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வருடாந்த செயலாற்றுகை மற்றும் கணக்குகள் அறிக்கை
ANNUAL PERFORMANCE & ACCOUNTS REPORT

ක.මහේසන් මහතා
දිස්ත්‍රික් ලේකම්

திரு. க.மகேசன்
மாவட்டச் செயலாளர்

Mr. K. MAHESAN
DISTRICT SECRETARY



දිස්ත්‍රික් ලේකම් කාර්යාලය,
යාපනය
மாவட்டச் செயலகம்,
யாழ்ப்பாணம்

DISTRICT SECRETARIAT,
JAFFNA

20
20

**Annual
Performance
And
Accounts
Report
Jaffna District
2020**

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1. Institutional Profile / Executive Summary

1.1 Introduction

The Jaffna District Secretariat is having easy administrative structure by the inclusion of the administrative activities of the Jaffna District, the capital of Northern Province into four major geographical zones namely Valikamam, Vadamadachi, Thenmaradchi and Islands and by further dividing them into 15 Divisional Secretariat divisions.

1.2 Vision and Mission, Objectives of the Institution

❖ VISION

Offering excellent, efficient and effective services through the district administration by utilizing modern technical strategies.

❖ MISSION

Promoting the socio-economic development of the people in the district, divisional and rural levels and protecting their unique aesthetic, cultural and traditional values by adopting state policies via the optimal utilization of resources received.

❖ Objectives of the Institution

- Introducing innovation
- Providing efficient services
- Upgrading the life standard of rural people
- Preserving the cultural and traditional values
- Preparing self - guarding or protective measures against the natural disasters
- Coordination activities in divisional and rural levels

1.3 Key Functions

- Arranging computer networks for the District Secretariat and Divisional Secretariats. Introducing the internal and external networking systems.
- Providing trainings required for the posts of Government Officers.

- In view of promoting the local producers of the Jaffna District, enabling them to obtain the financial benefits and physical resources and planning the development plans.
- While assisting the rural level people for their education and health, uplifting the life standard of those who are under the poverty line by providing reliefs and livelihood assistances.
- Ensuring to provide pure public services at the rural, divisional and district levels that accomplishing the birth, marriage and death registrations without delays.
- By forming committees at the rural levels by the Disaster Management Service Unit, rendering immediate disaster relief services instantly.
- In order to preserve the cultural and traditional values conducting the cultural festivals timely.
- Coordination of election affairs.



1.5 Divisional Secretariats of the District Secretariat

01	Divisional Secretariat - Delft	08	Divisional Secretariat - Chankanai
02	Divisional Secretariat - Velanai	09	Divisional Secretariat - Uduvil
03	Divisional Secretariat - Kayts	10	Divisional Secretariat - Tellippalai
04	Divisional Secretariat - Karainagar	11	Divisional Secretariat - Kopay
05	Divisional Secretariat - Jaffna	12	Divisional Secretariat - Chavakachcheri
06	Divisional Secretariat - Nallur	13	Divisional Secretariat - Karaveddy
07	Divisional Secretariat - Sandilipai	14	Divisional Secretariat – Point Pedro
		15	Divisional Secretariat - Maruthankerny

1.6 Basic Statistical Information of the District

Name of the District	Jaffna	Number of the Member of Provincial Council	Nil
Province	Northern Province	Number of Families	201,941
Extent of Whole Area	1,025 sq.km	Number of Housing Units	140,231
Population	624,155	Number of the Office of Land Registrars	2
Females	321,414	Registrar of Marriages, Births and Deaths	31
Males	302,741	Additional Registrar of Marriages	10
Number of Voters	479,584	Medical Registrar of Births and Deaths	02
Number of Polling Stations	508	Registrar of Muslim Marriages	01
Number of Polling Divisions	10	Schools (National)	7
Number of Divisional Secretariats	15	Schools (Provincial)	443
Number of Grama Niladhari Divisions	435	Government Hospitals	1
Number of Villages	1,453	Provincial Council's Hospitals	27
Municipal Councils	1	Number of the Officers of District Secretariat	152
Urban Councils	3	Number of the Officers of Divisional Secretariats	1721
Pradeshiya Sabah	13	Number of the "Nilasewana" Offices Established	20
Number of the Member of Parliament	7		



2. Progress and the Future Outlook from the Government Agent



It is my great pleasure to produce the Report on Annual Performance and Accounts of the District Secretariat, Jaffna illustrating the comprehensive details relating to the development of various projects with financial allocations from various funding sources in the year 2020. It presents how the District Secretariat's operations helped to improve the people's lives in developing the Jaffna Peninsula based on parliamentary ideas, government policies and people's daily needs and to boost up the economic growth and accelerate the progress towards achieving the Annual Performance with efficiency and effectiveness.

As such, Rs. 10,415.02 million was allocated for implementation of the development projects, and also various development projects have been launched in Jaffna district. In addition, 793 projects of Rs. 870 Million under the "Sapiri Gamak" Community Based Rural Development

Programme of the Ministry of Finance and 61 projects of Rs. 35.50 Million under the Rapid Infrastructure Development Programme (RIDP - 2020) have been implemented to improve the livelihood and infrastructure of the people. I would like to specially mention that various development programmes and 17 projects of Rs. 210.01 million including the toilets & water supply and infrastructure development projects have been successfully implemented in the Divisional Secretariat Divisions. Also, many other development programmes such as infrastructure facilities of the coastal fishing communities, second phase of the construction work of the Economic Centre in Madduvil, agricultural value chains promotion projects and livelihood development programmes have been implemented.

However, as expected, the annual performance in the development cooperation is not sufficient as usual to accelerate sustainable development of the district because the country faces an unprecedented health, social and economic emergency as a result of the pandemic COVID-19 outbreak. In this respect, I look forward a better prioritized; result based sustainable cooperation to enhance the performance on

Development. Thus, I should look into how the impact of development cooperation can be maximized and how to leverage these resources for resource mobilization.

Based on the report, the challenging circumstances of the development programmes in the Jaffna District have been viewed. It reveals that the increased resources were needed to manage the programmes and projects. It also led to the duplication of efforts, left shortfalls in financing in some areas that desperately require support. I would like to inspire all stakeholders of the Jaffna District to scrutinize how they could work conjointly to increase the effectiveness of development cooperation going forward.

I am delighted to present the publication of the Annual Performance and Accounts Report of the Jaffna District compiling the various development programmes related to the sectors of Agriculture, Industry, Education, Health, Culture, Transport and Tourism to view the performance on development at the district level during the year 2020.

K. Mahesan
K. Mahesan,
District Secretary,
District Secretariat,
Jaffna.

K. MAHESAN
Government Agent/District Secretary
Jaffna District



DISTRICT SECRETARIAT, JAFFNA



DISTRICT SECRETARIAT, JAFFNA



Special Achievements in District Level

- 1st and 2nd phases of the construction of Economic Centre at Madduvil have been completed at the Chavakachcheri Divisional Secretariat Division, Jaffna for revolutionizing the marketing of agricultural products to help producers and consumers.
- Housing units containing 85 new houses and 24 new houses were built at the cost of Rs. 01 million and Rs. 06 lakhs respectively and provided to most deprive displaced families, still languishing in Jaffna-based welfare centers.
- The Free Connections of the electricity facility for 1148 the Individual households in 2020 were provided in Jaffna District.
- Construction and improvement of 155.62 Km of rural access roads in Jaffna have been done.
- Construction of Psychiatric Centre Construction of Nurses Quarters and Renovation of Equipped Wards to the hospitals in the Jaffna District have been provided.
- Rural Infrastructure Development for poor

coastal fishing communities has been done.

- Renovation of Agro-wells, Promotion of Paddy and Other Crop Cultivation has been done.
- 1st phase of Reactivation and Reconstruction of Fishery Harbor of the Myliddy in Tellippalai have been completed and the Harbor has been operated for fishing activities.

❖ Challenges

- Pollution of groundwater and unavailability of perennial fresh water sources in the Jaffna District.
- With a limited sewage treatment system, water ways around the peninsula are being exposed to contamination.
- A lack of marketing facilities, port and also airport are to form a market system to trade in a given product or service.
- Fluctuations in the prices of building materials and the pressure of instability.
- Illegal and excessive sand mining in Jaffna Peninsula.
- Price fluctuation of the agricultural products.

➤ Lack of transportation facilities and proper access road facilities.

➤ Lack of modern technologies and the preservation facilities.

➤ Lack of industries to create job opportunities.

➤ Lack of funds for rehabilitating the road network.

❖ Future Goals

➤ Strengthening Cultural Values and Traditions.

➤ Poverty eradication.

➤ Promoting agricultural domestic production and ensuring sustainable growth of people oriented economy.

➤ Promoting enterprise with high value addition and encourage enterprises with available local raw materials.

➤ Increasing the deep sea fishing and fish production

➤ Sustainable usage of the natural resources

➤ Increased wealth creation with increased employment and living standards



3. Overall Financial Performance for the Year Ended 31st December 2020

3.1 Statement of Financial Performance

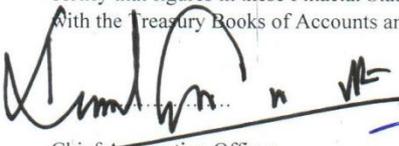
ACA - F				
Statement of Financial Performance for the period ended 31 st December 2020				
Rs.				
Budget 2020	Note	Actual		
		2020	2019	
-	Revenue Receipts	-	-	
-	Income Tax	1	-	
-	Taxes on Domestic Goods & Services	2	-	ACA-1
-	Taxes on International Trade	3	-	
-	Non Tax Revenue & Others	4	-	
-	Total Revenue Receipts (A)		-	
-	Non Revenue Receipts		-	
-	Treasury Imprests		5,838,587,140	ACA-3
-	Deposits		533,871,832	ACA-4
-	Advance Accounts		52,037,221	ACA-5
-	Other Receipts		-	
-	Total Non Revenue Receipts (B)		6,424,496,193	
-	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		6,424,496,193	
	Less: Expenditure			
-	Recurrent Expenditure		-	
772,105,000	Wages, Salaries & Other Employment Benefits	5	751,633,596	
108,781,000	Other Goods & Services	6	107,879,927	ACA-2(ii)
4,714,000	Subsidies, Grants and Transfers	7	4,706,481	
-	Interest Payments	8	-	
-	Other Recurrent Expenditure	9	-	
885,600,000	Total Recurrent Expenditure (D)		864,220,004	
	Capital Expenditure			
10,057,000	Rehabilitation & Improvement of Capital Assets	10	10,047,097	
42,915,000	Acquisition of Capital Assets	11	42,906,243	
-	Capital Transfers	12	-	ACA-2(ii)
-	Acquisition of Financial Assets	13	-	
828,000	Capacity Building	14	826,378	
-	Other Capital Expenditure	15	-	
53,800,000	Total Capital Expenditure (E)		53,779,718	
	Main Ledger Expenditure (F)		774,300,636	
	Deposit Payments		711,760,669	ACA-4
	Advance Payments		62,539,967	ACA-5
	Total Expenditure G = (D)+E+F)		1,692,300,358	
939,400,000	Imprest Balance as at 31st December-2020 H = (C-G)		4,732,195,834	



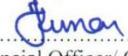
3.2 Statement of Financial Position

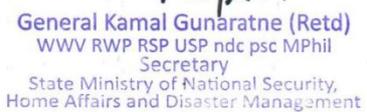
		ACA-P	
Statement of Financial Position			
As at 31 st December 2020			
	Note	2020 Rs	Actual 2019 Rs
<u>Non Financial Assets</u>			
Property, Plant & Equipment	ACA-6	2,163,544,125	2,068,267,329
<u>Financial Assets</u>			
Advance Accounts	ACA-5/5(a)	179,744,134	169,241,388
Cash & Cash Equivalents	ACA-3	-	-
Unsettled sub imprest advance		-	506,890
Total Assets		2,343,288,259	2,238,015,607
<u>Net Assets / Equity</u>			
Net Worth to Treasury		10,293,444	(177,591,250)
Property, Plant & Equipment Reserve		2,163,544,125	2,068,267,329
Rent and Work Advance Reserve	ACA-5(b)		
<u>Current Liabilities</u>			
Deposits Accounts	ACA-4	169,450,690	347,339,527
Imprest Balance	ACA-3	-	-
Total Liabilities		2,343,288,259	2,238,015,607

Detail Accounting Statements in ACA format Nos. 1 to 6 presented in pages from 05 to 57 and Notes to accounts presented in pages from 58 to 66 form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.


 Chief Accounting Officer
 General Kamal Gunaratne (Retd)
 WWV RWP RSP USP ndc psc MPhil
 Secretary
 State Ministry of National Security,
 Home Affairs and Disaster Management
 Date : 12/02/2021


 Accounting Officer
 K. Mahesan
 District Secretary /
 Government Agent
 District Secretariat
 Date : 12.02.2021


 Chief Financial Officer/ Chief Accountant/
 Director (Finance) / Commissioner (Finance)
 J. Hillward Kunam
 Chief Accountant
 District Secretariat
J. Hillward Kunam
Chief Accountant
for Government Agent/ District Secretary
District Secretariat
Jaffna
 Date : 12.02.2021


General Kamal Gunaratne (Retd)
 WWV RWP RSP USP ndc psc MPhil
 Secretary
 State Ministry of National Security,
 Home Affairs and Disaster Management


K. MAHESAN
Government Agent/ District Secretary
Jaffna District



3.3 Statement of Cash Flows

		ACA-C	
Statement of Cash Flows for the Period ended 31st December 2020			
	2020 Rs.	Actual 2019 Rs.	
Cash Flows from Operating Activities			
Total Tax Receipts	-	-	
Fees, Fines, Penalties and Licenses	-	-	
Profit	-	-	
Non Revenue Receipts	-	-	
Revenue Collected for the Other Heads	198,826,157	199,541,589	
Imprest Received	5,838,587,140	8,590,987,000	
Total Cash generated from Operations (a)	6,037,413,296	8,790,528,589	
Less - Cash disbursed for:			
Personal Emoluments & Operating Payments	857,360,723	1,775,439,243	
Subsidies & Transfer Payments	4,706,481	96,797,381	
Expenditure on Other Heads	4,934,649,595	5,830,883,436	
Imprest Settlement to Treasury	-	-	
Total Cash disbursed for Operations (b)	5,796,716,800	7,703,120,060	
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(a)-(b)	240,696,496	1,087,408,529	
Cash Flows from Investing Activities			
Interest	7,610,011	-	
Dividends	-	-	
Divestiture Proceeds & Sale of Physical Assets	576,530	413,255	
Recoveries from On Lending	-	-	
Recoveries from Advance	59,387,454	3,706,935	
Total Cash generated from Investing Activities (d)	67,573,995	4,120,190	
Less - Cash disbursed for:			
Purchase or Construction of Physical Assets & Acquisition of Other Investment	53,779,719	1,013,033,417	
Advance Payments	76,601,935	87,607,039	
Unsettled sub imprest	-	506,890	
Total Cash disbursed for Investing Activities (e)	130,381,654	1,101,147,345	
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(d)-(e)	(62,807,659)	(1,097,027,156)	
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g)=(c)+(f)	177,888,837	(9,618,627)	
Cash Flows from Financing Activities			
Local Borrowings	-	-	
Foreign Borrowings	-	-	
Grants Received	-	-	
Deposit Received	533,871,832	702,880,373	
Total Cash generated from Financing Activities (h)	533,871,832	702,880,373	
Less - Cash disbursed for:			
Repayment of Local Borrowings	-	-	
Repayment of Foreign Borrowings	-	-	
Deposit Payments	711,760,669	712,499,000	
Total Cash disbursed for Financing Activities (i)	711,760,669	712,499,000	
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(h)-(i)	(177,888,837)	(9,618,627)	
Net Movement in Cash (k) = (g)+(j)	-	-	
Opening Cash Balance as at 01st January	-	-	
Closing Cash Balance as at 31st December	-	-	



3.4 Notes to the Financial Statements

Note-(i)

Statement of Losses and Waivers
(Losses under F.R. 106 and F.R. 113)

Expenditure Head No : 264 Ministry / Department / District Secretariat : District Secretariat, Jaffna
Programme No. & Title : 1 Operational Activities

(i) Statement of Losses Recovered/Written off/Waived off during the year.

