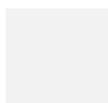


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Message to District Secretary/Government Agent.....



It is my major responsibility to monitor and administrate the civil administration of Matara District. The benefits of the development are brought to the rural level and offered the same to its community by coordinating the line Ministries and departments. Furthermore, I do proclaim to provide the leadership with a people friendly.

Year 2020 has been ended with more challenges. The financial Allocation which were obtained from the line ministries and Departments for developing the district and community, were utilized with maximum due to correct leadership and guidance of mine. Accordingly, the financial and physical

performances were achieved and the targets of the future and the challenges are included in this report.

I would like to bestow my sincere thanks to the secretary and the staff officers of the Ministry of Home Affairs, to the Chief Accountant of the District secretariats and the other staff officers, the development officer of the subject, and all the staff members who extended their almost support in preparation of this performance Report.

A handwritten signature in blue ink, appearing to read 'Pradeep Rathnayaka'.

Pradeep Rathnayaka
District Secretary/Government Agent
Matara

2021.05.17

Pradeep Rathnayaka
District Secretary / Government Agent
Matara.

Annual Performance Report for the Year 2020

District Secretariate Office - Matara

Vote No: 262

Chapter 01 - Institutional Profile/Executive Summary

1.1. Introduction

Matara District Secretariat which is an attractive administrative centre by the side of Nilwala river consists of 16 Divisional Secretariats and 650 Grama Niladari divisions.

Matara district which is situated near Nilwala river close to sea is in between Galle and Hambantota districts in Ruhuna. It possesses an attractive land containing in extent 1282.5 Sq. km. or 128,250 hectare.

In Matara district agriculture based industries could be considered major. Among them tea industry is prominent.

1.2. Vision, Mission, Objectives of the Institution

Vision

To direct the district of Matara towards excellence through an efficient and effective service which brings satisfaction to the public.

Mission

To create a public friendly administrative mechanism and sustainable development in Matara district through strategic management of human, physical and financial resources in accordance with the Government policies.

Objectives

- ❖ Maintaining an efficient and effective District Administrative System.
- ❖ Securing Provision of efficient public service so that the satisfaction of general public could be increased.
- ❖ Establishing in public service a code of ethics consisting result orientation, attitudes, responsibilities, careful use of resources, impartiality, transparency etc.
- ❖ Implementing policies related to the human resources management in public sector
- ❖ Implementing schemes related to the policies on pension of public servants.
- ❖ Organizing programmes and projects done by different Ministries, Departments Boards and Authorities operating in the district upgrading welfare and development of the people in the district acting as a co-coordinator in financial and non-financial resources and follow up.

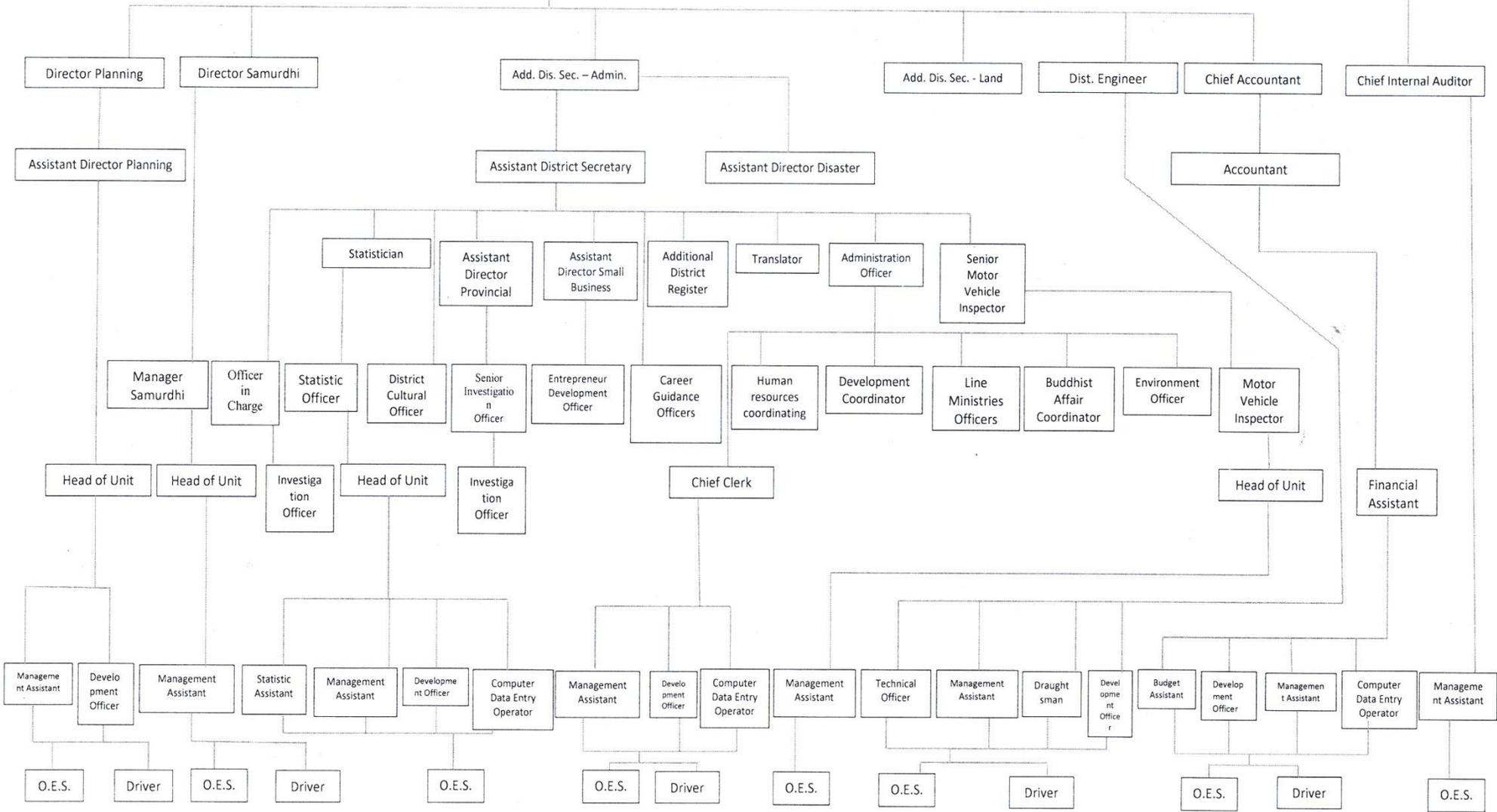
- ❖ Achieving different type of economic, social and cultural requirements of people living within the district through District Secretariat and 16 Divisional Secretariats.
- ❖ Acting as the government agent of the district collect and integrate the accurate, needy information at rural and divisional level and supply them to various Ministries , Departments and non-government organizations in order to make correct decisions.
- ❖ Through District Secretariat and Divisional Secretariats collect due revenue of different government Departments and refer them to the treasury.
- ❖ In case of sudden disasters such as floods, Cyclone, drought or tsunami supply quick relief and aid to people and rehabilitate their living condition.

