



**ANNUAL PERFORMANCE REPORT FOR THE YEAR 2020  
DISTRICT SECRETARIAT RATNAPURA  
HEAD OF EXPENDITURE 278**



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## CHAPTER 01

### CORPORATE PROFILE

#### 1.1 Message of the District Secretary/ Government Agent



I present to you the “Performance and Accounts Report - 2020” an analytical review of the performance achieved by the Ratnapura District Secretariat through its activities in the year 2020.

2020 was a year of catastrophic devastation to the country as a whole, with the country facing the Covid threat and I believe that we have been able to fulfill the assigned responsibilities properly with the vision of “Prosperity through Good governance” and by guiding the staff of about 2165 members towards the targeted objectives with the participation of various Ministries, Departments and other Statutory Institutions for the economic and social

development of the 1.2 million people living in the Ratnapura District.

In particular, although there is a need to focus more on social services that prioritize by the health sector, the effective allocation of funds from the Consolidated Fund for a number of development programmes annually implemented such as education, agriculture, transport, rural development and provincial road development could be managed efficiently and effectively. In addition, NGO-assisted development programs are also contributing to this Endeavour.

Accordingly, I present the performance of the year 2020 with a new experience in the face of various difficulties, challenges and problems as a year with Covid disaster.

Finally, I would like to thank all the staff members and institutions who contributed to the preparation of this performance report and appreciate the support received.

.....  
**Malani Lokupothagama**

District Secretary/Government Agent  
 Administrative District of Ratnapura

## **Vision**

“Prosperity through Good Governance”

## **Mission**

To raise the living standard of the people in Ratnapura District by implementing government policies and programme effectively through Divisional Secretariats and other government institutions with the active participation of private sector and non-government sector

## **Objectives**

Coordinating in order to fulfill the goals, objectives and functions of all government Ministries and Departments acting as the representative of each of them

### 13. SUBJECTS AND FUNCTIONS

1. Coordinating government functions
2. Performing functions vested in by law at village and division level through the officers and organizations
3. Acting as a representative of other departments and ministries
4. Collecting revenue relevant to various Heads
5. Implementation of Decentralized Budget Programmes
6. Assisting the Provincial Council in its functions
7. Acting as the leading body in organizing cultural, religious and other topical State ceremonies at national and district levels.
8. Functioning as the Agency of the Elections Commission in all election matters.
9. Planning, organizing, implementation and supervision of District Development work through conducting DCC, Agriculture Committee, Environmental Committee, Nutrition committee, Dengue Eradication Committee and Housing Committee.
10. Supervision of administration of 17 Divisional Secretariats and 575 Grama Niladari Offices.
11. Collecting, accounting and remitting revenues to the treasury and reporting the relevant Revenue Accounting Officers being the representative of various ministries and departments
12. Coordinating as to achieve the objectives, goals and functions of all the Ministries and Departments being their representative in the District.
13. Acting as the representative of the government at the occasions of extensive natural disasters such as drought, flood, cyclone, landslide etc. and organizing, implementing, supervising, feedback and stabilizing disaster management affairs.
14. Coordinating registration of land deeds and issuing copies of births, deaths and marriages certificates.
15. Coordinating pensions programme in the district
16. Acting as an effective response authority for public grievances including "Tell the President".
17. Acting as a common authority in which the Provisions of the Right to Information Act are implemented

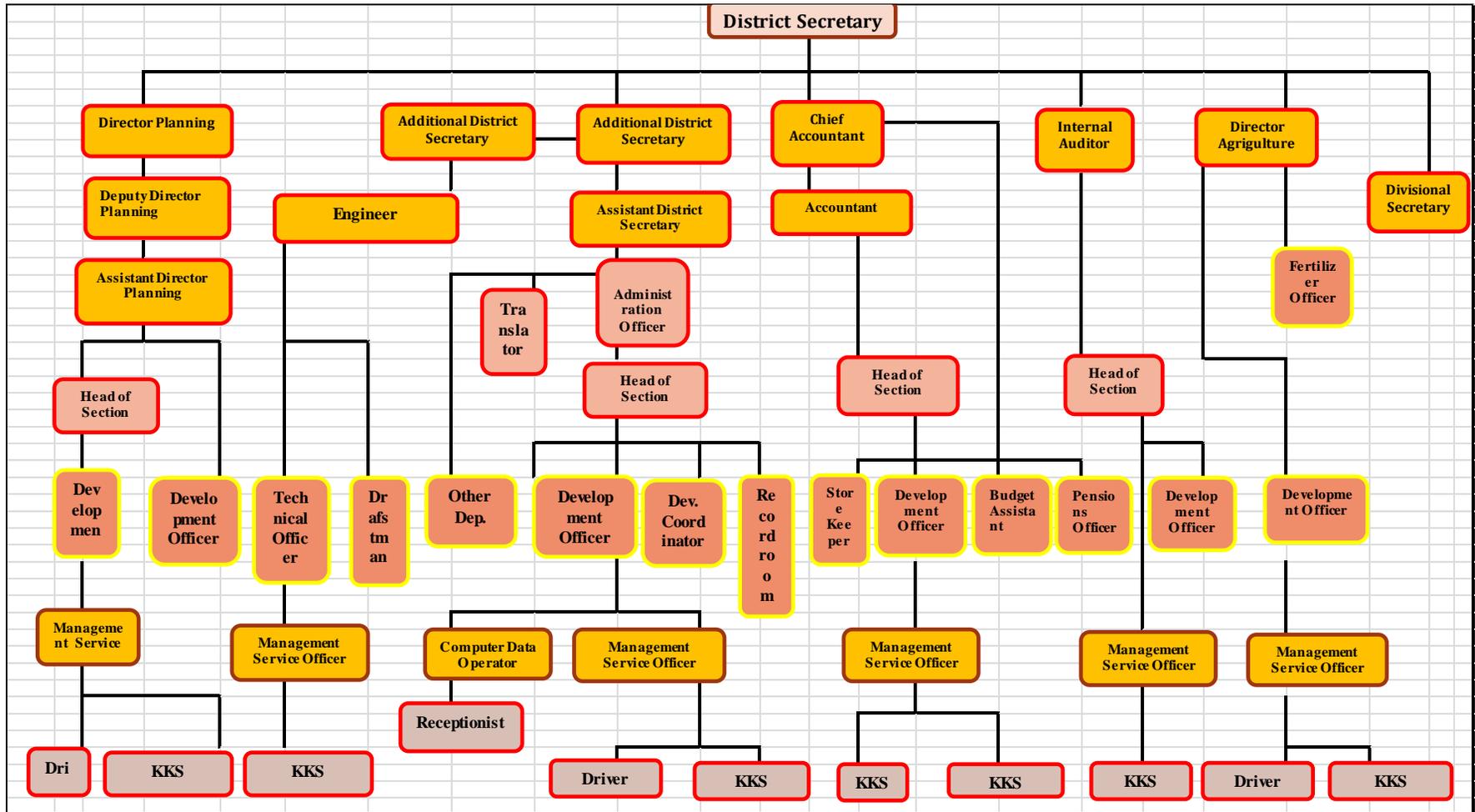
**➤ National Policy Priorities and Strategies**

- ✪ Tree planting Programme in parallel with the 72<sup>nd</sup> National Independence Day celebration
- ✪ ‘Sapiri Gamak -2020’ Programme
- ✪ Rural Infrastructure Facilities Development Programme
- ✪ Primary Health enforcement Project
- ✪ “Esidisi Peramaga” (Vision Front) publicity campaign of Renaissance of Prosperity
- ✪ “Obata Geyak –Ratata Hetak “ Housing aid programme (one for each G.N. Division)

**➤ Priority programmes implemented with the coordination of other Ministries/ Departments in 2020**

1. Settlement of Bills in hand as per the Circulars
  - ▶ Grama Shakthi
  - ▶ Sinharaja
  - ▶ Grain Conservation Centre Embilipitiya
  - ▶ Resettlement Programme
2. Implementation of “Sapirigamak “ Development programme
3. Obtaining approval for the cadre of the Divisional Secretariat Kalthota
4. Programme for granting lands for young entrepreneurs
5. Identification of State/ L.R.C./ uncultivated but cultivable lands
6. Decentralization of powers of the Land Commissioner General and establishment of an expeditious service through District Secretariats
7. Archaeological conservation and protection
8. Implementation of e-Grama Niladari Project
9. Utilization of solar energy for government offices
10. Taking Priority to Eliminate Covid-19 -Using Stickers / Awareness / Advice / Following Circulars
11. National Program for Upliftment of Rural Economy
  - Conducting Committees
  - Submitting proposals
  - Implementation
  - Feedback
12. Expansion of the District Investigation Unit in anticipation of ‘Vision for prosperity’

1.4 Organization Chart



## 1.5 MAIN DIVISIONS OF THE DISTRICT SECRETARIAT

- ❖ District Administration, Social Development and Human Resource
  - i. District Administration
  - ii. Human Resource Management
- ❖ Accounts Division - Financial Management
- ❖ District Planning Division - Development activities, Establishment activities, Estate activities
- ❖ Internal Audit Division
- ❖ Engineering Division
- ❖ Samurdhi Division
- ❖ District Agriculture Division
- ❖ Statistics Division
- ❖ Investigation Division
- ❖ Social Development Section
  - i. Cultural Affairs
  - ii. Social services affairs
  - iii. Buddhists affairs
  - iv. District Productivity affairs
  - v. Sports Division
  - vi. Child Development Affairs (Child Rights / Psycho Socio)
  - vii. Non-governmental Organization affairs
  - viii. Disaster Management Unit
  - ix. Disaster Relief Services
  - x. Dangerous Drugs Control Affairs
  - xi. Language translations
  - xii. Women's affairs
  - xiii. Human resource Development affairs
  - xiv. Foreign employment affairs
- ❖ Land and District Registrar Division
- ❖ Motor traffic Division
- ❖ Consumer Affairs Authority
- ❖ National Childcare Authority
- ❖ Social Security Board
- ❖ Small Enterprises Development Division
- ❖ Divisional Administrating
- ❖ Weight and Measures Unit

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**1.6. Institutions/Funds under the District Secretariat**

-Not applicable-

**1.7. Details of Foreign Funded Projects**❖ **Climate Resilience Improvement Project (CRIP) – 2020**

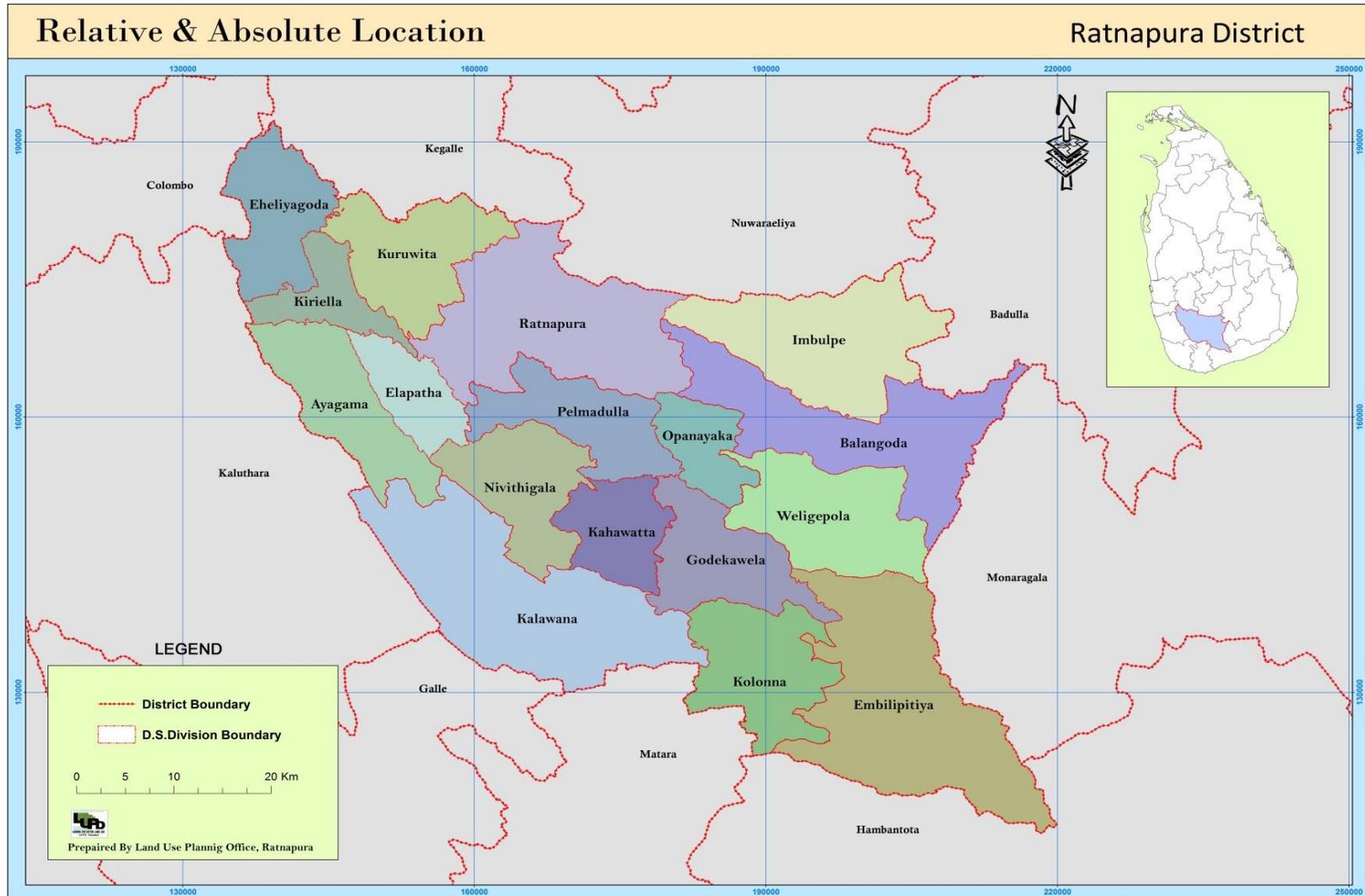
- ❖ Name of the Project - Climate Resilience Improvement Project (**CRIP**)
- ❖ Contributed Agency -World Bank (**WB**)
- ❖ Estimated cost of the project -.Rs.M.249.042
  - Project duration-.2018-2020

Rehabilitation of Roads Damaged by Flood – 2020					Rs.mn
S. No	Project	Estimation	Contracted Amount	Financial Progress	Physicaal Progress(%)
1	Development of Kotamulla- Amuwela road	15.39	15.39	14.19	100
2	Abutment wall of Welimuluwa- Gonakumbura road	7.01	7.01	5.469	100
3	63/9 /panadura-Nambapana –Ratnapura bridge	35.002	56.44	50.363	100
4	Bridge of 2/5 Ayagama Kukulegama road	37.46			100
5	Abutment wall of Thiriwanaketiya – Agalawatta road	15.84	15.84	12.014	100
6	Development of Gorokgoda road	27.84	27.84	23.24	100
7	Bridge of 5/9 Ayagama – Kykylegama road	63.67	51.165	45.25	100
8	Development of Weragama- Dambuluwana road	24.33	19.23	19.69	100
9	Development of Weralupa- Godawela road	12	11	10.995	100
10	Development of Gorokgoda- Muwagama road	4.9	4.7	1.38	100
11	Abutment wall of Pahala Kirimetithenna road	5.6	8.078	8.2	100
	<b>Total</b>	<b>249.042</b>	<b>216.693</b>	<b>190.791</b>	

*Source; District Planning Division*

- ❖ 6 road construction projects, 8 bridge construction projects and 2 side wall and gabion wall construction projects are being implemented in 11 Divisional Secretariat Divisions. Implementation of these projects will rehabilitate roads and bridges damaged by floods and landslides, thereby improving public transport facilities.





## FEATURES OF DISTRICT AND DIVISIONAL ADMINISTRATION – YEAR 2020

Land Use in Ratnapura District				
	Type of land	Extent (ha.)	%	
1	Extent of lands	324,045	99%	
2	Inland reservoirs	3,455	1%	
	Total extent of lands	<b>327,500</b>	<b>100%</b>	
1	total extent of cultivated lands	205,412	63%	
2	Total extent of uncultivated lands	43,670	13%	
3	Total extent of forests	78,418	24%	
	Total extent of lands	<b>327,500</b>	<b>100%</b>	
Land Use Pattern of the District				
No.	Description	Extent		
1	Tilted paddy fields	18,608	5.68%	
2	Tea	48,602	14.84%	
3	Rubber	38,252	11.68%	
4	Coconut	6,142	1.88%	
5	Cinnamon	1,550	0.47%	
6	Other Crops	18,354	5.60%	
7	Forests			
	1. Dense forests	59,971	18.31%	
	2. Open forests	13,942	4.26%	
	3. Cultivated forests	4,505	1.38%	
8	Thicket, Scrubs and Chena	30,900	9.44%	
9	Home gardens	72,284	22.07%	
10	Mangroves	133	0.04%	
11	Reservoirs	3,362	1.03%	
12	Bare lands and abandoned	2,849	0.87%	
13	Other waters	2,947	0.90%	
14	Other	-	0.00%	
15	Other (community premises, roads, cemeteries)	1,652	0.50%	
16	Shoal and reef	3,447	1.05%	
No.	Description	Extent		
1	Total Population	1,179,566		
	Male	598,025		
	Female	581,541		
2	Divisional Secretariats	17		
3	Grama Niladari Divisions	575		
4	Number of Villages	1,943		
5	Total Number of Voters	877,582		
6	Number of Polling Districts	249		
8	Municipal Councils	1		
9	Urban Councils	2		
14	Number of Government Hospital	6		
15	Number of Provincial Council Hospitals	33		
18	Number of families	285,893		
19	Pradeshiya Sabha	14		
Religious/ancient places				
1	Temples	780		
2	Kovils	279		
3	Mosques	60		
4	Catholic Churches	47		
5	Christian Churches	34		
School System of the District				
1	Educational Zones	4		
2	Educational Divisions	16		
3	Number of schools	600		
School Category	Number	No. of Teachers	No. of Students	
1	National schools-1AB/1C schools	14	1,752	35,155
2	Provincial Council schools	586	11,640	187,495
	1 AB schools	41	2,312	42,390
	1 C schools	91	3,117	53,932
	Grade 2 schools	249	4,337	55,565
	Grade 3 schools	205	1,874	35,608
<b>Total</b>	<b>600</b>	<b>13,392</b>	<b>222,650</b>	

## Administrative District of Ratnapura

### Geographical Location

- I. Ratnapura is the 6<sup>th</sup> largest district in Sri Lanka which covers 3275.4 km<sup>2</sup> area. Considering its absolute location, It is located between 6.23<sup>o</sup> - 6.93<sup>o</sup> Latitudes and between 80.17<sup>o</sup> - 80.95<sup>o</sup> Longitudes. According to its comparative location, being the district by which bounded the largest number of districts, it is bounded to the North by Kegalle and Nuwaraeliya Districts, to the South by the Districts of Galle, Matara and Hambanthota, to the West by Colombo and Kalutara and to the East by Moneragala and Badulla Districts. Concerning the physical features of the district, some parts elevate less than 50m from the sea level while some parts of the middle of the district elevate about 400m. Further it deviates up to 700m in the West boundary, about 1300m in the South-west boundary, about 2500m in the North part of the district.