	Value	No. of Cases	Total Amount (Rs.)
Below	Rs. 25,000.00	Nil	
Over	Rs. 25,000.01	Nil	
Total			

Classification of the cases by nature of Losses.

	No. of Cases	Value	(Rs.)
Total			

(ii) Statement of Losses being held to be Written off/Waived off or recoverable so far

	Value	No. of Cases	Total Amount (Rs.)
Below	Rs. 25,000.00	Nil	
Over	Rs. 25,000.01	Nil	
Total			

Classification of the cases by Nature of Losses

	No. of Cases	Value	(Rs.)
1			
2			
3			
4			
Total			

Age Analysis per (ii)

Less than five years	No. of Cases	Amount
5-10 years	No. of Cases	Rs.
	Amount	Rs.
Over 10 years	No. of Cases	Rs.
	Amount	Rs.

Note- Details on losses under F.R.106 and waivers under F.R. 113 accounted under object code no 1701 and such losses and waivers expected to be accounted in coming years should be included.


 Chief Financial Officer /Chief Accountant/Director (Finance)/
 Commissioner (Finance)
 Date : 19.02.2021
J. Hillward Kunam
 Chief Accountant
 for Government Agent/District Secretary,
 District Secretariat
 Jaffna

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Note-(ii)

Statement of write off from books

Expenditure Head No : 264 Ministry / Department / District Secretariat : District Secretariat, Jaffna
Programme No. & Title : 1 Operational Activities

1 Statement of losses and waivers under F.R. 109 during the year

	Value	No. of Cases	Value (Rs.)
(i) - Below Rs. 25,000.00			
(ii) Over Rs. 25,000.01			
Total			

2 Statement of write off from the book and recoveries under F.R. 107 during the year

Nature of Loss	Opening balance which was not written off	Value of loss	Recoveries	Value written off from the book	Balance carried forward which was not written off	Reference No. of Approval for write off from the book
	Rs.	Rs.	Rs.	Rs.	Rs.	
I. Due to the Displacement	2,076,808.75				2,076,808.75	
Total	2,076,808.75		-		2,076,808.75	

Note - Excluding losses and waivers to be accounted in Note(i), only any other losses and waivers under F.R.109 should be included in this format.
* List annexed


 Chief Financial Officer /Chief Accountant/Director (Finance)/
 Commissioner (Finance)
 Date : 19.02.2021
J. Hillward Kunam
 Chief Accountant
 for Government Agent/District Secretary,
 District Secretariat
 Jaffna

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Details of Losses

Losses- Divisional Secretariat, Chavakachcheri			
S. No.	Details	Qty.	Amount. (Rs.)
01	Almyrah Steel	2	17,500.00
02	Almyrah Wooden	1	11,250.00
03	Air Conditioner	1	60,000.00
04	Amplifier	1	35,000.00
05	Bell Office	1	875.00
06	Box Fan Gold Star	1	2,406.25
07	Bicycle Lumala 55624050	1	7,500.00
08	Badges for CNN	1	4,687.50
09	Black Board with Stand	1	3,000.00
10	Chair Arm	112	112,800.00
11	Chair Typist	2	2,500.00
12	Computer CPU	1	66,280.00
13	Cash Box Alpha Brand	1	1,500.00
14	Calculator CT 600	2	2,250.00
15	File Rack Large	6	33,750.00
16	Flag National 12X6	1	31.25
17	Flag National 72X36	1	1,250.00
18	Funal 8800 Fax Machine	1	31,250.00
19	Fan Pedestrial N.P 112487	1	9,300.00
20	Fan Pedestrial N.P 112524	1	9,300.00
21	Fan Pedestrial N.P 112523	1	9,300.00
22	Glass Pad	12	3,600.00
23	Yamaha Generator 5KV England	1	75,000.00
24	Stam Ford Generator 5KV England	1	250,000.00
25	Green Board	12	2,500.00
26	Calculator CT 750	2	3,000.00
27	Circuit Bag	12	13,500.00
28	Magi Board	3	16,875.00
29	Micro Phone U.C.M. 2088	1	937.50
30	Micro Board Stand	1	2,187.50
31	Name Board CNN	60	112,500.00
32	Over Head Projector	1	25,000.00
33	Photocopier Canon	1	150,000.00
34	Printer for Computer LQ2170	1	50,000.00
35	Ronio Machine	1	93,750.00

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36	Rack Pension Large	1	9,325.00
37	Rack Pension Small	1	6,250.00
38	Revolving Chairs	3	9,325.00
39	Regiform Board with Stand	1	3,250.00
40	Screen Wooden	2	6,250.00
41	Stabilizer Computer CS 1000	1	4,000.00
42	Stabilizer Actostavol 1000 V.A.	1	4,000.00
43	Scissors	1	125.00
44	Screen to Show Film	1	5,000.00
45	Steel Cubboard	3	9,293.75
46	Table Staff Officer 60	2	22,500.00
47	Table Minor Staff	4	12,500.00
48	Table Typist	2	7,500.00
49	Tray Wooden	7	2,187.50
50	Table for Computer Steel	1	8,922.50
51	Type writer Olympia 58 English	1	25,000.00
52	Type writer Godtrig Tamil 746963	1	25,000.00
53	Type writer Olympia Tamil 6872382	1	25,000.00
54	Table Wallfitten Computer	1	8,000.00
55	Mic Stand	1	3,000.00
56	Measuring Tape	1	450.00
57	Speaker Box	1	19,500.00
58	Kettle Silver	2	2,000.00
59	Telephone Receiver Motorola Solar n	1	60,000.00
60	UPS	1	35,000.00
61	Table Conference	1	70,000.00
62	Table CNN	13	13,000.00
Sub Total			1,616,958.75

Losses - Divisional Secretariat, Chankanai.

S. No.	Details	Qty.	Amount. (Rs.)
169	Building, Furniture, Fixtures, Fittings, Stationary and other valuable documents		459,850.00
Sub Total			459,850.00
Grand Total			2,076,808.75

J. Hillward Kunam
 Chief Accountant
 of Government Agent/District Secretary
 District Secretariat
 Jaffna

J. Hillward Kunam
 Chief Accountant/Directot(Finance)/
 Commissioner(Finance)

Date: 19.02.2021

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Note-(iii)

Statement of Liabilities and Commitments

Ministry/Department/District Secretariat: District Secretariat, Jaffna

Expenditure Head No: 264

Programme No. & Title: 1 Operational Activities

Name of the Person/Institution	Commitment No	Month	Date	Head	Programme	Project	Sub Project	Object Code	Finance Code	Details of Item	Commitment	Commitment Balance	Liability Date	Liability Amount	Revised Liability	Paid Liability	Liability Balance
1. Ministries/Government Department																	
Department of Postal	1	Dec	31.12.2020	264	1	1	0	1402	11	Postal Charges	1,333.00	-	31.12.2020	1,333.00	1,333.00		1,333.00
Total											1,333.00			1,333.00	1,333.00		1,333.00
2. State Corporations/Statutory Boards																	
Sri Lanka Telecom PLC., Jaffna	2	Dec	31.12.2020	264	1	1	0	1402	11	Telephone Bill	46,478.06	-	31.12.2020	46,478.06	46,478.06		46,478.06
Sri Lanka Telecom PLC., Jaffna	3	Dec	31.12.2020	264	1	2	0	1402	11	Telephone Bill	11,378.00	-	31.12.2020	11,378.00	11,378.00		11,378.00
Mobitel PLC, Jaffna	4	Dec	31.12.2020	264	1	1	0	1402	11	Telephone Bill	4,521.00	-	31.12.2020	4,521.00	4,521.00		4,521.00
Mobitel PLC, Jaffna	5	Dec	31.12.2020	264	1	2	0	1402	11	Telephone Bill	3,065.00	-	31.12.2020	3,065.00	3,065.00		3,065.00
Ceylon Electricity Board, Jaffna	6	Dec	31.12.2020	264	1	1	0	1403	11	Electricity Bill	598,018.50	-	31.12.2020	598,018.50	598,018.50		598,018.50
Total											663,460.56			663,460.56	663,460.56		663,460.56

3. Others (Private Parties)																	
Staff	7	Dec	31.12.2020	264	1	1	0	1002	11	Over time & Holiday pay	698.42	-	31.12.2020	698.42	698.42		698.42
Staff	8	Dec	31.12.2020	264	1	1	0	1101	11	Travelling Claim	679.00	-	31.12.2020	679.00	679.00		679.00
Total											1,377.42			1,377.42	1,377.42		1,377.42
Grand Total											666,170.98			666,170.98	666,170.98		666,170.98

Nature of payments/Liabilities should be recognized separately as follows.

1. Ministries/Government Departments
2. State Corporations/Statutory Boards
3. Private Parties

Liabilities are transactions of which payments have not been made to the relevant parties, although goods, services or assets and services pertaining to construction contracts have been received during the respective

Commitments are contracts or written agreements which have been entered in to with the external parties in order to obtain goods and services during the respective accounting year, although the relevant assets or services

J. Hillward Kunam
 Chief Financial Officer /Chief Accountant/Director (Finance)/
 Commissioner (Finance)

Date : 19.02.2021

J. Hillward Kunam
 Chief Accountant
 for Government Agent/District Secretary
 District Secretariat
 Jaffna



Note(iv)

Statement of Liabilities - (i)
Statement of Commitments in terms of FR 94 (2) and (3)

Name of Ministry / Department / District Secretariat : District Secretariat, Jaffna
Expenditure Head No. : 264
Programme No. & Title : 1 Operational Activities

Name of the Person/Institution	Description of Commitments	Project	Sub Project	Object Code	Financing Code	Maximum Commitment Ceiling In terms of FR 94(2) Provisions (Rs.)	Total Cost Estimate In terms of FR 94(3) (Rs.)	Commitment & Liability Amount (Rs.)
1. Ministries/Government Department	Nil							
Total								
2. State Corporations/Statutory Boards	Nil							
Total								
3. Others (Private Parties)	Nil							
Total								
Grand Total								

J. Hillward Kunam
Chief Financial Officer/Chief Accountant/Director(Finance)/Commissioner(Finance)
Date : 19.02.2021

J. Hillward Kunam
Chief Accountant
for Government Agent/District Secretary
District Secretariat
Jaffna

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Note(v)

Statement of Liabilities - (ii)
Provision Transferred to the Deposit Account in terms of FR 215 (3) (b) & (c)

Name of Ministry / Department / District Secretariat : District Secretariat, Jaffna
Expenditure Head No. : 264
Programme No. & Title : 1 Operational Activities

Name of the Person/Institution (To be identified at the time of Transferring the Provision to Deposit Accounts.) *	Description of Liability	L/C No.	Particular of Vote details from which Provisions were Transferred				Deposit Account No.	Amount Transferred (Rs.)
			Project	Sub Project	Object Code	Financing Code		
1. Ministries/Government Department	Nil							
Total								
2. State Corporations/Statutory Boards	Nil							
Total								
3. Others (Private Parties)	Nil							
Total								
Grand Total								

J. Hillward Kunam
Chief Financial Officer/Chief Accountant/Director(Finance)/Commissioner(Finance)
Date : 19.02.2021

J. Hillward Kunam
Chief Accountant
for Government Agent/District Secretary
District Secretariat
Jaffna

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Statement of Claims under Reimbursable Foreign Aid

Note-(vi)

Ministry / Department / District Secretariat : District Secretariat, Jaffna

Programme No. & Title : 1 Operational Activities

	<u>Rs.</u>
(1) Provision in Estimates - 2020 under Reimbursable Foreign Aid including Supplementary provisions	Nil
(2) Total Expenditure disbursed during the year 2020, against (1) above	Nil
(3) Total of Reimbursement Claims outstanding as at 01 st January 2020	Nil
(4) Total of Reimbursement Claims made during the year 2020, in respect of years 2019 & prior years (if any)	Nil
(5) Total of Reimbursement Claims made during the year 2020, in respect of year 2020	Nil
(6) Total of Claims disallowed by the Donor, during 2020 (if any), in respect of Claims 2019 or prior years (if any)	Nil
(7) Total of Claims disallowed by the Donor, during 2020 (if any), in respect of Claims 2020	Nil
(8) Total of Reimbursements received during the year 2020, in respect of years 2019 or prior years	Nil
(9) Total of Reimbursements received during the year 2020, in respect of years 2020	Nil
(10) Total of reimbursement Claims outstanding as at 31 st December 2020 [(3+4+5) - (6+7)] - (8+9)	Nil
(11) Total of Reimbursement Claims made after 31/12/2020 in respect of 2020 up to the finalization of the Financial Statements	Nil
(12) Total of Reimbursement received after 31/12/2020 up to the finalization of the Financial Statements	Nil
(13) Total of Reimbursement Claims outstanding as at the date of presenting the Financial Statements (10 + 11 - 12)	Nil

J. Hillward Kunam
Chief Financial Officer /Chief Accountant/
Director (Finance)/ Commissioner (Finance)
Date : 19.02.2021

J. Hillward Kunam
Chief Accountant
for Government Agent/District Secretary
District Secretariat
Jaffna

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Statement of Missing Vouchers

Note-(vii)

Ministry / Department / District Secretariat : District Secretariat, Jaffna

Expenditure Head No : 264

Programme No. & Title : 1 Operational Activities

Date	Voucher No.	Name of Payee	Nature of Payment	Amount (Rs.)
		Nil		

J. Hillward Kunam
Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 19.02.2021

J. Hillward Kunam
Chief Accountant
for Government Agent/District Secretary
District Secretariat
Jaffna



Note-(viii)

**The Status Report as at 31/12/2020 on Bank Accounts opened
in terms of Treasury Operation Circular No. 3/2015 of 23.10.2015**

Expenditure Head No. :264

Ministry / Department / District Secretariat : District Secretariat, Jaffna

Serial No.	Name of Bank	Account No.	Balance as per Bank Statement as at 31/12/2020	Balance as Per Cash Book as at 31/12/2020	Total Value of Cheques not yet Presented to Bank as at 31/12/2020 (if exceeds 6 months)	Month of Last Bank Reconciliation Prepared
			(Rs.)	(Rs.)		
1	Bank of Ceylon, Taprobane	7041928	3,000.00	-	-	December' 2020
2	Bank of Ceylon, Jaffna	7041946	81,544.30	-	-	December' 2020
3	Bank of Ceylon, Velanai	7041929	3,000.00	-	-	December' 2020
4	Bank of Ceylon, Velanai	7041940	253,000.00	-	-	December' 2020
5	Bank of Ceylon, Kayts	7041930	3,000.00	-	-	December' 2020
6	Bank of Ceylon, Karainagar	7041933	3,000.00	-	-	December' 2020
7	Bank of Ceylon, Jaffna	7041943	3,000.00	-	-	December' 2020
8	People's Bank, University Branch	162-1-001-2-9026849	173,162.00	-	-	December' 2020
9	People's Bank, Chankanai	108-1-001-2-9026843	-	-	-	December' 2020
10	People's Bank, Chankanai	108-1-001-7-9026831	-	-	-	December' 2020
11	People's Bank, Chunnakam	109-1-001-0-9026834	-	-	-	December' 2020
12	People's Bank, Chunnakam	109-1-001-4-9026846	-	-	-	December' 2020
13	People's Bank, Stanly Road, Jaffna	030-1-001-1-9026840	-	-	-	December' 2020
14	Bank of Ceylon, Chavakacheheri	7041931	3,000.00	-	-	December' 2020
15	Bank of Ceylon, Nellyyadi	7041937	3,000.00	-	-	December' 2020
16	Bank of Ceylon, Point Pedro	7041934	3,000.00	-	-	December' 2020
17	Bank of Ceylon, Point Pedro	7041935	3,000.00	-	-	December' 2020

I hereby certify that the above information is true and correct.

