



වාර්ෂික කාර්ය සාධන වාර්තාව සහ ගිණුම් - 2020
නුවරඑළිය දිස්ත්‍රික්කය

வருடாந்த செயலாற்றுகை அறிக்கையும் கணக்குகளும் - 2020
நுவரெலியா மாவட்டம்

Annual Performance Report & Accounts – 2020
Nuwara Eliya District



දිස්ත්‍රික් ලේකම් කාර්යාලය - නුවරඑළිය
மாவட்ட செயலகம் - நுவரெலியா
District Secretariat –Nuwara Eliya

Annual Performance Report for the Year 2020

Name of the Institution - District Secretariat, Nuwara Eliya

Expenditure Head Number - 260

Contents

Chapter 01 - Institutional Profile

Chapter 02 - Progress and Future Vision

Chapter 03 - Overall Financial Performance for the Year

Chapter 04 - Performance Indicators

Chapter 05 - Performance of the achieving Sustainable Development Goals (SDG)

Chapter 06 - Human Resources Profile

Chapter 07 - Compliance Report

Chapter 01 - Institutional Profile/ Summary of Activation

1.1 Introduction

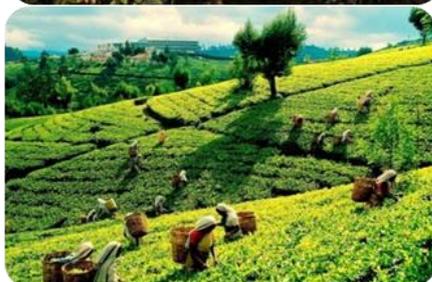
1.2 District Bountaries and Geographical Background

The Nuwara Eliya District which is known as the Roof of Sri Lanka is situated in Central Province and surrounded by Kandy, Badulla, Kegalle and Rathnapura Districts. Various mountains with height range from 900 - 8000 feet such as Pidurutalagala the highest mountain in Sri Lanka and Kirigalpoththa, Thotupola Kanda, Kikiliyamana, Great Western, Haggala and the most sacred Sri Pada Mountain are situated in Nuwara Eliya District.

And Nuwara Eliya has become a paradise to the foreigners due to that the water falls such as Lakshapana, Devon, Aljin, St'clares, Ramboda, Bakers, Kurugu Ella, Garandi Ella and also the beginning of Mahawelli, Kelani rivers and Horton planes sanctuary and Haggala Botanical Garden which are famous for foreigners are found in Nuwara Eliya District. And the main reservoirs that contribute to Hydro Power in Sri Lanka such as Maussakelle, Carseltree, Kaniyon, Norton Bridge, Kothmale, Randenigala and large area of Victoria reservoir also situated in Nuwara Eliya District.

From the population in Nuwara Eliya about 57.1% are Tamils and rest are Sinhala and various other nationalities. When considering the climatic condition of Nuwara Eliya, it is most suitable for agriculture and it is famous for vegetable cultivation.

Nuwara Eliya extends to 1741 Km² and annual rain fall is about 75 inches. And the main feature of the District is that the Watawala area which receives the most heavy rain fall in Sri Lanka and the Nuwara Eliya area where the lowest temperature was recorded in Sri Lanka.



1.1.2 HISTORICAL BACKGROUND OF NUWARAELIYA DISTRICT AND ITS IMPORTANCE

Nuwaraeliya has been complimented as “Little England” after the historical discovery of Nuwaraeliya by John Davey, an English national, in the year 1819. Nuwaraeliya, which was first used by the British for the cultivation of the crops for their own benefit, as a tourist center and later as an administrative unit, had become next beloved motherland for them. This was because the climatic conditions in Nuwaraeliya was very much similar to that of their motherland.

Yet , the legends and the documentary evidence indicate that the history of Nuwaraeliya goes as far as pre historic era. For this purpose, the Horton Planes was identified as a place with distinctive archaeological importance. Horton Planes is a place which has attracted the special attention of the archaeologists as a region with extended civilizations of the Central Hills in the pre historic era.

The 'Idayim' book (The book on boundaries) of the island of Sri Lanka indicates that there were 42 regions in the Ruhunu country out of the three Sinhale countries Ruhunu, Maya, Pihiti, with regions including Kothmale Rata, Mathurata, Goda Rata, Sagama, Katubulu Rata, Minipe forming Nuwaraeliya .

Though Nuwaraeliya has been characterized with a commercial appearance at present with its tea cultivation, it is said that it was a thick jungle in the past full of wild elephants. From the electorates Walapane, Hanguranketha, Kothmale, Nuwaraeliya and Maskeliya constituting the upcountry, Nuwaraeliya district has been the wetland. This region was not colonized by the ancient kings because it was utilized as a protective zone and a water resource blessed with rainfall .

Though, historical evidence are not available, history of Nuwaraeliya places significance on the legend of Rawana. Legends say that in the prehistoric era, King Rawana had made Badulla region his capital city of which Nuwaraeliya was a part and parcel of the said administrative region, after the abduction of Seetha King Rawana had kept her in protection in a cave in Sthreepura hill which is at present innundated by the waters of Randenigala reservoir in the Paranagama area of Walapane. Queen Seetha was infected with an ophthalmia due to the lack of ventilation and sunlight in the cave. Seetha Eliya is known as the place where she was brought to expose herself to sunlight and the legends say that she had lamented her serious desolation in the area presently known as Walapane.

Another legend says that Kuweni being chased away by King Wijaya had fled with her two children and lived in Dhoragala in Kothmale and Yakinigala. Her two children from whom the Veddah people descend after Kuweni was killed by the people of Yaksha tribe, fled to Samanala region and lived there.

The region of Hanguranketha, Walapane and Kothmale possess historical evidence in proof of its definite history. The fact that different place names associated with these areas are in constant dialogue with historical phenomena provide perfect examples for this. The Mahawamsa describes that the prince Pandukabhaya who had initiated the city of Anuradhapura had made use of Dolugala area for his military organization activities. It is believed that this region may be Dolugala in Hanguranketha . Historical significance exists about the King Dutugemunu and the Kothmale region, as well. Prince Dutugemunu prior to his crowning organized his battle against King Elara for the

unification of Sri Lanka during his stay in Kothmale region. It is also said that King Kawanthissa had planted a sapling of Sathalis maha Bodhi in the Pusulpitiya temple.

The Mahawamsa gives evidence to the facts that in 103 B.C., King Walagamba while staying in Walapane after fleeing from enemy invasions, had constructed Raja Maha Vharas in Yatimadura, Wilwala, Araththana and Kadadora. An inscription on a stone in Ambagamuwa mentions that in the Polonnaruwa era, King Wijayabahu had given a land-grant for the maintenance of Sri Pada and the pilgrims worshipping Sri Pada. This stone inscription is known at present as Ambagamuwa stone inscription.

