS Officers

SLIDA conducted a Social Cohesion online course with the financial and technical assistance from UNDP as a part of the Induction Training Program of the newly recruited officers of the Sri Lanka Administrative 2019 batch. This subject was introduced newly and participants were trained to manage conflict situations while providing their service to the public with a special attention to the following areas.

Definition of Social Cohesion : It is the " Glue " that keeps society together and the family, organization, community, country, region.

Further the ingredients of social cohesion are identified as Equality, Participation, Inclusion, Connectedness, Common Good and Belonging.

There were 3 online modules for the course and participants were able to obtain a thorough knowledge on the concept, components and connections from the module 1 and what is identity and how is identity created, what is conflict and what is conflict sensitivity in the module 2, and how to measure social cohesion, how to apply social cohesion and identify examples of social cohesion in practice.

After raising awareness of all the aspects above, SLIDA conducted a course assessment session and closing workshop at the Waters Edge on the 7th June 2019. The program was conducted during the whole day and 173 participants who successfully completed the course and obtained the certificates. External and internal facilitators trained to continue the module along with UNDP consultants evaluated inductees performance at the assessment.



IX. MPM Convocation 2018

The Prime Minister of the Democratic Socialist Republic of Sri Lanka Hon. Ranil Wickramasinghe was the Chief Guest of the 06th MPM Convocation of the School of Postgraduate Studies of the Sri Lanka Institute of Development Administration (SLIDA) held at the BMICH on 04th June 2019. 144 Graduands received their Master of Public Management Degree and the Postgraduate Diploma in Public Management on this day. The Minister of Public Administration and Disaster Management Hon. Ranjith Madduma Bandara graced the occasion as the Guest of Honour and Mr. J.J. Ratnasiri, Chairman of the Governing Council and the Secretary of Ministry of Public Administration and Disaster Management was also present at this event.



X. “දැනුම, සීමාවන් ඔබ්බට... Knowledge Beyond Boundaries..”

On 04th April 2019 the Sri Lankan Government eLearning portal was launched at SLIDA.

This is expected to serve the capacity building and continuous learning needs of all government officials.



XI. SLIDA won the battle of Productivity for first time

In the National Award Ceremony of Productivity which was held at BMICH on 26.03.2019, SLIDA won the third place of the Category of Manufacturing and Service Sector.



XII. SLIDA introduced the novel Diploma in Administrative Law to the Public Sector Executives for the first time in the country

Sri Lanka Institute of Development Administration inaugurated the Diploma in Administrative Law 2019/2020 Programme for Public/Private Sector Officers on 29.10.2019 with the presence of Mr. J.J. Rathnasiri, Secretary of the Ministry of Public Administration, Management and Live-stock Development. The Secretary of the Ministry of Home Affairs and the member of Governing Council Mr. Gamini Senevirathne and Mr.W.H.Karunaratne, Secretary of Ministry of Lands and Parliamentary Reforms were among the distinguished invitees.

Secretary Mr. J.J.Rathnasiri, in his address emphasized the applicability and the need of the legal knowledge and skills quoting examples, to a public officer who has to undergo in published routine official duties. He also stressed that a clear understanding of the legal background would help interpretations of rules and regulation too.

The Diploma programme is a six month course offered by SLIDA and the programme is designed to equip candidates with the essential knowledge and specific skills in order to be competent in law and policy implementation and act as a public executive competent in law and policy implementation while safeguarding the citizens' rights.

On successful completion of the course the participants are awarded the SLIDA Diploma in Administrative Law. The programme is coordinated by Mrs. Roshanie Dissanayake, Attorney-at- Law, Senior Consultant.



XIII. Collaboration between SLIDA and Seneca College of Applied Arts and Technology of Canada

In May last year, Mr. Prashant Srivastava, Director, South Asia of Seneca International has discussed with the Director General of SLIDA, exploring educational partnerships between Seneca and Sri Lanka. This initiative has resulted in the visit of Seneca Team to Sri Lanka on 14th January 2019.

