



Annual Performance Report 2020

**Department of
Multipurpose Development Task Force**

**No. 17, Janadhipathi Mawatha
Colombo 01**

Contents

Chapter 01 - Institutional Profile	1
1.1 Introduction	1
1.2. Vision	2
1.3. Mission	2
1.4. Objectives	2
1.5. Major functions	3
1.6. Organizational Structure	4
1.7 Major Divisions of the Department	4
Chapter 02 - Progress and Forward Vision	5
Chapter 03 - Overall Financial Performance	8
Chapter 04 - Performance Indicators	29
Chapter 05 - Sustainable Development Goals	29
Chapter 06 - Challenges	29
Chapter 07 - Human Resource Profile	30
Chapter 08 - Compliance Report	30

Chapter 01 – Institutional Profile

1.1 Introduction

As indicated in the Government Policy Framework “Vistas of Prosperity and Splendor”, the progression of a country depends on knowledge, skills and efficiency of its citizens. Consequently, this department was established with the objective of providing a formal vocational training to low income citizens of Sri Lanka with minimum educational qualifications and making those people the partners in the national economy and development with the view to developing human resources to suit the present labor market.

This department was established in accordance with the Cabinet Decision No. CP/19/3388/201/004 dated 19th December 2019, and has been taken under the Ministry of Defense by the Extra-ordinary Gazette No.2187/27 dated 09th August 2020. Subsequently, by the Extra-ordinary Gazette No. 2202/25 dated 20 November 2020, this Department was taken under the scope of the Ministry of Public Security.

100,000 people from the families in poverty (poorest of the poor) with minimum educational qualifications throughout the country are selected and they are provided with a formal vocational training to be deployed in primary grade vacancies in government and semi-government institutions. Also, these work assistants at professional level are suitably empowered to be deployed in private sector employments as required as well as for the needs of foreign labor market. All administrative and supervision activities of these Multipurpose Development assistants are executed by the Department of Multipurpose Development Task Force.



Preliminary discussion on the appointment of trainees in the Department



Commencement of duties by the Director General of the Department

1.2. Vision

“A proud, disciplined and capably satisfied young workforce

1.3. Mission

“Providing a qualitative vocational training to low income youth who have missed the minimum educational opportunities and making them active partners in national economic development”

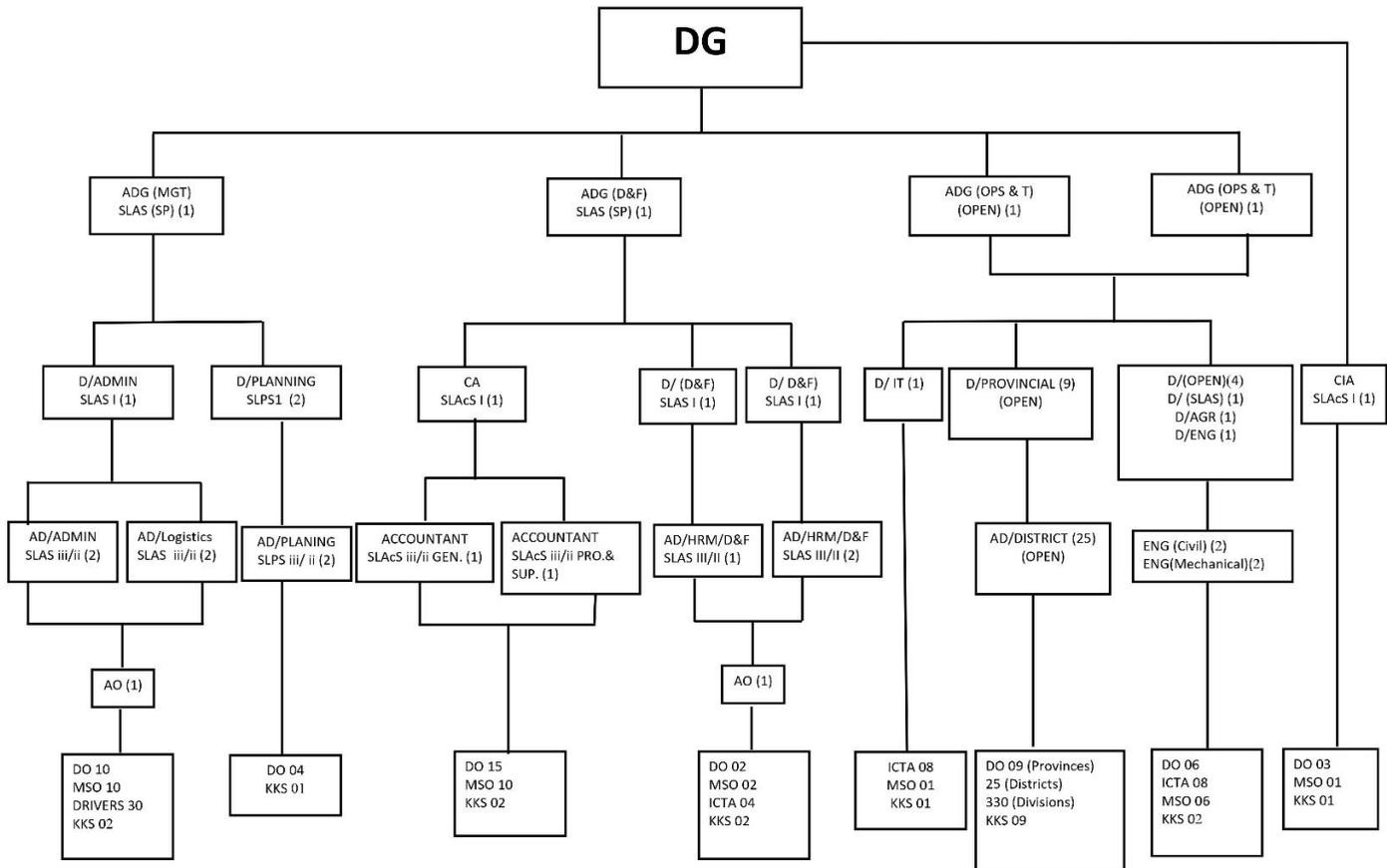
1.4. Objectives

1. Providing a standard vocational training to those who missed the opportunities of higher education, giving them employments and assist them to uplift their living standard.
2. Providing trained labor services with a high quality and a proper cost management for the service requirements of the primary service category in the public sector and affiliated agencies.
3. Increasing the contribution of poor families for employments and livelihoods in respect of multipurpose development activities and making them active partners in the economy.

1.5. Major functions

1. Maintaining government assets and assisting the government agencies for civil proceedings
2. Assisting schools and hospitals in respect of security, maintenance and other activities.
3. Giving supports to the programs to control Dengue and other communicable diseases and the environment cleaning programs.
4. performing as a support force to protect rural areas threatened by wildlife, properties, Agrarian Services Resources and Livelihoods.
5. Giving supports for the natural disaster mitigation activities.
6. Assisting in the development of the forest canopy and the conservation of the natural environment.
7. Assisting in the endeavors of rural infrastructure development, food storage, distribution and supply services.
8. Giving assistance to 100,000 divi neguma families targeted in the policy declaration in respect of improving home gardens, farming and other livelihood development activities, housing and sanitation.
9. Execution of civil duties in the matters such as agro-farm cultivation, land preparation and landscaping and subcontracting.
10. Giving assistance in coastal conservation programs.
11. Providing supports as a paramilitary civilian force to assist the military forces and the police in order to ensure community security.
12. Performing agricultural farm management on a commercial basis.
13. Provision of labor resources in construction activities to minimize the utilization of foreign labor.
14. Engaging in special duties assigned by the Minister in charge of the subject or the Government

1.6. Organizational Structure



1.7 Major Divisions of the Department

With the objective of sound fulfillment of the objectives of the Department of Multipurpose Development Task Force, the functions of the Head Office are executed under several main divisions.

1.7.1 Administration and Operation Division

Decision making in respect of the progression of the department and the establishments and administrative affairs of the officers are done by the Administration and Operation Division.

1.7.2 Accounts and Internal Audit Division

The Accounts and Internal Audit Division performs the tasks of money utilization and cost management activities of the department, and the Internal Audit Division examines the fact that how successfully the process of achieving institutional objectives are implemented.

1.7.3 Training Division

In principal, Training Division bears the responsibility of identifying the rural youth having low educational qualifications, registering them in the department and providing them with a standard vocational training and grooming them to be suitable for being employed. Similarly, 09 Provincial Offices and 25 District Offices execute the tasks of deploying the Multipurpose Development Assistants in the relevant service, and the administrative and supervision activities are also performed therein. Moreover, the capacity building and training activities of the officers in the Head Office, Provincial and District Offices related to the Department are conducted by the Training Division.

1.7.4 Planning Division

The formulation of annual action plans and strategic plans of the department, monitoring and reporting the progress are the foremost role of the Planning Division. Also, it identifies the vacancies of primary service category in public sector and affiliated institutions as well as introduces the trained multipurpose assistants for such vacancies.