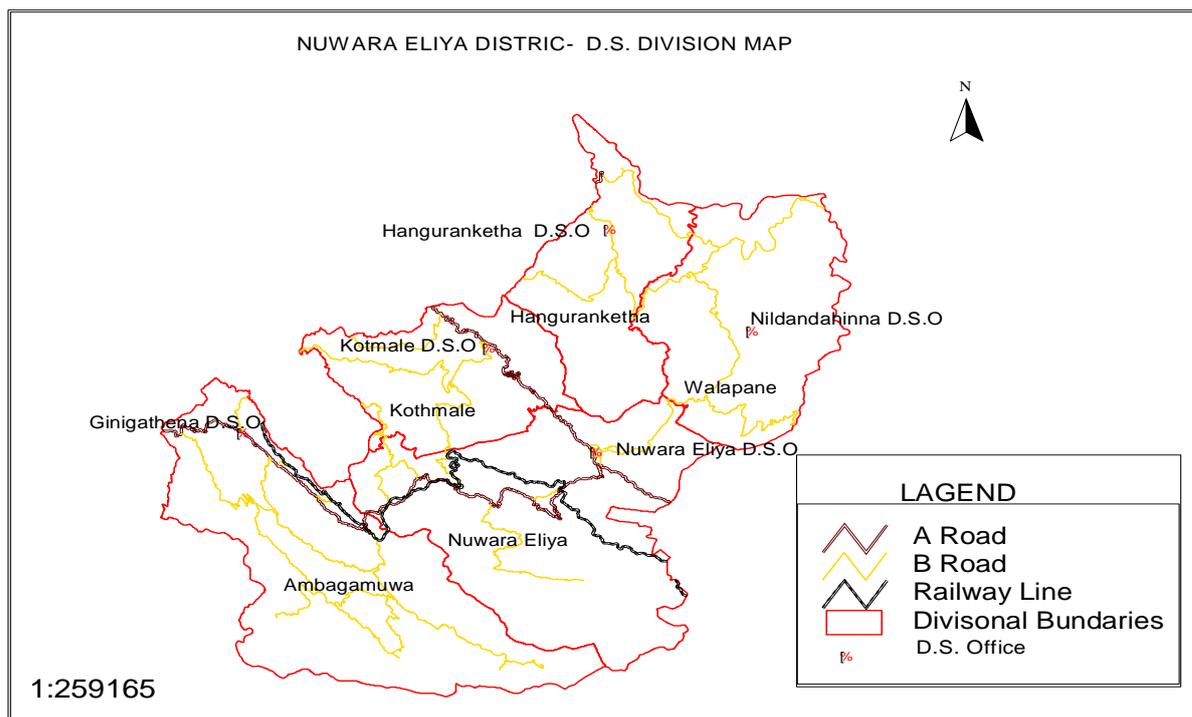
The history of the shasana mentions that during the reign of Polonnaruwa kingdom during 1215 -1236 A.D. with the destruction of temples and stupas by the invasion of Kalinga Magha, the relics of Dalada and Pathra had been brought for protection by the Bhikkus headed by Wachissara thero to Kothmale region.

During Dambadeni era, the king Third Wijayabahu had brought the sacred tooth Relic with reverence for protection to Beligala area. Inhabitants of the area believe that Dimbulakanda, the residence of the king Wijayabahu who stayed there for the returning of the sacred Tooth Relic to his kingdom is named as Wijeba kanda at present, the village in which the procession was decided upon is named as Niyamgamdora and the village from where the flowers had been obtained for the procession is named as Maldeniya. Further, it is said that king Sitawaka Rajasinha after converting himself to Hindu faith had conveyed Kothmale region to Arittakee Wendu Perumal.

With the inception of Kanda Udarata as the key administrative centre of Sri Lanka, the regions of Walapane, Kothmale, Hanguranketha have gradually become settlements. Historical evidence indicate that these regions had become provinces subjected to the direct control of the king. Walapane region had been a centre of protection from the Portuguese for the king Wimaladharmasuriya. Historical sources give evidence to the fact that the king had later reconstructed the Maluwegoda Raja Maha Vihara and had constructed a palace in Maligathenna. Harangala region of Kothmale, Rasingala region of Walapane had been mentioned as regions that provided protection for the King Rajasinha, the Second who reigned from 1635 A.D. to 1687 A .D. and this area then known as Diyathilakapura was named as Hanguranketha by this king. King Keerthi Sri Rajasinha who reigned from 1744 A .D. to 1782A .D. had concealed the sacred Tooth Relic in Araththana Raja Maha Vihara to protect from the Dutch invasions and initiated a procession in felicitation of the sacred Tooth Relic based on this temple which was later referred to as the Hanguranketha Esala Procession. Mandaram Puwatha and British documents of the colonial era establish well how these areas provided protection to the kings and their existence as sub administrative units . In 1803, King Sri Wickrama Rajasinha, according to existing information, had come to Hanguranketha, constructed a palace and lived there with his royal women.

The incident that the peacock flag of Walapane was torn and destroyed after the appointment of Dullewa as the new Government agent for Walapane by the Governor, Sir Robert Brownrig in the year 1818 is indicative of the fact Walapane was recognized as a separate administrative unit during the times of the Kandyan kingdom.

1.1.3 DISTRICT MAP



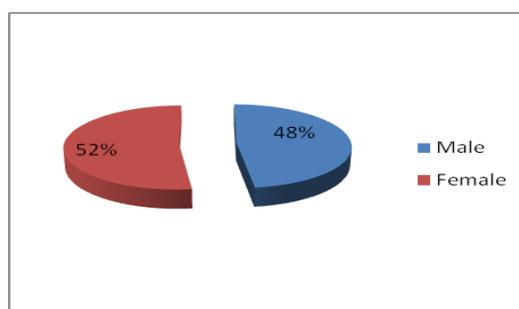
Extend According to the land use		
	Extend (Square Km)	Percentage
Land area	1,690.2	97.08
Internal Reservoirs	50.8	2.92
Total Land Extend	1,741.0	100.00
Total extend of cultivated land	737.3	42.35
Total extend of uncultivated land	274.4	15.76
Total Forest Land	729.2	41.89
Total Land Extend	1,741.0	100.00
Source - District Statistics Division, Nuwara Eliya		

1.1.4 Common Data of the District

Serial Number	Required data	Number/ value/ Details	
01	District	Nuwara Eliya	
02	Number of Divisional Secretariats	05	
03	Number of Grama Niladhari Divisions	491	
04	Population	763,209	
05	Number of Voters	569,028	
06	Urban Council	02	
07	Municipal Council	01	
08	Number of Pradeshiya Saba	09	
09	Number of parliamentary Seats	08	
10	National List Members	01	
11	Number of Provincial Council Members	17	
12	Livelihood of District People/ Trade patterns (Briefly)	Jobs related to Plantation Industries and Agriculture	
13	Staff of the District	Approved	Real
		1,455	1,162
14	Number of Bungalows / Holiday Resorts under the Ministry of Home Affairs	1	
15	Number of Bungalows / Holiday Resorts under the Ministry of Public Administration	2	

1.1.5 Information of the District Population

According to Gender



Male	361,684
Femal	394,575
Total	756,259

(According to 2012 Census)

Population and Density according to Divisional Secretary Divisions and by Sectors - 2019						
Divisional Secretariat Division	Population				Area (Sq.Km)	Density (For 1 Km)
	Urban	Rural	Estate	Total		
Kothmale	-	67,135	41,377	108,511	225.0	482
Hanguranketha	-	80,666	14,277	94,943	229.0	415
Walapane	-	68,901	42,762	111,633	320.0	349
Nuwara Eliya	27,975	42,568	156,919	227,462	478.0	476
Ambagamuwa	15,085	52,722	152,822	220,629	489.0	451
Total	43,060	311,992	408,157	763,209	1,741	438

Source - Department of Statistics and Census

1.2 Vision, Misson and Objectives of the Institution

Vision

A productive citizen, a family of happiness, disciplined society and prosperous district.