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 Chief Financial Officer /Chief Accountant/Director (Finance)/
 Commissioner (Finance)
J. Hillward Kumam
 Chief Accountant
 for Government Agent/District Secretary
 District Secretariat
 Jaffna

3.5 Performance of the Revenue Collection

Revenue Code	Description of the Revenue Code	2019		2020	
		Actual	Estimate	Revised Estimate	Actual
10.03.07.02	Registration fees relevant to the Department of Registrar General	34,995,415.50	28,890,000.00	30,000,000.00	23,550,032.50
10.03.07.03	Private Timber Transport	399,985.07	510,000.00	510,000.00	399,118.61
10.03.07.04	Tax sale of Motor Vehicle	40,000.00	-	-	115,000.00
10.03.07.05	License fees relevant to the Ministry of Public Security	1,670.00	1,000.00	1,000.00	2,420.00
10.03.07.09	Carbon Tax	41,805,750.64	-	-	7,853.50
10.03.07.99	Other	1,603,994.51	1,500,000.00	900,000.00	851,979.26
20.02.01.01	Rent on Government Building and Housing	400,258.33	639,000.00	400,000.00	253,719.35



20.02.02.99	other	8,674,628.98	8,800,000.00	8,000,000.00	7,610,010.50
20.03.02.03	Fees on passports visas and dual citizenship	9,155,550.00	-	-	5,383,750.00
20.03.02.13	Examination and other fees	832,900.00	-	-	128,400.00
20.03.02.14	Fees under the Motor traffic act	100,057,841.03	-	-	77,465,576.02
20.03.02.99	Sundries	93,438.25	200,000.00	200,000.00	196,455.76
20.03.07.00	Paddy Purchase	26,956,626.00	-	-	10,144,899.55
20.03.99.00	Other Receipts	15,928,526.64	9,000,000.00	9,000,000.00	25,545,738.23
20.04.01.00	Central Government	48,278,607.88	-	-	54,781,213.75
20.06.02.02	Sales of Capital Assets-Other	413,255.00	400,000.00	600,000.00	576,530.00

3.6 Performance of the Utilization of Allocation

ACA - 2

Summary of Expenditure by Programme for the period ended 31st December 2020

Expenditure Head No : 264 Ministry / Department / District Secretariat : District Secretariat, Jaffna

Rs.

Programme Number given in Annual Estimates	Title of the Expenditure	Annual Budgetary Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3)	Total Net Provision (4)=(1)+(2)+(3)	Total Expenditure (5)	Net Effect Savings / (Excesses) (6)=(4)-(5)
Programme (1)	(1) Recurrent	886,800,000	300,000	(1,500,000)	885,600,000	864,220,004	21,379,996
	(2) Capital	51,200,000	1,100,000	1,500,000	53,800,000	53,779,718	20,282
	Sub Total	938,000,000	1,400,000	-	939,400,000	917,999,722	21,400,278
Programme (2)	(1) Recurrent						
	(2) Capital						
	Sub Total						
	Grand Total	938,000,000	1,400,000	-	939,400,000	917,999,722	21,400,278


 Chief Financial Officer / Chief Accountant / Director (Finance)
 Commissioner (Finance)
 Date : 12.02.2021

J. Hilward Kunam
 Chief Accountant
 for Government Agent / District Secretary
 District Secretariat
 Jaffna

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3.7 In terms of F.R.208 grant of allocations for Expenditure to this District Secretariat as an agent of the Other Ministries

Head	Ministry / Department	Recurrent		Capital		Total		
		Allocation	Expenditure	Allocation	Expenditure	Allocation	Expenditure	%
001	Presidential Secretariat	1,800,000.00	1,399,721.37	9,746,662.67	9,746,662.67	11,546,662.67	11,146,384.04	96.53
020	Election Commission	8,339,837.00	8,339,837.00	-	-	8,339,837.00	8,339,837.00	100.00
051	Digital Infrastructure and Information Technology Division	4,019,603.05	4,019,603.05	-	-	4,019,603.05	4,019,603.05	100.00
052	Ministry of Higher Education, Technology & Innovation	286,314.45	286,314.45	348,284.20	348,284.20	634,598.65	634,598.65	100.00
101	Ministry of Buddha asana, Religious and Cultural Affairs	96,668.00	96,668.00	3,832,680.00	3,816,500.00	3,929,348.00	3,913,168.00	99.59
102	Ministry of Finance	-	-	604,183,096.85	569,663,897.63	604,183,096.85	569,663,897.63	94.29
104	Ministry of Community Empowerment and Estate Infrastructure Development, Ministry of Public Services, Provincial Councils and Local Government, Ministry of Sports & Youth Affairs	125,673,253.66	125,673,253.66	1,702,190,648.14	1,702,190,648.14	1,827,863,901.80	1,827,863,901.80	100.00
110	Ministry of Justice	5,292,881.29	3,260,576.53	29,603,408.65	22,165,858.27	34,896,289.94	25,426,434.80	72.86
116	Ministry of Trade	2,000,645.00	1,951,510.02	-	-	2,000,645.00	1,951,510.02	97.54
118	Ministry of Mahaweli, Agriculture, Irrigation and Rural Development	18,294,579.86	18,294,399.42	77,577,200.79	77,577,200.79	95,871,780.65	95,871,600.21	100.00



120	Ministry of Women & Child Affairs and Social Security	95,362,304.15	95,362,304.15	3,071,126.31	3,071,126.31	98,433,430.46	98,433,430.46	100.00
122	Ministry of Land	13,606,321.54	13,483,261.02	74,454,522.87	71,560,867.32	88,060,844.41	85,044,128.34	96.57
123	Ministry of Buddhasasana Religious and Cultural Affairs	-	-	599,028.50	599,028.50	599,028.50	599,028.50	100.00
124	Ministry of Women, Child Affairs and Social Security	761,878,242.00	761,878,242.00	88,032.00	88,032.00	761,966,274.00	761,966,274.00	100.00
130	Ministry of Public Services, Provincial Councils and Local Government	243,399,146.69	237,785,436.05	1,359,816.92	1,359,816.92	244,758,963.61	239,145,252.97	97.71
149	Ministry of Skills Development, Employment & Labor Relations	160,240.16	160,240.16	103,572.87	103,572.87	263,813.03	263,813.03	100.00
151	Ministry of Fisheries	-	-	5,125,000.00	5,125,000.00	5,125,000.00	5,125,000.00	100.00
155	Ministry of Internal & Home Affairs & Provincial Councils & Local Government	239,950,382.54	239,950,382.54	2,337,585.66	2,337,585.66	242,287,968.20	242,287,968.20	100.00
157	Ministry of Justice, Human Rights and Law Reforms Ministry of Defense	1,456,973.60	1,456,973.60	114,374,525.74	114,374,525.74	115,831,499.34	115,831,499.34	100.00
160	Ministry of Environment	-	-	1,199,628.00	1,199,628.00	1,199,628.00	1,199,628.00	100.00
166	Ministry of Urban Development, Water Supply and Housing Facilities	-	-	33,000.00	33,000.00	33,000.00	33,000.00	100.00
176	Ministry of Ports & Shipping	-	-	6,826,471.58	6,826,471.58	6,826,471.58	6,826,471.58	100.00



193	National Productivity Secretariat	408,000.00	405,840.00	199,795.00	191,861.72	607,795.00	597,701.72	98.34
194	Ministry of Skills, Employment & Labor Relations Ministry of Youth and Sports	17,938,687.07	17,884,216.20	1,059,600.00	806,649.19	18,998,287.07	18,690,865.39	98.38
195	Ministry of Industrial Export & Investment Promotion	3,766,952.00	3,766,952.00	-	-	3,766,952.00	3,766,952.00	100.00
201	Department of Buddhist Affairs	75,575.00	66,535.00	-	-	75,575.00	66,535.00	88.04
203	Department of Christian Religious Affairs	2,822,078.44	2,822,078.44	-	-	2,822,078.44	2,822,078.44	100.00
204	Department of Hindu Religious and Cultural Affairs	-	-	2,000,000.00	2,000,000.00	2,000,000.00	2,000,000.00	100.00
206	Department of Cultural Affairs	3,743,000.00	3,562,984.72	16,000.00	16,000.00	3,759,000.00	3,578,984.72	95.21
210	Department of Government Information	94,545.69	82,600.13	3,200.00	3,200.00	97,745.69	85,800.13	87.78
216	Department of Social Services	9,568,843.67	9,358,537.86	216,980.00	216,970.00	9,785,823.67	9,575,507.86	97.85
217	Department of Probation and Child care Services	404,871.38	401,990.68	665,363.00	665,344.60	1,070,234.38	1,067,335.28	99.73
219	Department of Sports Development	2,112,564.40	2,080,629.15	100,000.00	99,940.00	2,212,564.40	2,180,569.15	98.55
227	Department for Registration of Persons	14,794,379.58	14,611,906.03	-	-	14,794,379.58	14,611,906.03	98.77
240	Department of National Budget	46,684,456.60	46,684,456.60	-	-	46,684,456.60	46,684,456.60	100.00
252	Department of Census and Statistics	1,633,512.12	1,631,752.08	159,884.95	159,884.95	1,793,397.07	1,791,637.03	99.90



253	Department of Pensions	4,328,161.67	4,219,412.82	-	-	4,328,161.67	4,219,412.82	97.49
254	Registrar General's Department	1,259,125.00	1,254,625.00	930,000.00	920,499.14	2,189,125.00	2,175,124.14	99.36
264	District Secretariat, Jaffna	885,600,000.00	862,067,204.62	53,800,000.00	53,779,718.79	939,400,000.00	915,846,923.41	97.49
284	Department of Wildlife Conservation	-	-	573,020.00	573,020.00	573,020.00	573,020.00	100.00
286	Land Commissioner General's Department	2,582,470.00	2,467,400.00	-	-	2,582,470.00	2,467,400.00	95.54
290	Department of Fisheries & Aquatic Resources	-	-	700,709.00	647,020.20	700,709.00	647,020.20	92.34
307	Department of Motor Traffic	3,850,123.08	3,730,921.09	-	-	3,850,123.08	3,730,921.09	96.90
326	Department of Community Based Corrections	54,934.68	54,934.68	-	-	54,934.68	54,934.68	100.00
327	Land use Policy Planning Department	381,588.18	368,035.28	687,370.24	684,750.16	1,068,958.42	1,052,785.44	98.49
328	Department of Manpower and Employment	934,526.31	888,205.95	211,937.24	211,935.24	1,146,463.55	1,100,141.19	95.96
334	Department of Multipurpose Development Task Force	7,778,366.77	7,640,595.41	104,796.22	100,968.97	7,883,162.99	7,741,564.38	98.20
403	State Ministry of Women and Child Development, Pre-School & Primary Education, School Infrastructure & Education Services	70,466,744.00	61,533,896.00	1,389,617.10	1,389,567.54	71,856,361.10	62,923,463.54	87.57
405	State Ministry of Ornamental Fish, Inland Fish & Prawn Farming, Fishery Harbor Development, Multiday Fishing Activities and Fish Exports	-	-	2,000,000.00	1,999,391.06	2,000,000.00	1,999,391.06	99.97



408	State Ministry of Rattan, Brass, Pottery. Furniture and Rural Industrial Promotion	689,836.20	660,299.52	96,412.00	96,256.00	786,248.20	756,555.52	96.22
409	State Ministry of Internal Security, Home Affairs and Disaster Management	164,962,017.37	164,515,506.87	30,671,636.86	4,586,141.20	195,633,654.23	169,101,648.07	86.44
412	State Ministry of Foreign Employment Promotions and Market Diversification	9,676,915.00	9,326,351.00	-	-	9,676,915.00	9,326,351.00	96.38
414	State Ministry of Samurdhi, Household Economy, Micro Finance, self Employment, Business Development and Underutilized State Resources Development	300,259,734.00	299,857,406.00	7,254,170.00	7,253,684.00	307,513,904.00	307,111,090.00	99.87
415	State Ministry of Rural Housing and Construction & Building Materials Industries Promotion	13,300,186.54	13,299,832.76	150,738,637.65	88,669,273.35	164,038,824.19	101,969,106.11	62.16
416	State Ministry of Indigenous Medicine Promotion, Rural and Ayurvedic Hospitals Development & Community Health	25,500.00	24,232.20	-	-	25,500.00	24,232.20	95.03
417	State Ministry of Estate Housing and Community Infrastructure	-	-	4,945,000.00	4,475,000.00	4,945,000.00	4,475,000.00	90.50



421	State Ministry of Skills Development, Vocational Education, Research & Innovation	174,000.00	172,926.90	121,771.00	107,994.92	295,771.00	280,921.82	94.98
425	State Ministry of Paddy and grain, Organic Food, vegetables, Fruits, Chilies, Onion and Potato Cultivation Promotion Seed Production and Advanced Technology Agricultures	10,469,495.00	10,299,870.87	82,578,961.67	28,818,265.06	93,048,456.67	39,118,135.93	42.04
434	Ministry of Ports & Shipping	-	-	450,528.42	411,886.16	450,528.42	411,886.16	91.42
GRAND TOTAL		3,102,458,582.74	3,059,140,858.88	2,978,729,682.10	2,791,072,928.85	6,081,188,264.84	5,850,213,787.73	96.20

3.8 Performance of the Reporting of Non – Financial Assets

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2020	Balance as per Financial Position Report as at 31.12.2020
9151	Building and Structures	1,183,770,895.46	1,183,770,895.46
9152	Machinery and Equipment	585,346,441.16	585,346,441.16
9153	Land	279,710,000.00	279,710,000.00
9160	Work in Progress	114,716,788.38	114,716,788.38



3.9 Auditor General's Report

Translation

My No: NNP/JF/A/DSJ/02/20

Date: 21st June 2021

District Secretary,
District Secretariat
Jaffna

Summary Report of the Auditor General on the Financial Statements of the District Secretariat, Jaffna for the year ended on 31st December 2020 as per National Audit Act, No. 19 of 2018 Under the Section 11(1)

The above mentioned report and the audited financial statements are enclosed herewith.