Chapter 02 – Progress and Forward Vision

2.1 Special Achievements, Challenges and Prospective Targets

2.1.1 Selection of Trainees

This is the first time in Sri Lanka that a large number of people are being recruited to the public service at a time following a formal training. On 20th January 2020 under its first phase, the opportunity was made open for all Sri Lankans to apply for this training and 15th February 2020 was the closing date of applications. Accordingly, 645,608 persons were subjected to interviews in 332 Divisional Secretary's Divisions throughout the country and 34,066 persons have been reported to training for the first phase.

Issuance of Appointment Letters to Trainees in the first phase (By Districts)

	District	No. of Trainees		District	No. of Trainees
01	Colombo	2,092	14	Puttalam	1,040
02	Gampaha	2,724	15	Kurunegala	3,214
03	Kalutara	2,015	16	Kandy	2,091
04	Matara	2,417	17	Matale	1,428
05	Galle	1,754	18	Nuwara Eliya	890
06	Hambantota	1,388	19	Rathnapura	2,567
07	Anuradhapura	1,923	20	Kegalle	1,904
08	Polonnaruwa	1,156	21	Trincomalee	338
09	Jaffna	93	22	Batticaloa	246
10	Kilinochchi	11	23	Ampara	1,433
11	Mannar	42	24	Badulla	1,929
12	Mullaitivu	54	25	Monaragala	1,208
13	Vavuniya	109		Total	34,066

2.1.2 Commencement of the training

A vocational training of NVQ Level 3 is provided to these trainees during the period of first six months and the said training is given by the National Apprentice and Industrial Training Authority. In particular, this training is conducted in an area nearby the residence of the trainees as it will be convenient for them. The actions are taken to give trainings under 25 vocations according to the preferences and talents of the trainees. The persons who got the appointment for the training reported to the Divisional Secretariat in the Divisional Secretary's Division of their residence and the vocation for which the person should be trained was determined subsequent to a skill test during the first 05 days. Following the above endeavor, a special two-week training was given for the introduction of training tasks, motivation and leadership skills development, and the said activities are carried out throughout the country under varied phases. After the completion of this initial training, vocational training related to the selected field of the trainees commences. It includes 5 ½ months of theoretical and on-the-job training. On successful completion of the training, NVQ Level 3 proficiency is to be awarded to the trainees under the supervision of the Tertiary and Vocational Education Commission, and those who are awarded with such proficiency are deployed to fill the requirements of the primary service category in public service and government agencies.

2.1.3 Strengthening the Internal Administration

As this department is a newly established entity, supply of its human and physical resources is also on-going simultaneously with the above endeavors. Particularly, as training, administration, welfare and supervision related to employing of nearly 100,000 persons should be executed, 09 Directors at Provincial level and 25 Assistant Directors at District level have been appointed in addition to the Head Office of the Department. Establishment of the said Provincial and District offices is already in progress, and one Development Officer per each Divisional Secretary's Division has already been appointed to liaise with the department. It has been proposed to increase the said cadre up to three Development Officers.

2.1.4 Human Resource Development of the Department

With a view of succeeding the massive prospective process, the officers of the department should be made to be skilled personnel with good attitudes. Therefore, following training programs have been conducted with the aforesaid objective.

	Training Program	Date/s and Venue	No. of Participants	Participated by
01	Informing the parties on the training to be provided to trainees	Army Camp of Panagoda	125	Provincial Directors and District Assistant Directors, District Coordinators of NAITA and Resource Persons of the prospective training programs.
02	Awareness on the administrative matters of the proposed training	Head Office	35	Provincial Directors and District Assistant Directors
03	Capacity Building Program for officers of the Department	National Cadet Corps Headquarters, Rantembe	470	All Staff Officers of the Department, All Development Officers and other officers
04	Special awareness on the commencement of the training to be provided to trainees	Head Office	35	Provincial Directors and District Assistant Directors



Capacity Building Program for officers of the Department, Rantembe

► **Priorities and Targets for the next five years**

- Completing the training of 100,000 trainees and awarding them the NVQ 3 proficiency.
- Giving the appointment letters for the trainees who successfully complete the training in respect of appointing to the post of Multi-purpose Development Assistant.
- Deployment of Multi-purpose Development Assistants as appropriate for the service requirements of the primary category of the government and semi-government sectors.
- Preparation of a method to deploy the aforesaid Multi-purpose Development Assistants for the suitable posts in the private sector and contributing to strengthen the government revenue by deploying them through the above method.
- Taking the responsibility to implement the potential development projects according to the capacity of human and physical resources of the department and implementing the related projects.
- Provide required labor contribution at the time of natural catastrophes and national disasters
- Placement of Multi-purpose Development Assistants belonging to various vocations (electrical assistants, plumbing assistants, etc.) enabling the provision of mobile services at district level

Challenges :-

- As the training activities of the trainees in all districts of the island had to be carried out in accordance with health guidelines amidst the Covid-19 pandemic, those activities could not be completed on the expected dates.
- Occurrences of delays in filling vacancies in some districts as some persons who got the appointments for trainings did not report for the trainings and left the basic trainings halfway in the first phase.
- Even if this department functions throughout the island, most of the Executive Grade posts and Development Officers in the Head Office and District Office are vacant. Therefore, it is an obstacle to provide an efficient service.

Major General (Retired) Nanda Mallavaarachchi
 Director General
 Department of Multipurpose Development Task Force

Chapter 03 - Overall Financial Performance for the year ended 31st December 2020

3.1 Financial Performance Statement

ACA - F

**Statement of Financial Performance
for the period ended 31st December 2020**

Rs.

Budget 2020	Note	Actual	
		2020	2019
-	Revenue Receipts	-	-
-	Income Tax	1	-
-	Taxes on Domestic Goods & Services	2	-
-	Taxes on International Trade	3	-
-	Non Tax Revenue & Others	4	-
-	Total Revenue Receipts (A)	-	-
-	Non Revenue Receipts	-	-
-	Treasury Imprests	73,000,569.20	-
-	Deposits	4,325.00	-
-	Advance Accounts	5,059,194.19	-
-	Other Receipts	445,078.80	-
-	Total Non Revenue Receipts (B)	78,509,167.19	-
-	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)	78,509,167.19	-
-	Less: Expenditure	-	-
-	Recurrent Expenditure	-	-
7,861,925,000.00	Wages, Salaries & Other Employment Benefits	5	1,690,264,602.02
37,675,000.00	Other Goods & Services	6	14,522,805.39
400,000.00	Subsidies, Grants and Transfers	7	399,003.90
-	Interest Payments	8	-
-	Other Recurrent Expenditure	9	-
7,900,000,000.00	Total Recurrent Expenditure (D)	1,705,186,411.31	-
-	Capital Expenditure	-	-
-	Rehabilitation & Improvement of Capital Assets	10	-
59,725,000.00	Acquisition of Capital Assets	11	57,496,501.28
-	Capital Transfers	12	-
-	Acquisition of Financial Assets	13	-
252,275,000.00	Capacity Building	14	3,824,102.33
-	Other Capital Expenditure	15	-
312,000,000.00	Total Capital Expenditure (E)	61,320,603.61	-
-	Main Ledger Expenditure (F)	43,994,951.05	-
-	Deposit Payments	4,325.00	-
-	Advance Payments	43,990,626.05	-
-	Total Expenditure G = (D+E+F)	1,810,501,965.97	-
8,212,000,000.00	Imprest Balance as at 31st December 2020 H = (C-G)	(1,731,992,798.78)	-


K.J.L.C. Fernando
Chief Accountant
Department of Multipurpose
Development Task Force

3.2 Statement of Financial Status

		Actual	
	Note	2020 Rs	2019 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	50,025,203.78	-
Financial Assets			
Advance Accounts	ACA-5/5(a)	38,931,431.86	-
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		88,956,635.64	-
Net Assets / Equity			
Net Worth to Treasury		38,510,549.80	-
Property, Plant & Equipment Reserve		50,025,203.78	-
Rent and Work Advance Reserve	ACA-5(b)		
Current Liabilities			
Deposits Accounts	ACA-4	-	-
Imprest Balance	ACA-3	420,882.06	-
Total Liabilities		88,956,635.64	-

Detail Accounting Statements in ACA format Nos. 1 to 6 presented in pages from to..... and Notes to accounts presented in pages from to form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.