### Climatic Background

- II. The average annual temperature of the district is 27.50<sup>o</sup> C and the average annual rainfall is 3749.3mm. Nevertheless concerning the location of the district, features belong to all climatic zones in the island can be seen here. A considerable area with higher rainfall is belonged to Ratnapura District.

Due to heavy continuous rain brought to the wet zone of the district by the South-West Monsoon from May to September, this area faces flood threat during this season. **Especially in 2017, there were major disasters such as floods and landslides, and in May of that year alone, nearly 1000 mm of rainfall has been received.** Near 1000 mm rainfall has been brought to the area only in the month of May. Embilipitiya and Kalthota, the dry areas receive rain from the North-east Monsoon winds activated from November to February. There is a gross variation in temperature in the district and it reports a lower degree such as 12<sup>o</sup> C around Samanala Mountain range while 32<sup>o</sup> C in the dry zone.

### Historical Background of the District

- III. According to the archaeological facts revealed so far, the fossilized bones of the most ancient man that is Balangoda Man have been found in the places such as Batadombalena and Bellanbendipelessa in Ratnapura District. Rock inscriptions written in Brahmi letters found in several places in Anuradhapura era also have been found in this area and the historical value inherent to Ratnapura District is proved by such inscriptions and ruins found in the places such as Embilipitiya and Kalthota. Ratnapura District had been divided in to 06
- IV. Korals by Kandy era. Those are Kuruwiti, Nawadun, Atakalan, Kukulu, Kadawath Meda and Kolonna.

The District Flag of Ratnapura, influenced by the ancient flag of Sabaragamuwa yellowish pearl in colour and it has a yellow background with a decorative red border. Yellow is the colour devoted to God Maha Saman

The most prominent sacred place in Ratnapura District is Sri Pada. The Sri Pada pilgrim season starts on Il Poya Day and continues until the Vesak Poya day next year. People from all over the island travel this place in the season to worship. Ratnapura Maha Saman Devalaya also is another sacred place which has an historical value. The annual procession of Maha saman Dvalaya parading during the months of July and August is considered to be a pageant which exhibits the great cultural features of Sabaragamuwa.

Many other attractive and popular places which have historical as well as religious and environmental values added travel value to the district. Sinharaja forest, Udawalawa elephant orphanage, vavulpane lime cave, picturesque waterfalls such as Bopath fall influence to be an environmentally precious area and tourist destination.

### Population

- V. The total population of the Ratnapura District in year 2019 is 1,162,607. Out of the population, 589,427 are female while

573,180 are male. Number of Households are 329,175. The density of population in the district is 402.35 per sq km. Concerned the ethnic groups, majority is Sinhalese and Tamils Muslims, Burgers and Moors also reside in the district. Majority of the population is Buddhists while there Hindus, Islamic Christians and Catholics also live in the area.

**Economic Activities**

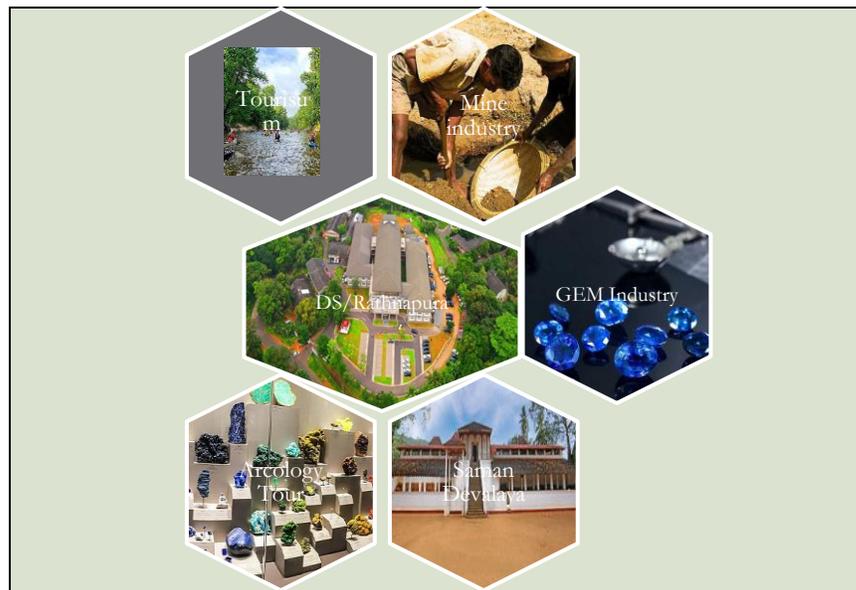
VI. Basically, Ratnapura District has an agriculture based economy and the highest percentage, i.e. 40.2% of employed population is engaged in agricultural sector. 27.4% and 32.4% of the work force belonged to industrial and services sectors consecutively. Unemployment rate of the district is 3.2%. A higher percentage such as 30.1% has been engaged in employments which are neither required specialized knowledge nor training.

When agricultural activities concern, 25,809 farmers live in the district. Majority of them are from Embilipitiya Divisional Secretary’s Division. Areas of tea cultivators in total are 103,807. A higher percentage of tea cultivators in the district are from Ratnapura and Kalawana area. Total Rubber cultivators are 15,590 in number. Majority of them are

from the Divisional Secretary’s Divisions of Eheliyagoda and Kuruwita. Coconut cultivators in the district are 140,842 in number. Majority of them are from the Divisional Secretary’s Divisions of Godakawela, Weligepola and Embilipitiya. Those who engage in animal husbandry, 2090 are engaged in cattle farming and 2805 are in poultry farming.

There are 45,210 units in the district engaged in non agriculture activities namely industries and commercial services. Among those, 19,959 units have undertaken trading while 11,216 units have engaged in industrial sector.

Furthermore, gems are the most precious mineral spreaded in the district. Many skilled and unskilled employees in the district have employed in gem industry. This kind of mineral can be mainly found in the Divisional Secretary’s Divisions of Ratnapura, Eheliyagoda, Nivithigala, Kahawatta, Balangoda, Kuruwita and Ayagama. There are iron ores from Dela to Balangoda via Kahawatta even though no economic use. Calcite ores are deposited in Kirimetithenna, Balangoda and they are currently used for the tile manufactory



### Number of Divisional Secretary's Divisions, Grama Niladari Divisions and Population in Ratnapura District -2020

S.No.	Divisional Secretariat	No. of Polling Districts	Total Area K.M. <sup>2</sup>	No. of Villages	No. of G.N. Divisions	Population
1	Divisional Secretary's Division of Eheliyagoda	18	128.4	96	44	76,245.0
2	Divisional Secretary's Division of Kuruwita	26	259.4	85	39	102,945.0
3	Divisional Secretary's Division of Kiriella	14	22.2	35	17	35,102.0
4	Divisional Secretary's Division of Ratnapura	22	296.3	160	53	129,386.0
5	Divisional Secretary's Division of Imbulpe	13	231.4	252	50	64,016.0
6	Divisional Secretary's Division of Balangoda	10	16.2	259	53	87,788.0
7	Divisional Secretary's Division of Opanayake	21	255.9	119	20	28,616.0
8	Divisional Secretary's Division of Pelmadulla	21	144.5	111	37	96,297.0
9	Divisional Secretary's Division of Elapatha	10	157.7	68	20	40,742.0
10	Divisional Secretary's Division of Ayagama	10	396.3	67	21	33,252.0
11	Divisional Secretary's Division of Kalawana	14	243	125	33	55,223.0
12	Divisional Secretary's Division of Nivithigala	9	102.1	82	24	64,719.0
13	Divisional Secretary's Division of Kahawatta	16	171.3	54	21	46,602.0
14	Divisional Secretary's Division of Godakawela	10	280.4	62	44	82,305.0
15	Divisional Secretary's Division of Weligepola	8	50.9	138	30	33,347.0
16	Divisional Secretary's Division of Embilipitiya	17	331.7	107	40	144,994.0
17	Divisional Secretary's Division of Kolonna	10	187.3	123	29	49,461.0
<b>Total</b>		<b>249</b>	<b>3,275.0</b>	<b>1943</b>	<b>575</b>	<b>1,179,566</b>

### Number of Registered Voters According to Electoral District

Electoral District	Number of Registered Voters
Eheliyagoda	102356
Ratnapura	130334
Pelmadulla	92216
Balangoda	116400
RAkwana	111499
Nivithigala	104273
Kalawana	68326
Kolonna	152178
<b>Total</b>	<b>877582</b>

## CHAPTER – 02

### PROGRESS AND FUTURE VISION

#### ❖ SPECIAL ACHIEVEMENTS / CHALLENGES / FUTURE GOALS

#### 2.1 Special Achievements:

1. Construction of new District Secretariat office complex
2. Decentralizing the functions of the Divisional Secretariat Balangoda established Secretariat at Kalthota

#### 2.2 Challenges:

1. Natural disaster situations
  - ▶ Flood
  - ▶ Covid – 19
  - ▶ Shortage of drinking water for the community
  - ▶ Settling sediments in river beds/ Soil erosion
2. Development projects were not implemented
3. Uncontrollable excavation of sand and other mineral deposits
4. Health hazards due to air, water, soil and environmental pollution
  - ▶ Dengue, Hepatitis, extinction of wild animals
5. Unsustainable development works
  - ▶ unnecessary expansion of agriculture lands
  - ▶ Compensation for lands
6. Extra time was spent for elections
7. Delay of receiving imprest due dates , Failure to settle bills for Rs.M 156 regarding priority development projects

#### 1.3 Future Goals :

- A. Obtaining preliminary approvals / provisions for programs / projects to be implemented in the coming year / Completion of project studies
  - i. a.. Issuing / Obtaining of Land Resources and Issuing Licenses within 14 days after studying the Sources / Methods
  - ii. b. Identification of public / private lands and places for stone / sand / soil-resources / Identification of environmental conservation sites
- B. Sports development//development of playgrounds
- C. Resolving issues regarding payment of pensions/Making plans for revisions
- D. Assisting the programme of absorbing Graduate Training Officers to Public Service
- E. Primary Health Empowerment Project
- F. Early warning methods / advice for disaster situations
- G. Carpeting rural roads
- H. ‘Decentralized Budget’ for regional development programme
- I. Identification of short term and middle term combined development projects
- J. Development of small and medium scale business and enterprises development

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Signature of C.E.O../Head of the Institution

## CHAPTER – 03

## OVERALL FINANCIAL PERFORMANCE FOR THE YEAR ENDED 31 DECEMBER 2020

- ▶ In parallel to the previous year, this year also programmes of Government Concept towards prosperity through eradicating poverty as well as programmes for social, cultural and economic development in order to achieve sustainable development by 2030 and provided required facilities. Compared to previous years, although it was a year during which natural disasters were less but unexpected Covid pandemic lead to regression. Programmes and projects in view of social, cultural and religious development/ economic development/ livelihood development were launched
- ▶ Compared to the previous years, although it was a year with less disasters additional time, labour and cost had been incurred on the unexpected severe challenge of global Covid -19 pandemic to managed successfully. Accordingly, on the facet of regressive situation of economic condition was upgraded through proper management and prudential actions were taken to uplift efficiency and potentials and achieved a positive performance.
- ▶ The Action Plan was presented at the beginning of the year including Programmes and projects in view of social, cultural and religious development/ economic development/ livelihood development. However, a number of expected development programmes were suspended due to presentation of Interim Budget, Covid situation and had to be with people providing them with health instructions. As a result various additional subsidies were given to public servants, retired officers, families with lower income and general public.  
Accordingly the following overall performance was achieved in 2020.

- Final phase of construction of the District Secretariat new building complex has been successfully completed and achieved 99% progress
- Answered to all the 34 audit queries received.
- Establishment of District Coordinating Committees and carrying out feedback on all subjects in Divisional Secretariats.
- Solutions were given to 406 out of 626 complaints lodged in 2020 having strengthened public complaint investigation committees through calling reports from Divisional Secretariats.
- Supervision of Divisional Secretariats and Grama Niladari Offices
- Completion of small scale projects such as Sports development/playground development as well as carpeting rural roads/ constructing roads, culverts and anicuts and Identification of Short and medium term combined development projects through “Sapirigamak” National Programme for the upliftment of Rural Economy.
- Implementation of various projects/programmes in order to eradicate poverty through “Gramashakthi” programme.
- “Decentralized Budget programme” for regional development
- Obtaining primary approval for the programmes/projects to be implemented in the coming year/ obtaining provisions/ Carrying out a study on
- Usage/ obtaining of geological resources and issuing permits within 14 days after studying sources/ methodologies
- Identification of government/private lands and places for gravels/sand and soil resources/ identification of environment conservation locations
- Preparing plans to resolve the issues regarding payment of pension/ revisions

- Obtaining approval for the cadre for the Divisional Secretariat Kalthota
- Granting lands for young entrepreneurs
- Identification of suitable uncultivated State/LRC/ lands which are cultivable
- Decentralization of the authority of the Land Commissioner General and rendering an expeditious service through the District Secretariat.
- Archaeological Conservation and protection
- Implementation of e-Gramaniladari Project
- Involving in eradication of Covid-19 pandemic
  - ▶ Using stickers
  - ▶ Making awareness
  - ▶ Adhering to instructions/circulars
  - ▶ Conducting committees
  - ▶ Submitting proposals
  - ▶ Implementation
  - ▶ Feedback
- Broaden the District Investigation Unit in view of Vision towards Prosperity
- Development of Small and medium scale businesses and enterprises
- Primary health empowerment project
  - ▶ Early warning methods / advice for disaster situations
- Implementation of field programmes/projects and conducting counselling / workshops
- Organization of State Festivals/ceremonies
  - ▶ Tree planting programmes
  - ▶ Celebration of International Days
  - ▶ Construction of Nila Sevana Offices



Rs.mn

Development Programme	Total Estimated Cost (TEC)	Cumulative Expenditure 31.12.2020	Progress (%)
Construction of New District Secretariat	696.16	657.75	100%

Source: District Engineering Division

## 3.1 Overall Financial Performance

ACA -F				
<b>Statement of Financial Performance</b>				
<b>for the period ended 31<sup>st</sup> December 2020</b>				
Rs.				
Budget 2020	Note	Actual		
		2020	2019	
-	<b>Revenue Receipts</b>	-	-	
-	Income Tax	1	-	
-	Taxes on Domestic Goods & Services	2	-	ACA-1
-	Taxes on International Trade	3	-	
-	Non Tax Revenue & Others	4	-	
-	<b>Total Revenue Receipts (A)</b>		-	
-	<b>Non Revenue Receipts</b>		-	
-	Treasury Imprests		5,807,701,653	5,273,169,000 ACA-3
-	Deposits		627,815,545	468,198,338 ACA-4
-	Advance Accounts		55,467,603	- ACA-5
-	Other Receipts		271,696,668	345,717,832
-	<b>Total Non Revenue Receipts (B)</b>		<b>6,762,681,469</b>	<b>6,155,661,396</b>
-	<b>Total Revenue Receipts &amp; Non Revenue Receipts C = (A)+(B)</b>		<b>6,762,681,469</b>	<b>6,155,661,396</b>
	<b>Less: Expenditure</b>			
-	<b>Recurrent Expenditure</b>		-	
819,746,000	Wages, Salaries & Other Employment Benefits	5	813,251,419	728,876,618
129,388,000	Other Goods & Services	6	128,810,266	131,813,809 ACA-2(ii)
8,266,000	Subsidies, Grants and Transfers	7	7,712,478	7,665,072
-	Interest Payments	8	-	-
-	Other Recurrent Expenditure	9	-	-
957,400,000	<b>Total Recurrent Expenditure (D)</b>		<b>949,774,163</b>	<b>868,355,499</b>
	<b>Capital Expenditure</b>			
20,832,000	Rehabilitation & Improvement of Capital Assets	10	19,950,111	32,612,189
40,192,000	Acquisition of Capital Assets	11	39,638,986	72,904,516
-	Capital Transfers	12	-	- ACA-2(ii)
-	Acquisition of Financial Assets	13	-	-
876,000	Capacity Building	14	527,673	1,731,964
-	Other Capital Expenditure	15	-	344,000
61,900,000	<b>Total Capital Expenditure (E)</b>		<b>60,116,770</b>	<b>107,592,669</b>
	<b>Main Ledger Expenditure (F)</b>		<b>815,839,626</b>	<b>420,736,674</b>
	<b>Deposit Payments</b>		754,537,354	353,049,942 ACA-4
	<b>Advance Payments</b>		61,302,272	67,686,732 ACA-5
	<b>Total Expenditure G = (D+E+F)</b>		<b>1,825,730,560</b>	<b>1,396,684,842</b>
1,019,300,000	<b>Imprest Balance as at 31<sup>st</sup> December 2020 H = (C-G)</b>		<b>4,936,950,909</b>	<b>4,758,976,554</b>
Note:	<i>Less Other Head Expenditure</i>		4,934,422,250	4,749,536,326
	<i>Other Heads debits</i>		95,615	176,540
	<b>Actual imprest Balance as at 31.12.2019</b>		<b>2,624,274</b>	<b>9,616,767</b>

