



வார்டிகை கார்டயசா஁த வார்டாவ ஁த றீசுதீ

வருடாந்த ஁யலாற்றுகை அறிக்கையும் கணக்குகளும்

Annual Performance Report & Accounts

2020

஁சுதீக் றீகரி கார்டாலய - ஁ந்நலல
மாவுட்ட ஁யலகம் -- ஁த்தளம்
District Secretariat - Puttalam

஁வலலீல க஁஁ு ராசு ஁லாஸா஁லய

உள்ளாட்டலுவல்கள் றிராஜாங்க அமைச்சு

State Ministry of Home Affairs

273

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1.1 Introduction

Puttalam District, the homeland of the Sri Lankan chronicle, covers an area of 3072 sq. Km including internal Water bodies. The Puttalam administrative district which is bounded by Kala Oya in the North, Kurunegala District in the East, Ma Oya in the South and the Indian Ocean in the West is 120 km in length and about 50 km in width.

The district which is bounded by two river basins in the North and South is rich with the rivers such as the Mee Oya, the Deduru Oya, the Battulu Oya and the Sengal Oya that flowing through it and meet the diverse needs of the people of the district

Paddy cultivation is the main livelihood of the people of the district, which is fed by the advanced irrigation system that has existed since ancient times. The Kottukachchiya farmer's colony, the Karawita farmer's colony and the Neelabemma farmer's colony in the district, which comprises the tanks and anicuts, constructed based on the Inginimitiya reservoir, Tabbowa reservoir and the recently built Sengal Oya reservoir, which have been constructed across the Mee Oya contribute the bulk of the paddy harvest.

In Kalpitiya, there are a large number of farmers who have successfully cultivated red onion, red chilly, cabbage, beetroot, carrot, gherkin, watermelon and tobacco using ground water. Cashew cultivation in Arachchikattuwa and Anamaduwa areas, as well as large scale crops such as papaya, dragon fruit, kilo Pere and oranges in the Kalpitiya, Wanathavilluwa and Karuwalagaswewa areas of Puttalam have been able to meet the local fruit requirement and earn foreign exchange through exports.

Fishing is the main livelihood of the coastal people living in the district, which has 150 km lengthy coastal line. Shrimp farming in tanks set up adjacent to the coastal line also contributes to foreign exchange earnings. In addition, the fresh water fisheries industry taken place via using the rivers, lakes and tanks of the district have contributed immensely to the domestic economy.

Wilpattu Sanctuary covers an area of 1317 square kilometers and maintains the biodiversity of the district. Anawilundawa Sanctuary is one of the world famous Ramsar wetland. The Sanctuary and its system serve as natural habitat and the important refuge for the migratory birds.

Puttalam District has a special attraction for foreign tourists due to its close proximity to the Katunayaka International Airport and the presence of religious places such as Munneswaram Devalaya and Talawila church which have respected very much by foreign devotees. Dolphin watching on the Kalpitiya coastal belt and the opportunity to travel to the islands like Battalangundu attract the attention of foreigners as well as local tourists. There are 116 hotels in the Puttalam District to cater to the needs of the local and foreign tourists.

Since Puttalam district is a district with a variety of mineral reserves, there are many industries associated with it. Due to the presence of a natural limestone deposit in the Aruvakkadu area in Vanathavilluwa, a cement factory has been built in Puttalam. The silica sand required for the manufacture of glass and ceramics in Sri Lanka is available in Nattandiya and Madampe areas, a number of industries based on silica sand can be found in these areas. In Dankotuwa and Wennappuwa, tile related industries are found because the clay required for this industry is available in the area. Puttalam District can be identified as a multi-ethnic multi-religious community living with coexistence and harmony - empowered by the means of agriculture, fisheries, tourism and overseas employment.

Realizing that the District Secretariat should not only be the center of civil administration but also the center of Socio-Economic Management of the district, the Puttalam District Secretariat commenced its work during the year 2020. Not only Ministries and Government Institutions but also Non-Government Organization and Private Institutions are coordinating to overcome the economic development and social development challenges of the district and take necessary steps to utilize and develop the physical and human resources available in the district.

1.2. The Vision, Mission and objectives

Vision

Our vision is to uplift the living standard of the people through successfully harnessing the physical and human resources.

Mission

Our mission is to fulfill the community's need through efficient, equitable, just and cordial services, successfully harnessing the resources and the institutions with proper guidance and coordination, conducive to sustainable development activities of the district.

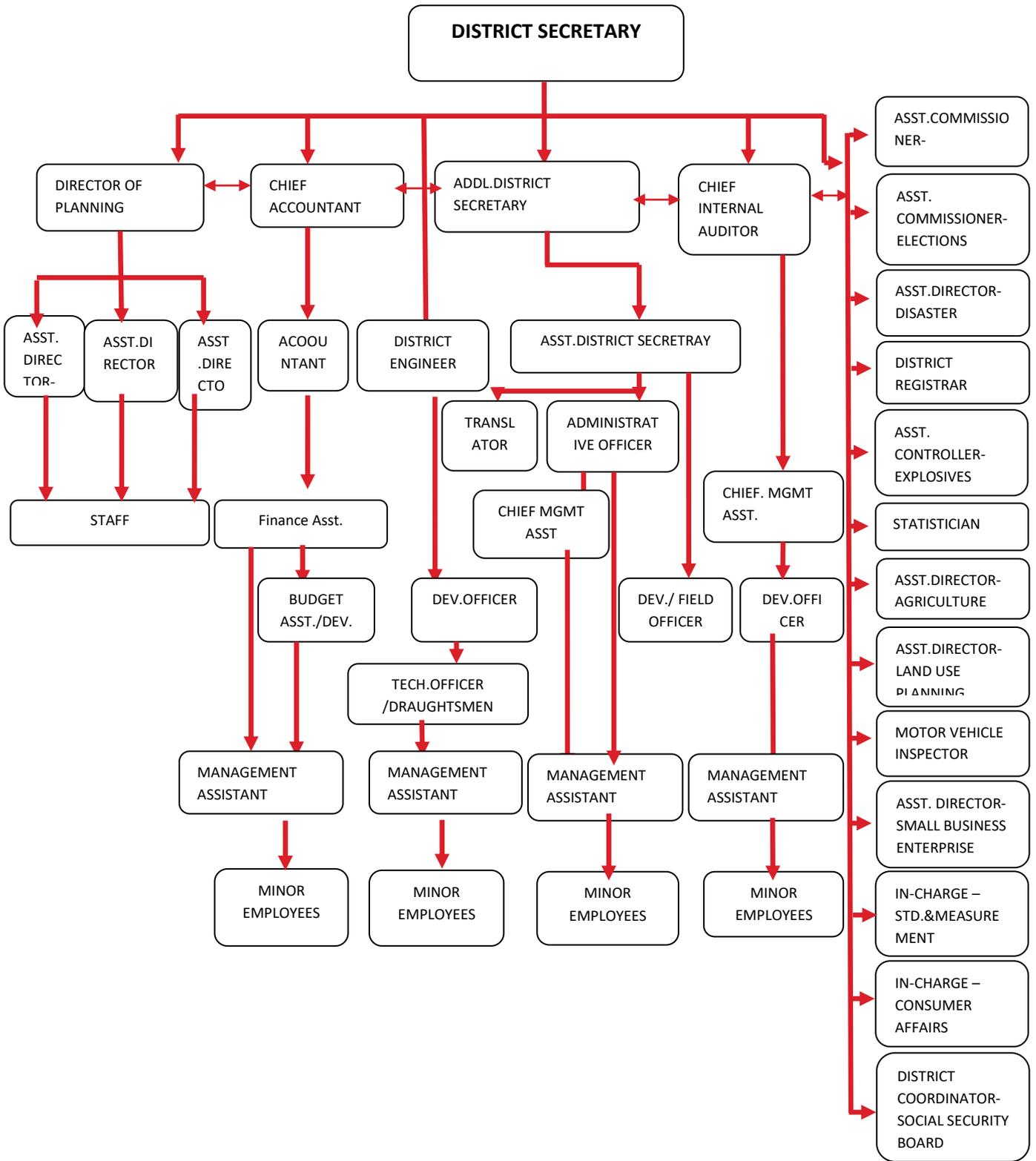
Objectives:

- I. To empower the citizens through good and inclusive governance with Efficient, Equitable, just and cordial service delivery.
- II. To take all efforts in order to provide people friendly & People –oriented public service with the view to obtain optimal beneficiary satisfaction.
- III. To fulfill environmental, economic, Socio and Cultural needs of the people conforming to the government policy collaboration with other state institutions as well as non-governmental organizations
- IV. To Support the concerned authorities in order to ensure peace and stability of the district through enforcement of law and order
- V. Coordinating other government agencies, NGOs and the private sector to overcome the economic development and social development challenges in the district.

