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வருடாந்த செயற்றிறன் அறிக்கை
ANNUAL PERFORMANCE REPORT

2020



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மாவட்டச் செயலகம் - மன்னார்
DISTRICT SECRETARIAT - MANNAR

Head No:
265

Contents

1.	Chapter 01 – Institutional Profile / Executive Summary	
1.1.	Introduction	01
1.2.	Vision, Mission, Objectives of the Institution.....	04
1.3.	Key Functions	05
1.4.	Organizational Chart.....	07
1.5.	Divisional Secretariats of the District Secretariat.....	07
1.6.	Institutions.	08
1.7.	Details of the Foreign Funded Projects.....	08
2.	Chapter 02 – Progress and the Future Outlook	
2.1.	Special Achievements, Challenges and Future goals.	09
3.	Chapter 03 – Overall Financial Performance for the Year - 2020	
3.1.	Statement of Financial Performance.....	12
3.3.	Statement of Financial Position	13
3.4.	Statement of Cash Flows	14
3.5.	Notes to the Financial Statements.....	15
3.6.	Performance of the Revenue Collection.....	19
3.7.	Performance of the Utilization of Allocation	20
3.8.	In terms of F.R. 208 grant of Allocations for expenditure to this District Secretariat	21
3.9.	Performance of the Reporting of Non – Financial Assets.	24
3.10.	Auditor General’s Report	25

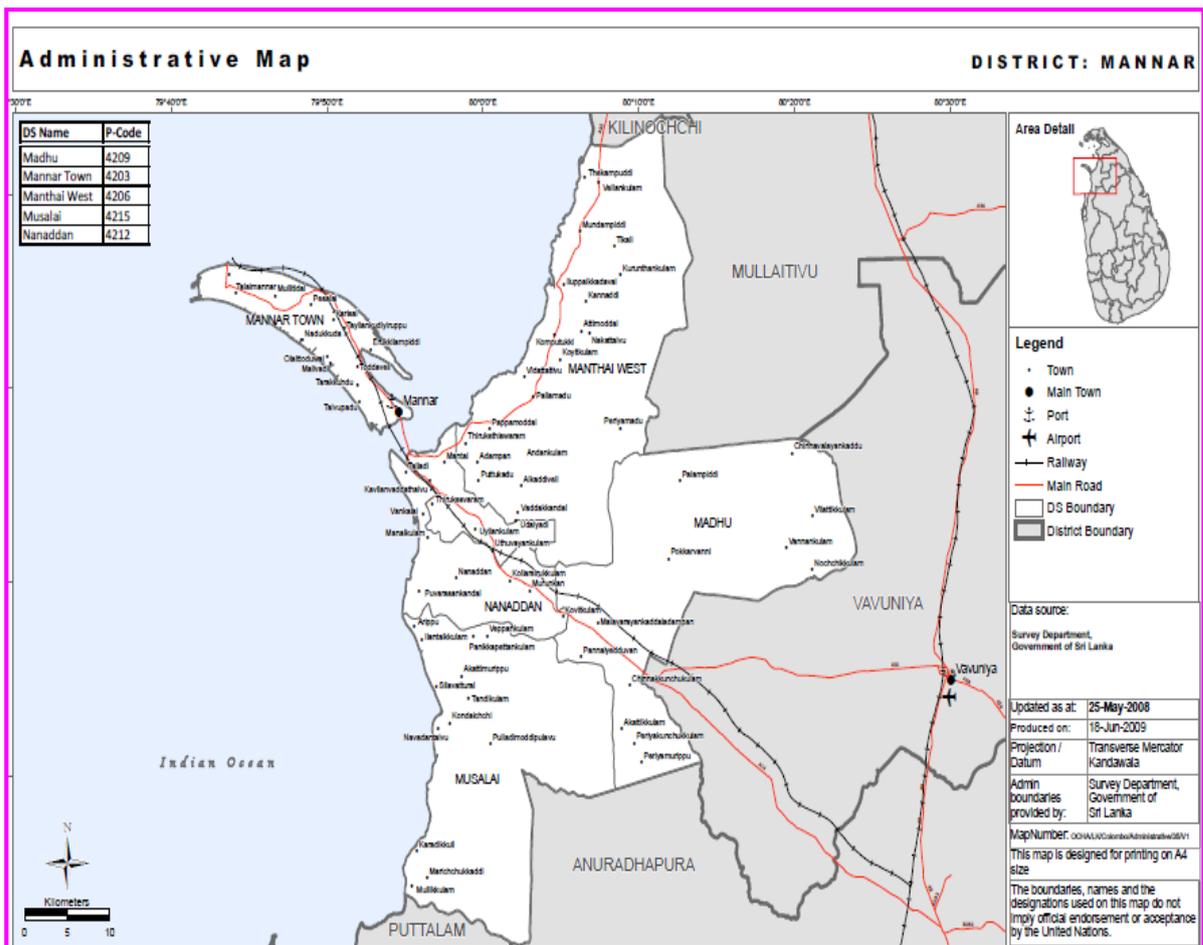
4.	Chapter 04 – Performance indicators	
4.1.	Performance Indicators of the Institute.....	26
5.	Chapter 05 – Performance of the achieving Sustainable Development Goals (SDG)	
5.1.	Indicate the Identified respective Sustainable Developments Goals ..	27
5.2.	The achievements and challenges of the Sustainable Development Goals...	40
6.	Chapter 06 – Human Resource Profile	
6.1.	Cadre Management.....	42
6.2.	The shortage or excess in human resources has been affected to the Performance of the institute.	42
6.3.	Human Resource Development.....	43
7.	Chapter 07 – Compliance Report	44

1. Chapter 01 – Institutional Profile / Executive Summary

1.1. Introduction

Situation of the District

Location :- The district of Mannar is situated in the north-west direction of Sri Lanka and consists of an island and the other part of the district. It surrounded by the districts of Kilinochchi, Mullaitivu, Vavuniya, Anuradhapura and Puttalam boundaries. There is a cause-way that connects the island and the main land. The area is 2,002 Sq km. There are five divisional secretariats namely Madhu, Mannar-town, Manthai-west, Musali and Nanattan functioning under the Mannar District Secretariat.



Acres of the area Divisional Secretariats wise

Divisional Secretariats	Area	
	Sq.Km.	Percentage
Mannar Town	226.88	11.33
Nanattan	129.25	6.46
Musali	474.22	23.69
Manthai west	658.90	32.91
Madhu	512.82	25.61
Total	2,002.07	100.00

Lively Hood and Economic Patterns of this District

- Paddy Cultivation
- Fishing
- Plantation

The distribution of the population of the District.

- Population of the Divisional Secretariats wise

Divisional Secretariats	Population	Families
Mannar Town	70,322	20,197
Nanattan	22,450	7,065
Musali	29,407	8,630
Manthai west	26,152	7,766
Madhu	13,343	4,175
Total	161,674	47,833

- Population by Ethnic Wise

Ethnic	Population
Tamils	93,354
Muslims	67,350
Sinhaliies	970
Total	161,674

Weather Report

The district of Mannar is a dry zone that has high temperature and the rain-fall is very low. The temperature in this district varies from 28°C- 33°C and the average rain-fall is from 74mm-104mm.

Basic Statistical Information of the District

✓ Name of the district	: Mannar
✓ Province	: Northern Province
✓ Total land Area	: 2,002 Sq.km
✓ No of Divisional Secretariat Divisions	: 05
✓ No of Grama Niladharies	: 153
✓ No of Villages	: 616
✓ No of Polling Divisions	: 75
✓ No of Municipal Councils	: No
✓ No of Urban Councils	: 01
✓ No of Pradesiya Sabah	: 04
✓ No of Circuit & Holiday Bungalows, Quarters	: 38
✓ No of Zonal Educational Officers	: 198
✓ No of schools & No of Teachers	: 133 Schools, 2,248 Teachers
✓ No of Members of parliament	: 06
✓ No of Members of provincial Council	: 05
✓ No of Members of Local Government Authorities	: 94
✓ Population	: 161,674

1.2. Vision, Mission, Objectives of the Institution

Vision

Pioneering the sustainable development process of Mannar District to upgrade the living standard of the people.

Mission

Coordinating and monitoring the activities of all institutions inclusive of public and private in order to improve the performance and deliver sustainable services efficiently and effectively to satisfy the aspirations of the Government and those of the public at low cost with care and caution.

Objective

The objective of the District Secretariat is the coordination of all public and private sector activities carrying out of function delegated by various legal enactments, formulation of the socio economic development projects monitoring the implementation, guidance and ensure that the benefits are enjoyed by those concerned.

1.3. Key Functions

- Performing all function and activities in respect of all the employees.
(Maintaining Personal Files, Leave, Salary, overtime, Holiday payment, Employees warrant, Loan, Etc)

Providing following services to public or coordinating to get these services from the respective institutions.

- National Identification Card, Motor Traffic Revenue License, Business Registration Certificate, Birth, Death and Married Certificates, Driving Licenses.
- Maintaining & Providing the Voters Register.
- Arrangement for providing permit, deed for land and resolving land issues.
- Providing Monthly contribution for the elders and vulnerable People of the district.
- Arranging activities for improving the mental health of the People (Counseling).
- Motivate and train the unemployed groups and Families which have woman as head.

Implementation and maintenance of sound financial transaction system to achieve the overall objectives

- Spending annual allocation efficiently with approval and accounting.
- Making the payment of all employees' related payments.
- Utilizing the Fund with adequate control which is in the Kachcheri deposit Accounts.
- Preparing & sending monthly and yearly and all other reports to the respective Department, Ministry and Treasury.
- Making all payments for goods and services received by district /divisional secretariat.
- Conducting Board of Surveys and preparing the procurement plan of the Year.

Organizing activities for encouraging and inducing the Art, Culture and Values of the societies of this District.

- District Cultural events, Sports Meets, Conducting national and district level festivals.

Designing the plan for efficient utilization of the District Resources.

- District Land Use and planning division
- Industrial Development unit
- District Agriculture unit.

Safeguarding general public from the Disaster.

- Safeguarding general public from the Disaster (flood, storm, drought) fulfilling the basic needs of the affected people with the participation of the Non-Government Organization.