Mr. David Agnew, the President of Seneca College of Applied Arts and Technology, a leading public part post-secondary education institute in Canada and the team comprising Ms. Renata D'Innocenzo, Chief of Staff, President Office, Seneca College and Mr. Prashant Srivastava, Director, South Asia Seneca International paid a courtesy visit to at the Sri Lanka Institute of Development Administration.



XIV. Training Programme in Pakistan

This is a programme designed under the Prime Minister's Higher Education Cooperation Program of Pakistan in collaboration with High Commission of Sri Lanka and held on 16th- 27th September 2019 at Executive Development Institute of National School of Public Policy in Lahore. It covered several subject areas which are very important to the civil servants of Sri Lanka. One of the significant meetings was meeting the Hon. President of Pakistan at the President's office Islamabad where he highlighted the role of the today's civil servants and its effect on country's development.



XV. OUT BOUND TRAINING AT COMMANDO REGIMENT TRAINING SCHOOL AT UWA KUDA OYA FOR SLIDA STAFF

A Training Program had been organized for SLIDA staff at the Commando Training School at Uwa Kuda Oya from 15th th 17th March 2019 on Leadership and Team Building. The program was funded by GIZ and all the arrangements for a complete outbound training program were made by the Commandant Colonel K.H.M.S. Wickramaratne and Senior Coordinator, Major Chaminda Samarasinghe for 70 participants at all levels of SLIDA staff. The training program was organized in such a way to enhance the leadership qualities decision making abilities physical fitness, environment protection, and dining etiquettes. Aiming the above objectives all the staff members have been allowed to participate in different levels of group activities.



13. REPORT OF THE AUDIT COMMITTEE

The Audit Committee, currently consisting of three members, in terms of PED/12 Para 7.4.1. assists the governing council for supervision of the affairs of the institution to ensure the integrity of the institution financial statements, the financial reporting process, the system of internal controls and risk management, the internal process and responding to audit issues of external audit, the internal and external auditor's findings and recommendations, independence and performance, as well as the institute process for monitoring compliance with laws and regulations and the general work principles.

Audit and Management Committee Composition and Meetings

The Audit and Management Committee comprises of three (03) Governing Council members and one independent observer. The members of the Governing Council appointed Audit Committee for year 2019 are as follows:

- | | |
|--------------------------|---|
| • Mr. P.B.S.C. Nonis | Director General, Department of National Budget |
| • Mr. Kamal Pathmasiri | Secretary, Ministry of Provincial Council and Local Government (Period of Appointment-2016 October to 2019 March) |
| • Mr. M.M.P.K. Mayadunne | Secretary, Ministry of City Planning, Water Supply and Higher Education. |
| • Gamini K.B. Rathnayake | Governing Council Member, SLIDA |

Internal Auditor functioned as the Secretary to the committee for the year-ended 31 December 2019. During the year, 2 Audit Committee meetings were held and proceedings of the Audit Committee Meetings were reported regularly to the Council. Third and Forth Audit and Management Committee meetings were not held due to government changes and board members were not nominate to the Institute. A representative from the Auditor General's Department Ms. M.R.R.K. Mallawa Superintendent of Audit participates as an observer. In addition the Chief Internal Auditor of the Ministry of Public Administration and Management also participates as an observer to the SLIDA Audit and Management Committee Meeting. Director General, and senior management time to time invited in order to brief the Audit Committee in specific matters.

Terms of Reference

The Committee is governed by the specific Terms of Reference (TOR) set out by the Governing Council Members in terms of the Public Enterprises Circular No. PED 55. The Committee focuses on the following objectives in discharging its responsibilities as per Terms of Reference and the requirements of the Government.

- a. Determination of the responsibilities of the Internal Audit Unit and review of the annual audit plans.
- b. Review and evaluate internal control systems for all activities of the entity.
- c. Review performance at regular intervals for cost effectiveness and to eliminate wasteful expenditure etc.
- d. Liaise with external auditors and follow up on Auditor General's/ External auditors Management Letters.
- e. Ascertain whether statutes, regulations, rules and circulars are complied with.
- f. Review financial statements to ensure compliance with Accounting Standards.
- g. Review internal audit/ external audit reports, Management Letters to remedial action.
- h. Review implementation of recommendations/ directives of the Committee on Public Enterprises.
- i. Reporting to the Governing Council any matters which have been identified that the Committee need to be considered, actioned or improved upon.
- j. Prepare report on the findings of the Committee for inclusion in the Annual Report.