Sgd. Illegibly

A.J.L. Wimalaratne
Assistant Auditor General
For Auditor General

Copies: 1. Director General, Department of State Accounts

2. Secretary, State Ministry of National Security, Home Affairs and Disaster Management – for information



My No: NNP/JF/A/DSJ/02/20

Date: 21st June 2021

District Secretary,
District Secretariat
Jaffna

Summary Report of the Auditor General on the Financial Statements of the District Secretariat, Jaffna for the year ended on 31st December 2020 as per National Audit Act, No. 19 of 2018 Under the Section 11(1)

1. Financial Statements

1.1 Qualified Opinion

The statements of financial position of the District Secretariat, Jaffna as at 31st December 2020 and the financial statements comprising the statements of financial performance and cash flow statement for the year ended on 31st December 2020 were audited under my direction in pursuance of the provisions in the Article 154 (1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with the provisions of the National Audit Act, No. 19 of 2018. In terms of Section 11(1) of the National Audit Act, No. 19 of 2018, my comments and observations on the financial statements of the District Secretariat, Jaffna are found in this report. This report which should be submitted by the Auditor General in pursuance to the Section 10 of the National Audit Act, No. 19 of 2018 read in conjunction with the Article 154(6) of the Constitution of the Democratic Socialist Republic of Sri Lanka will be submitted to Parliament in due course.



It is my opinion, except for the effects of the matters described in paragraph 1.6 of this report, the financial statements prepared in pursuance to Generally Accepted Accounting Principles reflect a real and fair view of the financial position of the District Secretariat, Jaffna as at 31st December 2020 and the statements of financial performance and cash flow statement for the year ended on that date.

1.2 Basis for Qualified Opinion

I performed my audit in accordance to the Sri Lanka Auditing Standards (SLAuS) except for the effects of the matters described in paragraph 1.6 of this report. My responsibilities on the financial statements are further described in the Section of Auditor's Responsibilities. I believe that I have obtained sufficient and appropriate audit evidences to provide a basis for my qualified opinion.

1.3 Responsibility of the Chief Accounting Officer and Accounting Officer regarding Financial Statements

The Chief Accounting Officer is responsible for the preparation of financial statements that give a real and fair view in accordance with the Generally Accepted Accounting Principles and in pursuance to the provisions quoted in the Section 38 of the National Audit Act, No. 19 of 2018 and for making decision on internal control to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

As per Sub-section 16(1) of the National Audit Act, No. 19 of 2018, the District Secretariat is required to maintain proper books and records of all its income, expenditure, assets and liabilities, to enable annual and periodic financial statements to be prepared.



In terms of Sub-section 38(1) (c) of the National Audit Act, the Chief Accounting Officer shall ensure that an effective internal control system for the financial control exists in the District Secretariat and carry out periodic reviews to monitor the effectiveness of such system and accordingly make any alterations as required for such systems to be effectively carried out.

1.4 Auditor's Responsibilities for the Audit of the Financial Statements

My objective is to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Sri Lanka Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In accordance with Sri Lanka Auditing Standards, I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

- Identified and assessed the risks of material misstatement, of the financial statements, whether due to fraud or error design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error as fraud may involve collusion, forgery, intentional, omissions, misrepresentations, or the override of internal control.



- Obtained an understanding of internal control relevant to the audit in order to design procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District Secretariat's internal control.
- Evaluated the overall presentation, structure and content of the financial statements including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- It had been included that structure and contents of the financial statements are based on transactions and events appropriate and fairly included when presenting the financial statements as a whole.

It has been informed to the Accounting Officer regarding significant audit findings, deficiencies in chief internal control and other matters which were identified in my audit.

1.5 Report on Other Legal Regulatory Requirements

I express the following matters in accordance with Section 6(d) of National Audit Act No.19 of 2018.

- (a) Financial statements presented were consistent with the preceding year.
- (b) Recommendations drawn by me on the financial statements of the preceding year have been implemented.



Reference to Paragraph	Audit Observation	Recommendation
1.6.1 (c) (ii)	Though the land of the Divisional Secretariat, Karainagar was entitled to a private party, its value of Rupees 2 Million has been shown under the non-current assets in the Financial Statements and though the office building has been constructed in this land in the value of 58.14 Million, any action has not been taken up to 30 th June 2020 to acquire the ownership of that land.	Action should be taken to acquire the private land as state property
1.6.1 (e) (i)	In terms of the Financial Regulation 454 (2), any Register on Electrical Appliances has not been maintained.	As specified in the Financial Regulation 454 (2), a Register on all electrical appliances in the public building shall be maintained.

1.6 Comments on Financial Statements

1.6.1 Advance Payment

1.6.1.1 Advance Payment Accounts of Public Officers

As per the Reconciliation Statement of Advance Payment Account of Public Officers submitted by the District Secretariat for the audit, the sum of Rupees 708,549/= which was of the arrears of recoveries of the Officers whose posts were vacated and those who retired and deceased, any constructive action has not been taken to recover those arrears between 03 months to 02 years in terms of the Section 4 of Chapter XXIV of Establishment Code.



1.6.2 Statement of Financial Position

1.6.2.1 Non-financial Assets

The following observations are made.

(a) Though the value of the land owned by the Divisional Secretariat, Vadamadachy South West was valued as Rupees 35,000,000/=, it has found been shown as Rupees 3,500,000/= in the Statement of Financial Position. Thereby there was a difference of Rupees 31,500,000/ in the value of the non-current assets.

1.6.2.2 Deposit Account Balances

(a) The total sum of Rupees 10,301,824 which needs to be provided to third parties by 06 Divisional Secretariats was found saved in the temporary deposit account without being provided for over 06 months.

(b) The total sum of Rupees 14,764,201 which was received as the expenditure refunds by the District Secretariat and 02 Divisional Secretariats is kept at the deposit account for 06 months to 03 years without taking proper action.

(c) The total sum of retention money Rupees 2,206,004 of the District Secretariat and 02 Divisional Secretariats is kept at the deposit account for more than 02 years without taking action in terms of the Financial Regulation 571.

1.6.3 Cash Flow Statement

1.6.3.1 Cash Flow arose from operational activities

In the cash flow statement of the year of review Rupees 857,360,723 was shown as the cash pertinent to the personal emoluments and the operational payments. However, the cash pertinent to the personal emoluments and the operational payments is Rupees 870,386,998. Difference amount of Rupees 13,026,275 was observed in operational payments.



1.6.4 Non-availability of evidences for audit

The following observations are made:

- (a) The documents submitted for the expenditures incurred in connection to the project on the removal bushes, ruins and earthen dams which was implemented by the Divisional Secretariat, Thenmaradchi with the cost of Rupees 4,426,983 couldn't be verified during the audit.
- (b) 56 Numbers of payment vouchers pertinent to the payments done by the Divisional Secretariat, Jaffna to the total sum of Rupees 12,370,862 were not found annexed along with the verifiable documents and vouchers.

1.6.5 Non-maintenance of Registers and Books

It was observed during the random check of the audit that the following registers have not been maintained in terms of the relevant regulations and some registers have not been maintained in proper and in updated manner by the District Secretariat.

<u>No.</u>	<u>Category of Register</u>	<u>Relevant Regulations</u>	<u>Observations</u>
(i)	Bonds Register	Financial Regulation 891(1)	Not updated in review year
(ii)	Electrical Appliances Register	Financial Regulation 454(2)	Not updated over the last 08 years
(iii)	Bid Register	Guideline 5.2.1 of the State Procurement Manual	Not updated over the last 08 years



- | | | | |
|------|------------------------------------------------------------------------------|--------------------------------------------------|-----------------------------------------------------|
| (iv) | Attendance Register of Procumbent Committee & Technical Evaluation Committee | Guideline 2.11.1 of the State Procurement Manual | Not updated over the last 08 years |
| (v) | Loss Register | Financial Regulation 110 | Sums and losses found not updated in in review year |

2. **Financial Review**

2.1 **Imprest Management**

(a) During the year of review though the application was made to the Treasury for the imprest of Rupees 5,975,362,184 Million, Rupees 5,838,587,140 Million was only released. Thereby since Rupees 136,775,045 Million was insufficient it was unable to utilize the financial provisions of the parliament and was unable to reach the relevant achievement level of the planned projects of the District Secretariat.

(b) Though the projects worth of Rupees 136,775,045 Million under 06 heads of expenditures in 06 attempts from the capital expenditure of the other ministries and departments were accomplished, since the imprest for the year of review was not received from the Treasury, the respective payments which were unable to be done were shown as the liability.

2.2 **Utilization of financial provisions provided by other Ministries and Departments**

2.2.1 **Recurrent expenditure**

Since the financial provisions provided in the year of review under the subject of recurrent expenditure by other 05 Ministries and Departments were not utilized as prescribed,



out of that financial provision Rupees 11,386,417 in the ratio from 11.96 to 38.40 percentage was saved.

2.2.2 **Capital expenditure**

Since the financial provisions provided in the year of review under the subject of recurrent expenditure by other 10 Ministries and Departments were not utilized as prescribed, out of that financial provision Rupees 184,701,364 in the ratio from 5.71 to 85.05 percentage was saved.

2.3. **Non-compliance with the Laws, Rules and Regulations**

Reference to Laws, Rules and Regulations

Value

Non compliance

(a) Financial Regulations of the Democratic Socialist Republic of Sri Lanka _____	Rupees	
(i) Number 113	2,076,809	During the period ranging from 19 to 33 years without taking necessary action to rectify the losses in the accounts, they were shown in the financial statements.
(ii) Number 137, 138 & 237 a (i)	8,615,147	At the Divisional Secretariats of Jaffna and Thenmaradchi, without submitting the evidences which should be submitted along with the vouchers, the vouchers found certified.



(iii) Number 386 (5)	16,204,512	Cheques which were incorporated for the expenditure of 2020 by the District Secretariat and 04 Divisional Secretariats found without the signatures of the 1 st and 2 nd persons authorized for signing.
(iv) Number 571	14,764,201	While 02 years have passed, action has not yet been taken regarding 06 imprest deposits
(b) Circular, No. 08/2019 of the Ministry of Home Affairs	250,000	At the Divisional Secretariats of Island South and Jaffna, the hospitality cost was found provided as monthly allowance along with the salary

2.4 **Improper Transactions**

- (a) At the Divisional Secretariats of Jaffna and Valikamam West, the payments done for the vouchers worth of Rupees 18,236,564 which were not approved by the Official granting approval is contrary to the Financial Regulation 137.
- (b) At the Divisional Secretariats of Jaffna and Vadamaradchi South West, the payments done for the vouchers worth of Rupees 15,383,662 which were not certified by the Official certifying is contrary to the Financial Regulation 138 and 257.
- (c) The cheque drawn by the Divisional Secretariat, Jaffna to the sum of Rupees 118,899 to the Accountant without doing payment to the persons named in the vouchers or to their legal representative is contrary to the Financial Regulation 260 (1) and (2).



(d) At the District Secretariat and 05 Divisional Secretariats, 64 cheques drawn to the sum of Rupees 23,062,785 and kept at the office before obtaining the goods and services is contrary to the Financial Regulation 137 and 138.

2.5 Operation of bank accounts

In contrary to the Financial Regulation 391 and 396 of the Democratic Socialist Republic of Sri Lanka, constructive action has not been taken by the District Secretariat and 02 Divisional Secretariats in relation to the cheques amounting to the total sum of Rupees 5,891,523 which have not yet been submitted to the bank for payments.

3. Operational Review

3.1 Performance

3.1.1 Non-achievement in Expected outcomes

(a) The engine 'Batch Pasteurizer' which was purchased in the cost of Rupees 1,336,300 in view of improving the yoghurt production of the Yarlco Ltd at the Nallur Divisional Secretariat division under the project of establishing 50 small industries under the budget of 2018 is found out of order and unutilized for more than one year.

(b) Out of the fund amounting Rupees 298,500 allocated to the Divisional Secretariat of Valikamam East by the project of 'Training in Self Employment (It Based)' which was implemented under the decentralized budget of 2019, only Rupees 37,750 was utilized and since the beneficiaries did not participate as planned, the project didn't reach the said objective. Also, for the unutilized amount out of the sum of Rupees 298,500 allocated for the said scheme, the laptops worth of Rupees 188,292 were found purchased without obtaining approval from the



Ministry of National Policies, Economic Affairs, Resettlement and Rehabilitation, Northern Province Development and Youth Affairs in terms of the Financial Regulation 136.

3.1.2 Abandonment of project without completion

Under the financial assistance of the Ministry of Resettlement, though 1152 fishing nets worth of Rupees 5,661,763.51 were provided to the Divisional Secretariat of Vadamaradchi South West for the families engaged in fishing under the livelihood assistance scheme in 2017, out of them since 152 nets worth of Rupees 690,849.35 are found at the Divisional Secretariat for more than 03 years without getting issued to the public, those have not been utilized for the said purpose.

3.1.3 Delay in accomplishing the projects

- (a) 06 Numbers of projects which were implemented by spending the total sum of Rupees 11,249,000 under the Rural Development Programme (Sapiri gamak) in 2020 by 03 Divisional Secretariats, were found uncompleted within the period stipulated in the contract. In this connection, the delay penalty charge of Rupees 667,920 was not found recovered from the Contractor.
- (b) 02 Numbers of projects which were implemented by spending the total sum of Rupees 2,091,709 under the project of the Ministry of Social Empowerment and Estate Infrastructure by the Divisional Secretariat, Jaffna was found uncompleted within the period stipulated in the contract. In this connection, the delay penalty charge of Rupees 191,391 was not found recovered from the Contractor.
- (c) Chankanai Post Office construction project which was implemented by the District Secretariat in the cost of Rupees 7,016,443 under the financial allocation of the Ministry of National Policies, Economic Affairs, Resettlement and Rehabilitation, Northern Province Development and Youth Affairs was found uncompleted within the period stipulated in the contract. In this connection, the delay penalty charge of Rupees 257,024 was not found recovered from the Contractor.



- (d) The project on the creation of database implemented for and by the Divisional Secretariat, Thenmaradchi in the cost of Rupees 900,000 using the fund granted by World Vision Lanka was found uncompleted within the period stipulated in the contract. In this connection, the delay penalty charge of Rupees 90,000 was not found recovered from the Contractor.
- (e) Though the project on the arrangement of toilet facilities implemented for and by the Divisional Secretariat, Jaffna in the cost of Rupees 3,475,000 using the fund of the State Ministry of Estate Housing and Community Infrastructure was required to be completed on 30.12.2020, it was not completed up to 03.03.2021.
- (f) Though the plant nursery development project which was implemented by the Divisional Secretariat, Thenmaradchi in the cost of Rupees 425,626 as equal to the 'Forestation' National Tree Planting Programme required to be completed on 30.11.2019, it was not completed up to 18.03.2021.
- (g) Though the project on the construction of toilet and waste water tank for public implemented by the Divisional Secretariat, Jaffna in the cost of Rupees 3,492,540 was required to be completed on 28.12.2018, it was not completed up to 28.02.2019. In this connection, the delay penalty charge of Rupees 54,134 was not found recovered from the Contractor.