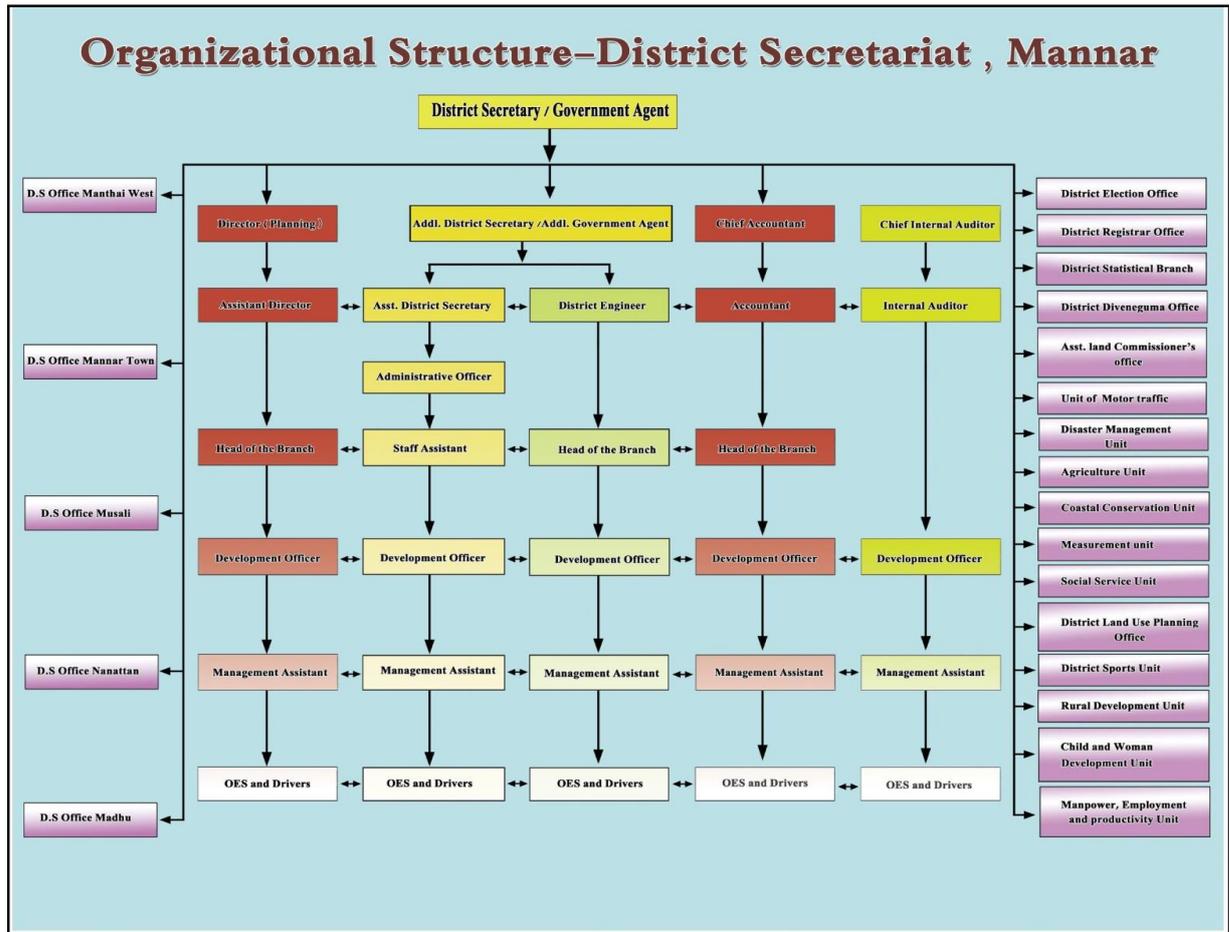
Collecting & maintaining basic statistic of the District.

- It has been done by the district statistical unit of this District.

Strengthening the divisional sustainable development.

- Development of Road, Irrigation and Electricity facilities.
- Utilize & supervise effectively the amount received from decentralized for district development projects.
- Implementing and supervising the projects which have been introduced by the government.(Samurdhi)
- Providing the assistance for Housing projects.
- Compensation for the war affected people.

1.4. Organizational Chart



1.5. Divisional Secretariats of the District Secretariat.

- Mannar Town
- Nanattan
- Musali
- Manthai West
- Madhu

1.6. Institutions**District Secretariat Mannar, Head No – 265**

Type of Allocation	Original	Final
Recurrent Expenditure		
1001 - Salaries & Wages	137,022,000	137,970,000
1002 - Overtime & Holiday Payments	5,178,000	4,897,000
1003 - Other Allowances	49,671,000	49,004,000
1101 - Domestic	3,442,000	3,742,000
1201 - Stationery & Office Requisites	5,220,000	6,145,000
1202 - Fuel	4,704,000	4,574,000
1203 - Diets & Uniforms	744,000	744,000
1205 - Other	859,000	1,059,000
1301 - Vehicles	5,605,000	6,055,000
1302 - Plant and Machinery	1,883,000	1,883,000
1303 - Building and Structures	2,597,000	2,597,000
1401 - Transport	1,267,000	1,192,000
1402 - Postal & Communication	2,983,000	2,783,000
1403 - Electricity & Water	5,811,000	5,311,000
1404 - Rents & Local Taxes	302,000	302,000
1409 - Other	14,037,000	13,117,000
1506 - Property Loan Interest to Public Servants	475,000	425,000
Recurrent Total	241,800,000	241,800,000
Rehabilitation & Improvements of Capital Assets		
2001 - Building & Structures	3,425,000	3,425,000
2002 - Plant, Machinery & Equipment	700,000	700,000
2003 - Vehicles	1,627,000	1,627,000
2102 - Furniture & Office Equipment	6,995,000	11,995,000
2103 - Plant, Machinery & Equipment	769,000	769,000
2104 - Buildings & Structures	40,142,000	35,142,000
2401 - Staff Training	442,000	442,000
Capital Total	54,100,000	54,100,000
Total	295,900,000	295,900,000

1.7. Details of the Foreign Funded Projects (if any)➤ **Nil**

2. Chapter 02 – Progress and the Future Outlook

2.1. Special Achievements, Challenges and Future goals.



Mannar District is in the Northern Part of Sri Lanka. It covers of an area about 2,002 Sq.km and average population density was 33 per sq.km. According to the latest situation report the total population of Mannar District is 161,674. Administratively this district constitutes part of Vanni Electoral District. This district has five Divisional Secretariats and covers 153 Grama Niladharies Divisions and 616 villages. There are five local bodies functioning in the district.

This District is predominantly Agricultural District, and has land extent of 21,016Ha. To undertake the paddy cultivation. In addition, cultivation of other field crops, livestock farming, forestry and marine and inland fishing are the main components. There are 22,054 farm families are engaged in agriculture related activities.

Owing to the long standing civil strife numbers of vulnerable people are increasing in this district. According to the recent survey nearly 13,500 families have been identified as most vulnerable in the district. 2,342 disable persons, 994 war widows, 89 orphans and 6,589 women headed families are in this district.

Achievements

The Organization has a management structure that determines relationship between functions and positions and also it subdivides its delegate role, responsibilities and authority to carry out defined tasks. District Secretariat management is creating a fundamental environment which supports to undertake very applicable administration to achieve the certain achievements.

Due to the COVID-19 outbreak our district administration had taken the proper response and actions for preventing the entire people of the district, their safety life, livelihood and medical assistance through organizing the activities of government and Non-Government Organizations successfully

- ❖ 67 permanent houses were provided to houseless families in the District.
- ❖ Cons.of 84Km Road Rs.128 Mn through Sapiri Gamak Project
- ❖ Cons.of No.of 28 Culverts 4.5 Mn through Sapiri Gamak Project
- ❖ Renovation of 48 Km road 4.5Mn through Sapiri Gamak Project
- ❖ No.of 03 Health modernization Project have been implemented Drinking water & Community Drinking water – Rs.07 Mn through Sapiri Gamak Project
- ❖ Renovation of 06 Km Agricultural road Rs.10 Mn through Sapiri Gamak Project
- ❖ 02 tanks were renovated for the purpose of agriculture. Rs.9.5 Mn
- ❖ Cons.of 06 Km internal road at Madhu Shrine Rs.96 Mn
- ❖ Infrastructure facilities especially road, sanitation, electricity and domestic water supply had been improved.
- ❖ Wind power, clean energy, electricity project completed in 2020
- ❖ Town bus stand building fully completed and hand over to Mannar Urban Council

Challenges

Human Resource: - It is the most important part of the administration to deliver the excellent service to the public. Mannar Town, Madhu, Manthai West, and Musali Divisional Secretariats don't have class I Sri Lanka Administrative service (SLAS) officers, therefore class III, II SLAS officers are covering up duties as a class SLAS offices.

Challenges of Covid – 19 Situation in Mannar District People.

It has witnessed that more than 200 countries in the world have already been affected by the COVID-19 pandemic directly and indirectly. Since the economic activities of the Mannar District is interrelated with national economy through domestic trade. The impact of the pandemic was blown through the whole economy just before and after the lockdown of the country. The ongoing health pandemic severely affected economic conditions of different layers of the household economy in the Mannar District.

A sharp vertical reduction in the wages of daily labourers due to the lockdown of our district was observed. There is an entire loss of the people may be largely working in the service sectors and are usually self-employed or informally employed in micro and family enterprises. They were the people who were in most danger during the lockdown period.

Financial Challenges

In our administrative District several type of the projects were implemented by District Secretariat and Divisional Secretariat in year of 2020 under the Government funds. Every year we are faced some of the following difficulties or challenges.

1. Allocation and imprest are not received in on time.
2. Release the inadequate imprest on needed time
3. Delay payment creates an unnecessary time extension for every project thereby we are unable to achieve the actual target.
4. Project contractors receive delay payment on most of the projects.
5. Usually projects approval received for late part of the years thereby some of the projects could not be completed within the time duration because of the seasonal change (rain)
6. Covid – 19 interrupted

Physical Challenges

Inadequate office building facilities, especially Nanattan Divisional Secretariat s still functioning in an old and small building. Certain number of the new graduate trainees attached in here but there are no room to accommodate and provide the expected training to them.

In this circumstance, District Secretariat and Divisional Secretariat face lot of difficulties by the insufficient office equipment for graduate trainees. Further our District Secretariat's functions over and over again interrupted by the electricity power cut. During this situation we could not utilize the temporary power supply, because we don't have generator thereby our routine works had not been carried out within the certain timeframe

Goals

Forming dynamic task groups to lead the District towards sustainable development, through constructor good government process and empowering human life with an effective and efficient administration optimum resource management and breathily will have to be carried out with the absolute Participation of the all-state holders such as state private politicians and public. This kind of collaboration and cooperation should be organized by the blameless government policy and implement. When we could able to achieve the above expected goals not in the District level but in the Nation.



A. Stanley Demel
District Secretary/ Government Agent
Mannar District

Mrs. A. Stanley De Mel
District Secretary / Government Agent
Mannar District.

