



ANNUAL PERFORMANCE & ACCOUNTS REPORT

-2020-

HEAD - 269

DISTRICT SECRETARIAT, BATTICALOA



Annual Performance & Accounts Report – 2020

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Message from District Secretary, Batticaloa

Foreword



This report is published in terms of the Public Finance Circular No: 402 dated 12.09.2002 that comprising the basic District and Divisional level information on the socio economic development activities in the Batticaloa district including the achievements and challenges we encounter in the year 2020.

We too faced the consequences of Covid-19 virus pandemic outbreak in certain divisions in the district, particularly in Kattankudy and Koralaipattu Central divisions like many countries in the rest of the world.

Many sectoral development projects have been implemented in this district in the year 2020 including Sapirigamak and the empowerment of home unit by implementing 1 million home economy development project under the present government policy statement of *“Vistas of Prosperity and Splendour”*.

I wish to sincerely thank to the political leaders in the government who guide me to implement the government policies in this district and to the public officials who have been contributing as a team in implementing socio economic development programmes in the district.

K. Karunaharan

Government Agent/ District Secretary

30.04.2021

Batticaloa District.



HISTORICAL IMPORTANCE OF THE DISTRICT

The name of this District was obtained from the name of Batticaloa Town and it was called as Pullianthivu from the beginning. The meaning of Batticaloa is muddy Land (Wet Land).

The extent of this District in 130 km from the east coast, and from south to north Thuraineelavanai to Verugal Oya.

While speaking about Batticaloa Dr. C.A. Kirigan Bak Sargent says that the land Pulianthivu in Batticaloa is situated 4 km from the sea in the central part. It is divided by east and west water from the main land. This is the Batticaloa Inland. This District is great of significance and most of areas are wet lands. It is very high by feet and surrounded by paddy field of 10 miles. In addition a Bungalow was constructed for the former AGA Mr. Pone in the Pone Island which was not famous at that time.

It was believed that several sweet music is heard from the depth of the lagoon in front of the Fort of Dutch. This sound is heard on Poya Days and when there is no wind. In addition to, Batticaloa is called as “Meenpadum Thennadu” which contains wild area where may receive natural honey.

Batticaloa was seized by Portuguese in 1622 and it was held in the hand of Dutch in 1639 and in 1796 by British English.

Batticaloa was constructed as the main Department of the G.A. in 1870 and prior to this Department of Trincomalee. Mr. A.W.T. Morris was appointed as the first Government Agent of Batticaloa.

NATURAL RESOURCES OF THE DISTRICT

- It is a coastal marine resource by the local district is the main natural resource. In a district with 14 Divisional Secretariats, 76 Grama Niladhari divisions of 08 Divisional Secretariats are located along the coastal area and its length is about 130 km . In this zone, the main livelihood of people living in the fishing industry is one of the brackish water.
- It seems long lagoon length about 229.19 square km with river from Thuraineelavanai to Valaichchenai as claim its name in this District and it is 8.70% of the total land in the District. Freshwater fishing in the adjoining areas is more than the number of people in employment. It can be observed that the People who are involving fishing near the lagoon areas and the rural People who are in Thuraineelavanai, Kaluthavalai and Kurukalmadam engaging in paddy cultivation.
- It was seen as a harbor city in ancient time, and can observe the Crain which was used that time in the lagoon side of the Gandhi Park, Batticaloa Town.
- A non-tidal water of the coastal area is popular Pasikkudah. It is found in Sri Lanka has attracted domestic and foreign tourists and is a major tourist site.
- Paddy, one of the main income sectors of the district in the western part of the district is conducive for alluvial soil volume. It is the district's food self-contained, rice production is one of the main districts likely not exists in the Set Main professions of the people of the district are farming, Agriculture and fisheries.



1.2

Mission, Vision, Objectives of the District Secretariat

Vision

“To be a leading public service institution in Sri Lanka”

Mission

“Providing the efficient public service by implementing government policies through sustainable development process with the coordination of all sectors and the people participation, for the well-being of the people of Batticaloa District”

Objective

- **To ensure the effective implementation of the government policies**
- **To establish transparent, Impartial and accountable in public service**
- **To promote and protect socio economic cultural values.**
- **To enhance the quality of service delivery of the Financial Management and Administra-**



1.3 Key Function of District Secretariat

1. Distribution and Management of poverty alleviation activities
2. Managing disaster relief and rehabilitation programs
3. Planning, implementing and reviewing development plans
4. Co-ordinate the election activities
5. Administration and guidance of projects in the district
6. Guiding the public to obtain National Identity Card and Passport
7. Revenue Collection
8. Coordinating disaster relief activities with NGOs and international NGOs
9. Human resource development activities
10. Ensuring effective implementation of government policies

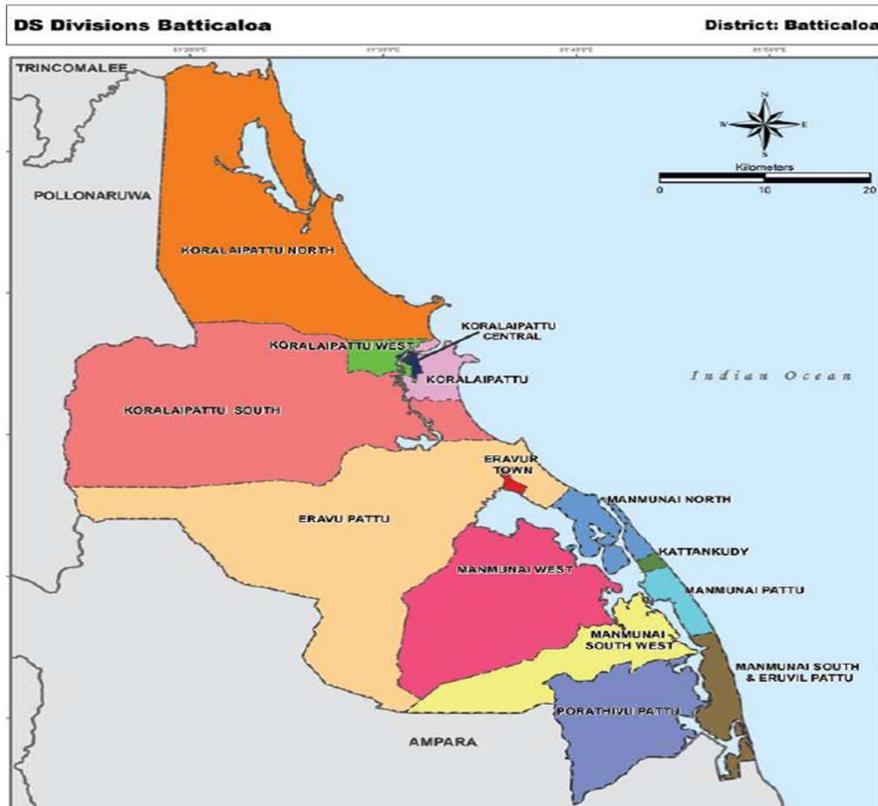


1.5

District Secretariat and Attached Institution

No.	Divisional Secretariats	Grama Niladhari Divisions	No. of Villages
1	Kattankudy	18	25
2	EravurPattu	39	204
3	Eravur Town	15	60
4	Manmunai South &EruvilPattu	45	59
5	Manmunai North	48	121
6	Koralaipattu West	8	30
7	Koralaipattu	12	31
8	Manmunai West	24	114
9	Koralaipattu North	16	47
10	ManmunaiPattu	27	51
11	Manmunai South West	24	90
12	PorativuPattu	43	112
13	Koralaipattu South	18	76
14	Koralaipattu Central	8	16
	TOTAL	345	1,036

ADMINISTRATION MAP





1.6 Funds Coming Under District Secretariat

The Fund has been received through the Government Budget, on appropriation act indicate the Consolidated funds.

1.7 Details of Foreign funds Under District Secretariat

In 2020 foreign funds received by our District Secretariat, Livelihood scheme for low level income families implemented under World Food Programme (WFP) at a cost of Rs. 6.74 million at Manmunai West Divisional Secretariat.

- a. Name of the Project: Building Resilience Against Recurrent Natural Shocks through Diversification of Livelihoods for Vulnerable Communities in Sri Lanka
- b. Donor Agency: World Food Programme (WFP)
- c. Cost: 6.74 Million
- d. Project duration: one year



1. National Independence Day was celebrated as a District event included all ethnic religious and cultural matters in 2020.
2. The tree planting program was successfully carried out with the participation and contribution of all stakeholders in many place of the District under the program of Re-forestation.
3. The projects were successfully carried out at the village level in order to make reconciliation and unity among the ethnic.
4. The science laboratory of the Chetipalayam maha vidyalaya which was incomplete was completed within 45 days at the cost of Rs. 25 million and handed over to the students.
5. The Aayithiyamale paddy store reconstructed and restarted to create market opportunity for the agricultural products of that area people.
6. More than 99 percent of the total allocation which was received in 2020 utilized. total amount received in this year Rs. 3992.08 million.

Challenges

- 1 The paddy cultivation which is main sector in the District, faced massive challenges by farmers due to the drought, flood, natural disasters and elephant attack.
- 2 Immediate action has been taken to control the army worm pest attack to the sub crop cultivation of maize.
- 3 In maha season 200,000 Acres paddy land have been cultivated, but the farmers not get the fixed price due to the Lack of paddy drying facilities.
- 4 Border village people face damages to their property and lives due to the attack of elephant.



Future goals

1. Act to uplift the living standard of the Women headed house and unemployed youths in District.
2. Create and promote small and medium enterprises in agriculture, fisheries and industry sectors.
3. Providing drying facilities to the farmers in order to get the fair price for their yield.
4. Carry out short and long term program in order to mitigate or avoid human - elephant conflict in the border villages.
5. Implementing Vistas of Prosperity policy, short and long term program in order to avoid the use of chemicals in agriculture field.
6. Carry out tree planting program integrated with the National program for Environmental protection according to the policy of vision of prosperity.

District Secretary / Government Agent
District Secretariat
Batticaloa

K. KARUNAHARAN
District Secretary / Government Agent
Batticaloa District.



ACA-F

ACA -F

**Statement of Financial Performance
for the period ended 31st December 2020**

Department		District Secretariat, Batticaloa			
Head		269		Rs.	
Budget 2020		Note	Actual		
			2020	2019	
-	Revenue Receipts		-	-	
-	Income Tax	1	-	-	ACA-1
-	Taxes on Domestic Goods & Services	2	-	-	
-	Taxes on International Trade	3	-	-	
-	Non Tax Revenue & Others	4	-	-	
-	Total Revenue Receipts (A)		-	-	
-	Non Revenue Receipts		-	-	
-	Treasury Imprests		3,992,821,997	4,299,647,025	ACA-3
-	Deposits		599,612,376	792,209,909	ACA-4
-	Advance Accounts		31,152,263	37,424,182	ACA-5
-	Other Receipts		-	-	
-	Total Non Revenue Receipts (B)		4,623,586,636	5,129,281,116	
-	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		4,623,586,636	5,129,281,116	
	Less: Expenditure				
-	Recurrent Expenditure		-	-	
633,770,000.00	Wages, Salaries & Other Employment Benefits	5	627,355,899	558,371,857	ACA-2(ii)
81,451,708.12	Other Goods & Services	6	81,151,905	92,519,907	
3,078,291.88	Subsidies, Grants and Transfers	7	3,071,127	2,960,590	
-	Interest Payments	8	-	-	
-	Other Recurrent Expenditure	9	-	563,838	
718,300,000.00	Total Recurrent Expenditure (D)		711,578,931	654,416,192	
	Capital Expenditure				
4,773,000.00	Rehabilitation & Improvement of Capital Assets	10	4,772,813	6,107,577	ACA-2(ii)
85,711,447.00	Acquisition of Capital Assets	11	85,349,348	146,456,438	
-	Capital Transfers	12	-	-	
-	Acquisition of Financial Assets	13	-	-	
915,553.00	Capacity Building	14	871,652	1,046,623	
-	Other Capital Expenditure	15	-	5,309,416	
91,400,000.00	Total Capital Expenditure (E)		90,993,813	158,920,054	
	Main Ledger Expenditure (F)		691,482,167	756,757,212	
	Deposit Payments		652,428,682	709,535,744	ACA-4
	Advance Payments		39,053,485	47,221,468	ACA-5
	Total Expenditure G = (D+E+F)		1,494,054,911	1,570,093,458	
-	Imprest Balance as at 31st December 2020 H = (C-G)		3,129,531,725	3,559,187,658	



ACA-P

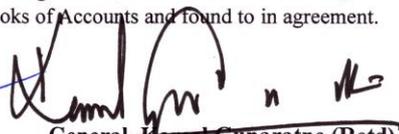
Statement of Financial Position
As at 31st December 2020

Department		District Secretariat, Batticaloa	
Head		269	
		Actual	
Note		2020	2019
		Rs	Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	2,399,134,798.13	2,170,063,658.00
Financial Assets			
Advance Accounts	ACA-5/5(a)	143,119,695.35	135,218,473.00
Cash & Cash Equivalents	ACA-3	-	4,042,334.00
Total Assets		2,542,254,493.48	2,309,324,464.00
Net Assets / Equity			
Net Worth to Treasury		5,023,817.07	(56,365,119.00)
Property, Plant & Equipment Reserve	ACA-6	2,399,134,798.13	2,170,063,658.00
Rent and Work Advance Reserve	ACA-5(b)		
Current Liabilities			
Deposits Accounts	ACA-4	138,095,878.28	190,912,209.00
Imprest Balance	ACA-3	-	4,042,334.00
Payables	Note-iv	-	671,382.00
Total Liabilities		2,542,254,493.48	2,309,324,464.00

Detail Accounting Statements in ACA format Nos. 1 to 6 presented in pages from 04 to 20 and Notes to accounts presented in pages from 21 to 33 form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.