1.3. Key Functions

- ❖ Acting as the head of the District Defense Committee secure the safety of the people living within the territory of the district.
- ❖ Acting as the head of organizing cultural, religious and other state functions in the district.
- ❖ Implementation of decentralized budget, organization, implementation and supervision of development purposes in the district acting as the Secretary of District coordinating Committee and District Development Committee.
- ❖ Acting as the chief of divisional administrative purposes with 16 Divisional Secretaries and take measures in order to increase its efficiency.
- ❖ Using novel information technology and motivate the staff for that in order to increase the productivity and quality of administration purposes.
- ❖ As the deputy head of all ministries and Departments involve in Co-coordinating purposes so that objectives, aims and functions of such institutions are fulfilled.
- ❖ Take necessary measures to hold fair and impartial elections acting as the representative of the Commissioner of elections in elections of all types such as Presidential election, Parliamentary election, Provincial Council election and Local Government election.
- ❖ Take necessary measures needed for the motivation and capacity development of staff of District Secretariat as well as Divisional Secretariats.
- ❖ On behalf of Accounting Officers of various Ministries, Departments, Corporations and Boards to collect, accounting and transfer their revenue to the Treasury and making aware such Accounting Officers.
- ❖ In various disastrous situations like tsunami, droughts and floods, to organize, implement, supervise and follow up disaster management purposes acting as the agent of the government and take measures to restore lives of the affected.
- ❖ Develop assess management systems by supervising local and foreign funded projects.

1.4. Organizational Chart

District Secretary/Government Agent



1.5. Departments under the Ministry/ Main Divisions of the Department / Divisional Secretariats of the District Secretariat

- Matara
- Weligama
- Kaburupitiya
- Hakmana
- Pasgoda
- Kotapola
- Malimbada
- Akuressa
- Dickwella
- Thihagoda
- Mulatiyana
- Devinuwara
- Welipitiya
- Kirinda
- Pitabaddara
- Athuraliya

1.6. Institutions/ Funds coming under the Ministry/ Department/ Provincial Council

Not Applicable

1.7. Details of the Foreign Funded Projects (if any)

Not Applicable

Chapter 02 - Progress and the Future Outlook

Achievements

- Establishing of 11 water projects for the people in the Matara District with the intension of providing safety and low priced drinking water.
- Developing of 2102 rural roads in the District to enhance the infrastructure facilities and economy.

Challenges

- Impact of Covid 19 disease
- Limit of Financial allocation.

Future Targets

- Providing drinking water to all.
- Waste management.
- Develop 10 identified manufacturing villages in the district and create employment opportunities.
- Reducing the cost of electricity and adding value to the national grid by installing solar energy systems for the institutions identified by the institutions under the district administration.
- Providing necessary facilities to meet the nutritional requirement of the identified houses for each Divisional Secretariat in the Matara District through their own backyards.

Chapter 03 - Overall Financial Performance for the Year ended 31st December 2020

3.1. Statement of Financial Performance

					ACA -F	
Statement of Financial Performance						
for the period ended 31st December 2020						
Rs.						
Budget 2020	Note	Actual				
		2020	2019			
-	Revenue Receipts	-	-			
-	Income Tax	1	-	-		
-	Taxes on Domestic Goods & Services	2	-	-	} ACA-1	
-	Taxes on International Trade	3	-	-		
-	Non Tax Revenue & Others	4	-	-		
-	Total Revenue Receipts (A)		-	-		
-	Non Revenue Receipts		-	-		
-	Treasury Imprests		6,086,567,663	4,643,215,000	ACA-3	
-	Deposits		542,555,921	378,089,347	ACA-4	
-	Advance Accounts		73,241,823	120,493,430	ACA-5	
-	Other Receipts		197,769,656	269,998,878		
-	Total Non Revenue Receipts (B)		6,900,135,063	5,411,796,655		
-	Total Revenue Receipts & Non Revenue Receipts C = (A)+(B)		6,900,139,863	5,411,796,655		
	Less: Expenditure					
-	Recurrent Expenditure		-	-		
981,538,150	Wages, Salaries & Other Employment Benefits	5	980,710,527	885,786,160	} ACA-2(ii)	
98,040,850	Other Goods & Services	6	97,442,318	107,458,717		
12,221,000	Subsidies, Grants and Transfers	7	12,195,940	10,939,730		
-	Interest Payments	8	-	-		
-	Other Recurrent Expenditure	9	-	3,990		
1,091,800,000	Total Recurrent Expenditure (D)		1,090,348,785	1,004,188,597		
	Capital Expenditure					
9,433,000	Rehabilitation & Improvement of Capital Assets	10	9,227,935	25,509,206	} ACA-2(ii)	
71,554,000	Acquisition of Capital Assets	11	35,404,671	89,896,071		
-	Capital Transfers	12	-	-		
-	Acquisition of Financial Assets	13	-	-		
813,000	Capacity Building	14	812,048	2,593,393		
-	Other Capital Expenditure	15	-	5,909,314		
81,800,000	Total Capital Expenditure (E)		45,444,653	123,907,984		
	Main Ledger Expenditure (F)		734,289,700	424,265,771		
	Deposit Payments		652,728,981	311,976,608	ACA-4	
	Advance Payments		81,560,719	112,289,163	ACA-5	
	Total Expenditure G = (D+E+F)		1,870,083,139	1,552,362,352		
-	Imprest Balance as at 31st December H = (C-G)		5,030,051,925	3,859,434,303		