3. Chapter 03 – Overall Financial Performance for the Year - 2020

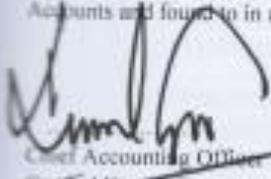
3.1. Statement of Financial Performance

Budget 2020		Note	Actual		Rs.
			2020	2019	
Revenue Receipts					
-	Income Tax	1	-	-	} ACA-1
-	Taxes on Domestic Goods & Services	2	-	-	
-	Taxes on International Trade	3	-	-	
-	Non Tax Revenue & Others	4	-	-	
Total Revenue Receipts (A)			-	-	
Non Revenue Receipts					
-	Treasury Infrapris		1,533,583,666	2,701,001,500	ACA-3
-	Deposits		206,632,996	340,251,065	ACA-4
-	Advance Accounts		11,844,549	10,932,117	ACA-5
-	Other Receipts		-	-	
Total Non Revenue Receipts (B)			1,752,063,211	3,052,184,682	
Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)			1,752,063,211	3,052,184,682	
Less: Expenditure					
Recurrent Expenditure					
191,871,000	Wages, Salaries & Other Employment Benefits	5	191,143,968	164,809,285	} ACA-2(iii)
49,504,000	Other Goods & Services	6	48,500,257	49,068,923	
425,000	Subsidies, Grants and Transfers	7	388,699	437,985	
-	Interest Payments	8	-	-	
-	Other Recurrent Expenditure	9	-	-	
Total Recurrent Expenditure (D)			240,032,924	214,316,193	
Capital Expenditure					
5,752,000	Rehabilitation & Improvement of Capital Assets	10	5,704,232	7,395,301	} ACA-2(iii)
47,906,000	Acquisition of Capital Assets	11	39,210,317	22,153,195	
-	Capital Transfers	12	-	-	
-	Acquisition of Financial Assets	13	-	-	
442,000	Capacity Building	14	410,368	923,035	
-	Other Capital Expenditure	15	-	1,349,995	
Total Capital Expenditure (E)			45,324,917	31,821,526	
Main Ledger Expenditure (F)			228,803,119	275,831,441	
	Deposit Payments		215,269,679	263,039,697	ACA-4
	Advance Payments		13,533,440	12,791,744	ACA-5
Total Expenditure G = (D+E+F)			514,160,960	521,968,160	
Imprest Balance as at 31st December 2020 H = (C-G)			1,237,902,251	2,530,216,522	

3.3. Statement of Financial Position

		ACA-P	
Statement of Financial Position As at 31 st December 2020			
	Note	Actual	
		2020	2019
		Rs	Rs
<u>Non Financial Assets</u>			
Property, Plant & Equipment	ACA-6	608,951,882	559,577,839
<u>Financial Assets</u>			
Advance Accounts	ACA-5/5(a)	53,953,062	53,133,769
Cash & Cash Equivalents	ACA-3	-	-
Total Assets		662,904,944	612,711,608
<u>Net Assets / Equity</u>			
Net Worth to Treasury		(143,895,623)	(154,356,356)
Property, Plant & Equipment Reserve		608,951,882	559,577,839
Rent and Work Advance Reserve	ACA-5(b)		
<u>Current Liabilities</u>			
Deposits Accounts	ACA-4	197,848,685	206,485,368
Imprest Balance	ACA-3	-	1,004,757
Total Liabilities		662,904,944	612,711,608

Detail Accounting Statements in ACA format Nos. 1 to 6 presented in pages from 04 to 51 and Notes to accounts presented in pages from 52. to 59 form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.


 Chief Accounting Officer
 General Kamal Gunaratne (Retd)
 WWV RWP RSP USP ndc psc Mphil
 Secretary
 State Ministry of National Security, Home
 Affairs and Disaster Management
 Date : 12/02/2021


 Accounting Officer
 A. Stanley Demel
 District Secretary
 Date : 12.02.2021
A. Stanley Demel,
District Secretary,
Mannar.


 Chief Financial Officer/ Chief Accountant/
 Director (Finance)/ Commissioner (Finance)
 M. Selvaratnam
 Date : 12.02.2021
M. Selvaratnam,
Chief Accountant,
District Secretariat,
Mannar.

General Kamal Gunaratne (Retd)
 WWV RWP RSP USP ndc psc MPhil
 Secretary
 State Ministry of National Security,
 Home Affairs and Disaster Management

3.4. Statement of Cash Flows

		ACA-C	
Statement of Cash Flows for the Period ended 31 st December 2020			
	2020 Rs.	Actual 2019 Rs.	
Cash Flows from Operating Activities			
Total Tax Receipts	-	-	
Fees, Fines, Penalties and Licenses	-	-	
Profit	-	-	
Non Revenue Receipts	-	-	
Revenue Collected for the Other Heads	50,598,734	79,326,561	
Imprest Received	1,533,585,666	2,701,001,500	
Total Cash generated from Operations (a)	1,584,184,400	2,780,228,061	
Less - Cash disbursed for:			
Personal Emoluments & Operating Payments	239,461,330	215,418,523	
Subsidies & Transfer Payments	388,699	437,985	
Expenditure on Other Heads	1,290,699,048	2,605,235,656	
Imprest Settlement to Treasury	-	1,004,757	
Total Cash disbursed for Operations (b)	1,530,459,077	2,820,096,921	
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(a)-(b)	53,725,323	(39,868,860)	
Cash Flows from Investing Activities			
Interest	2,446,580	-	
Dividends	-	-	
Divestiture Proceeds & Sale of Physical Assets	167,370	-	
Recoveries from On Lending	-	-	
Recoveries from Advance	16,820,013	15,023,251	
Total Cash generated from Investing Activities (d)	19,433,963	15,023,251	
Less - Cash disbursed for:			
Purchase or Construction of Physical Assets & Acquisition of Other Investment	45,324,917	31,821,526	
Advance Payments	19,197,686	20,544,233	
Total Cash disbursed for Investing Activities (e)	64,522,603	52,365,759	
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(d)-(e)	(45,088,640)	(37,342,508)	
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g)=(c) + (f)	8,636,683	(77,211,368)	
Cash Flows from Financing Activities			
Local Borrowings	-	-	
Foreign Borrowings	-	-	
Grants Received	-	-	
Deposit Received	206,632,996	340,251,065	
Total Cash generated from Financing Activities (h)	206,632,996	340,251,065	
Less - Cash disbursed for:			
Repayment of Local Borrowings	-	-	
Repayment of Foreign Borrowings	-	-	
Deposit Payments	215,269,679	263,039,697	
Total Cash disbursed for Financing Activities (i)	215,269,679	263,039,697	
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(h)-(i)	(8,636,683)	77,211,368	
Net Movement in Cash (k) = (g)-(j)	-	-	
Opening Cash Balance as at 01 st January	-	-	
Closing Cash Balance as at 31 st December	-	-	

3.5. Notes to the Financial Statements

Page 14

Statement of Losses and Waivers
(Losses under F.R. 106 and F.R. 113)

Expenditure Head No :265
Programme No. & Title :01

Ministry / Department / District Secretariat :Mannar

(i) **Statement of Losses Recovered/Written off/Waived off during the year.**

	Value	No. of Cases	Total Amount (Rs.)
Below	Rs. 25,000.00	-	-
Over	Rs. 25,000.01	2	204,450
Total		2	204,450

Classification of the cases by nature of Losses.

	No. of Cases	Value (Rs.)
1.NPPC -3991	1	81,950
2.WPJQ -1512	1	122,500
Total	2	204,450

(ii) **Statement of Losses being held to be Written off/Waived off or recoverable so far**

	Value	No. of Cases	Total Amount (Rs.)
Below	Rs. 25,000.00	-	-
Over	Rs. 25,000.01	3	258,039
Total		3	258,039.00

Classification of the cases by Nature of Losses

	No. of Cases	Value (Rs.)
1. NPPC -2432	1	196,179
2.NPPD -3991	1	25,360
3.WPJQ -1512	1	36,500
Total	3	258,039

Age Analysis per (ii)

Less than five years	No. of Cases	Amount
	3	258,039
5-10 years	No. of Cases	Amount
Over 10 years	No. of Cases	Amount

Note- Details on losses under F.R. 106 and waivers under F.R. 113 accounted under object code no 1701 and such losses and waivers expected to be accounted in coming years should be included.


 Chief Financial Officer /Chief Accountant/Director (Finance)/
 Commissioner (Finance)
 Date :12.02.2021
M.Selvaratnam,
 Chief Accountant,
 District Secretariat,
 Mannar.

Page 15

Statement of write off from books

Expenditure Head No :265
Programme No. & Title :01

Ministry / Department / District Secretariat :Mannar

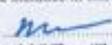
1 **Statement of losses and waivers under F.R. 109 during the year**

	Value	No. of Cases	Value (Rs.)
(i) Below Rs. 25,000.00		-	-
(ii) Over Rs. 25,000.01		-	-
Total		-	-

2 **Statement of write off from the book and recoveries under F.R. 107 during the year**

Nature of Loss	Opening balance which was not written off	Value of loss	Recoveries	Value written off from the book	Balance carried forward which was not written off	Reference No. of Approval for write off from the book
	Rs.	Rs.	Rs.	Rs.	Rs.	
2						
3						
4						
5						
6						
Total	-	-	-	-	-	

Note - Excluding losses and waivers to be accounted in Note(i), only any other losses and waivers under F.R.109 should be included in this format.


 Chief Financial Officer /Chief Accountant/Director (Finance)/
 Commissioner (Finance)
 Date :12.02.2021
M.Selvaratnam,
 Chief Accountant,
 District Secretariat,
 Mannar.

Note (iii)

Statement of Liabilities and Commitments

Ministry/Department/District Secretariat: Mannar
Expenditure Head No:265
Programme No. & Title:01

Name of the Person/Institution	Commitment No	Month	Date	Head	Programme	Project	Sub Project	Object Code	Finance Code	Details of Item	Commitment	Commitment Balance	Liability Date	Liability Amount	Revised Liability	Paid Liability	Liability Balance
1. Ministries/Government Department																	
Total																	
2. State Corporations/Statutory Boards																	
Total																	
3. Others (Private Parties)																	
Total																	
Grand Total																	

Nature of payments/Liabilities should be recognized separately as follows:

1. Ministries/Government Departments
2. State Corporations/Statutory Boards
3. Private Parties

Liabilities are transactions of which payments have not been made to the relevant parties, although goods, services or assets and services pertaining to construction contracts have been received during the respective accounting year.

Commitments are contracts or written agreements which have been entered into with the external parties in order to obtain goods and services during the respective accounting year, although the relevant assets or services have not been received.

Chief Financial Officer/Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date: 12.02.2021

M.Selvaratnam,
Chief Accountant,
District Secretariat,
Mannar.

Note (iv)

Statement of Liabilities - (i)

Statement of Commitments in terms of FR 94 (2) and (3)

Name of Ministry / Department / District Secretariat : Mannar
Expenditure Head No. :265
Programme No. & Title :01

Name of the Person/Institution	Description of Commitments	Project	Sub Project	Object Code	Financing Code	Maximum Commitment Ceiling In terms of FR 94(2) Provisions (Rs.)	Total Cost Estimate In terms of FR 94(3) (Rs.)	Commitment & Liability Amount (Rs.)
1. Ministries/Government Department								XX XX
Total								
2. State Corporations/Statutory Boards								XX XX
Total								
3. Others (Private Parties)								XX XX
Total								
Grand Total								

Chief Financial Officer/Chief Accountant/Director (Finance)/Commissioner (Finance)
Date: 12.02.2021

M.Selvaratnam,
Chief Accountant,
District Secretariat,
Mannar.

Statement of Liabilities - (ii)
Provision Transferred to the Deposit Account in terms of FR 215 (3) (b) & (c)

Form-111

Name of Ministry / Department / District Secretariat :Mannar
Expenditure Code :265
Programme No. & Title :01

Name of the Person/Institution (To be identified at the time of Transferring the Provision to Deposit Accounts.) *	Description of Liability	L/C No.	Particular of Vote details from which Provisions were Transferred				Deposit Account No.	Amount Transferred (Rs.)
			Project	Sub Project	Object Code	Financing Code		
1. Ministries/Government Department							XX XX	
Total								
2. State Corporations/Statutory Boards							XX XX	
Total								
3. Others (Private Parties)							XX XX	
Total								
Grand Total								

Nil

Chief Financial Officer/Chief Accountant/Director(Finance)/Commissioner(Finance)
Date :15.02.2021
M.Selvaratnam,
Chief Accountant,
District Secretariat,
Mannar.