Misson

Accomplishing the expectations of the public of the district by taking actions as the pioneer of human and physical resources management of the district, providing advice and guidance as required through coordinating government and non- government institutions of the district to assure the investment of public fund a planned and sustained way and providing higher contribution to national economic by promoting the livelihood of the public by targeted uplifting of rural economy and implementing necessary techniques in such a way that social co- existence and reconciliation is developed concurrently in the district.

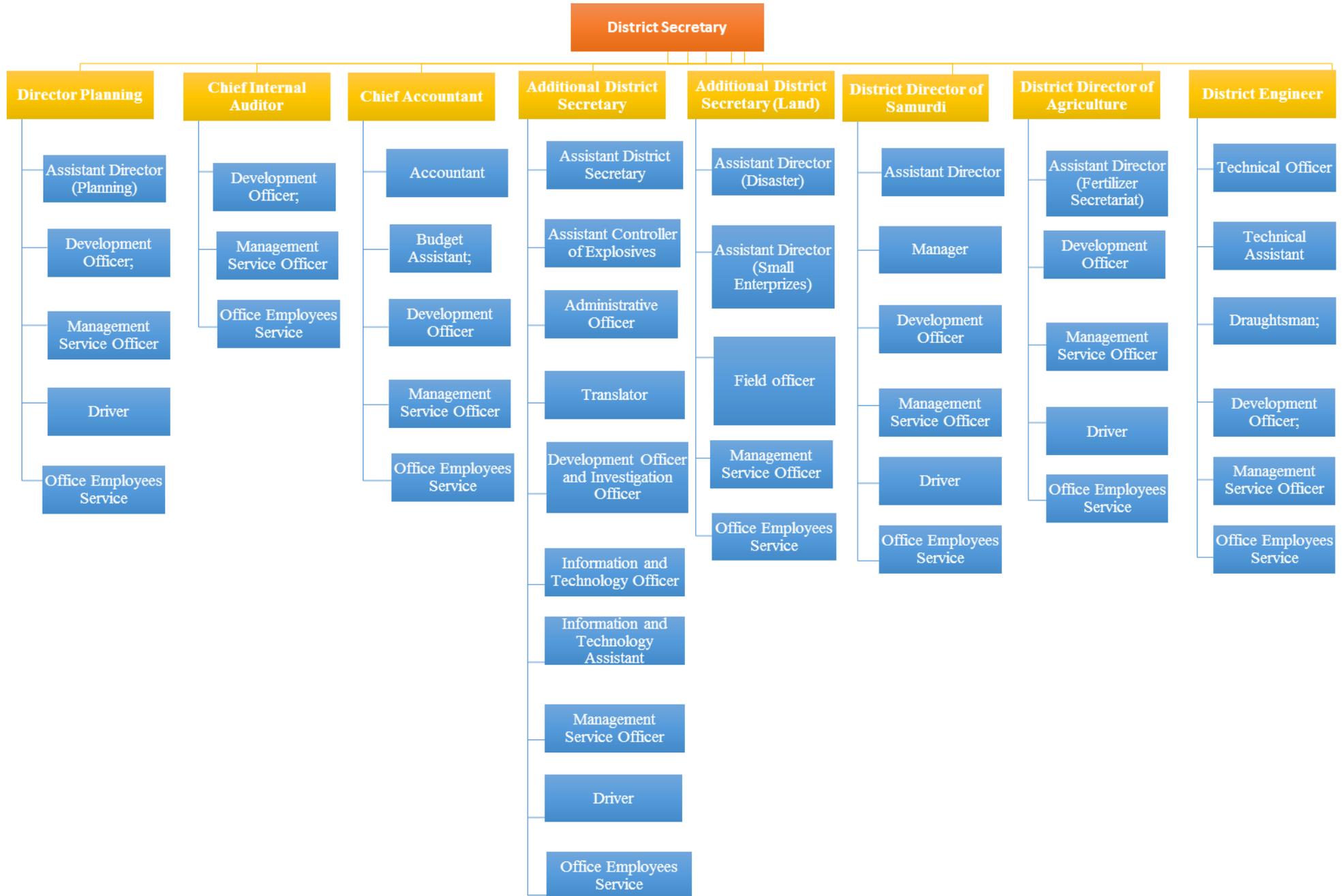
Objectives

- Creating an efficient public service through active participation of private and government sectors.
- Implementation, supervision and management of various socio economic projects.
- Motivation for cultural reliability, diversity and equality.
- Effective implementation of government policies by improving communication and cooperation among the divisions.