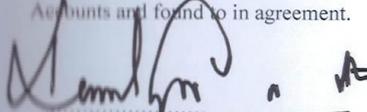
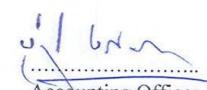
3.2. Statement of Financial Position

ACA-P

Statement of Financial Position As at 31st December 2020

	Note	Actual	
		2020 Rs	2019 Rs
Non Financial Assets			
Property, Plant & Equipment	ACA-6	2,329,857,202	2,277,821,571
Financial Assets			
Advance Accounts	ACA-5/5(a)	235,210,729	226,891,833
Cash & Cash Equivalents	ACA-3	-	6,147,121
Total Assets		2,565,067,931	2,510,860,525
Net Assets / Equity			
Net Worth to Treasury		(204,592,131)	(323,084,088)
Property, Plant & Equipment Reserve		2,329,857,202	2,277,821,571
Rent and Work Advance Reserve	ACA-5(b)	-	
Current Liabilities			
Deposits Accounts	ACA-4	439,802,860	549,975,921
Imprest Balance	ACA-3	-	6,147,121
Total Liabilities		2,565,067,931	2,510,860,525

Detail Accounting Statements in ACA format Nos. 1 to 6 presented in pages from 01 to 48 and Notes to accounts presented in pages from 49 to 73 form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.

 Chief Accounting Officer General Kamal Gunaratne (Retd) WWV RWP RSP USP ndc psc MPhil Secretary State Ministry of National Security, Home Affairs and Disaster Management 12.02.2021	 Accounting Officer Pradeep Rathnayake District Secretary/ Government Agent Matara 12.02.2021	 Chief Financial Officer/ Chief Accountant/ Director (Finance)/ Commissioner (Finance) Chandana Mirissage Chief Accountant District Secretariat Matara. 12.02.2021
General Kamal Gunaratne (Retd) WWV RWP RSP USP ndc psc MPhil Secretary State Ministry of National Security, Home Affairs and Disaster Management	Pradeep Rathnayake District Secretary / Government Agent Matara.	Chandana Mirissage Chief Accountant District Secretariat Office Matara.

3.3. Statement of Cash Flows

		ACA-C
Statement of Cash Flows		
for the Period ended 31st December 2020		
	Actual	
	2020 Rs.	2019 Rs.
<u>Cash Flows from Operating Activities</u>		
Total Tax Receipts	-	-
Fees, Fines, Penalties and Licenses	-	-
Profit	-	-
Non Revenue Receipts	-	-
Revenue Collected for the Other Heads	197,769,656	269,998,877
Imprest Received	6,086,567,663	4,643,215,000
Total Cash generated from Operations (a)	6,284,337,319	4,913,213,877
<u>Less - Cash disbursed for:</u>		
Personal Emoluments & Operating Payments	1,077,051,070	991,601,112
Subsidies & Transfer Payments	12,195,940	10,939,730
Expenditure on Other Heads	4,949,508,204	3,846,265,317
Imprest Settlement to Treasury	92,573,172	-
Total Cash disbursed for Operations (b)	6,131,328,386	4,848,806,159
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(a)-(b)	153,008,933	64,407,718
<u>Cash Flows from Investing Activities</u>		
Interest	-	-
Dividends	-	-
Divestiture Proceeds & Sale of Physical Assets	-	-
Recoveries from On Lending	-	-
Recoveries from Advance	100,319,958	148,283,366
Total Cash generated from Investing Activities (d)	100,319,958	148,283,366
<u>Less - Cash disbursed for:</u>		
Purchase or Construction of Physical Assets & Acquisition of Other Investment	45,444,653	123,907,984
Advance Payments	97,711,177	148,623,768
Total Cash disbursed for Investing Activities (e)	143,155,831	272,531,752
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(d)-(e)	(42,835,873)	(124,248,386)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g)=(c) + (f)	110,173,060	(59,840,668)
<u>Cash Flows from Financing Activities</u>		
Local Borrowings	-	-
Foreign Borrowings	-	-
Grants Received	-	-
Deposit Received	542,555,921	378,146,047
Total Cash generated from Financing Activities (h)	542,555,921	378,146,047
<u>Less - Cash disbursed for:</u>		
Repayment of Local Borrowings	-	-
Repayment of Foreign Borrowings	-	-
Deposit Payments	652,728,981	312,158,258
Total Cash disbursed for Financing Activities (i)	652,728,981	312,158,258
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(h)-(i)	(110,173,060)	65,987,789
Net Movement in Cash (k) = (g)+(j)	-	6,147,121
Opening Cash Balance as at 01st January	-	-
Closing Cash Balance as at 31st December	-	-

