



# **Performance Report Year - 2015**

**Department of Government Factory  
Kolonnawa.**

# PERFORMANCE REPORT OF THE DEPARTMENT OF GOVERNMENT FACTORY FOR THE YEAR 2015

## 1.0 Introduction

- 1.1 The Mission of the Department of Government is to provide mechanical engineering works, products, & services to public & private sectors, and mechanical engineering training to engineers, technicians, and tradesmen.
- 1.2 Key functions carried out by the Department of Government Factory are,
- Operation of production and maintenance workshops.
  - Human resources development of employees and trainees.
  - Provision of manufactured products and maintenance services.
  - Procurement of raw materials, tools, and equipments.
- 1.3 Two Commercial Advance Accounts – Work Done and Stores Advance Accounts are operated to carry out these functions.
- 1.4 Main products and services currently provide by the Department of Government Factory are;
- Manufacturing of Hospital Equipment and Furniture.
  - Manufacturing of Radial Gates, Lock Gates, and Cast Iron and Steel Water Management Gates.
  - Cast Iron and Steel Products (Manhole Frames,& Covers, Water Management Equipments)
  - Wooden Furniture & other Products.
  - Traffic Barriers & Accouterments for the Department of Police.
  - Mechanical Sirens, Postal Date Stamps with Year, Month, & Date Bits.
  - Screen Printing, Digital Printing, Name Boards, Sign Writing, Engraving, Etching, and Related Services.
  - Powder Coating and Mechanical Paintings.
  - All Partitioning Works and Manufacturing of Aluminum Doors & Windows.
  - Wall Paneling (Carving)
  - Cutting, Punching, Shaping, Drilling, Welding Works, and Smith Works.
  - Heavy and Light Fabrication Works.
  - Installation of Machines and Equipments.
  - Repair and Maintenance of Machines and Equipments.
  - Motor vehicle Repairs and Services.
  - Electromechanical Works.
  - Electrical Installations and Repairs.
  - Electro Plating Services.

## 2.0 Human Resources Data 2015

### 2.1 Approved Cadre, Vacancies, and Surplus

Designation	Relevant Service	Cadre Permanent	Filled		Vacancies
			Permanent	Casual/ Contract	
<b>Senior Level</b>					
Factory Engineer	SLES	1	1	-	-
Deputy Factory Engineer	SLES	1	1	-	-
Manager (Works)	SLES	1	1	-	-
Manager (Logistics)	SLES	1	1	-	-
Manager (Marketing)	SLES	1	1	-	-
Chief Accountant	SLAcct. S	1	1	-	-
Deputy/ Assistant Work Manager (Electrical/ Mechanical)	SLES	1	1	-	-
Deputy/ Assistant Work Manager (Design/ Projects)	SLES	1	1	-	-
Deputy/ Assistant Work Manager (Carpentry Works)	SLES	1	1	-	-
Deputy/ Assistant Work Manager (Trades and Light Fabrication)	SLES	1	1	-	-
Deputy/ Assistant Work Manager (Foundry and Maintenance)	SLES	1	1	-	-
Deputy/ Assistant Work Manager (Vehicles)	SLES	1	1	-	-
Deputy/ Assistant Work Manager (Electrical)	SLES	1	-	-	1
Deputy/ Assistant Work Manager (Supplies)	SLES	1	1	-	-
Deputy/ Assistant Work Manager (Training)	SLES	1	1	-	-
Deputy/ Assistant Work Manager (Design/ Research/ Development)	SLES	1	-	-	1
Deputy/ Assistant Works Manager (Projects)	SLES	1	-	-	1
Deputy Manager (Administration)	SLAS	1	1	-	-
Accountant (Payment)	SLAcct. S	2	2	-	-
Accountant (Audit)	SLAcct. S	1	-	-	1
<b>Senior Level Total</b>		<b>21</b>	<b>17</b>	<b>-</b>	<b>4</b>
<b>Tertiary Level</b>					
Senior Mechanical Superintendent	SLTS	5	5	-	-
Chief Draftsman	SLTS	1	-	-	1
Administrative Officer	SLMAS(Supra)	1	-	-	1
<b>Tertiary Level Total</b>		<b>7</b>	<b>5</b>	<b>-</b>	<b>2</b>