1.3 Key function of the District Secretariat

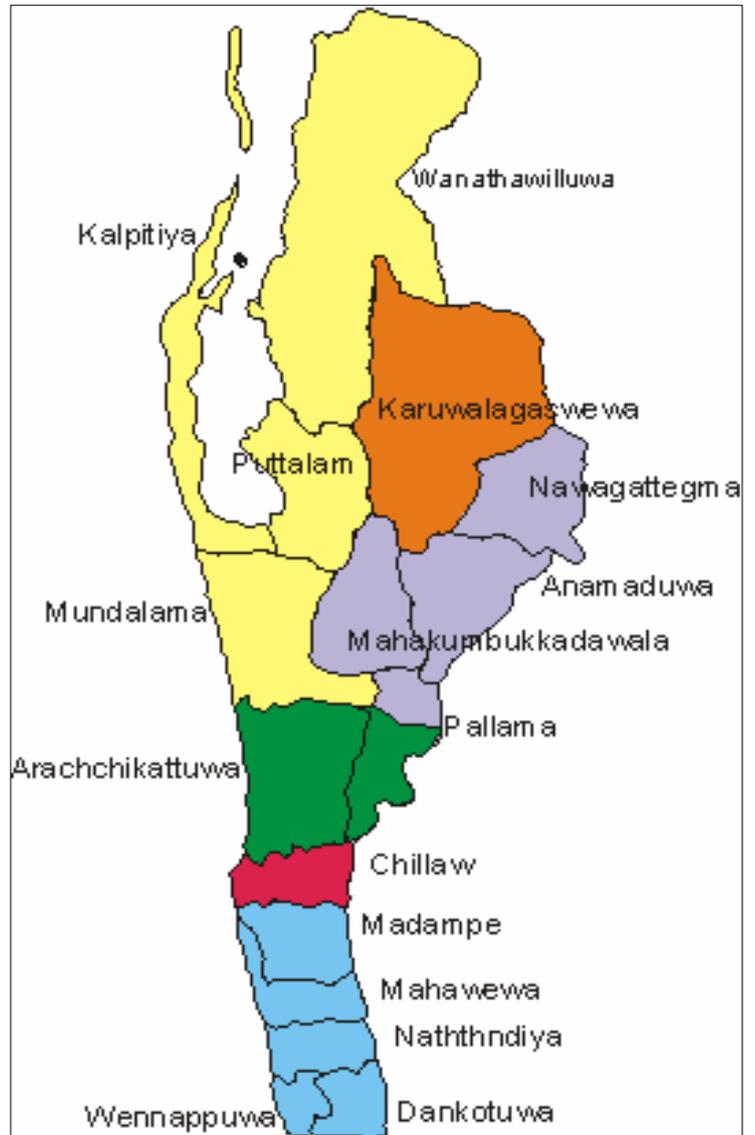
- I. All statutory duties required for District Administration
- II. Implementation and management of poverty alleviation initiatives
- III. Administration activities of disaster, relief and rehabilitation projects,
- IV. Planning and overseeing of district level development projects,
- V. Co-ordination of election activities,
- VI. Administration and execution of Special Projects carry out at District Level
- VII. Coordination of the other line Ministry/Departments activities
- VIII. Monitoring various foreign funded projects and give directions towards the accepted developments policies.
- IX. Taking action to overcome the challenges of Economic development and Social development
- X. Assisting the provincial Council in its activities.

1.4. Organization Chart



1.5 Divisional Secretariats of the District Secretariat.

1. Wanathawilluwa
2. Karuwalgaswewa
3. Puttalam
4. Kalpitiya
5. Nawagaththegama
6. Anamaduwa
7. Mahakumbukkadawala
8. Mundel
9. Pallama
10. Arachchikattuwa
11. Chilaw
12. Madampe
13. Mahawewa
14. Nattandiya
15. Wennappuwa
16. Dankotuwa



1.6 Institutions / funds coming under the District Secretariat

1. District Samurdhi Office
2. Planning Secretariat
3. Census & Statistic office
4. Elections office
5. Land and District Registrar's Office
6. Small Business Enterprise Unit
7. District Disaster Management Centre
8. Land Use Planning Office
9. District Agriculture Office
10. Motor Traffic Branch
11. Cultural Unit
12. Buddhist/Hindu/Muslim Affairs Divisions
13. Non-Governmental organization Division
14. Foreign Employment
15. Social Service Division
16. Productivity Unit
17. Employment and Human Resource Division
18. Child and Women Affairs Division
19. Unit of Social Security Board
20. Provincial Land Office
21. Media Unit
22. Disaster Relief Service Division
23. Price Control Division
24. Standard & Measurement Unit
25. Consumer Affairs Division

1.7. Details of the Foreign Funded Projects (if any)

- a) Name of the Project - Nil
- b) Donor Agency
- c) Estimated Cost of the Project – Rs. Mn
- d) Project Duration

Chapter 02 – Progress and the Future Outlook

Briefly explain Special Achievements, challenges and future goals

Challenges

1. Human-Elephant conflict
2. Consistently Facing situation of natural disaster and dry weather condition.
3. High rate of female participation in the labor force.
4. Overcoming the global epidemic and its impact on people's lifestyles and social and economic transformation.
5. Underutilization of existing resources in the district

Future Goal:

1. Reduce poverty and unemployment.
2. Healthy people with improved nutrition.
3. Disciplinary Society with drug free generations.
4. Clean water and sanitation facility for all residents
5. Self-sufficiency in food production
6. Encouraging renewable energy use
7. Empowering women
8. Continuation of public life facing with the Covid 19 epidemic.
9. Upliftment of Entrepreneurs.
10. Introduction of innovations related to agriculture and industry.

3. Overall Performance for the year ended 31st December 2020

3.1 Statement of Financial Performance

ACA - F				
Statement of Financial Performance				
for the period ended 31 st December 2020				
Rs.				
Budget 2020	Note	Actual		
		2020	2019	
-	Revenue Receipts	-	-	
-	Income Tax	-	-	} ACA-1
-	Taxes on Domestic Goods & Services	-	-	
-	Taxes on International Trade	-	-	
-	Non Tax Revenue & Others	-	-	
-	Total Revenue Receipts (A)	-	-	
-	Non Revenue Receipts	-	-	
-	Treasury Imprests	3,876,279,833	3,472,642,613	ACA-3
-	Deposits	1,126,174,444	329,048,205	ACA-4
-	Advance Accounts	60,584,871	64,492,939	ACA-5
-	Other Receipts	260,201,846	303,078,582	
-	Total Non Revenue Receipts (B)	5,323,240,995	4,169,262,339	
-	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)	5,323,240,995	4,169,262,339	
	Less: Expenditure			
-	Recurrent Expenditure	-	-	
701,300,000	Wages, Salaries & Other Employment Benefits	690,727,903	634,052,366	} ACA-2(ii)
110,994,000	Other Goods & Services	106,262,948	99,564,147	
9,406,000	Subsidies, Grants and Transfers	8,618,072	8,654,220	
-	Interest Payments	-	-	
-	Other Recurrent Expenditure	-	-	
821,700,000	Total Recurrent Expenditure (D)	805,608,923	742,270,732	
	Capital Expenditure			
7,110,000	Rehabilitation & Improvement of Capital Assets	6,815,058	9,160,026	} ACA-2(ii)
39,636,000	Acquisition of Capital Assets	39,564,435	73,550,288	
-	Capital Transfers	-	-	
-	Acquisition of Financial Assets	-	-	
1,054,000	Capacity Building	576,755	1,035,789	
-	Other Capital Expenditure	-	4,118,029	
47,800,000	Total Capital Expenditure (E)	46,956,248	87,864,131	
	Main Ledger Expenditure (F)	1,294,470,135	351,589,134	
	Deposit Payments	1,225,042,006	276,716,746	ACA-4
	Advance Payments	69,428,128	74,872,389	ACA-5
	Total Expenditure G = (D+E+F)	2,147,035,306	1,181,723,998	
869,500,000	Imprest Balance as at 31st December 2020			
	H = (C-G)	3,176,205,689	2,987,538,341	

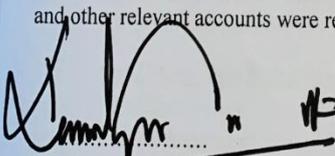
3.2 Statement of Financial Position

ACA-P

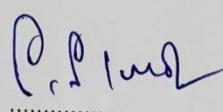
Statement of Financial Position
As at 31st December 2020

	Note	Actual	
		2020 Rs	2019 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	2,618,040,805	2,557,529,196
Financial Assets			
Advance Accounts	ACA-5/5(a)	193,726,531	184,883,274
Cash & Cash Equivalents	ACA-3	-	3,608,204
Total Assets		2,811,767,336	2,746,020,673
Net Assets / Equity			
Net Worth to Treasury		(24,854,744)	(132,565,562)
Property, Plant & Equipment Reserve		2,618,040,805	2,557,529,196
Rent and Work Advance Reserve	ACA-5(b)		
Current Liabilities			
Deposits Accounts	ACA-4	218,581,274	317,448,836
Imprest Balance	ACA-3	-	3,608,204
Total Liabilities		2,811,767,336	2,746,020,673

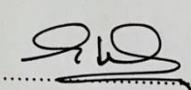
Detail Accounting Statements in ACA format Nos. 1 to 6 presented in pages from 7 to 32 and Notes to accounts presented in pages from 33 to 41 form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.