3.4. Notes to the Financial Statements

Attached herewith

3.5. Performance of the Revenue Collection

Rs. ,000

Revenue Code	Description of the Revenue Code	Revenue Estimate		Collected Revenue	
		Original Final	Original Final	Amount (Rs.)	as a % of Final Revenue Estimate
1002.07.00	Stamp Fee	-	-	15,213.00	-
1003.07.02	Registration fees pertaining to Dept. of Registrar General	-	28,925,800.00	22,905,300.00	79.19%
1003.07.03	Private timber transportation	-	-	1,066,233.00	-
1003.07.04	Tax on sle of motor vehicles	-	-	-	-
1003.07.05	Permit fees related to Defence Ministry	-	540,000.00	384,940.00	71.29%
1003.07.09	Carbon tax	-	-	1220.61	-
1003.07.99	Permits – other	-	5,978,169.07	5,314,827.26	88.9%
2002.01.01	Rents of Govt. buildings	-	1,070,000.00	1,417,768.88	140.8%
2002.01.99	Rent - other	-	-	79,375.00	-
2002.02.99	Interest – other	-	11,545,314.48	10,804,537.47	93.58%
2003.02.13	Examination and other fees	-	-	87,360.00	-
2003.02.14	Fees and other receipts charge under Motor Traffic Act	-	-	56,162,526.00	-
2003.02.03	Fees under Act of Registration of persons No. 32 of 1968.	-	-	8,283,500.00	-
2003.02.99	Sales and fees - Different receipts	-	1,065,085.18	1,241,624.91	116.8%
2003.04.00	Basic payments for motor cycles for	-	-	-	-

	public officers				
2003.99.00	Selling and fees - other receipts	-	21,310,262.57	10,732,477.47	50.36%
2003.07.00	Programme of purchasing of paddy of the government	-	-	6,653,137.00	-
2004.01.00	Social Conservation Contributing funds - Central Government	-	-	72,619,615.79	-
2006.02.00	Selling of capital assets	-	-	-	-

3.6. Performance of the Utilization of Allocation

Rs. ,000

Type of Allocation	Allocation		Actual Expenditure	Allocation Utilization as a % of Final Allocation
	Original	Final		
Recurrent	1,091,800,000.00	1,091,800,000.00	1,091,348,785.00	99.96%
Capital	81,800,000.00	81,800,000.00	45,444,653.00	56%

3.7. In terms of F.R.208 grant of allocations for expenditure to this Department/District Secretariat/Provincial Council as an agent of the other Ministries/ Departments

Rs. ,000

Serial No.	Allocation Received from Which Ministry/ Department	Purpose of the Allocation	Final Allocation Rs.	Actual Expenditure Rs.	Allocation Utilization as a % of Final Allocation
1	President's secretary's office	Grama Sakthi	235,608.00	235,608.00	100
2	Election Commission	Payment to Election Staff	12,967,796.00	12,967,796.00	100
3	Ministry of Higher Education, Technology and	Recurrent expenditure	1,081,658.06	1,081,658.06	100
		Equipment repair	17,585.00	17,585.00	100
		Computers and	168,400.00	168,400.00	100

	Innovation	accessories			
		Vidatha program	509,293.30	509,293.30	100
4	Ministry of Buddhasasana, Culture and Religious Affairs	Building renovation	2,077,332.26	1,831,081.34	88
		Computers and accessories	112,000.00	112,000.00	100
		Collection of Temple / Dhamma School Information	83,750.00	81,500.00	97
		Improvement of underdeveloped Dhamma schools / temples	23,470,378.18	21,916,501.65	93
		Sustainable Punyagrama Program	3,876,178.88	3,875,960.96	100
5	Ministry of Finance	Decentralized program	421,861.03	243,968.00	58
		Gamperaliya program	10,545,736.42	7,976,399.09	76
		Sapirigamak program / Rural Infrastructure Development Program	844,285,441.18	839,568,251.97	99
		Religious Center Reform Program	59,000.00	22,260.00	38
6	Ministry of Finance, Economy and Policy Development	allowances	100,978,679.98	100,978,679.98	100
		Decentralized program	32,474,899.60	32,474,899.60	100
		Gamperaliya program	313,844,602.22	313,844,602.22	100
		Sapirigamak program / Rural Infrastructure Development Program	506,278,867.38	506,278,867.38	100
		Religious Center Reform Program	3,854,209.77	3,854,209.77	100
		Recurrent expenditure	436,904.32	436,904.32	100
		Backward Development Program + Young Entrepreneurship Program	1,858,338.41	1,858,338.41	100
7	Ministry of	Stationery	7,500.00	7,500.00	100

	Justice, Human Rights and Legal Reforms	Implementation of the Mediation Board Act	6,345,175.00	4,676,907.35	74
		Office Equipment	30,000.00	6,640.00	22
8	Ministry of Justice	Recurrent expenditure	1,814,464.62	1,766,825.21	97
		Coexistence Implementation Program	395,383.62	395,383.62	100
9	Ministry of Health	Travel expenses	45,555.00	45,555.00	100
10	Ministry of External Affairs	fuel / Providing security services	271,115.45	16,714.00	6
11	Ministry of Trade	wage	1,650,330.34	1,650,330.34	100
		allowances	511,180.00	511,180.00	100
12	Ministry of Fisheries and Aquatic Resources	Sanitation services	80,000.00	80,000.00	100
13	Ministry of Mahaweli, Agriculture, Irrigation and Rural Development	Recurrent expenditure	21,278,737.13	21,238,183.02	100
		Workshops for rural industrialists	666,363.50	666,363.50	100
		District Agriculture Committee Meeting	2,420,475.42	2,420,475.42	100
14	Ministry of Women and Child Affairs and Social Security	Recurrent expenditure	6,458,976.08	6,458,976.08	100
		Provisions for the Women's Aid Organization	636,098.95	636,098.95	100
		Nutrition allowances for pregnant mothers	144,870,900.00	144,870,900.00	100
		Meeting the needs of care plans designed for vulnerable children	176,330.00	176,330.00	100
		Progress Review Meeting	264,744.30	264,744.30	100
15	Ministry of Lands and Land Development	Recurrent expenditure	20,799,086.16	18,354,410.55	88
		Compensation for land acquisition	463,124,449.89	462,763,549.18	100