Mr. K. Jegatheeswaran
Chief Accountant,
District Secretariat, Batticaloa
2021.02.12


Mr. K. Karunaharan
Accounting Officer,
District Secretary, Batticaloa
2021.02.12


General Kamal Gunaratne (Retd)
WWV RWP RSP USP ndc psc MPhil
Chief Accounting Officer,
Secretary, State Ministry of National Security,
Home Affairs and Disaster Management
2021.02.12

K. Jegatheeswaran
Chief Accountant
District Secretariat,
Batticaloa.

K. KARUNAHARAN
District Secretary / Government Agent,
Batticaloa District.

General Kamal Gunaratne (Retd)
WWV RWP RSP USP ndc psc MPhil
Secretary
State Ministry of National Security,
Home Affairs and Disaster Management

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Financial Statement-2020, District Secretariat, Batticaloa.



3.4

Statement of Cash Flows

ACA-C

ACA-C

**Statement of Cash Flows
for the Period ended 31st December 2020**

Department : District Secretariat, Batticaloa.

Head : 269

	Actual	
	2020 Rs.	2019 Rs.
Cash Flows from Operating Activities		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	40,799,792	49,531,535
Revenue Collected for the Other Heads	190,846,809	258,244,484
Imprest Received	3,992,821,997	4,299,647,025
Total Cash generated from Operations (a)	4,224,468,597	4,607,423,044
Less - Cash disbursed for:		
Personal Emoluments & Operating Payments	626,369,029	556,325,381
Subsidies & Transfer Payments	84,223,032	95,480,498
Expenditure on Other Heads	1,815,211,943	1,321,433,807
Imprest Settlement to Treasury	4,042,334	-
Total Cash disbursed for Operations (b)	2,529,846,338	1,973,239,686
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(a)-(b)	1,694,622,259	2,634,183,358
Cash Flows from Investing Activities		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
Recoveries from Advance	-	-
Total Cash generated from Investing Activities (d)	-	-
Less - Cash disbursed for:		
Purchase or Construction of Physical Assets & Acquisition of	-	-
Other Investment	90,993,813	158,920,053
Other main ledger capital expenditure	1,503,668,890	2,496,429,568
Advance Payments	-	4,042,334
Total Cash disbursed for Investing Activities (e)	1,594,662,703	2,659,391,955
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(d)-(e)	(1,594,662,703)	(2,659,391,955)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g)=(c) + (f)	99,959,556	(25,208,597)
Cash Flows from Financing Activities		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Deposit Received	599,612,376	792,223,259
Total Cash generated from Financing Activities (h)	599,612,376	792,223,259
Less - Cash disbursed for:		
Advance Payment	-	-
Advance B Account Payment	51,162,634	57,478,918
Deposit Payments	652,451,632	709,535,744
Total Cash disbursed for Financing Activities (i)	703,614,266	767,014,662
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(h)-(i)	(104,001,890)	25,208,597
Net Movement in Cash (k) = (g) -(i)	(4,042,334)	-
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	-	-



Note 01

Note-(i)

Statement of Losses and Waivers
(Losses under F.R. 106 and F.R. 113)

Expenditure Head No :269

Programme No. & Title :01 Operational Activities

Department : District Secretariat, Batticaloa

(i) **Statement of Losses Recovered/Written off/Waived off during the year.**

	Value	No. of Cases	Total Amount (Rs.)
Below	Rs. 250,000.00	23	487,847.31
Over	Rs. 250,000.01		
Total		23	487,847.31

Classification of the cases by nature of Losses.

	No. of Cases	Total Amount (Rs.)
1. Vehicle Accidents	16	1,987,236.17
Total	16	1,987,236.17

(ii) **Statement of Losses being held to be Written off/Waived off or recoverable so far**

	Value	No. of Cases	Total Amount (Rs.)
Below	Rs. 250,000.00	14	938,329.42
Over	Rs. 250,000.01	2	1,048,906.75
Total		16	1,987,236.17

Age Analysis per (ii)

	No. of Cases	Amount
Less than five years	14	Rs. 1,409,384.70
5-10 years	2	Rs. 577,851.47
Over 10 years		Rs.

No.	Division	Incident Date	Nature and Details of Losses	No. of Cases	Value (Rs.)	
					Value of Losses	Value of Recoveries
1	District Secretariat, Batticaloa	2013.04.26	Accident of Vehicle No: KQ 8216		522,400.48	
2	District Secretariat, Batticaloa	2014.03.18	Accident of Vehicle No: PA 3661		55,450.99	
3	District Secretariat, Batticaloa	2016.11.09	Accident of Vehicle No: JS 6249		30,050.00	
4	District Secretariat, Batticaloa	2017.03.22	Accident of Vehicle No: PA 3868		54,300.46	
5	District Secretariat, Batticaloa	2018.01.12	Accident of Vehicle No: PA 3661		129,681.59	
6	District Secretariat, Batticaloa	2018.05.24	Accident of Vehicle No: PD 9409		47,588.75	
7	District Secretariat, Batticaloa	2018.09.19	Accident of Vehicle No: PD 6859		14,000.00	
8	District Secretariat, Batticaloa	2018.09.21	Accident of Vehicle No: PC 3502		34,104.17	
9	District Secretariat, Batticaloa	2019.03.27	Accident of Vehicle No: PA 3852		129,681.59	
10	District Secretariat, Batticaloa	2019.09.19	Accident of Vehicle No: PD 6860		526,506.27	
11	District Secretariat, Batticaloa	2019.12.05	Accident of Vehicle No: PA 3859		34,450.45	
12	District Secretariat, Batticaloa	2020.07.02	Accident of Vehicle No: PA 3838		130,839.39	
13	District Secretariat, Batticaloa	2020.07.02	Accident of Vehicle No: JR 7656		135,000.00	
14	District Secretariat, Batticaloa	2020.07.27	Accident of Vehicle No: KQ 8216		46,520.24	
15	District Secretariat, Batticaloa	2020.09.18	Accident of Vehicle No: PC 5374		35,000.00	
16	District Secretariat, Batticaloa	2020.10.26	Accident of Vehicle No: PA 3871		61,661.79	
	Total				1,987,236.17	



Note 02

Note-(ii)

Statement of write off from books

Expenditure Head No :269

Department: District Secretariat ,Batticaloa

Programme No. & Title :01 Operational Activities

1 Statement of losses and waivers under F.R. 109 during the year

	Value	No. of Cases	Value (Rs.)
(i) Below Rs. 250,000.00		5	409,021.42
(ii) Over Rs. 250,000.01			
Total		<u>5</u>	<u>409,021.42</u>

2 Statement of write off from the book and recoveries under F.R. 107 during the year

Nature of Loss	Opening balance which was not written off	Value of loss	Recoveries	Value written off from the book	Balance carried forward which was not written off	Reference No. of Approval for write off from the book
	Rs.	Rs.	Rs.	Rs.	Rs.	
1 District Secretariat, Batticaloa	5,059,183.53	409,021.42	2,993,121.47	487,847.31	1,987,236.17	ACC/LOSSES/CU-01/3-2020
Total	5,059,183.53	409,021.42	2,993,121.47	487,847.31	1,987,236.17	

Note - Excluding losses and waivers to be accounted in Note(i), only any other losses and waivers under F.R.109 should be included in this format.

Note 03

Note-(iii)

Statement of Liabilities and Commitments

Expenditure Head No:269

Department: District Secretariat ,Batticaloa

Programme No. & Title:01-Operational Activities

Name of the Person/Institution	Commitment No	Month	Date	Head	Programme	Project	Sub Project	Object Code	Finance Code	Details of Item	Commitment	Commitment Balance	Liability Date	Liability Amount	Revised Liability	Paid Liability	Liability Balance
1. Ministries/Government Department																	
Total																	
2. State Corporations/Statutory Boards																	
Total																	
3. Others (Private Parties)																	
Total																	
Grand Total																	

Nature of payments/Liabilities should be recognized separately as follows.

1. Ministries/Government Departments
2. State Corporations/Statutory Boards
3. Private Parties

Liabilities are transactions of which payments have not been made to the relevant parties, although goods, services or assets and services pertaining to construction contracts have been received during the respective accounting year.

Commitments are contracts or written agreements which have been entered in to with the external parties in order to obtain goods and services during the respective accounting year, although the relevant assets or services have not been received.



Note 04

Note(iv)

Statement of Liabilities - (i)
Statement of Commitments in terms of FR 94 (2) and (3)

Expenditure Head No. :269

Department: District Secretariat, Batticaloa

Programme No. & Title:01-Operational Activities

Name of the Person/Institution	Description of Commitments	Project	Sub Project	Object Code	Financing Code	Maximum Commitment Ceiling In terms of FR 94(2) Provisions (Rs.)	Total Cost Estimate In terms of FR 94(3) (Rs.)	Commitment & Liability Amount (Rs.)
District Secretariat								
Sri Lanka Railway	A/1 109056,59,63,64,70,71,74,75	1	0	1003	11			15,000.00
	K383610,11,14,15,18-21,26-29,32-35	1	0	1003	11			24,000.00
		Grand Total						39,000.00
Kattankudy								
Sri Lanka Railway	Z754574,575	2	0	1003	11			3,000.00
	Z754578,79,83-88	2	0	1003	11			21,400.00
	K381501,502,505-509,15-16,19,21,22	2	0	1003	11			18,000.00
	K381523-524	2	0	1003	11			3,000.00
		Sub Total						45,400.00
Eravur Pattu								
Sri Lanka Railway	Z885842	2	0	1003	11			1,500.00
	Z885845,46,K129765-68	2	0	1003	11			18,000.00
	K129770-78,Z885796	2	0	1003	11			16,500.00
		Sub Total						36,000.00
Eravur Town								
Sri Lanka Railway	Z762646,885213,31,32,35-38	2	0	1003	11			21,000.00
	Z885241-44,47-48	2	0	1003	11			12,000.00
	H935914-17,20-23,26-27	2	0	1003	11			15,000.00
		Sub Total						48,000.00
Mannunai North								
Sri Lanka Railway	X 044427-28,43-35,440-41,446-47	2	0	1003	11			16,500.00
	H942086-88	2	0	1003	11			4,500.00
		Sub Total						21,000.00



Note 04

Note(iv)

Statement of Liabilities - (i)
Statement of Commitments in terms of FR 94 (2) and (3)