.....
Chief Accounting Officer
Name :
Designation : Secretary,
Date : 14/12/2021

General Kamal Gunaratne (Retd)
WWW RWP RSP USP ndc psc MPhil
Secretary
State Ministry of National Security,
Home Affairs and Disaster Management


.....
Accounting Officer
Name : L.J.M.G.Chandrasiri Bandara
Designation : District Secretary,
District Secretariat,Puttalam.
Date :

L.J.M.G. Chandrasiri Bandara
District Secretary
Puttalam


.....
Chief Financial Officer/ Chief Accountant
Director (Finance)/ Commissioner (Finance)
Name : H.M.M.H.Kandanegedara
Designation : Chief Accountant
District Secretariat, Puttalam.

H.M.M.H. KANDANEGERARA,
CHIEF ACCOUNTANT,
DISTRICT SECRETARIAT,
PUTTALAM.

3.3 Statement of Cash Flows

		ACA-C
Statement of Cash Flows		
for the Period ended 31st December 2020		
	Actual	
	2020 Rs.	2019 Rs.
<u>Cash Flows from Operating Activities</u>		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected for the Other Heads	260,079,296	303,078,582
Imprest Received	3,876,279,833	3,472,642,613
Total Cash generated from Operations (a)	4,136,359,129	3,775,721,195
<u>Less - Cash disbursed for:</u>		
Personal Emoluments & Operating Payments	796,792,681	733,266,265
Subsidies & Transfer Payments	8,618,072	8,654,220
Expenditure on Other Heads	3,177,706,540	2,973,937,067
Imprest Settlement to Treasury	-	-
Total Cash disbursed for Operations (b)	3,983,117,293	3,715,857,552
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(a)-(b)	153,241,836	59,863,643
<u>Cash Flows from Investing Activities</u>		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	122,550	-
Recoveries from On Lending	-	-
Recoveries from Advance	72,579,728	77,397,948
Total Cash generated from Investing Activities (d)	72,702,278	77,397,948
<u>Less - Cash disbursed for:</u>		
Purchase or Construction of Physical Assets & Acquisition of Other Investment	46,956,248	87,864,131
Advance Payments	83,721,007	98,125,565
Total Cash disbursed for Investing Activities (e)	130,677,255	185,989,696
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(d)-(e)	(57,974,977)	(108,591,748)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g)=(c) + (f)	95,266,859	(48,728,105)
<u>Cash Flows from Financing Activities</u>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Deposit Received	1,126,179,694	329,055,255
Total Cash generated from Financing Activities (h)	1,126,179,694	329,055,255
<u>Less - Cash disbursed for:</u>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Deposit Payments	1,225,054,757	276,718,946
Total Cash disbursed for Financing Activities (i)	1,225,054,757	276,718,946
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(h)-(i)	(98,875,063)	52,336,309
Net Movement in Cash (k) = (g) -(j)	(3,608,204)	3,608,204
Opening Cash Balance as at 01st January	3,608,204	-
Closing Cash Balance as at 31st December	-	3,608,204

Basis of Reporting

1) Reporting Period

The reporting period for these Financial Statements is from 01st January to 31st December 2020.

2) Basis of Measurement

The Financial Statements have been prepared on historical cost modified by the revaluation of certain assets and accounted on a modified cash basis, unless otherwise specified.

The figures of the Financial Statements are presented in Sri Lankan rupees rounded to the nearest rupee.

3) Recognition of Revenue

Exchange and non exchange revenues are recognised on the cash receipts during the accounting period irrespective of relevant revenue period.

4) Recognition and Measurement of Property, Plant and Equipment (PP&E)

An item of Property, Plant and Equipment is recognized when it is probable that future economic benefit associated with the assets will flow to the entity and the cost of the assets can be reliably measured.

PP&E are measured at a cost and revaluation model is applied when cost model is not applicable.

5) Property, Plant and Equipment Reserve

This revaluation reserve account is the corresponding account of PP&E.

6) Cash and Cash Equivalents

Cash & cash equivalents include local currency notes and coins on hand as at 31st December 2020.

Workings**2020****Cash Flows****Personal Emoluments & Operating Payments**

1.Salaries &

Wages

690,727,903

2.Other Goods & Services

106,262,948

796,990,851

Less - Payment Made by Other Dept on behalf

of District Secretariat 1003 (Railway)

198,170**796,792,681****Other Main Ledger-Advance Account Receipt**

1. Advance Accounts Credit

60,584,871

(-) Credited by other

Ministry/Department

(8,395,281)

2. Public Officers Advance Account

(Cr)

(Other Department)

20,390,138**72,579,728****Other Main Ledger Expenditure**

1. Advance Accounts Debit

69,428,128

(-) Debited by other

Ministry/Department

(1,077,580)

2. Advance Account Payments

15,370,459**83,721,007****Deposit Received**

1. Deposit

Received

1,126,174,444

2. Deposit (Cr)(Other Department)

5,250**1,126,179,694****Deposit****Payments**

1. Deposit

Payments

1,225,042,006

2. Deposit Account payments

12,751**1,225,054,757**

IMPREST ADJUSTMENT ACCOUNT

DEBIT	AMOUNT	CREDIT	AMOUNT
<u>Payment Made on behalf of other ministry</u>		Advance B Account - Credit (Other Ministry/ Dept)	20,390,138
Vote	3,177,706,540	Payment Made by other Ministry on behalf of District	
Advance Account	15,370,459	sec.Puttalam - 1003	198,170
Advance B Account -273 - Credited by other Ministry	8,395,281	Advance B Account -273 - Debited by other Ministry	1,077,580
Deposit Debit (Other Dept)	12,751	Deposit Credit (Other Dept)	5,250
		Due Imprest Balance	3,179,813,893
	3,201,485,031		3,201,485,031

DUE IMPREST BALANCE ACCOUNT

DEBIT	AMOUNT	CREDIT	AMOUNT
Imprest Adjustment A/c	3,179,813,893	Balance as at 1st January 2020	3,608,204
		Financial Performance	3,176,205,689
	3,179,813,893		3,179,813,893

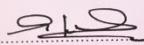
Summary of Expenditure by Programme for the period ended 31st December 2020

Expenditure Head No : 273

Ministry / Department / District Secretariat : District Secretariat-Puttalam

Rs.

Programme Number given in Annual Estimates	Title of the Expenditure	Annual Budgetary Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3)	Total Net Provision (4)=(1)+(2)+(3)	Total Expenditure (5)	Net Effect Savings / (Excesses) (6)=(4)-(5)
Programme (1)	(1) Recurrent	821,700,000	-	8,850,000 (8,850,000)	821,700,000	805,608,923	16,091,077
	(2) Capital	47,800,000	-	-	47,800,000	46,956,248	843,752
	Sub Total	869,500,000	-	-	869,500,000	852,565,171	16,934,829
Programme (2)	(1) Recurrent						
	(2) Capital						
	Sub Total						
	Grand Total	869,500,000	-	-	869,500,000	852,565,171	16,934,829


 Chief Financial Officer / Chief Accountant / Director (Finance) /
 Commissioner (Finance)
 Date : 2020.02.12
H.M.H. KANANGEDARA,
CHIEF ACCOUNTANT,
DISTRICT SECRETARIAT,
PUTTALAM.

Statement of Expenditure for the period ended 31st December 2020

Expenditure Head No : 273

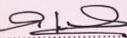
Ministry / Department / District Secretariat : District Secretariat-Puttalam

Rs.