16	Ministry of Women, Children's Affairs and Social Security	Recurrent expenditure	5,555,283.52	5,555,283.52	100
		Allowance for persons with disabilities	144,675,000.00	144,675,000.00	100
		Years Allowance of low income earners above 70	548,866,200.00	548,866,200.00	100
		Monthly allowance for kidney patients	7,295,000.00	7,295,000.00	100
		Allowance for adults over 100 years of age	1,905,000.00	1,905,000.00	100
		Single Father Family Development Program	21,196.30	21,196.30	100
		U Lead 2020 Leadership for the Motherland	12,870.00	12,870.00	100
17	Ministry of Education	Renovation of school buildings	7,700,000.00	6,557,606.62	85
		Building construction	2,530,000.00	1,504,378.74	59
18	Ministry of Public Services, Provincial Councils and Local Government	Graduate Training Grant (2019 /2020 Recruited)	257,940,000.00	254,737,390.57	99
19	National Productivity Secretariat	Recurrent expenditure	201,200.00	170,485.00	85
20	Ministry of Defense (Disaster Management Division)	Recurrent expenditure	3,430,252.08	3,430,252.08	100
		Awareness program	66,000.00	66,000.00	100
		Resettlement Program	35,445,172.00	35,445,172.00	100
		Development and rehabilitation of secure centers	1,940,601.19	1,940,601.19	100
		Payment in advance for houses damaged by disasters	2,793,777.00	2,793,777.00	100
21	Ministry of Plantation	Coconut leaf wilt and rot disease	23,597,567.00	23,355,567.00	99

	Industries and Export Agriculture	control program			
22	Ministry of Skills Development, Employment and Labor Relations	Recurrent expenditure	160,592.67	160,592.67	100
		Improving vocational training	35,240.00	35,240.00	100
23	Ministry of Fisheries	Diyawara Piyasa Housing and Sanitation Facilities Development Program	3,107,500.00	3,096,199.00	100
24	Ministry of Public Administration, Home Affairs and Provincial Councils and Local Government (Planning Division)	Recurrent expenditure	341,273,544.47	341,273,544.47	100
		Building construction	1,058,114.99	1,058,114.99	100
		Nilwala-Eliya	106,187,167.75	106,187,167.75	100
25	Ministry of Defense (Department of Registration of Persons)	Settlement of electricity bills	724,146.80	724,146.80	100
26	Ministry of Defense (NGOs)	Recurrent expenditure	90,060.00	90,060.00	100
27	Ministry of Justice, Human Rights and Law Reforms (National Integration Reconciliation Division)	Recurrent expenditure	3,884,169.41	3,884,169.41	100
		Donating books to libraries	50,000.00	50,000.00	100
		Home gardening under agricultural development	258,244.00	258,244.00	100
28	Ministry of Urban Development, Water Supply and Housing Facilities	Prosperous small town development	3,777,223.16	3,777,223.16	100
		Rural Water Supply and Sanitation Improvement Program	2,675,000.00	2,675,000.00	100

		South Asian Conference on Sanitation	175,000.00	175,000.00	100
		Emerging small town water supply scheme	5,263,584.34	5,263,584.34	100
29	Ministry of Industrial Exports and Investment Promotion	Projects of the Southern Development Board	2,322,106.59	2,322,106.59	100
		Sinharaja Development Program	38,920,089.82	38,920,089.82	100
30	National Productivity Secretariat	Travel expenses	480,000.00	459,998.41	96
		Progress Review Meeting	15,785.00	14,220.00	90
31	Ministry of Skills Development, Employment & Labor Relations	Recurrent expenditure	19,050,839.38	19,050,839.38	100
32	Ministry of Sports and Youth Affairs	Rural playground development	20,632,943.48	9,201,243.00	45
		Recurrent expenditure	362,500.00	314,657.54	87
		Acquisition of office equipment and furniture	1,363,320.50	1,363,319.86	100
		Acquisition of machinery and equipment	699,500.00	684,900.00	98
		Training expenses	740,000.00	366,086.00	49
33	Ministry of Industrial Exports and Investment Promotion	Recurrent expenditure	4,327,668.06	4,327,668.06	100
34	Department of Buddhist Affairs	Recurrent expenditure	36,042,820.18	35,182,645.76	98
		Expenditure of Piyadasa Ratnayake Memorial Silmatha Training Institute	10,732,982.56	10,713,331.97	100
		Dhamma University	61,165.50	61,162.50	100
		Office Equipment	150,000.00	149,859.99	100

35	Department of Christian Religious Affairs	Financial allocations to NGOs	1,100,000.00	485,000.00	44
36	Department of Cultural Affairs	Recurrent expenditure	4,733,149.99	4,478,199.79	95
		District Progress Review Meeting	20,000.00	6,100.00	31
37	Department of Government Information	Recurrent expenditure	122,134.37	106,370.57	87
38	Department of Social Services	Holiday pay	13,250,524.13	13,130,710.45	99
		Community Based Rehabilitation Program	302,849.00	285,869.00	94
39	Department of Probation and Child Care Services	Recurrent expenditure	384,136.88	374,396.88	97
		Office Equipment	8,553.60	8,553.60	100
		Training programs for disaster risk mitigation	107,588.00	107,518.64	100
		Regional Steering Committee on the Rights of the Child	1,024,117.50	984,117.50	96
40	Department of Sports Development	Recurrent expenditure	169,905.00	73,732.00	43
		Purchase of chemicals	280,000.00	279,717.00	100
		Purchase of equipment	140,000.00	82,720.00	59
		Development of volleyball courts	30,424,707.93	25,347,659.84	83
		Road to Olympic Program	1,628,050.00	1,607,700.00	99
41	Department of Registration of Persons	Recurrent expenditure	17,572,109.20	17,521,604.66	100
42	Ministry of Defense + Department of National Budget	Paying Advance for Repairing Damaged Houses and Providing Immediate Disaster Relief + Covid 19 Providing relief	39,420,000.00	37,519,314.92	95