Expenditure Head No. :269

Department: District Secretariat , Batticaloa

Programme No. & Title:01-Operational Activities

Name of the Person/Institution	Description of Commitments	Project	Sub Project	Object Code	Financing Code	Maximum Commitment Ceiling In terms of FR 94(2) Provisions (Rs.)	Total Cost Estimate In terms of FR 94(3) (Rs.)	Commitment & Liability Amount (Rs.)
Koralai Pattu West								
Sri Lanka Railway	Z764132-33.136-138,141-144,147	2	0	1003	11			21,250.00
	A/1 109301-306	2	0	1003	11			12,500.00
		Sub Total						33,750.00
Koralai Pattu								
Sri Lanka Railway	Y404443,44,47-48	2	0	1003	11			7,500.00
		Sub Total						7,500.00
Koralai Pattu North								
Sri Lanka Railway	Z579844,859-860	2	0	1003	11			10,500.00
	K337656,688,696-700,705,707-710	2	0	1003	11			19,500.00
		Sub Total						30,000.00
Manmunai South west								
Sri Lanka Railway	G 618458,459,Z886064	2	0	1003	11			4,500.00
		Sub Total						4,500.00
Porativu Pattu								
Sri Lanka Railway	Z884646-647	2	0	1003	11			3,000.00
		Sub Total						3,000.00
Koralai Pattu Central								
Sri Lanka Railway	Z580482-483,486-487,92,96-97	2	0	1003	11			37,500.00
	Z580705-706	2	0	1003	11			12,000.00
		Sub Total						49,500.00
		Grand Total						278,650.00
Manmunai West								
S.Nesathurai & 18 Others	Travelling claim	2	0	1101	11			44,654.21
		Sub Total						44,654.21



Note 04

Note(iv)

Statement of Liabilities - (i)
Statement of Commitments in terms of FR 94 (2) and (3)

Expenditure Head No. :269

Programme No. & Title:01-Operational Activities

Department: District Secretariat ,Batticaloa

Name of the Person/Institution	Description of Commitments	Project	Sub Project	Object Code	Financing Code	Maximum Commitment Ceiling In terms of FR 94(2) Provisions (Rs.)	Total Cost Estimate In terms of FR 94(3) (Rs.)	Commitment & Liability Amount (Rs.)
Manmunai South west								
K.Mathiyalagan & 13 Others	Bicycle Allowance	2	0	1101	11			16,800.00
G.Puvitharshan & 01 Other	Travelling claim	2	0	1101	11			3,130.00
		Sub Total						19,930.00
		Grand Total						64,584.21
Manmunai North								
General Manager,MPCS,Batticaloa	Stationery	2	0	1201	11			10,692.50
Haji.M.Abdul majeed & Sons	Stationery	2	0	1201	11			6,469.66
Guna Multi Shop	Stationery	2	0	1201	11			26,164.00
Macasar	Stationery	2	0	1201	11			27,600.00
Macasar	Stationery	2	0	1201	11			36,000.00
		Sub Total						106,926.16
		Grand Total						106,926.16
Manmunai South west								
Arasaththu MPCs	Fuel	2	0	1202	11			10,400.00
		Sub Total						10,400.00
		Grand Total						10,400.00
Koralai Pattu								
Auto Electricals	Vehicle Repair	2	0	1301	11			8,531.59
		Sub Total						8,531.59
		Grand Total						8,531.59
Koralai Pattu North								
J.Sahayamohan Service Centre	Vehicle Service	2	0	1301	11			15,280.00
		Sub Total						15,280.00
		Grand Total						15,280.00



Note 04

Note(iv)

Statement of Liabilities - (i)
Statement of Commitments in terms of FR 94 (2) and (3)

Expenditure Head No. :269

Programme No. & Title:01-Operational Activities

Department: District Secretariat , Batticaloa

Name of the Person/Institution	Description of Commitments	Project	Sub Project	Object Code	Financing Code	Maximum Commitment Ceiling In terms of FR 94(2) Provisions (Rs.)	Total Cost Estimate In terms of FR 94(3) (Rs.)	Commitment & Liability Amount (Rs.)
Manmunai South west								
J.Sahayamohan Service Centre	Vehicle Service	2	0	1301	11			15,165.00
		Sub Total						15,165.00
		Grand Total						38,976.59
Manmunai North								
Gestener of Ceylon PLC	Service Agreement	2	0	1302	11			15,660.00
		Sub Total						15,660.00
Manmunai West								
Jhon Keels Automation (Pvt) Ltd	Service Agreement	2	0	1302	11			33,085.58
Metropolitan Office (Pvt) Ltd	Service Agreement	2	0	1302	11			18,900.00
		Sub Total						51,985.58
		Grand Total						67,645.58
Manmunai North								
Modern Electricals	Purchasing Pumping items	2	0	1303	11			12,500.00
		Sub Total						12,500.00
		Grand Total						12,500.00
Kattankudy								
Srilanka Telecom	652246591	2	0	1402	11			183.15
	652246593	2	0	1402	11			663.65
	652246471	2	0	1402	11			477.63
		Sub Total						1,324.43
Manmunai South & Eruvil Pattu								
Srilanka Telecom	652250344	2	0	1402	11			3,119.96
	652250992	2	0	1402	11			2,143.99
	652250558	2	0	1402	11			1,226.02
	652251223	2	0	1402	11			1,886.43
	652251794	2	0	1402	11			1,000.06
		Sub Total						9,376.46



Note 04

Note(iv)

Statement of Liabilities - (i)
Statement of Commitments in terms of FR 94 (2) and (3)

Expenditure Head No. :269

Programme No. & Title:01-Operational Activities

Department: District Secretariat ,Batticaloa

Name of the Person/Institution	Description of Commitments	Project	Sub Project	Object Code	Financing Code	Maximum Commitment Ceiling In terms of FR 94(2) Provisions (Rs.)	Total Cost Estimate In terms of FR 94(3) (Rs.)	Commitment & Liability Amount (Rs.)
Manmunai North								
Srilanka Telecom	652057308	2	0	1402	11			1,529.83
	652224360	2	0	1402	11			3,237.92
	652224372	2	0	1402	11			1,164.72
	65222159	2	0	1402	11			3,557.19
	65222325	2	0	1402	11			1,164.72
	65222853	2	0	1402	11			1,295.16
	652229847	2	0	1402	11			1,118.61
	652229827	2	0	1402	11			2,494.99
	652229837	2	0	1402	11			1,535.71
	652224359	2	0	1402	11			2,860.00
		Sub Total						19,958.85
Koralai Pattu West								
Postal Department	Postal Charges	2	0	1402	11			10,320.83
		Sub Total						10,320.83
Koralai Pattu North								
Postal Department	Postal Charges	2	0	1402	11			1,366.00
		Sub Total						1,366.00
		Grand Total						42,346.57
Kattankudy								
National Water Supply & Drainage Board	57/05/164/033/10	2	0	1403	11			397.06
		Sub Total						397.06



Note 04

Note(iv)

Statement of Liabilities - (i)
Statement of Commitments in terms of FR 94 (2) and (3)

Expenditure Head No. :269

Programme No. & Title:01-Operational Activities

Department: District Secretariat ,Batticaloa

Name of the Person/Institution	Description of Commitments	Project	Sub Project	Object Code	Financing Code	Maximum Commitment Ceiling In terms of FR 94(2) Provisions (Rs.)	Total Cost Estimate In terms of FR 94(3) (Rs.)	Commitment & Liability Amount (Rs.)
Eravur Town								
National Water Supply & Drainage Board	57/03/102/050/10	2	0	1403	11			1,330.14
	57/03/102/109/11	2	0	1403	11			1,612.44
		Sub Total						2,942.58
Eravur Town								
CEB-Electricity Bill	3207048803	2	0	1403	11			18,542.85
	3219896804	2	0	1403	11			9,380.00
	3218785200	2	0	1403	11			240.00
		Sub Total						28,162.85
Manmunai North								
CEB-Electricity Bill	3273107419-Nov	2	0	1403	11			68,767.15
	3273107419-Dec	2	0	1403	11			62,369.15
	3270101082	2	0	1403	11			36,268.80
	3206238706	2	0	1403	11			20,456.12
		Sub Total						187,861.22
		Grand Total						219,363.71
		Grand Total						880,392.82



Note 05

Note-(v)

Statement of Liabilities - (ii)
Provision Transferred to the Deposit Account in terms of FR 215 (3) (b) & (c)

Expenditure Code :269 Department : Distric Secretariat , Batticaloa

Programme No. & Title :01 Operational Activities

Name of the Person/Institution (To be identified at the time of Transferring the Provision to Deposit Accounts.) *	Description of Liability	L/C No.	Particular of Vote details from which Provisions were Transferred				Deposit Account No.	Amount Transferred (Rs.)
			Project	Sub Project	Object Code	Financing Code		
1. Ministries/Government Department Total							XX XX	
2. State Corporations/Statutory Boards Total	NIL						XX XX	
3. Others (Private Parties) Total							XX XX	
Grand Total								

Note 06

Note-(vi)

Statement of Claims under Reimbursable Foreign Aid

Department : District Secretariat , Batticaloa

Programme No. & Title :01 Operational Activities

	Rs.
(1) Provision in Estimates - 2020 under Reimbursable Foreign Aid including Supplementary provisions	Nil
(2) Total Expenditure disbursed during the year 2020, against (1) above	Nil
(3) Total of Reimbursement Claims outstanding as at 01 st January 2020	Nil
(4) Total of Reimbursement Claims made during the year 2020, in respect of years 2019 & prior years (if any)	Nil
(5) Total of Reimbursement Claims made during the year 2020, in respect of year 2020	Nil
(6) Total of Claims disallowed by the Donor, during 2020 (if any), in respect of Claims 2019 or prior years (if any)	Nil
(7) Total of Claims disallowed by the Donor, during 2020 (if any), in respect of Claims 2020	Nil
(8) Total of Reimbursements received during the year 2020, in respect of years 2019 or prior years	Nil
(9) Total of Reimbursements received during the year 2020, in respect of years 2020	Nil
(10) Total of reimbursement Claims outstanding as at 31 st December 2020 [(3+4+5) - (6+7)] - (8+9)	Nil
(11) Total of Reimbursement Claims made after 31/12/2020 in respect of 2020 up to the finalization of the Financial Statements	Nil
(12) Total of Reimbursement received after 31/12/2020 up to the finalization of the Financial Statements	Nil
(13) Total of Reimbursement Claims outstanding as at the date of presenting the Financial Statements (10 + 11 - 12)	Nil



Note 07

Note-(vii)

Statement of Missing Vouchers

Expenditure Head No :269

Department : District Secretariat ,Batticaloa

Programme No. & Title :01 Operational Activities

Date	Voucher No.	Name of Payee	Nature of Payment	Amount (Rs.)
NIL				

Note 08

Note-(viii)

**The Status Report as at 31/12/2020 on Bank Accounts opened
in terms of Treasury Operation Circular No. 3/2015 of 23.10.2015**

Expenditure Head No. :269

Department : District Secretariat ,Batticaloa

Programme No. & Title :01 Operational Activities

Serial No.	Name of Bank	Account No.	Balance as per Bank Statement as at 31/12/2020 (Rs.)	Balance as Per Cash Book as at 31/12/2020 (Rs.)	Total Value of Cheques not yet Presented to Bank as at 31/12/2020 (if exceeds 6 months)	Month of Last Bank Reconciliation Prepared
1	Bank of Ceylon	0007041991	264,143,624.00	Nil	Nil	31.12.2020
2	Bank of Ceylon	0007041997	14,174,333.43	Nil	90,521.74	31.12.2020
3	Peoples Bank	100120001017	12,571,273.85	Nil	Nil	31.12.2020
4	Peoples Bank	100199026885	24,611,097.10	Nil	Nil	31.12.2020
5	Peoples Bank	100160000073	16,772,436.15	Nil	Nil	31.12.2020
6	Bank of Ceylon	0007042000	8,198,019.92	Nil	Nil	31.12.2020
7	Bank of Ceylon	0007042003	62,174,495.73	Nil	Nil	31.12.2020
8	Peoples Bank	100140001269	12,881,323.23	Nil	390.00	31.12.2020
9	Bank of Ceylon	0007042006	4,043,764.01	Nil	Nil	31.12.2020
10	Peoples Bank	100169026888	5,749,379.81	Nil	377,975.00	31.12.2020
11	Bank of Ceylon	0007042009	10,850,924.70	Nil	Nil	31.12.2020
12	Peoples Bank	100100001018	9,261,953.32	Nil	Nil	31.12.2020
13	Bank of Ceylon	0007042015	3,532,504.21	Nil	Nil	31.12.2020
14	Peoples Bank	100190000990	19,944,169.92	Nil	Nil	31.12.2020
15	Peoples Bank	100179026891	3,552,016.75	Nil	Nil	31.12.2020
16	Peoples Bank	100120001270	21,262,554.29	Nil	Nil	31.12.2020