Expenditure Code	Provisions				Expenditure			Net Effect			
	Finance Code	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Expenditure as per the Cash Book	Expenditure incurred by Other Ministry/Dept. Under the FR. 208 (As per the Treasury Printouts)	Total Expenditure	Savings / Excess	Savings / Excess as a % of Revised Estimate	Reasons for the Variance
	(1)	(2)	(3) (-)/+	(4)=(1)+(2)+(3)	(5)	(6)	(7)=(5)+(6)	(8)=(4)-(7)	(9)=(8)/(4)* 100		
Recurrent Expenditure											
Programme (1)											
Prog./Proj./Sub proj./Object code											
NOTE - 5 - OBJECT CODE WISE CLASSIFICATION OF WAGES, SALARIES & OTHER EMPLOYMENT BENEFITS											
Personal Emoluments											
1001 Salaries & Wages	11	518,222,000	-	(5,850,000)	512,372,000	505,312,549	-	505,312,549	7,059,451	1.38%	Less than 5%
1002 Overtime & Holiday Payments	11	14,401,000	-	4,800,000	19,201,000	18,345,913	-	18,345,913	855,087	4.45%	Less than 5%
1003 Other Allowances	11	172,727,000	-	(3,000,000)	169,727,000	167,069,441	-	167,069,441	2,657,559	1.57%	Less than 5%
		705,350,000	-	(4,050,000)	701,300,000	690,727,903	-	690,727,903	10,572,097		
NOTE - 6 - OBJECT CODE WISE CLASSIFICATION OF OTHER GOODS & SERVICES											
Travelling Expenditure											
1101 Domestic	11	16,354,000	-	1,650,000	18,004,000	17,271,544	-	17,271,544	732,456	4.07%	Less than 5%
1102 Foreign											
Total (a)		16,354,000	-	1,650,000	18,004,000	17,271,544	-	17,271,544	732,456		
Supplies											
1201 Stationery & Office Requisites	11	12,080,000	-	-	12,080,000	12,078,084	-	12,078,084	1,916	0.02%	Less than 5%
1202 Fuel	11	10,177,000	-	-	10,177,000	9,423,470	-	9,423,470	753,530	7.40%	Field duties had been decreased due to pandemic situation
1203 Diets & Uniforms	11	2,155,000	-	-	2,155,000	2,155,000	-	2,155,000	-	0.00%	Less than 5%
1204 Medical Supplies											
1205 Other											
Total (b)		24,412,000	-	-	24,412,000	23,656,554	-	23,656,554	755,446		
Maintenance Expenditure											
1301 Vehicles	11	11,726,000	-	-	11,726,000	11,630,475	-	11,630,475	95,525	0.81%	Less than 5%
1302 Plant and machinery	11	2,990,000	-	450,000	3,440,000	3,314,552	-	3,314,552	125,448	3.65%	Less than 5%
1303 Building and Structures	11	1,252,000	-	-	1,252,000	1,247,506	-	1,247,506	4,494	0.36%	Less than 5%
Total (c)		15,968,000	-	450,000	16,418,000	16,192,532	-	16,192,532	225,468		
Services											
1401 Transport	11	350,000	-	-	350,000	350,000	-	350,000	-	0.00%	
1402 Postal & Communication	11	7,769,000	-	-	7,769,000	7,111,380	-	7,111,380	657,620	8.46%	Decreased usages due to Covid-19
1403 Electricity & Water	11	8,720,000	-	-	8,720,000	6,819,432	-	6,819,432	1,900,568	21.80%	Economical usage of Water & Electricity & Decreased usages due to Covid-19
1404 Rents & Local Taxes	11	596,000	-	-	596,000	330,520	-	330,520	265,480	44.54%	Tax assessment bill has not been issued by Local authorities
1406 Interest Payment for Leased vehicles											
1408 Lease Rental for Vehicles Procured under Operational Leasing											
1409 Other	11	32,775,000	-	1,950,000	34,725,000	34,530,986	-	34,530,986	194,014	0.56%	Less than 5%
Total (d)		50,210,000	-	1,950,000	52,160,000	49,142,318	-	49,142,318	3,017,682		
Total Expenditure on Other Goods & Services (a+b+c+d)		106,944,000	-	4,050,000	110,994,000	106,262,948	-	106,262,948	4,731,052		
NOTE - 7 - OBJECT CODE WISE CLASSIFICATION OF TRANSFERS, GRANTS & SUBSIDIES											

Transfers											
1501 Welfare Programmes											
1502 Retirement Benefits											
1503 Public Institutions											
1504 Development Subsidies											
1505 Subscriptions and Contributions fees											
1506 Property Loan Interest to Public Servants	11	9,406,000	-	-	9,406,000	8,618,072	-	8,618,072	787,928	8.38%	Submission of loan Applications were less than expected.
1507 Grants to Provincial Councils											
1508 Other											
Total		9,406,000	-	-	9,406,000	8,618,072	-	8,618,072	787,928		
NOTE - 8 - OBJECT CODE WISE CLASSIFICATION OF INTEREST PAYMENTS											
1601 Interest Payment for Domestic Debt											
1602 Interest Payment for Foreign Debt											
1603 Discounts on Treasury Bills and Treasury Bonds											
Total		-	-	-	-	-	-	-	-		
NOTE - 9 - OBJECT CODE WISE CLASSIFICATION OF OTHER RECURRENT EXPENDITURE											
1701 Losses & Write off											
1702 Contingency Services											
1703 Implementation of the Official Languages Policy											
Total		-	-	-	-	-	-	-	-		
Programme (1)											
Grand Total (Notes 5 to 9) Total Recurrent Expenditure		821,700,000	-	-	821,700,000	805,608,923	-	805,608,923	16,091,077		
Capital Expenditure											
Programme (1)											
OBJECT CODE WISE CLASSIFICATION OF PUBLIC INVESTMENT											
NOTE - 10 Rehabilitation & Improvements of Capital Assets											
2001 Buildings & Structures	11	4,202,000	-	-	4,202,000	4,187,877	-	4,187,877	14,123	0.34%	Less than 5%
2002 Plant, Machinery & Equipment	11	300,000	-	-	300,000	19,500	-	19,500	280,500	93.50%	Opportunity was not arisen to improve machineries & equipments
2003 Vehicles	11	2,608,000	-	-	2,608,000	2,607,681	-	2,607,681	319	0.01%	Less than 5%
Total (a)		7,110,000	-	-	7,110,000	6,815,058	-	6,815,058	294,943		
NOTE - 11 Acquisition of Capital Assets											
2101 Vehicles											
2102 Furniture & Office Equipment	11	2,313,000	-	-	2,313,000	2,309,371	-	2,309,371	3,629	0.16%	Less than 5%
2103 Plant, Machinery & Equipment	11	2,055,000	-	-	2,055,000	2,052,875	-	2,052,875	2,125	0.10%	Less than 5%
2104 Buildings & Structures	11	35,268,000	-	-	35,268,000	35,202,190	-	35,202,190	65,810	0.19%	Less than 5%
2105 Lands & Land Improvements											
2106 Software Development											
2108 Capital Payment for Leased Vehicles											
Total (b)		39,636,000	-	-	39,636,000	39,564,435	-	39,564,435	71,565		

NOTE -12 Capital Transfers											
2201 Public Institutions											
2202 Development Assistance											
2203 Grants to Provincial Councils											
2204 Transfers Abroad											
2205 Capital Grants to Non-Public Institution											
Total (c)		-	-	-	-	-	-	-	-		
NOTE - 13 Acquisition of Financial Assets											
2301 Equity Contribution											
2302 On-Lending											
Total (d)		-	-	-	-	-	-	-	-		
NOTE - 14 Capacity Building											
2401 Staff Training	11	1,054,000	-	-	1,054,000	576,755	-	576,755	477,245	45.28%	Training programmes were not conducted as schedule due to Covid 19 Pandemic
Total (e)		1,054,000	-	-	1,054,000	576,755	-	576,755	477,245		
NOTE - 15 Other Capital Expenditure											
2501 Restructuring											
2502 Investments											
2503 Contingency Services											
2504 Contribution to Provincial Councils											
2505 Procurement Preparedness											
2506 Infrastructure Development											
2507 Research and Development											
2509 Other											
Total (f)		-	-	-	-	-	-	-	-		
Programme (1)											
Total Expenditure on Public Investments (a+b+c+d+e+f)		47,800,000	-	-	47,800,000	46,956,248	-	46,956,248	843,752		
Grand Total (Notes 5 to 15) - Total Expenditure		869,500,000	-	-	869,500,000	852,565,171	-	852,565,171	16,934,829		


 Chief Financial Officer /Chief Accountant/Director (Finance)/
 Commissioner (Finance)
 Date : 2020.02.12
H.E.M.H. KANANGEDARA,
CHIEF ACCOUNTANT,
DISTRICT SECRETARIAT,
PITALA.

Imprest Account as at 31st December 2020

Ministry / Department / District Secretariat : District Secretariat-Puttalam

Expenditure Head No. : 273

Rs.

Imprest Account No.	Imprest Balance as at 1 st January 2020			Imprest Received			Imprest Settlement			Imprest Balance as at 31 st December 2020			Imprest Balance as at 31 st December 2020 as per Treasury Books	
	1			2			3			4				5
	Unsettled Sub Imprests 1(i)	Unsettled Imprests (Excluding Unsettled Sub Imprests) 1(ii)	Total 1(iii)	Treasury 2(i)	Other Sources 2(ii)	Total 2(iii)	Expenditure 3(i)	Cash 3(ii)	Total 3(iii)	Unsettled Sub Imprest Balance 4(i)	Unsettled Imprests 4(ii)	Total 4(iii)		
312/19	3,608,204	-	3,608,204	-	-	-	3,608,204	-	3,608,204	-	-	-	-	
312/20	-	-	-	3,876,279,833	1,124,768,873	5,001,048,707	5,001,048,707	-	5,001,048,707	-	-	-	-	
	3,608,204	-	3,608,204	3,876,279,833	1,124,768,873	5,001,048,707	5,004,656,910	-	5,004,656,910	-	-	-	-	

1. Please show reasons for difference between 4 and 5 above .

(1) Remitted to the Treasury but not updated cash book balance as at 31/12/2020

(2) Other reasons-

-

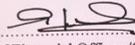
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State if these balances were settled as at the date of signing the report and if not, reason for not settling the balances.

I hereby certify that the above information is true and correct.



Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 2020.02.12

**H.E.M.H. KANANGEDARA,
CHIEF ACCOUNTANT,
DISTRICT SECRETARIAT,
PUTTALAM.**

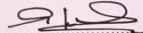
Statement of Deposit Accounts as at 31st December 2020

Expenditure Head No : 273

Ministry / Department / District Secretariat :District Secretariat-Puttalam

Rs.