Statement of Claims under Reimbursable Foreign Aid

Form-110

Ministry / Department / District Secretariat :Mannar
Programme No. & Title :01

(1) Provision in Estimates - 2020 under Reimbursable Foreign Aid including Supplementary provisions	Rs
(2) Total Expenditure disbursed during the year 2020, against (1) above	Nil
(3) Total of Reimbursement Claims outstanding as at 01 st January 2020	Nil
(4) Total of Reimbursement Claims made during the year 2020, in respect of years 2019 & prior years (if any)	Nil
(5) Total of Reimbursement Claims made during the year 2020, in respect of year 2020	Nil
(6) Total of Claims disallowed by the Donor, during 2020 (if any), in respect of Claims 2019 or prior years (if any)	Nil
(7) Total of Claims disallowed by the Donor, during 2020 (if any), in respect of Claims 2020	Nil
(8) Total of Reimbursements received during the year 2020, in respect of years 2019 or prior years	Nil
(9) Total of Reimbursements received during the year 2020, in respect of years 2020	Nil
(10) Total of reimbursement Claims outstanding as at 31 st December 2020 (2+4+5) - (6+7) - (8+9)	Nil
(11) Total of Reimbursement Claims made after 31/12/2020 in respect of 2020 up to the finalization of the Financial Statements	Nil
(12) Total of Reimbursement received after 31/12/2020 up to the finalization of the Financial Statements	Nil
(13) Total of Reimbursement Claims outstanding as at the date of presenting the Financial Statements (10 + 11 - 12)	Nil

Chief Financial Officer /Chief Accountant/
Director (Finance)/ Commissioner (Finance)
Date :14.02.2021
M.Selvaratnam,
Chief Accountant,
District Secretariat,
Mannar.

Note-(vii)

Statement of Missing Vouchers

Ministry / Department / District Secretariat : Mannar

Expenditure Head No :265

Programme No. & Title :01

Date	Voucher No.	Name of Payee	Nature of Payment	Amount (Rs.)
Nil				


Chief Financial Officer /Chief Accountant/Director (Finance)
Commissioner (Finance)

Date :12.02.2021

M.Selvaratnam,
Chief Accountant,
District Secretariat,
Mannar.

Note-(viii)

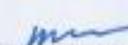
The Status Report as at 31/12/2020 on Bank Accounts opened
in terms of Treasury Operation Circular No. 3/2015 of 23.10.2015

Expenditure Head No. :265

Ministry / Department / District Secretariat : Mannar

Serial No.	Name of Bank	Account No.	Balance as per Bank Statement as at 31/12/2020 (Rs.)	Balance as Per Cash Book as at 31/12/2020 (Rs.)	Total Value of Cheques not yet Presented to Bank as at 31/12/2020 (if exceeds 6 months)	Month of Last Bank Reconciliation Prepared
1	Bank of Ceylon Mannar	0007041949	-	0.00		2020 November
2	Bank of Ceylon Mannar	0007041952	5,037.09	0.00		2020 November
3	Bank of Ceylon Mannar	0007041958	81,498,551.66	0.00		2020 November
4	Bank of Ceylon Mannar	0007041959	22,642,985.19	0.00		2020 November
5	Bank of Ceylon Mannar	0007041960	31,246,789.47	0.00		2020 November
6	Bank of Ceylon Mannar	0007041961	30,351,712.20	0.00	600.00	2020 November
7	Bank of Ceylon Mannar	0007041964	35,736,897.75	0.00		2020 November
			201,481,973.36	-	600.00	-

I hereby certify that the above information is true and correct.


Chief Financial Officer /Chief Accountant/Director (Finance)
Commissioner (Finance)

Date :12.02.2021

M.Selvaratnam,
Chief Accountant,
District Secretariat,
Mannar.

3.6. Performance of the Revenue Collection

Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected Revenue	
		Original	Final	Amount (Rs.)	As a % Final Revenue Estimate
1003.07.02	Registration Fees relevant to the Department of Registrar General	-	-	3,274,850	-
1003.07.03	Private Timber Transport	-	-	40,768	-
1003.07.05	Licence Taxes relevant to the Ministry of Defence	1,200	1,200	1,200	100.00
1003.07.09	Carbon Tax	121,000	90,000	2,080	2.31
1003.07.99	Other licence & Taxes	-	-	170,730	-
2002.01.01	Rent on Government Building & Housing	2,900,000	1,100,000	2,201,834	200.16
2002.02.99	Interest -Other	2,113,000	1,500,000	2,446,579	163.10
2003.02.13	Examination & Other fees	-	-	30,500	-
2003.02.14	Fees under the Motor Traffic Act & other receipts	-	-	15,623,135	-
2003.02.03	Fees Under Registration of Persons	-	-	1,043,500	-
2003.02.06	Fees under the Fauna & Flora Protection Ordinance	-	-	85,600	-
2003.02.99	Sundry Administration fees & Charge	40,000	40,000	15,423	38.55
2003.07.00	Paddy Purchasing	-	-	8,703,382	-
2003.99.00	Other Receipts	4,065,000	3,500,000	6,425,670	183.59
2004.01.00	Social Security Contribution / W & OP	-	-	13,170,330	-
2006.02.02	Sale of Capital Assets Others	-	-	167,370	-
Total		9,240,200	6,231,200	53,402,951	-

3.7. Performance of the Utilization of Allocation

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
	Original	Final		
Recurrent Expenditure				
Personal Emoluments				
1001 - Salaries & Wages	137,022,000	137,970,000	137,437,316	99.61
1002 - Overtime & Holiday Payments	5,178,000	4,897,000	4,890,405	99.87
1003 - Other Allowances	49,671,000	49,004,000	48,816,247	99.62
Travelling Expenditure				
1101 - Domestic	3,442,000	3,742,000	3,585,829	95.83
Supplies				
1201 - Stationery & Office Requisites	5,220,000	6,145,000	6,136,458	99.86
1202 - Fuel	4,704,000	4,574,000	4,410,784	96.43
1203 - Diets & Uniforms	744,000	744,000	730,995	98.25
1205 - Other	859,000	1,059,000	1,050,425	99.19
Maintenance Expenditure				
1301 - Vehicles	5,605,000	6,055,000	5,990,125	98.93
1302 - Plant and Machinery	1,883,000	1,883,000	1,852,582	98.38
1303 - Building and Structures	2,597,000	2,597,000	2,591,617	99.79
Services				
1401 - Transport	1,267,000	1,192,000	1,191,935	99.99
1402 - Postal & Communication	2,983,000	2,783,000	2,702,231	97.10
1403 - Electricity & Water	5,811,000	5,311,000	4,875,205	91.79
1404 - Rents & Local Taxes	302,000	302,000	300,989	99.67
1409 - Other	14,037,000	13,117,000	13,081,082	99.73
Transfers				
1506 - Property Loan Interest to Public Servants	475,000	425,000	388,699	91.46
Recurrent Total	241,800,000	241,800,000	240,032,924	
Rehabilitation & Improvements of Capital Assets				
2001 - Building & Structures	3,425,000	3,425,000	3,424,596	99.99
2002 - Plant, Machinery & Equipment	700,000	700,000	683,424	97.63
2003 - Vehicles	1,627,000	1,627,000	1,596,212	98.11
Acquisition of Capital Assets				
2102 - Furniture & Office Equipment	6,995,000	11,995,000	6,989,331	58.27
2103 - Plant, Machinery & Equipment	769,000	769,000	759,319	98.74
2104 - Buildings & Structures	40,142,000	35,142,000	31,461,667	89.53
Capacity Building				
2401 - Staff Training	442,000	442,000	410,368	92.84
Capital Total	54,100,000	54,100,000	45,324,917	
Total	295,900,000	295,900,000	285,357,841	

3.8. In terms of F.R. 208 grant of Allocations for expenditure to this Department District Secretariat

Se. No	Head No	Name of the Ministry/ Department	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization
				Original	Final		
1.	001	President Secretariat	Information Technology Park	3,533,630	3,533,630	3,533,630	100.00
2.	020	Election Commission	Reimbursement for Election Payment	1,490,638	1,490,638	1,490,638	100.00
3.	051	Ministry of Digital Infrastructure & Information Technology	Information Technology Park, Furniture for School Computer Lab.	2,940,374	2,940,374	2,940,374	100.00
4.	052	Ministry of Science Technology & Research	Recurrent, Rent for Vidhatha Center	221,757	221,757	221,757	100.00
5.	101	Ministry of Buddhasasana, Religious and Cultural affairs	Renovation of Buddhist Temple	672,068	672,068	672,068	100.00
6.	102	Ministry of Finance	Gamperaliya, Livelihood Activities, Sapirigamak, RIDP	294,664,212	294,664,212	291,939,470	99.08
7.	104	Ministry of National Policies Economic Affairs, Resettlement and Rehabilitation, Northern Province Development & Youth Affairs	Gamperaliya, RIDP, Resettlement Activities, World food Programme, DCB	349,378,144	349,378,144	349,378,144	100.00
8.	110	Ministry of Justice	Mediation, Mathoddam main water supply connection	3,780,425	3,780,425	3,143,271	83.15
9.	116	Ministry of Trade	Salary and Others	179,456	179,456	181,236	100.99
10.	118	Ministry of Agriculture	Salary & Others	2,600,165	2,600,165	2,600,165	100.00
11.	120	Ministry of Women & Child Affairs and Social Security	Travelling claim and stationary, Sanitary items, Nutrition food package for Pregnant mothers	35,118,085	35,118,085	35,118,085	100.00
12.	122	Ministry of Lands	Salary & Other Allowance	251,940	251,940	250,740	99.52
13.	124	Ministry of Primary Industries and Social Empowerment	Disable person allowance, Elders allowance, CKD allowance	110,406,020	110,406,020	110,406,020	100.00

14.	130	Ministry of Public Services, Provincial Councils and Local Government	Drought relief, Flood relief, Heavy wind relief, Graduate trainee allowance	43,598,970	43,598,970	43,031,158	98.70
15.	149	Ministry of Industries	Training programme	18,393	18,393	18,393	100.00
16.	151	Ministry of Fisheries	Thiyawara Piyasa	2,044,125	2,044,125	1,247,002	61.00
17.	155	Ministry of Public Administration, Home Affairs and Provincial Councils & Local Government	Salary & Others	57,014,479	57,014,479	57,014,479	100.00
18.	157	Ministry of National Integration, Official Languages & Hindu Religious Affairs	ONUR Project, REESP Project, Salary & Others	27,919,158	27,919,158	27,919,158	100.00
19.	159	Ministry of Tourism	Kunchukulam hanging bridge repairing - Thekkam	1,299,952	1,299,952	1,299,952	100.00
20.	193	Ministry of Labour	Travelling expenses to productivity DO and Training certificate	327,350	327,350	299,941	91.63
21.	194	Ministry of Youth and Sports	Salary and Others, Youth Empowerment programme, Smart Sri Lanka, Plant, & Machinery, Electricity and Water	3,970,066	3,970,066	3,747,191	94.39
22.	195	Ministry of Development Strategies & International Trades	Salary and Others	400,248	400,248	400,248	100.00
23.	198	Ministry of Irrigation	Recurrent	450,663	450,663	342,428	75.98
24.	203	Department of Christian Religious Affairs	Improvement work to Madhu Shrine Internal Road	58,003,000	58,003,000	57,982,109	99.96
25.	206	Department of Cultural Affairs	Kalakar Swadama, National & District cultural Festival, Needy Artists, Dolosmahe Pahane	810,500	810,500	751,130	92.67
26.	210	Department of Information	Building Rehabilitation & Recurrent	74,936	74,936	41,995	56.04
27.	216	Department of Social Service	Salary and Others, Rehabilitation programme	1,972,882	1,972,882	1,959,119	99.30