3.6 Performance of the Revenue Collection

REVENUE HEAD	DETAILS	REVENUE ESTIMATE		COLLECTED REVENUE		AS A % OF FINAL REVENUE ESTIMATE
		ORIGINAL ESTIMATE-2019	FINAL REVENUE ESTIMATE -2019	ACTUAL REVENUE COLLECTION		
1003.07.02	Registration fees relevant to the Department of Registrar Generals.	17,005	14,753	13,109		89%
1003.07.03	Private Timber Transport	-	-	0.247		
1003.07.05	License fees relevant to the Ministry of Defence	62	61	60		98%
1003.07.09	Carbon Tax	-	-	766		
1003.07.99	Licence Taxes & Other – Other	1,265	1,234	1,092		88%
2002.01.01	Rent on Government Building & Housing	1,541	1,825	1,725		95%
2002.02.99	Interest –Other	6,366	5,705	5,809		102%
2003.01.00	Departmental Sales	165	165	192		116%
2003.02.03	Fees Under Registration of Persons	-	-	4,501		
2003.02.13	Examinations & Other Fees	-	-	153		
2003.02.14	Fees under the Motor Traffic Act and Other receipts.	-	-	52,844		
2003.02.99	Sales Proceeds and Charges – Sundries	110	119	109		92%
2003.04.00	Public Officer's Motor Cycle Premium	-	-	-		
2003.07.00	Government Paddy Purchase Program	-	-	49,809		
2003.99.00	Fines & Forfeits – Other receipts	4,432	5,556	13,967		251%
2004.01.00	Central Government (W& OP)	-	-	46,704		
2006.02.01	Vehicle Assets	-	-			
TOTAL		30,946	29,418	190,840		649%



3.7

Performance of the Utilization of Allocation

Rs. 000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
	Original	Final		
Recurrent	717,300	718,300	711,578	99.06%
Capital	91,400	91,400	90,993	99.55%



3.8

In terms of F.R 208 Grant of allocations for expenditure to this department

Rs.000

S.No	Allocation Received from which Ministry / Department	Purpose of the Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
			Original	Final		
1	His Excellency the President	001-2-6-11-2509	14,793,885.82	14,793,885.82	14,793,885.82	100.00
2	Election Commission	020-1-1-0-1409	349,958.00	349,958.00	349,958.00	100.00
		020-1-1-4-1409	7,716,711.81	7,716,711.81	7,711,711.81	99.94
3	Ministry of Defence	051-2-3-1-2103	100,000.00	100,000.00	100,000.00	100.00
4	Ministry of Higer Education Technology and Innovation	052-2-3-1-1101	174,000.00	174,000.00	121,369.28	69.75
		052-2-3-1-1201	31,500.00	31,500.00	20,500.00	65.08
		052-2-3-1-1402	31,500.00	31,500.00	17,000.00	53.97
		052-2-3-1-1403	54,000.00	54,000.00	31,448.90	58.24
		052-2-3-1-1404	20,000.00	20,000.00	20,000.00	100.00
		052-2-3-1-1409	18,000.00	18,000.00	11,994.00	66.63
		052-2-3-1-2509	616,000.00	616,000.00	141,330.00	22.94
5	Ministry of Buddhasasana, Religious and Cultural Affairs	101-2-5-23-2104	569,000.00	569,000.00	569,000.00	100.00
		101-2-6-0-1409	75,000.00	75,000.00	75,000.00	100.00
6	Ministry of Finance	102-2-7-20-2506	76,977,761.59	76,977,761.59	76,487,544.42	99.36
		102-2-7-6-2506	445,248,317.76	445,248,317.76	443,618,633.20	99.63
7	Ministry of Finance Economy & Policy Development	104-1-10-1-2506	1,134,820.54	1,134,820.54	1,134,820.54	100.00
		104-1-2-0-1003	63,012,080.10	63,012,080.10	63,012,080.10	100.00
		104-2-14-0-1501	66,000.00	66,000.00	32,768.00	49.65
		104-2-14-30-2202	97,024,787.74	97,024,787.74	85,986,644.60	88.62
		104-2-14-44-2509	52,274,257.67	52,274,257.67	38,055,000.00	72.80
		104-2-14-45-2202	14,138,507.67	14,138,507.67	14,138,507.67	100.00
		104-2-14-46-2509	80,750.00	80,750.00	80,750.00	100.00
		104-2-6-1-2506	582,000.00	582,000.00	582,000.00	100.00
		104-2-6-20-2506	154,700,839.94	154,700,839.94	77,723,078.35	50.24
		104-2-6-6-2506	397,127,983.43	397,127,983.43	305,329,565.67	76.88
		104-2-7-0-1101	120,000.00	120,000.00	40,363.00	33.64
		104-2-7-0-1201	73,000.00	73,000.00	28,895.50	39.58
		104-2-7-0-1402	46,000.00	46,000.00	33,879.81	73.65
		104-2-7-0-1403	25,000.00	25,000.00	10,000.00	40.00
104-2-7-0-1409	30,000.00	30,000.00	10,500.00	35.00		
		104-2-7-13-2202	1,000,000.00	1,000,000.00	266,506.62	26.65
8	Ministry of Justice	110-1-3-0-1201	1,500.00	1,500.00	1,500.00	100.00
		110-1-3-0-1409	5,892,700.00	5,892,700.00	3,440,132.21	58.38
		110-1-3-0-2102	60,000.00	60,000.00	58,490.00	97.48
		110-1-4-5-2202	18,334,896.12	18,334,896.12	17,779,634.02	96.97
		110-1-5-0-1001	471,880.00	471,880.00	394,280.00	83.56
		110-1-5-0-1003	293,725.00	293,725.00	293,725.00	100.00
		110-1-5-0-1101	12,000.00	12,000.00	1,041.00	8.68
9	Ministry of Health	111-1-2-0-1101	42,000.00	42,000.00	39,588.00	94.26
10	Ministry of Trade	116-1-3-0-1001	1,828,004.00	1,828,004.00	1,828,004.00	100.00
		116-1-3-0-1003	595,796.00	595,796.00	593,600.00	99.63
11	Ministry of Agriculture	118-1-2-0-2103	48,000.00	48,000.00	48,000.00	100.00
		118-2-14-59-2506	405,000.00	405,000.00	405,000.00	100.00
		118-2-14-60-2506	6,543,453.34	6,543,453.34	6,543,453.34	100.00
		118-2-16-3-2506	875,284.00	875,284.00	875,284.00	100.00
		118-2-16-4-2506	711,985.75	711,985.75	711,985.75	100.00
		118-2-16-9-2506	5,553,609.29	5,553,609.29	5,553,609.29	100.00
		118-2-3-0-1001	20,300,000.00	20,300,000.00	11,633,066.80	57.31
		118-2-3-0-1002	50,000.00	50,000.00	26,025.00	52.05
		118-2-3-0-1003	7,825,000.00	7,825,000.00	4,017,904.00	51.35
		118-2-3-0-1101	50,000.00	50,000.00	32,590.00	65.18



Ministry of Agriculture	118-2-3-0-1201	13,000.00	13,000.00	7,000.00	53.85
	118-2-3-0-1202	94,660.00	94,660.00	75,848.00	80.13
	118-2-3-0-1203	4,000.00	4,000.00	4,000.00	100.00
	118-2-3-0-1301	268,230.00	268,230.00	268,230.00	100.00
	118-2-3-0-1402	62,000.00	62,000.00	55,389.36	89.34
	118-2-3-20-2509	1,089,924.06	1,089,924.06	1,083,331.73	99.40
	118-2-4-0-1202	15,000.00	15,000.00	8,320.00	55.47
118-2-4-0-1409	200,000.00	200,000.00	81,897.00	40.95	
12 State Ministry of Women & Child Development Pre School & Primary Education School Infrastructure & Education Services	120-2-3-0-1101	390,000.00	390,000.00	299,688.78	76.84
	120-2-3-0-1201	63,000.00	63,000.00	52,500.00	83.33
	120-2-3-17-2509	627,184.50	627,184.50	585,275.34	93.32
	120-2-4-0-1101	237,000.00	237,000.00	130,925.31	55.24
	120-2-4-0-1201	22,500.00	22,500.00	19,500.00	86.67
	120-2-4-1-1501	138,000,000.00	138,000,000.00	136,698,000.00	99.06
	120-2-4-2-1501	4,630,000.00	4,630,000.00	1,925,243.90	41.58
120-2-4-21-2509	925,125.00	925,125.00	644,976.15	69.72	
13 Ministry of Lands	122-1-2-0-1001	3,052,725.00	3,052,725.00	1,911,966.00	62.63
	122-1-2-0-1003	985,800.00	985,800.00	635,400.00	64.46
	122-1-3-0-1001	11,898,522.00	11,898,522.00	9,949,388.39	83.62
	122-1-3-0-1003	3,709,600.00	3,709,600.00	3,396,997.50	91.57
14 Ministry of Women Child Affairs and Social Security	122-2-3-5-2105	29,095.00	29,095.00	29,095.00	100.00
	124-2-4-0-1001	3,103,320.00	3,103,320.00	2,793,880.29	90.03
	124-2-4-0-1003	988,800.00	988,800.00	988,800.00	100.00
	124-2-4-0-1101	70,000.00	70,000.00	37,175.45	53.11
	124-2-4-0-1201	7,000.00	7,000.00	3,200.00	45.71
	124-2-4-1-1501	169,765,000.00	169,765,000.00	169,250,000.00	99.70
	124-2-4-18-1501	313,247,000.00	313,247,000.00	311,638,500.00	99.49
	124-2-4-19-1501	2,660,000.00	2,660,000.00	2,550,000.00	95.86
124-2-4-27-1501	40,000.00	40,000.00	35,000.00	87.50	
124-2-4-7-2509	117,057.50	117,057.50	62,157.50	53.10	
15 Ministry of Public Services, Provincial Councils and Local Government	130-1-13-0-1409	46,574.00	46,574.00	46,574.00	100.00
	130-1-13-1-2509	50,000.00	50,000.00	50,000.00	100.00
	130-1-14-0-1003	38,301,000.00	38,301,000.00	37,588,381.73	98.14
	130-1-2-0-1003	156,000,000.00	156,000,000.00	154,829,509.86	99.25
	130-1-5-1-2401	44,152.00	44,152.00	43,872.00	99.37
	130-2-7-3-2509	1,556,345.27	1,556,345.27	1,556,345.27	100.00
	130-2-8-0-1001	3,958,845.00	3,958,845.00	3,716,507.39	93.88
	130-2-8-0-1003	1,272,000.00	1,272,000.00	1,184,809.97	93.15
	130-2-8-0-1101	244,000.00	244,000.00	145,817.08	59.76
	130-2-8-0-1201	34,300.00	34,300.00	32,045.90	93.43
	130-2-8-1-1501	5,500,000.00	5,500,000.00	4,337,634.44	78.87
	130-2-8-12-2202	180,000.00	180,000.00	178,000.00	98.89
	130-2-8-13-2202	3,531,609.25	3,531,609.25	3,531,609.25	100.00
130-2-8-15-2506	109,500.00	109,500.00	109,500.00	100.00	
16 Ministry of Skills Development Employment and Labourer Religes	149-1-12-0-1101	153,000.00	153,000.00	107,301.56	70.13
	149-1-12-0-1201	26,250.00	26,250.00	21,000.00	80.00
	149-2-6-6-2401	13,550.00	13,550.00	11,216.00	82.77
Ministry of Industries	149-2-3-35-2202	47,753,516.61	47,753,516.61	47,688,236.61	99.86
17 Ministry of Public Administration Home Affairs and Provincial Council & Local Government	155-1-6-0-1001	1,093,250.00	1,093,250.00	1,079,722.00	98.76
	155-1-6-0-1003	486,000.00	486,000.00	480,958.00	98.96
	155-1-6-0-1203	24,000.00	24,000.00	24,000.00	100.00
	155-1-6-0-1205	15,000.00	15,000.00	5,000.00	33.33
	155-1-6-0-1402	14,000.00	14,000.00	7,861.96	56.16
	155-1-6-0-1403	150,000.00	150,000.00	122,168.16	81.45
	155-1-6-0-1409	75,000.00	75,000.00	51,770.00	69.03
	155-1-6-0-2001	102,000.00	102,000.00	25,000.00	24.51
155-1-6-0-2401	135,115.00	135,115.00	26,304.85	19.47	