<p>.....</p> <p>Chief Accounting Officer Name : Designation : Date :</p>	<p>.....</p> <p>Accounting Officer Name : Designation : Date :</p>	<p style="text-align: center;"></p> <p>.....</p> <p>Chief Financial Officer/ Chief Accountant/ Director (Finance)/ Commissioner (Finance) Name : Date :</p> <p style="text-align: center;">K.J.L.C.Fernando Chief Accountant Department of Multipurpose Development Task Force</p>
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3.3 Statement of Cash Flow

ACA-C

Statement of Cash Flows
for the Period ended 31st December 2020

	2020 Rs.	Actual 2019 Rs.
Cash Flows from Operating Activities		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	80,253.00	-
Revenue Collected for the Other Heads	-	-
Imprest Received	72,800,000.00	-
Total Cash generated from Operations (a)	72,880,253.00	-
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments	21,064,594.42	-
Subsidies & Transfer Payments	134,385.50	-
Expenditure on Other Heads	-	-
Imprest Settlement to Treasury	-	-
Total Cash disbursed for Operations (b)	21,198,979.92	-
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(a)-(b)	51,681,273.08	-
Cash Flows from Investing Activities		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
Recoveries from Advance	-	-
Total Cash generated from Investing Activities (d)	-	-
Less - Cash disbursed for:		
Purchase or Construction of Physical Assets & Acquisition of Other Investment	48,151,898.22	-
Advance Payments	3,104,167.80	-
Total Cash disbursed for Investing Activities (e)	51,256,066.02	-
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(d)-(e)	(51,256,066.02)	-
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g)=(c) + (f)	425,207.06	-
Cash Flows from Financing Activities		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Deposit Received	-	-
Total Cash generated from Financing Activities (h)	-	-
Less - Cash disbursed for:		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Deposit Payments	4,325.00	-
Total Cash disbursed for Financing Activities (i)	4,325.00	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(h)-(i)	(4,325.00)	-
Net Movement in Cash (k) = (g) -(i)	420,882.06	-
Opening Cash Balance as at 01 st January	-	-
Closing Cash Balance as at 31 st December	420,882.06	-

 **K.J.L.C. Fernando**
Chief Accountant
Department of Multipurpose
Development Task Force

3.4 Notes to the Financial Statements

Imprest Adjustment Account-2020			
Department of Multipurpose Development Task Force			
Expenditure for other Ministry/Department (Note 01)	95,979.20	Expenditure occurred by other Ministry/Department for this Department (Note 02)	1,695,994,403.18
Advance "B" Account (Credited by other Ministry/Department (By cross entry))	4,891,369.19	Advance "B" Account Debited by other Ministry/department (By cross entry)	41,406,626.05
Imprest account balance as at 31/12/2020	420,882.06		
Balance of Statement of Financial Performance as at 31/12/2020	1,731,992,798.78		
	1,737,401,029.23		1,737,401,029.23

Note 01

Expenditure for other Ministry/Department

No.	Ministry/Department	Rs.
1	Election Commission	95,979.20
		95,979.20

Note 02

Expenditure occurred by other Ministry/Department for this Department

No.	Ministry/Department	Rs.
1	District Secretary Office-Colombo	93,938,998.15
2	District Secretary Office-Gampaha	130,103,125.44
3	District Secretary Office-Kalutara	95,392,149.81
4	District Secretary Office-Galle	89,830,476.27
5	District Secretary Office-Matara	118,028,708.94
6	District Secretary Office-Hambantota	66,498,183.66
7	District Secretary Office-Kurunagala	158,511,814.97
8	District Secretary Office-Puttalam	52,445,999.14
9	District Secretary Office-Kandy	105,958,357.00
10	District Secretary Office-NuwaraEliya	44,577,508.45
11	District Secretary Office-Matale	72,241,826.35
12	District Secretary Office-Vauniya	5,981,957.52
13	District Secretary Office-Jaffna	7,741,564.38
14	District Secretary Office-Kilinochchi	1,369,524.36
15	District Secretary Office-Mannar	3,065,183.28
16	District Secretary Office-Mulative	3,948,463.10
17	District Secretary Office-Polonaruwa	57,441,526.82
18	District Secretary Office-Anuradhapura	98,447,458.10
19	District Secretary Office-Kegalle	90,463,481.58
20	District Secretary Office-Rathnapura	127,698,991.24
21	District Secretary Office-Badulla	94,847,057.81
22	District Secretary Office-Monaragala	59,695,794.99
23	District Secretary Office-Batticalo	14,775,163.37
24	District Secretary Office-Ampara	73,491,036.31
25	District Secretary Office-Trinco	18,375,335.74
26	Ministry Of Defence	239,086.00
27	Sri Lanka Army	2,885,630.40
28	Department of Custom	8,000,000.00
		1,695,994,403.18



K.J.L.C. Fernando
Chief Accountant
Department of Multipurpose
Development Task Force

Statement of Revenue for the period ended 31st December 2020

Revenue Accounting Officer : Department of Multipurpose Development Task Force

Expenditure Head No : 334

Rs.

Revenue Code	Revenue Title	Revenue Estimate		Revenue Collection			Refund from Revenue			Net Revenue	
		(1)		(2)		(3)	(4)				(5)
		Original Estimate	Revised Estimate	Collected by Ministry/ Dept.	Collected by Other Ministries/ Depts. (Table 66/SA-21)	Total	Collection of Arrears Revenue	By Cash	Error Corrections		Total
1(i)	1(ii)	2(i)	2(ii)	2(iii)=2(i)+2(ii)	(3)	4(i)	4(ii)	4(iii)=4(i)+4(ii)	5=2(iii)+(3)-4(iii)		
2002.02.00	Interest										
2002.02.01	On-lending										
2002.02.99	Other			30,765.96		30,765.96				30,765.96	
2004.01.00	Social Security Contributions										
2004.01.00	Central Government			444,210.84		444,210.84				444,210.84	
2004.02.00	Provincial Councils										
	Total Revenue (Note 1 - 4)			474,976.80		474,976.80				474,976.80	

2021/02/24
Date

Signature and Name of Chief Financial Officer / Chief Accountant / Head of Finance

Signature, Name and Designation of Revenue Accounting Officer

K.J.L.C.Fernando
Chief Accountant
Department of Multipurpose
Development Task Force

Statement of Arrears of Revenue for the period ended 31st December 2020

Revenue Accounting Officer : Department of Multipurpose Development Task Force

Expenditure Head No :334

Net Revenue collection for three preceding years	Year 1 (2017)	Rs
	Year 2 (2018)	Rs
	Year 3 (2019)	Rs

Period	Revenue Code	Revenue Description	Balance at the Beginning of the year (1)	Arrears of the Reporting year (2)	Recoveries (3)	Waived off Arrears of Revenue (4)	Balance at the end of the Year 5=(1)+(2)-[(3)+(4)]
(1) Arrears in respect of the reporting year	Eg: 1001.01.00 1001.04.00 1002.05.04						
Sub Total							
(2) Arrears in respect of the previous year	Eg: 1001.01.00 1001.04.00 1002.05.04						
Sub Total							
(3) Arrears before the previous years	Eg: 1001.01.00 1001.04.00 1002.05.04						
Sub Total							
Total							

2021/02/24
Date

Signature and Name of Chief Financial Officer / Chief Accountant / Head of Finance
K.J.L.C.Fernando
Chief Accountant
Department of Multipurpose
Development Task Force
Signature of Revenue Accounting Officer
Name of Revenue Accounting Officer:

ACA - 1(ii)

Explanation for the Variances between Original Revenue Estimate and Revised Revenue Estimate

Revenue Accounting Officer : Department of Multipurpose Development Task Force

Expenditure Head No : 334

Rs.

Revenue Code	Description	Original Revenue Estimate	Revised Revenue Estimate	Variance as a % of Original Revenue Estimate	Reasons for the Variance
NIL					

2021/02/24
Date

K.J.L.C.Fernando
Signature and Name of Chief Financial Officer/
Chief Accountant / Head of Finance

K.J.L.C.Fernando
Chief Accountant
Department of Multipurpose
Development Task Force

Signature of Revenue Accounting Officer
Name of Revenue Accounting Officer:
Designation of Revenue Accounting Officer:

ACA - 1(iii)

Explanation for the Variances between Actual Revenue and Revised Revenue Estimate

Revenue Accounting Officer : Department of Multipurpose Development Task Force

Expenditure Head No : 334

Rs.

Revenue Code	Description	Revised Revenue Estimate	Actual Revenue	Difference between Revised Revenue Estimate and Actual Revenue	Variance as a % of Revised Revenue Estimate	Reasons for the Variance
NIL						

2021/02/24
Date

K.J.L.C.Fernando
Signature and Name of Chief Financial Officer/
Chief Accountant / Head of Finance

K.J.L.C.Fernando
Chief Accountant
Department of Multipurpose
Development Task Force

Signature of Revenue Accounting Officer
Name of Revenue Accounting Officer:
Designation of Revenue Accounting Officer:

Summary of Expenditure by Programme for the period ended 31st December 2020

Expenditure Head No : 334

Ministry / Department / District Secretariat : Department of Multipurpose Development Task Force

Rs.

Programme Number given in Annual Estimates	Title of the Expenditure	Annual Budgetary Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3)	Total Net Provision (4)=(1)+(2)+(3)	Total Expenditure (5)	Net Effect Savings / (Excesses) (6)=(4)-(5)
Programme (1)	(1) Recurrent	7,900,000,000.00			7,900,000,000.00	1,705,186,411.31	6,194,813,588.69
	(2) Capital	312,000,000.00			312,000,000.00	61,320,603.61	250,679,396.39
	Sub Total	8,212,000,000.00			8,212,000,000.00	1,766,507,014.92	6,445,492,985.08
Programme (2)	(1) Recurrent						
	(2) Capital						
	Sub Total						
	Grand Total	8,212,000,000.00	-	-	8,212,000,000.00	1,766,507,014.92	6,445,492,985.08

fois
Chief Financial Officer / Chief Accountant / Director (Finance)
Commissioner (Finance)

Date : 2021/02/24

K.J.L.C.Fernando
Chief Accountant
Department of Multipurpose
Development Task Force

Statement of Expenditure by Programme

Expenditure Head No : 334

Ministry / Department / District Secretariat :

Department of Multipurpose Development Task Force

Rs.