		to the affected people			
43	Department of Inland Revenue	Building renovation	2,184,176.70	2,184,176.70	100
44	Excise Department of Sri Lanka	Building and construction	576,726.00	576,726.00	100
45	Department of Census and Statistics	over time	2,286,216.58	2,254,787.88	99
		Office Equipment	60,000.00	30,900.00	52
		Census of Population and Housing	933,106.02	933,106.02	100
46	Department of Pensions	Recurrent expenditure	6,244,887.45	6,152,136.02	99
47	Department of the Registrar General	Registrar Allowances	1,750,400.00	1,738,625.00	99
		Repairs	473,309.65	429,303.60	91
48	Department of the Commissioner General of Lands	Recurrent expenditure	208,950.00	208,950.00	100
49	Department of Fisheries and Aquatic Resources	Building renovation	1,391,986.36	464,105.55	33
50	Department of Rubber Development	Building and construction	925,083.82	925,083.82	100
51	Department of Motor Traffic	Recurrent expenditure	959,829.12	684,088.37	71
52	Department of Posts	Building repairs	1,000,000.00	999,854.59	100
53	Department of Community Based Corrections	Recurrent expenditure	82,293.06	82,293.06	100
54	Department of Land Use and Policy Planning	Recurrent expenditure	585,276.00	545,705.00	93
		Furniture and equipment	35,000.00	31,060.00	89
		Development projects	340,645.00	300,931.00	88
		Development projects	561,699.00	538,509.00	96
55	Department of Manpower and Employment	Recurrent expenditure	1,303,934.91	1,163,319.54	89
		Stationery and	43,932.90	28,075.43	64

		postage			
		Local job fair	40,000.00	40,000.00	100
		Mentoring programs	26,500.00	26,500.00	100
56	Department of Multipurpose Development Task Force	Recurrent expenditure	124,186,394.80	117,879,921.30	95
		Rantambe training	154,226.80	148,787.64	96
57	State Ministry of Women and Child Development, Pre-School & Primary Education, School Infrastructure & Education Services	Recurrent expenditure	468,000.00	417,730.28	89
		Progress Review Meeting	158,613.24	110,658.45	70
		District Child Development Committee Meeting	353,500.00	343,733.91	97
		Providing self - employment assistance for women empowerment	233,300.00	216,400.00	93
		Nutrition allowances for pregnant mothers	60,034,000.00	59,596,000.00	99
		Breakfast for preschool children	4,654,002.00	309,810.00	7
		Pre-school teacher allowances	1,095,000.00	1,075,500.00	98
		Meeting the needs of care plans designed for vulnerable children	184,500.00	184,468.50	100
		Distribution of goods to economically disadvantaged pre-schools	594,500.00	592,339.00	100
58	Ministry of Ornamental Fish, Inland Fish and Prawn Farming, Fishery Harbour Development, Multi-Day Fishing Activities and	Development proposals	746,367.00	0	0

	Fish Exports				
59	Ministry of Cane, Rattan, Brass, Pottery, Furniture and Rural Industries Promotion	Recurrent expenditure	1,261,925.70	1,223,529.62	97
		Machine repair	4,500.00	4,500.00	100
		Machinery	132,813.58	132,813.58	100
		Vidatha Resource Center Programs	360,000.00	359,990.50	100
60	State Ministry of Internal Security, Home Affairs and Disaster Management (NGOs)	Recurrent expenditure	383,480.00	379,210.00	99
61	State Ministry of Internal Security, Home Affairs and Disaster Management (Department of Registration of Persons)	Office Equipment	1,994,629.49	1,752,237.08	88
62	State Ministry of Internal Security, Home Affairs and Disaster Management (Circuit Bungalow)	Recurrent expenditure	687,200.00	658,553.98	96
		Renovation of Divisional Secretariat Buildings	1,566,514.15	1,544,507.30	99
		Computers and accessories	1,000,000.00	995,620.00	100
		Construction of new building of Divisional Secretariat	2,189,622.03	2,166,366.15	99
63	State Ministry of Internal Security, Home Affairs and Disaster Management (Planning Division)	Recurrent expenditure	176,755,234.93	175,226,608.32	99
64	State Ministry of Internal Security, Home Affairs and Disaster	Recurrent expenditure	4,955,197.70	3,735,992.58	75
		Resettlement Program	19,000,000.00	18,825,000.00	99

	Management (Disaster Management Division)	Safe centers	2,999,991.42	1,965,406.28	66
		Providing advances for repairing houses damaged by disasters	6,545,260.06	6,017,972.56	92
65	State Ministry of Urban Development, Coast Conservation, Waste Disposal and Community Cleanliness	Sukitha Purawara Township Development Programme	19,213.42	19,213.42	100
66	State Ministry of Foreign Employment Promotions and Market Diversification	Recurrent expenditure	10,585,145.00	10,569,927.99	100
67	State Ministry of Samurdhi, Home Economy, Micro Finance, Self Employment, Enterprises Development and Development of Underutilized State Resources	Home gardening program	13,065,000.00	12,599,552.00	96
		Recurrent expenditure	2,951,264.87	2,760,714.60	94
		Disability Person Allowance	61,085,000.00	61,020,000.00	100
		Years Allowance of low income earners above 70	166,362,000.00	165,296,300.00	99
		Kidney allowance	12,425,000.00	12,350,000.00	99
		Years Allowance for those exceeding 100	950,000.00	925,000.00	97
		Single Father Family Development Program	502,114.00	492,114.00	98
68	State Ministry of Indigenous Medicine Promotion, Rural and Ayurvedic Hospitals Development and Community Health	Travel expenses	90,000.00	85,399.04	95
69	State Ministry of Skills	Recurrent expenditure	198,700.00	189,823.70	96

	Development, Vocational Education, Research and Innovation	Furniture and office equipment	50,000.00	34,370.00	69
70	State Ministry of Paddy and Grain, Organic Food, Vegetables, Fruits, Chilies, Onion and Potato Cultivation Promotion, Seed Production and Advanced Technology Agriculture	Recurrent expenditure	12,483,690.00	11,284,450.16	90
		District Agriculture Committee Meeting	438,916.67	107,483.12	24
71	State Ministry Production and Supply of Fertilizer and Regulation of Chemical Fertilizers and Insecticide Use	Vehicles	187,290.00	187,290.00	100
		Other expenses	100,000.00	58,975.00	59
72	State Ministry of Livestock, Farm Promotion and Dairy and Egg Related Industries	Development of traditional handicraft villages	83,070.50	79,565.50	96
73	Ministry of Plantation	Weligama Coconut leaf wilt and rot control program	4,402,433.00	3,503,467.74	80
74	State Ministry of Development of Minor crops including sugarcane, maize, cashew, pepper, cinnamon, cloves and betel related Industries and Export Promotion.	Renovation of Matara Cinnamon Research Institute	944,580.28	0	0