Financial Reporting

The Committee reviews effectiveness of the Financial Reporting System in place, to ensure reliability of information provided to the stakeholders. The Committee assists the Governing Council to discharge their responsibility for the preparation of true and fair financial statements in accordance with the books of accounts and Sri Lanka Accounting Standards. The Committee reviews the adequacy and effectiveness of the internal control system and procedures to provide reasonable assurance that all transactions are accurately and completely recorded in the books of accounts.

The Committee reviewed all quarterly non-audited interim financial statements and financial statements, together with supporting information that included significant assumptions and judgments made in the preparation of financial statements.

Internal Controls

The Audit Committee assessed the effectiveness of internal control over financial reporting as at 31 December 2019. This process assesses the adequacy and effectiveness of the internal controls and the processes for controlling risks to ensure compliance with laws and regulations. The Committee ensures that appropriate action is taken by the management on the recommendations of the Internal Auditors to improve the effectiveness of the internal control system of the SLIDA. The basis of the internal control framework, which enables the Governing Council to pursue its functions and take necessary measures.

Internal Audit

The Audit Committee ensures that Internal Audit function is independent of the activities it audits and that it is performed with impartiality proficiency and due professional care. The Audit Committee monitored and reviewed the scope, resources, extent and effectiveness of the activities of SLIDA Internal Audit division.

P.B.S.C. Nonis

Chariman

Audit and Management Committee

Director General

Sri Lanka Institute of Development Administration

Report of the Auditor General in terms of Section 12 of the National Audit Act No. 19 of 2018 regarding the financial statements and other legal and regulatory requirements of the Sri Lanka Institute of Development Administration for the year ending 31st December 2012

1. Financial publications

1.1 Qualified opinion

Sri Lanka Institute of Development Administration's Statement of Financial Status for 31st December 2019 and Financial Performance Statement for the year ending 31 December 2019 The financial statements for the last year were audited under my direction in the National Audit Act No. 19 of 2018 and the Finance Act No. 38 of 1971 in conjunction with Article 154 (1) of the Constitution of the Democratic Socialist Republic of Sri Lanka. In accordance with the Constitution, my report will be tabled in Parliament in due course.

My Report, envisages my opinion that the financial position as at 31st December, 2018, financial operation for the year ended as at 31st December, 2018 and cash flows except the affect of the matters mentioned in qualified opinion section reflect a true and fair position in accordance with the Sri Lanka Accounting Standards.

1.2. Basis for the qualified opinion

- (A) The value of 05 accrued expenditure items as per Sri Lanka Public Sector Accounting Standards No. 01 was Rs. 2,519,794 and the value of 03 receivables amounting to Rs. 406,790 were not adjusted in the financial statements.
- (B) In accordance with the provisions of Sri Lanka Public Sector Accounting Standards 02, Rs. 32,383,494 interest income and Rs. The financial expenditure of Rs.25,802 was not mentioned in the cash flow statement under the investment activities and Rs. 1,644,344 were listed under operational activities, not as investment activities. Also, the gratuity payment of Rs. 1,150,386 was mentioned under investment activities instead of operational activities.
- (C) Even though the fixed assets of the institution were fully depreciated due to non-review at least annually as per Section 65 of Sri Lanka Public Sector Accounting Standards 07, the cost already in use is Rs. 196 million. However, actions had not been taken to reevaluate the productive lifetime of tho03 Sri Lanka Public Setor Accounting Standards and this was not disclosed in the financial statements.
- (D) The value of other consumed items stated in the financial statements during the year under review was Rs. 216,197 due to a reduction in the balance of payments and the supply items were undervalued at Rs. 545,645 as a balance due in the financial statements.
- (E) When comparing financial statements and depreciation schedules, a difference of Rs.15,537,607 was observed on 07 fixed asset items.