Expenditure Code	Programme (1)				Programme (2)				Total Expenditure (11)=(5)+(10)
	Provisions			Expenditure (5)	Provisions			Expenditure (10)	
	Annual Budgetary Provision (1)	FR 66/69 Transfers (3)	Total Net Provision (4)=(1)+(2)+(3)		Annual Budgetary Provision (6)	Supplementary Estimate Provision (7)	FR 66/69 Transfers (8)		
Recurrent Expenditure									
Personal Emoluments									
1001 - Salaries & Wages	63,980,000.00		63,980,000.00	59,419,162.29					59,419,162.29
1002 - Overtime & Holiday Payments	400,000.00		400,000.00	197,307.29					197,307.29
1003 - Other Allowances	7,797,545,000.00		7,797,545,000.00	1,630,648,132.44					1,630,648,132.44
Travelling Expenditure									
1101 - Domestic	400,000.00		400,000.00	362,905.90					362,905.90
1102 - Foreign									
Supplies									
1201 - Stationery & Office Requisites	11,700,000.00		11,700,000.00	8,189,671.75					8,189,671.75
1202 - Fuel	835,000.00		835,000.00	832,091.08					832,091.08
1203 - Diets & Uniforms									
1204 - Medical Supplies									
1205 - Other									
Maintenance Expenditure									
1301 - Vehicles									
1302 - Plant and Machinery	400,000.00		400,000.00	6,500.00					6,500.00
1303 - Building and Structures	200,000.00		200,000.00	2,870.00					2,870.00
Services									
1401 - Transport	9,260,000.00		9,260,000.00	2,425,295.19					2,425,295.19
1402 - Postal & Communication	7,780,000.00		7,780,000.00	2,091,959.77					2,091,959.77
1403 - Electricity & Water	400,000.00		400,000.00	-					-
1404 - Rents & Local Taxes	5,100,000.00		5,100,000.00	-					-
1406 - Interest Payment for Leased vehicles.									
1408 - Lease Rental for Vehicles Procured under Operational Leasing									
1409 - Other	1,600,000.00		1,600,000.00	611,511.70					611,511.70

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K.J.L.C.Fernando
Chief Accountant
Department of Multipurpose

Statement of Expenditure by Programme										
Expenditure Head No (10)	Ministry / Department / District Secretariat				Department of Multipurpose Development Task Force					
Expenditure Code	Programme (1)				Programme (2)					Total Expenditure
	Provisions			Expenditure	Provisions				Expenditure	
	Annual Budgetary Provision	FR 66/69 Transfers	Total Net Provision		Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		
(1)	(3)	(4)=(1)+(2)+(3)	(5)	(6)	(7)	(8)	(9)=(6)+(7)+(8)	(10)	(11)=(5)+(10)	
Transfers										
1501 - Welfare Programmes										
1502 - Retirement Benefits										
1503 - Public Institutions										
1504 - Development Subsidies										
1505 - Subscriptions and Contributions fees										
1506 - Property Loan Interest to Public Servants	400,000.00		400,000.00	399,003.90						399,003.90
1507 - Grants to Provincial Councils										
1508 - Other										
Interest Payment and Discounts										
1601 - Interest Payment for Domestic Debt										
1602 - Interest Payment for Foreign Debt										
1603 - Discounts on Treasury Bills and Treasury Bonds										
Other Recurrent Expenditure										
1701 - Losses & Write off										
1702 - Contingency Services										
1703 - Implementation of the Official Languages Policy										
Grand Total	7,900,000,000.00	-	7,900,000,000.00	1,705,186,411.31	-	-	-	-	-	1,705,186,411.31

K.J.L.C. Fernando
Chief Accountant
Department of Multipurpose
Development Task Force

Statement of Expenditure by Programme										
Expenditure Head No (10)	Ministry / Department / District Secretariat				Department of Multipurpose Development Task Force					
Expenditure Code	Programme (1)				Programme (2)					Total Expenditure
	Provisions			Expenditure	Provisions				Expenditure	
	Annual Budgetary Provision	FR 66/69 Transfers	Total Net Provision		Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision		
(1)	(3)	(4)=(1)+(2)+(3)	(5)	(6)	(7)	(8)	(9)=(6)+(7)+(8)	(10)	(11)=(5)+(10)	
Capital Expenditure										
Rehabilitation & Improvements of Capital Assets										
2001 - Building & Structures										
2002 - Plant, Machinery & Equipment										
2003 - Vehicles										
Acquisition of Capital Assets										
2101 - Vehicles	10,200,000.00		10,200,000.00	8,000,000.00						8,000,000.00
2102 - Furniture & Office Equipment	39,635,000.00		39,635,000.00	39,613,571.28						39,613,571.28
2103 - Plant, Machinery & Equipment	9,890,000.00		9,890,000.00	9,882,930.00						9,882,930.00
2104 - Buildings & Structures										
2105 - Lands & Land Improvements										
2106 - Software Development										
2108 - Capital Payment for Leased Vehicles										
Capital Transfers										
2201 - Public Institutions										
2202 - Development Assistance										
2203 - Grants to Provincial Councils										
2204 - Transfers Abroad										
2205 - Capital Grants to Non-Public Institution										
Acquisition of Financial Assets										
2301 - Equity Contribution										
2302 - On-Lending										

K.J.L.C. Fernando
Chief Accountant
Department of Multipurpose
Development Task Force

Statement of Expenditure by Programme											
Expenditure Head No (334)	Ministry / Department / District Secretariat :				Department of Multipurpose Development Task Force						Rs.
Expenditure Code	Programme (1)				Expenditure	Programme (2)				Expenditure	Total Expenditure
	Provisions			Annual Budgetary Provision		Provisions			Expenditure		
	Annual Budgetary Provision	FR 66/69 Transfers	Total Net Provision			Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers			
(1)	(3)	(4)=(1)+(2)+(3)	(5)	(6)	(7)	(8)	(9)=(6)+(7)+(8)	(10)	(11)=(5)+(10)		
Capacity Building											
2401 - Staff Training	252,275,000.00		252,275,000.00	3,824,102.33						3,824,102.33	
Other Capital Expenditure											
2501 Restructuring											
2502 Investments											
2503 Contingency Services											
2504 Contribution to Provincial Councils											
2505 - Procurement Preparedness											
2506 - Infrastructure Development											
2507 - Research and Development											
2509 - Other											
Grand Total	312,000,000.00	-	312,000,000.00	61,320,603.61	-	-	-	-	-	61,320,603.61	
Total Recurrent & Capital Expenditure	8,212,000,000.00	-	8,212,000,000.00	1,766,507,014.92	-	-	-	-	-	1,766,507,014.92	


 Chief Financial Officer /Chief Accountant/Director (Finance)/
 Commissioner (Finance)
 Date : 2021/02/24
K.J.L.C.Fernando
 Chief Accountant
 Department of Multipurpose
 Development Task Force

Statement of Expenditure for the period ended 31 st December 2020											
Expenditure Head No (334)	Ministry / Department / District Secretariat : Department of Multipurpose development Task Force										Rs.
Expenditure Code	Finance Code	Provisions				Expenditure			Net Effect		
		Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
		(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)= (5)+(6)	(8)=(4)-(7)	(9)=(8)/(4)*100	
Recurrent Expenditure											
Programme (1)											
Prog./Proj./Sub proj./Object code											
NOTE - 5 - OBJECT CODE WISE CLASSIFICATION OF WAGES, SALARIES & OTHER EMPLOYMENT BENEFITS											
Personal Emoluments											
1001 Salaries & Wages	11	63,980,000.00			63,980,000.00	6,897,238.24	52,521,924.05	59,419,162.29	4,560,837.71	7.13	Inability to recruit approved Carder due to the Covid 19 Epidemic
1002 Overtime & Holiday Payments	11	400,000.00			400,000.00	25,644.15	171,663.14	197,307.29	202,692.71	50.67	Delay in recruitment of Multipurpose Development Assistant as planned due to Covid 19 epidemic
1003 Other Allowances	11	7,797,545,000.00			7,797,545,000.00	2,792,344.06	1,627,855,788.38	1,630,648,132.44	6,166,896,867.56	79.09	
NOTE - 6 - OBJECT CODE WISE CLASSIFICATION OF OTHER GOODS & SERVICES											
Travelling Expenditure											
1101 Domestic	11	400,000.00			400,000.00	120,257.50	242,648.40	362,905.90	37,094.10	9.27	No need to incur expenses as estimated due to Covid 19 outbreak appears.
Total (a)		7,862,325,000.00			7,862,325,000.00	9,835,483.95	1,680,792,023.97	1,690,627,507.92	6,171,697,492.08	78.50	


K.J.L.C.Fernando
 Chief Accountant

Statement of Expenditure for the period ended 31st December 2020

Expenditure Head No :334

Ministry / Department / District Secretariat : Department of Multipurpose development Task Force

Rs.