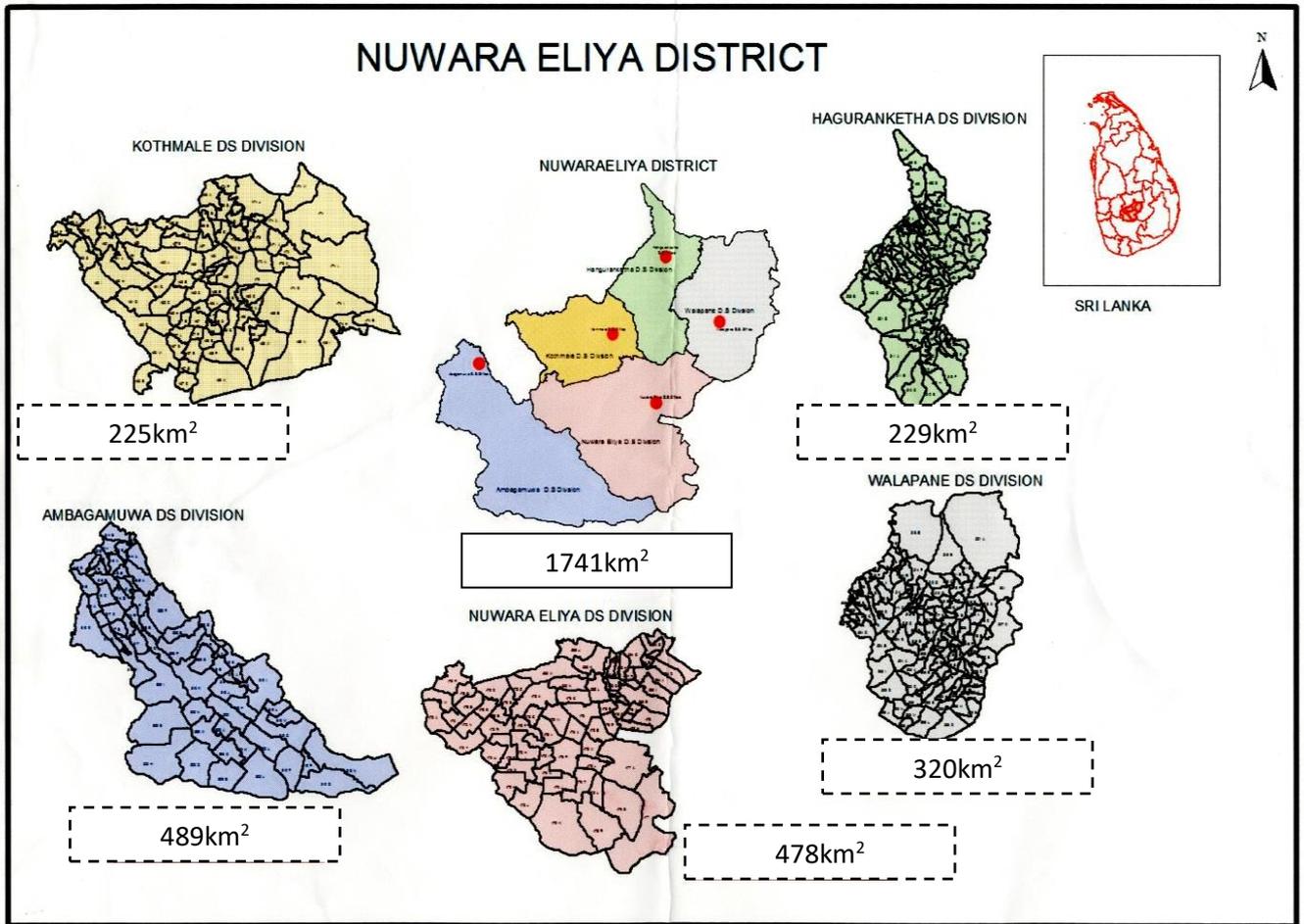
1.3 Main Functions

- Coordinating Ministries, Departments and other institutes to perform the role of government.
- Collecting approved revenue for central government and Provincial Council.
- Supervision, coordination and administration of all the Divisional Secretariats in the district.
- Coordinating the activities related to the Ministries, Departments and Provincial Council.
- Implementation of development projects by using decentralized funds and funds received from other Ministries and Departments.
- Implementation of state, religious and cultural festivals and activities at district level.
- Intervention in solving social problems through coordinating the government institutions, civil organizations and non government organizations.

1.4 ORGANIZATIONAL STRUCTURE



1.5 Divisional Secretariats of the District



Extend of the Divisional Secretariats		
Divisional Secretary Division	Extend (Sq.Km)	Percentage
Kotmale	225.0	12.92%
Hanguranketha	229.0	13.15%
Walapane	320.0	18.38%
Nuwara Eliya	478.0	27.46%
Ambagamuwa	489.0	28.09%
Total	1741.0	100.0%
Source - District Statistics Division, Nuwara Eliya		

Chapter 02 - Progress and the Future Outlook

2.1 Special Achievements, challenges and future goals

2.1.1 Special Achievements

01. Transportation of 366,878 Kg vegetables to other 08 districts which have been affected by Covid epidemic.
02. It could be able to provide 90% solutions to public complains and requests which were submitted to His Excellency the President, Hon.Prime Minister and Ministry of Home affairs and sent to us.

2.1.2 Challenges

01. Lack of suitable lands for dwelling within the District.
02. Natural disasters
03. Destruction that occurs because of Human activities and destruction of catchment areas.
04. Lack of good quality vehicles for district and divisional duties .
05. Lack of technical officers (technical) required for development projects .

2.1.3 Future Goals

01. Promoting coffee cultivation in the district and increasing foreign exchange opportunities.
02. Publishing a guideline to expand tourism opportunities in the district.
03. Establishment of 05 new Divisional Secretariats / Sub Offices in the District.

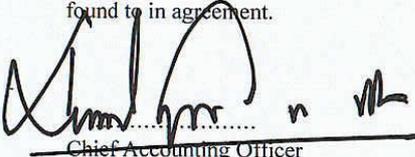
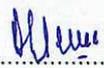
5ms -

පී.වී. සරත්වත්ස
ඒ.ආ. පාලකවරයා
දිස්ත්‍රික් ලේකම් / දිසාපති (රා.ආ)
ආරක්ෂක සේවා/පාලන කොට්ඨාස
සුවසිරිපාය පරිපාලන දිස්ත්‍රික්කය
ප්‍රධාන ලේකම්, නිර්මාණ මධ්‍යස්ථාන

3.3 Statement of Financial Position

		ACA-P	
District Secretariat - Nuwara Eliya		Expenditure Head No . 260	
Statement of Financial Position			
As at 31 st December 2020			
		Actual	
		2,020	2019
		Rs	Rs
<u>Non Financial Assets</u>			
Property, Plant & Equipment	ACA-6	2,384,812,588	2,318,136,264
<u>Financial Assets</u>			
Advance Accounts	ACA-5/5(a)	101,675,109	101,017,353
Cash & Cash Equivalents	ACA-3	900,878	-
Imprest Settlement			4,177,955
Total Assets		2,487,388,575	2,423,331,572
<u>Net Assets / Equity</u>			
Net Worth to Treasury		(305,788,324)	(271,230,325)
Property, Plant & Equipment Reserve		2,384,812,588	2,318,136,264
Rent and Work Advance Reserve	ACA-5(b)		
<u>Current Liabilities</u>			
Deposits Accounts	ACA-4	407,463,432	372,247,677
Imprest Balance	ACA-3	900,878	4,177,955
Total Liabilities		2,487,388,575	2,423,331,572

Detail Accounting Statements in ACA format Nos. 1 to 6 presented in pages from 05 to 49 and Notes to accounts presented in pages from 50 to 58 form and integral parts of these Financial Statements. The Financial Statements have been prepared in complying with the Generally Accepted Accounting Principles whereas most appropriate Accounting Policies are used as disclosed in the Notes to the Financial Statements and hereby certify that figures in these Financial Statements, Notes to accounts and other relevant accounts were reconciled with the Treasury Books of Accounts and found to in agreement.

 Chief Accounting Officer Name : Designation : Date : 12/02/2021	 Accounting Officer Name : Designation : Date :	 Chief Financial Officer/ Chief Accountant/ Director (Finance)/ Commissioner (Finance) Name : Date : 12/01/2021
--	---	---

General Kamal Gunaratne (Retd) WWW RWP RSP USP ndc psc MPhil Secretary State Ministry of National Security, Home Affairs and Disaster Management	M.B.R. Pushpakumara District Secretary / Government Agent Nuwara Eliya	K.G. DAYANI MENIKE Chief Accountant District Secretariat Nuwara Eliya
--	---	---