I conducted the audit in accordance to the Sri Lanka Audit Standards. My liability under these audit standards is further described in the Audit Liability for Auditing Financial Statements in this Report. It is my belief that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

1.3. The responsibility of the Management and the parties in control over Financial Statements

It is the responsibility of the Management for preparing and fair presentation of these Financial Statements in accordance with the Sri Lanka Accounting Standards and to determine the internal control required for preparing the Financial Statements free of quantitative error statements which might occur due to frauds and defaults.

In preparing the Financial Statements, it is the responsibility of the Management to decide the sustainability of the company. And, unless the Management is of the view to liquidate the company or to terminate the operations in the absence of any other alternatives, it is also a responsibility of the Management to disclose the matters pertaining to book keeping and the going concern of the institution.

The parties in control are vested with the responsibility on the Financial Reporting process of the instituion.

In terms of Section 16(1) of the National Audit Act, No.19 of 2018, the books and reports on income, expenditure, assets and liabilities must be duly maintained enabling to prepare the annual and periodical Financial Statements of the Fund.

1.4 .The responsibility of the Auditor in connection to the auditing of Financial Statements

It is my target to provide a fair confirmation that the Financial Statements in whole, are free of quantitative erroneous statements which occur due to frauds and defaults, and to issue the auditor's report inclusive of my opinion. Even though fair confirmation amounts to that of high standard, it may not confirm that the same will always the quantitative misstatements when carrying out the audit in terms of the Sri Lanka Audit Standards. The quantitative misstatements may occur due to the individual or collective frauds and defaults and it is anticipated that the same may cause effect on the economic decisions taken up by those who make reference of it based on these Financial Statements.

I carried out this audit with professional edict and doubt, in accordance with the Sri Lanka Audit Standards. Further, Further:

- It is my opinion that adequate and appropriate audit evidence should be obtained to avoid the risks posed by fraud or error by designing appropriate audit procedures from time to time in the identification and assessment of risks. The impact of a fraud is more powerful than the same generated out of quantitative erroneous statements. Corrupt association, preparing forged documents, intentional ignorance or avoidance of internal controls cause fraud.
- Even though an understanding on the internal control was perceived to schedule audit criteria as timely required, it is not expected to express a view on the productivity of internal control.
- Assessment of the fairness in the accounting policies and estimates used and the appropriateness of the related revelations by the Management.
- The relevance of the going concern of the institution for accounting purposes was decided on the audit evidence obtained as to whether there exists a quantitative inconsistency on the sustainability of the Institute due to incidents and conditions. If I conclude that there is sufficient uncertainty, I should pay attention to the disclosures in the financial statements in my audit report and if the disclosure is not sufficient, my opinion should be modified. However, the going concern may terminate on incidents or conditions in future.
- The presentation of Financial Statements inclusive of disclosures, structure and content were evaluated and the evaluation to the effect that the transactions and incidents affecting the same in an appropriate and fair manner.

The parties in control were apprised of the important audit findings, major internal control weaknesses and other matters recognized during my audit.

2. Report on other legal and regulatory requirements

The National Audit Act No. 19 of 2018 contains special provisions regarding the following requirements.

- In accordance with the requirements of Section 12 (a) of the National Audit Act No. 19 of 2018, I have obtained all the information and clarification required for the audit, except as affected by the facts described in the Basis for the Opinion of my Report, as my examination reveals proper financial reporting has been maintained by the institution.
- The financial statements of the institution correspond to the previous year as per the requirement mentioned in Section 6 (1) (d) (ii) of the National Audit Act No. 19 of 2018.
- In accordance with the requirement referred to in Section 6 (1) (d) (iv) of the National Audit Act No. 19 of 2018, the recommendations made by me during the last year are included in the financial statements made during the last year, except for the observation mentioned in 3 (a).

In restricting myself to the action taken and the evidence obtained and to quantitative facts, none of the following statements came to my attention.