Expenditure Code	Provisions				Expenditure			Net Effect			
	Finance Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
		(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)=(5)+(6)	(8)=(4)-(7)	(9)=(8)/(4)*100	
Supplies											
1201 Stationery & Office Requisites											No need to incur expenses as estimated due to Covid 19 outbreak appears.
	11	11,700,000.00			11,700,000.00	5,982,248.07	2,207,423.68	8,189,671.75	3,510,328.25	30.00	
1202 Fuel	11	835,000.00			835,000.00	832,091.08	-	832,091.08	2,908.92	0.35	
Total (b)		12,535,000.00			12,535,000.00	6,814,339.15	2,207,423.68	9,021,762.83	3,513,237.17	28.03	
Maintenance Expenditure											
1302 Plant and machinery	11	400,000.00			400,000.00	6,500.00	-	6,500.00	393,500.00	98.38	No need to incur expenses as estimated due to Covid 19 outbreak appears.
1303 Building and Structures	11	200,000.00			200,000.00	2,870.00	-	2,870.00	197,130.00	98.57	
Total (c)		600,000.00			600,000.00	9,370.00	-	9,370.00	590,630.00	98.44	
Services											
1401 Transport	11	9,260,000.00			9,260,000.00	1,377,585.19	1,047,710.00	2,425,295.19	6,834,704.81	73.81	
1402 Postal & Communication	11	7,780,000.00			7,780,000.00	2,091,959.77	-	2,091,959.77	5,688,040.23	73.11	District/Provincial Offices were not established as Planned due to Covid 19 Epidemic
1403 Electricity & Water	11	400,000.00			400,000.00	-	-	-	400,000.00	100.00	
1404 Rents & Local Taxes	11	5,100,000.00			5,100,000.00	-	-	-	5,100,000.00	100.00	
1409 Other	11	1,600,000.00			1,600,000.00	591,744.70	19,767.00	611,511.70	988,488.30	61.78	No need to incur expenses as estimated due to Covid 19 outbreak appears.
Total (d)		24,140,000.00			24,140,000.00	4,061,289.66	1,067,477.00	5,128,766.66	19,011,233.34	78.75	
Total Expenditure on Other Goods & Services (a+b+c+d)		7,899,600,000.00			7,899,600,000.00	20,720,482.76	1,684,066,924.65	1,704,787,407.41	6,194,812,592.59	78.42	
NOTE - 7 - OBJECT CODE WISE CLASSIFICATION OF TRANSFERS, GRANTS & SUBSIDIES											
Transfers											
1506 Property Loan Interest to Public Servants	11	400,000.00			400,000.00	134,385.50	264,618.40	399,003.90	996.10	0.25	
Total		400,000.00			400,000.00	134,385.50	264,618.40	399,003.90	996.10	0.25	

K.J.L.C.Fernando
Chief Accountant

Statement of Expenditure for the period ended 31st December 2020

Expenditure Head No :334

Ministry / Department / District Secretariat : Department of Multipurpose development Task Force

Rs.

Expenditure Code	Provisions				Expenditure			Net Effect			
	Finance Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
		(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)=(5)+(6)	(8)=(4)-(7)	(9)=(8)/(4)*100	
NOTE - 8 - OBJECT CODE WISE CLASSIFICATION OF INTEREST PAYMENTS											
1601 Interest Payment for Domestic Debt											
1602 Interest Payment for Foreign Debt											
1603 Discounts on Treasury Bills and Treasury Bonds											
Total											
NOTE - 9 - OBJECT CODE WISE CLASSIFICATION OF OTHER RECURRENT EXPENDITURE											
1701 Losses & Write off											
1702 Contingency Services											
1703 Implementation of the Official Languages Policy											
Total											
Programme (1)											
Grand Total (Notes 5 to 9) Total Recurrent Expenditure		7,900,000,000.00			7,900,000,000.00	20,854,868.26	1,684,331,543.05	1,705,186,411.31	6,194,813,588.69	78.42	
Capital Expenditure											
Programme (1)											
OBJECT CODE WISE CLASSIFICATION OF PUBLIC INVESTMENT											
NOTE - 10 Rehabilitation & Improvements of Capital Assets											
2001 Buildings & Structures											
2002 Plant, Machinery & Equipment											
2003 Vehicles											
Total (a)											

K.J.L.C.Fernando
Chief Accountant
Department of Multipurpose

Statement of Expenditure for the period ended 31st December 2020

Expenditure Head No :334

Ministry / Department / District Secretariat : Department of Multipurpose development Task Force

Rs.

Expenditure Code	Finance Code	Provisions				Expenditure			Net Effect		
		Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
		(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)=(5)+(6)	(8)=(4)-(7)	(9)=(8)/(4)*100	
NOTE - 11 Acquisition of Capital Assets											
2101 Vehicles	11	10,200,000.00			10,200,000.00	-	8,000,000.00	8,000,000.00	2,200,000.00	21.57	Failure to take over Vehicles from the Customs Department as estimated
2102 Furniture & Office Equipment	11	39,635,000.00			39,635,000.00	39,613,571.28	-	39,613,571.28	21,428.72	0.05	
2103 Plant, Machinery & Equipment	11	9,890,000.00			9,890,000.00	9,882,930.00	-	9,882,930.00	7,070.00	0.07	
Total (b)		59,725,000.00			59,725,000.00	49,496,501.28	8,000,000.00	57,496,501.28	2,228,498.72	3.73	
NOTE -12 Capital Transfers											
2201 Public Institutions											
2202 Development Assistance											
2203 Grants to Provincial Councils											
2204 Transfers Abroad											
2205 Capital Grants to Non-Public Institution											
Total (c)											
NOTE - 13 Acquisition of Financial Assets											
2301 Equity Contribution											
2302 On-Lending											
Total (d)											
NOTE - 14 Capacity Building											
2401 Staff Training		252,275,000.00			252,275,000.00	161,242.20	3,662,860.13	3,824,102.33	248,450,897.67	98.48	
Total (e)		252,275,000.00			252,275,000.00	161,242.20	3,662,860.13	3,824,102.33	248,450,897.67	98.48	

K.J.L.C.Fernando
Chief Accountant
Department of Multipurpose
Development Task Force

Statement of Expenditure for the period ended 31st December 2020

Expenditure Head No :334

Ministry / Department / District Secretariat : Department of Multipurpose development Task Force

Rs.

Expenditure Code	Finance Code	Provisions				Expenditure			Net Effect		
		Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
		(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)=(5)+(6)	(8)=(4)-(7)	(9)=(8)/(4)*100	
NOTE - 15 Other Capital Expenditure											
2501 Restructuring											
2502 Investments											
2503 Contingency Services											
2504 Contribution to Provincial Councils											
2505 Procurement Preparedness											
2506 Infrastructure Development											
2507 Research and Development											
2509 Other											
Total (f)											
Programme (1)											
Total Expenditure on Public Investments (a+b+c+d+e+f)		312,000,000.00			312,000,000.00	49,657,743.48	11,662,860.13	61,320,603.61	250,679,396.39	80.35	
Grand Total (Notes 5 to 15) - Total Expenditure		8,212,000,000.00			8,212,000,000.00	70,512,611.74	1,695,994,403.18	1,766,507,014.92	6,445,492,985.08	78.49	

Chief Financial Officer /Chief Accountant/Director (Finance)/

Commissioner (Finance)
Date: 2021/01/24

K.J.L.C.Fernando
Chief Accountant
Department of Multipurpose
Development Task Force

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates						
ACA-3(III)						
Expenditure Head No :334 Ministry / Department / District Secretariat :Department of Multipurpose Development Task Force						
Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure Estimate	Reasons for the Variance
Recurrent Expenditure						
Programme (1)						
Prog./Proj./Sub proj./Object code						
NOTE - 5 - OBJECT CODE WISE CLASSIFICATION OF WAGES, SALARIES & OTHER EMPLOYMENT BENEFITS						
Personal Emoluments						
001	Salaries & Wages	63,980,000.00	63,980,000.00			
002	Overtime & Holiday Payments	400,000.00	400,000.00			
003	Other Allowances	7,797,545,000.00	7,797,545,000.00			
NOTE - 6 - OBJECT CODE WISE CLASSIFICATION OF OTHER GOODS & SERVICES						
Travelling Expenditure						
001	Domestic	400,000.00	400,000.00			
002	Foreign					
Total (a)		7,862,325,000.00	7,862,325,000.00			
Supplies						
001	Stationery & Office Requisites	11,700,000.00	11,700,000.00			
002	Fuel	835,000.00	835,000.00			
003	Diets & Uniforms					
004	Medical Supplies					
005	Other					
		19				
				 K.J.L.C.Fernando Chief Accountant Department of Multipurpose Development Task Force		

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates						
ACA-3(III)						
Expenditure Head No :334 Ministry / Department / District Secretariat :Department of Multipurpose Development Task Force						
Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure Estimate	Reasons for the Variance
Total (b)		12,535,000.00	12,535,000.00			
Maintenance Expenditure						
301	Vehicles					
302	Plant and machinery	400,000.00	400,000.00			
303	Building and Structures	200,000.00	200,000.00			
Total (c)		600,000.00	600,000.00			
Services						
401	Transport	9,260,000.00	9,260,000.00			
402	Postal & Communication	7,780,000.00	7,780,000.00			
403	Electricity & Water	400,000.00	400,000.00			
404	Rents & Local Taxes	5,100,000.00	5,100,000.00			
406	Interest Payment for Leased vehicles					
408	Lease Rental for Vehicles Procured under Operational Leasing					
409	Other	1,600,000.00	1,600,000.00			
Total Expenditure on Other Goods & Services		24,140,000.00	24,140,000.00			
NOTE - 7 - OBJECT CODE WISE CLASSIFICATION OF TRANSFERS, GRANTS & SUBSIDIES						
Transfers						
1501	Welfare Programmes					
1502	Retirement Benefits					
1503	Public Institutions					
1504	Development Subsidies					
				 K.J.L.C.Fernando Chief Accountant Department of Multipurpose		

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No :334

Ministry / Department / District Secretariat :Department of Multipurpose Development Task Force

Rs.