3.1.4 Though the fund released to the projects, performance not achieved

- (a) Though the imprest was released for 03 numbers of projects worth of Rupees 30,338,000 under the project of establishing 50 small industries implemented under the financial allocation of the Ministry of Resettlement, Rehabilitation, Northern Development and Hindu Religious Affairs by the budget of 2018, since those were abandoned without getting implemented, the purpose of the said project was not achieved.



3.2 Projects to which the inland fund utilized

3.2.1 Contract Administration

(a) Under the 'Sapiri gamak' Project of 2020, during the Anaivilunthan Canal Renovation Project which was implemented in the cost of Rupees 1,967,190 by the Divisional Secretariat, Vadamadachi East, additional payment of Rupees 58,270 was made.

(b) In relation to the project on the Construction of Chunnakam Post Office and Post Master's Residence which was implemented in the cost of Rupees 16,881,625 by the District Secretariat under the REEP of the financial allocation of the Ministry of National Integration, Official Languages, Social Progress and Hindu Religious Affairs, the following matters were observed.

(i) Whereas the bids were invited from 02 institutions only for the said project, the contract was signed for them to the sum of Rupees 16,881,625. Since the two institutions which submitted the least bids didn't comply with the conditions of the contract, the contract was found provided to the offeror without inviting the bids again though it was evaluated by the Technical Evaluation Committee.

(ii) The project was found uncompleted within the period stipulated in the contract. In this connection, the delay penalty charge of Rupees 1,688,162 was not recovered from the Contractor.

(iii) Since the payment was done without deducting the penalty charge of Rupees 1,169,074 for the non-completion of work as per the contract from the payment done to the Contractor, additional payment of 1,169,074 has been done.



- (iv) Though, the imprest for the said project was released entirely, since the said project has not been accomplished completely, the purpose of the project has not been achieved.
- (v) In order to change the operational bond of Rupees 845,000 which was submitted by the Contractor as per the Section 5.4.8 of the Procurement Guidelines Manual into the state revenue, constructive actions have not been proceeded by the District Secretariat.

3.3 **Procurements**

- (a) As per the Section 6.3.1 of the Procurement Guidelines Manual, documents proving the offer and acceptance of the bids worth of Rupees 17,523,350 by the Divisional Secretariats of Thenmaradchi and Nallur were not found submitted for the audit.
- (b) As per the Section 8.9 of the Procurement Guidelines Manual, though the contract was need to be signed during the procurement activity of the goods and services costing the value above Rupees 500,000, the contract was not found signed for the goods purchased to the cost of Rupees 17,935,100 by the Divisional Secretariats of Thenmaradchi and Nallur during the review year.
- (c) Though the contracts for 04 numbers of projects which were implemented under the project of establishing 50 small industries by the decentralized budget of 2018 were found completed, the total sum of Rupees 3,756,250 pertinent to the 05 numbers of operational bonds which need to be changed into the state revenue was done after passing one year.
- (d) Since 03 numbers of Divisional Secretariats provided the contracts worth of Rupees 11,249,000 to 06 numbers of societies without taking into account of the matter whether the society entering into the contract has the capacity of obtaining the physical and human resources required to



accomplish the contract successfully, the works were found not completed up to 31.12.2020 as per the estimate.

- (e) Though the operational bond which was submitted by the Contractor for the modernization project of the Rice Mill of Uduppiddy Multipurpose Cooperative Society of the Divisional Secretariat, Vadamaradchi South West required to have the validity period up to 30.04.2019, it had the validity period up to 31.01.2019 only.

3.4 Assets Management

Though the office building of the Divisional Secretariat, Valikamam North was constructed in the cost of Rupees 56,023,874, the value of the land was not shown in the statement of financial position and the action was not taken to acquire the ownership of the land up to 31st March 2021.

3.5 Bond Deposit of Public Officers

In the review year, FR 880 since the bond was not deposited by 04 numbers of Officers of 04 Divisional Secretariats whose bonds required to be deposited and as found deposited in lower amount, the District Secretary has failed to proceed with preliminary activities to adjust the losses caused by their faults.

3.6 Fraudulent financial transactions

- (a) In relation to the financial fraud of Rupees 280,000 which took place in relation to the per capita payments of Rupees 5,000 provided for 56 beneficiaries at the Divisional Secretariat Division of Kaithady East (J/289) falling under the Divisional Secretariat, Thenmaradchi during to the unusual condition prevailed in the country in 2020 due to the COVID 19 pandemic outbreak, relevant inquiries have not been carried out and constructive actions have not been taken to recover the state fund which was subject to fraud.



- (b) It was unable to prove the receipt of 03 numbers of toners which were purchased in the cost of Rupees 69,115 by the Divisional Secretariat, Jaffna.

3.7 Losses and Damages

- (a) The losses amounting to Rupees 4,237,386 caused by 02 numbers of vehicles of the District Secretariat and 02 Divisional Secretariats have not found shown in the Financial Statement and Loss Register.
- (b) The losses amounting to Rupees 96,750 written off during the review year have not found shown in the Financial Statement.

3.8 Management Weaknesses

- (a) The date stamps were not affixed in the letters, documents, payment receipts and measurement sheets which were annexed in the files of the District Secretariat and five Divisional Secretariats of Nallur, Jaffna, Thenmaradchi, Vadamaradchi East and Vadamaradchi South West.
- (b) Though the cheques drawn for payment at the District Secretariat and 06 Divisional Secretariats of Nallur, Jaffna, Thenmaradchi, Vadamaradchi East, Vadamaradchi South West and Vadamaradchi North were required to be handed over to the respective persons for payment by the Payment Officer, without handed over to the respective persons, those have found received by placing the short sign in the Cheques Delivery Register by the Subject Officers.
- (e) The Monthly Advance Programmes have found not updated and prepared by the Officers at the Planning Branch of the Divisional Secretariat, Thenmaradchi.



- (f) At the four Divisional Secretariats of Nallur, Jaffna, Thenmaradchi and Vadamaradchi, the receipts of goods have not found updated in the Consumables Register.
- (g) At the Cheques Delivery Register of the District Secretariat and five Divisional Secretariats of Nallur, Jaffna, Thenmaradchi, Vadamaradchi East and Vadamaradchi South West, the name and National Identity Card Number of the receiver were not mentioned.
- (h) At the Divisional Secretariat, Jaffna the sum of Rupees 448,723 which was paid by cash was not entered in the Cash Payment Register.

3.4 **Human Resources Management**

Though the approved cadre as at 31st day of December 2020 was 1447, 194 numbers of vacancies and 04 numbers of excess cadres were found.

Sgd. Illegibly

A.J.L. Wimalaratne

Assistant Auditor General

For Auditor General



4. Performance Indicators

4.1 Performance Indicators of the Institute (Based on the Action Plan)

Rehabilitation and Improvement of Buildings & Structures

Head 264	Programme : 1	Project : 1	Sub Project : 0		Object Code : 2001	
S.No	Name of Work	Division	Allocation	Expenditure	Progress %	
					Financial	Physical
01	Renovation of toilet	Divisional Secretariat Tellipalai	1,788,432.94	1,788,432.94	100	100
02	Renovation of Canteen, Fixed wall Self	Divisional Secretariat Sandilipay	266,532.81	266,532.81	100	100
03	Renovation of wall fitting book rack and glass fitting	Divisional Secretariat, Kopay	648,000.00	648,000.00	100	100
04	Renovation of Conference hall tiling work	Divisional Secretariat, Kayts	1,647,034.25	1,647,034.25	100	100
05	Renovation of hut partition work	Divisional Secretariat, Karaveddy	150,000.00	150,000.00	100	100
06	Improvement of vehicle shed	Divisional Secretariat, Chankanai	800,000.00	800,000.00	100	100
07	Improvement of DS Quarters boundary wall & Internal road work	Divisional Secretariat, Maruthankerny	1,000,000.00	1,000,000.00	100	100
Total			6,300,000.00	6,300,000.00	100	100

Rehabilitation and Improvement of Plant, Machinery & Equipment

Head 264	Programme : 1	Project : 1	Sub Project : 0		Object Code : 2002	
S.No	Name of Work	Division	Allocation	Expenditure	Progress %	
					Financial	Physical
01	Local Area Network System (Training Centre), Computer and Photo copier Spare parts, Wi Fi router and repair of Generator	District Secretariat, Jaffna	728,294.33	728,294.33	100	100



02	Extension of CCTV Camera installation	Divisional Secretariats, Chankanai	239,060.00	239,060.00	100	100
03	Improvement of Intercom extension and Photo copier repair	Divisional Secretariat, Tellipalai	98,600.00	98,600.00	100	100
04	Repair of Photo copier	Divisional Secretariat, Chavakachcheri	90,000.00	90,000.00	100	100
05	Improvement of Intercom extension	Divisional Secretariat, Maruthankerny	133,630.00	133,630.00	100	100
06	Extension of Intercom work	Divisional Secretariat, Karaveddy	378,000.00	378,000.00	100	100
07	Improvement of Intercom upgrading	Divisional Secretariat, Nallur	26,000.00	26,000.00	100	100
08	Repair of equipments	Divisional Secretariat, Jaffna	190,000.00	190,000.00	100	100
Total			1,883,584.33	1,883,584.33	100	100

Rehabilitation and Improvement of Vehicles

Head 264	Programme : 1	Project : 1	Sub Project : 0		Object Code : 2003	
S.No	Name of Work	Division	Allocation	Expenditure	Progress %	
					Financial	Physical
01	Replacement of spare parts	District Secretariat, Jaffna	504,363.35	504,363.35	100	100
02	Improvement of Major repair	District Secretariat, Jaffna	724,000.00	724,000.00	100	100
03	Improvement of Major repair	Divisional Secretariat, Chavakachcheri	120,711.04	120,711.04	100	100
04	Repair of Radio set	Divisional Secretariat, Delft	36,500.00	36,500.00	100	100
05	Improvement of Major repair	Divisional Secretariat, Maruthankerny	477,938.88	477,938.88	100	100
Total			1,863,513.27	1,863,513.27	100	100



Acquisition of Furniture and Office Equipments

Head 264	Programme : 1	Project : 1	Sub Project : 0		Object Code : 2102	
S.No	Name of Work	Division	Allocation	Expenditure	Progress %	
					Financial	Physical
01	Multimedia projector, Office equipment and Furniture	District Secretariat, Jaffna	2,583,502.16	2,583,502.16	100	100
02	Reception table	Divisional Secretariat, Karainagar	36,800.00	36,800.00	100	100
03	Furniture and Office equipment	Divisional Secretariat, Nallur	246,670.00	246,670.00	100	100
04	Purchase of Furniture	Divisional Secretariat, Uduvil	671,103.73	671,103.73	100	100
05	Purchase of Furniture and Office equipment	Divisional Secretariat, Chankanai	548,860.00	548,860.00	100	100
06	Conference hall table, Cabinet for Grama Niladhri and finger print	Divisional Secretariat, Tellaipalai	356,000.00	356,000.00	100	100
07	Purchase of Furniture	Divisional Secretariat, Kayts	401,600.00	401,600.00	100	100
08	Purchase of Furniture and Office Equipment	Divisional Secretariat, Maruthankerny	181,007.50	181,007.50	100	100
09	Timber Cabinet, Office table	Divisional Secretariat, Sandilipay	109,800.00	109,800.00	100	100
10	Reception table and Computer set	Divisional Secretariat, Pointpedro	150,300.00	150,300.00	100	100
11	Face dote finger print machine	Divisional Secretariat, Chavakachcheri	65,000.00	65,000.00	100	100
12	Purchase of Furniture and Office Equipment	Divisional Secretariat, Jaffna	779,300.00	779,300.00	100	100
13	Purchase of Office Equipment	Divisional Secretariat, Karaveddy	431,007.50	431,007.50	100	100
Total			6,560,950.89	6,560,950.89	100	100



Acquisition of Plant & Machinery						
Head 264	Programme : 1	Project : 1	Sub Project : 0		Object Code : 2103	
S.No	Name of Work	Division	Allocation	Expenditure	Progress %	
					Financial	Physical
01	Purchase of Air Conditioner, Photo Copier, Computer equipments	District Secretariat, Jaffna	2,463,256.00	2,463,256.00	100	100
02	Purchase of Printer	Some Divisional Secretariats (Uduvil, Chavakachcheri, Kayts, Karaveddy, Sandilipay, Nallur)	135,000.00	135,000.00	100	100
03	Purchase of Face Recognition-Finger print	Some Divisional Secretariats (Uduvil, Karainagar, Pointpedro, Kopay, Jaffna, Maruthankerny, Velanai, Kayts, Karaveddy, Sandilipay)	260,000.00	260,000.00	100	100
04	Purchase of Photo Copier	District Secretariat, Some Divisional Secretariats (Chavakachcheri, Uduvil, Karainagar, Pointpedro, Kopay, Nallur, Karaveddy, Sandilipay)	1,028,160.00	1,028,160.00	100	100
05	Purchase of Air Conditioner	Divisional Secretariat, Kayts	1,015,956.00	1,015,956.00	100	100
06	Purchase of CCTV Camera	Divisional Secretariat, Uduvil	178,480.00	178,480.00	100	100
07	Purchase of New Telephone Connection	Divisional Secretariat, Maruthankerny	11,812.00	11,812.00	100	100
08	Purchase of Sound System and Motor	Divisional Secretariat, Velanai	102,628.00	102,628.00	100	100
Total			5,195,292.00	5,195,292.00	100	100



Construction of Buildings and Structures

Head 264	Programme : 1	Project : 1	Sub Project : 0		Object Code : 2104	
S.No	Name of Work	Division	Allocation	Expenditure	Progress %	
					Financial	Physical
01	Construction of Administrative Block, Stage - IV	Divisional Secretariat, Karaveddy	22,406,120.00	22,406,120.00	100	100
02	Construction of Administrative Block -Stage 111	Divisional Secretariat, Nallur	8,743,880.00	8,743,880.00	100	100
Total			31,150,000.00	31,150,000.00	100	100

Human Resource Development - Staff Training

Head 264	Programme : 1	Project : 1& 2	Sub Project : 0		Object Code : 2401	
S.No	Name of Work	Division	Allocation	Expenditure	Progress %	
					Financial	Physical
01	Staff Training	District Secretariat, Jaffna	337,000.00	337,000.00	100	100
02	Staff Training	15 Divisional Secretariats, Jaffna	491,000.00	491,000.00	100	100
Total			828,000.00	828,000.00	100	100

Progress of Annual Action Plans in 2020 [Consolidated District Annual Implementation Programmes by the Central & Provincial Council]