Designation	Relevant Service	Carder	Filled		Vacancies
		Permanent	Permanent	Casual/ Contract	
<b>Secondary Level</b>					
Development Officer	Development Officer Service	14	10	-	4
Budget Assistant	Associated Services	1	1	-	-
Legal Assistant	Associated Services	1	1	-	-
Mechanical Superintendent	SLTS	18	16	-	2
Draftsman	SLTS	4	4	-	-
Management Assistants	SLMAS	50	38	-	12
Computer Graphic Designer	SLITS	1	-	-	1
Shop Assistant	Departmental	17	16	-	1
Shop Clerk	Departmental	9	8	-	1
Time Clerk	Departmental	9	7	-	2
Welfare Officer	Departmental	1	-	-	1
Minor Supervisor	Departmental	31	27	-	4
<b>Secondary Level Total</b>		<b>156</b>	<b>128</b>	<b>-</b>	<b>28</b>
<b>Primary Level</b>					
Driver	Combined Drivers Service	15	14	-	1
Office Employees	Office Employee Service	9	7	-	2
Sanitary Labor	Departmental	6	6	-	-
Skilled Tradesman (I-I Class)	Departmental	206	134	-	72
Skilled Tradesman (I-II Class)	Departmental	118	72		5
Semi Skilled Tradesman (II Class)	Departmental		41		
Non Skilled Tradesman	Departmental	80	65		15
<b>Primary Level</b>		<b>434</b>	<b>339</b>		<b>95</b>
<b>Grand Total</b>		<b>618</b>	<b>489</b>		<b>129</b>

### 3.0 Details of Expenditure for the Financial Year 2015

- 3.1 Project 01 - General Administration and Establishment Services**  
**Project 02 - Mechanical Engineering Products and Repair Services**

<b>Recurrent Expenditure</b>	<b>Project 01 (Rs.) Mn</b>	<b>Project 02 (Rs.) Mn</b>
Personnel Emoluments	29.33	33.67
Other Expenses	12.56	-
<b>Sub Total</b>	<b>41.89</b>	<b>33.67</b>
Capital Expenditure	43.65	43.11
<b>Grand Total</b>	<b>85.54</b>	<b>76.78</b>

### 3.2 Public Officers' Advance Account B

<b>Description</b>	<b>Estimated (Rs.) Mn</b>	<b>Actual (Rs.) Mn</b>
<b>Maximum Limit of Expenditure</b>	<b>28.63</b>	<b>20.82</b>
<b>Minimum Limit of Receipts</b>	<b>20.63</b>	<b>25.10</b>
<b>Maximum Limit of Debit Balance</b>	<b>128.00</b>	<b>81.40</b>

### 3.3 Work Done Advance Account

The Turn Over for the year 2014 was Rs.383,064,400.00, and the Net Profit was Rs. 4,289,117.00. So, the Net profit was 1.1% of the Turn Over.

### 3.4 Stores Advance Account

The value of issues during the year 2013 was Rs. 90,587,077.00. According to FR 501(a), Stores Advance Accounts are run without losses and worked on profits.