3.4 Statement of Cash Flows

Statement of Cash Flows for the year ended 31st December- 2020

District Secretariat - Nuwara Eliya Expenditure Head No . 260		ACA-C	
Statement of Cash Flows for the Period ended 31 st December 2020			
		Actual	
		2020 Rs.	2019 Rs.
<u>Cash Flows from Operating Activities</u>			
Total Tax Receipts		-	-
Fees, Fines, Penalties and Licenses		-	-
Profit		-	-
Non Revenue Receipts		-	-
Revenue Collected for the Other Heads		-	-
Imprest Received		129,018,856	133,258,358
Total Cash generated from Operations (a)		3,473,455,578	3,062,664,982
		3,602,474,434	3,195,923,340
<u>Less - Cash disbursed for:</u>			
Personal Emoluments & Operating Payments		487,670,044	409,918,446
Subsidies & Transfer Payments		857,331	2,140,576
Expenditure on Other Heads		1,598,551,610	1,513,001,872
Imprest Settlement to Treasury		83,038,199	-
Total Cash disbursed for Operations (b)		2,170,117,183	1,925,060,895
NET CASH FLOW FROM OPERATING ACTIVITIES(C)=(a)-(b)		1,432,357,250	1,270,862,446
<u>Cash Flows from Investing Activities</u>			
Interest		-	-
Dividends		-	-
Divestiture Proceeds & Sale of Physical Assets		-	-
Recoveries from On Lending		262,605	-
Recoveries from Advance		-	-
Total Cash generated from Investing Activities (d)		6,298,838	-
		6,561,443	-
<u>Less - Cash disbursed for:</u>			
Purchase or Construction of Physical Assets & Acquisition of Other Investment		1,190,834,303	19,914,762
Advance Payments		39,625,165	1,246,769,729
Total Cash disbursed for Investing Activities (e)		1,230,459,468	1,266,684,491
NET CASH FLOW FROM INVESTING ACTIVITIES(F)=(d)-(e)		(1,223,898,025)	(1,266,684,491)
NET CASH FLOWS FROM OPERATING & INVESTMENT ACTIVITIES (g)=(c) + (f)			
		208,459,225	4,177,955
<u>Cash Flows from Financing Activities</u>			
Local Borrowings		-	-
Foreign Borrowings		-	-
Grants Received		-	-
Deposit Received		163,436,976	-
Total Cash generated from Financing Activities (h)		163,436,976	-
<u>Less - Cash disbursed for:</u>			
Repayment of Local Borrowings		-	-
Repayment of Foreign Borrowings		-	-
Deposit Payments		370,995,322	-
Total Cash disbursed for Financing Activities (i)		370,995,322	-
NET CASH FLOW FROM FINANCING ACTIVITIES (J)=(h)-(i)		207,558,347	-
Net Movement in Cash (k) = (g) -(j)		900,878	-
Opening Cash Balance as at 01st January		-	-
Closing Cash Balance as at 31st December		900,878	4,177,955

3.5 Financial Statement Notes

Basis of Reporting

1) Reporting Period

The reporting period for these Financial Statements is from 01st January to 31st December 2020.

2) Basis of Measurement

The Financial Statements have been prepared on historical cost modified by the revaluation of certain assets and accounted on a modified cash basis, unless otherwise specified.

The figures of the Financial Statements are presented in Sri Lankan rupees rounded to the nearest rupee.

3) Recognition of Revenue

Exchange and non exchange revenues are recognised on the cash receipts during the accounting period irrespective of relevant revenue period.

4) Recognition and Measurement of Property, Plant and Equipment (PP&E)

An item of Property, Plant and Equipment is recognized when it is probable that future economic benefit associated with the assets will flow to the entity and the cost of the assets can be reliably measured.

PP&E are measured at a cost and revaluation model is applied when cost model is not applicable.

5) Property, Plant and Equipment Reserve

This revaluation reserve account is the corresponding account of PP&E.

6) Cash and Cash Equivalents

Cash & cash equivalents include local currency notes and coins on hand as at 31st December 2020.

3.6 Performance of Collecting Revenue

ACA - 2

Summary of Expenditure by Programme for the period ended 31st December 2020

Expenditure Head No : 260

District Secretariat : Nuwara Eliya

Rs.

Programme Number given in Annual Estimates	Title of the Expenditure	Annual Budgetary Provision (1)	Supplementary Estimate Provision (2)	FR 66/69 Transfers (3)	Total Net Provision (4)=(1)+(2)+(3)	Total Expenditure (5)	Net Effect Savings / (Excesses) (6)=(4)-(5)
Programme (1)	(1) Recurrent	539,400,000			539,400,000	525,821,099	13,578,901
	(2) Capital	21,200,000			21,200,000	20,740,243	459,757
	Sub Total	560,600,000			560,600,000	546,561,342	14,038,658
Programme (2)	(1) Recurrent						
	(2) Capital						
	Sub Total						
	Grand Total	560,600,000			560,600,000	546,561,342	14,038,658

.....
 Chief Financial Officer /Chief Accountant/Director (Finance)/
 Commissioner (Finance)

Date : 20.12.2020

K.G. DAYANI MENIKE
 Chief Accountant
 District Secretariat
 Nuwara Eliya

16

3.8 Performance of the Reporting of Non-Financial Assets

Assets	Code Details	Balance as per Board of Survey Report as at 31.12.2019	Balance as per Financial Position Report as at 31.12.2019	To be accounted for in future	Reporting as Progress %
9151	Buildings and structures		1,799,619,419.17		
9152	Machineries		266,935,168.87		
9153	Land	-	318,258,000.00		

Statement of Revenue for the period ended 31st December 2020

Revenue Accounting Officer :

Expenditure Head No : 260

Rs.

Revenue Code	Revenue Title	Revenue Estimate		Revenue Collection			Refund from Revenue			Net Revenue
		(1)		(2)		(3)	(4)		(5)	
		Original Estimate	Revised Estimate	Collected by Ministry/ Dept.	Collected by Other Ministries/ Depts. (Table 66/SA-21)	Total	Collection of Arrears Revenue	By Cash	Error Corrections	
1(i)	1(ii)	2(i)	2(ii)	2(iii)=2(i)+2(ii)	(3)	4(i)	4(ii)	4(iii)=4(i)+4(ii)	5=2(iii)+(3)-4(iii)	
2004.02.00	Provincial Councils									
2005	Current Transfers									
2005.01.00	Central Bank Profits									
2005.99.00	National Lotteries Board and Other Transfers									
2006	Capital Revenue									
2006.01.00	Divestiture Proceeds									
2006.02.00	Sale of Capital Assets									
2006.02.01	Vehicles									
2006.02.02	Other									
2006.04.00	Recovery of Loans									
3001.01.00	Foreign Grants									
	Revenue From Other Sources (b)									
	Total Non - Tax Revenue & Other Revenue (a) + (b)									
	Total Revenue (Note 1 - 4)									

2021/01/12

Date

Signature and Name of Chief Financial Officer /Chief Accountant / Head of Finance Signature, Name and Designation of Revenue Accounting O

K.G. DAYANI MENIK
Chief Accountant
District Secretariat
Nuwara Eliya

12

Summary of Expenditure by Programme for the period ended 31st December 2020

Expenditure Head No : 260

District Secretariat : Nuwara Eliya

Rs.