## 3.2 Statement of Financial Position

				ACA-P																		
<b>Statement of Financial Position</b>																						
<b>As at 31<sup>st</sup> December 2020</b>																						
		Actual																				
Note	2020	2019																				
	Rs	Rs																				
<b><u>Non Financial Assets</u></b>																						
Property, Plant & Equipment	ACA-6	2,077,028,604	1,994,215,040																			
<b><u>Financial Assets</u></b>																						
Advance Accounts	ACA-5/5(a)	202,525,356	203,952,380																			
Cash & Cash Equivalents	ACA-3	2,624,274	9,616,767																			
<b>Total Assets</b>		<b>2,282,178,234</b>	<b>2,207,784,187</b>																			
<b><u>Net Assets / Equity</u></b>																						
Net Worth to Treasury		(113,601,093)	(238,693,563)																			
Property, Plant & Equipment Reserve		2,077,028,604	1,994,215,040																			
Rent and Work Advance Reserve	ACA-5(b)																					
<b><u>Current Liabilities</u></b>																						
Deposits Accounts	ACA-4	316,126,449	442,645,943																			
Imprest Balance	ACA-3	2,624,274	9,616,767																			
<b>Total Liabilities</b>		<b>2,282,178,234</b>	<b>2,207,784,187</b>																			
<p>Detail Accounting Statements in ACA format Nos. 1 to 6 presented in pages from 05 to 36 and Notes to accounts presented in pages from 37 to 45 form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.</p>																						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;"></td> <td style="width: 33%;"></td> <td style="width: 33%;"></td> </tr> <tr> <td>.....</td> <td>.....</td> <td>.....</td> </tr> <tr> <td>Chief Accounting Officer</td> <td>Accounting Officer</td> <td>Chief Accountant</td> </tr> <tr> <td>General Kamal Gunaratne (Retd) WVVRWP RSP ndc psc Mpil</td> <td>Name : Malani Lokupothagama</td> <td>Name : S.D.D.Fernando</td> </tr> <tr> <td>Designation : Secretary, State Ministry of National Security, Home Affairs and Disaster Management</td> <td>Designation : District Secretary</td> <td></td> </tr> <tr> <td>Date : 02.2021</td> <td>Date : 02.2021</td> <td>Date : 02.2021</td> </tr> </table>								.....	.....	.....	Chief Accounting Officer	Accounting Officer	Chief Accountant	General Kamal Gunaratne (Retd) WVVRWP RSP ndc psc Mpil	Name : Malani Lokupothagama	Name : S.D.D.Fernando	Designation : Secretary, State Ministry of National Security, Home Affairs and Disaster Management	Designation : District Secretary		Date : 02.2021	Date : 02.2021	Date : 02.2021
.....	.....	.....																				
Chief Accounting Officer	Accounting Officer	Chief Accountant																				
General Kamal Gunaratne (Retd) WVVRWP RSP ndc psc Mpil	Name : Malani Lokupothagama	Name : S.D.D.Fernando																				
Designation : Secretary, State Ministry of National Security, Home Affairs and Disaster Management	Designation : District Secretary																					
Date : 02.2021	Date : 02.2021	Date : 02.2021																				

## 3.3 Statement of Cash Flows

ACA-C		
<b>Statement of Cash Flows</b>		
<b>for the Period ended 31<sup>st</sup> December 2020</b>		
	Actual	
	2020 Rs.	2019 Rs.
<b><u>Cash Flows from Operating Activities</u></b>		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected for the Other Heads	151,286,564	30,159,596
Imprest Received	5,807,701,653	5,273,169,000
<b>Total Cash generated from Operations (a)</b>	<b>5,958,988,217</b>	<b>5,303,328,596</b>
<b><u>Less - Cash disbursed for:</u></b>		
Personal Emoluments & Operating Payments	875,711,079	783,862,782
Subsidies & Transfer Payments	7,714,181	7,664,021
Expenditure on Other Heads	4,732,768,681	4,542,312,829
Imprest Settlement to Treasury	9,616,767	9,686
<b>Total Cash disbursed for Operations (b)</b>	<b>5,625,810,708</b>	<b>5,333,849,318</b>
<b>NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(a)-(b)</b>	<b>333,177,509</b>	<b>(30,520,722)</b>
<b><u>Cash Flows from Investing Activities</u></b>		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
Recoveries from Advance	44,412,220	-
<b>Total Cash generated from Investing Activities (d)</b>	<b>44,412,220</b>	<b>-</b>
<b><u>Less - Cash disbursed for:</u></b>		
Purchase or Construction of Physical Assets & Acquisition of	56,245,864	96,371,490
Other Investment	-	-
Advance Payments	50,933,834	54,403,303
<b>Total Cash disbursed for Investing Activities (e)</b>	<b>107,179,699</b>	<b>150,774,793</b>
<b>NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(d)-(e)</b>	<b>(62,767,479)</b>	<b>(150,774,793)</b>
<b>NET CASH FLOWS FROM OPERATING &amp; INVESTMENT ACTIVITIES (g)=(c) + (f)</b>	<b>270,410,030</b>	<b>(181,295,515)</b>
<b><u>Cash Flows from Financing Activities</u></b>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Deposit Received	420,385,634	468,352,833
<b>Total Cash generated from Financing Activities (h)</b>	<b>420,385,634</b>	<b>468,352,833</b>
<b><u>Less - Cash disbursed for:</u></b>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Deposit Payments	697,788,157	277,450,237
<b>Total Cash disbursed for Financing Activities (i)</b>	<b>697,788,157</b>	<b>277,450,237</b>
<b>NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(h)-(i)</b>	<b>(277,402,523)</b>	<b>190,902,596</b>
<b>Net Movement in Cash (k) = (g) -(j)</b>	<b>(6,992,493)</b>	<b>9,607,081</b>
<b>Opening Cash Balance as at 01<sup>st</sup> January</b>	<b>9,616,767</b>	<b>9,686</b>
<b>Closing Cash Balance as at 31<sup>st</sup> December</b>	<b>2,624,274</b>	<b>9,616,767</b>

							ACA - 2
<b>Summary of Expenditure by Programme for the period ended 31st December 2020</b>							
<b>Expenditure Head No : 278</b>		<b>Ministry / Department / District Secretariat : Ratnapura</b>					
							<b>Rs.</b>
<b>Programme Number given in Annual Estimates</b>	<b>Title of the Expenditure</b>	<b>Annual Budgetary Provision (1)</b>	<b>Supplementary Estimate Provision (2)</b>	<b>FR 66/69 Transfers (3)</b>	<b>Total Net Provision (4)=(1)+(2)+(3)</b>	<b>Total Expenditure (5)</b>	<b>Net Effect Savings / (Excesses) (6)=(4)-(5)</b>
Programme (1)	(1) Recurrent	957,400,000		-	957,400,000	949,774,163	7,625,838
				(3,075,000)			
				3,075,000			
	(2) Capital	61,900,000			61,900,000	60,116,771	1,783,229
	<b>Sub Total</b>	1,019,300,000	-	-	1,019,300,000	1,009,890,933	9,409,067
Programme (2)	(1) Recurrent						
	(2) Capital						
	<b>Sub Total</b>						
	<b>Grand Total</b>	1,019,300,000	-	-	1,019,300,000	1,009,890,933	9,409,067
				..... Chief Financial Officer /Chief Accountant/Director (Finance)/ Commissioner (Finance) Date : 02.2021			

ACA - 2(iv)

## Summary of Financing the Expenditure by Programme

Ministry / Department / District Secretariat : Ratnapura

Expenditure Head No : 278

Code	Financing Description of Items	Programme 01 *		Programme 02 *		Grand Total		
		Net Provision **	Actual Expenditure	Net Provision **	Actual Expenditure	Net Provision **	Actual Expenditure	Percentage of Expenditure ***
		1	2	3	4	5	6	(6÷5)X100
		Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	%
11	Domestic Funds	1,019,300,000	1,009,890,933			1,019,300,000	1,009,890,933	99
12	Foreign Loans							
13	Foreign Grants							
14	Reimbursable Foreign Loans							
15	Reimbursable Foreign Grants							
16	Counterpart Funds							
17	Foreign Finance Associated Cost							
18	Foreign Financing Related Domestic- Co-Financing							
21	Special law services							
	<b>Total</b>	1,019,300,000	1,009,890,933	0	0	1,019,300,000	1,009,890,933	99

\* Please include figures under each programme according to ACA 2(v)

\*\* Allocations, referred to 4th column of ACA-2

\*\*\* State the percentage without decimal

.....  
Chief Financial Officer /Chief Accountant/Director (Finance)/

Commissioner (Finance)

Date : 02.2021

ACA - 2(v)									
<b>Financing of Expenditure of Each Programme by Projects</b>									
<b>(Financing of Capital and Recurrent expenditure according to Projects of a Programme)</b>									
Ministry / Department / District Secretariat : Ratnapura									
Expenditure Head No : 278									
Programme No. & Title : 1 Operational Activities									
	<b>Financing</b>	<b>Project 1</b>		<b>Project 2</b>		<b>Project 3</b>		<b>Programme Total/Page Total *</b>	
<b>Code</b>	<b>Description of Items</b>	<b>Net Provision</b>	<b>Actual Expenditure</b>	<b>Net Provision</b>	<b>Actual Expenditure</b>	<b>Net Provision</b>	<b>Actual Expenditure</b>	<b>Net Provision</b>	<b>Actual Expenditure</b>
		<b>Rs.</b>	<b>Rs.</b>	<b>Rs.</b>	<b>Rs.</b>	<b>Rs.</b>	<b>Rs.</b>	<b>Rs.</b>	<b>Rs.</b>
11	Domestic Funds	157,791,000	155,447,991	861,509,000	854,442,942			1,019,300,000	1,009,890,933
12	Foreign Loans								
13	Foreign Grants								
14	Reimbursable Foreign Loans								
15	Reimbursable Foreign Grants								
16	Counterpart Funds								
17	Foreign Finance Associated Cost								
18	Foreign Financing Related Domestic-Co-Financing								
21	Special law services								
	<b>Total</b>	157,791,000	155,447,991	861,509,000	854,442,942	0	0	1,019,300,000	1,009,890,933
* Total of the last page should be equal to the programme total , if an extra pages are added to each programme.									
						.....			
						Chief Financial Officer /Chief Accountant/Director (Finance)/ Commissioner (Finance)			
						Date : 02.2021			

ACA-3														
<b>Imprest Account as at 31<sup>st</sup> December 2020</b>														
Ministry / Department / District Secretariat : Ratnapura														
Expenditure Head No. : 278														
Rs.														
Imprest Account No.	Imprest Balance as at 1 <sup>st</sup> January 2020			Imprest Received			Imprest Settlement			Imprest Balance as at 31 <sup>st</sup> December 2020			Imprest Balance as at 31 <sup>st</sup> December 2020 as per Treasury Books	
	1			2			3			4				5
	Unsettled Sub Imprests	Unsettled Imprests (Excluding Unsettled Sub	Total	Treasury	Other Sources	Total	Expenditure	Cash	Total	Unsettled Sub Imprest Balance	Unsettled Imprests	Total		
1(i)	1(ii)	1(iii)	2(i)	2(ii)	2(iii)	3(i)	3(ii)	3(iii)	4(i)	4(ii)	4(iii)			
7002-0-0-317-0-19-	-	9,616,767	9,616,767	-	8,109,079	8,109,079	17,725,846	-	17,725,846	-	-	-	-	
7002-0-0-317-0-20-	-	-	-	5,807,701,653	630,726,600	6,438,428,253	6,435,803,979	-	6,435,803,979	-	-	2,624,274	2,624,274	
<b>Total</b>	-	9,616,767	9,616,767	5,807,701,653	638,835,678	6,446,537,332	6,453,529,825	-	6,453,529,825	-	-	2,624,274	2,624,274	
<b>1. Please show reasons for difference between 4 and 5 above .</b>														
(1) Remitted to the Treasury but not updated cash book balance as at 31/12/2020														
(2) Other reasons - incorrectly credited to Revenue														
											2,624,274			
											<u>2,624,274</u>			
<b>State if these balances were settled as at the date of signing the report and if not, reason for not settling the balances.</b>														
I hereby certify that the above information is true and correct.														
..... Chief Financial Officer /Chief Accountant/Director (Finance)/ Commissioner (Finance) Date : 02.2021														



ACA- 5										
Advance Accounts as at 31 <sup>st</sup> December 2020										
Expenditure Head No : 278			Ministry / Department / District Secretariat : Ratnapura							
Rs.										
Name of Advance Account	Advance Account Number	No. of Advance Accounts	Balance as at 1 <sup>st</sup> January 2020	Maximum Limits of Expenditure Rs 55,000,000		Minimum Limits of Receipts Rs 47,200,000		Maximum Limits of Debit Balance Rs 285,000,000	Maximum Limits of Liabilities Rs.....	Balance as per Treasury Books as at 31 <sup>st</sup> December 2020
			(1)	Debits during the year		Credits during the year		Balance as 4=(1)+(2)-(3)		
				In Cash	Through Cross Entries	In Cash	Through Cross Entries			
(1) Advance to Public Officers	27801		203,952,380	51,343,679	10,781,686	52,158,661	11,393,728	202,525,356		202,525,356
					9,958,593		3,308,942			
					823,093		8,084,786			
(2) Other Advances										
(3) Miscellaneous Advances										
										.....
										Chief Financial Officer /Chief Accountant/Director (Finance)/ Commissioner (Finance)
										Date : 02.2021

## 3.5 Financial Statement Notes

Note-(ii)						
<b>Statement of write off from books</b>						
Expenditure Head No : 278		Ministry / Department / District Secretariat : Ratnapura				
Programme No. & Title : Operational Activities						
<b>1 Statement of losses and waivers under F.R. 109 during the year</b>						
		<b>Value</b>		<b>No. of Cases</b>		<b>Value (Rs.)</b>
	(i)	Below Rs. 25,000.00		2		38,000
	(ii)	Over Rs. 25,000.01		6		1,611,430
		<b>Total</b>		<b>8</b>		<b>1,649,430</b>
<b>2 Statement of write off from the book and recoveries under F.R. 107 during the year</b>						
Nature of Loss	Opening balance which was not written off	Value of loss	Recoveries	Value written off from the book	Balance carried forward which was not written off	Reference No. of Approval for write off from the book
	Rs.	Rs.	Rs.	Rs.	Rs.	
1. Damage of vehicle Eheliyagoda D.S.O.	266,265	266,265	266,265	-	-	Recovery the losses from relevant insurance company of damager
2. Damage of vehicle Eheliyagoda D.S.O.	387,116	387,116			387,116	Inquiry Going On for recovery the losses from the relevant Officers
3. Damage of vehicle No. 252-9835 Dubble Cab Kiriella D.S.O.	102,749	102,749			102,749	Leagal action Going On for recovery the losses from relevant insurance company of damager
4. Damage fo Vehicle No. P.A. 4911 Ratnapura DSO	636,000	636,000			636,000	Inquiry Going On for recovery the losses from the relevant Officers
5. Damage of vehicle No. 32-2235 District Secretariate	120,500	120,500			120,500	Leagal action Going On for recovery the losses from relevant insurance company of damager
3. Damage of vehicle No. 252-9832 Dubble Cab Elapatha D.S.O.	-	16,000	-	-	16,000	Inquiry Going On for recovery the losses from the relevant Officers
3. Damage of vehicle No. SG PA 4911 Dubble Cab Ratnapura D.S.O.	-	98,800	98,800	-	-	Recovery the losses from relevant insurance company of damager
3. Damage of vehicle No. SG PA 9755 Dubble Cab Pelmadulla D.S.O.	-	22,000	22,000	-	-	Recovery the losses from relevant Three wheel driver
<b>Total</b>	<b>1,512,630</b>	<b>1,649,430</b>	<b>387,065</b>	<b>-</b>	<b>1,262,365</b>	
Note - Excluding losses and waivers to be accounted in Note(i), only any other losses and waivers under F.R.109 should be included in this format.						
						.....
						Chief Financial Officer /Chief Accountant/Director (Finance)/
						Commissioner (Finance)
						Date : 02.2021

### 3.5 PERFORMANCE OF COLLECTING REVENUE -2020

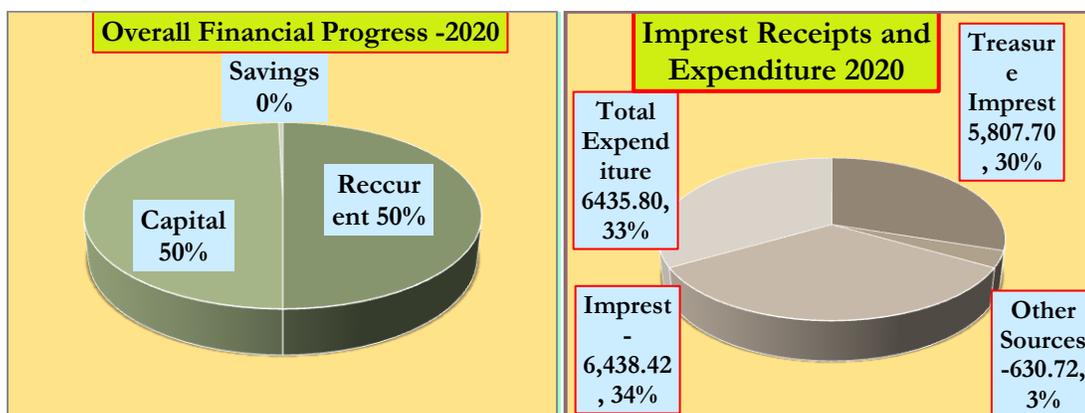
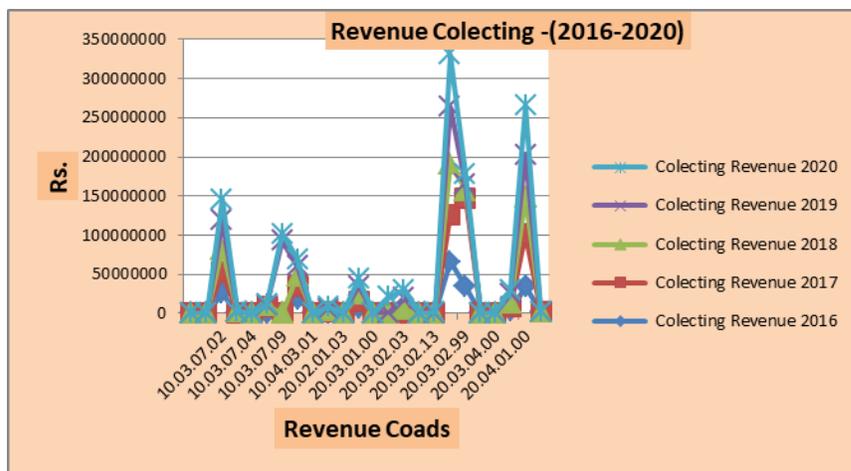
(Rs.)

Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected Revenue	
		Initial	Revised	Amount	As a % of the Estimate
1003.07.02	Registration fee applicable to the Registrar General's Department	40,000,000.00	30,000,000.00	27,492,500.00	92
1003.07.03	Private timber transport	700,000.00	700,000.00	568,837.50	81
1003.07.04	Tax revenue on the sale of motor vehicles	-	10,000.00	10,000.00	100
2003.03.02	Sale of misused goods and fines	-	-	50.00	-
1003.07.05	License fees applicable to the Ministry of Defense	900,000.00	500,000.00	650,750.00	130
1003.07.09	Motor Vehicle Commissioner General – Carbon tax	-	5,000,000.00	9,305,096.47	186
1003.07.99	Other License fees	15,000,000.00	12,000,000.00	8,937,108.09	74
2002.01.01	Government building rental	1,600,000.00	1,600,000.00	1,875,607.61	117
2002.01.03	Land and other taxes	250,000.00	250,000.00	235,852.40	94
2002.02.99	Other rental	10,000,000.00	10,000,000.00	8,892,458.23	89
2003.01.00	Department sales	-	100,000.00	121,810.00	122
2003.02.13	Examination and other fees	900,000.00	900,000.00	369,950.00	41
2003.02.14	Fees and charged under the Motor Traffic Act and other receipts	82,000,000.00	80,000,000.00	65,881,210.00	82
2003.02.03	Charges for Registration of persons	17,000,000.00	17,000,000.00	10,280,070.00	60
2003.02.99	Miscellaneous government revenue	15,000,000.00	8,000,000.00	12,852,458.93	161
2003.99.00	Fines and confiscation	10,000,000.00	10,000,000.00	5,078,767.62	51
2004.01.00	Motorcycle payments	62,000,000.00	62,000,000.00	62,081,101.17	100
2006.02.00	Other receipts (Tax on the lands leased to out to foreigners)	100,000.00	200,000.00	150,685.00	75
2003.04.00	Sales of Capital Assets		350,000.00	384,614.44	110
2003.02.06	Social Security Contributions			100.00	
2003.07.00	Paddy Purchasing		20,000,000.00	21,819,162.30	109
<b>Total</b>		<b>255,450,000.00</b>	<b>258,610,000.00</b>	<b>236,988,189.76</b>	<b>100</b>

### 3.6 PERFORMANCE OF UTILIZATION OF ALLOCATED PROVISIONS -2020

Rs. '000

Type of Allocation	Allocation of Budget Estimates	Total Net Allocations	Actual Expenditure as at 31.12.2020	Net Result -Saving / (Exceeding)	Use of Allocations as a % of Final Allocations
(1) Recurrent	957,400,000	957,400,000	949,776,803	7,623,198	99.20%
(2) Capital	61,900,000	61,900,000	60,116,771	1,783,229	97.12%
<b>Grand Total</b>	<b>1,019,300,000</b>	<b>1,019,300,000</b>	<b>1,009,893,573</b>	<b>9,406,427</b>	<b>99.08%</b>



Deparment Control Account	
	Rs.
Opening Balance	203,951,130.21
Add - Debits within the year	65,058,911.40
	269,010,041.61
Less - Credits within the year	66,570,629.24
Closing Balance	<b>202,439,412.37</b>
Total of the Classification of Individual Balances Reconciliation of Control Account	
Total of Classification smmary of Individual Balances	<b>202,439,412.37</b>
Balance of Department control Accounts	202,439,412.37
Deference Between the above Balances, if any	-

### 3.7 OTHER DEPARTMENTS / MINISTRIES/ INSTITUTIONS EXPENDITURE AS AT 31.12.2020 IN TERMS OF F.R. 208

Head	Department/ Ministry/ Institution	Expenditure as at 31.12.2020
1	Presidential Secretariat	1,116,114.18
20	Elections Commission	10,834,042.00
52	Ministry of Science Technology and Reseach	1,521,838.78
101	Ministry of Buddhasasana, Religious and Cultural Affairs	18,053,363.87
102	Ministry of Finance	1,255,381,487.13
104	Ministry of National Policies and Economic Affairs	636,442,632.17
110	Ministry of Public Administration, Home Affairs and Justice	6,744,588.67
111	Ministry of Health	78,450.25
116	Ministry of Trade	333,644.00
118	Ministry of Agriculture	25,430,277.19
120	Ministry of Women and Child Affairs and Dry zone Development	131,293,566.51
122	Ministry of Lands and Parliamentary Reforms	44,318,896.10
123	Ministry of Urban Development and Housing	584,281.61
124	Ministry of Primary Industries and Social Empowerment	910,468,286.43
126	Ministry of Education	53,695,331.77
130	Ministry of Public Services, Provincial Councils and Local Government	374,998,104.87
140	Ministry of Kandurata New Villages, Infrastructure Facilities and Community Development	4,780,333.64
149	Ministry of Industries	5,965,562.89
155	Ministry of Internal, Home Affairs and Provincial Councils and Local Government	291,245,748.04
157	Ministry of National Integration, Official Languages, Social Progress and Hindu Religious Affairs	20,373,910.91
162	Ministry of Municipal Councils and Western Development	8,085,836.71
166	Ministry of Water Supply	4,252,132.50
176	Ministry of Ports, Shipping and Southern Development	5,447,268.39
193	National Productivity Secretariat	311,849.50
194	Ministry of Telecommunication, Foreign Employment and Sports	28,750,685.44
195	Ministry of Development strategies and International Trade	667,288.00
201	Department of Buddhists Affairs	46,469,274.33
203	Department of Christian Religious Affairs	1,500.00
206	Department of Cultural Affairs	3,798,187.10
210	Department of Press	42,519.58
216	Department of Social Services	18,227,171.72
217	Department of Probation and Child Care	1,623,086.00
219	Department of Sports Development	2,468,858.00
227	Department of Registration of Persons	18,587,233.73
240	Department of National Budget	188,767,649.64
243	Department of Development Finance	5,248,877.16
252	Department of Census and Statistics	2,481,043.27
253	Department of Pensions	9,161,081.37
254	Registrar General's Department	3,178,634.73
278	District Secretariat, Ratnapura	1,026,017,465.31
284	Department of Wildlife Conservation	163,505.00
289	Export Agriculture Department	11,228.59
307	Department of Motor Traffic	684,465.03
326	Department of Community Based Censor	125,587.00
327	Department of Land Use planning Policies	1,517,510.20
328	Department of Man Power and Employment	873,840.98
334	Department of Multipurpose Development Task Force	127,885,230.30
403	Ministry of Women and Child Development, Pre-schools and Primary Education	84,427,923.39
408	State Ministry of Rural Industries Promotions	1,264,473.62
409	State Ministry of National Security, Home Affairs and Disaster Management	246,439,835.88
411	Ministry of Urban Development, Coastal Conservation, Waste Disposal and Community Cleanliness	37,877,952.35
412	State Ministry of Foreign Employment Promotions and Market Divesification	8,688,104.19
414	Ministry of Samurdhi Household Economic, Micro Financial, Self Employment and Enterprise Dev't	317,823,585.07
416	Ministry of Indigenouse Medicene Promotion, Rural and Ayurvedic Hospital Dvelopment	81,082.50
417	State Ministry of Housing and Community Infrastructure Facilities	37,500.00
421	State Ministry of Skill Development, Vocational Education, Research and Innovations	213,541.70
425	Ministry of Paddy, Grain, Carbonic food, Vegetable, Chillie, Onion, Potato cultivation	13,897,226.74
426	State Ministry of production and supply of Fertilizer and Regulation of Chemical, Pesticides	300,733.42
427	Ministry of Live Stock and Farm Promotion and Industries Associated with Milk and Eggs	4,111,951.74
432	Ministry of Minor Crops such as Sugar Cane, Maize, Cachew, Pepper, Cinnamon, Cardamom, Betal	1,349,179.18
	<b>Total</b>	<b>6,015,022,560.37</b>
	<b>Surcharge</b>	<b>92,816,767.39</b>
	<b>Net Expenditure</b>	<b>5,922,205,792.98</b>

## 3.8 PERFORMANCE ON RECORDING OF NON-FINANCIAL ASSETS -2020

Head	Balance as per the Board of Survey as at 31.12.2020	Balance as per Financial Position Report as at 31.12.2020 (Rs.M.)	For Future Accounting	Recording progress %
9151- Buildings	827.59	827.59	-	100%
9152- Office equipments/ Plant and Machinery	360.70	360.70	-	100%
9153- Lands	560.19	560.19	-	100%
9160-Work Progress	328.53	328.53	-	100%

3.9 Final audit report will be scanned and submitted while presenting to the Parliament by the Auditor General

## CHAPTER - 04 PERFORMANCE INDICES

### ➤ PERFORMANCE INDICES (BASED ON THE ACTION PLAN OF THE INSTITUTE)

Special Indicators	Actual production as a percentage of the expected production		
	100 -90%	75% - 89%	50% - 74%
1 Implementation of Projects			
• Gamperaliya-speedy Rural Development Programme	✓		
• Rural Infrastructure Development Programme	✓		
• Decentralized Budget Programme	✓		
• Sinharaja Special joined Rural Development Programme	✓		
• Rural Economy upliftment Projects	✓		
• Religious Centres Development Programme	✓		
• Grama Shakthi Programme	✓		
• Sukhitha Purawara Programme	✓		
• Other Projects	✓		
• Projects in Plantation Sector	✓		
2 Office applied Files	✓		
3 Advance B Account	✓		
4 All the 29 audit queries forwarded by the Auditor General in 2019 were answered in the same year and the internal audit programme was launched under a Chief Internal Auditor in 2019	✓		
5 Inspection of Grama Niladari	✓		
6 Accounting of Revenue	✓		
7 Motor Traffic Division	✓		

### ➤ GENERAL ADMINISTRATION AND SOCIAL/ CULTURAL ACTIVITIES

#### Performance of Issuing National Identity Cards and Grama Niladari Certificates/ Births/Marriages/ Death Registrations

S.No.	Divisional Secretariat	Total Extent of Land (ha./Arc/k.m)	No. of Land Permits issued	No. of deeds issued	No. of Copies of Deeds Issued
1	Ayagama		0	0	0
2	Balangoda	68881	0	27	0
4	Embilipitiya	11160	149	190	0
5	Eheliyagoda	14100	43	36	50
6	Elapatha	8696	39	24	0
7	Godakawela	2446.63	41	0	0
8	Imbulpe		0	0	0
9	Kahawatta	10199	52	0	0
10	Kalawana	11	17	0	5
11	Kiriella	8100	1	0	0
12	Kolonna		0	0	0
13	Kuruwita	17449.41	36	4	0
14	Nivithigala	15806.8	13	6	0
15	Opanayake	7464	21	104	0
16	Pelmadulla	6032	208	0	0
17	Ratnapura	329.41sq.k.m.	224	0	0
18	Weligepola	20209.99	0	0	0
Total			844	391	55

## ➤ Distribution of Land Grants and Deeds

S.No.	Divisional Secretariat	No. of N.I.C.s	No. of Grama Niladari Certificate	No. of Registered Births	No. of copies of Birth certificates	No. of Registered Marriages	No. of copies of Marriage Certificates	No. of registered Deaths	No. of copies of Death Certificated issued
1	Ayagama	0	0	0	0	0	0	0	0
2	Balangoda	2,153	12,300	7,850	12,192	904	1,546	245	308
4	Embilipitiya	2,674	20,800	5,634	39,020	989	2,021	881	904
5	Eheliyagodda	1,928	7,907	4	14,746	423	1,594	358	638
6	Elapatha	860	3,428	3	4,413	265	770	114	213
7	Godakawela	1,618	9,335	09	9,662	462	1,246	338	433
8	Imbulpe	1,225	8,380	2,382	15,450	477	903	603	361
9	Kahawatta	994	5,119	1,451	10,703	496	785	460	373
10	Kalawana	1,006	5,635	65	6,260	325	675	210	265
11	Kiriella	704	4,287	3	3,911	141	400	112	126
12	Kolonna	682	6,016	15	5,934	340	765	222	263
13	Kuruwita	2,168	11,682	3	5,952	784	1,909	339	517
14	Nivithigala	1,440	5,596	12	7,689	375	900	232	435
15	Opanayake	572	3,299	0	3,399	183	548	82	197
16	Pelmadulla	2,115	12,339	5	7,454	424	1,089	302	500
17	Ratnapura	2,677	16,250	6,962	48,423	697	4,809	2,095	500
18	Weligepola	673	4,297	2	3,058	252	542	107	120
<b>Total</b>		<b>23,489</b>	<b>136,670</b>	<b>24,400</b>	<b>198,266</b>	<b>7537</b>	<b>20,502</b>	<b>6,700</b>	<b>6153</b>

## ❖ PERFORMANCE OF THE VARIOUS DIVISIONS IN THE DISTRICT SECRETARIAT

## 1. ADMINISTRATION DIVISION

- Human resource management
- Control, maintenance and Management of vehicles
- Office management
- Productivity management for the improvement of office systems
- Effective implementation of new information technological methods
- Coordinating the network of all Divisional Secretariats under the District Secretariat

## 2. INTERNAL AUDIT DIVISION

**Detailed report on the work performed and the services provided for the year 2020**

01. Internal Audit Inspection of the District Secretariat
02. Internal Audit Inspection of the Divisional Secretariats
03. Conducting the District Audit and Management Committee
04. Issuing internal audit instructions
05. Analyzing reports and addressing problems related to them

**Internal Audit Inspection at the District Secretariat**

01. Internal audit inspection at the Land Registry in the District Secretariat

**1. Internal Audit inspection at Divisional Secretariats**

Following divisions of all 17 Divisional Secretariats relevant to 17 Divisional Secretary's Divisions were inspected and submit queries during the year

- Establishment Division
- Accounts Division
- Planning Division
- Field Division
- Land Division

As a result, the offices focused on minimizing the existing shortcomings and referred the matter to the District Audit and Management Committee for redresses.

**2. Conducting District Audit and Management Committee**

Although there should be 04 meetings per committee meetings per year, the first quarter was held on 10.03.2020 and the third quarter was held on 15.09.2020 due to the corona pandemic situation in the year 2020. This has resulted

solving long term unresolved losses, General deposit account, other accounts and establishment affairs. It has been able to provide successful solutions to many issues, including issues related to activities, projects, etc., and internal audit issues of the government and to guide various programs.

**3. Issuing Internal Audit Instructions**

Internal audit advice was issued on issues related to the effective and efficient operation of offices and problems encountered during road construction and 02 internal instructions were issued in the year 2020.

1).Internal Audit Instructions issued on 17.06.2020 regarding goods purchased for distribution 01/2020

2. )Internal Audit Instructions issued on 21.12.2020 regarding the compression condition of concrete in relation to concreting of roads 02/2020

**4. Analysis of Reports and resolving problems related thereto, if any.**

Reports of the Regional Audit Committee

- Vehicle cost quarterly reports
- Bank Comparison Reports
- Receiving from Divisional Secretariats were Analyzed the quality of the work and focused on solutions to the problems that arise from it.

\* Further details of the work done in relation to the District Secretariat and the Divisional Secretariats are given in

**Annexure 1/ Annexure 2**

00001			3	
Internal Audit Inspections in the District Secretariat - 2020				
1. Internal Audit Inspection conducted in the Land Registry of the District Secretariat				
2				
S.No.	Institute	Internal Audit Inspections in Divisional Secretariats	Inspection of Grama Niladari Offices	
Details on inspections conducted			No. of Offices	Date of submission of query
1	Eheliyagoda Divisional Secretariat	To provide more effective and friendly services to the people who come to the Divisional Secretariats for services, Responsibilities of Public Officers and Clients as per P.A.Circular No. 11/2015, Human Resource Development in Public Sector as per P.A. Circular No. 02/2018, Use of fingerprint machines to confirm arrival and departure in accordance with P.A.Circular No. 09/2009, referring to an effective public service as per Home Affairs Circular 01/2012, Right to Information Act No. 12 of 2016, after 2019 regarding filing Inquiries into the Citizen Client Charter and Public Service Provisions and its Effectiveness as per PSC 05/2008, Issuance of timber felling / timber transport licenses, registration of business names, inspection of registrar division, inspection of land division, social welfare division, issuance of identity cards for senior citizens, referral to the President's Fund, registration of voluntary organizations, approval of public aids / disease aids Officer Examination, Development Project Inspection, Decentralized Program, Action Plan and Progress, Kithul Development Program 2019, Registration and Issuance of Identity Cards for Kithul Technicians, Single Parent Family Development Program 2018/2019, Pension Subject Inspection, Payment Voucher Examination, Tactical Interim Documentation, Procurement	-	-
2	Kuruwita Divisional Secretariat	To provide more effective and friendly services to the public who come to the Divisional Secretariats for services, Responsibilities and Public Rights of Public Officers as per RPG 11/2015, Development of Human Resources in Public Sector as per P.A. Circular No. 02/2018, Use of fingerprint machines to confirm arrival and departure as per P.A.Circular No. 09/2009, rendering effective public service as per Home Affairs Circular 01/2012, inspection of Registrar Division / Land Division, Certification of Certificate, Registration of Kithul Craftsmen and Issue of Identity Cards, inspection of Gamperaliya project, Decentralized Program, Handicraft Development Program 2017 / Coconut Related Producers Empowerment Program / upliftment of Bamboo Industrialists Program, Upliftment of local Bathik industrialists Program, Follow-up Family Single Family Development Program , Actual Interim Document	-	-
3	Eheliyagoda Divisional Secretariat	To provide more effective and friendly services to the people who come to the Divisional Secretariats for services, Responsibilities of Public Officers as per P.A.Circular No. 11/2015 and Client Rights, Development of Human Resources in Public Sector as per P.A. Circular No. 02/2018, Use of fingerprint to verify arrival and departure as per P.A. Circular No. 09/2009, inspection of Citizen Client Charter and Public Service Procedures and its effectiveness as per P.A.Circular No. 05/2008, Inspection of Social Welfare Division, Issuing Recommendations for Medical Assistance from the President's Fund, Issuing Adult Identity Cards, Registration of Kithul Craftsmen, Inspection of Land Division, Inspection of Registration Division, Follow up on Office Management of Establishments Division, Right to Information Act No. 12 of 2016 Gamperaliya Development Programs, Gamperaliya Rural and Urban Housing Development Program, Single Parent Family Development Program, Decentralized Program, Action Plan and Progress test.	-	-
4	Ayagama Divisional Secretariat	To provide more effective and friendly services to the people who come to the Divisional Secretariats for services, Responsibilities of Public Officers and Clients as per P.A.Circular No. 11/2015, Human Resource Development in Public Sector as per P.A Circular 02/2018 Use of fingerprint machines to confirm arrival and departure as per P.A Circular No. 09/2009, referral for effective public service as per Home Affairs Circular 01/2012, Excise Licenses, Citizen Service Charter, follow up the year 2019, Inspection of Citizen Client Charter and Public Service Procedures and its Efficiency as per P.A. Circular No. 05/2008, Issuing Timber felling Licenses, Issuing Timber Transport Licenses, Registration of Business Names, Registration and Identification of Kithul Craftsmen Issuing identity cards for citizens, making recommendations to the President's Fund, registration of voluntary organizations, approval of public aids / diseases, inspection by the	-	-