3.8. Performance of the Reporting of Non-Financial Assets

Rs. ,000

Assets Code	Code Description	Balance as per Board of Survey Report as at 31.12.2020	Balance as per financial Position Report as at 31.12.2020	Yet to be Accounted	Reporting Progress as a %
9151	Building and Structures	1,128,806,595	1,128,806,595	-	-
9152	Machinery and Equipment	530,846,392	530,846,392	-	-
9153	Land	435,634,150	435,634,150	-	-
9154	Intangible Assets	-	-	-	-
9155	Biological Assets	-	-	-	-
9160	Work in Progress	234,570,066	234,570,066	-	-
9180	Lease Assets	-	-	-	-

3.9. Auditor General's Report

Attached here with.

Chapter 04 — Performance indicators

4.1. Performance indicators of the Institute (Based on the Action Plan)

Specific Indicators	Actual output as a percentage (%) of the expected output		
	100%-90%	75%-89%	50%-74%
Performance Index of the Utilization Capital Allocation			55.55%
Performance Index of the Utilization Recurrent Allocation	99.86%		

Chapter 05- Performance of the achieving Sustainable Development Goals (SDG)

5.1 Indicate the Identified respective Sustainable Developments Goals

Goal / Objective	Targets	Indicators of the achievement	Progress of the Achievement to date		
			0%-49%	50%-74%	75%-100%
Build resilient infrastructure, promote inclusive and sustainable industrialization and foster innovation.	Development of high quality reliable, sustainable and disaster resistant infrastructure, including infrastructure across regional and national borders, with a view to making it accessible and accessible to all for economic development and human well-being.	Development of 168 rural roads under the Rural Infrastructure Development Program. 8000m			95%
		Development of 1934 rural roads under the Sapirigama Development Program. 1572km			96%
Ensuring access to water and sanitation facilities for all and their sustainable management.	By 2030, with equality for all Access to safe and affordable drinking water.	Development of 3 water projects for identified areas under the Rural Infrastructure Development Program. Beneficiaries 12252			100%
		Development of 8 water projects for the areas identified under the Sapirigama Development Program.			83%
Ensuring healthy living and promoting the well-being of all ages.	Significantly increase funding for health services, especially in the least developed countries and small island states, and recruit, develop, train and maintain health staff.	Development of 40 Health Centers for identified areas under the Rural Infrastructure Development			100%

		Program. Beneficiaries 36986			
		Development of 5 Health Centers for the identified areas under the Sapirigama Development Program.			100%

5.2 Briefly explain the achievements and challenges of the Sustainable Development Goals

Achievements

- Establishing of 11 water projects for the people in the Matara District with the intension of providing safety and low priced drinking water.
- Developing of 2102 rural roads in the District to enhance the infrastructure facilities and economy.

Challenges

- Impact of Covid 19 disease
- Limit of Financial allocation.

Chapter 06 - Human Resource Profile

06.1 Cadre Management

	Approved Cadre	Existing Cadre	Vacancies / (Excess)**
Senior	56	53	3
Territory	38	34	4
Secondary	1480	1383	97
Primary	159	153	6

06.2 **Briefly state how the shortage or excess in human resources has been affected to the performance of the institute.

Not Affect

06.3 Human Resource Development

Divisional Secretariate	Name of the Program	No. of staff trained	Duration of the program	Total Investment		Nature of the Program (Abroad / Local)	Output/ Knowledge Gained*
				Local	Foreign		
Mulatiyana	Training programme on Disciplinary procedure	02	10 Days	80,000.00	-	Local	Implementing a formal discipling system in the office.
	Advanced Computer Hardware and Networking Certificate Course	01	6 Month	34,100.00	-	Local	Providing the opportunity to work efficiently by imparting knowledge on computer usage.
Dewinuwara	Master Degree Course in the University of Colombo	01	01 Year	199,500.00	-	Local	Carrying out correspondence within the institution correctly.
	Master Degree Course in Public Administration and Management from the University of Colombo	01	01 Year	100,000.00	-	Local	Provide an understanding of how to work efficiently and well managed in the office.
Kirinda	Disciplinary procedures	02	10 Days	81,000.00	-	Local	Implementing a formal discipling system in the office.
Dickwella	Certificate Course in Public Sector Disciplinary Procedures	01	1 Year	40,000.00	-	Local	Implementing a formal discipling system in the office.

	Procurement Training Workshop of the Institute of Development Administration	01	1 Year	120,000.00	-	Local	To nurture the officers in charge of the subject with the knowledge of the relevant subject areas and thereby achieve the objectives mentioned in the Procurement Guidelines.
Kotapolo	Post Graduate Degree in Business Management	01	1 Year	100,000.00	-	Local	Provide an understanding of how to work efficiently and well managed in the office.
District Sec.	Cigas Training Program	55	01 Day	16,637.50	-	Local	Provide an understanding of the Cigas program.
	Establishments Code and Financial Regulations	10	01 Day	6,365.00	-	Local	Create complete officers on Establishments Code and Financial Regulations and provide necessary knowledge.
	Training program on land subject	15	01 Day	9,500.00	-	Local	Creating officers who have improved their knowledge on the subject of government lands and imparting relevant knowledge.

	Development of leadership skills for local administration	14	02 Days	18,445.00	-	Local	To create administrative officers who are well versed in the planning, development and financial management of the local administration and to provide the necessary knowledge for that.
	Awareness Program on Annual Goods Survey	100	01 Day	6,500.00	-	Local	Provide an understanding of how goods are surveyed.