Programme Number given in Annual Estimates	Title of the Expenditure	Annual Budgetary Provision	Supplementary Estimate Provision	FR 66/69 Transfers	Total Net Provision	Total Expenditure	Net Effect Savings / (Excesses)
		(1)	(2)	(3)	(4)=(1)+(2)+(3)	(5)	(6)=(4)-(5)
Programme (1)	(1) Recurrent	539,400,000			539,400,000	525,821,099	13,578,901
	(2) Capital	21,200,000			21,200,000	20,740,243	459,757
	Sub Total	560,600,000			560,600,000	546,561,342	14,038,658
Programme (2)	(1) Recurrent						
	(2) Capital						
	Sub Total						
	Grand Total	560,600,000			560,600,000	546,561,342	14,038,658

Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)

Date : 2021/01/12

K.G. DAYANI MENIK
Chief Accountant
District Secretariat
Nuwara Eliya

16

Imprest Account as at 31st December 2020

ACA-3

District Secretariat : Nuwara Eliya
Expenditure Head No. : 260

Imprest Account No.	Imprest Balance as at 1 st January 2020			Imprest Received			Imprest Settlement			Imprest Balance as at 31 st December 2020			Imprest Balance as at 31 st December 2020 as per Treasury Books	
	1			2			3			4				5
	Unsettled Sub Imprests	Unsettled Imprests (Excluding Unsettled Sub Imprests)	Total	Treasury	Other Sources	Total	Expenditure	Cash	Total	Unsettled Sub Imprest Balance	Unsettled Imprests	Total		
1(i)	1(ii)	1(iii)	2(i)	2(ii)	2(iii)	3(i)	3(ii)	3(iii)	4(i)	4(ii)	4(iii)			
7002-0-0-307-0-19	4,177,955.24		4,177,955.24		245,629.68	245,629.68	3,352,353.92	1,071,231.00	4,423,584.92					
7002-0-0-307-0-20				3,473,455,577.74	341,301,381.44	3,814,756,959.18	3,730,817,882.07	15,000,000.00	3,745,817,882.07	68,939,077.11		68,939,077.11	68,939,077.11	

1. Please show reasons for difference between 4 and 5 above.

- (1) Remitted to the Treasury but not updated cash book balance as at 31/12/2020
(2) Other reasons- Not mentioned in Treasury Books.

68,038,199
900,878
68,939,077

By the time of completion of the report, because of final examine reports of the development projects have not been received on 31.12.2020 the balance of Rs.68,038,198.87 was created due to the settling of payments after keeping additional retention amount. To recover the unsettled sub imprest amount Rs.900,878 has been sent to the Secretary of the Ministry of Home Affairs.

I hereby certify that the above information is true and correct.

K.G. Dayani Menik
Chief Financial Officer /Chief Accountant/Director (Finance)/
Commissioner (Finance)
Date : 20/12/20

K.G. DAYANI MENIK
Chief Accountant
District Secretariat
Nuwara Eliya

ACA -4

Statement of Deposit Accounts as at 31st December 2020

Expenditure Head No : 260

District Secretariat : Nuwara Eliya

Name of Deposit Accounts	Deposit Number	Balance as at 1 st January 2020	Credited during the year	Debited during the year	Balance as at 31 st December 2020	Balance as per Treasury Book as at 31 st December 2020
Retention Money for Construction	6000-0-0-16-0-16	180,258,443.90	199,766,863.30	216,617,581.35	163,407,725.85	163,407,725.85
Compensation	6000-0-0-17-0-03	157,010,073.58	7,002,356.20	11,293,852.55	152,718,577.23	152,718,577.23
Temporary Retention for Statutory Payments	6000-0-0-18-0-19	33,886,784.60	220,458,782.98	163,065,483.24	91,280,084.34	91,280,084.34
Grant (Domestic)- Corporative Social Responsibility	6000-0-0-19-.....					
Funds Received for Reimbursement of Expenditure	6000-0-0-20-.....					

K.G. Dayani Menik
Chief Financial Officer /Chief Accountant/Director (Finance)
Commissioner (Finance)
Date : 20/12/20

K.G. DAYANI MENIK
Chief Accountant
District Secretariat
Nuwara Eliya

Advance Accounts as at 31st December 2020

Expenditure Head No : 260

District Secretariat : Nuwara Eliya

Name of Advance Account	Advance Account Number	No. of Advance Accounts	Balance as at 1 st January 2020 (1)	Maximum Limits of Expenditure Rs 29,000,000.00		Minimum Limits of Receipts Rs 20,700,000.00		Maximum Limits of Debit Balance Rs 110,000,000.00	Maximum Limits of Liabilities Rs.....	Balance as per Treasury Books as at 31 st December 2020	
				Debits during the year (2)		Credits during the year (3)					Balance as 4=(1)+(2)-(3)
				In Cash	Through Cross Entries	In Cash	Through Cross Entries				
				(1) Advance to Public Officers	260011 260012	1	101,017,352.50				
	260011 & 12		-	-	3,074,503.91	-	6,951,328.57	(3,876,824.66)	(3,876,824.66)		
(2) Other Advances			101,017,352.50	29,105,849.42	3,074,503.91	24,571,268.47	6,951,328.57	101,675,108.79	101,675,108.79		
(3) Miscellaneous Advances											


Chief Financial Officer /Chief Accountant/Director (Finance)/

Commissioner (Finance)

Date : 20.01.2022

K.G. DAYANI MENIK
Chief Accountant
District Secretariat
Nuwara Eliya

- ❖ In the Performance Report only summary of the Financial Statements has been included and the full details have been included in the Financial Statements 2020.

Chapter 04 - Performance Indicators

4.1 Performance Indicators of the Institute (Based on the Action Plan)

Specific Indicators	Actual output as a percentage (%) of the expected output		
	100% - 90%	75% - 89%	50% - 74%
1. Completed projects			
1.1 Infrastructure Development			
1.1.1 “Sapiri Village” Public participation Rural Development Programme - 2020 -Allocation Rs. M. 902.8	✓		
1.1.2 Rural Infrastructure Development Programme - Allocation Rs. M. 59.5	✓		
1.2 Improved drinking water facilities			
1.2.1 “Sapiri Village” Public participation Rural Development Programme - 2020 -Allocation Rs. M. 22.95	✓		
1.2.2 Rural Infrastructure Development Programme - Allocation Rs. M. 4.0	✓		
1.3 Providing water to cultivation lands for economic development of the Public.			
1.3.1 “Sapiri Village” Public participation Rural Development Programme - 2020 -Allocation Rs. M. 41.00	✓ ✓		
1.3.2 Rural Infrastructure Development Programme - Allocation Rs. M. 6.0			
1.4 Improved toilet facilities to ensure quality education			
1.4.1 “Sapiri Village” Public participation Rural Development Programme - 2020 -Allocation Rs. M. 12.00	✓		
1.5 Improving Health Centers			
1.5.1 “Sapiri Village” Public participation Rural Development Programme - 2020 -Allocation Rs. M. 4.5	✓		
1.5.2 Rural Infrastructure Development Programme - Allocation Rs. M. 4.0	✓		