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure Estimate	Reasons for the Variance
1505	Subscriptions and Contributions fees					
1506	Property Loan Interest to Public Servants	400,000.00	400,000.00			
1507	Grants to Provincial Councils					
1508	Other					
Total		400,000.00	400,000.00			
NOTE - 8 - OBJECT CODE WISE CLASSIFICATION OF INTEREST PAYMENTS						
1601	Interest Payment for Domestic Debt					
1602	Interest Payment for Foreign Debt					
1603	Discounts on Treasury Bills and Treasury Bonds					
Total						
NOTE - 9 - OBJECT CODE WISE CLASSIFICATION OF OTHER RECURRENT EXPENDITURE						
1701	Losses & Write off					
1702	Contingency Services					
1703	Implementation of the Official Languages Policy					
Total						
Programme (1)						

K.J.L.C. Fernando
Chief Accountant
Department of Multipurpose Development Task Force

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

Expenditure Head No :334

Ministry / Department / District Secretariat :Department of Multipurpose Development Task Force

Rs.

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure Estimate	Reasons for the Variance
Grand Total (Notes 5 to 9) Total Recurrent Expenditure		7,900,000,000.00	7,900,000,000.00			
Capital Expenditure						
Programme (1)						
OBJECT CODE WISE CLASSIFICATION OF PUBLIC INVESTMENT						
NOTE - 10 Rehabilitation & Improvements of Capital Assets						
001	Buildings & Structures					
002	Plant, Machinery & Equipment					
003	Vehicles					
Total (a)						
NOTE - 11 Acquisition of Capital Assets						
101	Vehicles	10,200,000.00	10,200,000.00			
102	Furniture & Office Equipment	39,635,000.00	39,635,000.00			
103	Plant, Machinery & Equipment	9,890,000.00	9,890,000.00			
104	Buildings & Structures					
105	Lands & Land Improvements					
106	Software Development					
108	Capital Payment for Leased Vehicles					
Total (b)		59,725,000.00	59,725,000.00			
NOTE - 12 Capital Transfers						

K.J.L.C. Fernando
Chief Accountant
Department of Multipurpose Development Task Force

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

ACA-1(iii)

Expenditure Head No :334

Ministry / Department / District Secretariat :Department of Multipurpose Development Task Force

Rs.

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure Estimate	Reasons for the Variance
2201 Public Institutions						
2202 Development Assistance						
2203 Contribution to Provincial Councils						
2204 Transfers Abroad						
2205 Capital Grants to Non-Public Institution						
Total (c)						
NOTE - 13 Acquisition of Financial Assets						
2301 Equity Contribution						
2302 On-Lending						
Total (d)						
NOTE - 14 Capacity Building						
2401 Staff Training		252,275,000.00	252,275,000.00			
Total (e)		252,275,000.00	252,275,000.00			
NOTE - 15 Other Capital Expenditure						
2501 Restructuring						
2502 Investments						
2503 Contingency Services						
2504 Contribution to Provincial Councils						
2505 Procurement Preparedness						
2506 Infrastructure Development						
2507 Research and Development						

[Signature]
K.J.L.C.Fernando
 Chief Accountant
 Department of Multipurpose Development Task Force

Explanation for the Variances between Original Expenditure and Revised Expenditure Estimates

ACA-1(iii)

Expenditure Head No :334

Ministry / Department / District Secretariat :Department of Multipurpose Development Task Force

Rs.

Expenditure Code	Description	Original Expenditure Estimate Rs.	Revised Expenditure Estimate Rs.	Variance	Variance as a % of Original Expenditure Estimate	Reasons for the Variance
2509 Other						
Total (f)						
Programme (1)						
Total Expenditure on Public Investments (a+b+c+d+e+f)		312,000,000.00	312,000,000.00			
Grand Total (Notes 5 to 15)		8,212,000,000.00	8,212,000,000.00			

[Signature]
 Chief Financial Officer /Chief Accountant/Director (Finance)/
 Commissioner (Finance)

Date : 20/02/20

K.J.L.C.Fernando
 Chief Accountant
 Department of Multipurpose
 Development Task Force

Summary of Financing the Expenditure by Programme

Ministry / Department / District Secretariat : Department of Multipurpose Development Task Force
Expenditure Head No :334

Code	Financing Description of Items	Programme 01 *		Programme 02 *		Grand Total		
		Net Provision **	Actual Expenditure	Net Provision **	Actual Expenditure	Net Provision **	Actual Expenditure	Percentage of Expenditure ***
		1	2	3	4	5	6	(6÷5)X100 %
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	
11	Domestic Funds	8,212,000,000.00	1,766,507,015.00			8,212,000,000.00	1,766,507,015.00	21.51
12	Foreign Loans							
13	Foreign Grants							
14	Reimbursable Foreign Loans							
15	Reimbursable Foreign Grants							
16	Counterpart Funds							
17	Foreign Finance Associated Cost							
18	Foreign Financing Related Domestic-Co-Financing							
21	Special law services							
	Total	8,212,000,000.00	1,766,507,015.00	-	-	8,212,000,000.00	1,766,507,015.00	21.51

* Please include figures under each programme according to ACA 2(v)

** Allocations, referred to 4th column of ACA-2

*** State the percentage without decimal

bio
Chief Financial Officer / Chief Accountant / Director (Finance)
Commissioner (Finance)

Date: 2021/02/24

K.J.L.C.Fernando
Chief Accountant
Department of Multipurpose
Development Task Force

ACA - 2(v)

Financing of Expenditure of Each Programme by Projects
(Financing of Capital and Recurrent expenditure according to Projects of a Programme)

Ministry / Department / District Secretariat : Department of Multipurpose Development Task Force
Expenditure Head No :334
Programme No. & Title :

Code	Financing Description of Items	Project 1		Project 2		Project 3		Programme Total/Page Total *	
		Net Provision	Actual Expenditure	Net Provision	Actual Expenditure	Net Provision	Actual Expenditure	Net Provision	Actual Expenditure
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
11	Domestic Funds	8,212,000,000.00	1,766,507,014.92					8,212,000,000.00	1,766,507,014.92
12	Foreign Loans								
13	Foreign Grants								
14	Reimbursable Foreign Loans								
15	Reimbursable Foreign Grants								
16	Counterpart Funds								
17	Foreign Finance Associated Cost								
18	Foreign Financing Related Domestic-Co-Financing								
21	Special law services								
	Total	8,212,000,000.00	1,766,507,014.92	-	-	-	-	8,212,000,000.00	1,766,507,014.92

* Total of the last page should be equal to the programme total, if an extra pages are added to each programme.

bio
Chief Financial Officer / Chief Accountant / Director (Finance)
Commissioner (Finance)

Date: 2021/02/24

K.J.L.C.Fernando
Chief Accountant
Department of Multipurpose
Development Task Force

ACA-3

Imprest Account as at 31st December 2020

Ministry / Department / District Secretariat : Department of Multipurpose Development Task Force
Expenditure Head No. : 334

Imprest Account No.	Imprest Balance as at 1 st January 2020			Imprest Received			Imprest Settlement			Imprest Balance as at 31 st December 2020			Imprest Balance as at 31 st December 2020 as per Treasury Books	
	1			2			3			4				5
	Unsettled Sub Imprests	Unsettled Imprests (Excluding Unsettled Sub Imprests)	Total	Treasury	Other Sources	Total	Expenditure	Cash	Total	Unsettled Sub Imprest Balance	Unsettled Imprests	Total		
1(i)	1(ii)	1(iii)	2(i)	2(ii)	2(iii)	3(i)	3(ii)	3(iii)	4(i)	4(ii)	4(iii)			
7002-0-0-470-0-20-0	-	-	-	73,000,569.20	-	73,000,569.20	72,579,687.14	-	72,579,687.14	420,882.06	-	420,882.06	420,882.06	

1. Please show reasons for difference between 4 and 5 above.

- (1) Remitted to the Treasury but not updated cash book balance as at 31/12/2020
(2) Other reasons-

..... NO.....
..... NO.....
..... NO.....

State if these balances were settled as at the date of signing the report and if not, reason for not settling the balances.
I hereby certify that the above information is true and correct.