18	Ministry of Public Administration Home Affairs and Provincial Council & Local Government	155-1-7-0-1001	273,183,232.43	273,183,232.43	145,291,614.82	53.18
		155-1-7-0-1002	1,327,549.33	1,327,549.33	754,735.90	56.85
		155-1-7-0-1003	86,509,060.29	86,509,060.29	46,261,056.21	53.48
		155-1-7-0-1101	130,000.00	130,000.00	114,807.00	88.31
		155-1-7-0-1201	94,600.00	94,600.00	92,400.00	97.67
		155-1-7-0-1202	330,306.67	330,306.67	144,272.00	43.68
		155-1-7-0-1205	15,000.00	15,000.00	12,925.00	86.17
		155-1-7-0-1301	217,000.00	217,000.00	137,904.82	63.55
		155-1-7-0-1302	167,000.00	167,000.00	130,566.52	78.18
		155-1-7-0-1402	1,307,173.04	1,307,173.04	679,583.29	51.99
		155-1-7-0-1403	52,000.00	52,000.00	45,634.50	87.76
		155-1-7-0-1409	46,000.00	46,000.00	21,275.00	46.25
		155-1-7-0-1506	501,736.69	501,736.69	261,171.66	52.05
		155-1-7-1-2401	135,115.00	135,115.00	135,115.00	100.00
		155-1-9-1-2501	694,584.33	694,584.33	387,989.96	55.86
18	Ministry of Defence	157-1-2-0-1001	491,635.00	491,635.00	468,968.29	95.39
		157-1-2-0-1003	152,720.00	152,720.00	152,714.32	100.00
		157-1-2-0-1101	24,000.00	24,000.00	12,899.00	53.75
		157-1-2-0-1201	18,000.00	18,000.00	9,000.00	50.00
		157-1-2-0-1409	6,000.00	6,000.00	700.00	11.67
		157-1-2-0-2001	50,000.00	50,000.00	50,000.00	100.00
		157-1-2-5-2202	42,781,425.68	42,781,425.68	42,781,425.68	100.00
	Ministry of Justice Human Rights and Law Reforms	157-1-3-0-1001	1,291,260.00	1,291,260.00	875,307.26	67.79
		157-1-3-0-1003	568,340.00	568,340.00	482,498.00	84.90
		157-1-3-0-1101	13,500.00	13,500.00	6,500.00	48.15
		157-1-3-0-1201	12,000.00	12,000.00	12,000.00	100.00
		157-1-3-0-1202	83,200.00	83,200.00	28,600.00	34.38
		157-1-3-0-1409	552,700.00	552,700.00	493,338.00	89.26
		157-1-3-1-2509	666,400.00	666,400.00	381,470.00	57.24
		157-1-3-19-2509	63,806,384.70	63,806,384.70	62,888,923.20	98.56
19	Ministry of Megapolis & Western Development Division, Ministry of Urban Development, Water Supply of Housing Facilities	162-2-3-23-2506	22,650,649.13	22,650,649.13	22,650,649.13	100.00
20	Ministry of Labour	193-1-7-0-1101	432,000.00	432,000.00	408,300.12	94.51
		193-1-7-0-2401	199,950.00	199,950.00	199,950.00	100.00
21	Ministry of Youth and Sports	194-1-3-0-1001	19,539,500.00	19,539,500.00	13,574,960.71	69.47
		194-1-3-0-1003	6,063,200.00	6,063,200.00	4,402,184.77	72.60
		194-1-3-0-1101	936,000.00	936,000.00	413,069.28	44.13
		194-1-3-0-1201	52,000.00	52,000.00	35,070.00	67.44
		194-2-8-0-1101	52,000.00	52,000.00	52,000.00	100.00
		194-2-8-0-1201	28,000.00	28,000.00	27,414.32	97.91
		194-2-8-0-1302	73,943.17	73,943.17	73,943.17	100.00
		194-2-8-0-1402	36,000.00	36,000.00	31,417.03	87.27
		194-2-8-0-1403	12,000.00	12,000.00	12,000.00	100.00
		194-2-8-0-1409	18,000.00	18,000.00	18,000.00	100.00
		194-2-8-0-2001	1,082,941.40	1,082,941.40	1,075,049.07	99.27
		194-2-8-0-2102	249,623.00	249,623.00	249,623.00	100.00
		194-2-8-0-2103	462,500.00	462,500.00	462,100.00	99.91
194-2-8-4-2202	300,000.00	300,000.00	185,527.95	61.84		
22	Ministry of Industrial Export and Investment Promotions	195-1-2-0-1001	3,616,434.00	3,616,434.00	3,611,791.58	99.87
		195-1-2-0-1003	1,857,080.00	1,857,080.00	1,163,600.00	62.66
23	Department of Christian Religious Affairs	203-2-1-0-1201	3,000.00	3,000.00	3,000.00	100.00
		203-2-1-10-2205	500,000.00	500,000.00	500,000.00	100.00
		203-2-1-11-2205	3,420,000.00	3,420,000.00	3,094,627.44	90.49
		203-2-1-4-1508	120,000.00	120,000.00	119,991.00	99.99



24	Department of Cultural Affairs	206-2-3-0-1101	456,000.00	456,000.00	289,670.76	63.52
		206-2-3-0-1201	94,500.00	94,500.00	94,499.00	100.00
		206-2-3-0-2401	16,000.00	16,000.00	15,770.00	98.56
		206-2-3-11-1409	10,000.00	10,000.00	10,000.00	100.00
		206-2-3-13-1409	150,000.00	150,000.00	149,892.70	99.93
		206-2-3-4-1508	1,890,000.00	1,890,000.00	1,889,127.00	99.95
		206-2-3-6-1409	43,500.00	43,500.00	33,000.00	75.86
25	Department of Information	210-1-2-0-1101	52,500.00	52,500.00	38,195.00	72.75
		210-1-2-0-1201	9,000.00	9,000.00	9,000.00	100.00
		210-1-2-0-1205	22,940.00	22,940.00	22,590.00	98.47
		210-1-2-0-1402	43,550.84	43,550.84	42,641.01	97.91
		210-1-2-0-1403	30,000.00	30,000.00	9,981.95	33.27
26	Department of Social Services	216-2-2-0-1001	10,472,708.03	10,472,708.03	7,045,326.77	67.27
		216-2-2-0-1002	40,816.33	40,816.33	10,862.00	26.61
		216-2-2-0-1003	2,503,063.00	2,503,063.00	2,204,328.00	88.07
		216-2-2-0-1101	632,000.00	632,000.00	273,069.94	43.21
		216-2-2-0-1201	131,500.00	131,500.00	47,096.25	35.81
		216-2-2-0-1402	5,552.00	5,552.00	5,552.00	100.00
		216-2-3-0-1403	92,868.48	92,868.48	84,978.96	91.50
		216-2-3-0-1409	583,270.00	583,270.00	583,270.00	100.00
		216-2-3-0-2102	2,303,525.00	2,303,525.00	2,281,775.00	99.06
		216-2-3-0-2103	660,880.00	660,880.00	660,880.00	100.00
		216-2-3-1-1501	145,800.00	145,800.00	145,800.00	100.00
27	Department of Probation and Child Care Services	217-2-2-0-1101	540,000.00	540,000.00	245,252.10	45.42
		217-2-2-0-1201	93,750.00	93,750.00	35,250.00	37.60
		217-2-2-5-2202	308,300.00	308,300.00	293,360.00	95.15
		217-2-2-6-2202	567,500.00	567,500.00	356,795.20	62.87
28	Department of Sports Development	219-2-2-0-1101	82,000.00	82,000.00	31,938.00	38.95
		219-2-2-0-1201	46,267.95	46,267.95	46,267.00	100.00
		219-2-2-2-1409	3,293,050.00	3,293,050.00	3,285,131.00	99.76
29	Department of Ayurveda	220-2-2-0-2001	35,500.00	35,500.00	35,500.00	100.00
30	Department for Registration of Persons	227-1-1-0-1001	15,029,977.42	15,029,977.42	14,265,687.63	94.91
		227-1-1-0-1003	4,717,400.00	4,717,400.00	4,461,433.81	94.57
		227-1-1-0-1101	17,720.00	17,720.00	17,092.50	96.46
		227-1-1-0-1201	35,950.00	35,950.00	35,900.00	99.86
		227-1-1-0-1303	67,436.40	67,436.40	61,332.40	90.95
		227-1-1-0-1409	213,000.00	213,000.00	163,300.00	76.67
		227-1-1-0-2001	382,987.08	382,987.08	374,895.08	97.89
31	Department of National Budget	240-1-1-0-1702	200,430,000.00	200,430,000.00	194,229,421.53	96.91
32	Department of Census and Statistics	252-1-1-0-1002	107,100.00	107,100.00	43,707.62	40.81
		252-1-1-0-1101	612,545.00	612,545.00	558,931.00	91.25
		252-1-1-0-1201	26,250.00	26,250.00	26,184.00	99.75
		252-1-1-0-1202	100,680.00	100,680.00	65,312.00	64.87
		252-1-1-0-1301	48,464.00	48,464.00	48,444.00	99.96
		252-1-1-0-1302	23,760.00	23,760.00	23,760.00	100.00
		252-1-1-0-1303	44,400.00	44,400.00	44,200.00	99.55
		252-1-1-0-1402	50,150.00	50,150.00	46,397.48	92.52
		252-1-1-0-1409	637,421.00	637,421.00	625,587.50	98.14
		252-1-1-0-2102	27,377.50	27,377.50	25,780.00	94.16
33	Department of Pensions	253-1-2-0-1002	69,393.27	69,393.27	69,168.85	99.68
		253-1-2-0-1101	23,702.00	23,702.00	23,702.00	100.00
		253-1-2-1-1502	3,501,667.93	3,501,667.93	3,464,598.20	98.94
		253-1-2-3-1502	169,268.55	169,268.55	165,268.55	97.64
		253-1-2-4-1502	1,836,507.00	1,836,507.00	1,836,507.00	100.00
34	Registrar General's Department	254-1-2-0-1409	1,153,646.00	1,153,646.00	1,137,692.00	98.62