28.	217	Department of Probation and Child Care Service	Twins aids, meeting, Stationaries and Travelling claim	260,046	260,046	259,293	99.71
29.	219	Department of Sports Development	Olympic programme, Kireeda shakthi	2,389,018	2,389,018	2,328,765	97.48
30.	227	Department of Registration of Persons	Salary and Others	5,041,657	5,041,657	5,027,417	99.72
31.	240	Department of National Budget	Covid 19	5,483,643	5,483,643	5,233,739	95.44
32.	243	Department of Development Finance	Warehouse	21,683,605	21,683,605	19,826,445	91.44
33.	252	Department of Census & Statistics	HIES Survey, Other Recurrent	1,014,870	1,014,870	956,001	94.20
34.	253	Department of Pensions	Pension	21,291,252	21,291,252	21,083,732	99.03
35.	254	Department of Registrar General	Registrar allowance	600,355	600,355	600,355	100.00
36.	286	Department of Land Commissioner General	Salary and Others	292,530	292,530	234,788	80.26
37.	307	Department of Motor Traffic	Recurrent	911,696	911,696	881,974	96.74
38.	326	Department of Community Based Corrections	Stationary	3,000	3,000	3,000	100.00
39.	327	Department of Land Use Policy Planning	Recurrent, Covering the expenses interviews of youth entrepreneur programme, travelling.	478,505	478,505	473,707	99.00
40.	328	Department of Manpower and Employment	Travelling claim and awareness programme	297,036	297,036	272,802	91.84
41.	334	Department of Multi - Purpose Development Task Force	Salary and others	3,116,025	3,116,025	3,065,183	98.37
42.	402	State Ministry of Rural and School Sports Infrastructure Improvement	Other Supplies	66,490	66,490	65,090	97.89
43.	403	State Ministry of Women and Child Development, Pre-school and Primary Education, School Infrastructure and Education Services	Travelling claim and stationary, Sanitary items, Nutrition food package for Pregnant mothers	10,711,656	10,711,656	10,271,769	95.89
44.	408	State Ministry of Rattan, Brass, Pottery Furniture and Rural Industrial Promotion	Recurrent, Rent for Vidatha Center	274,110	274,110	235,352	85.86

45.	409	State Ministry of Internal Security, Home Affairs and Disaster Management	Drought relief, Flood relief, Heavy wind relief, Purchasing of Air conditioner, Purchasing of new imaging unit at Manthai West DS,	39,082,916	39,082,916	35,781,066	91.55
46.	412	State Ministry of Foreign Employment Promotion and Market Diversification	Salary and Others	1,131,240	1,131,240	1,070,005	94.59
47.	414	State Ministry of Samurdhi Household Economy, Micro - Finance, Self-Employment and Business Development	Single Parent Development, Home Garden, CKD allowance, Disable person allowance, Elders allowance.	48,098,320	48,098,320	48,094,717	99.99
48.	415	State Ministry of Rural Housing, Construction and Building Materials Industries	Resettlement activities	138,805,144	138,805,144	135,698,371	97.76
49.	421	State Ministry of Skills Development, Vocational Education, Research and Innovation	Training programme	53,325	53,325	38,405	72.02
50.	425	State Ministry of Paddy and Grains, Organic food, Vegetables, Fruits, Chilies, Onion and Potato Cultivation Promotion, Seed Production and Advanced Technology Agriculture	Salary & Others	1,335,005	1,335,005	1,177,172	88.18
Total				1,305,563,080	1,305,563,080	1,290,609,049	

3.9. Performance of the Reporting of Non – Financial Assets.

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2020	Balance as per financial position report as at 31.12.2020	Yet to be Accounted	Reporting Progress as a %
9151	Building and Structures	360,731,146	360,731,146	-	-
9152	Machinery and Equipment	189,854,740	189,854,740	-	-
9153	Land	1,750,000	1,750,000	-	-
9154	Intangible Assets	0	0	-	-
9155	Biological Assets	0	0	-	-
9160	Work in Progress	56,615,996	56,615,996	-	-
9180	Lease Assets	0	0	-	-
Total		608,951,882	608,951,882	-	-

3.10. Auditor General's Report

English Translation

NATIONAL AUDIT OFFICE

My No. - NNP/MN/A/DSMN/02/20

Your No. -

Date - 21st June 2021

District Secretary,
District Secretariat,
Mannar.

Summary Report of the Auditor General on the Financial Statements of the District Secretariat of Mannar for the year ended 31st December 2020 in terms of section 11 (1) of the National Audit Act No.19 of 2018

Above report and the Statements of Financials considered for the audit are forwarded herewith.

Sgd.

A.J.L.Wimalarathna

Assistant Auditor General

For Auditor General

Copies - 1. Director General, Department of State Accounts

2. Secretary, State Ministry of National Security, Home Affairs and Disaster
Management - Thalawathugoda

No. 306/72, Polduwa Road, Battaramulla. Sri Lanka

+94 11 2 88 70 28 - 34

English Translation

NATIONAL AUDIT OFFICE

My No. - NNP/MN/A/DSMN/02/20

Your No. -

Date - 21st June 2021

District Secretary,
District Secretariat,
Mannar.

Summary Report of the Auditor General on the Financial Statements of the District Secretariat,
Mannar for the year ended 31st December 2020 in terms of section 11 (1)
of the National Audit Act No.19 of 2018

1. Financial Statements

1.1 Preconceived Opinion

The Statement of financial as at 31st December 2020 of District Secretariat Mannar and Financial Performance for the year ended as at that date including the cash flow which was included in the financial statements for the year ended 31st December 2020 were audited under the section 154 (1) of the constitution of Democratic Socialist Republic of Sri Lanka to be read with the National Audit Act No 19 of 2018. My comments and observation are found in this report which will be submitted to the District Secretariat Mannar according to the Section 11(1) of National Audit Act No 19 of 2018. Auditor General's Report will be submitted to the parliament according to the Section 10 of National Audit Act No. 19 of 2018 to be read along with the article 154(6) of the constitution of Sri Lanka in due course.

In my opinion it is reflects the fair condition and real commutation theory, except the impact of the matters mentioned in paragraph 1.6 in this report, those financial statements of the District Secretariat of Mannar and financial performance and cash flow which were ended as at 31st December 2020.

1.2 The basis for Preconceived opinion

Except the impact of the matters mentioned in paragraph 1.6 in this report, I have done the audit according to the Sri Lanka Audit standard. My responsibility in regard to financial statement has been described in auditor's responsibility section. I believed that I have sufficient and suitable auditory evidence to provide my opinion.

1.3 Responsibility of the Chief Accounting Officer and Accounting Officers related to the financial Statements

In General, responsibility of the Accounting Officer is to prepare the financial statements and determine internal control and make statements absence of errors or fraud in accordance with the provision of the Section 38 of the National Audit Act No. 19 of 2018 and in accordance with established accounting theories and reflecting the real and reasonable condition.

In order to prepare periodical annual financial statements by the District Secretariat according to the section 16(1) of National Audition Authority Act No 19 of 2018, reports and books should be maintained properly in relation to the income, expenditure, assets and liabilities.

According to the sub section 38(1) (c) of National Audit Authority Act, necessary changes must be made to develop and implement the construction control system for

the financial control and periodic review of the efficiency procedure to be certified by the accounting officers at the District Secretariat.

1.4 Responsibility of the auditors related to the audit of financial statements.

It is our objective to submit a report of the Auditor General incorporated with my suggestion and obtaining reasonable confirmation of total financial statements. Leaving out and free from the fraud and errors, nevertheless the reasonable /certification is nature of top level, while auditing the account in accordance with the Sri Lanka accounting and auditing standard, it is not at all a confirmation that it will not have erroneous statements. As the fraud and corruption impacts individually or collectively, there is possibility of having erroneous statements and as such it should be taken into consideration while taking economical decision based on these statements who using them.

Auditing of account was carried out by me according to the field transparency and with the background of the field of professionalism.

- The basis for my suggestion is that the identification of danger of the financial statements revealing the fraud and errors, and planning the appropriate accounting method suited to the circumstance and obtaining the relevant accounting evidence, the impact occasioned due to fraud is greater than the fair statement of account impact. The reason for the area of fraud is wrong combination, preparation of wrong documents, deliberate outs, and avoidance of internal control.

- In order to plan the appropriate accounting procedure suited to the circumstance, it was not considered to disclose the secession about the effectiveness of the internal control of the District Secretariat.
- The structure of the accounting statements containing transparency the issues and receipts required for contents and to do the assessment of the appropriate and other incidents are incorporated in the financial statement.
- While preparing the financial statement and the structure of the financial statement and the issues and receipts are all totally appropriately and reasonably incorporated, and evaluated whether the events and incidents are fairly incorporated in to the financial statements.

Important audit finding major internal control weaknesses and other related matter in our audit have been informed to the accounting officers.

1.5 Report related to the other legal requirements

According to the section 6 (D) of National Audit Act No. 19 of 2018, I do furnish following points.

- (a) The financial statements comply with the previous year.
- (b) Following recommendations given by me regarding the financial statements of the preceding year are not implemented.

Sec. <u>Ref.</u>	Audit Observations	Recommendations
2.2	19 cheques identified Rs. 1,371,155	An inquiry should be held
3.1.3 (a)	Ownership not transferred for the land where the preschool building constructed under the Infrastructure project of long term displaced Sinhala and Muslim people.	Necessary action should be taken
3.1.3 (b)	Incomplete Road construction project of Korali Motte	Necessary steps should be taken as according to the Agreement
3.3	208 houses constructed with funding of Rs. 151,600,000 are not utilized.	Steps should be taken to utilize after holding a necessary investigation

1.6 Opinions on the Financial Statements

1.6.1 Financial Performance Statement

1.6.1.1 Advance Payments

Necessary measures are not taken to recover total loan due balance of sum of Rs. 334,572 from four officers who are interdicted or intentionally vacated from the post according to section 09 chapter xxiv of the Establishment Code.

1.6.2 Financial Situation Statement

1.6.2.1 Deposit Account Balances

Overdue retention deposits

Following observations are made,

- (a) It is observed that sum of Rs. 1,585,834 of retention deposits in 20 accounts has been retained in general deposit account for more than two years without taking required steps according to Financial Regulation 571 in the District secretariat and Divisional secretariats.
- (b) A discrepancy of sum of Rs. 5,375 identified in between the balance mentioned in Final Accounts Statement of the Treasury and the balance mentioned in the report regarding the deposit account prepared by the Department in one deposit account.
- (c) Since the Value Added Tax should be debited to Inland Revenue Department on or before 20th of the next month as per Value Added Tax act No. 14 of 2002, it is observed that Value Added Tax amounting Rs. 425,752 which has to be paid to a building constructor has been mentioned as a uncertain balance in the tax deposit account by the District Secretariat.

1.6.3 Cash flow statement

1.6.3.1 Cash flow on operational activities

Sum of Rs. 239,461,330 shown as personal salaries and payments for services in the review year. However, total amount of personal salaries and payments should be Rs. 244,254,079. Hence, there is a discrepancy of Rs. 4,792,749 in this category.