.....
Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)

Date : 2021/02/24

K.J.L.C.Fernando
Chief Accountant
Department of Multipurpose
Development Task Force

ACA -4

Statement of Deposit Accounts as at 31st December 2020

Expenditure Head No :334

Ministry / Department / District Secretariat : Department of Multipurpose development Task Force

Rs.

Name of Deposit Accounts	Deposit Number	Balance as at 1 st January 2020	Credited during the year	Debited during the year	Balance as at 31 st December 2020	Balance as per Treasury Book as at 31 st December 2020
Deposits Temporary Retained Payble to Third Parties	6000-0-0-13-0-168	-	4,325.00	4,325.00	-	-

.....
Chief Financial Officer /Chief Accountant/Director (Finance)
Commissioner (Finance)

Date : 2021/02/24

K.J.L.C.Fernando
Chief Accountant
Department of Multipurpose
Development Task Force

Advance Accounts as at 31st December 2020

Expenditure Head No :334

Ministry / Department / District Secretariat : Department of Multipurpose development Task Force

Rs.

Name of Advance Account	Advance Account Number	No. of Advance Accounts	Balance as at 1 st January 2020 (1)	Maximum Limits of Expenditure Rs.....		Minimum Limits of Receipts Rs.....		Maximum Limits of Debit Balance Rs.....	Maximum Limits of Liabilities Rs.....	Balance as per Treasury Books as at 31 st December 2020
				Debits during the year (2)		Credits during the year (3)				
				In Cash	Through Cross Entries	In Cash	Through Cross Entries			
(1) Advance to Public Officers	334011	1	-	3,158,761.00	40,831,865.05	-	5,059,194.19	38,931,431.86	-	38,931,431.86

[Signature]
 Chief Financial Officer /Chief Accountant/Director (Finance)/
 Commissioner (Finance)

Date : 201/2/24

K.J.L.C.Fernando
 Chief Accountant
 Department of Multipurpose
 Development Task Force

ACA-5(a)

Rent and Work Advance Accounts as at 31st December 2020

Expenditure Head No :334

Ministry / Department / District Secretariat : Department of Multipurpose Deve;lopment task Force

Advance Number	Project Description	Paid Date	Voucher No.	Paid Amount (Rs.)	Balance as at 01.01.2020 (Rs.)	Recoveries During the Year 2020		Balance as at 31.12.2020 (Rs.)
						For Previous Year	For Current Year	
(1) Rent Advance Eg. 9188-250-0-1-0-1 Total (a)								
(2) Work Advance Eg. 9188-250-0-2-0-1 Total (b)								
Grand Total (a)+(b)								

[Signature]
 Chief Financial Officer /Chief Accountant/Director (Finance)/
 Commissioner (Finance)

Date : 201/2/24

K.J.L.C.Fernando
 Chief Accountant
 Department of Multipurpose
 Development Task Force

Rent and Work Advance Reserve Accounts as at 31st December 2020

Expenditure Head No :334

Ministry / Department / District Secretariat : Department of Multipurpose development Task Force

Advance Number	Project Description	Balance as at 01.01.2020 (Rs.) (1)	During the Year 2020		Balance as at 31.12.2020 (Rs.) 4=1+3-(2)
			Recoveries (Dr.) (2)	Paid (Cr.) (3)	
(1) Rent Advance Eg. 9189-250-0-1-0-1					
Total (a)					
(2) Work Advance Eg. 9189-250-0-2-0-1		NIL			
Total (b)					
Grand Total (a)+(b)					


 Chief Financial Officer / Chief Accountant / Director (Finance)
 Commissioner (Finance)
 Date : 20/12/2020
K.J.L.C. Fernando
 Chief Accountant
 Department of Multipurpose
 Development Task Force

ACA-6

Statement of Non Financial Assets - 2020

Rs.

Expenditure Head No :334

Ministry / Department / District Secretariat : Department of Multipurpose development Task Force

Non Current Asset		(1) Balance as at 01.01.2020	(2) Transactions					(3) Changes			Balance as at 31.12.2020 4=1+2(3)+3(3)	
			2(1) Acquisition		2(2) Disposal		2(3) Net Transactions	Holdi ng Gain /	Changes in Volume + / (-)	Balance		
			Purchases	Transferred		Sale	Transfers	2(3)=2(1)-2(2)	3(1)	(-)/+ 3(2)		3(3)=3(1)+/-3(2)
				Other Entities	Work in Progress							
<i>Fixed Assets</i>	611	-										
Other Machinery and Equipment	61122	-										
Office Equipment	6112201	-	112,141.90	-	-	-	-	-	-	112,141.90		
Computer Equipment	6112202	-	17,882,906.40	-	-	-	-	-	-	17,882,906.40		
Electrical Equipment	6112203	-	3,339,028.28	-	-	-	-	-	-	3,339,028.28		
Furniture	6112205	-	28,691,127.20	-	-	-	-	-	-	28,691,127.20		
		-	50,025,203.78	-	-	-	-	-	-	50,025,203.78		


K.J.L.C. Fernando
 Chief Accountant
 Department of Multipurpose
 Development Task Force

3.5 Performance of Revenue Collection

Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected Revenue	
		Original Estimate	Final Estimate	Amount (Rs.)	as a % of Final Revenue Estimate
	Not relevant				

3.6 Performance of the Utilization of Allocations

Type of Allocation	Revenue Estimate		Actual Expenditure	Utilization of allocations as a % of final allocation
	Original Estimate	Final Estimate		
Recurrent	7,900,000	7,900,000	1,705,186.41	21.58%
Capital	312,000	312,000	61,320.60	19.65%

3.7 The provisions granted for this Department/ District Secretariat/Provincial Council as an agent of the other Ministries/ Department In terms of F.R.208.

Serial No.	Ministry/ Department which received the provisions	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation granted
			Original Allocation	Final Allocation		
1	Ministry of Defense	To bear the expenses of the residential training workshop of Rantambe Training Center	239,086.00	239,086.00	239,086.00	100%
2	Department of Sri Lanka Customs	To take over vehicles	8,000,000.00	8,000,000.00	8,000,000.00	100%
3	Sri Lanka Army	To pay the vehicle rentals and bear the rations cost of residential training workshop of Rantambe Training Center	2,885,630.40	2,885,630.40	2,885,630.40	100%
4	District Secretariat, Colombo	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	108,130,321.00	108,130,321.00	93,938,998.15	86.88%
5	District Secretariat, Gampaha	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	139,261,655.64	139,261,655.64	130,103,125.44	93.42%
6	District Secretariat, Kalutara	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	104,138,388.88	104,138,388.88	95,392,149.81	91.60%
7	District Secretariat, Galle	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	91,542,122.93	91,542,122.93	89,830,476.27	98.13%
8	District Secretariat, Matara	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	124,361,498.60	124,361,498.60	118,028,708.94	94.91%

9	District Secretariat, Hambantota	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	72,399,253.04	72,399,253.04	66,498,183.66	91.85%
10	District Secretariat, Kurunegala	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	166,695,296.41	166,695,296.41	158,511,814.97	95.09%
11	District Secretariat, Puttalama	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	55,226,896.74	55,226,896.74	52,445,999.14	94.96%
12	District Secretariat, Kandy	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	111,187,817.00	111,187,817.00	105,958,357.00	95.30%
13	District Secretariat, Nuwara Eliya	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	46,052,640.00	46,052,640.00	44,577,508.45	96.80%
14	District Secretariat, Matale	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	73,138,400.00	73,138,400.00	72,241,826.35	98.77%
15	District Secretariat, Vavuniya	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	6,367,250.00	6,367,250.00	5,981,957.52	93.95%
16	District Secretariat, Jaffna	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	7,883,162.99	7,883,162.99	7,741,564.38	98.20%
17	District Secretariat, Kilinochchi	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	1,492,452.39	1,492,452.39	1,369,524.36	91.76%
18	District Secretariat, Mannar	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	3,116,025.00	3,116,025.00	3,065,183.28	98.37%
19	District Secretariat, Mullaitivu	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	3,954,326.00	3,954,326.00	3,948,463.10	99.85%
20	District Secretariat, Polonnaruwa	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	59,453,329.91	59,453,329.91	57,441,526.82	96.62%
21	District Secretariat, Anuradhapura	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	100,413,896.00	100,413,896.00	98,447,458.10	98.04%
22	District Secretariat, Kegalle	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	97,469,537.85	97,469,537.85	90,463,481.58	92.81%
23	District Secretariat, Rathnapura	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	131,443,119.27	131,443,119.27	127,698,991.24	97.15%
24	District Secretariat, Badulla	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	99,779,876.85	99,779,876.85	94,847,057.81	95.06%
25	District Secretariat, Monaragala	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	62,612,739.50	62,612,739.50	59,695,794.99	95.34%
26	District Secretariat, Batticaloa	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	15,218,223.21	15,218,223.21	14,775,163.37	97.09%
27	District Secretariat, Ampara	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	75,862,853.00	75,862,853.00	73,491,036.31	96.87%
28	District Secretariat, Trincomalee	To bear the recurrent and capital expenditures including salaries and allowances for Development Officers	19,184,523.80	19,184,523.80	18,375,335.74	95.78%

3.8 Performance of the Reporting Non-Financial Assets

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2020 Rs.	Balance as per financial Position Report as at 31.12.2020 Rs.	To be accounted in due course	Reporting the progress as a %
9151	Building and Structures	---	---	---	---
9152	Machinery and Furniture	---	50,025,203.78	---	---
9153	Lands	---	---	---	---
9154	Intangible Assets	---	---	---	---
9155	Biological Assets	---	---	---	---
9160	Ongoing works	---	---	---	---
9180	Leased Assets	---	---	---	---

3.9 Report of the Auditor General

විගනකාධිපතිවරයාගේ වාර්තාව දෙපාර්තමේන්තුවට ලැබුණු දිනය (2021.07.01) වනවිට කාර්යසාධන වාර්තාව මුද්‍රණය කර තිබූ බැවින් මෙම වාර්තාව අවසානයේ ඇමුණුමක් ලෙස දක්වා ඇත.