Name of Deposit Accounts	Deposit Number	Balance as at 1 st January 2020	Credited during the year	Debited during the year	Balance as at 31 st December 2020	Balance as per Treasury Book as at 31 st December 2020
Security Deposits	6000-0-0-1-0-70	330,000	777,307	757,307	350,000	350,000
Tender Deposits	6000-0-0-2-0-95	2,395,500	1,103,220	1,477,500	2,021,220	2,021,220
Deposits Temporary Retained Payable to Third Parties	6000-0-0-13-0-63	55,953,410	934,661,812	967,448,242	23,166,980	23,166,980
Retention Money for Construction	6000-0-0-16-0-46	246,705,312	144,423,655	207,441,519	183,687,448	183,687,448
Compensation	6000-0-0-17-0-16	11,036,808	8,922,350	11,080,587	8,878,571	8,878,571
Grant (Domestic)- Corporative Social Responsibility	6000-0-0-19-0-09	309,619	2,841,020	2,811,760	338,879	338,879
Funds Received for Reimburement of Expenditure	6000-0-0-20-0-003	718,187	33,445,081	34,025,092	138,176	138,176
Total		317,448,836	1,126,174,444	1,225,042,006	218,581,274	218,581,274


 Chief Financial Officer /Chief Accountant/Director (Finance)/
 Commissioner (Finance)
 Date : 2020.02.12
H.M.M.H. KANDANGEDARA,
CHIEF ACCOUNTANT,
DISTRICT SECRETARIAT,
PUTTALAM.

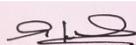
Advance Accounts as at 31st December 2020

Expenditure Head No : 273

Ministry / Department / District Secretariat :District Secretariat-Puttalam

Rs.

Name of Advance Account	Advance Account Number	No. of Advance Accounts	Balance as at 1 st January 2020 (1)	Maximum Limits of Expenditure Rs. 50,000,000		Minimum Limits of Receipts Rs. 31,700,000		Maximum Limits of Debit Balance Rs. 200,000,000 4=(1)+(2)-(3)	Maximum Limits of Liabilities Rs.....	Balance as per Treasury Books as at 31 st December 2020
				Debits during the year (2)		Credits during the year (3)				
				In Cash	Through Cross Entries	In Cash	Through Cross Entries			
(1) Advance to Public Officers	27301	1	184,883,274	49,933,341	19,494,788	38,117,813	22,467,059	193,726,531		193,726,531
(2) Other Advances										
(3) Miscellaneous Advances										


 Chief Financial Officer /Chief Accountant/Director (Finance)/
 Commissioner (Finance)
 Date : 2020.02.12
H.S.M.H. KANANGEDARA,
CHIEF ACCOUNTANT,
DISTRICT SECRETARIAT,
PUTTALAM.

Statement of Non Financial Assets - 2020

Rs.

Expenditure Head No : 273

Ministry / Department / District Secretariat : District Secretariat-Puttalam

Non Current Asset	Code	(1) Balance as at 01.01.2020	(2) Transactions					(3) Changes			Balance as at 31.12.2020	
			2(1) Acquisition		2(2) Disposal		2(3) Net Transactions	Holding Gain / Loss	Changes in Volume	Balance		
			Purchases	Transferred		Sale	Transfers	2(3)=2(1)-2(2)	3(1)	(-)/+ 3(2)		3(3)=3(1)+/- 3(2)
				Other Entities	Work in Progress							
<i>1 Fixed Assets</i>	611	1,529,796,598	4,362,246	298,272	35,202,190	125,500	-	39,737,207	-	-	-	1,569,533,805
Building and Structures	6111	1,214,994,169	-	-	35,202,190	-	-	35,202,190	-	-	-	1,250,196,359
Dwellings	61111	108,440,000	-	-	-	-	-	-	-	-	-	108,440,000
Quarters	6111107	99,315,000	-	-	-	-	-	-	-	-	-	99,315,000
Circuits Bungalows	6111108	9,125,000	-	-	-	-	-	-	-	-	-	9,125,000
Sub Total		108,440,000	-	-	-	-	-	-	-	-	-	108,440,000
Non Residential Building	61112	1,106,554,169	-	-	35,202,190	-	-	35,202,190	-	-	-	1,141,756,359
Office Building	6111201	1,106,554,169	-	-	35,202,190	-	-	35,202,190	-	-	-	1,141,756,359
Sub Total		1,106,554,169	-	-	35,202,190	-	-	35,202,190	-	-	-	1,141,756,359
Machinery and Equipment	6112	314,802,429	4,362,246	298,272	-	125,500	-	4,535,018	-	-	-	319,337,446
Transport Equipment	61121	159,479,400	-	-	-	-	-	-	-	-	-	159,479,400
Passenger Vehicles	6112101	152,325,000	-	-	-	-	-	-	-	-	-	152,325,000
Agricultural Vehicles	6112103	7,100,000	-	-	-	-	-	-	-	-	-	7,100,000
Motor Cycles	6112109	54,400	-	-	-	-	-	-	-	-	-	54,400
Sub Total		159,479,400	-	-	-	-	-	-	-	-	-	159,479,400
Other Machinery and Equipment	61122	155,323,029	4,362,246	298,272	-	125,500	-	4,535,018	-	-	-	159,858,046
Office Equipment	6112201	32,494,191	733,255	134,512	-	1,500	-	866,267	-	-	-	33,360,458
Computer Equipment	6112202	40,635,309	3,535,400	-	-	84,500	-	3,450,900	-	-	-	44,086,209
Electrical Equipment	6112203	12,191,882	23,250	12,300	-	26,500	-	9,050	-	-	-	12,200,932
Communication Equipment	6112204	5,123,779	-	70,800	-	-	-	70,800	-	-	-	5,194,579
Furniture	6112205	64,789,693	70,341	80,660	-	13,000	-	138,001	-	-	-	64,927,693
Utensils	6112218	88,175	-	-	-	-	-	-	-	-	-	88,175
Sub Total		155,323,029	4,362,246	298,272	-	125,500	-	4,535,018	-	-	-	159,858,046
Other Non Financial Assets	6113	-	-	-	35,202,190	-	35,202,190	-	-	-	-	-
Work in Progress	61131	-	-	-	35,202,190	-	35,202,190	-	-	-	-	-
Sub Total		-	-	-	35,202,190	-	35,202,190	-	-	-	-	-
<i>4 Non produced Assets</i>	614	1,048,507,000	-	-	-	-	-	-	-	-	-	1,048,507,000
Land	6141	1,048,507,000	-	-	-	-	-	-	-	-	-	1,048,507,000
Sub Total		1,048,507,000	-	-	-	-	-	-	-	-	-	1,048,507,000

* The variance is occurred due to the opening balance which had wrongly been shown as at 01/01/2020 was corrected & the assets which had not been included in the cigas programme was included.

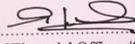
The Status Report as at 31/12/2020 on Bank Accounts opened
in terms of Treasury Operation Circular No. 3/2015 of 23.10.2015

Expenditure Head No. : 273

Ministry / Department / District Secretariat : District Secretariat-Puttalam

Serial No.	Name of Bank	Account No.	Balance as per Bank Statement as at 31/12/2020 (Rs.)	Balance as Per Cash Book as at 31/12/2020 (Rs.)	Total Value of Cheques not yet Presented to Bank as at 31/12/2020 (if exceeds 6 months)	Month of Last Bank Reconciliation Prepared
1	People's Bank	9026975	164,315,697	-	-	2020 December
2	Bank of Ceylon	7042153	62,808,165	-	-	2020 December
3	Bank of Ceylon	7042144	14,088,845	-	-	2020 December
4	Bank of Ceylon	7042147	8,561,639	-	-	2020 December
5	People's Bank	9026978	17,055,772	-	-	2020 December
6	People's Bank	9026994	7,388,815	-	137,971	2020 December
7	Bank of Ceylon	7042159	10,078,165	-	-	2020 December
8	People's Bank	9026990	11,248,659	-	-	2020 December
9	Bank of Ceylon	7042160	5,605,942	-	-	2020 December
10	Bank of Ceylon	7042156	24,680,568	-	-	2020 December
11	Bank of Ceylon	7042162	8,336,906	-	-	2020 December
12	People's Bank	9026981	14,719,159	-	-	2020 December
13	People's Bank	9026984	22,465,579	-	-	2020 December
14	Bank of Ceylon	7042165	11,152,857	-	-	2020 December
15	Bank of Ceylon	7042151	22,213,053	-	-	2020 December
16	People's Bank	9026987	12,759,406	-	-	2020 December
17	Bank of Ceylon	7042168	9,459,198	-	-	2020 December
18	People's Bank	9026996	5,387,791	-	-	2020 December

I hereby certify that the above information is true and correct.


 Chief Financial Officer / Chief Accountant / Director (Finance) /
 Commissioner (Finance)
 Date : 2020.02.12
H.S.M.H. KANANGEDARA,
CHIEF ACCOUNTANT,
DISTRICT SECRETARIAT,
PUTTALAM.

3.5 Performance of the Revenue Collection

Revenue Code	Description of Revenue Code	Revenue Estimate		Collected Revenue	
		Original	Final	Amt. (Rs.)	As a % of final estimate
2002.02.99	Interest-Other	8,800	8,000	8,359	104.5%
2003.02.99	Sale Proceeds & Charges- Dept. Sale	500	250	193	77.2%
2003.03.02	Sale Proceeds & Fine & Forfeit-other	0.004	0.002	0.001	50%
2003.99.00	Sale Proceeds –Other receipts	10,500	10,500	85,794	817%

3.6 Performance of the Utilization of Allocation

Rs.'000

Type of Allocation	Allocation		Actual Expenditure	Allocation utilization as % of Final Utilization
	Original	Final		
Recurrent	821,700	821,700	805,609	98 %
Capital	47,800	47,800	46,956	98 %

3.7. Interms of F.R. 208 grant of allocation for expenditure to this District Secretariat as an agent of the other Ministries/Departments.