		Registrar Division, Land Division, Gamperaliya Project Inspection, Project Physical Inspection Erosion, Decentralized Program, Action Plan and Progress, Agriculture Division, 2018/2019 Single Parent Family Development Program, Ad hoc Interim Imprest, Payment Voucher Inspection		
5	Kalawana Divisional Secretariat	To provide more effective and friendly services to the people who come to the Divisional Secretariats for services, Responsibilities of Public Officers and Clients as per P.A.Circular No. 11/2015, Human Resource Development in Public Sector as per P.A. Circular No. 02/2018, Use of fingerprint machines to confirm arrival and departure as per P.A. Circular No. 09/2009, rendering effective public service as per Home Affairs Circular 01/2012, follow up year 2019 on filing, P.A. Circular No. 05 /2008 Inspection of Citizen Client Charter and Public Service Procedures and its Efficiency, Planning Division, Social Welfare Division, Recommendations to the President's Fund, Inspection by the Registrar Division, Land Division, Gamperaliya Project Inspection, Grama Niladhari Inspection, Development Officer Examination, Decentralized Program, Examination of Progress of Field Officers, Single Parent Family Development Program 2018/2019, Real Estate Interim Agreement, Payment Voucher Examination, Examination of Pension Subject, Land Division Inspection	-	-
6	Nivithigala Divisional Secretariat	To provide more effective and friendly services to the public who come to the Divisional Secretariats for services, Responsibilities and Public Rights of Public Officers as per P.A.Circular No. 11/2015, Development of Human Resources in Public Sector as per P.A. Circular No. 02/2018, Use of fingerprint machines to confirm arrival and departure in accordance with P.A. Circular No. 09/2009, rendering effective public service as per Home Affairs Circular 01/2012, Grama Niladhari Inspection, Development Officer Inspection, Issuing Excise Licenses, Filing, follow up year 2019, inspection on Citizen Client Charter and Public Service Procedures and its effectiveness as per P.A. circular no. 05/2008, issuing timber felling permits, issuing timber transport licenses, registration of business names, registration of kithul craftsmen And Issuing Identity Cards, Inspection of Registrar's Division, Land Division, Issuing Identity Cards for Senior Citizens, Recommendations to the President's Fund, Registration of Voluntary Organizations, Approval of Public Aid / Diseases, Gam Peraliya Project Inspection, Decentralized Program, Action Plan and Progress Examination, Field Officers' Progress Examination, Agriculture Division Inspection, Single Parent Family Development Program 2018/2019, Ad hoc Interim Imprest, Payment Voucher Inspection, Pension Examination Preparation of computer programs.	-	-
7	Elapatha Divisional Secretariat	To provide more effective and friendly services to the people who come to the Divisional Secretariats for services, Responsibilities of Public Officers and Clients as per P.A.circular no. 11/2015, Human Resource Development in Public Sector as per P.A circular no. 02/2018, Use of fingerprint machines to confirm arrival and departure in accordance with P.A. circular no.09/2009, directing for effective public service as per Home Affairs Circular 01/2012, Citizen Client Charter as per P.A. circular no. 05/2008 Inspection of Public Service Procedures and its Efficiency, Right to Information Act No. 12 of 2016, Social Welfare Division, Registrar Division, Land Division, Registration and registration of Kithul Craftsmen, Gam Peraliya Project Inspection, Decentralized Program, Action Plan And Progress Inspection, Single Parent Family Development Program, Ad-hoc Interim Imprest, searches of Documents, Examination of Payment Vouchers, Procurement, Land Division, Economic Development Officer and Grama Niladhari.	-	-
8	Pelmadulla Divisional Secretariat	To provide more effective and friendly services to the public who come to the Divisional Secretariats for services, Responsibilities and Public Rights of Public Officers as per P.A.circular no. 11/2015, Development of Human Resources in Public Sector as per P.A.circular no. 02/2018, Use of fingerprint verifiers to verify arrival and departure as per P.A. circular no.09/2009, inspection of Citizen Charter and Public Service Procedures and its effectiveness as per P.A.circular no. 05 / 2008, inspection of Land Division , Filing system, Follow-up year 2019 on Citizens' Charter, Right to Information Act No. 12 of 2016, Gam Peraliya Project Inspection, Decentralized Program, Action Plan and Progress Test, Single Parent Family Development Program, Grama Shakthi Program / Traditional Handicrafts Program, Establishment of small scale garment related factories to monitor the economic empowerment of women in the project, follow up on the Ad-hoc Interim Imprest, Payment Voucher Check, Vote Ledger Check, Procurement, inspection of Land Division	-	-
9	Opanayake Divisional Secretariat	To provide more effective and friendly services to the public who come to the Divisional Secretariats for services, Responsibilities of Public Officers in terms of P.A.circular no. 11/2015, Client Rights function of providing services to the public Inspection of Procedures and its Efficiency in terms of P.A. circular no. 05/2008, Follow-up on Office Management, Right to Information Act No. 12 of 2016, Gam Peraliya Project Inspection, Decentralized Program, Action Plan and Progress inspection, Single Parent Family Development Program 2019, Grama Shakthi Program 2017, Follow-up Check, ad-hoc Interim Imprest, Payment Voucher Check, Expenditure Ledger Check, Advance B Account, Land Division Inspection	-	-
10	Balangoda Divisional Secretariat	To provide more effective and friendly services to the public who come to the Divisional Secretariats for services, Responsibilities and Public Rights of Public Officers as per P.A.circular no. 11/2015, Development of Human Resources in Public Sector as per RPC 02/2018, Use of fingerprint verifiers to verify arrival and departure as per P.A.circular no. 09/2009, Inspection on Citizen Charter and Public Service Procedures and its Efficiency as per P.A.circular no. 05/2008, No. 12 of 2016 Right to Information Act, Follow-up on Office Management, Issuance of Identity Cards for Senior Citizens, Inspection Registrar's Division Inspection, Gamperaliya Project Inspection, Decentralized Program, Action Plan and Progress, Single Parent Family Development Program, Kithul Industrial Registration, Ad hoc Interim imprest, inspection of Payment Vouchers, Procurement, inspection of Land Division	-	-
11	Imbulpe Divisional Secretariat	To provide more effective and friendly services to the public who come to the Divisional Secretariats for services, Responsibilities and Public Rights of Public Officers as per P.A.circular no. 11/2015, Development of Human Resources in Public Sector as per P.A. circular 02/2018, Use of fingerprint verification machines to verify arrival and departure in accordance with P.A. circular no.09 / 2009 Issuing Identity Cards, Registration of Voluntary Organizations, Registrar Division, Land Division, Follow up of 2019 on filing system, Right to Information Act No. 12 of 2016, Inspection of Gamperaliya Project, Physical Inspection of project progress, Decentralized Program, Action Plan and progress, Development Program 2018, Kitul Development Program 2018, Real Estate, Ad-hoc Interim Imprest, Inspection of Payment Vouchers, Expenditure Ledger, Procurement,	-	-

		Land Division Inspection, Economic Development Officers attached to the Divisions And confirming Grama Niladhari service period.		
12	Weligepola Divisional Secretariat	To provide more effective and friendly services to the people who come to the Divisional Secretariats for services, Responsibilities of Public Officers and Clients as per P.A.circular no. 11/2015, Human Resource Development in Public Sector as per P.A. circular no. 02/2018, Use of fingerprint machines to verify arrival and departure in accordance with P.A. circular no. 09/2009, Follow up of 2019 on filing, Right to Information Act No. 12 of 2016, Citizen Charter as per P..circular no. 05/2008 Inspection of Public Service Procedures and its Efficiency, Action Plan and Progress, Issuing Identity Cards to Senior Citizens, Recommendations to the President's Fund, Registration of Voluntary Organizations, Decentralized Program, Receive and Distribution of Goods, Gamperaliya Accelerated Rural Development Program 2019, Single Parent Family Development Program, Inspection of Accounts Division Inspection, Payment Vouchers, Procurement, Grama Niladhari Inspection	-	-
13	Kahawatta Divisional Secretariat	To provide more effective and friendly services to the people who come to the Divisional Secretariats for services, Responsibilities of Public Officers and Clients as per P.A.circular no. 11/2015, Human Resource Development in Public Sector as per P.A.circular 02/2018, Use of fingerprint machines to confirm arrival and departure in accordance with P.A.circular 09/2009, directing for effective public service in accordance with Home Affairs Circular no. 01/2012, Issuing Railway Warrants, Right to Information Act No. 12 of 2016, Inspection of Citizen Client Charter and Public Service Procedures. 05/2008, Issuance of Lumber Permits and Issuance of Timber Transport Licenses, Registration of Business Names, Inspection of Planning Division, Inspection of Registrar Division , Land Division, Issuing Identity Cards for Senior Citizens, Recommendations to the President's Fund, Registration of Voluntary Organizations, Filing, Follow Up Inspection, Gam Peraliya Project Inspection, Decentralized Program, Acceptance and Distribution of Goods Process, Action Plan and Progress, Single Parent Family Development Program, Ad-hoc Interim Imprest, Payment Voucher Check, Procurement	-	-
14	Godakawela Divisional Secretariat	To provide more effective and friendly services to the public who come to the Divisional Secretariats for services, Responsibilities and Public Rights of Public Officers as per P.A.circular no. 11/2015, Citizen Charter and Public Service Act as per P.A.circular no 05/2008 Inspection of Procedures and Its Efficiency, Office Management Follow-up 2019, Gam Peraliya Project Inspection, Right to Information Act No. 12 of 2016, Decentralized Program, Action Plan and Progress, Single Parent Family Development Program, Science and Technology Research Center Programs, Payment Vouchers Inspection, Procurement, Advance B Account, Real Estate Ad-hoc Interim Imprest, Inspection of Government Owned Lands	-	-
15	Embilipitiya Divisional Secretariat	To provide more effective and friendly services to the public who come to the Divisional Secretariats for services, Responsibilities and Public Rights of Public Officers as per P.A Circular no. 11/2015, Development of Human Resources in the Public Sector as per P.A. circular no. 02/2018, Inspection of Citizen Charter and Public Service Procedures and its Efficiency in accordance with P.A.circular no. 05/2008, Issuing Identity Cards for Senior Citizens, Registration of Voluntary Organizations, Recommendations to the President's Fund, Registration Division Inspection, Land Division, Filing ,Follow-up Inspection, Gam Peraliya Project Inspection, Decentralized Program, Procurement and Delivery Process, Action Plan and Progress, Agriculture Division Inspection, Real Estate, Ad-hoc Interim Imprest, Payment Voucher Inspection, Procurement	-	-
16	Kolonna Divisional Secretariat	To provide more effective and friendly services to the public who come to the Divisional Secretariats for services, Responsibilities and Public Rights of Public Officers as per P.A.Circular no. 11/2015, Development of Human Resources in the Public Sector as per P.A.Circular no. 02/2018, Inspection of Citizen Charter and Public Service Procedures and its Efficiency in accordance with P.A.Circular no. 05/2008, Issuing Identity Cards for Senior Citizens, Registration of Voluntary Organizations, Recommendations to the President's Fund, Registration Division Inspection, Land Division, Filing, Follow-up Inspection, Gam Peraliya Project Inspection, Decentralized Program, Procurement and Delivery Process, Action Plan and Progress, Agriculture Division Inspection, Real Estate Interim Agreement, Payment Voucher Inspection, Procurement	-	-
17	Kiriella Divisional Secretariat	To provide more effective and friendly services to the public who come to the Divisional Secretariats for services, Responsibilities and Public Rights of Public Officers as per P.A.circular no. 11/2015, Development of Human Resources in the Public Sector as per P.A.circular no. 02/2018, Use of fingerprint machines to confirm arrival and departure in accordance with P.A.circular no. 09/2009, directing for effective public service in accordance with Home Affairs Circular 01/2012, Issuance of Railway Licenses, Right to Information Act No. 12 of 2016, Inspection of Citizen Charter and Public Service Procedures and its Efficiency in terms of P.A.Circular no. 05 / 2008, Issuing timber Permits, Issuing Timber Transport Licenses, Registration of Business names, Registration of Kithul Craftsmen, Social welfare Division, Recommendations to the President's Fund, Registrar Division Inspection, Land Division, Gam Peraliya Project Inspection, Decentralized Program, Action Plan and Progress, Single Parent Family Development Program, Ad-hoc Interim Imprest, Payment Voucher inspection, procurement	-	-

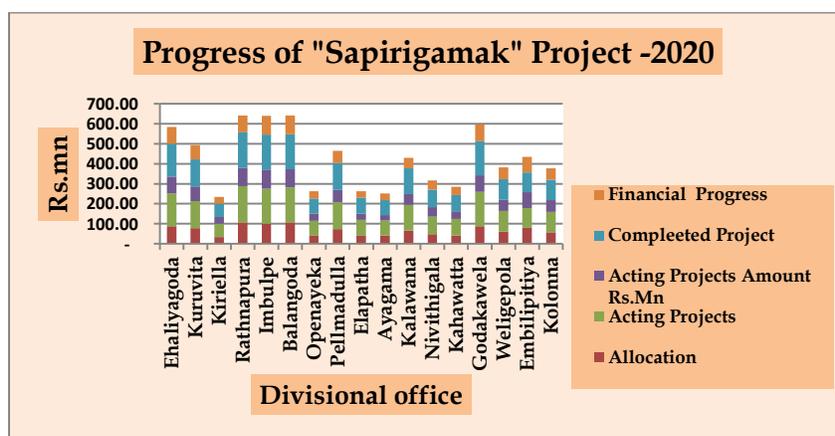
**3. PLANNING DIVISION****➤ Priority Project Progress -2020**

S.No	Programme	Approved Projects	Allocation	Implemented Projects	No of Implemented Projects	Completed Projects	Exp.as at 2020.12.31	Amonunt of Continuation Projects	Financial Progress	Pysicle progress
1	"Sapirigamak" Comminuty participated Rural Development Project	2,036.00	1,150.00	2,036.00	1,036.71	2,031.00	1,046.29	3.5	91%	100%
2	Rural Infrastructure Development Programme	264	156.22	261	148.85	259	144.76	0.59	93%	99%
3	Reconstruction of temples affected by inclement weather	5	1.13	2	1.1	2	1.13	-	100%	100%
4	"Tirasara Punya Grama" Programme	5	1.25	5	1.23	5	1.23	-	98%	100%
5	Improvement of underdeveloped Dhamma schools	4	1	4	0.98	4	0.99	-	99%	100%
6	Improvement of underdeveloped temples	1	0.1	1	0.1	1	0.08	-	84%	100%
7	Displacement due to high risk of landslides	6	18.38	6	17.14	6	17.07	-	93%	100%
8	Climate Impact Mitigation Project (CRIP)	11	249.04	11	216.69	11	190.79	-	77%	100%
<b>Total</b>		<b>2,332.00</b>	<b>1,577.12</b>	<b>2,326.00</b>	<b>1,422.81</b>	<b>2,319.00</b>	<b>1,402.33</b>	<b>4.09</b>		

Source – District Planning Division

**"Sapirigamak" Community participated Rural Development Project-2020  
Physical and Financial Progress as at 2020.12.31**

S.No	DS Office	Allocation	Acting Projects	Acting Projects Amount Rs.Mn	Completed Project	Financial Progress	Bills in hand	Physical Progress
1	Ehaliyagoda	88.00	163	85.08	163	85.20	2.4	100%
2	Kuruvita	78.00	136	71.8	136	71.65	6.0	100%
3	Kiriella	34.00	66	34	66	33.91	0	100%
4	Rathnapura	106.00	182	92.29	177	84.82	14.01	97%
5	Imbulpe	100.00	175	95.6	175	93.92	3.57	100%
6	Balangoda	106.00	176	89.89	176	93.73	10.743	100%
7	Openayeka	40.00	75	35.7	75	37.64	1.596	100%
8	Pellmadulla	74.00	135	60.54	135	60.41	9.1	100%
9	Elapatha	40.00	79	32.2	79	32.14	7.28	100%
10	Ayagama	42.00	75	26.7	75	32.82	8.534	100%
11	Kalawana	66.00	129	52.7	129	53.21	10.8	100%
12	Nivithigala	48.00	88	46.4	88	46.29	1.53	100%
13	Kahawatta	42.00	82	38	82	41.12	0.645	100%
14	Godakawela	88.00	171	82.49	171	83.92	2.16	100%
15	Weligepola	60.00	104	55.32	104	59.08	0	100%
16	Embilipitiya	80.00	98	80	98	78.84	0	100%
17	Kolonna	58.00	102	58	102	57.59	0	100%
<b>Total</b>		<b>1,150.00</b>	<b>2036</b>	<b>1036.71</b>	<b>2031</b>	<b>1,046.29</b>	<b>78.368</b>	



Denabadakanda Ihala Road



Watawala Bridg



Pitawela 3<sup>rd</sup> Rout



**Rural Infrastructure Development Programme - 2020**  
**Physical and Financial Progress as at 2020.12.31**

Rs.mn

S.No	DS Office	Approved Projects	Allocation	Implemented Projects	Implemented Projects Amount (Rs.mn)	Completed Projects	Financial Progress	Physical Progress
1	Ehaliyagoda	12	7	12	6.92	11	6.33	92%
2	Kuruvita	29	16.5	29	16.44	29	16.44	100%
3	Kiriella	9	6	9	5.93	9	5.93	100%
4	Rathnapura	25	13.49	24	12.51	24	12.51	100%
5	Imbulpe	2	1	2	0.96	2	0.96	100%
6	Balangoda	4	2	4	1.93	4	1.93	100%
7	Openayeka	4	2	4	1.99	4	1.99	100%
8	Pellmadulla	8	4	8	3.71	8	3.71	100%
9	Elapatha	16	8.3	16	8.21	16	8.21	100%
10	Ayagama	20	9.8	20	9.52	20	9.52	100%
11	Kalawana	18	10.5	18	9.97	18	9.97	100%
12	Nivithigala	17	9.5	17	9.46	17	9.46	100%
13	Kahawatta	15	7.4	14	6.79	14	6.79	100%
14	Godakawela	5	2.5	4	1.95	4	1.95	100%
15	Weligepola	7	4	7	3.93	7	3.93	100%
16	Embilipitiya	49	24.5	49	24.29	49	24.29	100%
17	Kolonna	23	11.5	23	11.39	23	11.39	100%
	Ds.Office	1	16.23	1	12.95	0	9.45	0%
<b>Total</b>		<b>264</b>	<b>156.22</b>	<b>261</b>	<b>148.85</b>	<b>259</b>	<b>144.76</b>	

#### 4. ISSUING EXPLOSIVES / FIREARMS - GUNS DIVISION

##### ➤ Issuing Explosives – Progress as at 31.12.2020

S.No.	Description	Physical	Financial (Rs)
<b>Explosives</b>			
1	Issuing permits for the use of explosives	270	231,250.00
2	Issuing permits for Explosive suppliers	2	22,000.00
<b>Total</b>		<b>272</b>	<b>253,250.00</b>

S.No.	Description	Physical	Financial (Rs.)
<b>Firearms-Guns</b>			
1	Renewal of firearm/ gun licenses for year 2020 (From Jan. to Sept)	552	85,600.00
	Renewal of firearm/ gun licenses for year 2021 (from Sept to Dec)	320	35,900.00
2	Issuing watcher Licences for the year 2020	142	1,420.00
3	Forwarding new applications for firearms to the Ministry of Defence	3	-
4	Receiving returns of firearms/guns	53	-
<b>Total</b>		<b>1070</b>	<b>122,920.00</b>

## 5. SOCIAL DEVELOPMENT DIVISION

Rehabilitation of elderly persons and persons with disabilities, empowerment of such persons in parallel with the housing Aid Programme and vocational training program, Implementation of Child Guidance Centres Programme and Livelihood Assistance Programmes.