## 4.0 Progress of the Action Plan

### 4.1 Completed and Pending, Works and Projects- 2015 year

Progress From 2015.01.01 to 2015.12.31

Projects		Yearly Target		Progress *		
		Physical	Financial (RS.) Mn	Physical %	Financial (Rs.) Mn	%
1	Fabrication and Installation of Radial Gates 08Nos for the Daduru OyaProject.	100%	40.00	50%	21.52	58.30%
2	Fabrication and Installation of Raking Mechanism and Mono Rail Hoist for the Daduru Oya Project.	100%	10.00	2%	0.30	3.00%
3	Manufacture and Installation of Hoisting Mechanisms for Sluice Gate 01No. and Radial Gates 02 Nos. of the Gurugal Oya Project.	100%	22.00	30%	3.65	16.59%
4	State Functions (Independent Day celebration and other State Functions)	100%	30.00	75%	28.50	95.00%
5	Fabrication and Installation of Sluice Gates 03Nos. of the Himadurawa Project.	100%	26.20	100%	10.56	40.31%
6	Fabrication and Installation of Radial Gates 03Nos. and Accessories for the Per Aru Project.	100%	56.30	60%	21.69	38.53%
7	Fabrication and Installation of Sluice Gates 04Nos. and Emergency Gates 04Nos. of the Alikota Ara Project.	100%	40.00	33%	20.78	51.95%
8	Repairing of Radial Gates 05Nos. and Fabrication and Installation of Water Management Gates 20Nos. of Kiralakele/ Magollagama Irrigation Project.	100%	15.00	50%	8.50	56.67%
9	Fabrication and Installation of Radial Gates 02Nos. of the Kalugal Oya Project.	100%	20.00	5%	0.00	
10	Work Done by the Mechanical Work, Machine Maintenance and Repair Unit.	100%	50.00	100%	49.96	99.92%
11	Work Done by the Heavy Fabrication Unit.	100%	30.50	100%	29.87	97.92%
12	Furniture Manufactured by the Carpentry Unit.	100%	80.00	55%	44.10	55.13%
13	Work Done by the Light Fabrication Unit	100%	100.00	56%	55.63	55.63%
14	Work Done by the Foundry Unit.	100%	25.00	81%	20.25	81%
15	Work Done by the Light Engineering Unit.	100%	40.00	64%	25.60	64.08%
16	Work Done by the Vehicle Repair Unit	100%	25.00	64%	16.02	64.08%
			<b>610.00</b>		<b>356.93</b>	

## 4.2 Special Services

Provision of The Saluting Dais; VVIP & VIP Enclosures for the National Day celebrations; Special Dais and Receiving Line at the Katunayake International Airport to welcome Heads of States and Foreign Dignitaries; and supply of Ballot Boxes for the Department of Election .

## 5.0 Training

### 5.1 Training for Apprentices, Diploma Students, Engineering Undergraduates, and Engineers were given by the Department of Government Factory as follows

Description		NO	Duration
1	Engineers (Institution of Engineers Sri Lanka)	01	06 Months.
2	National Diploma Apprentices.	10	06 Months.
3	Engineering Undergraduate Apprentices.	07	06 Months
4	Apprentices from Technical Colleges.	13	01 year
5	Practical training for trainees of Other institutions coming under the Vocational Training Authority.	18	06 Months.
6	Undergraduate Apprentices.	01	01 year.

### 5.2 Local Training Provided for the Internal Staff

Service	Training Program	Institute	NO	Duration	
1	SLES	Postgraduate Course in Building Services.	University of Moratuwa.	01	01 day.
2	SLES	Workshop on Prevention of Water Leaking Technology, Design of Water proofing, and Construction.	ICTD	01	01 day
3	SLES	Laying Building Foundations	ICTAD	03	01 day
4	SLES	Planning of construction Resources.	IESL	01	04 day
5	SLES	Mechanical Engineering Design	IESL	05	01 day
6	SLES	Construction Technology	CHPB	02	01 day
7	SLES	Electrical Technology	CHPB	03	01 day
8	SLES	Bid Evaluation	SLIDA	01	01 day
9	SLES	Document Management and Conservation.	Department of National Archives.	01	01 day
10	SLES	Water Purification and Basic Water Safety Standards.	IESL	01	01 day
11	SLES	Practical Use of Boilers and Steam Engineering.	IESL	01	04 days
12	SLES	Higher Construction Management Diploma.	CHPB	01	40 days
13	SLES	Use of Timber for Construction industry.	CHPB	01	01 day
14	SLES	Workshop on Construction Industry.	IESL	02	01 day