Serial No	Ministry / Department and Expenditure Description / Category	Purpose of Provisioning	Allocation		Actual Exp'	Allocations utilized as % of the final provision made
			Original	Final		
1	Ministry of Health and Indigenous Medicine Services	Prevention of Kidney Diseases	0.27	0.27	0.27	100%
2	Election Commission	Elections Activities	7.93	7.93	7.93	100%
3	Ministry of Higher Education, Technology & Innovation	Vidatha Programme	0.12	0.12	0.12	100%
		Machinery repair	0.07	0.07	0.07	100%
		Recurrent expenditure	0.45	0.45	0.45	100%
4	Ministry of Buddhasasana, Cultural & Religious Affiars	Purchasing of Office equipment	0.78	0.78	0.78	100%
		Purchase of computers	0.12	0.12	0.12	100%
		Renovation of Cultural Centers	2.14	2.14	2.05	96%
		For construction of temple buildings -Bills in hand	1.98	1.98	1.98	100%
		Improving the development of underdeveloped Daham Pasala - Bills in hand	19.34	19.34	19.34	100%
		Renovation of temple buildings - Bills in hand	10.30	10.30	10.28	99.8%
		Sustainable Punyagrana Programme	4.93	4.93	4.92	99.8%
		WayambaUdanaDev.Prog-Bills in hand	10.28	10.28	10.28	100%
		Recurrent Expenditure	0.08	0.08	0.08	100%
5	Ministry of Finance	Gamperaliya	69.86	69.86	69.65	99.7%
		Sapirigama/ RIDP	672.95	672.95	602.97	90%
6	Ministry of Finance, Economic and Policy Development	Training programme	0.40	0.40	0.40	100%
		DCB	39.17	39.17	39.17	100%
		Gamperaliya	182.00	182.00	182.00	100%
		Sapirigama/ RIDP	433.73	433.73	433.60	100%
		For Religious Centres	14.66	14.66	14.66	100%
		Recurrent expenditure	26.10	26.10	26.05	100%
7	Ministry of Justice	Purchasing of Office equipment	0.06	0.06	0.059	98%
		Recurrent expenditure	5.51	5.51	4.03	73%
8	Ministry of Helath	Prevention of Kidney Diseases	1.61	1.61	1.11	69%
		Recurrent expenditure	0.02	0.02	0.02	100%

9	Ministry of Trade	Recurrent expenditure	0.88	0.88	0.60	68%
10	Ministry of Fisheries and Aquatic Resources	Training programme	0.13	0.13	0.13	100%
		Fisheries Jetty Development - Bills in hand	1.93	1.93	1.93	100%
		Fishery Housing and Sanitation -Bills in hand	1.11	1.11	1.11	100%
		Wewak samanga gamak - Bills in hand	2.77	2.77	2.77	100%
		Lagoon Conservation and Development -Wewak samanga gamak- Bills in hand	18.70	18.70	18.70	100%
		Bills in hand- Presidential Secretariat	0.53	0.53	0.53	100%
		Recurrent expenditure	15.83	15.83	15.83	100%
11	Ministry of Women and Child Affairs and Social Security	Training programme	0.06	0.06	0.06	100%
		Nutrition Allowances	128.48	128.48	128.48	100%
		Pre-school teacher allowances	0.20	0.20	0.20	100%
		Breakfast	1.93	1.93	1.93	100%
		Recurrent expenditure	0.36	0.36	0.36	100%
12	Ministry of Land	Payment of land compensation	5.14	5.14	4.42	86%
		Issuing grants for lands	0.20	0.20	0.20	100%
		Recurrent expenditure	1.48	1.48	1.20	81%
13	Ministry of Buddhasasan,Cultural & Relegious Affiars	Renovation of Cultural Centers	0.42	0.42	0.42	100%
		For repairs	1.16	1.16.	1.16	100%
14	Ministry of Women and Child Affairs and Social Security	Single parent families	0.05	0.05	0.05	100%
		Disability Allowances	106.44	106.44	106.44	100%
		Elderly allowances	419.47	419.47	419.45	100%
		Fullfillment of 100 years allowance	0.32	0.32	0.32	100%
		Kidney allowances	10.17	10.17	10.17	100%
		Recurrent expenditure	0.32	0.32	0.32	100%
15	Ministry of Public Services, Provincial Councils and Local Government	Training programme	0.04	0.04	0.04	100%
		Bills in hand-2019	0.38	0.38	0.38	100%
		Compensation for natural disasters	18.06	18.06	18.06	100%
		Compensation for House damage	0.63	0.63	0.63	100%
		Recurrent expenditure	74.89	74.89	74.89	100%
16	Ministry of Skills Development, Employment and Labor Relations	For the textile industry	0.25	0.25	0.25	100%
		Vocational training	0.01	0.01	0.01	100%
		Recurrent expenditure	0.12	0.12	0.12	100%

17	Ministry of Fisheries	For the Fishery Piyasa program	1.23	1.23	1.02	83%
18	Ministry of Home Affairs	Purchasing of Office equipment	0.74	0.74	0.74	100%
		Recurrent expenditure	202.75	202.75	202.75	100%
19	Ministry of Justice, Human Rights and Legal Reforms	Development Programmes	0.17	0.17	0.17	100%
		Training programme	0.42	0.42	0.42	100%
		Recurrent expenditure	2.16	2.16	2.16	100%
20	Ministry of Urban Development, Water Supply and Housing	Sukithapura Programme- Bills inhand	15.88	15.88	15.88	100%
21	National Productivity Secretariat	Recurrent expenditure	0.13	0.13	0.11	85%
22	Ministry of Youth and Sports	Playgroun Development- Bills inhand	1.91	1.91	1.91	100%
		Purchasing of Office equipment	0.51	0.51	0.51	100%
		Purchase of machineries	0.39	0.39	0.38	97%
		Training programme	0.60	0.60	0.23	38%
		Recurrent expenditure	14.52	14.52	14.50	100%
23	Ministry of Industrial Exports and Investment Promotion	Recurrent expenditure	1.39	1.39	1.39	100%
24	Ministry of Irrigation	Training programme	0.28	0.29	0.28	97%
		Recurrent expenditure	0.99	0.99	0.81	82%
25	Department of Buddhist Affairs	Training programme	0.04	0.04	0.04	100%
		Purchasing of Office equipment	0.20	0.20	0.20	100%
		Daham Pasal Teachers Allowance	13.26	13.26	13.15	99%
		Recurrent expenditure	1.00	1.00	0.90	90%
26	Department of Muslim Religious and Cultural Affairs	Reconstruction of Muslim Religious Centers	1.36	1.36	1.36	100%
27	Department of Christian Religious Affairs	For Christian religious activities	0.16	0.16	0.16	100%
28	Department of Cultural Affairs	Bills in hand-2019	0.05	0.05	0.05	100%
		Recurrent expenditure	2.94	2.94	2.69	91%
29	Department of Government Information	Recurrent expenditure	0.95	0.95	0.75	79%
30	Department of Social Services	For repairs	0.19	0.19	0.19	100%
		CBR	0.34	0.34	0.34	100%
		Recurrent expenditure	9.45	9.45	7.84	83%
31	Department of Probation and Child Protection	Training programme	0.45	0.45	0.45	100%
		Medical Aids	0.42	0.42	0.42	100%
		Recurrent expenditure	0.29	0.29	0.28	97%
32	Department of Sports Development	Recurrent expenditure	1.45	.1.45	1.37	94%

33	Department of Registration of Persons	Recurrent expenditure	14.44	14.44	13.43	93%
34	Department of National Budget	Providing relief to quarantined families	60.47	60.47	60.07	99%
35	Department of Census & Statistics	For vehicle repair	0.13	0.13	0.13	100%
		Purchasing of Office equipment	0.06	0.06	0.06	100%
		For traveling	0.40	0.40	0.40	100%
		Recurrent expenditure	4.20	4.20	2.00	48%
36	Department of Pension	W & O.P	23.80	23.80	23.42	98%
		Recurrent expenditure	0.11	0.11	0.10	91%
37	Department of Registrar General	Registrar's Allowance	1.62	1.62	1.62	100%
38	Department of Wild Life Conservation	Wild Elepahnt -compensation	3.14	3.14	2.49	79%
39	Department of the Commissioner General of Lands	Recurrent expenditure	0.02	0.02	0.00	15%
40	Department of Motor Traffic	Recurrent expenditure	0.60	0.60	0.53	88%
41	Ministry of Justice, Human Rights and Reforms	Recurrent expenditure	0.05	0.05	0.05	100%
42	Department of Land Use Policy Planning	Bills in hand-2019	0.34	0.34	0.22	65%
		Purchasing of Office equipment	0.10	0.10	0.10	100%
		Training programme	0.62	0.62	0.59	95%
		Recurrent expenditure	0.32	0.32	0.30	94%
43	Department of Manpower and Employment	Training programme	0.10	0.10	0.06	60%
		Recurrent expenditure	0.54	0.54	0.50	93%
44	Department of Multipurpose Development Task Force	Training programme	0.11	0.11	0.10	91%
		Multipurpose Development Officer Allowances	52.89	52.89	50.22	95%
		Recurrent expenditure	2.22	2.22	2.12	95%
45	State Ministry of Rural and School Sports Infrastructure Promotion	Sports -School Development Program	23.51	23.51	19.13	81%
46	State Ministry of Women and Child Development, Pre-Schools and Primary Education, School Infrastructure and Education Services	Training programme	2.31	2.31	2.21	96%
		Providing sanitary items for pre-schools	2.37	2.37	2.31	97%
		For pre-school development activities	0.44	0.44	0.44	100%
		Nutrition Allowances	65.03	65.03	65.00	100%
		Breakfast	0.59	3.93	0.59	15%
		Pre-school teacher allowances	0.60	0.60	0.58	97%
		Recurrent expenditure	0.35	0.35	0.30	86%