35	Department of Wildlife Conservation	284-1-1-0-1508	4,745,550.00	4,745,550.00	3,932,500.00	82.87
36	Department of Land Commissioner General	286-2-1-0-1001	7,570,197.00	7,570,197.00	7,296,233.00	96.38
		286-2-1-0-1003	2,476,121.00	2,476,121.00	2,386,510.00	96.38
37	Department of Food Commissioner	300-1-1-0-1403	15,998.43	15,998.43	15,998.43	100.00
		300-1-1-0-2001	76,490,339.22	76,490,339.22	70,288,884.45	91.89
38	Department of Motor Traffic	307-2-1-0-1002	200,000.00	200,000.00	199,286.00	99.64
		307-2-1-0-1003	155,000.00	155,000.00	139,000.00	89.68
		307-2-1-0-1201	10,000.00	10,000.00	9,999.50	100.00
		307-2-1-0-1302	45,000.00	45,000.00	27,260.00	60.58
		307-2-1-0-1303	25,000.00	25,000.00	16,500.00	66.00
		307-2-1-0-1402	59,000.00	59,000.00	20,029.12	33.95
		307-2-1-0-1403	110,000.00	110,000.00	59,419.22	54.02
		307-2-1-0-2001	7,338,573.20	7,338,573.20	7,338,573.20	100.00
		307-2-1-3-1409	545,000.00	545,000.00	535,330.00	98.23
		307-2-1-6-1409	60,000.00	60,000.00	39,960.00	66.60
307-2-1-8-1409	45,000.00	45,000.00	30,638.57	68.09		
39	Department of Community Based Corrections	326-1-1-0-1201	10,500.00	10,500.00	10,500.00	100.00
40	Department of Land Use Policy Planning	327-2-1-0-1101	352,243.66	352,243.66	352,243.66	100.00
		327-2-1-0-1201	39,000.00	39,000.00	39,000.00	100.00
		327-2-1-0-2507	344,400.00	344,400.00	301,551.50	87.56
		327-2-1-0-2509	364,500.00	364,500.00	351,942.00	96.55
41	Department of Manpower and Employment	328-1-1-1-1101	2,106,000.00	2,106,000.00	674,336.06	32.02
		328-1-1-1-1201	155,700.00	155,700.00	98,697.50	63.39
		328-1-1-1-1402	16,500.00	16,500.00	6,087.88	36.90
		328-1-1-1-1403	9,000.00	9,000.00	6,958.10	77.31
		328-1-1-11-2509	14,970.00	14,970.00	4,970.00	33.20
		328-1-1-2-2509	81,560.72	81,560.72	59,278.36	72.68
		328-1-1-6-2509	8,000.00	8,000.00	8,000.00	100.00
		328-1-1-9-2509	151,300.00	151,300.00	64,843.50	42.86
42	Department of Multipurpose Development Task Force	334-1-1-0-1001	2,110,908.00	2,110,908.00	1,997,535.00	94.63
		334-1-1-0-1003	12,870,088.00	12,870,088.00	12,604,637.40	97.94
		334-1-1-0-1201	84,000.00	84,000.00	84,000.00	100.00
		334-1-1-0-2401	91,201.00	91,201.00	88,990.97	97.58
43	State Ministry of National Heritage Performing Arts and Rural Arts Promotion	401-2-3-12-2001	2,446,960.75	2,446,960.75	2,446,960.75	100.00
44	State Ministry of Women & Child Development Pre Scholl & Primary Education School Infrastructure & Education Service	403-2-3-0-1101	256,000.00	256,000.00	234,343.00	91.54
		403-2-3-0-1201	36,000.00	36,000.00	35,000.00	97.22
		403-2-3-1-2509	44,845.96	44,845.96	44,803.68	99.91
		403-2-3-4-2509	368,500.00	368,500.00	358,954.70	97.41
		403-2-3-6-2509	7,000.00	7,000.00	5,290.00	75.57
		403-2-4-0-1101	120,000.00	120,000.00	106,658.92	88.88
		403-2-4-0-1201	15,000.00	15,000.00	14,979.60	99.86
		403-2-4-1-1501	70,030,000.00	70,030,000.00	69,499,966.00	99.24
		403-2-4-2-1501	191,700.00	191,700.00	191,700.00	100.00
403-2-4-9-2509	26,750.00	26,750.00	25,636.50	95.84		
45	State Ministry of Backward Rural Areas Development and Promotion of Domestic Animal Husbandry and Minor Economic Crop Cultivation	407-2-3-3-2202	25,000,000.00	25,000,000.00	24,696,505.30	98.79
46	State Ministry of Rattan Brass, Pottery, Furniture & Rural Industry Promotions	408-2-3-1-1002	23,643.00	23,643.00	23,597.79	99.81
		408-2-3-1-1101	26,645.00	26,645.00	26,645.00	100.00
		408-2-3-1-1201	18,000.00	18,000.00	18,000.00	100.00
		408-2-3-1-1403	53,574.00	53,574.00	52,362.85	97.74
		408-2-3-1-1404	80,000.00	80,000.00	80,000.00	100.00
		408-2-3-1-1409	57,000.00	57,000.00	47,752.05	83.78
408-2-3-1-2509	40,000.00	40,000.00	40,000.00	100.00		



	Ministry of Public Safety	409-1-2-1-1503	469,070.00	469,070.00	448,089.47	95.53
		409-1-4-1-2501	2,183,616.28	2,183,616.28	2,183,616.28	100.00
47	State Ministry of Internal Security Home affairs & Dissaster Management	409-1-5-0-1001	549,000.00	549,000.00	490,112.35	89.27
		409-1-5-0-1003	250,000.00	250,000.00	214,178.00	85.67
		409-1-5-0-1205	25,000.00	25,000.00	24,994.01	99.98
		409-1-5-0-1402	10,000.00	10,000.00	5,164.42	51.64
		409-1-5-0-1403	45,000.00	45,000.00	45,000.00	100.00
		409-1-5-1-2104	9,078,424.12	9,078,424.12	9,078,424.12	100.00
		409-1-6-0-1001	72,200,000.00	72,200,000.00	72,112,537.11	99.88
		409-1-6-0-1002	145,000.00	145,000.00	145,000.00	100.00
		409-1-6-0-1003	23,100,000.00	23,100,000.00	22,863,061.03	98.97
		409-1-6-0-1101	150,000.00	150,000.00	148,255.00	98.84
		409-1-6-0-1201	80,000.00	80,000.00	80,000.00	100.00
		409-1-6-0-1202	110,000.00	110,000.00	110,000.00	100.00
		409-1-6-0-1203	6,000.00	6,000.00	4,000.00	66.67
		409-1-6-0-1301	94,000.00	94,000.00	88,880.00	94.55
		409-1-6-0-1302	47,000.00	47,000.00	47,000.00	100.00
		409-1-6-0-1303	56,000.00	56,000.00	54,518.04	97.35
		409-1-6-0-1402	315,000.00	315,000.00	313,437.30	99.50
		409-1-6-0-1403	50,000.00	50,000.00	12,472.60	24.95
		409-1-6-0-1409	52,000.00	52,000.00	49,762.50	95.70
		409-1-6-0-1506	188,113.78	188,113.78	188,113.78	100.00
		409-2-10-0-1001	1,981,515.00	1,981,515.00	1,823,258.00	92.01
		409-2-10-0-1003	636,000.00	636,000.00	603,000.00	94.81
		409-2-10-0-1101	122,000.00	122,000.00	96,900.66	79.43
		409-2-10-0-1201	23,000.00	23,000.00	23,000.00	100.00
		409-2-10-1-1501	11,814,412.90	11,814,412.90	10,641,366.88	90.07
		409-2-10-7-2202	2,000,000.00	2,000,000.00	1,999,990.00	100.00
		409-2-10-9-2506	1,724,702.00	1,724,702.00	1,563,402.00	90.65
		48	State Ministry of Foreign Employment Promotions & Market Diversification	412-1-2-0-1001	7,105,280.00	7,105,280.00
412-1-2-0-1003	2,226,000.00			2,226,000.00	2,225,160.00	99.96
412-1-2-0-1101	485,345.00			451,794.32	451,794.32	93.09
412-1-2-0-1201	78,000.00			78,000.00	78,000.00	100.00
49	State Ministry of Samurdhi House hold Economy Micro Finance Self employment & Business Development	414-2-3-2-2509	6,102,063.28	6,102,063.28	6,102,063.28	100.00
		414-2-3-3-2509	5,244,000.00	5,244,000.00	5,241,199.00	99.95
		414-2-7-0-1001	1,786,660.00	1,786,660.00	1,739,227.13	97.35
		414-2-7-0-1003	544,600.00	544,600.00	479,017.91	87.96
		414-2-7-0-1101	42,000.00	42,000.00	35,940.00	85.57
		414-2-7-0-1201	9,800.00	9,800.00	9,800.00	100.00
		414-2-7-1-1501	68,870,000.00	68,870,000.00	68,860,000.00	99.99
		414-2-7-3-1501	105,694,000.00	105,694,000.00	105,178,900.00	99.51
50	State Ministry of Rural Housing , Construction& Building Meaterials Industries	415-2-4-30-2202	39,936,843.15	39,936,843.15	39,654,246.64	99.29
		415-2-4-44-2509	21,991,881.30	21,991,881.30	21,978,020.00	99.94
51	State Ministry of Indigerous Medicine Promotion, Rural & Ayurvedic Hospitals Development of Community health	416-1-2-0-1101	72,000.00	72,000.00	67,824.65	94.20
52	State Ministry of Skills Development Vocational Education, Research & Innovation	421-1-3-0-1001	298,310.00	298,310.00	238,648.00	80.00
		421-1-3-0-1003	106,000.00	106,000.00	84,800.00	80.00
		421-1-3-0-1101	160,000.00	160,000.00	124,057.22	77.54
		421-1-3-0-1201	26,250.00	26,250.00	24,500.00	93.33
		421-1-3-0-2102	76,588.50	76,588.50	73,278.50	95.68



53	State Ministry of Paddy and Grain Organic Food Vegetables Fruits Chillies Onion and Potato Cultivation Promotion Seed Production and advancedTechnology Agriculture	425-1-2-0-1001	8,270,000.00	8,270,000.00	8,188,258.76	99.01
		425-1-2-0-1002	15,000.00	15,000.00	14,681.00	97.87
		425-1-2-0-1003	2,580,000.00	2,580,000.00	2,526,456.72	97.92
		425-1-2-0-1101	55,000.00	55,000.00	51,053.08	92.82
		425-1-2-0-1201	20,000.00	20,000.00	20,000.00	100.00
		425-1-2-0-1202	60,000.00	60,000.00	41,400.00	69.00
		425-1-2-0-1301	69,245.00	69,245.00	69,245.00	100.00
		425-1-2-0-1302	33,226.00	33,226.00	33,225.30	100.00
		425-1-2-0-1402	30,000.00	30,000.00	20,544.25	68.48
		425-1-2-0-1409	10,000.00	10,000.00	9,830.00	98.30
		425-2-3-4-2509	397,484.67	397,484.67	121,857.78	30.66
425-2-3-8-2506	1,118,486.60	1,118,486.60	1,116,374.60	99.81		
54	State Ministry of Production and supply of Fertilizer and Regulation of Chemical Fertilizer and Insecticide Use	426-1-2-0-1409	100,000.00	100,000.00	81,971.00	81.97
55	State Ministry of Live Stock, Farm Promotion and EGG Related Industries	427-2-3-1-2506	15,111,026.04	15,111,026.04	15,111,026.04	100.00
56	Ministry of Finance	102-2-7-4-2202	5,894,300.00	5,894,300.00	5,894,281.00	100.00
57	Ministry of Finance Economy & Policy Development	104-2-6-4-2202	241,850.00	241,850.00	84,550.00	34.96
58	State Ministry of Women & Child Development Pre School & Primary Education School Infrastructure & Education Services	120-2-4-15-2509	86,000.00	86,000.00	57,996.00	67.44
59	Ministry of Finance	102-2-7-4-2202	755,000.00	755,000.00	695,881.02	92.17
60	Ministry of Finance Economy & Policy Development	104-2-6-4-2202	241,850.00	241,850.00	66,151.22	27.35
61	Department of Pension	253-1-2-2-1502	2,328,500.74	2,328,500.74	2,290,596.50	98.37



3.9

Performance of the Reporting of Non-Financial Assets

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2020	Balance as per financial passion Report as at 31.12.2020	Yet to be Accounted	Rs.000
					Reporting Progress as a %
9151	Building and Structures	1,168,552,761.08	1,168,552,761.08	–	100%
9152	Machinery and Equipment	657,381,743.40	657,381,743.40	–	100%
9153	Land	558,896,400.00	558,896,400.00	–	100%
9154	Intangible Assets	–	–	–	0%
9155	Biological Assets	–	–	–	0%
9160	Work in Progress	–	–	–	0%
9180	Lease Assets	–	–	–	0%



ENP/BT/A/Dis.Sec/FS/02/2020/13

2020 April 30

District Secretary
District Secretariat
Batticaloa

Report of the Chief Auditor General as per the section 11(1) of the National Audit Act No.19 of 2018 regarding the financial statement for the year ended 31 December 2020 of Batticaloa District

The above drafts of the report send herewith

02. If any fault or incompatible publicity would be considered contrary to the public in the report make me to inform within two days of this letter date and further if you consider discussing regarding this matter inform me and must visit allocated time.
03. If answer is not received within two days as mentioned above, please consider the final report of the Chief Auditor General will be issued on the basis of you are agreed to the particular draft report.

M.N.Abesiri
Assistant Auditor General
For Auditor General



Confidential

(Draft)

District Secretary
District Secretariat
Batticaloa

Report of the Chief Auditor General as per the section 11(1) of the National Audit Act No.19 of 2018 regarding the financial statement for the year ended 31 December 2020 of Batticaloa District.

1. Financial Statements

1.1 Qualified Opinion

31 December 2020 existing financial statement of Batticaloa District includes financial performance statement and cash flow statement for the year ended 31 December 2020, audited under my instruction in accordance with the provision of article 154(1) of the Constitution to be read in with the provision of National Audit Act.No.19 of 2018. As per the section 11(1) of National Audit Act No.19 of 2018 my comments and observations are in the report regarding with the financial statement will be submitted to the District Secretariat Batticaloa. The report to be submitted by the Chief Auditor General will be submitted to Parliament accordance with the provision of article 154(6) of the Constitution of the Democratic Socialist Republic of Sri Lanka to be read in with the provision section 10 of National Audit Act.No.19 of 2018.