S.No.	Programme for upliftment of Persons with disabilities	No. of Beneficiaries	Expenditure (Rs.)
1	Livelihood Assistance Programme	3450	228,891,200.00
2	Direct Project Aid	34	555,104.00
3	Living Assistance for Kidney Patients	1044	31,090,000.00
4	Single Parent Family Programme	13	372,250.00
5	Housing Aid for Persons with Disabilities	01	250,000.00
<b>Total</b>		<b>4,542</b>	<b>261,158,554.00</b>

S.No.	Programme for Upliftment of Persons with Disabilities	No. of Beneficiaries	Expenditure (Rs.)
1	Livelihood Assistance Programme	26207	901,107,600.00
2	Direct Project Aid	31	1,440,000.00
<b>Total</b>		<b>26238</b>	<b>902,547,600.00</b>

S.No.	Social Development/ N.E.Sec Fund Programme	No. of Programmes
1	Special Programme for the Persons with Disabilities	31
2	Special Programme for elderly Persons	42
3	Swashakthi training Programme	64
4	Elders' Board of Authority, Swashakthi Organization	02
5	Other Social Development Programmes	23
6	Medical Clinics for Elderly persons	26
7	Empowerment of Elders' Societies	24
8	Providing minimum facilities	118
9	Self – employment aid programme	39
10	Entertainment programme conducted in elders' Homes	03
11	'Arogya' Financial assistance	13
	<b>Total</b>	<b>385</b>

### Performance Goals:-



## 6. SAMURDHI DIVISION

## Samurdhi Social Security Fund -as at 31.12.2020

Sl.No.	DS Office	Birth				Marriage				disease		deaths				Sipdora		Birth of twins		Total	
		Rs.7500		Rs.10,000		Rs.7500		Rs.10,000				Rs.15,000		Rs.20,000		1 st Step		Amount	Rs.		
		Amount	Rs.	Amount	Rs.	Amount	Rs.	Amount	Rs.	Amount	Rs.	Amount	Rs.	Amount	Rs.	Amount	Rs.				
1	Ehaliyagoda	7	52,500	52	520,000	38	285,000	100	1,000,000	317	1,152,250	46	690,000	139	2,780,000	311	5,530,500	2	70,000	1,012	12,080,250
2	Kuruvita	27	202,500	144	1,440,000	58	435,000	205	2,050,000	522	1,934,150	80	1,200,000	225	4,500,000	466	6,618,000	3	105,000	1,730	18,484,650
3	Kiriella	12	90,000	93	930,000	23	172,500	80	800,000	263	998,000	27	405,000	93	1,860,000	218	3,883,500	-	-	809	9,139,000
4	Rathnapura	16	120,000	75	750,000	53	397,500	147	1,470,000	346	1,395,500	54	810,000	181	3,620,000	407	7,707,000	-	-	1,279	16,270,000
5	Imbulpe	21	157,500	64	640,000	38	285,000	104	1,040,000	358	1,323,700	55	825,000	167	3,340,000	486	8,938,500	1	10,000	1,294	16,559,700
6	Balangoda	12	90,000	52	520,000	30	225,000	157	1,570,000	334	1,185,550	57	855,000	141	2,820,000	320	6,073,500	1	30,000	1,104	13,369,050
7	Openayeka	11	82,500	36	360,000	14	105,000	76	760,000	180	646,750	28	420,000	61	1,220,000	184	3,457,500	1	55,000	591	7,106,750
8	Pellmadulla	36	270,000	118	1,180,000	43	322,500	186	1,860,000	328	1,212,250	52	780,000	231	4,620,000	552	10,015,500	-	-	1,546	20,260,250
9	Elapatha	13	97,500	87	870,000	38	285,000	119	1,190,000	397	1,361,900	24	360,000	103	2,060,000	348	6,285,000	-	-	1,129	12,509,400
10	Ayagama	8	60,000	29	290,000	17	127,500	88	880,000	178	633,850	29	435,000	83	1,660,000	229	4,377,000	-	-	661	8,463,350
11	Kalawana	11	82,500	36	360,000	26	195,000	74	740,000	196	773,000	28	420,000	84	1,680,000	276	4,921,500	-	-	731	9,172,000
12	Nivithigala	7	52,500	29	290,000	28	210,000	98	980,000	227	879,300	36	540,000	144	2,880,000	295	5,542,500	1	5,000	865	11,379,300
13	Kahawatta	16	120,000	53	530,000	37	277,500	102	1,020,000	160	567,000	27	405,000	113	2,260,000	234	4,378,500	2	80,000	744	9,638,000
14	Godakawela	17	127,500	108	1,080,000	38	285,000	170	1,700,000	357	1,328,950	63	945,000	235	4,700,000	504	9,495,000	1	60,000	1,493	19,721,450
15	Weligepola	28	210,000	57	570,000	28	210,000	95	950,000	255	844,150	34	510,000	67	1,340,000	280	5,218,500	-	-	844	9,852,650
16	Embilipitiya	28	210,000	98	980,000	75	562,500	261	2,610,000	573	2,083,450	73	1,095,000	208	4,160,000	622	10,858,500	4	105,000	1,942	22,664,450
17	Kolonna	19	142,500	30	300,000	21	157,500	80	800,000	325	1,165,200	34	510,000	104	2,080,000	330	4,885,500	1	40,000	944	10,080,700
	<b>Total</b>	<b>289</b>	<b>2,167,500</b>	<b>1,161</b>	<b>11,610,000</b>	<b>605</b>	<b>4,537,500</b>	<b>2,142</b>	<b>21,420,000</b>	<b>5,316</b>	<b>19,484,950</b>	<b>747</b>	<b>11,205,000</b>	<b>2,379</b>	<b>47,580,000</b>	<b>6,062</b>	<b>108,186,000</b>	<b>17</b>	<b>560,000</b>	<b>18,718</b>	<b>226,750,950</b>

**National Home Gardening Program to Improve Home Economy and Nutrition and Empower Family Units 2020/21 Maha Season  
Distribution of vegetable /Fruits plants for Homegardens Physical and Financial Progress**

S.No.	Divisional Secretariat	No. of G.N. Divisions	Distribution of Vegetable Plants		Financial Progress		Distribution of Fruit Plants		Financial Progress		Distribution of Seeds(Phycicle Progress)		
			No. of plants	No. of Benefitted Families	Allocation	Expenditure	No. of plants	No. of Benefitted Families	Allocation	Expenditure	Total number of plants to be produced in the nursery	Total No. of plants Produced	No. of plants distributed as at the relevant date
1	Ayagama	21	31,716	2,643	158,760.00	142,722.00	1575	1575	283,500.00	283,500.00	50,400	50,400	33,180
2	Balangoda	53	95,400	7,422	429,300.00	429,300.00	3351	3351	603,180.00	603,180.00	127,200	127,200	114,662
3	Eheliyagoda	44	47,391	3,947	243,400.50	213,259.50	1408	1408	253,440.00	253,440.00	105,600	77,270	47,391
4	Elapatha	20	40,549	40,549	216,000.00	182,470.50	1100	1100	198,000.00	198,000.00	48,000	48,000	40,549
5	Embilipitiya	40	82,818	7,062	387,342.00	372,681.00	4098	4098	737,640.00	737,640.00	96,000	86,076	82,818
6	Godakawela	44	29,316	2,433	157,680.00	131,922.00	3080	3080	554,400.00	554,400.00	105,600	35,040	35,040
7	Imbulpe	50	90,000	7,403	405,000.00	405,000.00	1945	1855	350,100.00	350,100.00	120,000	120,000	116,712
8	Kahawatta	21	26,220	2,185	170,100.00	117,990.00	1890	1890	340,200.00	340,200.00	50,400	50,400	26,220
9	Kalawana	33	52,356	4,363	235,710.00	235,602.00	2310	2310	415,800.00	415,800.00	79,200	70,924	69,840
10	Kiriella	17	38,104	3,499	183,600.00	171,468.00	884	884	159,120.00	159,120.00	40,800	40,800	38,104
11	Kolonna	29	39,947	3,329	219,240.00	179,761.50	2083	2083	376,200.00	374,940.00	69,600	69,600	39,947
12	Kuruwita	39	45,559	3,863	294,840.00	205,015.50	1404	1404	252,720.00	252,720.00	93,600	93,600	61,839
13	Nivithigala	24	20,700	2,587	93,150.00	93,150.00	733	733	131,940.00	131,940.00	57,600	27,600	27,600
14	Opanayaka	20	34,650	3,630	155,925.00	155,925.00	2800	2800	504,000.00	504,000.00	48,000	46,200	43,560
15	Pelmadukka	37	64,948	5,522	295,285.50	292,266.00	2960	2960	532,800.00	532,800.00	88,800	87,492	81,329
16	Ratnapura	53	96,941	8,078	436,236.00	436,236.00	4240	2592	763,200.00	763,200.00	127,200	127,200	114,394
17	Weligepola	30	42,398	3,645	190,791.00	190,791.00	2400	2400	432,000.00	432,000.00	72,000	42,398	42,398
	<b>Total</b>	<b>575</b>	<b>879,013</b>	<b>112,160</b>	<b>4,272,360.00</b>	<b>3,955,560.00</b>	<b>38261</b>	<b>36523</b>	<b>6,888,240.00</b>	<b>6,886,980.00</b>	<b>1,380,000</b>	<b>1,200,200</b>	<b>1,015,583</b>

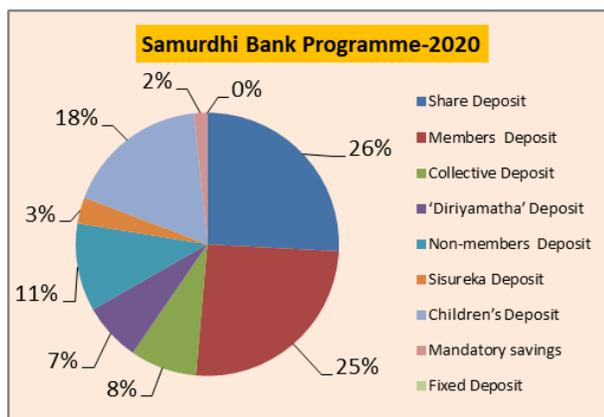
### ➤ Housing Lottery Programme –Progress as at 31.12.2020

S.No.	Divisional Secretary's Division	Drawing of Housing Lottery		Issuing Samurdhi Subsidies	
		No. of Winners	Amount(Rs.M.)	Total Amount (Rs.M.)	No. of Beneficiaries
1	Eheliyagoda	17	3.40	183.32	6,496
2	Kuruwita	17	3.40	320.45	10,939
3	Kiriella	17	3.40	127.85	4,436
4	Ratnapura	17	3.40	263.10	10,055
5	Imbulpe	17	3.40	199.23	7,784
6	Balangoda	17	3.40	202.27	7,665
7	Opanayake	17	3.40	100.51	3,676
8	Pelmadulla	17	3.40	331.18	12,140
9	Elapatha	17	3.40	150.83	5,666
10	Ayagama	17	3.40	120.80	4,667
11	Kalawana	17	3.40	132.30	4,971
12	Nivithigala	15	3.00	145.00	6,420
13	Kahawatt	17	3.40	146.96	5,704
14	Godakawela	17	3.40	247.60	9,592
15	Weligepola	16	3.20	128.56	4,865
16	Embilipitiya	17	3.40	340.74	13,345
17	Kolonna	16	3.20	138.99	5,923
<b>Total</b>		<b>285</b>	<b>57</b>	<b>3279.69</b>	<b>124344</b>

### ➤ Samurdhi Bank Programme -2020

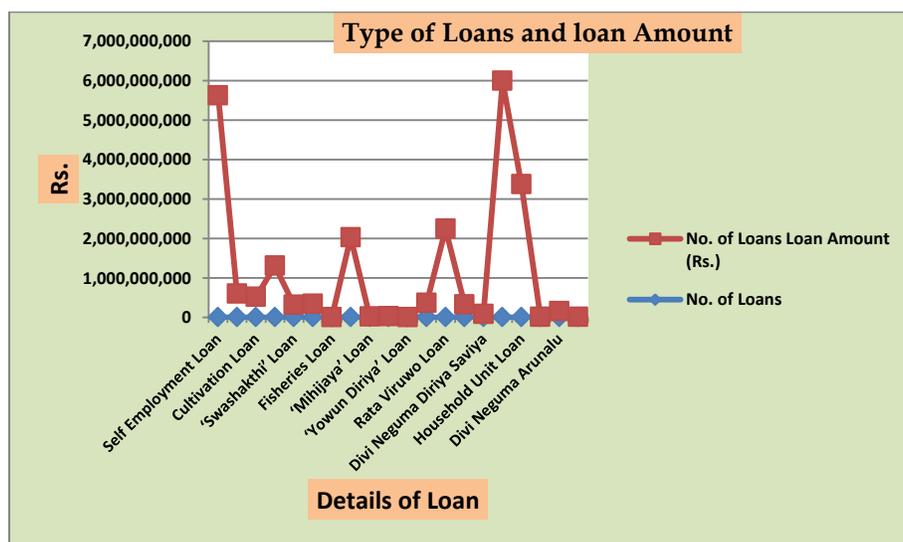
#### ➤ Bank Deposits

S.No.	Type of Deposit	No. of Deposits	Amount Deposited (Rs.)
1	Share Deposit	289,344	1,348,040,000
2	Members Deposit	285,830	1,969,525,000
3	Collective Deposit	92,015	289,191,000
4	'Diriyamatha' Deposit	80,207	251,441,000
5	Non-members Deposit	120,816	382,807,000
6	Sisureka Deposit	36,168	989,471,000
7	Children's Deposit	196,996	4,406,740,000
8	Mandatory savings	18,162	54,450,000
9	Fixed Deposit	22	1,620,000
<b>Total</b>		<b>1,119,560</b>	<b>9,693,285,000</b>



### ➤ Bank Loan Details

S.No.	Type of Loan	No. of Loans	Loan Amount (Rs.)
1	Self Employment Loan	293,622	5,622,141,048.20
2	'Janapubudu' Loan	18,251	603,490,859.50
3	Cultivation Loan	51,044	515,898,782.50
4	Consumer Loan	175,122	1,306,715,523.00
5	'Swashakthi' Loan	5,386	314,984,196.00
6	Distress Loan	39,855	344,896,203.00
7	Fisheries Loan	254	3,776,134.00
8	Housing Loan	51,865	2,031,040,432.00
9	'Mihijaya' Loan	287	16,089,074.00
10	'Kirula' Development Loan	112	23,909,932.00
11	'Yowun Diriya' Loan	4	206,400.00
12	Livelihood Circular Loan	7,250	370,059,959.07
13	Rata Viruwo Loan	754	2,244,231,939.00
14	Divi Neguma Sahana Aruna	9,246	323,855,543.40
15	Divi Neguma Diriya Saviya	1,005	81,617,500.00
16	Livelihood Development	72,716	5,993,207,541.00
17	Household Unit Loan	40,725	3,373,530,870.00
18	Emergency Business Loan	907	10,722,500.00
19	Divi Neguma Arunalu	24,679	154,863,800.00
20	Ran Pradeepa Loan	412	9,533,200.00
<b>Total</b>		<b>793,496</b>	<b>23,344,771,436.67</b>



**7. BUDDHIST AFFAIRS DIVISION****➤ Prominent services performed for Religious Development- 2020**

S. No.	Programme	Venue
01	Worship of sacred relics of Agra Shravaka, Conducting 'Aloka Puja'.	Sumana Saman Devalaya, Ratnapura
02	Performing Pirith chanting and alms giving at a religious place in the District	Sumana Saman Devalaya, Ratnapura
03	Pirith Chanting and Alms giving at the Office	District Secretariat, Ratnapura.