47	Ministry of Cane, Brass, Clay, Furniture and Rural Industries Promotion	Purchasing of Office equipment	0.08	0.08	0.07	88%
		Training programme	0.16	0.16	0.16	100%
		Recurrent expenditure	0.89	0.89	0.84	94%
48	Ministry of Internal Defense, Home Affairs and Disaster Management	Purchasing of Office equipment	1.33	1.33	1.21	91%
		Bills in hand-2019	0.81	0.81	0.81	100%
		Purchasing of Office equipment	0.13	0.13	0.12	92%
		Purchase of machinery	0.03	0.03	0.03	100%
		Construction of office buildings	3.50	3.50	3.50	100%
		the construction	0.20	0.20	0.20	100%
		Compensation for natural disasters	2.82	2.82	2.40	85%
		Housing compensation	1.06	1.06	1.00	94%
		Purchase of goods	0.03	0.03	0.02	67%
		Recurrent expenditure	110.71	110.71	110.23	100%
49	State Ministry of Foreign Employment Promotion and Market Diversification	Training programme	0.03	0.03	0.03	100%
		Recurrent expenditure	8.00	8.00	7.40	93%
50	State Minister of Samurdhi, Household Economy, Micro Finance, Self Employment, Business Development and Underutilized State Resources Development	Grama Shakthi - Bills in Hand	20.90	20.90	20.04	96%
		Home gardening program	21.39	21.39	21.04	98%
		Disability Allowances	43.71	43.71	43.59	100%
		Elderly allowances	129.86	129.86	128.16	99%
		Kidney allowances	19.04	19.04	18.74	98%
		Fullfillment of 100 years-allowance	0.23	0.23	0.20	87%
		Recurrent expenditure	0.20	0.20	0.18	90%
51	State Ministry of Rural Housing and Construction and Building Materials Industries Promotion	Resettlement- Bills in Hand	26.15	26.15	26.13	100%
52	State Ministry of Indigenous Medicine Promotion, Rural and Ayurveda Hospital Development and Community Health	Recurrent expenditure	0.05	0.05	0.04	80%
53	State Ministry of Skills Development, Vocational Education, Research and Innovation	Purchasing of Office equipment	0.09	0.09	0.07	78%
		Recurrent expenditure	0.15	0.15	0.12	80%
54	State Ministry of Paddy and Grain, Organic Food, Vegetables, Fruits, Chilies, Onion and Potato Cultivation Promotion, Seed Production and High Technology	Training programme	0.31	0.31	0.20	65%
		Recurrent expenditure	8.76	8.76	8.10	92%

55	State Ministry of Fertilizer Production and Supply, Chemical Fertilizers and Pesticides	Recurrent expenditure	0.10	0.10	0.08	80%
56	State Ministry of Livestock, Farm Promotion and Dairy and Egg Related Industries	Rural Economic Promotion Program - Athaibil	5.50	5.50	5.50	100%
57	State Ministry of Rural and Regional Drinking Water Supply Project Development	South Asian Conference on Sanitation	7.60	7.60	6.75	89%
58	State Ministry of Batik, Handloom Textiles and Local Apparel Production	Empowerment of the Handloom triangle	3.00	3.00	2.90	97%
	Total		3272.24	3275.59	3175.95	97%

3.8. Performance of the Reporting of Non-Financial Assets

Rs.'000

Asset Code	Code Description	Balance as per board of Survey Report as at 31.12.2020	Balance as Financial Position Report as at 31.12.2020	Yet to be accounted	Reporting Progress as a %
9151	Building & Structure	1,250,196	1,250,196	Referred for Assessment.	90 %
9152	Machinery & Equipment	319,337	319,337		100%
9153	Land	1,048,507	1,048,507		100%
9154	Intangible Assets				
9155	Biological Assets				
9160	Work to progress				
9180	Lease Assets				

3.9 Auditor General's Report

Chapter 04 – Performance Indicators

4.1 Performance Indicators of the Institute (Based on the Action plan)

Specific Indicators	Actual Output as a Percentage(%) of the expected output		
	90%-100%	75%-89%	50%-74%
Human Resource Development- Local & Foreign Training			54%
Adopting a procurement plan		99 %	
Optimal utilization of allocations made from annual estimates	98%		
Directing all the allocations received to the district towards the desired targets	96%		
Internal control over the efficient and effective operation of allocations	98%		
Green productivity and polythene free environment		76%	
Use of technology and software		85%	
Implementing income generating projects		75 %	
Implementing environmental protection programs		80 %	

Chapter 05 – Performance of the achieving Sustainable Development Goals (SDG)

5.1 Indicate the Identified Respective Sustainable Development Goals

Goals/objectives	Achievements	Indicators	Progress achieved up to now		
			0%-49%	50%-74%	75%-100%
01. Eradicate all forms of poverty everywhere	Reducing the proportion of women and children of all ages suffering from all forms of poverty by at least half	·Providing employment opportunities for youths in poverty-stricken families		50%	
		·Conducting training programs	44%		
		·Providing loans to startup businesses	42%		
		·Revenue generation		54%	
		·Introduction, coordination of Home Productivity Programs		56%	
		·Awareness prog. For Prevention of Drugs		63%	
		·Providing self-employment assistance and referrals		68%	
		·Entrepreneurship Development Programs			80%
		·Implement savings promotion programs			100%
		·Awareness Program on Financial Management for Migrant Family Members			100%
		Empowerment of handloom garment industry.		70%	
02. Promoting sustainable agriculture by eliminating hunger, achieving food security and high nutritional status.	Eradicate hunger by 2030, and ensure that poor and vulnerable populations, including children, have access to adequate food that is safe and nutritious throughout the year	· Awareness on food and nutrition			100%
		· Leading young Agri Entrepreneurs		60%	
		· Promotion of farm land with minimum investment of Rs -1 million	45%		
		· Distribution of fruit plants among school children	40%		
		· To increase the productivity of underutilized agricultural lands through conservation of soil and water			75%
		· Awareness on post-harvest technology ·Planting of 100,000 Jack seedlings Programme		68%	90%
03. Ensuring a healthy life and promoting well-being at all ages	Reduce 1 / 3rd of all premature deaths caused by non-communicable diseases by 2030 and promote mental health and wellbeing	· Awareness on alcohol and drug use and moral education			80%
		· Conduct mobile counseling clinics			80%
		· Teacher ,Student & Parents Promotion Program			75%

04. Ensuring full and equitable quality of education and to promote the opportunity for all to enjoy lifelong learning.	Ensuring that all girls and boys complete free, equal, qualitative primary and secondary education so that they can achieve effective learning outcomes by 2030	· Conducting Sports Competition		73%	
		· Conducting medical clinics			82%
		·Rural Sports Ground Development			95%
		· Providing sports equipment and training of sports			90%
		Construction of Fitness Centers in all Divisional Secretariats.			70%
		· Provide effective tertiary education after secondary education		50%	
		· Provide career guidance for students			75%
		· Conducting awareness programs		68%	
		Providing scholarship benefits			90%
05. Achieve gender equality and empower all women and girls.	Elimination of all forms of discrimination against women and girls in all areas.	• Strengthening psychosocial counseling support for victims of violence			100%
		• Awareness program on child labor eradication			100%
		· To educate members of migrant families about the safety of their children			100%
		· Establishment of child protection committees in the school			80%
		Establishment of Internet Software System to protect vulnerable children			90%
06. To ensure water and sanitation facilities for all and sustainable management of them.	By the year 2030, all will be able to achieve equal hygiene and fitness, and eliminate outdoor excretion and focus on the special needs of women, girls and vulnerable persons in particular.	• Construction of toilets for families without toilets.	45%		
		· Implementing awareness programs for school children and adults		60%	
		Conducting Art Competition & Distribution of Posters among School children		60%	
		· Obtain necessary facilities through drawing the attention of NGOs		73%	