S.No	Sector / Components	No of Approved Projects	Approved Allocation	Progress as @ 31/12/2020	
			Rs.	No of Projects Completed	Expenses Rs. (Mn)
1	Rural access	1,146.00	6,842.37	827.00	5,681.15
2	Rural Electricity	856.00	81.43	856.00	23.70
3	Sanitation	85.00	32.54	85.00	31.37
4	Playground	2.00	1.99	2.00	1.33
5	Minor Irrigation	58.00	167.25	55.00	93.69
6	Rural Economy	68.00	145.97	60.00	59.94
7	Housing	573.00	316.58	572.00	192.95
8	Education	179.00	514.01	179.00	552.07
9	Health	29.00	313.43	29.00	373.76
10	Fisheries	28.00	19.47	28.00	18.76
11	Livelihood	20.00	20.43	20.00	24.22
12	Water supply	38.00	1,212.21	32.00	969.37



13	Social Welfare & Cultural Services	13.00	157.21	2.00	2.49
14	Community Development	96.00	174.75	39.00	78.33
15	Administrative Overheads	27.00	137.48	8.00	94.66
16	Others	130.00	277.92	105.00	176.73
Total		3,348.00	10,415.04	2,899.00	8,374.53

5. Performance of the Achieving Sustainable Development Goals (SDG)

5.1 Indicate the Identified Respective Sustainable Developments Goals

Goal / Objective	Targets	Indicators of the Achievement	Progress of the Achievement to Date		
			0% - 49%	50% - 74%	75% - 100%
End poverty in all its forms every where	By 2030, eradicate extreme poverty for all people everywhere, currently measured as people living on less than \$1.25 a day	Proportion of population below the international poverty line, by sex, age, employment status and geographical location (urban / rural)		√	
	By 2030, reduce at least by half the proportion of men, women and children of all ages living in poverty in all its dimensions according to national definitions	Proportion of population living below the national poverty line, by sex and age		√	
		Proportion of men, women and children of all ages living in poverty in all its dimensions according to national definitions		√	
	Implement nationally appropriate social protection systems and measures for all, including floors, and by 2030 achieve substantial coverage of the poor and the vulnerable	Proportion of population covered by social protection floors/systems, by sex, distinguishing children, unemployed persons, older persons, persons with disabilities, pregnant women, newborns, work injury victims and the poor and the vulnerable		√	
	By 2030, ensure that all men and women, in particular the poor and the vulnerable, have equal rights to economic resources, as well as access to basic services, ownership and control over land and other forms of property, inheritance, natural resources, appropriate new technology and financial services, including microfinance	Proportion of population living in households with access to basic services			√
		Proportion of total adult population with secure tenure rights to land, with legally recognized documentation and who perceive their rights to land as secure, by sex and by type of tenure		√	



	By 2030, building the resilience of the poor and those in vulnerable situations and reducing their exposure and vulnerability to climate-related extreme events and other economic, social and environmental shocks and disasters	Number of deaths, missing persons and persons affected by disaster per 100,000 people		√	
		Direct disaster economic loss in relation to global gross domestic product (GDP)		√	
		Number of countries with national and local disaster risk reduction strategies		√	
	Ensure significant mobilization of resources from a variety of sources, including through enhanced development cooperation, in order to provide adequate and predictable means for developing countries, in particular least developed countries, to implement programmes and policies to end poverty in all its dimensions	Proportion of resources allocated by the government directly to poverty reduction programmes		√	
		Proportion of total government spending on essential services (education, health and social protection)			√
	Create sound policy frameworks at the national, regional and international levels, based on pro-poor and gender-sensitive development strategies, to support accelerated investment in poverty eradication actions	Proportion of government recurrent and capital spending to sectors that disproportionately benefit women, the poor and vulnerable groups		√	
End hunger, achieve food security and improved nutrition and promote sustainable agriculture	By 2030, end hunger and ensure access by all people, in particular the poor and people in vulnerable situations, including infants, to safe, nutritious and sufficient food all year round	Prevalence of undernourishment		√	
		Prevalence of moderate or severe food insecurity in the population, based on the Food Insecurity Experience Scale (FIES)		√	



	By 2030, end all forms of malnutrition, including achieving, by 2025, the internationally agreed targets on stunting and wasting in children under 5 years of age, and address the nutritional needs of adolescent girls, pregnant and lactating women and older persons	Prevalence of stunting (height for age <-2 standard deviation from the median of the World Health Organization (WHO) Child Growth Standards) among children under 5 years of age		√	
		Prevalence of malnutrition (weight for height >+2 or <-2 standard deviation from the median of the WHO Child Growth Standards) among children under 5 years of age, by type (wasting and overweight)		√	
	By 2030, double the agricultural productivity and incomes of small-scale food producers, in particular women, indigenous peoples, family farmers, pastoralists and fishers, including through secure and equal access to land, other productive resources and inputs, knowledge, financial services, markets and opportunities for value addition and non-farm employment	Volume of production per labor unit by classes of farming / pastoral / forestry enterprise size	√		
		Average income of small-scale food producers, by sex and indigenous status	√		
By 2030, ensure sustainable food production systems and implement resilient agricultural practices That increase productivity and production, that help maintain ecosystems, that strengthen capacity for adaptation to climate change, extreme weather, drought, flooding and other disasters and that progressively improve land and soil quality	Proportion of agricultural area under productive and sustainable agriculture		√		



	By 2020, maintain the genetic diversity of seeds, cultivated plants and farmed and domesticated animals and their related wild species, including through soundly managed and diversified seed and plant banks at the national, regional and international levels, and promote access to and fair and equitable sharing of benefits arising from the utilization of genetic resources and associated traditional knowledge, as internationally agreed	Number of plant and animal genetic resources for food and agriculture secured in either medium or long-term conservation facilities		√	
		Proportion of local breeds classified as being at risk, not-at-risk or at unknown level of risk of extinction			√
	Increase investment, including through enhanced international cooperation, in rural infrastructure, agricultural research and extension services, technology development and plant and livestock gene banks in order to enhance agricultural productive capacity in developing countries, in particular least developed countries	The agriculture orientation index for government expenditures		√	
		Total official flows (official development assistance plus other official flows) to the agriculture sector		√	
	Correct and prevent trade restrictions and distortions in world agricultural markets, including through the parallel elimination of all forms of agricultural export subsidies and all export measures with equivalent effect, in accordance with the mandate of the Doha Development Round	Producer Support Estimate		√	
		Agricultural export subsidies		√	

	Adopt measures to ensure the proper functioning of food commodity markets and their derivatives and facilitate timely access to market information, including on food reserves, in order to help limit extreme food price volatility	Indicator of food price anomalies		√	
Ensure healthy lives and promote well-being for all at all ages	By 2030, reduce the global maternal mortality ratio to less than 70 per 100,000 live births	Maternal mortality ratio			√
		Proportion of births attended by skilled health personnel			√
	By 2030, end preventable deaths of newborns and children under 5 years of age, with all countries aiming to reduce neonatal mortality to at least as low as 12 per 1,000 live births and under-5 mortality to at least as low as 25 per 1,000 live births	Under-five mortality rate			√
		Neonatal mortality rate			√
	By 2030, end the epidemics of AIDS, tuberculosis, malaria and neglected tropical diseases and combat hepatitis, water-borne diseases and other communicable diseases	Number of new HIV infections per 1,000 uninfected population, by sex, age and key populations			√
		Tuberculosis incidence per 1,000 population			√
		Malaria incidence per 1,000 population			√
		Hepatitis B incidence per 100,000 population			√
		Number of people requiring interventions against neglected tropical diseases			√
	By 2030, reduce by one third premature mortality from non-communicable diseases through prevention and treatment and promote mental health and well-being	Mortality rate attributed to cardiovascular disease, cancer, diabetes or chronic respiratory disease			√
		Suicide mortality rate			√



	Strengthen the prevention and treatment of substance abuse, including narcotic drug abuse and harmful use of alcohol	Coverage of treatment interventions (pharmacological, psychosocial and rehabilitation and after care services) for substance use disorders			√
		Harmful use of alcohol, defined according to the national context as alcohol per capita consumption (aged 15 years and older) within a calendar year in liters of pure alcohol	√		
	By 2020, halve the number of global deaths and injuries from road traffic accidents	Death rate due to road traffic injuries	√		
	By 2030, ensure universal access to sexual and reproductive health-care services, including for family planning, information and education, and the integration of reproductive health into national strategies and programmes	Proportion of women of reproductive age (aged 15-49 years) who have their need for family planning satisfied with modern methods			√
		Adolescent birth rate (aged 10-14 years; aged 15-19 years) per 1,000 women in that age group			√
	Achieve universal health coverage, including financial risk protection, access to quality essential health-care services and access to safe, effective, quality and affordable essential medicines and vaccines for all	Coverage of essential health services (defined as the average coverage of essential services based on tracer interventions that include reproductive, maternal, newborn and child health, infectious diseases, non-communicable diseases and service capacity and access, among the general and the most disadvantaged population)			√
		Number of people covered by health insurance or a public health system per 1,000 population	√		
	By 2030, substantially reduce the number of deaths and illnesses from hazardous chemicals and air, water and soil pollution and contamination	Mortality rate attributed to household and ambient air pollution			√



		Mortality rate attributed to unsafe water, unsafe sanitation and lack of hygiene (exposure to unsafe Water, Sanitation and Hygiene for All (WASH) services)		√	
		Mortality rate attributed to unintentional poisoning			√
	Strengthen the implementation of the World Health Organization Framework Convention on Tobacco Control in all countries, as appropriate	Age-standardized prevalence of current tobacco use among persons aged 15 years and older			√
	Support the research and development of vaccines and medicines for the communicable and non-communicable diseases that primarily affect developing countries, provide access to affordable essential medicines and vaccines, in accordance with the Doha Declaration on the TRIPS Agreement and Public Health, which affirms the right of developing countries to use to the full the provisions in the Agreement on Trade-Related Aspects of Intellectual Property Rights regarding flexibilities to protect public health, and, in particular, provide access to medicines for all	Proportion of the population with access to affordable medicines and vaccines on a sustainable basis			√
		Total net official development assistance to medical research and basic health sectors		√	



	Substantially increase health financing and the recruitment, development, training and retention of the health workforce in developing countries, especially in least developed countries and small island developing States	Health worker density and distribution			√
	Strengthening the capacity of all countries, in particular developing countries, for early warning, risk reduction and management of national and global health risks	International Health Regulations (IHR) capacity and health emergency preparedness			√
Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all	By 2030, ensure that all girls and boys complete free, equitable and quality primary and secondary education leading to relevant and effective learning outcomes	Proportion of children and young people: (a) in grades 2/3; (b) at the end of primary; and (c) at the end of lower secondary achieving at least a minimum proficiency level in (i) reading and (ii) mathematics, by sex			√
	By 2030, ensure that all girls and boys have access to quality early childhood development, care and pre-primary education so that they are ready for primary education	Proportion of children under 5 years of age who are developmentally on track in health, learning and psychosocial well-being, by sex	√		
		Participation rate in organized learning (one year before the official primary entry age), by sex	√		
	By 2030, ensure equal access for all women and men to affordable and quality technical, vocational and tertiary education, including university	Participation rate of youth and adults in formal and non-formal education and training in the previous 12 months, by sex		√	



<p>By 2030, substantially increase the number of youth and adults who have relevant skills, including technical and vocational skills, for employment, decent jobs and entrepreneurship</p>	<p>Proportion of youth and adults with information and communications technology (ICT) skills, by type of skill</p>		√	
<p>By 2030, eliminate gender disparities in education and ensure equal access to all levels of education and vocational training for the vulnerable, including persons with disabilities, indigenous peoples and children in vulnerable situations</p>	<p>Parity indices (female / male, rural/urban, bottom / top wealth quintile and others such as disability status, indigenous peoples and conflict affected, as data become available) for all education indicators on this list that can be disaggregated</p>	√		
<p>By 2030, ensure that all youth and a substantial proportion of adults, both men and women, achieve literacy and numeracy</p>	<p>Percentage of population in a given age group achieving at least a fixed level of proficiency in functional (a) literacy and (b) numeracy skills, by sex</p>			√
<p>By 2030, ensure that all learners acquire the knowledge and skills needed to promote sustainable development, including, among others, through education for sustainable development and sustainable lifestyles, human rights, gender equality, promotion of a culture of peace and non-violence, global citizenship and appreciation of cultural diversity and of culture's contribution to sustainable development</p>	<p>Extent to which (i) global citizenship education and (ii) education for sustainable development, including gender equality and human rights, are mainstreamed at all levels in: (a) national education policies, (b) curricula, (c) teacher education and (d) student assessment</p>			√

	<p>Build and upgrade education facilities that are child, disability and gender sensitive and provide safe, non-violent, inclusive and effective learning environments for all</p>	<p>Proportion of schools with access to: (a) electricity; (b) the Internet for pedagogical purposes; (c) computers for pedagogical purposes; (d) adapted infrastructure and materials for students with disabilities; (e) basic drinking water; (f) single sex basic sanitation facilities; and (g) basic hand washing facilities (as per the WASH indicator definitions)</p>	√		
	<p>By 2020, substantially expand globally the number of scholarships available to developing countries, in particular least developed countries, small island developing States and African countries, for enrolment in higher education, including vocational training and information and communications technology, technical, engineering and scientific programmes, in developed countries and other developing countries</p>	<p>Volume of official development assistance flows for scholarships by sector and type of study</p>	√		
	<p>By 2030, substantially increase the supply of qualified teachers, including through international cooperation for teacher training in developing countries, especially least developed countries and small island developing States</p>	<p>Proportion of teachers in: (a) pre-primary; (b) primary; (c) lower secondary; and (d) upper secondary education who have received at least the minimum organized teacher training (e.g. pedagogical training) pre-service or in-service required for teaching at the relevant level in a given country</p>			√



Achieve gender equality and empower all women and girls	End all forms of discrimination against all women and girls everywhere	Whether or not legal frameworks are in place to promote, enforce and monitor equality and non-discrimination on the basis of sex		√	
	Eliminate all forms of violence against all women and girls in the public and private spheres, including trafficking and sexual and other types of exploitation	Proportion of ever-partnered women and girls aged 15 years and older subjected to physical, sexual or psychological violence by a current or former intimate partner in the previous 12 months, by form of violence and by age		√	
		Proportion of women and girls aged 15 years and older subjected to sexual violence by persons other than an intimate partner in the previous 12 months, by age and place of occurrence			√
	Eliminate all harmful practices, such as child, early and forced marriage and female genital mutilation	Proportion of women aged 20-24 years who were married or in a union before age 15 and before age 18			√
		Proportion of girls and women aged 15-49 years who have undergone female genital mutilation/cutting, by age			√
	Recognize and value unpaid care and domestic work through the provision of public services, infrastructure and social protection policies and the promotion of shared responsibility within the household and the family as nationally appropriate	Proportion of time spent on unpaid domestic and care work, by sex, age and location			√