கணக்காய்வாளர் நாயகம் அவர்களின் அறிக்கை திணைக்களத்திற்குக் கிடைத்த திகதி (2021.07.01) ஆகும். அப்போது செயலாற்று அறிக்கை அச்சிடப்பட்டதால் அவ்வறிக்கை இறுதியில் இணைப்பாக இணைக்கப்பட்டுள்ளது.

The Auditor General's Report has been received (2021.07.01) by the department after the printing of the performance report. Therefore, it is attached as an Annexure at the end of this report.

Chapter 04 - Performance Indicators

4.1 Performance indicators of the Institute

Specific Indicators	Actual output as a percentage (%) of the expected output		
	100%-90%	75%89%	50%74%
No. of vacancies identified at the government institutes and the government agencies			< 50%
No. of persons who completed the Personality Development Training			< 50%
No. of persons who completed the Theoretical Training			< 50%
No. of persons who completed On the Job Training			< 50%
No. of persons who received the NVQ 3 qualification			-

Chapter 05 - Sustainable Development Goals

Goal	Targets	Indicators of achievements	Progress of the achievements to date		
			0%-49%	50%74%	75%100%
2. Promoting sustainable agriculture by eliminating hunger and achieving food security and good nutrition.	Execution of food production activities including safe food reserves in order to prevent fluctuations of food price	25 model agricultural farms Obtaining the harvest of several main crops	√		
8. Promoting nutritious, holistic and sustainable economic growth, full-time, productive and good employments for all.	Reducing the number of youth not having education, a training and are unemployed significantly by 2020.	Identifying young people of low income families with minimum educational qualifications and between the age of 18-40 years as well as placing them in employments subsequent to the provision of a formal vocational training.	√		

Chapter 06 - Challenges

01. Providing false information about the status of income, educational qualifications by the applicants at the time of interviews with the intention of being selected as trainees and having a government job.
02. Finding the sustainable market facilities for the produced agricultural crops has been difficult.

Chapter 07 - Human Resource Profile

7.1 Cadre Management

	Approved Cadre	Existing Cadre	Vacancies / (Excess)**
Senior	69	46	23
Territory	02	-	02
Secondary	1330	399	931
Primary	50	01	49

- A request for approval of further 866 posts of Development Officers for Provincial / District / Divisional Offices have been submitted to the Management Services Department. It has consequently been instructed that the trainee graduates are recruited for that purpose and the said posts are approved at the time of their service confirmation.

Chapter 08 - Compliance Report

No.	Applicable requirement	Compliance Status (Not Complied / Not Not Complied)	If not Not Complied, brief explanation for that	Curative actions proposed to avoid non-compliance in future
1	The following Financial statements / accounts have been submitted on due date			
1.1	Annual financial statements	Complied		
1.2	Advance account of public officers	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Complied	Not Relevant	
1.4	Stores Advance Accounts	Complied	Not Relevant	
1.5	Special Advance Accounts	Complied	Not Relevant	
1.6	Others	Complied	Not Relevant	
2	Maintenance of books and registers (FR 445)			
2.1	Maintaining and updating fixed assets register in terms of Public Administration Circular 267/2018	Complied		
2.2	Maintaining and updating personal emoluments register/ Personal emoluments cards	Complied		
2.3	Maintaining and updating the register of audit queries	Complied		
2.4	Maintaining and updating the register of internal audit reports	Complied		
2.5	Preparation of all the monthly account summaries (CIGAS) and submitting to the Treasury on due date	Complied		
2.6	Maintaining and updating the register for cheques and money orders	Complied		
2.7	Maintaining and updating the Inventory register	Complied		
2.8	Maintaining and updating the stocks register	Complied		

2.9	Maintaining and updating the register of losses and damages	Complied		
2.10	Maintaining and updating the commitment register	Complied		
2.11	Maintaining and updating the Register of Counterfoil Books (GA – N20)	Complied		
3	Delegation of functions for financial control (FR 135)			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been informed within the institute	Complied		
3.3	The authority has been delegated in a manner that enables each transaction to be passed through two or more officers	Complied		
3.4	Proceedings are done under the control of the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
4	Preparation of Annual Plans			
4.1	Preparation of the annual action plan	Complied		
4.2	Preparation of the annual procurement plan	Complied		
4.3	Preparation of the annual Internal Audit plan	Complied		
4.4	Preparation of annual estimate and presenting to the National Budget Department on due date.	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
5	Audit queries			
5.1	All the audit queries has been answered as at due date specified by the Auditor General	Complied		
6	Internal Audit			
6.1	Preparation of the internal audit plan at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019	Complied		
6.2	All the internal audit reports have been answered within one month	Complied		
6.3	Copies of all the internal audit reports have been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied		
6.4	All the copies of internal audit reports have been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied		
7	Audit and Management Committee			
7.1	At least 04 Audit and Management Committee Meetings have been held during the year as per the DMA Circular 1-2019	Complied		
8	Asset Management			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer were sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid Circular	Complied		
8.3	The boards of survey was conducted and the relevant reports were submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Not Complied		The actions are being taken to submit the board of survey reports
8.4	The actions were taken on the excesses and deficits disclosed through the board of survey and other relating recommendations during the period specified in the Circular	Not Complied		Subject to 8.3

8.5	The disposal of condemn articles had been carried out in terms of FR 772	Not Complied		Subject to 8.3
09	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied	-	-
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Complied	No condemned vehicles	-
9.3	The vehicle logbooks had been maintained and updated	Complied	-	-
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied	-	
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied	-	-
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied	-	-
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that existed in the year under review or were brought forward since previous years have been settled	Complied		
10.3	The action had been taken in terms of Financial Regulations regarding balances disclosed by the bank reconciliation statements and for which adjustments had to be made, and those balances have been settled within a period of one month	Complied		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities were made as not exceeding the provisions remained at the end of the year as per the FR 94(1)	Complied		
12	Advance Account of the Public Officers			
12.1	Being Not Complied with the limits	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year have been settled	Complied		
13	General Deposit Account			
13.1	The action had been taken as per F.R.571 in relation to the lapsed deposits	Complied		
13.2	The control account for general deposits has been updated and maintained	Complied		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review has been remitted to Treasury Operation Department	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 has been settled within one month from the completion of the task	Complied		

14.3	The ad-hoc sub imprests have been issued as not exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imprest account has been reconciled with the Treasury books monthly	Complied		
15	Revenue Account			
15.1	The refunds from the revenue have been made in terms of the regulations	Complied		
15.2	The revenue collections have been directly credited to the revenue account without being credited to the deposit account	Complied		
15.3	Reports of revenue arrears have been forwarded to the Auditor General in terms of FR 176	Complied		
16.	Human Resource Management			
16.1	The staff is maintained within the approved cadre	Complied	-	-
16.2	All members of the staff have been issued a duty list in writing	Complied	-	-
16.3	The ad-hoc sub imprests have been issued as not exceeding the limit approved as per F.R. 371	Complied		
16.4	The balance of the imprest account has been reconciled with the Treasury books monthly	Complied		
16.5	All reports have been submitted to Management Services Department in terms of the MSD Circular No.04/2017 dated 20.09.2017	Complied	-	-
17.	Provision of information to the public			
17.1	The staff is maintained within the approved cadre	Complied	-	-
17.2	All members of the staff have been issued a duty list in writing	Complied	-	-
17.3	All reports have been submitted to Management Services Department in terms of the MSD Circular No.04/2017 dated 20.09.2017	Complied	-	-
18.	Provision of information to the public			
18.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right to Information Act and Regulations	Complied		
18.2	Information about the institution has been provided through the Website, and the facilities have been made through the website or the alternative measures to laudge appreciations / complaints of the public about the institute.	Complied		
18.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the Right to Information Act	Complied	No Requests were received	
19.	Implementing citizens charter			
19.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied		
19.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the said circular	Complied.		
20.	Preparation of the Human Resource Plan			
20.1	A human resource plan has been prepared in terms of the format in annex 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Not Complied	Under Development	Request has been made to recruit HR senior officers

20.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been assured in the aforesaid Human Resource Plan	Not Complied	Under Development	
20.3	Annual performance agreements have been signed for all the staff based on the format in annex 01 of the aforesaid Circular	Not Complied	Under Development	
20.4	A senior officer was appointed with the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied	Appointment has been made	
21.	Responses Audit Paras			
21.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		