**➤ Major Programmes Performed by the Buddhists Affairs Division and Expenditure incurred in 2020**

S. No.	Activity	Approved Provision Rs.M.	Expenditure as at 31.12.2020.
01	Assisting under developed temples for development (Assisting temples in remote villages in 17 Divisional Secretariats in Ratnapura District)	1,209,124.28	1,209,124.28
02	Assisting to develop the under developed Dhamma Schools (construction of Buildings for Dhamma Schools and distributing equipments among the Dhamma schools located in remote villages in the Divisional Secretary's Divisions in the district)	997,915.00	997,915.00
03	Punyagrama Programme (Providing aid for the economic and spiritual development of the villagers and development of temples)	1,226,176.37	1,226,176.37
04	Conducting Daham Sarasavi Higher Diploma Programme (Upgrading the educational level of the Dhamma school teachers)	228,000.00	228,000.00
05	Providing teaching allowance and uniforms for 6707 teachers	33,505,000.00	Expenditure reports are being received from the Divisional level.
06	Distribution of Dhamma school text books among 141357 children in 667 Dhamma Schools in the District	263,781.00	214,207.33
07	Conducting election of Dasasil Mathas	47,500.00	47,500.00
08	Distribution of dry rations among the temples affected due to Covid 19 pandemic.	562,800.00	562,800.00
09	Coordinating with maha sangha in the district for the All Island Shasanarakshaka Mandala National Assembly.	65,200.00	65,200.00

**Performance Goals:-**

## 12. ACCOUNTS DIVISION

➤ Performance of the Pensions  
Division as at 31.12.2020

Serial No.	Divisional Secretariat	Provisions	Expenditure	No. of Beneficiaries
1	Ayagama	383,403.34	383,003.34	416
2	Balangoda	893,748.00	876,274.53	1,862
3	Embilipitiya	942,258.99	941,708.99	2,398
4	Eheliyagoda	655,054.91	625,546.86	1,836
5	Elapatha	472,936.00	472,586.00	754
6	Godakawela	696,784.00	673,992.00	1,588
7	Imbulpe	476,880.00	467,665.89	1,265
8	Kahawatta	176,733.20	176,689.60	541
9	Kalawana	1,100,189.60	1,098,488.80	791
10	Kiriella	126,760.00	94,688.00	682
11	Kolonna	264,812.00	263,953.48	708
12	Kuruwita	474,810.00	472,390.00	2,428
13	Nivithigala	259,214.57	203,534.57	677
14	Opanayake	987,318.00	971,625.78	476
15	Pelmadulla	466,891.90	465,494.78	1,612
16	Ratnapura	822,287.52	702,534.75	3,441
17	Weligepola	358,430.00	270,904.00	495
<b>Total</b>		<b>9,558,512.03</b>	<b>9,161,081.37</b>	<b>21,970</b>

## ➤ Report on the Bill in Hand -2020

Serial no.	Programme	Bills in hand as at 31.12.2020
1	Special facilities for disaster safety centres	633,739.84
2	Resettlement of highly vulnerable families	106,409,000.00
3	Re registration of highly vulnerable families	8,200,000.00
4	Resettlement Programme	12,332,325.00
5	Housing and Economy	78,300.00
6	Punarudaya Programme	380,250.00
7	Construction of culvert in Divisional Secretary's Division of Kolonna	188,119.92
8	Gramashakthi People's Campaign	12,880,000.00
9	Sinharaja special project	6,107,710.24
10	Grain Conservation Centre, Embilipitiya	9,446,675.60
<b>Total</b>		<b>156,656,120.60</b>

VARIOUS KIND OF ACTIVITIES - I



**8.CULTURAL DIVISION**

Implementation of Programmes such as Series of all religious programmes, Creating event groups, drawing of lotteries, strengthening the funds of Cultural Board of Authorities, 'the Man of Independence' National Independence day celebration, awakening aesthetic thoughts of nature in children's mind (Pre-school children)

➤ **Cultural Programmes Conducted in 2020**

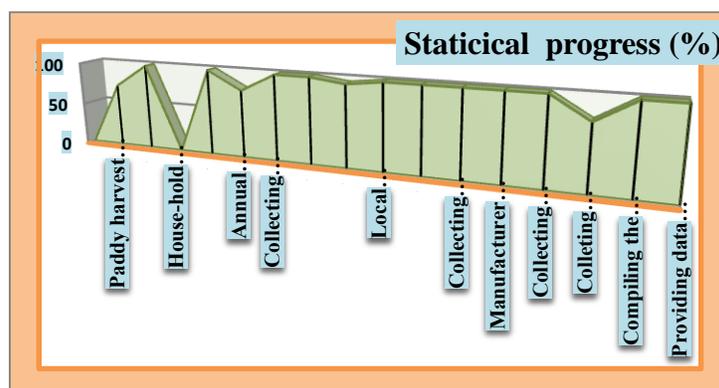
S.No.	Programme	No. of Programmes
<b>1</b>	<b>Development of Arts Institutions</b>	
1.1	Registration of new Arts Institutions	8
1.2	Providing Assistance to Arts Institutions	58
1.3	Making awareness about dancing and other competition events	0
1.4	Annual festivals	100
<b>3</b>	<b>Artistes Development Programmes</b>	
3.1	Various Artistes Programme	40
3.2	Kala Bhushana Award (Individual)	10
3.3	Providing Artistes Aid (Individual)	143
3.4	Providing medical assistance to artistes (Individual)	0
<b>4</b>	<b>Other Cultural Programmes</b>	55
4.1	'Dolosmahe Pahana' Programme	1
4.2	District Literature Festival	0
4.3	Providing Perahera aid	0
4.4	Other	45

**Performance Targets:**

## 8. STATISTICS DIVISION

Description	Assigned	Performance	Physical progress (%)	Financial progress (%)
Paddy harvest survey	2019/20 Maha-Sample 187/2020 Yala Sample 157	2019/20 Maha Sample 126/2020 Yala Sample 127	73.50	73.50
Labour force survey	122	122	100	100
House-hold units Income /Expenditure survey	Conducted once per three years.latest was in 2019			
Quarterly Survey on Industrial Production	20	20	100	100
Annual Industry Survey	302	241	79	79
Collecting statistics on paddy	P-02 reports –yeilded harvest from the cultivated extent of lands in Maha 2019/20 and Yala 2020 seasons have been receive from all 17 Divisions	100	100	100
Preparing a list of names of paddy fields	Received from all 17 Divisions.	100	100	100
Statistics of building	204	194	95	95
Local government statistics	Received from all 17 Local government Authorities related to year 2019	100	100	100
Collecting dry farming statistics	62 Scheduled crops,30 permanent crops for 2020 received from 575 Grama Niladari Divisions.	100	100	100
Collecting animal and live stock statistics	Received from all 17 divisions.	100	100	100
Manufacturer price	Collected at Divisional Secretariat level and sent to the Head Office.	100	100	100
Collecting municipal price	Details of 82 agencies and prices of 493 items have been submitted to the Head office	100	100	100
Colleting statistics on timber	Information up to 3 <sup>rd</sup> quarter has been submitted on 18.11.2020.	75	75	75
Compiling the District Statistics Handbook 2019	Statistical Hand Book -2020 was published.	100	100	100
Providing data as required	Provided data upon personal requirement	100	100	100

## Performance Targets:



## 10. MOTOR TRAFFIC DIVISION

### Functions

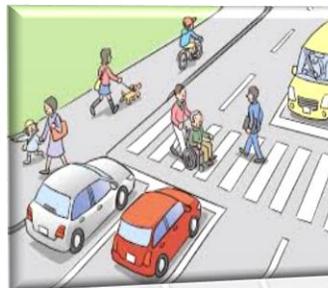
Assisting in district level for the following functions related to the Department of Motor Traffic including issuing driving licenses

- e-service for inquiring details of registered vehicles
- Vehicle emissions (Green Vehicle )Programme
- Registration of vehicle traders
- Charges for registration of garages
- Charges for other services
- Charges for first time registration of vehicle
- Vehicle transfer charges

### ➤ PROGRESS OF THE MOTOR TRAFFIC DIVISION

No.	Description	Number	Financial Progress (Rs.)
01	Issuing new driving liscence	17618	47,568,600.00
02	Renewal of driving license	10347	17,589,900.00
03	Issuing Identity certificates	152	19,000.00
04	Transfer of vehicles	56	210,450.00
05	Issuing weight certificates	217	108,500.00
06	Issuing number plates	6746	0
07	Issuing prohibition orders	127	15,875.00
08	Recruitment of Drivers and Efficiency Bar Examinations	1	0
	Total	35264	65,512,325.00

### Performance Targets:



## 11. CHILD DEVELOPMENT DIVISION AND WOMEN'S AFFAIRS DIVISION

### Special Priorities

- ❖ Ensuring women's safety
- ❖ Concessions for rural women who has been aggrieved by non regulated micro finance schemes
- ❖ Implementation of a permanent scheme to provide care and facilities for the persons especially women and children who are often likely to be victims of disasters and to reduce deprivations.
- ❖ Establishment of a methodology for women to provide with necessary knowledge, skills and time regarding parturition of a healthy baby, parenting and guiding children
- ❖ Implementation of special nutrition programmes to eradicate malnourishment among children
- ❖ Taking steps to ensure children's rights in accordance with the Child Rights Convention with the amalgamation of all relevant authorities.
- ❖ Making a national level arrangement for establishing attendant families for the children in caring centres.
- ❖ Expanding the concept "Lama Mithuru Pasala".
- ❖ Expanding Pre-school under the regulation of the government education based on the National Pre School Charter.
- ❖ Conversion of rural schools to student attractive schools.
- ❖ Implementation of special programmes/counselling/workshops for the upgrade of class-rooms, sanitary equipments, teacher's and children's rest rooms, health facilities and infrastructure facilities in all schools.
- ❖ **Programmes implemented by National Child Care Authority**

Serial No.	Programme	No. of Programmes	No. of Beneficiaries
1	Raise awareness among children	26	1050
2	Raise awareness among parents	35	1450
3	Raise awareness among estate community	04	120
4	Skill development of practitioners	07	148
5	Inspection of Children's Homes	11	250
6	Establishment of Child protection committees	25	2566
7	Investigation of complaints (1929/other)	250	180
8	'Sith Saviya' Investigation into Socio-psycho complaints	27	45
9	Raise awareness maternity clinic	05	182
10	Investigation into other complaints	89	166

### ❖ Programmes with Allocated Provisions

Serial No.	Programme Description	No. of Beneficiaries	Expenditure (Rs.)
1	Investigation into complaints (1929)-	169	169,000.00
2	Diriya educational programme	3	10,500.00
3	International Girl's Day Programme	50	20,000.00
4	Monthly progress Review	12 (per 1 meeting)	12,250.00
5	Programmes for estates	120	40,000.00

### Performance Targets:



➤ **Ministry of Women and Children's Affairs and Social Security**

S. No	Programme	Office	Vote of Expenditure	Provisions	Expenditure	Saving	Other remarks
01	Actively maintaining a women's protection centre	District Secretariat	120-02-03-6-2509	471,571.48	457,589.26	13,982.22	Salary payments up to July 2020 (13,982.22 = Salary for last 7 days ended by December 2019)
02	Prevention of harassment on Gender Socation	17 D.iv.Sect (Counseling)	120-02-03-6-2509	224,400.00	197,265.00	735.00	Nivithigala and Ayagama The programme was not implemented due to Covid.Amount of Rs.246,00.00 has been transferred back.
03	Providing self-employment opportunities for women Heads of Households	Kolonna Kiriella	120-02-03-6-2509	400,000.00	400,000.00	0	
04	Training programme to promote income generating methods	Weligepola,Nivithigala, Embilipitiya	120-02-03-6-2509	49,950.00	16,500.00	150.00	Acquiring the provision of Rs.33,300.00 allocated to Nivithigala and Weligepola due to Covid
05	Competition for selecting the Best Women's Board of Authority	Dist. Sect	120-02-03-6-2509	10,000.00	8,885.00	1,115.00	
06	'Diriya Manpetha' Programme	Elapatha, Godakawela, Balangoda	120-02-03-6-2509	270,000.00	0	0	Acquiring the provisions as non-implementation due to Covid.
07	Suwa nari clinic	For 17 Divi. Sects	120-02-03-6-2509	85,000.00	67,785.00	2,215.00	Not implemented in Ratnapura, Nivithigala, Balangoda due to Covid
08	Women's day national celebration	Dist. Sect	120-02-03-6-2509	1,601,646.21	1,601,891.81	-246.60	
	Women's day celebration	for 17 Div.Sects	120-02-03-6-2509	89,250.00	89,070.00	180.00	
09	Progress Review Meeting	Dist. Sect	120-02-03-6-2509	2,700.00	0	0	Acquiring the provisions as not implemented during the prescribed period due to Covid
10	Empowerment of women heads of households	Ratnapura	120-02-03-6-2509	40,000.00	40,000.00	0	
11	Upgrading the women expecting to go abroad	Eheliyagoda	120-02-03-6-2509	100,000.00	77,468.00	22,532.00	
<b>Total</b>				<b>3,344,517.69</b>	<b>2,956,454.07</b>	<b>40,662.62</b>	

**Performance Targets:**



## 13. DISTRICT PRODUCTIVITY DIVISION

## ➤ DISTRICT PRODUCTIVITY ACTIVITIES

Division/Section	Activity	Target	Measurement Index	Progress/Performance
Social Dev./ District Productivity	<b>1. Education</b>			
	Implementation of school productivity programmes. (3students per 1 officer)	81	No. of schools in which Productivity programmes were implemented	44
	Referring schools for National Productivity Competition ( 2each)	54	No. of schools referred to National Productivity Competition	36
	Quality Management Certificate Course (for school children)	-	No. of schools in which Quality management Certificate Course was implemented	3
	Implementation of productivity programmes for Pirivenas (1 each)	27	No. of Pirivenas in which productivity programmes were implemented	12
	Join Pirivenas to Productivity competition		No. of Pirivenas referred to National Productivity Competition	26
	Implementation of Pre-school productivity programmes. (2each per 1 officer)	54	No. of pre-schools in which productivity programmes were implemented	13
Social Dev./ Dist. productivity	Implementation of Productivity programmes for public Institutes.	54	No. of Public Institutions in which productivity programmes were implemented	55
	Join Public institutes to National Productivity competition (2 each)		No. of Public Institutions referred to National Productivity competition	45
	Implementation of Productivity programme in Divisional Secretariats/refer them to the competition	17	No. of Institutions in which programmes were implemented and referred to the competition	16
	Implementation of Productivity programmes for Grama Niladari offices.	54	No. of Grama Niladari Offices in which productivity programmes were implemented	5
Social Dev./ Dist. productivity	Productivity audit		No of institutions in which productivity programmes were implemented	23
	Enforcement of the community by conducting Productivity programmes (25 household units each)	675	No. of household units empowered (Selected)	350
	Production and Services Sector			
Social Dev./ Dist. productivity	Implementation of programmes for production and services (micro scale industries 5 each)	135	No. of institutions in which programmes were implemented	11
	Land Registry	1	No. of institutions referred to the competition	8
	(apart from coordination) Zonal/provincial education offices/District Secretariats/Courts of Law/Police stations/Hospitals/production/services industries		opening discussion (one each)	6
	Conducting and coordinating monthly progress review meetings	1	No. of progress review meetings conducted	
	Conducting fed back		No of institutions conducted feed back	96
	Coordinating public programmes (Certificate courses, programmes for criteria explanations evaluation programmes etc.)		No. of Common Programms/Courses	1
	Other special programmes			03

**14.WEIGHT AND MEASURES UNIT****➤ Weight and Measures Unit progress**

Month	Description	Targets Achieved	
		Total Units	Financial Progress (Rs.)
January	Stamping weighing and measuring instruments	2328	923,497.20
February	Stamping weighing and measuring instruments	2070	1,144,324.80
March	Stamping weighing and measuring instruments	985	282,398.40
April	Stamping weighing and measuring instruments	0	-
May	Stamping weighing and measuring instruments	64	107,114.40
June	Stamping weighing and measuring instruments	2798	1,815,303.96
July	Stamping weighing and measuring instruments	2184	1,487,376.00
August	Stamping weighing and measuring instruments	2110	1,232,020.80
September	Stamping weighing and measuring instruments	3665	1,768,748.40
October	Stamping weighing and measuring instruments	2323	1,472,007.60
November	Stamping weighing and measuring instruments	888	649,105.92
December	Stamping weighing and measuring instruments	1562	1,188,604.80
<b>Total</b>		<b>20977</b>	<b>12,070,502.28</b>

**15.CONSUMER AFFAIRS DIVISION****➤ Activities and progress of Consumer Affairs Authority - 2020**

Month	No. of Raids	No. of Charges	Fine (Rs.)	Awareness		
				Consumer	business	Media
January	47	99	497,500.00	-	1	2
February	39	48	258,500.00	9	-	-
March	51	12	83,500.00	-	2	-
April	45	-	-	-	-	-
May	41	-	-	-	-	-
June	60	79	333,000.00	-	-	-
July	35	56	346,000.00	-	-	-
August	58	53	157,000.00	-	1	-
September	82	84	393,500.00	-	1	-
October	50	55	231,000.00	-	-	-
November	58	17	73,500.00	-	-	-
December	26	60	221,500.00	-	-	-
<b>Total</b>	<b>592</b>	<b>563</b>	<b>2,595,000.00</b>	<b>9</b>	<b>5</b>	<b>2</b>

## 16. Issuing Explosives /Firearms - Guns Division

### ➤ Issuing Explosives – Progress as at 31.12.2020

S.No.	Description	Physical	Financial (Rs)
<b>Explosives</b>			
1	Issuing permits for the use of explosives	270	231,250.00
2	Issuing permits for Explosive suppliers	2	22,000.00
<b>Total</b>		<b>272</b>	<b>253,250.00</b>

S.No.	Description	Physical	Financial (Rs.)
<b>Firearms-Guns</b>			
1	Renewal of firearm/gun licenses for year 2020 (From Jan. to Sept)	552	85,600.00
	Renewal of firearm/gun licenses for year 2021 (from Sept to Dec)	320	35,900.00
2	Issuing watcher Licences for the year 2020	142	1,420.00
3	Forwarding new applications for firearms to the Ministry of Defence	3	-
4	Receiving returns of firearms/guns	53	-
<b>Total</b>		<b>1070</b>	<b>122,920.00</b>

## 16. DISASTER MANAGEMENT DIVISION

### ➤ Disaster Relief Services – Performance in Distribution of Water- 2020

Divisional Secretariat	Provisions (Rs.)	Aggregate Total affected by drought		Details of Distribution of Water						Expenditure (Rs)	Proisions saving (Rs)
		Families	Individual	Families	Individuals	Total Vol. of water Distributed	Period (No. of Days)	All Distributions	Total milage (K.M..)		
Eheliyagoda	301,000.00	2474	9383	2474	9383	162,300	79	117		91,010.00	209,990.00
Opanayake	153,000.00	1470	5652	1153	4470	220,000	66	75		134,200.00	18,800.00
Kolonna	195,000.00	786	3085	786	3085	111,000	38	38		137,343.04	57,656.96
Weligepola	1,494,872.50	14840	50129	6231		1,424,850	289	670		944,962.50	549,910.00
Embilipitiya	239,100.00	2644	9381	1470	5759	93,900	15	16	580	50,208.80	188,891.20
Imbulpe	280,000.00	629	2282	629	2282	432,000	108	108	666	278,508.79	1,491.21
<b>Total</b>	<b>2,662,972.50</b>	<b>22,843</b>	<b>79,912</b>	<b>12,743</b>	<b>46,353</b>	<b>2,444,050</b>	<b>595</b>	<b>1,024</b>	<b>1,246</b>	<b>1,636,233.13</b>	<b>1,026,739.37</b>