Impact of the matters mentioned in para 1.6 of this report, that financial statement prepared by the provisions of Government Account circular No.02/2020 dated 9th October 2020 state the financial position, financial performance and cash flow of the District Secretariat Batticaloa as on 31st December 2020, in my opinion that reflect real and fair situation as per the general accepted accounting theory.

1.2 The basis for the qualified opinion

I have made this audit According to the Sri Lankan Auditing standard. Related to the financial statement my responsibility described as a responsibility of the Auditor. I believe I have enough suitable audit evidence to provide my basis opinion.

1.3 Responsibility of the Chief Accounting and Accounting Officer related to the financial statement

According to the provisions of Government Account circular No.02/2020 dated 9th October 2020 in order of reflect real and fair situation within the generally accepted accounting theory it is the responsibility of the Accounting Officer to prepare the financial statements without fraud and error.

According to the section 16(1) of the National Audit Act No.19 of 2018 books and reports should be properly maintained related to the revenue, expenditure assets and liabilities to prepare the annual and periodical financial statements by the District Secretariat.

According to the sub section 38(1) of National Audit Act requires the Accounting Officer to certify the preparation and maintain of the internal control system for the financial control of the District Secretariat and the performance of the system reviewed from time to time and necessary changes should be made to make the effective system.



1.4 Responsibility of the Auditor related to the financial statement audit

It is my intention to present the report of the Auditor General, which includes my opinion and to get a reasonable confirmation that the financial statement is free from the fraud and error. Reasonable certification even as a high level of certification, as per the Sri Lankan audit standard when conducting an audit always it is not a confirmation of the absence of false. It can be a materially misstatement because of the impact individually or collectively of the fraud or error and it should be taken into consideration when making economic decisions by the user based on the financial statement.

Audited in accordance with Sri Lankan Audit standards with sectorial transparency and professional. By me

- It is my opinion that obtaining adequate and relevant audit evidence to avoid dangers occur due to the fraud and errors through planning appropriate audit procedures during the identification and assessment of the potential materially misrepresentation of financial statements due to the fraud and errors. The impact of fraud is greater than the impact of materially misrepresentation and incorrect association, preparation of false documents, omission or avoiding of internal control are led to the fraudulent.
- Does not intend to comment related to the creativity of the internal control in the District Secretariat in order to plan appropriate audit system suitable for the occasion.
- To assess whether the incidents, reasonable including in the financial statements, give and take content and structure of the financial statement which is declaration indicated.
- Whether the structure of financial statement and content of transaction are appropriately and reasonably included in the financial statement when making whole financial statement.

Important audit findings identified in my audit have been reported to the Accounting Officer regarding weakness of the major internal control and other matters.

1.5 Report related to other legal requirements

I would like to state following matters under the section 6(E) of the National Audit Act No.19 of 2018.

A. The financial statements are complies with previous years.

B. The following recommendations made by me in related to the financial statements for the previous years have not been implemented.

<u>Related para</u>	<u>Observation of the Audit</u>	<u>Recommendation</u>
1.6.4. (A)	Rs.2, 170,063,633 not shown in the financial Statement which is mentioned under the 9165-0-0-269-0-0-0 in the liability allocation brief in Treasury print out	Amount which was mentioned in the liability allocation brief in Treasury Print out should be declared in financial Statement



1.6 Comments on financial statement

1.6.1 Financial performance statement

1.6.2 Financial statement

The calculation value of the Divisional Secretaries quarters in 06 Divisional secretariats Manmunai South Eruvil Pattu, Manmunai North, Korali Pattu, Manmunai West, Koralai Pattu North, and Porathivu Pattu within the administrative boundaries of the District Secretariat has not been exposed in the financial statement

1.6.3 Capital expenditure

In financial year, total amount of Rs.777,755 has been received as an income under the revenue head from the Insurance Company the total cost has been summited Rs. 1,304,262 to repair the accident vehicle No. PD-6860 as Rs. 304,262 under the expenditure head 1301 and Rs. 1,000,000 under the expenditure head 2003. According to the financial regulation of 106,107 in connection with the damage caused to the vehicle by the accident calculated as expenditure or capital expenditure, the vehicle which does not follow the accounting procedure. Due to this the expenditure increased for the review year

1.6.4 Incompatibility with Treasury books

The Following observations were made

- I. Although the opening balance was shown as Rs. .442.614.497 under the section 9152-0-0-269-0-0-0, as per the Treasury printout non-financial assets, opening balance was shown as 442,645,577 under the code 6112 in form 6 of the financial statement,
- II. Although no any liabilities were found in the financial statements as per the Treasury printout, the amount Rs.880, 393 has been shown in statement of liabilities in the financial statement (IV).
- III. Total Liabilities of Rs.2, 399,134,798 is shown under the subject 9165-0-0-269-0-0-0 and 9166-0-0-269-0-0-0 in the liabilities reserve summary of the Treasury printout, has not been declared in the financial statements.

1.6.5 Cash flow statement

The Following observations were made

- I. Although opening balance Rs.4,042,334 (sa-70) imprest adjustment has been made through the Treasury records in the Treasury printout, this amount has been shown as a minus value on basis of final cash movement in the cash flow (ACA –C) of the financial statement.
- II. The balance deposit Rs. 22,950 found on 1st January 2020 under the head 6000-0-00-18-0-12-0 in the Divisional Secretariat of Manmunai South West, even though converted into the income head 2003-02-99 through cross entry in review year, the transaction is shown as a deposit payment in the cash flow statement (ACA-C) deposit account

1.6.6 Lack of evidence for Audit

7 Audit queries submitted to the District Secretariat during the review year have not been answered until 28th April 2021, and the value of that purchase estimated related to that query is found Rs.69, 832,178.



2. Financial review

2.1 Imprest Management

Rs. 4,600,215,274 has been shown in the expenditure record which was received as imprest according to the records of the examination balance for the head 269. However, Rs. 607,393,278 is shown as the reverse entry debit. In this amount Rs. 231,646,601 has been collected by the District Secretariat and except when used as an imprest the details not submitted related to balance Rs. 375,746,677 to the audit.

2.1 Revenue management

The following observations were made

- I. During the review year Rs. 36,882,000 estimated as a revenue and revenue collection was found 517 percent of other receipt of revenue due to collect more than Rs.190, 846,808.
- II. Due to not converted the rent as per the salary revision of the Government servant according to the circular No.03/2016 of Ministry of Government Administration and Management Rs. 76,225 should be collected from the Officers and Government quarters were not provided according to the rank according to the section 03 chapter xix of the Establishment code and priority was not given to those who in the waiting list under section 4.2 and 4.3, no action has been taken to terminate the leases those who were leased last 05 years as per section 6.1 and 7.2 and same value of rent was assessed without revaluation on the austerity rent of the approved officers.

2.3 Expenditure management

According to the financial regulation 66, Rs. 5,499,647 for the 06 object code has been transferred to other object code. The scope is reflected in the funding as one percent to 18 percent in the estimated fund.

2.4 Utilization of financial arrangement provided by other Ministries and Departments

The following observations were made

- I. New children park which was constructed in Kumaraveli village with the cost Rs.6,415,275 allocated by the Ministry of National Integration Reconciliation and Official Languages to improve the children park come under the Divisional Secretariat Eravur Pattu under the program of Reconciliation Economic Strengthening Community Development is located in an unsuitable place where flood prone during rainy season and the sand which was filled through this project not prevent it from collapsing into the nearby puddle and safety measure for the children were not found also, some of equipment was damaged and the children park was not taken over by the Pradeshiya Sabha to achieve the purpose of the project.
- II. Kallar beach park come under the Divisional Secretariat, Manmunai south Eruvil Pattu which was constructed Rs.4.6 million under the Sukirtha Puravara small town Development program by the Ministry of Metropolitan and Western Provincial Development is not maintained by the responsible company and found to be without the required security structure and materials worth Rs. 2,351,250 which fixed were found broken and stolen. As a result of equipment not being fixed with suitable metal for the beach environment that equipment found in case of danger when children use and it is found that the repair work has not been carried out as per the guarantee given by the particular contractor.



- III. Although, Rs.13 million allocation has been provided to the Divisional Secretariat of Koralai Pattu central for the project of Rural Economic Development and infrastructure development of Ministry of Agriculture, Rural Economic Affairs, Livestock Development, Irrigation, Development of Fisheries and Aquatic Resources, it is found the purpose of the project is not achieved due to the dissatisfaction of beneficiaries selection process for that project, unsuitable site selection for the project implementation, materials provided to achieve the project objective are not used for self-employment and distribution of goods to the same person through two different assistant project .
- IV. Although, 28844 beneficiaries were provided fruit saplings and crop plants for the purpose of home development, Rs. 250,520 has been provided for the Integrated National Development program to the Divisional Secretariat Koralipattu by the Department of Samurdhi, effect was observed due to extinction of most of the saplings and plants the action plan failed to achieve the goal of economic development of the home unit.
- V. Although Rs.16.96 million was provided to the Eravur Pattu Divisional Secretariat for the construction of market under the Economic Empowerment and Social Infrastructure Development program by the Ministry of National Integration and Reconciliation, the building was found to have no sewerage disposal facilities and no safety structure, work worth Rs. 2,608,321 could not be carried out due to the change in the project proposal map and damage caused to the drainage structure worth Rs.347,063, is not used to achieve the intended purpose of the program.

2.5 Confirmation to be made by the Chief Accounting Officer and Accounting Officer

According to the provisions of section 38 of the National Audit Act No.19 of 2018 the following matters have not been confirmed by the Chief Accounting Officer and Accounting Officer.

- I. Although the Chief Accounting Officer and Accounting Officer to ensure the flexible internal control system for the financial control of the District Secretariat and constructive nature of the system needs to be reviewed from time to time and need to make the necessary changes to make the system more efficient and reviews are carried in writing and a copy of it to be submitted to the Auditor General, but the statement that such a review was made has not been submitted to the audit.

2.6 Non- payment of outstanding debit balance

According to the Reconciliation report of the public Officer submitted for the audit, the outstanding balance of Rs.1, 034,390 which is in that date was observed not collected for the period 1 year to 5 years passed.

2.7 Deposits

- I. According to the Financial regulation 215 section 3(A) mentioned, in order to make the expected payment cannot be transferred to the external account, but Rs.10, 133,552 has been maintained under the head 6000-0-0-13-0-66 by the District Secretariat and 02 Divisional Secretariats.
- II. According to the General deposit reconciliation report – 2020 submitted to the General Audit, difference was found with the statements of deposit reconciliation (6000-0-016-049) on 31st December 2020 and individual account balance on 31st December 2020 related to the retention money Rs. 52,312 for the Divisional secretariat Manmunai North.



3. Operational review and performance

The audit observations on Revenues, expenditures, operational review related to the assets and liabilities, sustainable development, good governance, and audit of human resource which were mentioned in above paragraph 1.1 will be include in the report to be submitted according to the section 10 of the National Audit Act No. 19 of 2018.

Auditor General



Report of the Chief Auditor General as per the section 11(1) of the National Audit Act No.19 of 2018 regarding the financial statement for the year ended 31 December 2020 of Batticaloa District

1.5 Report related to other legal requirements

1.6.4 (A) the amount mentioned for reserve of liabilities in the Treasury print out is equivalent, total of non-financial assets of our Secretariat, this is calculated in our statement in ACA-6 and calculated through the form of ACA-P in the financial statement.

1.6.2 Statement of financial status

The asset value of Divisional Secretaries quarters for the 06 Divisional Secretariats mentioned by you was not given by the Ministry of Public Administration, Home Affairs, Provincial Council and local Government. Due to this value not disclosed in the financial statement. It will be included in our non-recurrent assets when received in related to this in future.

1.6.3 Capital expenditure

Rs. 1, 300, 000.00 allocation was given under the object code 2003 from the capital of expenditure for the purchase of long term use spare parts the vehicle which was damage due to accident of Divisional Secretariat, Koralai pattu North. Due to the lack of allocation, only Rs. 4262.00 had to be shown in 1301 object code. Related to this, the expenditure was made by the vote on account due to non-allocation of fund in the Treasury advance account as per F.R 106.