1.6.3.2 Cash flow on capital activities

Since, in the non current asset register sum of Rs. 40,715,063 shown as the outflow for procuring and creating of non financial assets related to 31st December 2020, in the cash flow statement sum of Rs. 45,324,917 shown as total capital expenditure allocation of the cash flow on capital activities. Hence, there is a discrepancy of Rs. 4,609,854 observed.

1.6.5 Non maintenance of registers and book keeping

During the audit, it was observed that the following registers are not maintained by the District Secretariat of Mannar.

<u>No.</u>	<u>Type of register</u>	<u>Relevant statute</u>	<u>Observations</u>
(a)	Electrical appliances register	Financial Regulations 454(2)	Not maintained
(b)	Attendance register of the members of Procurement Committees and Technical Evaluation Committees	Government Procurement Guideline 2.11.2	Not maintained

2. Finance Review**2.1 Imprest Management**

Since, imprest of Rs. 250,658,453 requested for the payments of bills in hand in the month of December 2019, only imprest of Rs. 85,917,125 received by reason of non receipt of entire allocation due to name changes in some ministries in the year 2020. Hence, the difference between requested imprest and received imprest was Rs. 164,741,328. As a result sum of Rs. 164,916,826 was due to pay for bills in hand for 769 projects which were concluded in 2019.

2.2 Expenditure Management

Following observations are made,

- (a) In the District Secretariat total sum of Rs. 9,184,061 in related to 04 expenditure heads are remain in the review year. And it represents 7% to 22% of the relevant expenditure heads.
- (b) Out of the allocation of Rs. 74,892,000 for 07 expenditure object codes, Rs. 7,026,000 equals to 09% of the total allocation transferred to 06 other expenditure object codes without utilizing intended purpose. And it indicates inefficiency in budget preparation.
- (c) Due to the deficiency of the estimated amount of Rs. 17,121,000 to 05 object codes, additional allocation of sum of Rs. 6,875,000 equals to 40% of the initial estimate had been transferred from 07 other expenditure object codes.

2.3 Utilizing of the funds granted by other Ministries and Departments

Following observations are made,

- (a) As indicated by the expenditure report of 2020, 9.68% to 100% of the funds amounting to Rs. 10,734,527 granted by other Ministries and Departments under 14 number of capital expenditure subjects are remained due to non utilizing for due purposes.
- (b) Although the Technical Assistant of Musali Divisional Secretariat prepared the estimates to make chicken cages for 87 beneficiaries under the “Samurdhi Production Model Villages” project in 2019, it is not possible to determine the quality of those chicken cages constructed at a cost of Rs. 3,914,565 due to non availability of relevant work completion report.

2.4 Non compliance of rules and limits

<u>No.</u>	<u>Rules and limits</u>	<u>Value (Rs.)</u>	<u>Discrepancy</u>
(a)	<u>Public Administration</u> <u>circulars</u>		
	i. No. 30/2016 dated 28 th December 2016 to section 3.1		Fuel Consumption details not ascertained for 04 vehicles assigned district secretariat according to the circular.
	ii. No. 11/2006 dated 14 th July 2006	173,170	Total amount of Rs. 173,170 as Fuel Advance for the vehicle reserved for the District Secretary obtained by some other officers who are not entitled to use the vehicle.
(b)	<u>Financial Regulations of the</u> <u>Democratic Socialist Republic</u> <u>of Sri Lanka</u>		
	i. 104 (1)		No inquiry held within 7 days to set responsibility and find reasons for the accidents of the vehicles assigned for Nanattan Divisional Secretariat according to Financial Regulations.
	ii. 104 (2)		Not informed the Auditor General regarding two vehicle accidents occurred in the review year according to Financial Regulations.
	iii. 104 (3)		Preliminary Investigation Reports not submitted on due course regarding two vehicle accidents occurred in the review year according to Financial Regulations.

iii. 108	107,207	Total loss of Rs. 107,207 incurred from accidents of vehicles assigned to the District Secretariat and Divisional Secretariats has been cited as write-off without relevant approvals.
(c) <u>Ministerial / Departmental Circulars</u>		
Section 04 (iii) of Circular No. 07/2019 dated 20-06-2019 of the Samurdhi Development Department		Discrepancies observed between the beneficiaries details submitted to the Director General and recipients of materials to build chicken cages in Grama Seva divisions. Amended details of 35 beneficiaries are not submitted to the Samurdhi Director.

2.5 Improper Transactions

Following observations are made,

- (a) Since, the District secretary be only permitted to obtain sum of Rs. 221,907 as entertainment allowance for the period from May 2019 to August 2020 according to Internal Affairs Ministry circular No. 08/2019 dated 27th March 2019, in exceeding the approved limit total sum of Rs. 260,119 obtained during the period.
- (b) In addition to the Monthly travelling allowance of Rs. 470,045 for the period of January 2019 to August 2020, District Secretary has obtained sum of Rs. 444,875 for 4292 liters of fuel under government fuel order violating section 3(ix) of Public administration ministry circular No. 11/2006 dated 14th July 2006.

3. Operational Review

3.1 Performance

3.1.1 Non-achieving of the expected finish level

Following observations are made,

In the direct physical audit query related to building of chicken cages for 67 beneficiaries under “Samurdhi Production Model Villages” project in 2019, it is revealed the project objectives are not achieved and 40% of the entire operation was unsuccessful due to chicken cages are not properly built by 26 beneficiaries and not using the chicken cages.

3.1.2 Delay in project implementation

Construction works of a three story building consisting car park, information technology park and auditorium of Mannar District Secretariat commenced on 20-04-2018 and Sum of Rs. 52,694,249 spent up to 31-12-2020 for the same. However, while the construction works of the 4th stage of this project to be completed on 28-02-2021 after obtaining two time limit extensions, it is revealed that works valued Rs. 2,058,715 has been not completed up-to 2021-04-26 when the direct investigation was held.

3.1.3 Project relinquish without completion

Following observations are made with regard to the Koralimotte road construction project estimated for Rs. 10 million and which was implemented by Abdul Cader Construction.

- (a) Even though this project to be completed on 23rd of November 2019, it is not completed up-to 2021-03-26 and the expiry date of Performance Security submitted for infringement of the agreement and unsatisfactory performance was 21-01-2021. Constructor has withdrawn the value in the performance

security amounting to Rs. 375,318 due to the inaction of District Secretariat to extend the performance security for the reason of non completion the relevant construction works.

- (b) Since, sum of Rs. 1,193,400 paid for the materials of following works from the amount of Rs. 1,620,000 which was paid to the constructor as the first part, no efficient step has been taken to protect the materials procured by the District secretariat.
- (c) No step has been taken regarding the consent made by the constructor to the District secretary on 04-06-2020 for a mutual termination stating reasons as to theft of a lot of materials and material damages.

3.2 Procurements

In contrary to the section 2.14.1 in 33rd schedule of the Procurement Handbook 2006 issued by the National Procurement Commission, goods valued Rs. 3.9 million procured from tender procedure by the Regional Procurement Committee of Musali Divisional Secretariat.

3.3 Losses and Damages

A loss valued of Rs. 196,179 incurred due to an accident met on 24th May 2020 involving the vehicle bearing No. NPPC – 2432 assigned to the District Secretariat. Sum of Rs. 150,832 has been recovered from the insurance company Out of that loss as damages. Although, relevant loss shown as Rs. 196,179 as loss instead of Rs. 45,347 as loss in the loss and write off report submitted for the year 2020.

3.4 Liabilities and Responsibilities

A monthly progress review meeting on production planning works should be held with the participation of relevant officers to prepare production development plan as directed by section 07 of the circular No. 2019/07 dated 20th June 2020 issued by Samurdhi Development Department. However it is observed that they have breached their responsibilities without adhering to that advice.

3.5 Weaknesses in Management

Following observations are made,

- (a) No action has been taken by the District secretary on the complaint made by Economic development officers on 26-11-2019 regarding the misplacement of the equipments in Panankattikottu West (MN/76) Sewing Training Centre.
- (b) Sewing training equipments reserved for Mannar Divisional Secretariat are held up with Manthei West Divisional Secretariat without handed-over to Mannar Divisional Secretariat. And they are lying at the places like Kurinchakulum Arulmigu Ambaravel Pillayar Temple, Gents Rest Room of the Divisional Secretariat, Women Developments Center of the Divisional Secretariat and in the Disaster Management Division of the Divisional Secretariat. Even though observations are made that the Sewing Training Courses are concluded, steps are not taken by the Divisional Secretariat of Mannar to conduct the sewing trainings with the utilization of these equipments.
- (c) No necessary steps had been taken by the Divisional Secretary on the report produced by Economic Development Officer of the area regarding the lack of security of sewing machines placed at Thalaimannar Jetty East (MN/51) Sewing Training Centre after conclusion of the Sewing Training programe of the centre.

(d) Single Needle Stitch Sewing Machines distributed among who completed sewing training at 14 sewing training centers under Divisional Secretariat of Mannar in contrary to the circular No. MIC/SME/TEX/04/01 dated 23rd June 2016 issued by the Ministry of Self Employment and Trade. 08 varieties of other sewing machines and the equipments with them are yet to handover to Self Employment Promotional Authority and the same are not received by the Divisional Secretariat as well. It is observed that the above sewing machines and equipments are lying without proper maintenance, held by outsiders and made displaced.

4. Human Resource Management

The approved cadre of the District Secretariat and Divisional Secretariats in observed as 664. However, 206 numbers of vacant positions are observed at the end of the review year.

Sgd.

A.J.L. Wimalarathna

Assistant Auditor General

For Auditor General

4. Chapter 04 – Performance indicators

4.1. Performance Indicators of the Institute

Specific Indicators	Actual output as a percentage (%) of the expected output		
	100%-90%	75%-89%	50%-74%
Land Permit	-	-	51%
Birth Certificate, Death Certificate, Marriage Certificate	-	77%	-
Vehicle Revenue Licence	92%	-	
National Identity Card	-	-	62%
Business Registration	-	-	63%

5. Chapter 05 – Performance of the achieving Sustainable Development Goals (SDG)

5.1. Indicate the Identified respective Sustainable Developments Goals



End poverty in all its forms everywhere

Eradicating poverty in all its forms remains one of the greatest challenges facing humanity.

While the number of people living in extreme poverty dropped by more than half between 1990 and 2015, too many are still struggling for the most basic human needs.

The SDGs are bold commitment to finish what we started and end poverty in all forms and dimensions by 2030. This involves targeting the most vulnerable, increasing basic resources and services and supporting communities affected by conflict and climate-related disasters.

Goal No	Goal / Objective	Targets	Indicators of the achievement	Progress of Achievement to date		
				0% - 49%	50% - 74%	75%- 100%
	Reduce Poverty	Improve living standard	Provide Provision of Domestic Electricity connection By state Ministry of Rural Construction & Building Materials Industries Promotion Resettlement Division	-	-	100%
		Improvements of living standard and ensure fullness the basic needs	Provide livelihood items to 10 families By Ministry of Resettlement of Protracted Displaced persons Co-Operative Development and Vocational Training & Skills Development	-	-	-
		Implement nationally appropriate social Protection systems and measures for all including floors and by 2030 archive substantial coverage of the poor and the vulnerable	Providing Driving Licenses and livelihood assistance -20 by Ministry of Industry and Commerce, Resettlement of Protracted Displaced persons Co-Operative Development and Vocational Training & Skills Development	-	-	-



Ensure Healthy lives and promote Well-being for all at all ages

Goal No	Goal / Objective	Targets	Indicators of the achievement	Progress of Achievement to date		
				0% - 49%	50% - 74%	75%- 100%
	Good Health and well-being	Access to quality essential health-care services and access to safe	Renovation of clinic centre By Min. of Finance	-	-	-



Ensure inclusive and equitable quality education and promote lifelong learning opportunities for all

Achieving inclusive and quality education for all reaffirms the belief that education is one of the most powerful and proven vehicles for sustainable development. This goal ensures that all girls and boys complete free primary and secondary schooling by 2030. It also aims to provide equal access to affordable vocational training, to eliminate gender and wealth disparities and achieve universal access to a quality higher education.