<p>Ensure women's full and effective participation and equal opportunities for leadership at all levels of decision-making in political, economic and public life</p>	<p>Proportion of seats held by women in national parliaments and local governments</p>	<p>√</p>		
<p>Ensure universal access to sexual and reproductive health and reproductive rights as agreed in accordance with the Programme of Action of the International Conference on Population and Development and the Beijing Platform for Action and the outcome documents of their review conferences</p>	<p>Proportion of women aged 15-49 years who make their own informed decisions regarding sexual relations, contraceptive use and reproductive health care</p>			<p>√</p>
<p>Undertake reforms to give women equal rights to economic resources, as well as access to ownership and control over land and other forms of property, financial services, inheritance and natural resources, in accordance with national laws</p>	<p>Number of countries with laws and regulations that guarantee women aged 15-49 years access to sexual and reproductive health care, information and education</p>			<p>√</p>
<p>Undertake reforms to give women equal rights to economic resources, as well as access to ownership and control over land and other forms of property, financial services, inheritance and natural resources, in accordance with national laws</p>	<p>(a) Proportion of total agricultural population with ownership or secure rights over agricultural land, by sex; and (b) share of women among owners or rights-bearers of agricultural land, by type of tenure</p>			<p>√</p>
<p>Enhance the use of enabling technology, in particular information and communications technology, to promote the empowerment of women</p>	<p>Proportion of countries where the legal framework (including customary law) guarantees women's equal rights to land ownership and/or control</p>			<p>√</p>
<p>Enhance the use of enabling technology, in particular information and communications technology, to promote the empowerment of women</p>	<p>Proportion of individuals who own a mobile telephone, by sex</p>			<p>√</p>



	Adopt and strengthen sound policies and enforceable legislation for the promotion of gender equality and the empowerment of all women and girls at all levels	Proportion of countries with systems to track and make public allocations for gender equality and women's empowerment			√
Ensure availability and sustainable management of water and sanitation for all	By 2030, achieve universal and equitable access to safe and affordable drinking water for all	Proportion of population using safely managed drinking water services	√		
	By 2030, achieve access to adequate and equitable sanitation and hygiene for all and end open defecation, paying special attention to the needs of women and girls and those in vulnerable situations	Proportion of population using safely managed sanitation services, including a hand-washing facility with soap and water		√	
	By 2030, improve water quality by reducing pollution, eliminating dumping and minimizing release of hazardous chemicals and materials, halving the proportion of untreated wastewater and substantially increasing recycling and safe reuse globally	Proportion of wastewater safely treated	√		
		Proportion of bodies of water with good ambient water quality	√		
	By 2030, substantially increase water-use efficiency across all sectors and ensure sustainable withdrawals and supply of freshwater to address water scarcity and substantially reduce the number of people suffering from water scarcity	Change in water-use efficiency over time	√		
		Level of water stress: freshwater withdrawal as a proportion of available freshwater resources	√		



	By 2030, implement integrated water resources management at all levels, including through trans boundary cooperation as appropriate	Degree of integrated water resources management implementation (0-100)	√		
		Proportion of trans boundary basin area with an operational arrangement for water cooperation	√		
	By 2020, protect and restore water-related ecosystems, including mountains, forests, wetlands, rivers, aquifers and lakes	Change in the extent of water-related ecosystems over time	√		
	By 2030, expand international cooperation and capacity-building support to developing countries in water- and sanitation-related activities and programmes, including water harvesting, desalination, water efficiency, wastewater treatment, recycling and reuse technologies	Amount of water- and sanitation-related official development assistance that is part of a government-coordinated spending plan		√	
	Support and strengthen the participation of local communities in improving water and sanitation management	Proportion of local administrative units with established and operational policies and procedures for participation of local communities in water and sanitation management	√		
	Ensure access to affordable, reliable, sustainable and modern energy for all	By 2030, ensure universal access to affordable, reliable and modern energy services	Proportion of population with access to electricity		
		Proportion of population with primary reliance on clean fuels and technology			√
By 2030, increase substantially the share of renewable energy in the global energy mix		Renewable energy share in the total final energy consumption	√		



	By 2030, double the global rate of improvement in energy efficiency	Energy intensity measured in terms of primary energy and GDP	√		
	By 2030, enhance international cooperation to facilitate access to clean energy research and technology, including renewable energy, energy efficiency and advanced and cleaner fossil-fuel technology, and promote investment in energy infrastructure and clean energy technology	Mobilized amount of United States dollars per year starting in 2020 accountable towards the \$100 billion commitment	√		
	By 2030, expand infrastructure and upgrade technology for supplying modern and sustainable energy services for all in developing countries, in particular least developed countries, small island developing States and landlocked developing countries, in accordance with their respective programmes of support	Investments in energy efficiency as a percentage of GDP and the amount of foreign direct investment in financial transfer for infrastructure and technology to sustainable development services	√		
Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all	Sustain per capita economic growth in accordance with national circumstances and, in particular, at least 7 % cent gross domestic product growth per annum in the least developed countries	Annual growth rate of real GDP per capita	√		



<p>Achieve higher levels of economic productivity through diversification, technological upgrading and innovation, including through a focus on high-value added and labor-intensive sectors</p>	<p>Annual growth rate of real GDP per employed person</p>	<p>√</p>		
<p>Promote development-oriented policies that support productive activities, decent job creation, entrepreneurship, creativity and innovation, and encourage the formalization and growth of micro-, small- and medium-sized enterprises, including through access to financial services</p>	<p>Proportion of informal employment in non-agriculture employment, by sex</p>	<p>√</p>		
<p>Improve progressively, through 2030, global resource efficiency in consumption and production and Endeavour to decouple economic growth from environmental degradation, in accordance with the 10-Year Framework of Programmes on Sustainable Consumption and Production, with developed countries taking the lead</p>	<p>Material footprint, material footprint per capita, and material footprint per GDP</p>	<p>√</p>		
<p>By 2030, achieve full and productive employment and decent work for all women and men, including for young people and persons with disabilities, and equal pay for work of equal value</p>	<p>Average hourly earnings of female and male employees, by occupation, age and persons with disabilities</p>	<p>√</p>		



	Unemployment rate, by sex, age and persons with disabilities	√		
By 2020, substantially reduce the proportion of youth not in employment, education or training	Proportion of youth (aged 15-24 years) not in education, employment or training		√	
Take immediate and effective measures to eradicate forced labor, end modern slavery and human trafficking and secure the prohibition and elimination of the worst forms of child labor, including recruitment and use of child soldiers, and by 2025 end child labor in all its forms	Proportion and number of children aged 5-17 years engaged in child labor, by sex and age			√
Protect labor rights and promote safe and secure working environments for all workers, including migrant workers, in particular women migrants, and those in precarious employment	Frequency rates of fatal and non-fatal occupational injuries, by sex and migrant status			√
	Increase in national compliance of labor rights (freedom of association and collective bargaining) based on International Labor Organization (ILO) textual sources and national legislation, by sex and migrant status			√
By 2030, devise and implement policies to promote sustainable tourism that creates jobs and promotes local culture and products	Tourism direct GDP as a proportion of total GDP and in growth rate	√		
	Number of jobs in tourism industries as a proportion of total jobs and growth rate of jobs, by sex	√		
Strengthen the capacity of domestic financial institutions to encourage and expand access to banking, insurance and financial services for all	Number of commercial bank branches and automated teller machines (ATMs) per 100,000 adults			√
	Proportion of adults (15 years and older) with an account at a bank or other financial institution or with a mobile-money-service provider			√



	Increase Aid for Trade support for developing countries, in particular least developed countries, including through the Enhanced Integrated Framework for Trade-related Technical Assistance to Least Developed Countries	Aid for Trade commitments and disbursements	√		
	By 2020, develop and operationalize a global strategy for youth employment and implement the Global Jobs Pact of the International Labor Organization	Total government spending in social protection and employment programmes as a proportion of the national budgets and GDP	√		
Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels	Significantly reduce all forms of violence and related death rates everywhere	Number of victims of intentional homicide per 100,000 population, by sex and age			√
		Conflict-related deaths per 100,000 population, by sex, age and cause			√
		Proportion of population subjected to physical, psychological or sexual violence in the previous 12 months			√
		Proportion of population that feel safe walking alone around the area they live			√
	End abuse, exploitation, trafficking and all forms of violence against and torture of children	Proportion of children aged 1-17 years who experienced any physical punishment and / or psychological aggression by caregivers in the past month			√
		Number of victims of human trafficking per 100,000 population, by sex, age and form of exploitation			√
		Proportion of young women and men aged 18-29 years who experienced sexual violence by age 18			√



Promote the rule of law at the national and international levels and ensure equal access to justice for all	Proportion of victims of violence in the previous 12 months who reported their victimization to competent authorities or other officially recognized conflict resolution mechanisms			√
	Un sentenced detainees as a proportion of overall prison population	√		
By 2030, significantly reduce illicit financial and arms flows, strengthen the recovery and return of stolen assets and combat all forms of organized crime	Total value of inward and outward illicit financial flows (in current United States dollars)		√	
	Proportion of seized small arms and light weapons that are recorded and traced, in accordance with international standards and legal instruments			√
Substantially reduce corruption and bribery in all their forms	Proportion of persons who had at least one contact with a public official and who paid a bribe to a public official, or were asked for a bribe by those public officials, during the previous 12 months			√
	Proportion of businesses that had at least one contact with a public official and that paid a bribe to a public official, or were asked for a bribe by those public officials during the previous 12 months			√
Develop effective, accountable and transparent institutions at all levels	Primary government expenditures as a proportion of original approved budget, by sector (or by budget codes or similar)			√
	Proportion of the population satisfied with their last experience of public services		√	
Ensure responsive, inclusive, participatory and representative decision-making at all levels	Proportions of positions (by sex, age, persons with disabilities and population groups) in public institutions (national and local legislatures, public service, and judiciary) compared to national distributions	√		



	Proportion of population who believe decision-making is inclusive and responsive, by sex, age, disability and population group	√		
Broaden and strengthen the participation of developing countries in the institutions of global governance	Proportion of members and voting rights of developing countries in international organizations			√
By 2030, provide legal identity for all, including birth registration	Proportion of children under 5 years of age whose births have been registered with a civil authority, by age			√
Ensure public access to information and protect fundamental freedoms, in accordance with national legislation and international agreements	Number of verified cases of killing, kidnapping, enforced disappearance, arbitrary detention and torture of journalists, associated media personnel, trade unionists and human rights advocates in the previous 12 months		√	
	Number of countries that adopt and implement constitutional, statutory and/or policy guarantees for public access to information			√
Strengthen relevant national institutions, including through international cooperation, for building capacity at all levels, in particular in developing countries, to prevent violence and combat terrorism and crime	Existence of independent national human rights institutions in compliance with the Paris Principles			√
Promote and enforce non-discriminatory laws and policies for sustainable development	Proportion of population reporting having personally felt discriminated against or harassed in the previous 12 months on the basis of a ground of discrimination prohibited under international human rights law			√



5.2 Achievements and Challenges of the Sustainable Developments Goals

We still face major challenges for improving the quality and relevance of education, providing medical treatment and maintenance facilities for the ageing population, fighting against climate disasters, call for further policy support, financial mobilization and partnership strengthening.

Government has been incorporating the Sustainable Development Goals (SDGs) into its national policy framework. Since the endorsement of the 2030 Agenda for Sustainable Development, Sri Lankan government has taken several momentous initiatives.

The most important one is the Sustainable Development Act of 2017, which establishes the legal framework to implement the SDGs with improved institutional and policy coherence. Under this Act, the Sustainable Development Council has been established, which formulates related national policies and guides new development projects.

Investments needed to achieve the SDGs are enormous, but not beyond reachable. Preliminary estimates by The United Nations Economic and Social Commission for Asia and the Pacific (ESCAP) suggest that Sri Lanka needs an annual additional

investment of 4.4 per cent of the 2018 GDP through 2030 to provide a social protection floor (1.7 per cent), poverty gap transfers (0.2 per cent), quality education (1.6 per cent) and climate-resilient infrastructure (0.8 per cent).

Some of this investment needs have been mainstreamed into the budgets. For example, this year Budget focuses on:

➤ Quality Education

Reforming curricula to enable the combination of Science, Technology, Engineering, Mathematics and Arts, enhancing continuous professional training for Teachers and introducing additional technologies in learning;

➤ Health Care

Rendering quality services and facilities and enhancing the investments in healthcare deliveries, quality and infrastructure;

➤ Agriculture

Linking small-scale farmers to value added chains of larger enterprises, investing in climate-proof warehousing and enhancing natural disaster insurance for farmers;



➤ Climate Resilience

Improving irrigation infrastructure quality, strengthening eco-system conservation and expanding natural disaster insurance scheme; and

➤ Gender

Equality by sharing costs of maternity benefits, facilitating childcare services by businesses and schools and encouraging the participation of women on corporate boards. Despite the Government's initiatives, financing the SDGs remains a challenge. Relatively low level of tax revenue constrains Sri Lanka's domestic resource mobilization.

In addition to these measures, improving investment efficiency is critical. ESCAP estimates that the developing Asia-Pacific countries can achieve similar levels of outputs and outcomes in health and education sectors using the few resources of 30 per cent. Among its peer countries, Sri Lanka performs well in health and education sectors; however, its investment efficiency in infrastructure could be improved. To enhance infrastructure investment efficiency for the public sector, public financial management institutions – notably project appraisal, selection and management – need to be strengthened. Effective coordination among different government branches for construction

permits, environmental clearance and land acquisition is important, as these processes often lead to project delays.

Ensuring a steady flow of resources for operations and maintenance is a necessary condition for success. Good maintenance generates substantial savings, reducing the total lifecycle costs of infrastructure projects.

Raising awareness among relevant stakeholders and building up the capacity of relevant institutions are necessary to achieve the SDGs. Developing multi-stakeholder partnerships provide much room for improvement in Sri Lanka to fully engage the general public and the private sector. An effective mechanism is needed for collaborative engagement in SDG implementation, from policy formulation to monitoring.

The 2030 Agenda provides a blueprint to achieve a more sustainable future for all. Sri Lanka's efforts in mainstreaming the SDGs into its national planning and budgeting are an interesting case for the rest of the Asia-Pacific region to learn – a country does not need to wait until it achieves economic affluence before tackling social well-being and environmental health. Developing countries should incorporate social and environmental goals into their path towards prosperity.