1.6 Weekly fair developed and built to adapt to climate change	✓		
1.6.1 “Sapiri Village” Public participation Rural Development Programme - 2020 -Allocation Rs. M. 4.0			
2. Engineering Division			
2.1 Construction of Accountant's Quarters	✓		
2.2 Repairing of Greyton Village No:32 Quarters	✓		
2.3 Repairing of Greyton Village No:33 Quarters	✓		
2.4 Repairing of Greyton Village No:34 Quarters	✓		
2.5 Repairing of Rahula Mawatha Village No:01 Quarters	✓		
2.6 Repairing of Greyton Village No:40 Quarters	✓		
2.7 Repairing of Rahula Mawatha Village No:1 / 3 Quarters	✓		
2.8 Repairing of No: 28 Lady Mechlum Road Quarters	✓		
2.9 Repairing of District Secretariat	✓		
2.10 Repairing of Public Service Sports Club	✓		
2.11 Repairing of Holiday Resort of Public Administration	✓		
2.12 Repairing of Holiday Resort of SLIDA Institution	✓		
3 Agriculture Division			
3.1 Conducting District agriculture committee meetings	✓		
3.2 Prosperity National Food Production Programme 2020 - Collection of Information for the Yala Season		✓	
3.3 To improve home economic nutrition and empower family units - National Home Gardening Program 2020/2021			✓
4 Small Enterprises Division			
4.1 Starting new business.	✓		
4.2 Business development.	✓		
4.3 Business Registration	✓		
4.4 Technical training			✓
4.5 Business Consulting	✓		
4.6 Marketing relationships			✓
4.7 Keeping track of transactions			✓
4.8 Starting self effort energy business	✓		
5 Productivity Development Division			
5.1 Implementation of productivity programmes for public and private schools and pirivenas	✓		✓
5.2 Introduction of productivity programmes for small scale entrepreneurs	✓		
5.3 Introducing the concept of productivity for the Bank of Ceylon		✓	
5.4 Introducing the concept of productivity for Sri Lankama		✓	
6 Fresh Water Fisheries			
6.1 Deposition of fish fingerlings in reservoirs of Nuwara Eliya district.	✓		
6.2 Management of Rural Fisheries Organizations	✓		
7 Mediation Unit			
7.1 Awareness program for Government Institutions and Community Organizations on mediation			✓
7.2 Regular Student Workshop			✓

8 Social Security board			
8.1 Increasing the percentage of recruitment to the Social Security pension scheme			✓
8.2 Contribution of Pension Scheme for Estate Plantation Sector			✓
8.3 Active retention of membership in the Pension Scheme			✓
9 National Child protection authority			
9.1 Project to providing educational assistance to children	✓		✓
9.2 International Day of Girls Children - 2020	✓		
10 Cultural Division			
10.1 Conducting divisional literary competitions.		✓	✓
10.2 Conducting district literary competitions.		✓	
10.2 "Tholasmahe Pahana" Cultural Programme	✓		
11 Land Use			
11.1 Preparation of rural level land use plan for sustainable land use	✓		
11.2 Preparation of land use plan for conservation of water sources through participatory approach	✓		
11.3 Enhancing the productivity of the agricultural sector through soil and water conservation	✓		
12 District Target Achieving			
12.1 Providing 1400 Land Permits by conducting Land Kachcheri.	✓		
12.2 Providing 1500 Birth, Merriage and Death Certificates by conducting Mobile Service.	✓		
12.2 Planting 500,000 coffee plants for coffee plantation belt	✓		
12.3 Producing 130 small and medium scale entrepreneurs.	✓		
12.4 Conservation of water sources and reorganization of 105 Community Water Supply Organizations.	✓		

Chapter 05 - Performance of achieving Sustainable Development Goals (SDG)

5.1 Indicate the Identified respective Sustainable Developments Goals

Goal / Objective	Targets (Programme/Number of projects expected to complete)	Indicators of achievements	Progress of achievements up to now		
			0%-49%	50%-74%	75%-100%
1 Alleviation of Poverty	To improve home economic nutrition and empower family units - National Home Gardening Program 2020/2021	Completed percentage		✓	
2 Zero Hunger	To improve home economic nutrition and empower family units - National Home Gardening Program 2020/2021	Completed percentage		✓	
3 Good health and Well being	09	No. of projects completed			✓
4 Quality Education	23	No. of projects completed			✓
6 Pure water and sanitation	26	No. of projects completed			✓
8 Extremely proper mission and economic development.	Construction and repairing activities for Rs.M. 14.11	Completed percentage			✓
9 Industrial innovation and infrastructure	1218	No. of projects completed			✓
12 Consumption and production with responsibility.	47	No. of projects completed			✓
13 Climate activities	03	No. of projects completed			✓
15 Life on Land	1. Coordinating activities with relevant institutions for the conservation of catchment areas.	Completed percentage			✓
	2. Conducting Land use Planning committee	Completed percentage			✓
	3. Increasing the productivity of land through the conservation of soil and water	Completed percentage			✓

5.2 Briefly describe the achievements and challenges in fulfilling the Sustainable Development Goals.

1.2.1 Achievements

1.2.2 Challenges

1. Lack of adequate physical and human resources for optimal Education.
2. Drug addiction due to environmental condition and income level (Specially women).
3. Less attention paid to malnutrition and nutrition in children and pregnant mothers.

Chapter 06 - Human Resources Profile

6.1 Management of Cadre

	Cadre Approved	Existing Cadre	Vacancies/ (Surplus) **
Senior	39	31	8
Tertiary	22	11	11
Secondary	1304	1028	276
Primary	90	76	14

6.2 Briefly indicate how the deficit and surplus of Human Resources are affected to the performance to the Institution.

1. Reduction in the progress of development projects due to shortage of (Civil) Technical Officers.
2. Difficulties in performing duties due to shortage of drivers.

6.3 Human Resources Development

Programme	Number of Staff participated	Duration (Days)	Total Investment (Rs '000)		Nature of the Programme (Local/ Abroad)	Knowledge gained
			Local	Abroad		
Training programme on conducting a preliminary investigation.	Staff Officers, Development Officers and Management Service Officers	2	59,800.00		Local	
Training programme on performing duties using information technology	All Officers	1	-		Local	
Training programme on financial management	Development Officers	1	27,000.00		Local	
Awareness programme for Development Officers on preparing estimates. - Walapane D.S.	Development Officers	1	17,800.00		Local	
Awareness programme for Development Officers on preparing estimates. - Ambagamuwa D.S.	Development Officers	1	14,600.00		Local	
Training programme on Productivity	Development Officers	1	14,100.00		Local	
Training programme on stress management	All Officers	1	23,328.00		Local	
Training programme on using office equipments	Office employees service	1	20,800.00		Local	
Training programme on Financial Management	Management Service Officers	1	16,600.00		Local	
Training programme on Office Management	Management Service Officers	1	27,440.00		Local	
Recommended course for the efficiency bar of Class I officers in the Management Service Officer Service	Grade 1 Management Service Officers	10	112,175.00		Local	

Chapter 07 - Compliance Report

Serial No	Requirements to be adopted	Status of Compliance (Complying/ not complying with)	Precise explanation if not complying with.	Accurate measures to be taken to prevent from non compliance in future.
1	Following financial statements/Accounts have been submitted on due date.			
1.1	Annual Financial Statements	✓		
1.2	Advances to Public Officers Account	✓		
1.3	Advances to Buisness and Production Account (Commercial Advance Account)		✓	
1.4	Advances on Stores Account		✓	
1.5	Account on Special Advances		✓	
1.6	Other		✓	
2	Maintenance of Books and Registers (F.R.445)			
2.1	Updating and Maintaining Fixed Assets Register in accordance with Public Administration Circular No. 267/2018	✓		
2.2	Updating and Maintaining personal salaries and emoluments documents/cards	✓		
2.3	Updating and maintaining the register on Audit queries.	✓		
2.4	Updating and maintaining the documents on Internal Audit Reports.	✓		
2.5	Having prepared all monthly Accounts summaries (CIGAS) and submitted to the Treasury on due date.	✓		
2.6	Updating and maintaining the cheques and money orders register.	✓		
2.7	Updating and maintaining the register on Inventory	✓		
2.8	Updating and maintaining the register on stocks.	✓		
2.9	Updating and maintaining the Register on Loss and Damages	✓		
2.10	Updating and maintaining the Register on Liability	✓		
2.11	Updating and maintaining the Register of counter foil books (GA – N20)	✓		
3	Delegation of functions for financial tasks (F.R. 135)			
3.1	Delegation of financial powers within the Institution	✓		
3.2	Making aware of delegation of financial tasks within the Institution.	✓		
3.3	Delegation of powers in a manner that each tranaction gets approved by two or more number of offices	✓		
3.4	On utilizing government salary soft ware package in terms of Public Accounts Circular bearing No. 171/2004 dated 11.05.2014, dealt therwith subject to a supervision of an Accountant.	✓		
4	Preparation of Annual Plans			
4.1	Preparation of Annual Action Plan	✓		
4.2	Preparation of Annual Procurement Plan	✓		