Chapter 07 - Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/ Not Complied)	Brief explanation for Non Compliance	Corrective actions proposed to avoid non-compliance in future
1	The following Financial statements/accounts have been submitted on due date			
1.1.	Annual financial statements	Complied		
1.2.	Advance to public officers account	Complied		
1.3.	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	-		
1.4.	Stores Advance Accounts	-		
1.5.	Special Advance Accounts	-		
1.6.	Others	-		
2	Maintenance of books and registers (FR445)/			
2.1.	Fixed assets register has been maintained and update in terms of Public Administration Circular 267/2018	Complied		
2.2.	Personal emoluments register/ Personal emoluments cards has been	Complied		

	maintained and update			
2.3.	Register of Audit queries has been maintained and update	Complied		
2.4.	Register of Internal Audit reports has been maintained and update	Complied		
2.5.	All the monthly account summaries (CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6.	Register for cheques and money orders has been maintained and update	Complied		
2.7.	Inventory register has been maintained and update	Complied		
2.8.	Stocks Register has been maintained and update	Complied		
2.9.	Register of Losses has been maintained and update	Complied		
2.10.	Commitment Register has been maintained and update	Complied		
2.11.	Register of Counterfoil Books (GA — N20) has been maintained and update	Complied		
3	Delegation of functions for financial control (FR 135)			
3.1.	The financial authority has been delegated within the institute	Complied		
3.2.	The delegation of financial authority has been communicated within the institute	Complied		
3.3.	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4.	The controls has been adhered to by the Accountants in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
4	Preparation of Annual Plans			
4.1.	The annual action plan has been prepared	Complied		
4.2.	The annual procurement plan has been prepared	Complied		
4.3.	The annual Internal Audit plan has been prepared	Complied		
4.4.	The annual estimate has been prepared and submitted to the NBD on due date	Complied		

4.5.	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
5	Audit queries			
5.1.	All the audit queries has been replied within the specified time by the Auditor General	Not Complied	Delay of receiving the replies from relevant branches.	Acknowledge the sectional heads and subject officers.
6	Internal Audit			
6.1.	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2)) DMA/1-2019	Complied		
6.2.	All the internal audit reports has been replied within one month	Complied		
6.3.	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied		
6.4.	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied		
7	Audit and Management Committee			
7.1.	Minimum 04 meetings of the Audit and Management Committee has been held during the year as per the DMA Circular 1-2019	Not Complied	Inability to hold on to the Covid 19 epidemic.	
8	Asset Management			
8.1.	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/201	Complied		
8.2.	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		
8.3.	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in	Complied		

	terms of Public Finance Circular No. 05/2016			
8.4.	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied		
8.5.	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
9	Vehicle Management			
9.1.	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2.	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Not Complied	It takes a long time for the disposal process.	Obtaining the recommendation and approval of the relevant committee expeditiously.
9.3.	The vehicle logbooks had been maintained and updated	Complied		
9.4.	The action has been taken in terms of F.R. 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5.	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Not Complied		Steps have been taken to appoint a board of inquiry.
9.6.	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		
10	Management of Bank Accounts			
10.1.	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		
10.2.	The dormant accounts that had existed in the year under review or since previous years settled	Complied		

10.3.	The action had been taken in terms of Financial Regulations regarding balances that had been disclosed through bank reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Complied		
11	Utilization of Provisions			
11.1.	The provisions allocated had been spent without exceeding the limit	Complied		
11.2.	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
12	Advances to Public Officers Account			
12.1.	The limits had been complied with	Complied		
12.2.	A time analysis had been carried out on the loans in arrears	Complied		
12.3.	The loan balances in arrears for over one year had been settled	Not Complied	Two loan balances of more than 5 years dead and suspended have not been settled.	Reminder letters have been sent to the Attorney General.
13	General Deposit Account			
13.1.	The action had been taken as per F.R.571 in relation to disposal of lapsed deposits	Not Complied	Failure to submit requests for settlement of deposits.	Further steps will be taken to inform the relevant persons and resolve the matter expeditiously.
13.2.	The control register for general deposits had been updated and maintained	Complied		
14	Imprest Account			
14.1.	The balance in the cash book at the end of the year under review remitted to TOD	Complied		
14.2.	The ad-hoc sub imprests issued as per F.R. 371 settled within one month from the completion of the task	Complied		
14.3.	The ad-hoc sub imprests had been issued exceeding the limit approved	Complied		

	as per F.R. 371			
14.4.	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		
15	Revenue Account			
15.1.	The refunds from the revenue had been made in terms of the regulations	Complied		
15.2.	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied		
15.3.	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Complied		
16	Human Resource Management			
16.1.	The staff had been paid within the approved cadre	Not Complied	Granting appointments to the officers who have been recruited as graduate trainees on a policy decision of the government.	Taking action to obtain approval from the Department of Management Services for overstaffing.
16.2.	All members of the staff have been issued a duty list in writing	Complied		
16.3.	All reports have been submitted to MSD in terms of their circular no.04/2017 dated 20.09.2017	Complied		
17	Provision of information to the public			
17.1.	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied		
17.2.	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate / allegation to public against the public authority by this website or alternative measures	Complied		
17.3.	Bi- Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Complied		
18	Implementing citizens charter			

18.1.	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Not Complied	Covid 19 epidemic.	Work is underway to implement it from this year.
18.2.	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter / Citizens client's charter as per paragraph 2.3 of the circular	Not Complied		Work is underway to implement it from this year.
19	Preparation of the Human Resource Plan			
19.1.	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular No.02/2018 dated 24.01.2018	Not Complied	Covid 19 epidemic.	Work is underway to implement it from this year.
19.2.	A minimum training opportunity of not less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan	Not Complied		Work is underway to implement it from this year.
19.3.	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Not Complied		Work is underway to implement it from this year.
19.4.	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph No.6.5 of the aforesaid Circular	Complied		
20	Responses Audit Paras			
20.1.	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Complied		