6. Human Resource Profile

6.1 Cadre Management

Details of Approved Cadre and Vacancies as at District Secretariat, Jaffna- 31.12.2020

S/ No	Designation	Service	Class / Grade	Approved Cadre	Present strength	Vacancies
1	District Secretary	SLAS	Special	1	1	0
2	Add District Secretary	SLAS	I	2	2	0
3	Chief Accountant	SLAcS	I	1	1	0
4	Director (Planning)	SLPS	I	1	1	0
5	Chief Internal Auditor	SLAcS	I	1	1	0
6	Asst. District Secretary	SLAS	III/II	1	1	0
7	Accountant	SLAcS	III/II	2	2	0
8	Assistant Director/ Deputy Director(Planning)	SLPS	III/II	4	3	1
9	Assistant Director/ Deputy Director(Planning)	Supernu	III/II	0	1	-1
10	Engineer	SL.EngS	III/II	2	1	1
11	Administrative officer	MSO	Supra	1	1	0
12	Translator- (Sinhala- Tamil) &(Tamil - English)	TS	II/ I	2	1	1
13	Sri Lanka Information and Communication Technology officer	SLICTS	Class 2 Grade II/I	1	2	-1
14	Development Co- Coordinator	AS	III/II/I	2	2	0
15	Budget Assistant	AS	III/II/I	2	1	1
16	Development Officer	DOS	III/II/I	26	26	0
17	Development Officer (Development)	DOS	III/II/I	12	12	0
18	Technical Officer	SLTS	III/II/I	2	1	1
19	Draughtsman	SLTS	III/II/I	1	0	1
20	Management Services Officer	MSO	I,II,III	50	51	-1
21	Receptionist	Contract Basis	Monthly Allowance 33,638/=	1	1	0
22	Typist	Departmental	I,II,III	1	1	0
23	Clerk	Departmental	I,II,III	2	2	0
24	Computer Operator	Departmental	I,II,III	1	1	0
25	Sri Lanka Information and Communication Technology Assistant	SLICTS	Class 3 Grade III/II/I	2	1	1
26	Technical Assistant	Departmental	I,II,III	2	2	0
27	Driver	CDS	Spe, I,II,III	14	9	5
28	Electrician/Plumber	Departmental	Spe, I,II,III	1	0	1
29	Bungalow Keeper Cum Cook	Departmental	Spe, I,II,III	1	0	1
30	KKS	O.E.S	Spe, I,II,III	20	20	0
31	Office Labor	Departmental	Spe, I,II,III	4	0	4
32	Office Watcher			0	4	-4
Total				163	152	11



Details of Approved Cadre and Vacancies as at 15 Divisional Secretariats in Jaffna District as at 31.12.2020 (Head No 264 & 409)

Posts	Service Grade/ Class	Approved Cadre of Management Service Department	Present Strength	Number of Vacancies
Senior Level				
Divisional Secretary	SLAS I	15	15	0
Asst. Divisional Secretary	SLAS II/ III	15	14	1
Accountant	SLAcS II/III	15	14	1
Assistant / Deputy Director(Planning)	SLPS II/III	15	14	1
Assistant Director	Supernumerary III	2	1	1
Senior Level Total		62	58	4
Tertiary Level				
Administrative Officer	MSO Supra	15	7	8
Grama Niladharies Admin	GNS Supra	15	5	10
Translator (English.-Tamil, Tamil- English)	TS, I, II, III	30	8	22
Tertiary Level Total		60	20	40
Secondary Level				
Development Coordinator	Combined Services	12	11	1
Development Officer	DOS I,II,III	137	121	16
Development Officer (Planning)	DOS I,II,III	570	564	6
Management Services Officer	MSO I. II. III	416	404	12
Clerk/Management Officer	I,II,III	1	3	-2
Grama Niladharies	I. II. III	435	368	67
Technical Officer	SLTS I,II,III	16	11	5
Information Communication and Technology Assistant	SLICTS I,II,III	15	13	2
Technical Assistant	Departmental I,II,III	15	13	2
Secondary Level Total		1,617	1,508	109
Primary Level				
Driver	Driver Service I, II,III	30	28	2
Office Employees Service (Watcher, Sanitary Laborer, Office Laborer)	OES Service Supra, I, II, III Department Included	140	107	33
Primary Level Total		170	135	35



6.1.1 Shortage or Excess in Human Resources has been Affected to the Performance of the Institute

❖ Senior Level

➤ Engineer – Vacant - 1

Though the approved cadre for District Secretariat 2, only one personnel is employed presently. Thereby, since only one Officer is available to supervise the development works of the 15 Divisional Secretariats and to supervise the Technical Officers and Assistants there are impediments in completion of works on time.

❖ Tertiary Level

➤ Translator (Sinhala ↔ Tamil) Vacant - 1

Since the post of Translator (Sinhala ↔ Tamil) is vacant, the Officers of the other Service Category are engaged in the translation of the letters and circulars of the Sinhala medium which are received from the Ministry. Since they are performing the translation duty as well in addition to their lists of duty, there are unable to accomplish the duties assigned to them on prescribed time. Besides, since the service needs to be done from the outside, it causes waste of time and money.

➤ ICTO II/II - Surplus - 1

Though the approved cadre doesn't exist for the Information and Communication Technology Officer Service Category II/II, one personnel is employed. Cadre shortage prevails for ICTA at the District Secretariat. The tasks arising due to this vacancy are performed by the said Officer. Also, request for the post of Director of Information, Communication & Technology has been sent by us (FR-71).

❖ Secondary Level

➤ Budget Assistant – Vacant - 1

Though the approved cadre is 2, only one personnel is employed. Thereby difficulty is found in the completion of tasks instantly. Also, the work gets accumulated occasionally.

➤ Technical Officer – Vacant - 1

Though the approved cadre is 2, only one personnel is employed. Since only one Officer is available to supervise the development works and to supervise the Technical Assistants there are impediments in the completion of works on time.

➤ Draftsman – Vacant - 1

Thereby since the service needs to be obtained from the outside it causes waste of time and money.

➤ Management Service Officer Surplus - 1

Adjusted since 31.12.2020.

➤ ICTA – Vacant - 1

Though the approved cadre is 2, only one personnel is employed. Moreover, since a personnel from the ICTO II/II Category which is not approved is performing the said duties those are able to be accomplished on time.

❖ Primary Level

➤ Driver Vacant - 5

Due to the existence of vacancy for Drivers it is unable to maintain the vehicles of the District Secretariat and unable to employ the Drivers in rotation during unusual situations.



➤ **Electrician - Vacant - 1**

While the appointment for the post of Electrician at the District Secretariat has not yet been granted, since the staff is obtained from the outside for the electrical repairs and plumbing works, it causes waste of time and money.

➤ **Bungalow Assistant and Cook - Surplus - 1**

Up to now an Office Assailant of the District Secretariat is performing the duties of the Government Agent's Bungalow as well.

➤ **Office Watcher - Excess - 4**

➤ **Office Laborer - Shortage - 4**

4 Employees appointed at the post of Office Watcher have been approved in the post of Office Laborers by the Management Services Department.

❖ **Divisional Secretariat Wisely**

❖ **Senior Level**

➤ **Assistant Divisional Secretary - Vacant - 1**

Due to the above vacancy the accumulation of work prevails at the said Divisional Secretariats and since certain personnel use to share the duties the work load is also found.

➤ **Assistant Director of Planning - Vacant - 1**

There is a delay in rendering livelihood assistances to the civilians and in the supervision of development projects and inexistence of suitable Officers to supervise the lower grade Officers.

❖ **Tertiary Level**

➤ **Administrative Officer - Vacant - 8**

Since vacancy exists at certain Divisional Secretariats those Secretariats have approved the lower grade Officers to perform acting duty. Thereby the duties could be performed promptly and efficiently. Besides, since the said Officers perform acting duty in addition to their duties they have work load and inability to accomplish the duty on time.

➤ **Grama Officer (Admin) - Vacant - 10**

Since vacancy exists at certain Divisional Secretariats those Secretariats have approved one Grama Officer to perform acting duty. Thereby the duties could be performed promptly and efficiently. Moreover, since the said Officers perform acting duty in addition to their duties, they have work load and inability to accomplish the duty on time.

➤ **Translator - Vacant - 22**

Since the vacancy exists for Tamil / English and Sinhala / Tamil Translators, Officers of the other service category are involved in the translation of letters and documents drawn in Tamil or English and in the translation of letters and circulars received from the Ministry in Sinhala. Since they are performing the translation duty as well in addition to their lists of duty, they are unable to accomplish the duties assigned to them on time.



❖ **Secondary Level**

- **Development Officer - Vacant 16**
- **Development Officer (Development) Vacancy - 6**

The 8 Development Officers appointed through Smart Sri Lanka and the 19 Development Officers appointed newly have not been incorporated in our cadre. Hence, request letter has been sent to the Ministry in order to recruit them to the said vacancies.

- **Management Service Officer - Vacant - 12**

Since the shortage of Management Service Officers exists, delay occurs in the completion of works on time and as the other Officers use to share the duties work load arises.

- **Clerk - Excess - 2**

Regarding the cadre approval of the said Officers served at the DRRS Project, the approval has not been granted to two Officers and the said cadre has been approved until their term of service only (Personal to Holder).

- **Grama Officers - Vacant - 67**

Since certain Officers are performing acting duty at the divisions where the vacancy exists, they have work load and acting duty payment need to be paid for them.

- **Technical Officer - Vacant - 5**

It is unable to supervise the development works of the said Divisional Secretariats and thereby the Officers from the other Divisional Secretariats need to be engaged in order to perform estimates and in turn it causes waste of time and to provide the acting duty payments.

- **ICTA - Vacant - 2**

It seems unable to perform the ICT works of the said Divisional Secretariats and Officers of the other category or Officers from the other Divisional Secretariats need to be engaged and in turn it causes waste of time and work load.

- **Technical Assistant - Vacant - 2**

It is unable to supervise the development works of the said Divisional Secretariat and the Officers from the other Divisional Secretariats need to be engaged in order to perform estimates and in turn it causes waste of time.

❖ **Primary Level**

- **Driver - Vacant - 2**

Since vacancy exists for Drivers it is unable to maintain the vehicles of the said Divisional Secretariats and unable to employ the Drivers in rotation during unusual situations. Hence the Drivers in the service have work load.

- **Office Employee - Vacant - 33**

It is unable to maintain the Divisional Secretariats and premises and to employ them in rotation during weekends. Hence the Office Employees in the service have work load.



6.2 Human Resource Development

S. N	Name of Training Programme	Purpose of Programme	Participants	No.of. Participants	Program me Duration	Total Allocation / Expenditure	Nature of Programme Local / Foreign	Out Come
1	Pension related Training Programme	Pension related practices	Pension Officers, Pension related Subject Clerks	70	2	48,421.00	Local	Comprehensive knowledge on pension affairs gained
2	Training Programme related to the approvals and practices followed on state lands, geology, forest resources and environment	Clarification on the services rendered by the department	Grama Officers	385	8	276,111.10	Local	Comprehensive knowledge on state lands, geology, forest resources and environment gained
3	Training Programme on Cigas	Clarification on new procedures to the Officers	Accountants and Cigas related Subject Clerks	70	1	51,150.00	Local	Comprehensive knowledge on CIGAS gained
4	Training Programme on Internal Audit	Physical prate of the audit procedures	Internal Audit Officers	35	1	10,300.00	Local	Comprehensive knowledge on Internal Audit gained
5	Awareness Program on National Productivity Awards Competition - 2020	Enabling all institutions from all sectors to participate and evaluating the achievements at institutional level by applying the theoretical knowledge of productivity concepts practiced nationally.	Officers and Professionals from Schools and Public, Production and Service sectors in the Jaffna District	412	1 Day	191,861.72	Local	106 Organizations participated in the competition in the Jaffna District
6	Certificate Course in Productivity	Effective transformation of the services of the institutions of public sector	Officers of the public sector in the Jaffna District	50	5 Days	76,700.00	Local	Gaining comprehensive knowledge on productivity



6.2.1 Contribution of the Training Programme in the Performance of the institution

Changes through skill Development Programme by providing services to the organizational or public

- ❖ Provided chance to enhance the knowledge of all employees.
- ❖ Employees get trained at the said training programme were able to perform well in their duties. Moreover, they have gathered comprehensive knowledge regarding the practice of the said duties.
- ❖ Training Programme has enabled to enhance the skills of each employee.
- ❖ Training Programme has created awareness and confidence on the government circulars and the responsibilities of the duty of employees.
- ❖ Continue training and enhancement programme ensures the steadiness in experience and background knowledge of the employees.
- ❖ The said institution would be able to have confidence on the expectations and practices of all employees serving thereunder.
- ❖ Investment in the employees` training incurred by the institution / department emphasizes the importance of employees.
- ❖ By sharing the learned knowledge of a person with others, learning culture is able to be formed in the institution.
- ❖ By improving the intrapersonal skills of the employees of the institution, it has led them to act as the Resource Persons.
- ❖ In view of the growth and change of the government employees, skills for their future leadership were motivated.
- ❖ Training Programme for the new employees has enabled them to gather knowledge about the government circulars, establishment procedures and financial practices.
- ❖ Incorporation of various curriculum in the Training Programme has enabled to develop vast knowledge.

Changes happened in the year through the skill development Programme

- ❖ Employees are the key property of the government sector. In order to render better and effective service to the public, the investment for improving their skills leads to the national sustainable development.
- ❖ Employees have been trained to use new strategies and to face challenges in their working place by the knowledge gained from the Training Programmes during the year 2020.



7. Compliance Report

No.	Applicable Requirement	Compliance Status (Complied / Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in Future
1	The Following Financial Statement / Accounts have been Submitted on due date			
1.1	Annual financial statement	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Complied		
1.4	Stores Advance Accounts	Complied		
1.5	Special Advance Accounts	Complied		
1.6	Others	Complied		
2	Maintenance of books and registers (FR445)			
2.1	Fixed register has been maintained and update in terms of Public Administration circular 267/2018	Complied		
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Complied		
2.5	All the monthly accounts summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for Cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update	Complied		
2.8	Stocks Register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and update	Complied		



2.10	Commitment Register has been maintained and update	Complied		
2.11	Register of Counterfoil Books (GA-N20) has been maintained and update	Complied		
03	Delegation of functions for financial Control (FR 135)			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass each transitions through two or more officers	Complied		
3.4	The controls has been adhered to by the Accountants in terms of state Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual Procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury operations Department on time	Complied		
5	Audit Queries			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2) DMA/1-2019	Complied		
6.2	All the internal audit reports has been replied within one month	Complied		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of sub- section 40(4) of the National unit Act No.19 of 2018	Complied		



6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulations 134(3)	Complied		
7	Audit and Management Committee			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Complied		
8	Asset Management			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's office in terms of paragraph 07 of the Assets Management Circular No.01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's office in terms of paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of public Finance Circular No. 05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular.	Complied		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Complied		
9.3	The vehicle logbooks had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R 103,104,109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of paragraph 3.1 of the public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		



10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared ,got certified, and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous year settled	Complied		
10.3	The action had been taken in terms of Financial Regulations Regarding balances that had been disclosed through bank reconciliation statement and for which adjustments had to be made ,and had those balances been settle within one month	Complied		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled	Complied		
13	General Deposit Account			
13.1	The action had been taken as per F.R 571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imp rests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imp rest had not been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imp rest account had been reconciled with the Treasury books monthly	Complied		
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied		
15.2	The revenue collections had been directly credited to the revenue account without credited to the deposit account	Complied		



15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Complied		
16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular No.04/2017 dated 20.09.2017	Complied		
17	Provision of Information to the Public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulations	Complied		
17.2	Information about the institution to the public have been provide by website or alternative measures and has it been facilitated to appreciate/ allegation to public against the public authority by this website or alternative measures	Complied		
17.3	Bi- Annual and Annual reports have been submitted as per sections 08 and 10 of the RTI Act	Complied		
18	Implementing Citizens Charter			
18.1	A citizens charter/ citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of public Administration and Management	Complied		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of citizens charter / Citizens client's charter as per paragraph 2.3 of the circular	Complied		
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in annexure 02 of public Administration Circular No.02/2018 dated 24.01.2018	Complied		



19.2	A Minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid human Resource Plan	Complied		
19.3	Annual Performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied		
19.4	A senior officer was appointed the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
20	Responses Audit Pares			
20.1	The shortcoming pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		