According to the F.R 107(B) the insurance money was not received by us within the year of the accident and it was received in the following year, due to that it was not credited to the vote on account within that year. Instead as per the F.R 107(3) it was added to the income account

1.6.4 Incompatibility with Treasury books

I. It was shown as an opening balance in the ACA form related to the fire bridge equipment (6112217) worth Rs. 31,070.00 which were shown as an opening balance in our records in 2015 during the process of calculating non- financial assets for our expenditure head. This has not been updated in the treasury records and it was not found as an opening balance in the Treasury printout due to correct through the transfer record in 2020. Due to this there is a different between the Treasury printout (SA-80) and the opening balance financial statements, no differences are found in the total non-financial assets for the year end of 2020.

II. The amount shown as a liability in statement of liabilities in the financial statement (IV), the amount to be liable for deferred payment as per the Financial Regulation 97 (3). If this amount disclosed in the Treasury printout, that records should be displayed through the CIGAS. Occurrence of Termination and lack of allocations cannot be shown as liabilities through the CIGAS in any financial year. Due to this not shown in the Treasury printout as liabilities.

The amount mentioned as reserve of liabilities in the computer printout mentioned by you, allocation equivalent to the value of the total non-financial assets of our Secretariat.

III. It is entered ACA-6 in our financial statement and entered through the form of ACA-P in financial statement.



1.6.5 Cash flow statement

- I. Due to non-settled by the Commissioner of Election in 2019, the amount which was paid to the Officers engaged in Presidential Election duty in 2019, shown as an imprest balance which was not settled in 31.12.2019. Due to the amount which has to pay to the treasury by our Institution was repaid to the treasury from imprest in 2020 it was shown as a minus value in ACA-C final movement of net balance
- II. When the amount Rs. 22,950.00 credited to revenue account from the deposit account, particular amount is shown as a deposit payment in ACA-C form due to expenditure in to the deposit account as per the double entry concept.

1.6.6 Lack of evidence for Audit

Information are collected from relevant Institutions. It will be informed to you when the answers are received.

2.1 Imprest Management

Details of Rs.607,393,278.00 which was credited through the monthly summaries as directly money declared through our CIGAS as follows.

Details	Amount
Employee Advance Account cash collection	2,510,436.24
Income received through deposit account	496,372,546.14
Cash received through the Government income account	74,353,205.35
Through the Digital Currency	28,717,058.44
Credit in cash	5,440,031.72
Total amount	607,393,277.89

2.2 Revenue management

- I. Our District Secretariat, which does not assign an income head, collect and report the income of the other institutions. In such a case the revenue estimate is made on the basis of the revenue estimate as requested to prepare the revenue estimate of particular institutions. No any revenue estimate has been prepared at the District Secretariat for other institutions. This difference occurs in such situation.
- II. Steps are being taken to collect from particular Officers. Currently 10% collected from their salary



2.3 Expenditure Management

The budget is prepared take into consider the expected expenditure. When implemented in particular financial year, savings are caused by the internal and external environmental impacts of the administrative activities during that year. However, expenditure was made as per the F.R 66 with the approval of Director General of budget in order for the allocation of our institution to be fully utilized according to the appropriation act.

2.4 Utilization of financial arrangement provided by other Ministries and Departments

- I. This project implemented as a successful project by using by the Children in nearby this Kumaraveliyar children park which come under this Divisional Secretariat.
- II. Although guarantee given by the contractor to rectify the deficiencies in the work there is a delay in the repair of the wok due to the COVID 19 situation in the country. The copy of guarantee letter for the particular institution herewith annexed. - 01
- III. Steps are being taken to receive one scheme materials from the beneficiaries who have received livelihood assistance through the two schemes and provide to the beneficiaries who have not yet received livelihood assistant through Government schemes.
- IV. This situation was happened such that the vegetable plants were damage due to the fountain of the land. But with Re-planting and time to time instructions for the maintenance are to be given through relevant officers to the beneficiaries and also steps are being taken to conduct awareness seminars and village level training to maintain this properly.
- V. The Pradeshiya Sabha is providing a balanced water supply and maintain to make reforms to the water supply structure.

2.5 Confirmation to be made by the Chief Accounting Officer and the Accounting Officer

The action plan and procurement have been prepared and informed to the Ministry of Home Affairs for the year 2020 as like preparing year after year and financial activities related to the District Secretariat and Divisional Secretariats have been prepared according to the F.R 135 of delegation of power and notify to the appropriate officer and copy has been sent to you.

2.6 Non- payment of outstanding debit balance

- I. Rs.420, 600.00 has been collected in the total amount that you mentioned and Rs. 613,730.00 found as a balance. The details are follows.



S · N o	Name and Designation of The officer	Divisional Secretariat	Amount	Peri- o d	Current situation
1	Mr.V.Velrajasegaram Accountant	Manmunai West	202,000.00	Months 13-12	Resettled by the officer on 6.05.2021
2	Mr.P.Sureshkanth Grama Niladhari	Manmunai South Eruvilpattu	218,660.00	Months 03-12	Settled by the death Compensation on 27.01.2021
3	Mr.S.Nithiyant harasa Driver	District Secretariat	101,000.00	Months 03-12	Steps are being taken to Settle by the pension of relevant officer
4	Mr.Sathananthan Grama Niladhari	Manmunai West	230,500.00	Year 2-3	Step has not been taken related to the loan balance due to the court case in the District Court related to the relevant officer
5	Mr.T.Sangaralingam OES	Koralai Pattu	141,080.00	Year 4-5	Step is being taken to write-off as per the letter No C/30/2019(DJ) dated 29.11.2019 of Attorney General's Department
6	Mr.T.Kulathunga Grama Niladhari	Manmunai South Eruvil Pattu	141,150.00	Month 03-12	Appropriate collections are currently being made due to the Re-appointment
Total Balance			1,034,390.00		

2.7 Deposits

- I. Steps will be taken not featured such activities in future related to the maintain payment value Rs. 10,133,552.00 under deposit expenditure head 6000-0-013-0-66.
- II. In the situation of correct balance statement for the deposit head of Divisional Secretariat, Manmunai North as per the statement of deposit account for the year 2020, Rs. 52,312.00 there was a difference due to the typing error when typing the personal account statement. The concerned officer has been instructed to take necessary steps to prevent such deficiencies in future.

K. Karunaharan

Government Agent/ District Secretary
Batticaloa District.


Chapter 04 Performance Indicator
4.1 Performance Indicator of the Institute (Based on Action Plan)

Specified Indicator	Actual Output as a percentage (%) of the expected out put		
	100% - 90%	75% - 89%	0% 74%
Rehabilitation and Improvements of buildings	100%		
Constructions of new buildings and Structure	99.08%		
Constructions of New District secretariat building complex	99.88%		
Furniture and equipment	99.98%		
Plant and Machinery	99.84%		



Chapter

05

Performance of the achieving Sustainable Development Goals (SDG)

5.1

Indicate the identified respective Sustainable Development Goals

Performance of the Achieving Sustainable Development Goals (SDG)						
Goal No	Goals / Objective	Targets	Indicators of the achievement	Progress of the Achievement to date		
				0% - 49%	50%- 74%	75% - 100%
1	Ensure healthy lives and promote well-being for all at all ages	Reducing birth percentage of children with lack of nutrition as one third of in 2025	100301 projects implemented Issuing Nutrition for Pregnant mothers			100%
2	Promote sustained, inclusive and sustainable economic growth, full and productive employment and decent work for all	By 2025, achieve full and productive employment and decent work for all women and men, including for young people and persons with disabilities and equal pay for work of equal value	2549 Projects were Introduced for Development work			88%
3	Make cities and Human settlement inclusive, safe, resilient and sustainable	Providing Proper census assessment to the government	19910 Issuing National Identity Cards			100%
4	Life on Land	1.Up life the quality of the life of peoples 2.Make the arrangement to give land for all	There are 86 Land permit were issued	20%		
5	Promote peaceful and inclusive societies for sustainable development, provide access to justice for all and build effective, accountable and inclusive institutions at all levels	To Make effective implementation of District Administration	46 Audit Management Meeting Conducted		72%	

5.2

Briefly explain the achievement and challenges of the sustainable Development Goals

This reflects the significant achievement of the Sustainable Development Goals in 2020 as an indicator selected from the socio-economic development in the district.



	Approved Cadre	Existing Cadre	Vacancies/Excess
Senior	51	43	8
Territory	33	19	14
Secondary	928	875	53
Primary	156	121	35
Total	1168	1058	110

Approved carders to our district secretariat 1168 currently 1058, shortage 110, There is Shortage of Grama Niladhary in the secondary level at the same time over carder of the Development officer, the administrative officer carder shortage is seen, this is difficult for the administrative of the district



6.3

Human Resource Development

Rs.000

Name of the Program	No. of Staff trained	Duration of the Program	Total Investment	Nature of the Program (Abroad /Local)	Output/ Knowledge Gained
			Local		
T.Suman(Eng) Annual Subscription of Institute of Engineering Service	1		6,292.00	Local	Building personality development
Mrs.S.Srikanth(Add.GA) Perdium allowance as tour to Australia	1	07.02.2020	108,810.00	Abroad	Building personality development
Mr.M.Vinoth(Acct) Registration fee of MBM Degree	1		25,000.00	Local	Building personality development
Guideline for exposure on Provincial/District Administration for SLAS Carders (Open batch-2019)	7	06.01.2020-09.01.2020	11,880.00	Local	Building personality development
Basic concepts of Computer & MS Office	28	07.09.2020-08.09.2020	41,420.00	Local	Building personality development
Basic concepts of Computer & MS Office	28	10.09.2020-11.09.2020		Local	Building personality development
Mr.K.Jegatheeswaran (Chief Accountant) Annual subscription for the (CPFA) Chartered Public Finance Accountant	1		10,000.00	Local	Building personality development
T.Suman (Eng) IESL Membership fee 2021	1		6,292.00	Local	Building personality development
ICT Training Programme	16	07.12.2020-10.12.2020	75,100.00	Local	Building personality development
ICT Training Programme	14	14.12.2020-17.12.2020		Local	Building personality development
ICT Training Programme	13	21.12.2020-23.12.2020		Local	Building personality development
14 Divisional Secretariats		01.01.2020-31.12.2020	586,858.00	Local	Building personality development
Total			871,652.00		


Chapter 07 Compliance Report

No	Applicable Requirement	Compliance Status (Complied /Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
01	<u>The following Financial statements/accounts have been submitted on due date</u>			
1.1	Annual Financial statements	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Complied		
1.4	Stores Advance Accounts	Complied		
1.5	Special Advance Accounts	Complied		
1.6	Others			
2	<u>Maintenance of books and registers (FR 445)</u>			
2.1	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied		
2.2	Personal emoluments register/ Personal emolument cards has been maintained and update	Complied		
2.3	Register of Audit Queries has been maintained and update	Complied		
2.4	Register of Internal Audit report has been maintained and update	Complied		
2.5	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update	Complied		
2.8	Stocks Register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and update	Complied		
2.10	Commitment Register has been maintained and update	Complied		
2.11	Register of Counterfoil Books (GA – N20) has been maintained and update	Complied		
03.	<u>Delegation of functions for financial control (FR 135)</u>			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		
3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		



3.4	The controls have been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
04	<u>Preparation of Annual Plans</u>			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
05	<u>Audit queries</u>			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
06	<u>Internal Audit</u>			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019	Complied		
6.2	All the internal audit reports has been replied within one month	Complied		
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied		
07	<u>Audit and Management Committee</u>			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Complied		
08	<u>Asset Management</u>			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller	Complied		



	General's Office in terms of Paragraph 13 of the aforesaid circular			
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
09	<u>Vehicle Management</u>			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Complied		
9.3	The vehicle logbooks had been maintained and updated	Complied		
9.4	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		
10	<u>Management of Bank Accounts</u>			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2	The dormant accounts that had existed in the year under review or since previous years settled	Complied		
10.3	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Complied		
11	<u>Utilization of Provisions</u>			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
12	<u>Advances to Public Officers</u>			



	<u>Account</u>			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled	Complied		
13	General Deposit Account			
13.1	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2	The ad-hoc sub imp rests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub impress had not been issued exceeding the limit approved as per F.R. 371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Complied		
16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Complied		
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied		
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to	Complied		



	appreciate / allegation to public against the public authority by this website or alternative measures			
17.3	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied		
18	<u>Implementing citizens charter</u>			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Complied		
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Complied		
19	<u>Preparation of the Human Resource Plan</u>			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018.	Complied		
19.2	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Complied		
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied		
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
20	<u>Responses Audit Paras</u>			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		