4.3	Preparation of Annual Internal Audit Plan	✓		
4.4	Having prepared annual estimate and submitted to the National Budget Department (NBD) on the due date.	✓		
4.5	Annual Cash Flow statement has been submitted to the Department of Treasury Operations on the due date.	✓		
5	Audit Queries			
5.1	All audit queries should be answered on the date prescribed by the Auditor General.	X		
6	Internal Audit			
6.1	Preparation of Internal Audit Plan following to discussion with the Auditor General, at the beginning of the year, according to F.R. 134(2) DMA/1-2019	✓		
6.2	Responses have been provided on each internal audit query within a period of one month.	X		
6.3	Submission of copies of all internal audit reports to the Department of Audit Management in accordance with sub section 40(4) of the National Audit Act bearing No. 19 of 2018.	✓		
6.4	Copies of all internal audit reports have been submitted to the Auditor General in accordance with FR 134(3)	✓		
7	Audit and Management Committees			
7.1	Conducted at least 04 Audit and Management Committees in accordance with DMA Circular 1-2019, within the relevant year.			It is enough to conduct 03 meetings due to Covid epidemic.
8	Asset Management			
8.1	Information on purchasing disposing of Assets has been submitted to the Comptroller General Office in accordance with Chapter 7 of Asset Management Circular bearing No. 01/2017	✓		
8.2	Having appointed a suitable officer for the co-ordination of implementing of Provisions in such Circular in accordance with the Chapter 13 of the Circular referred to above, information on such officer has to be reported to the Comptroller General Office	✓		
8.3	Having conducted a survey on inventory in accordance with the Public Finance Circular No. 05/2016, relevant reports have been submitted to the Auditor General on the due date	✓		
8.4	Surplus, shortages and other recommendations revealed from the annual survey on the Inventory has to be dealt with the period referred to in the Circular.			
8.5	Dispose of condemned goods in accordance with F.R. 772			
9	Vehicle Management			
9.1	Having prepared monthly summary reports and running charts for reserved vehicles and submitted to the Auditor General on the due date.	✓		

9.2	Dispose of condemned vehicles less than a period of 6 months	X		
9.3	Updating and Maintaining vehicle log books	✓		
9.4	Each vehicle accident is complying with the F.R.103,104,109, and 110	✓		
9.5	Re-examination of fuel wastage in vehicles in accordance with the Chapter 3.1 of the PA/Circular bearing No. 2016/30 dated 29.12.2016	✓		
9.6	Following to the lease term, out right ownership is being assigned in log books of lease vehicle.			
10	Management of Bank Accounts			
10.1	Having prepared and certified Bank Reconciliation Statements on the due date and submitting them for the purpose of auditing	✓		
10.2	Settling of Inactive Bank Accounts proceeded from the year under review or prior years thereto	✓		
10.3	Having adhered to the financial regulations regarding cash balances to be adjusted and revealed from bank reconciliation statements, settling of such balances within a period of one month.	✓		
11	Utilization of Provisions			
11.1	Incurring of expenses not exceeding the limit of provisions provided	✓		
11.2	Approaching towards liabilities not exceeding the provisions remained at the end of the year, following to utilization of provisions provided in accordance with FR 94(1).			
12	Advances to the Accounts on Public Officers			
12.1	Complying with the limits	✓		
12.2	A time analysis has been carried out on loan arrears.	✓		
12.3	Settling of balances of loan arrears existed more than a period of one year		✓	
13	General Deposit Account			
13.1	Actions have been taken on lapsed deposits in accordance with the FR 571		✓	
13.2	Updating and maintaining Administration Account in respect of General deposits	✓		
14	Imprest Account			
14.1	Balance of cash book has been remitted to the Department of Treasury Operations at the end of the year under review.	✓		
14.2	Adhoc Interim Imprest issued in accordance with F.R. 371, has been settled within a month after completion of such tasks		✓	
14.3	Issuance of Adhoc Interim Imprest not exceeding the approved limit in accordance with F.R. 371	✓		
14.4	Balance of Imprest Account being reconciled monthly with Treasury Books	✓		
15	Income Account			
15.1	Refunds have been paid from collected income in accordance with relevant regulations	✓		

15.2	Income collected has been directly credited to the Income without being credited to the Deposit Account	✓		
15.3	Reports on arrearses of Income have been submitted to the Auditor General in terms of F.R.176.	✓		
16	Human Resources Management			
16.1	Maintained the staff within the limit of approved cadre.	✓		
16.2	Duty Lists have been made available in writing with all members of the staff	✓		
16.3	All reports have been forwarded to the Management Services Department in accordance with the Circular No. 04/2017 dated 20.09.2017.	✓		
17	Dissemination of Information to the Public			
17.1	Maintaining and updating a register of disseminating of Information having appointed an Information Officer in accordance with the Right to Information Act and Regulations.	✓		
17.2	Information on the Institution is published in its website and facilitating to publish commendations/complaints on the Institution through the website or other alternative routes.		✓	
17.3	Reports have been forwarded once or twice a year in accordance with the Section 8 and 10 of the Right to Information Act.	✓		
18	Implementation of Citizens Charter			
18.1	Compiling and implementing citizens/clients charter in terms of the Circular of the Ministry of Public Administration and Management bearing No. 05/2008 and 05/2018(1)	✓		
18.2	A procedure has been adopted by the Institution as per the Para 2.3 of such Circular, supervising and evaluating of tasks relevant to implementation and compilation of tasks of the Citizens Charter.	✓		
19	Preparation of Human Resources Plan			
19.1	A Human Resources Plan has been furnished based on the attached format 02 of the PA/Circular 02/2018 dated 24.01.2018.		✓	
19.2	The above plan has certified a training facility for each member of the staff at least not less than 12 hours per year	✓		
19.3	Annual Performance Agreement has been signed for the whole staff based on the format referred to in the attachment 01 of the Circular above.		✓	
19.4	Appointing a senior officer having entrusted responsibilities on preparation of Human Resources Development Plan, Development of Capacity Building programme, implementation of Skills Development Programme in accordance with Chapter 6.5 of the Circular above	✓		
20	Responding to Audit Paras.			
20.1	Shortcomings directed through audit paras issued by the Auditor General for the previous year have been rectified.		✓	