Goal No	Goal / Objective	Targets	Indicators of the achievement	Progress of Achievement to date		
				0% - 49%	50% - 74%	75%- 100%
	Quality Education	Build and upgrade Educational Facilities, Facilitation for the Suitable Educational Environment to the 35 numbers of School Students	Construction of Urinal Place and Fencing of School Boundary- By ONUR	-	-	-
		Build and upgrade Educational Facilities to Provide Suitable Educational Environment	Construction of teacher quarters By state Ministry of Rural Construction & Building Materials Industries Promotion Resettlement Division	-	-	100%
		Ensure equal access for all students to affordable and quality education infrastructure facilities	Build a School building, renovation of class rooms, improvement of infrastructure facilities By Ministry of Resettlement	-	-	-
		Build and upgrade education facilities that are child, disabilities and gender sensitive and Provide safe ,non-violent inclusive and effective learning environments for all	Constructed and renovated of Schools Buildings ,Providing furniture's and sports Equipment's -119 Projects by Ministry of Industry and Commerce, Resettlement of Protracted Displaced persons Co-Operative Development and Vocational Training & Skills Development	-	-	-
		Ensure equal access for all students to affordable and quality education infrastructure facilities	Utility facility for School by ministry of Finance	-	-	100%



Ensure availability and sustainable management of water and sanitation for all

More and more countries are experiencing water stress, and increasing drought and desertification is already worsening these trends. Safe and affordable drinking water for all by 2030 requires we invest in adequate infrastructure, provide sanitation facilities, and encourage hygiene. Protecting and restoring water-related ecosystems is essential. Ensuring universal safe and affordable drinking water involves reaching over 800 million people who lack basic services and improving accessibility and safety of services for over two billion.

Goal No	Goal / Objective	Targets	Indicators of the achievement	Progress of Achievement to date		
				0% - 49%	50% - 74%	75%- 100%
	Clean Water and Sanitation	Achieve universal and equitable access to safe and affordable drinking water for all	Construction of Toilet Pre-schools By state Ministry of Rural Construction & Building Materials Industries Resettlement Division	-	-	100%
		Improvement of ground level water capacity and increase the water capacity of Minor tanks for cultivation purpose.	Renovate or increase water capacity of 09 Minor Tanks By Ministry of Finance, Economy and Policy Development	-	-	-
		Achieve access to adequate and equitable sanitation facilities	05 No. of Toilets Constructed By Ministry of Finance, Economy and Policy Development	-	-	-
		Achieve universal and equitable access to safe and affordable drinking water for all. Provide Water for 958 beneficiaries	Construction of 09 Numbers of Open Dug Well- By ONUR	-	-	-

		Substantially increase water-use efficiency across all sectors. Provide Pipe prone drinking Water for 650 Beneficiaries	Renovation water connection and new Drinking water Supply by Ministry of Finance	-	-	100%
		Improve water quality by reducing Pollution. Supply of purified drinking water	Construction of RO Plants to the by state Ministry of Rural Construction & Building Materials Industries Promotion Resettlement Division	-	-	100%
		Achieve access to adequate and equitable sanitation facilities	Provide 300 Sanitation facilities /Construction of 300 Toilets By Ministry of Resettlement	-	-	-
		Achieve universal and equitable access to safe and affordable drinking water for all	Provide 864 individual water supply connection By Ministry of Resettlement	-	-	-
		Substantially increase water- use efficiency across all sectors and ensure sustainable withdrawal and supply of freshwater to address water scarcity and substantially reduce the number of people suffering reduce the number of people suffering from water scarcity	Renovation of pond-01, cannel -06 and construction cannel -01 by Min. of Finance	-	-	100%



Ensure availability and sustainable management of water and sanitation for all

Yet as the population continues to grow, so will the demand for cheap energy, and an economy reliant on fossil fuels is creating drastic changes to our climate. Investing in solar, wind and thermal power, improving energy productivity, and ensuring energy for all is vital if we are to achieve SDG 7 by 2030. Expanding infrastructure and upgrading technology to provide clean and more efficient energy in all countries will encourage growth and help the environment.

Goal No	Goal / Objective	Targets	Indicators of the achievement	Progress of Achievement to date		
				0% - 49%	50% - 74%	75%- 100%
	Affordable and Clean Energy	Ensure access to affordable, reliable and modern energy service to our requirements	Providing street lamps - 15 by Ministry of Industry and Commerce, Resettlement of Protracted Displaced persons Co-Operative Development and Vocational Training & Skills Development	-	-	-
			Provided 359 individual electricity connection By Ministry of Finance, Economy and Policy Development	-	-	-
		Ensure universal access to affordable, reliable and modern energy services	Completed 13 Numbers of Electricity Projects by Ministry of National Policies, Economic Affairs, Resettlement and Rehabilitation, Northern Province Development and Youth Affairs	-	-	-



Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all

The SDGs promote sustained economic growth, higher levels of productivity and technological innovation. Encouraging entrepreneurship and job creation are key to this, as are effective measures to eradicate forced labor, slavery and human trafficking. With these targets in mind, the goal is to achieve full and productive employment, and decent work, for all women and men by 2030.

Goal No	Goal / Objective	Targets	Indicators of the achievement	Progress of Achievement to date		
				0% - 49%	50% - 74%	75%- 100%
	Decent work and Economic Growth	Improve living standard specially for women headed families, Provided the job opportunity for women and earning incomes, Enhance living standard of people and People got the happiness life	Sewing machine issued for 15 centres by Ministry of Industrial and Commerce - Allocated and approved projects in Mannar District - 2019	-	-	-
		Achieve full and productive employment and decent work for all women and men, including for young people and persons with disabilities, and equal pay for work of equal value.	6 Vocational and Livelihood Projects by Ministry of National Policies, Economic Affairs, Resettlement and Rehabilitation, Northern Province Development and Youth Affairs	-	-	-
		Resettlement Assistance for 157 refugee returnees families from India by Ministry of Resettlement	-	-	-	



Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation

Investment in infrastructure and innovation are crucial drivers of economic growth and development. With over half the world population now living in cities, mass transport and renewable energy are becoming ever more important, as are the growth of new industries and information and communication technologies.

Technological progress is also key to finding lasting solutions to both economic and environmental challenges, such as providing new jobs and promoting energy efficiency. Promoting sustainable industries, and investing in scientific research and innovation, are all important ways to facilitate sustainable development.

Goal No	Goal / Objective	Targets	Indicators of the achievement	Progress of Achievement to date		
				0% - 49%	50% - 74%	75%-100%
	Industry , Innovation and Infrastructure	Develop quality, reliable, sustainable and resilient infrastructure, including regional and transporter infrastructure ,to support economic development and human well –being, with a focus on affordable and equitable access for all	6 Infrastructure Development work completed by Ministry of National Policies, Economic Affairs, Resettlement and Rehabilitation, Northern Province Development and Youth Affairs	-	-	-
		Support domestic technology development, research and innovation in developing countries, including by ensuring a conducive policy environment for, inter alia, industrial diversification and value addition to commodities	Completed 58 Community Development Projects (Renovation of Common Hall, Religious places and Play grounds) by Ministry of National Policies, Economic Affairs, Resettlement and Rehabilitation, Northern Province Development and Youth Affairs	-	-	-

		Significantly increase access to information and communications technology and strive to provide universal and affordable access to the internet in least developed countries by 2020	Provided Furniture and Equipment to 144 societies by Ministry of National Policies, Economic Affairs, Resettlement and Rehabilitation, Northern Province Development and Youth Affairs	-	-	-
	Improvement of easy access of roads		Renovation of 120 internal roads and construction of 123 road, 8 culvert & 15 Drainage- By Ministry of Finance	-	-	100%
			construction of 03 road, 01 inter path 01 culvert & 04 Drainage- By state Ministry of Rural Construction & Building Materials Industries Promotion Resettlement Division	-	-	100%
		Develop quality, reliable, sustainable and resilient infrastructure to support economic development and Human wellbeing and equitable access for all	Renovation of 08 ware house facilities and 01 weekly market building By Ministry of Finance	-	-	100%
		Increase the access of the small Scale industrial and other enterprises Provide linkages by providing good Transportation to the Rural Areas, proportion of the Rural Population who live within 2km of an all season road	Renovation of Internal Roads- By Ministry of Buddha Sasana, Cultural and religious Affairs	-	-	100%
		Facilitate sustainable and resilient infrastructure development in Developing Countries	Construction of Common hall - By State Ministry of Rural Construction & Building Materials Industries Promotion Resettlement Division	-	-	100%

		Develop quality, reliable, sustainable and resilient infrastructure to support economic development and Human wellbeing and equitable access for all	Renovation of salt water Exclusion bund By State Ministry of Rural Construction & Building Materials Industries Promotion Resettlement Division	-	-	100%
		Develop quality, reliable, sustainable and resilient infrastructure, including regional and transport infrastructure, to support economic development and human well-being, with a focus on affordable and equitable access for all.	6.0km Internal Road implemented by Ministry of Tourism Development	-	-	-
		Develop quality reliable sustainable and resilient infrastructure including regional and transport infrastructure to support economic development	Constructed and renovated of Internal roads and religious places & common halls - 178 by Ministry of Industry and Commerce, Resettlement of Protracted Displaced persons Co-Operative Development and Vocational Training & Skills Development	-	-	-
		Develop quality, reliable, sustainable and resilient infrastructure, including regional and transporter infrastructure	37 No. of roads By Min. Of Finance-RIDP	-	-	100%
		Develop quality, reliable, sustainable and resilient infrastructure to support economic development and Human wellbeing and equitable access for all	Completion of fresh Fruit Juice Production center By State Ministry of Rural Construction & Building Materials Industries Promotion Resettlement Division	-	-	100%



Reduced Inequalities within and among countries

Income inequality has increased in nearly everywhere in recent decades, but at different speeds. These widening disparities require sound policies to empower lower income earners, and promote economic inclusion of all regardless of sex, race or ethnicity.

Income inequality requires global solutions. This involves improving the regulation and monitoring of financial markets and institutions, encouraging development assistance and foreign direct investment to regions where the need is greatest. Facilitating the safe migration and mobility of people is also key to bridging the widening divide.