<b>Service</b>		<b>Training Program</b>	<b>Institute</b>	<b>No</b>	<b>Duration</b>
15	SLES	Non Destructive Testing – Ultrasonic – Level 02	Atomic Energy Authority.	02	06 Months.
16	Management Assistant	Office management and Attitude Development.	SLIDA	05	05 days.
17	Management Assistant	Government Audit Laws	SLIDA	01	02 days.
18	Management Assistant	Procurement Procedure	SLIDA	02	02 days
19	Management Assistant	Management of State Accounts.	SLIDA	08	02 days
20	Management Assistant	Code of Practice of the Establishment Code.	SLIDA	08	03 days
21	Management Assistant	State Audit Procedures	SLIDA	03	02 days
22	Management Assistant	Disciplinary Procedure	SLIDA	03	03 days
23	Management Assistant	Tamil Language Course	Department of Official Languages	01	06 Months
24	Management Assistant	Development of Skill and Attitudes.	SDFL	01	01 day
25	Management Assistant	Rules and Regulations Essential for Government Officers.	SLIDA	01	02 days
26	Management Assistant	State Concepts, Office Management, Information Technology.	Vocational Development Fund.	04	02 day
27	Management Assistant	Stores Management	Construction Industry Training Institute.	01	01 day
28	Management Assistant	E Government and Security	SLIDA	01	01 day
29	Legal Assistant	Administration Laws	SLIDA	01	01 day
30	SLTS	State Properties	NIOSH	01	15 days
31	SLTS	Safety and Hygiene Management	IESL	01	04 days
32	SLTS	Essentials of Networking	IESL	01	08 days
33	Development Officer Service	Rules and Regulations Essential for Government Officers.	SLIDA	01	02 days



## **6.0 Constraints**

### **6.1 Financial Constraints**

Insufficient Budgetary provisions for capital expenditure for updating to modern technology and rehabilitation of existing machinery and workshop buildings badly affected productivity. Sufficient financial provisions are required to overcome this situation.

Escalation of material prices in the market badly reflected in estimated jobs of making and fixing of structural steel water management gates for the Irrigation Department and incurred losses.

### **6.2 Administrative Constraints**

Not filling the vacancies of Management Assistants led to serious administration and management issues. Even though many requests were made to respective authorities, these posts were not filled.

Delay in Procurement process led to delay in completing works and services as scheduled. This situation may result in losing the credibility of the clients, and affects the Department of Government Factory in prevailing competitive market environment.

## 7.0 Present Situation by 15<sup>th</sup> June 2016

1. Although, the targeted turnover for the 2015 was 610Mn, actual turnover of the Work done advance account was 383Mn and expenditure was 378.8Mn. Excess was 4.28Mn.

Turnover has gone down due to following reasons beyond our control

- a) When project completion targets are not matched with our procurement time schedules, Client supplied materials for ongoing and completed projects in 2015. Therefore turnover has come down.
  - b) Prices of our foundry and carpentry products are not competitive with market prices and therefore turnover was decreased due to lack of work orders.
  - c) Delay in approval and lack of clear instructions to project such as, Uma oya, Alikota Aru for fabrication, installation and commissioning of water Management Gates and timber repairs to Gaffor building respectively cause low turnover.
2. Present carder vacancies are shown below.

Engineers	-	02
Accountants	-	01
Administrative Officers-		01
Management Assistants	-	11
Development Officers	-	05
Skill Labors	-	74
Un skill labors	-	15
Total		<u>108</u>

Now, it is expected to take the final decision on the scheme of recruitment for skill labors.

3. Debt due to Government Factory from government organization up to 31<sup>st</sup> December 2015 as follows.

2013	-	Rs. 23,035,442.11
2014	-	Rs. 58,185,491.68

4. Restructuring proposal of Government Factory was forwarded to cabinet approval with the recommendation of Department of Management Service in order to improve the productivity of Government Factory.
5. Arrangements have been made to cut down operating cost through organizational level financial control.