- In accordance with the requirement of Section 12 (d) of the National Audit Act No. 19 of 2018, a member of the Board of Directors of the Institution shall be directly or otherwise involved in any Agreement relating to the Agreement.
- That actions were taken in accordance with the requirement of Section 12 (e) of the National Audit Act No. 19 of 2018 in compliance with any applicable written law or other general or special directives issued by the Board of Directors of the Institution except the following observations.

Reference to other legal and regulatory requirements	Description
(a) National Audit Act No. 19 of 2018	
i. Article 16 (2)	According to the provisions, the performance report of the institution for the year under review had not been submitted to the Auditor General along with the annual financial statements.
ii. Section 38 (b)	Feedback received from the officers participating in the induction and other training programs in connection with each training program was not submitted for audit.
(B) Circular Letter of the Presidential Secretariat No. CA / 1/1/16/1 dated 09th July 2010	Government officials going abroad are required to submit a report in circular form upon arrival in the island but seven officers who went abroad during the year under review had not acted in accordance with those provisions.
(C) Treasury Circular No. 03/2015 dated 14th July 2015	Interim Imprests are to be settled as soon as the work is completed, but delays of 19 days to 119 days were observed to settle the advance of Rs 2,498,440 taken in year under review.
(D) Public Finance Circular No. 02/2016 dated 12th February 2016	The initial balance receivable from the Postgraduate Studies Division is Rs. 330,000 and the overestimated Rs. 478,011 which were mentioned as receivables from language Division had been cut off without control and approval.
(E) Public Business Circular No. PED / 17 dated 28th October 2003	The approval of the Director General of Public Enterprises should be obtained before the officers go abroad, but according to the sample test, in seven cases, the relevant approval had not been obtained by the seven officers before going abroad.
(e) Treasury Circular No. 842 of 19 December 1978	No action had been taken to maintain a record or update the prepared document in accordance with the circular provisions regarding fixed assets valued at Rs.31,228,496.
(G) Section 8.3.3 of the Public Enterprise Circular No. PED / 12 of 02 June 2003	The incentive scheme has to be approved by the General Treasury but without such approval incentives such as Ts.6,041,471 in year 2017, Rs.7,469,067 in year 2018 and Rs.2,380,148 in year 209 had been paid to the staff of the institution.

- In accordance with the requirement of Section 12 (g) of the National Audit Act No. 19 of 2018, the powers, functions and tasks of the institution have not been complied with, except the following observations.

In the Establishment Act of Sri Lanka Development Administration Act No. 09 of 1982, 37 efficiency bar examinations were conducted during the current year which were not an objective or function of the institution and were not relevant to the training programs of the institution.

- Failure to procure and utilize the resources of the institution in accordance with the requirements of Section 12 (d) of the National Audit Act No. 19 of 2018 in a frugal, efficient and effective manner in accordance with the relevant rules and regulations.

3. Other audit observations

- (A) If there was no further liability with respect to the balance of Rs.1,994,507, no action would have been taken to write off the income or make the necessary adjustments in the financial statements.
- (B) 50 per cent stipend had been paid to the Secondary Studies Staff as per the decision of the Cabinet of Ministers No. CP / 13/0237/523/001 dated 19th April 2013. According to the Public Business Committees and Orders dated November 14, 2014, the minimum number of hours to be paid per month should reach the limit of 45 hours for payment. Contrary to that order, the amount due to the institution from July 2015 to December 31, 2018 is Rs. 9,152,375 had not been recovered. Further, the amount due for the year under review had not been calculated till the date of audit.
- (C) In the year 2018, the "Sandharani" Research Center will cost Rs. 3,443,672 had been upgraded and a physical inspection revealed that the research center was inactive without the use of furniture, computers and other electronic equipment.
- (D) In accordance with Section 6.3.3 of the Government Procurement Guidelines 2006, the Procurement Committee shall be responsible for the opening of bids and the Procurement Committee may delegate its authority to a Bid Opening Committee consisting of two members appointed by the Committee. However, the Procurement Committee had not appointed a committee to open bids for the modernization of the iron fence around the premises.

W.P.C Wickramaratne

Auditor General