Goal No	Goal / Objective	Targets	Indicators of the achievement	Progress of Achievement to date		
				0% - 49%	50% - 74%	75% - 100%
	Reduce Inequalities	Empower and promote the social, economic and political inclusion of all irrespective of race, ethnicity, origin, Religion or other status	Renovation of 35 numbers of Religious Places- DAP By Ministry of National Integration	-	-	-
			Construction of Building for spiritual activities By Ministry of Resettlement	-	-	-
		Create social harmony by constructing in the religious places	Constructed and Renovated of Religious places -10 Providing furniture's to RDS and WRDS -58 by Ministry of Industry and Commerce, Resettlement of Protracted Displaced persons Co-Operative Development and Vocational Training & Skills Development	-	-	-
		Empower and promote the social, economic and religious to be build good community	Renovation of 504 religion places By Ministry of Finance, Economy and Policy Development	-	-	-



Make cities and human settlements inclusive, safe, resilient and sustainable

The rapid growth of cities are a result of rising populations and increasing migration and has led to a boom in mega-cities, especially in the developing world, and slums are becoming a more significant feature of urban life.

Making cities sustainable means creating career and business opportunities, safe and affordable housing, and building resilient societies and economies. It involves investment in public transport, creating green public spaces, and improving urban planning and management in participatory and inclusive ways.

Goal No	Goal / Objective	Targets	Indicators of the achievement	Progress of Achievement to date		
				0% - 49%	50% - 74%	75%- 100%
	Sustainable Cities and Communities	Strengthen efforts to protect and safeguard the world's cultural and natural heritage	Repairing the Kunchukkulam Hanging Bridge, Thekkam By Ministry of Tourism	-	-	-
		Ensure access for all to adequate, safe and affordable housing Facilities	Construction of 1210 Housing Project By Ministry of Resettlement	-	-	-
			Renovation of 24 Houses Ministry of Finance, Economy and Policy Development	-	-	-
		Support positive economic, social and environmental links between urban, peri-urban and rural areas by strengthening national and regional development planning	Renovation of common building By Min. of Finance	-	-	-



Strengthen the means of implementation and revitalize the global partnership for sustainable development

The world is more interconnected than ever. Improving access to technology and knowledge is an important way to share ideas and foster innovation. Coordinating policies to help developing countries manage their debt, as well as promoting investment for the least developed, is vital for sustainable growth and development.

The goals aim to enhance cooperation by supporting national plans to achieve all the targets. Promoting international trade and helping developing countries increase their exports is all part of achieving a universal rules-based and equitable trading system that is fair and open and benefits all.

Goal No	Goal / Objective	Targets	Indicators of the achievement	Progress of Achievement to date		
				0% - 49%	50% - 74%	75%- 100%
	Partnerships for the Goals	Strengthen the means of implementation and revitalize the global partnership for sustainable Development.	Completed 5 Numbers of Rural Access Projects by Ministry of National Policies, Economic Affairs, Resettlement and Rehabilitation, Northern Province Development and Youth Affairs	-	-	-

5.2. The achievements and challenges of the Sustainable Development Goals.



These mentioned particular project implementing in the certain project period the following benefits were utilized by the beneficiaries. Increasing job opportunities & incomes, reducing poverty, Improvement of living standard and Renovating internal roads & Common buildings. Livelihood Items & Loan Issued to improve living Standard of the People.



We have made great progress against several leading causes of death and disease. Life expectancy has increased dramatically; infant and maternal mortality rates have declined. 2030 agenda reflects the complexity and inter connected ness of the two.



School Development Works: for the Development works of a School Rs 0.9 million allocated and good educational environment created for the purpose to provide Quality Education – ONUR. By renovating schools, a suitable educational environment will be created and it will support for the Quality Education by Ministry of National Integration.



For the purpose contribute national economic, the resettlement area peoples are being strengthen by providing basic needs and infrastructure facilities. After the resettlement the ministry has accelerated the activities to uplift the living standard. The main purpose is whole projects should be contribute or support to National Economic. Then after our country has develop in future. Finally whole projects are ensure fulfil the requirements. Water Connections, Renovation of Tanks, and Construction of Open Dug Wells will support to achieve Universal and Equitable access to safe and affordable Drinking water for all.



Yet as the Population continues to grow, so it will be the demand for cheap energy. Investing in Solar, wind and Thermal Power improving energy productivity help the energy for all.



The Global economy continues to recover. Not enough jobs to keep growth widening Inequalities. SDG promote sustained economic growth, higher levels of Productivity and Technical Innovation with these targets. In mind the Goal is to achieve full & Productive employment and decent work for all women and men by 2030.



Increase the access of the small Scale industrial and other enterprises Provide linkages by providing good Transportation to the Rural Areas also by constructing the common purpose Building Facilitate sustainable and resilient infrastructure development. Infrastructure Development Works, Renovation of Play Grounds (104), Community Development Projects, Renovation of Rural Roads (107) Construction of Common Halls will Support the Industry, Innovation and Infrastructure.



35 numbers of Religious Places are being renovated by National Integration Ministry, 504 numbers of Religious Places were renovated by Ministry of Finance. These type of projects will create Social Integration and Social harmony



With the financial support of the Ministry of Tourism and Aviation 2.37 million was allocated for the Reparation of the Kunchukkulam and it was successfully completed and it will provide support for the Mannar Tourism Development.



05 numbers of Rural Access projects were implemented by the Ministry of National Policies to strengthen the means of Implementation and revitalize the Global Partnership for Sustainable Development.

6. Chapter 06 – Human Resource Profile

6.1. Cadre Management

Designation	Approved Cadre	Existing Cadre	Vacancies / (Excess)
Senior	34	28	06
Territory	19	04	15
Secondary	543	388	153
Primary	68	38	30
Total	664	458	204

6.2. The shortage or excess in human resources has been affected to the Performance of the institute.

- The seven numbers of cadre approved to the post of Technical Officer such are two cadre for District Secretariat and five cadre for five Divisional Secretariats also there no Technical Officers attached yet. Moreover estimate preparation, works supervision, tender procedures and bill checking all were carryout by only one District Engineer support with Technical Assistants. As a result there was workload to monitor and implement each Development activity within the time frame.
- The six numbers of cadre approved to the post of Sinhala-Tamil Translator to District Secretariat and Divisional Secretariats and there are no translators attached yet. There are necessity for Sinhala-Tamil Translate to enhance the performance and Productivity of the District Secretariat and five Divisional Secretariats; it could be supported to satisfaction for customers.
- The thirteen number of cadre approved to the post Office Employee Service and there are nine numbers only Office Employees attached. There are necessity for support of Office Employees to 20 units functioning under this District Secretariat to increase the performance and productivity.

6.3. Human Resource Development.

Name of the Programme	No.of staff trained	Duration of the Programme	Total Investment(Rs.'000)		Nature of the Programme Abroad/ Local	Output/Knowledge obtained
			Local	Foreign		
Pension Revisions	25	02 Days	34,747	-	Local	Enhanced to pension revised knowledge
Training Programme for Public Relations officers	35	01 Day	9,500	-	Local	Enhanced knowledge of public relations
File Management	80	02 Days	24,560	-	Local	Enhanced knowledge of file management
Establishment procedures & financial regulations	41	01 Day	18,120	-	Local	Enhanced establishment procedures & financial regulations knowledge
Internal Auditing Capacity Training programme	01	05 Days	12,500	-	Local	Enhanced the knowledge of Internal Audit control

7. Chapter 07 – Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/ Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
1	The following Financial statements/ accounts have been submitted on due date			
1.1	Annual financial statements	Complied	-	-
1.2	Advance to public officers account	Complied	-	-
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	N/A	-	-
1.4	Stores Advance Accounts	N/A	-	-
1.5	Special Advance Accounts	N/A	-	-
1.6	Others	N/A	-	-
2	Maintenance of books and registers (FR445)/			
2.1	Fixed assets register has been maintained and update in terms of public Administration Circular 267/2018	Complied	-	-
2.2	Personal emoluments register/ Personal emoluments cards has been maintained and update	Complied	-	-
2.3	Register of Audit queries has been maintained and update	Complied	-	-
2.4	Register of Internal Audit reports has maintained and update	Complied	-	-
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied	-	-
2.6	Resister for cheques and money orders has been maintained and update	Complied	-	-
2.7	Inventory register has been maintained and update	Complied	-	-
2.8	Stocks Register has been maintained and update	Complied	-	-
2.9	Register of Losses has been maintained and update	Complied	-	-
2.10	Commitment Register has been maintained and update	Complied	-	-
2.11	Register of Counterfoil Books (GA-N20) has been maintained and update	Complied	-	-
3	Delegation of functions for financial control (FR 135)			
3.1	The financial authority has been delegated within the institute	Complied	-	-
3.2	The delegation of financial authority has been communicated within the institute	Complied	-	-
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied	-	-
3.4	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied	-	-

4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied	-	-
4.2	The annual procurement plan has been prepared	Complied	-	-
4.3	The annual Internal Audit plan has been prepared	Complied	-	-
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied	-	-
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied	-	-
5	Audit queries			
5.1	All the audit quires has been replied within the specified time by the Auditor General	Non Compliance	Livelihood assistance data collection delay	Relevant officers are instructed to avoid such delay
6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)DMA/1-2019	Complied	-	-
6.2	All the internal audit reports has been replied within one month	Complied	-	-
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub- section 40(4) of the National Audit Act No. 19 of 2018	Complied	-	-
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied	-	-
7	Audit and Management Committee			
7.1	Minimum 04 meeting of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Complied	-	-
8	Asset Management			
8.1	The information about purchase of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular NO. 01/2017	Complied	-	-
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provision of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied	-	-
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Complied	-	-
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied	-	-
8.5	The disposal of condemn article had been carried out in terms of FR 772	Complied	-	-

9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied	-	-
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Complied	-	-
9.3	The vehicle logbooks had been maintained and updated	Complied	-	-
9.4	The action had been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied	-	-
9.5	The fuel consumption of vehicles has been re- tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied	-	-
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied	-	-
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied	-	-
10.2	The dormant accounts that had existed in the year under review or since previous year settled	N/A	-	-
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Non Compliance	Case filed against the relevant officer at courts	Relevant officers are strictly instructed to avoid such error in future. Internal check and internal control are strictly imposed
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied	-	-
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied	-	-
12	Advances to public Officers Account			
12.1	The limit had been complied with	Complied	-	-
12.2	A time analysis had been carried out on the loans in arrears	Complied	-	-
12.3	The loan balances in arrears for over one year had been settled	Non Compliance	Vocation of post & Interdiction	Action had been taken to be recovered
13	General Deposit Account			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Complied	-	-
13.2	The control register for general deposits had been updated and maintained	Complied	-	-

14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied	-	-
14.2	The ad-hoc sub imprest issued as per F.R. 371 settled within one month from the completion of the task	Complied	-	-
14.3	The ad-hoc sub imprest had not been issued exceeding the limit approved as per F.R. 371	Complied	-	-
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied	-	-
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied	-	-
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied	-	-
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Complied	-	-
16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	Complied	-	-
16.2	All members of the staff have been issued a duty list in writing	Complied	-	-
16.3	All reports have been submitted to MSD in terms of their circular no. 04/2017 dated 20.09.2017	Complied	-	-
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied	-	-
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate/ allegation to public against the public authority by this website or alternative measures	Complied	-	-
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied	-	-
18	Implementing citizens charter			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied	-	-
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter/ Citizens client's charter as per paragraph 2.3 of the circular	Complied	-	-

19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied	-	-
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied	-	-
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied	-	-
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.65 of the aforesaid Circular	Complied	-	-
20	Response Audit Paras			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied	-	-