07. Ensuring affordable, reliable, sustainable and modern energy supply for all	Ensuring that all people have access to reliable, modern sources of energy at affordable prices by 2030.	• To formulate a mechanism to provide electricity to families without electricity			95%
		• Directing people towards renewable energy sources			80%
		• Providing solar powered water motors to farms			90%
08. Promote perfect nutrition, sustainable economic growth and full and productive employment for all.	Prohibiting child labor, protecting labor rights and promoting a safe working environment for all employees	• Provision of career guidance services and entrepreneurship development			100%
		• Identify persons between the ages of 18-60 years and train them			75%
		• Information and Identification of Adult Entrepreneurs		70%	
		• Establishment of child protection network at rural level			75%
09. Build strong infrastructure, promote inclusive and sustainable industrialization and encourage innovation.	Provide support to local technology development and research and innovation in developing countries; create a conducive policy environment for diversifying industries and adding value to products.	• Directing for technical training			90%
		• Providing financial assistance for local technological developments		60%	
		• Providing assistance to enter the market		70%	
		• Infrastructure Development			75%
		• Implementing the Business Desk program with the aim of creating a small and medium scale enterprise			85%
• Implementing the Strategic Plan (Lead to Lead) to develop the professional skills of school leavers			82%		
10. Reduce inequality within and between countries	To empower and promote the social, economic and political interaction of all, irrespective of age, sex, disability, ethnicity, nationality, religion or reality or any other situation.	• Implement Social Security benefits			100%
		• Establishment of Coexistence associations and implementing Coexistence functions			100%
		• Taking measures to empower the stakeholders			90%

11. Making cities and settlements perfect, secure, strong and sustainable	Reducing individual impacts by 2030, including the city's air quality and urbanization and other waste management.	· Preparation of land use plans - 70%		70%	
		· Establish Solid Waste Management Units.		50%	
		· Minimize use of polythene and plastics - 75%			75%
12. Ensuring sustainable consumption and production patterns.	Refraining and Reducing waste generation, reusing through recycling by 2030	· Carrying out projects at institutional, divisional and district levels		60%	
		· Establish Solid Waste Management Units		50%	
		· Implement environmental protection programs.			80%
13. Climate change and Prompt action of their impacts	Reducing the number of families affected by the climate to 10% per annum	· Implementation of projects in areas where water is not available due to drought		70%	
		· Implementation of development projects to minimize the damages caused by floods			100%
		· Implementation of tree planting projects			100%
14. Conservation and economical use of Sea , marine and marine resources for sustainable development	Reducing garbage dumping to the sea to 20%	· Conducting awareness programs on marine resource conservation			100%
		· Implementation of coastal clean-up programs			100%
15. Sustainable use of global ecosystems, sustainable forest management, Acting against deforestation, restoration, protection and promotion, stop land degradation and rehabilitation and biodiversity destruction.	Population using safely managed drinking water delivery services	· To familiarize the community with the conservation and sustainability of the biodiversity of the arid ecosystem of the Dry Zone			100%
		· Implementation of Agricultural Practice Improvement Project (ESA) in Environmental sensitive zone.			100%
		· Implementing community awareness programs			100%
		· Implementation of tree planting programs			100%

16. Creating peaceful and inclusive communities for sustainable development, Provide opportunities for justice for all and build comprehensive institutions with effective accountability at all levels.	Give everyone a legal identity by 2030, including birth registration	· Conducting past birth and marriage registration services			100%
		· Conducting National Identity Card issuance services			100%
		· Conducting awareness programs for the public			100%

5.2 Achievements and challenges in achieving the Sustainable Development Goals

Achievements

1. Implementing Business Desk programs with the aim of creating a small and medium scale enterprise
2. Implement a strategic plan to equip school leavers with professional skills. (Lead to Lead).
3. Training and recruitment as sales agents in collaboration with Mobitel Pvt.Ltd. to empower the disabled community.
4. Development of industrial facilities required for the promotion of handloom production.

Challenges

1. Despite various awareness programs to reduce the use of alcohol and drugs which have contributed to many causes such as poverty, loss of health and quality education, the number of drug addicts is increasing day by day.
2. Drought in the Puttalam District, which is dry most of the year, and crop damage due to animal damage have caused serious problems in ensuring safe, nutritious and adequate food for all people.
3. Floods caused by heavy rains in Central Province, Kurunegala District and Anuradhapura Districts flow through the Puttalam district to the sea. Even though Puttalam has not experienced heavy rains due to the geographical location of the district, floods are a frequent challenge.
4. The global epidemic facing the year 2020 was a major challenge.

Chapter 06- Human Resource Profile

6.1 Cadre Management

Grade	Approved Cadre	Existing Cadre	Vacancy/ / (Excess)**
Senior	56	51	05
Tertiary	40	24	16
Secondary	1154	1002	152
Primary	177	133	44

06.2 **briefly state how the shortage or excess in human resources has been affected to the performance of the institute.

Relevant authorities have been informed to fill the existing vacancies. An internal arrangement has been made to continue the duties related to the senior and tertiary level vacancies. (Duty Covers, Acting, Performing Duties) Trainee Graduate Officers are deployed to fill the vacancies of Secondary Officers and continue to perform their duties.

6.3 Human Resource Development

Ser .No	Programme	No.of Staff trained	Duration of the Programme(Days)	Total Investment	the Programme(Abroad/Local)	Output/Knowledge Gained*
				(Rs .)		
1	Advanced Diploma in Public Procurement and Contract Management	03	Year01	360,000.00	Local	Increase the productivity of the subject duties due to the improvement of skills in the relevant field.
2	Course related to construction industry	02	01	10,000.00	Local	Increase the productivity of the subject duties due to the improvement of skills in the relevant field.
3	Apprentice Officer Training in Sri Lanka Administrative Service	05	01	15,505.00	Local	Increase the productivity of the subject duties
4	Training course for answering audit queries	05	03	60,000.00	Local	Increase the productivity of the subject duties
5	Practical knowledge and training in measuring and leveling	01	01	6,735.00	Local	Increase the productivity of the subject duties
6	Apprentice Officer Training in Sri Lanka Administrative Service	05	01	4,980.00	Local	Increase the productivity of the subject duties
7	Training in vehicle maintenance and repair	50	01	11,785.00	Local	Increase the productivity of the subject duties
8	Disciplinary procedure of the public service	1	03	18,000.00	Local	Increase the productivity of the subject duties due to the improvement of skills in the relevant field.
9	Basic Course Salary Preparation	1	03	18,000.00	Local	Increase the productivity of the subject duties due to the improvement of skills in the relevant field.
10	One day workshop for drivers	1	01	3,500.00	Local	Rationally economical expenditure and safe driving
11	Productivity training programs	80	01	8,250.00	Local	Preparation of productivity applications and increase the productivity of the organization
12	Online training on disciplinary procedures	02	03	10,000.00	Local	To be able to get an accurate knowledge about the discipline of the officers.

Chapter 07- Compliance Report

S.No	Applicable Requirement	Compliance Status(Compl ied/Not Compl ied)	Brief Explanation for Non Compliance	Correct Action proposed to avoid non-complianc e to future
1.	The following financial statements/accounts submitted on due date			
1.1	Annual Financial Statements	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not Applicable		
1.4	Stores Advance Accounts	Not Applicable		
1.5	Special Advance Accounts	Not Applicable		
1.6	Others	Not Applicable		
2	Maintenance of Books and Registers (FR445)/			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied		
2.2	Personal emoluments register/Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Complied		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update	Complied		
2.8	Stock Register has been maintained and update	Complied		
2.9	Register of losses has been maintained and update	Complied		

2.10	commitment Register has been maintained and update	Complied		
2.11	Register for Counterfoil books (GA-N20) has been maintained and update	Complied		
3	Delegation of Function for financial control (FR 135)			
3.1	The financial Authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated whiten the institute	Complied		
3.3	The authority has been delegated in such a manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 01.05.2014 in using the Government Payroll Software Package_	Complied		
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
5	Audit Queries			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019	Complied		
6.2	All the internal audit reports has been replied within one month	Complied		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied		

6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied		
7	Audit and Management committee			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Complied		
8	Asset Management			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/16	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Complied		
9.3	The vehicle logbooks had been maintained and updated	Complied		

9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Complied		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through statements and for which adjustments had to be made, and had those balances been settled within one month	Complied		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled.	Not applicable	There are outstanding debt balances that have been in place for many years. Necessary steps are being taken to clear that debt balance	

13	The General Deposit Account			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task_	Complied		
14.3	The ad-hoc sub imprests had been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly_	Complied		
15	15 Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulation	Complied		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Complied		
16	Human Resource Management			
16.1	The staff had been paid within the	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Complied		
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied		

17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Ac	Complied		
18	Implementing citizens charter			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of 05/2008 and 05/2018(1) of Ministry of Public Administration and Management.	Complied		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Complied		
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure	Complied		
	Administration Circular No.02/2018 Dated 24.01.2018.			
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied		
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and	Complied		

	conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular			
20	Establishing the e-Local Government System			
20.1	(20.1) The citizens have been provided with the facility to submit applications online in accordance with the Local Government Circular No. 2018/e-Local Government-01 dated 19.07.2018	Not Applicable		
20.2	The citizens have been provided with the facility to make payments online.	Not Applicable		
20.3	'Front Offices' and Customer Service Centers have been introduced in order to provide a people-friendly service	Not Applicable		