### Performance Targets:



Resettlement of persons who were evacuated from their Residences due to Flood, Landslides and High Risk for Landslides																															
As per the Reports as at 31.12.2020																															
Vote - 106-2-4-12-2202/130-2-8-12-2202/409-02-10-06-2202																															
Divisional Secretary's Division	No. of Families to be Resettled				Resettling under Alternative Conditions													Provisions Allocated to Divisional Secretaries (Rs.)	Number of Families who are currently Granted and Possessed a Land to Construct a House	No. of Families who Commenced Construction of Houses (Granted installments)				Expenditure (Rs.)	Saving of Provisions (Rs.)						
	Flood	Landslide	High Risk for Landslides	Total	Construction of a house on a land owned by the beneficiary with government Financial Assistance			Construction of a house on a land purchase by the Beneficiary with the State Grant Rs. 4 lakh			Construction of a House on a State Land with Government Financial Assistance			Purchase a Land with a House			Construction of Houses (by other organizations)			Reluctant to reside in other place	2020	First Installment	Second Installment			Third Installment	Fourth Installment	No. of Houses Completed Construction	Total Expenditure (Rs.)		
					Proposed No.	Physical Progress	Financial Progress	Proposed No.	Physical Progress	Financial Progress	Proposed No.	Physical Progress	Financial Progress	Proposed No.	Physical Progress	Financial Progress	Proposed No.													Physical Progress	Financial Progress
A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R														
Eheliyagoda	0	33	294	327	5	4	4,900,000	55	44	57,800,000	139	133	60,500,000	30	22	34,412,672	25	25	59	18,200,000	228	146	102	83	40	71	160,512,673	7,894,600			
Kuruwita	0	23	84	107	2	2	2,875,000	18	16	21,125,000	74	74	70,890,000	1	1	1,600,000			13	6,890,000	93	89	86	80	42	48	96,490,000	3,025,000			
Kiriella	5	4	114	123				12	7	6,526,450	69	59	56,235,750	4	4	6,175,000			26	5,890,325	75	67	64	63	24	9	68,937,200	3,750,000			
Ratnapura	36	9	192	237				68	9	6,600,000	45	4	2,994,675	43	3	4,800,000			36	3,294,675	16	8	6	5	4	3	14,394,675	5,325			
Imbulpe	0	3	71	74				3												0							0	0			
Balangoda	0	2	66	68	1	1	1,175,000	19	19	8,300,000	4	4	4,694,000						1	7,100,000	24	24	10	5	5	5	14,169,000	0			
Opanayake	1	2	76	79				10	7	4,254,520	59	49	6,200,000	1	1	1,600,000			5	9,254,520	56	27	2				12,054,520	9,600,000			
Pelmadulla	46	0	246	292	2	2	2,375,000	28	22	21,150,000	183	122	6,600,000	5	5	7,940,000	24		36	10,375,000	152	53	13	11	7	11	38,065,000	10,200,000			
Elapatha	12	8	135	155				87	87	79,600,000	52			10	8	12,501,500			8	4,886,500	95	81	46	31	8	16	92,101,500	4,750,000			
Ayagama	63	51	160	274	23	10	4,303,395	168	132	88,729,027	66	18	18,275,000	14	10	14,400,000	3	3	12	21,800,000	173	131	74	64	29	29	125,707,422	10,144,025			
Kalawana	44	58	188	290	22	10	3,960,000	125	69	62,047,800	123			13	8	10,700,000			7	11,391,300	79	63	42	29	12	12	76,707,800	10,892,000			
Nivithigala	0	38	223	261	5	5	7,050,000	27	19	21,000,000	158	136	137,912,500	14	10	15,600,000	3		17	4,350,000	170	159	148	146	78	67	181,562,500	0			
Kahawatta	0	0	62	62	1	1	1,500,000	3	3	3,475,000	43	26	12,100,000	1	1	1,600,000			6	3,000,000	31	30	26	3	2	1	18,675,000	7,400,000			
Godakawela	0	0	15	15				2	2	1,645,000	8	8	3,165,000							255,000	10	10	5	1	1	1	4,810,000	0			
Weligepola	6	0	10	16	6	6	1,200,000	10						1							6							1,200,000	0		
Kolonna	0		73	73	2	1		25	5	3,200,000	10	10	5,930,000	6					4	2,870,000	16	10	7	5	4	4	9,130,000	0			
Embipitiya																															
Grand Total	213	231	2,009	2,453	69	42	29,338,395	660	441	384,752,797	1,033	643	385,496,925	143	73	111,329,172	55	28	0	230	109,557,320	1,224	898	631	526	256	277	914,517,290	67,660,950		

Programme for the Advancement of Safety Centres - 2020												
Vote - 130-2-8-13-2202												
Progress of Constructions												
S.No.	District	Divisional Secretary's Division	Grama Niladari Division	Name of the Safety Centre	Proposed Activities	Estimated Amount	Allocated Amount (Rs.)	Progress as at 31.12.2020				
								Physical Progress			Financial Progress	
								Progress for the Previous Month	Progress for the Reviewed month	Cumulative Progress	Accumulated Expenses (Rs.)	Cumulative Progress %
1	Ratnapura	Eheliyagoda	Kendangamuwa Pahalagama	Meegaswala Sri Bodhimaluwa Purana Viharaya	Partition a covered area for infants and expectant mothers and renovation of the roof completely	1,000,000.00	1,000,000.00	80% (Construction is in its final stage.)	100%	100%	1,000,000.00	100%
2	Ratnapura	Ayagama	Lower Galathura	Abhinawaramaya	Partition a covered area for infants and expectant mothers and renovation of the roof completely	1,000,000.00	1,000,000.00	Estimates are prepared	100%	100%	990,099.01	99%
3	Ratnapura	Ayagama	Galathura	Shailathalarama Viharaya	Construction of a lavatory System	469,464.11	469,464.11	Estimates are prepared	100%	100%	460,511.05	98%
4	Ratnapura	Ratnapura	Near Devale	Shri Sumanaramaya	Providing lavatory facilities, Covering the walls of the building with nets	1,000,000.00	1,000,000.00	Estimates are prepared	25% (Entered in to contracts and commenced work)	100%	988,970.87	99%
5	Ratnapura	Kiriella	Matuwagala	Aluketiya Sri Vivekadrama Viharaya	Construction of lavatory system, Setting a bathing spot, reconstruction of roof and walls of the building	1,000,000.00	1,000,000.00	Estimates are prepared	75%	100%	1,000,000.00	100%
<b>Grand Total</b>						<b>4,469,464.11</b>	<b>4,469,464.11</b>				<b>4,439,580.93</b>	

## CHAPTER - 05

### PERFORMANCE OF ACHIEVING SUSTAINABLE DEVELOPMENT GOALS (SDG)

#### 5.1. Progress of sustainable Development Goals (S.D.G.)

Aims/ Objectives	Goals	Performance Index	Progress of the performance up to date		
			0% - 49%	50%- 74%	75%-100%
1 Sustainable development for peaceful, loyal environment	Implementation of 12 religious places	No. of Operative projects			✓
2.Promotion of urban/rural Infrastructure facilities	Implementation of road/housing/Irrigation/rural/business complex/weekly fair/canals/rural hospitals -2267	No. of Operative projects			✓
3.Quality education for social empowerment	Development of schools -12	No. of Operative projects			✓
4.Women and child empowerment	Children's Projects - 278 Women's projects - 12	No. of Operative projects			✓
5.Drinking water and sanitary facilities management	Drinking water Projects -18	No. of Operative projects			✓
6 prompt readiness for Political changes	CRIP projects -17	No. of Operative projects			✓

*Source: District Planning Division*

#### 5.2 Achievements in future goals / future path of way - Mission and objectives

❖ Provisions granted by means of annual estimates, will be utilized by public authorities and private institutions to provide following services with maximum efficiency and effectiveness adhering to public policies, rules and regulations and utilizing human and physical resources through coordinating, directing and supervising with the prominent objective of persuading officers towards upgrading the living standard of the people in Ratnapura District and making the best office in the district which renders an excellent service to the people who visit the Divisional Secretariats and the District Secretariat.

- ▶ Implementation of Circulars, Acts issued by the government from time to time
- ▶ Collecting information on construction of bridges in remote areas.
- ▶ Collecting facts of various domains and zones in the district.
- ▶ Awareness programmes on health, nutrition and sanitation

- ▶ eradication of absolute poverty and find a sustainable solutions for the Socio-economic issues related to poverty by 2030
  - ▶ Contributing towards the development of infrastructure facilities and creating a perfect society in relation to economic and social aspects.
  - ▶ Inspect whether the duties connected with lands are performed efficiently and effectively as to assure public satisfactory
  - ▶ Administrating and coordinating the due and accurate payment of pensions for the retired officers who paid a great contribution to the Public Service.
- ❖ Administration and coordination within the district regarding the timely payment of pensions to the retired officers in order to assure the end benefits of the public servants who gave the helping hand to public service
  - ❖ National Food Production Programme –In parallel to ‘Green Revolution’and housing programmes and Disaster relief services centre’s affairs –Upgrading sustainable development activities (environmental, climatic resilient)
  - ❖ Performing the followings through granting benefits and payments in conjunction with the Departments of Social Services/Women’s affairs and Child Development
    - ▶ Helping families and children/children’s societies/counseling/empowerment
    - ▶ Living allowances for benefitted elderly community/Counseling
    - ▶ Caring differently abled persons/collecting information/casting about covid infected persons as a new project/ providing supporting services
    - ▶ Conducting mental health promoting programmes being a timely need
  - ❖ Taking actions to complete expeditiously all the approved rural development projects considering them as prominent development activities
    - Ex.- Agriculture/transport/road system/sanitation/drinking water/education/Online facilities
      - ▶ Identifying and resolving problems arisen in the fields with religious/historical/archaeological/cultural/environmental importance
      - ▶ Society eradicated intoxicate
      - ▶ Programmes such as ‘punyagrama with values’ towards righteous children
      - ▶ Conducting children’s/cultural competitions and winning challenges /presentation

**REVIEW OF THE PERFORMANCE OF THE DISTRICT SECRETARIAT –YEAR 2020**

**DEVELOPMENT WORKS**



**AVAIRNESS /COVID /ELECTION - PROGRAMMES**



VARIOUS KIND OF ACTIVITIES -II



## CHAPTER - 06 HUMAN RESOURCE PROFILE

### 6.1 Cadre Management

Category	Approved Cadre	Actual Cadre	No. of vacancies/excess cadre
Senior Level	95	81	14
Tertiary Level	61	43	18
Secondary Level	2006	1865	141
Primary Level	200	190	10
Other (Casual/Temporary/Contract)	0	0	0
<b>Total</b>	<b>2362</b>	<b>2179</b>	<b>183</b>

### 6.2.State briefly how the shortage/excess of human resource affect the performance of the institution

- ▶ Shortage                    interrupting efficient discharge of duties
- ▶ Excess                      Creating problems both in Physical resources and human resources
  - creating various organizations
  - Provisions issues
  - Shortage of resources
  - management difficulties

### 6.3. Human Resource Development

Programme	No. of employees trained	Duration of the Programme	Total Investment (₹L ,000)		Nature of the Programme (Foreign/ Local)	Result/Knowledge achieved
			Local	Foreign		
District Secretariat Training	337	2020.0201-2020.12.31	78	0	Local	Good
Divisional Secretariat Training	1138	2020.0201-2020.12.31	390	0	Local	Good
Management Training	0	0	0	0	0	0

### Contribution of training Programmes towards the Performance of the Institution.

- ❖ Knowledge,skills and attitudes of the officers are developed through the implementation of activity based promotional programmes for a better service and various training programmes prioritized under various fields in order to promote their performance directly contributes to increase the efficiency of the institute. Hence,it can be enhance the performance of the entire office

➤ CADRE REPORT AS AT 31.12.2020 RELEVANT TO THE DISTRICT SECRETARIAT AND 17 DIVISIONAL SECRETARIATS

S.No.	Designation	Service	Approved No. of Posts	Actual Number	Vacancies
1	District Secretary/Government Agent	SLAS	1	1	0
2	Additional District Secretary	SLAS	2	2	0
	Director (Planning))	SLPS	1	1	0
3	Chief Accountant	SLAcS	1	1	0
4	Chief Internal Auditor	SLAcS	1	1	0
5	Divisional Secretary	SLAS	17	17	0
6	Assistant District Secretary	SLAS	1	1	0
7	District Engineer	SLEngS	1	1	0
8	Assistant Divisional Secretary	SLAS	17	14	3
9	Accountant	SLAcS	18	17	1
10	Asst/Deputy. Director (Planning)	SLPS	3	3	0
11	Asst. Director (Planning)	Super	17	12	5
	Asst. Director (Planning))	Supplementary	0	12	0
	<b>Senior Level</b>		<b>80</b>	<b>83</b>	<b>9</b>
1	Additional District Registrar	Regs	17	16	1
2	Administrative Officer	PMAS	18	17	1
3	Administrative Grama Niladari		17	10	7
4	Translator	TS	8	2	6
	<b>Tertiary Level</b>		<b>60</b>	<b>45</b>	<b>15</b>
1	Information Technology Officer	SLICTS	1	0	1
2	Development Coordinator	AS	17	17	0
3	Development Field Aid	AS	26	23	3
4	Development Assistant	AS	4	4	0
5	Budget Assistant	AS	2	1	1
6	Development Officer (Old)	AS	8	41	-3
7	Development Officer	DOS	829	743	56
8	Technical Officer	SLTS	36	17	19
9	Draftsman	SLTS	1	0	1
10	Public Management Officer	PMO	455	455	0
11	Grama Niladari		575	525	50
12	Receptionist	Dept.	2	0	2
13	Information Techno. Development Officer	SLICTS	19	13	6
14	Technical Assistant	Dept.	36	18	18
	<b>Secondary Level</b>		<b>2011</b>	<b>1857</b>	<b>154</b>
1	Driver	CDS	44	44	0
2	Office Employee	OES	139	139	-4
3	Electrician/Plumber	Dept.	1	1	0
4	Bungalow Keeper and Butcher	Dept.	1	0	1
5	Karyala Karya Sahayaka	Dept.	7	0	0
6	Sanitary Labour	Dept.	2	0	0
7	Watcher	Dept	16	4	0
	<b>Primary Level</b>		<b>210</b>	<b>188</b>	<b>-3</b>
	<b>Total</b>		<b>2361</b>	<b>2173</b>	<b>175</b>

## CHAPTER - 07 COMPLIANCE REPORT

No.	Requirement	Statement of Compliance (Complied/ Not complied)	Brief Explanation on non-compliance	Corrective action proposed to prevent future to function
1	<b>The following financial statements / accounts have been submitted on the due date.</b>			
1.1	Annual Financial Statements	Complied		
1.2	Advance to Public Officers Account	Complied		
1.3	Trade and Production Advance Account (Commercial Advance Account)	N/A		
1.4	Stores Advance Account	N/A		
1.5	Special Advance Account	Complied		
1.6	Other	N/A		
2	<b>Maintaining books and registers</b>			
2.1	Maintaining updated Fixed Assets Register according to P.A.Circular No. 267/2018	Complied		
2.2	Maintaining updated Personal Salary Registers/Personal Salary Cards	Complied		
2.3	Maintaining updated Audit query Register	Complied		
2.4	Maintaining updated Internal Audit Reports Register	Complied		
2.5	Prepared and submitted all the monthly Accounts Summaries (CIGAS)	Complied		
2.6	Maintaining updated Cheque and Money Order Register	Complied		
2.7	Maintaining updated Inventory registers	Complied		
2.8	Maintaining updated stock registers	Complied		
2.9	Maintaining updated Damages and Losses Register	Complied		
2.10	Maintaining the Surety Register	Complied		
2.11	Maintaining updated Counterfoil register (GA – N20)	Complied		
03	<b>Delegation of Authority for Financial Control (F.R.. 135)</b>	Complied		
3.1	Financial Authority has been delegated in the office.	Complied		
3.2	Delegation of Financial Authority has been communicated in the office.	Complied		
3.3	Authority is delegated so as to functioning each transaction through two or more officers.	Complied		
3.4	Accountants have followed controls when using Pay roll software According to Public Accounts Circular No. 171/2014 of 11.05.2014 ç.	Complied		
4	<b>Preparation of Annual Plans</b>			
4.1	Annual Action Plan has been prepared	Complied		
4.2	Annual Procurement Plan has been prepared.	Complied		
4.3	Annual Internal Audit Plan has been prepare	Complied		
4.4	Annual Estimations were prepared and submitted to National Budget Department	Complied		
4.5	Annual Cash Flow Statement has been duly submitted to the Treasury Operations Department	Complied		
5	<b>Audit Queries</b>			
5.1	Replies to all audit queries have been submitted within the period stipulated by the Auditor General	Complied		
6	<b>Internal Audit</b>			
6.1	An internal audit plan was prepared at the beginning of the year in consultation with the Auditor General. as per F.R. 134(2), DMA/1-2019	Complied		
6.2	Replies were made within a month for all internal audit reports	Complied		
6.3	Copies of all internal audit reports have been submitted to Management Audit Department in terms of the Section 40(4) of the National Audit Act No. 19 of 2018.	In Complied	Deue to Covid-19	

6.4	Copies of all internal audit reports have been submitted to the Auditor General as per F.R.134 (3)	Complied		
7	<b>Audit Management Committee</b>			
7.1	4 minimum Audit and Management Committee meetings per year have been conducted in terms of the Management Audit Dept Circular No 1-2019.	Complied		
8	<b>Asset Management</b>			
8.1	Information on Purchase and Destruction of Assets has been submitted to the Comptroller and Auditor General in terms of Asset Management Circular No. 01/2017 Paragraph 07	Complied		
8.2	Appoint a Coordinating Officer to coordinate the implementation of the provisions of the Circular and send the details of that officer to the Office of the Administrator as notified in paragraph 13 of that Circular	Complied		
8.3	A survey of goods was conducted and the relevant reports were submitted on the due date as per Public Finance Circular No. 05/2016.	Complied		
8.4	The surplus and deficit revealed in the Goods Survey and related recommendations were made within the time frame set out in the Procedure Circular.	Complied		
8.5	Appropriate goods have been disposed as per F.R.. 772	Complied		
9	<b>Management of Motor Traffic</b>			
9.1	Daily running charts and monthly summaries of the pool vehicles are prepared and submitted to the Auditor General on the due date.	Complied		
9.2	Vehicles unfit for use are deemed unsuitable and destroyed within no less than 6 months..	Complied		
9.3	Vehicle log books have been kept up to date.	Complied		
9.4	In connection with every traffic accident in terms of F.103,104,109 and 110..	Complied		
9.5	Fuel consumption of vehicles as at 29.12.2016 30/2016 Re-examined in accordance with paragraph 3.1.	Complied		
9.6	The vehicle log book has been transferred to absolute ownership after the lease period of the leasing vehicles expires	Complied		
10	<b>Controlling Bank Accounts</b>			
10.1	The Bank Reconciliation Statement has been prepared and certified and is ready for audit on the due date.	Complied		
10.2	Inactive accounts that have been in place for the year under review or from the previous year are	Complied		
10.3	The balances revealed in the Bank Reconciliation Statement have been dealt with in accordance with the Monetary Regulations and those balances have been adjusted and settled within one month.	Complied		
11	<b>Utilization of Provisions</b>			
11.1	Allocated provisions have not been exceeded	Complied		
11.2	Liabilities Rs. 94 (1) does not exceed the remaining provisions at the end of the year	Complied		
12	<b>Advance to Public Officers Accounts</b>			
12.1	Comply with limits	Complied		
12.2	Periodic analysis of outstanding loans.	Complied		
12.3	Debt balances due for more than one year have been settled.	Complied		
13	<b>General Deposit Account</b>			
13.1	Action has been taken in accordance with FR 571 regarding the removal of past deposits.	Complied		
13.2	The Public Deposit Control Account has been kept up to date.	Complied		
14	<b>Imprest Account</b>			
14.1	The year end balance reviewed in the cash book has been	Complied		

