



Performance Report Year - 2012

**Department of Government Factory
Kolonnawa.**

PERFORMANCE REPORT OF THE DEPARTMENT OF GOVERNMENT FACTORY FOR THE YEAR 2012

1.0 Introduction

- 1.1 The Mission of the Department of Government is to provide mechanical engineering works, products, & services to public & private sectors, and mechanical engineering training to engineers, technicians, and tradesmen.
- 1.2 Key functions carried out by the Department of Government Factory are,
 - Operation of production and maintenance workshops.
 - Human resources development of employees and trainees.
 - Provision of manufactured products and maintenance services.
 - Procurement of raw materials, tools, and equipments.
- 1.3 Two Commercial Advance Accounts – Work Done and Stores Advance Accounts are operated to carry out these functions.
- 1.4 Main products and services currently provide by the Department of Government Factory are;
 - Manufacturing of Hospital Equipment and Furniture.
 - Manufacturing of Radial Gates, Lock Gates, and Cast Iron and Steel Water Management Gates.
 - Cast Iron and Steel products (Manhole Frames,& Covers, Water Management Equipments)
 - Wooden Furniture & other Products.
 - Traffic Barriers & Accouterments for the Department of Police.
 - Mechanical Sirens, Postal Date Stamps with Year, Month, & Date Bits.
 - Screen Printing, Digital Printing, Name Boards, Sign Writing, Engraving, Etching, and Related Services.
 - Powder Coating and Mechanical Paintings.
 - All Partitioning Works and Manufacturing of Aluminum Doors & Windows.
 - Wall Paneling (Carving)
 - Cutting, Punching, Shaping, Drilling, Welding Works, and Smith Works.
 - Heavy and Light Fabrication Works.
 - Installation of Machines and Equipments.
 - Repair and Maintenance of Machines and Equipments.
 - Motor vehicles Repairs and Services.
 - Electromechanical Works.
 - Electrical Installations and Repairs.
 - Electro Plating Services.

2.0 Human Resources Data 2012

2.1 Approved Cadre, Vacancies, and Surplus

Designation	Relevant Service	Cadre	Filled		Vacancies	Surplus
		Permanent	Permanent	Casual/ Contract		
Senior Level						
Factory Engineer	SLES	1	1	-	-	-
Deputy Factory Engineer	SLES	1	1	-	-	-
Manager - Works	SLES	1	1	-	-	-
Manager - Logistics	SLES	1	1	-	-	-
Manager - Marketing	SLES	1	1	-	-	-
Deputy Works Managers	SLES	11	9	-	2	-
Deputy Manager (Administration)	SLAS	1	0	-	1	-
Chief Accountant	SLAcct.S	1	1	-	-	-
Accountants (Stores/Payment/ Internal Audit)	SLAcct.S	3	2	-	1	-
Senior Level Total		21	17	-	4	-
Tertiary Level						
Senior Mechanical Superintendent	SLTS	5	5	-	-	-
Chief Draftsman	SLTS	1	-	-	1	-
Administrative Officer	SLMAS (Supra)	1	1	-	-	-
Tertiary level Total		7	6	-	1	-
Secondary Level						
Budget Assistant	Associated Services	1	1	-	-	-
Human Resources Assistant	Graduate	2	2	-	-	-
Progress and Development Assistant	Graduate	1	1	-	-	-
Financial and Cost Assistant	Graduate	2	2	-	-	-
Marketing and Supply Assistant	Graduate	1	1	-	-	-
Legal Assistant	Graduate	1	1	-	-	-
Mechanical Superintendent	SLTS	18	17	-	1	-

Designation	Relevant Service	Cadre Permanent	Filled		Vacancies	Surplus
			Permanent	Casual/ Contract		
Secondary Level (Cont'd)						
Draftsman	SLTS	4	4	-	-	-
Management Assistant	SLMAS	50	40	-	10	-
Computer Graphic Designer	SLITS	1	-	-	1	-
Shop Assistant/ Shop Clerk	Departmental	26	26	-	-	-
Time Clerk	Departmental	9	7	-	2	-
Welfare Officer	Departmental	1	-	-	1	-
Minor supervisor	Departmental	31	31	-	-	-
Security Officer	Associated Services	1	1	-	-	-
Secondary Level Total		149	134	-	15	-
Primary Level						
Drivers	Combined drivers Service	15	15	-	-	-
Office Employees	Office Employee Service	9	8	-	1	-
Sanitary Labours	Departmental	6	6	-	-	-
Tradesmen I-I Class	Departmental	410	163	-	83	-
Tradesmen I – II Class	Departmental		66	-		
Semi skilled Tradesmen II	Departmental		53	-		
Non Skilled Tradesmen	Departmental		45	-		
Primary Level Total		440	356	-	84	-
Grand total		617	513	-	104	-

3.0 Details of Expenditure for the Financial Year 2012

- 3.1 Project 01 - General Administration and Establishment Services
Project 02 - Mechanical Engineering Products and Repair Services

Recurrent Expenditure	Project 01(Rs.) Mn	Project 02 (Rs.) Mn
Personnel Emoluments	19.9	24.5
Other expenses	7.6	-
Sub total	27.5	24.5
Capital Expenditure	4.2	9.8
Grand total	31.8	34.4

3.2 Public Officers' Advance Account B

Description	Estimate(Rs.)Mn	Actual (Rs.)Mn
Maximum limit of expenditure	28.00	19.72
Minimum Limit of receipts	18.00	24.56
Maximum Limit of debit	127.00	88.87

3.3. Work done Advance Account

The Turn Over for the year 2012 was Rs. 384,031,030.00 and the Net Profit was Rs. 101,485,931.00. So, the Net Profit was 26.4% of the Turn Over.

3.4 Stores Advance Account

The value of issues during the year 2012 was Rs. 120,773,035.00. According to FR 501(a), Stores Advance Accounts are run without losses and worked on profits.

4.0 Progress of the Action Plan

4.1 Completed and Pending, Works and Projects - 2012 Year

Progress From 01/01/2012 to 31/12/2012

	Project	Yearly Target		Progress *		
		Physical %	Financial (Rs.) Mn	Physical %	Financial (Rs.) Mn	%
1	Ellapathana Project – Fabrication and Installation of Sluice Gates 04Nos.	100%	30.00	100%	17.14	57.13%
2	Fabrication and Installation of Radial Gates 08Nos. for the Daduru Oya Project.	100%	60.00	40%	19.69	32.82%
3	Fabrication and Installation of Pen Stock 03Nos. for the Daduru Oya Power Station.	100%	9.00	85%	8.52	94.67%
4	Fabrication and Installation of Scour Gates 02Nos. for the Daduru Oya Project.	100%	8.00	48%	5.52	69.00%
5	Fabrication and Installation of Radial Gates 02Nos for the Rambakan Oya Project.	100%	30.00	90%	32.68	108.93%
6	Fabrication and installation of Gates 03Nos. for the Nelu Oya Amuna.	100%	8.00	95%	9.77	122.13%
7	Rehabilitation of Jaffna Lagoon – Sand Blasting, Painting, and Fixing Rubber Seals of Gates 18Nos.of the Thondamanaru Barrage.	30%	4.00	40%	3.57	89.25%
8	Attikkawa Project – Fabrication and Installation of Sluice Gates 04Nos.	50%	10.00	15%	4.03	40.30%
9	Iranamadu Reservoir – Repairs to Radial Gates 08Nos. – Irrigation Department.	100%	7.00	n/a	0.36	5.14%
10	Erection Saluting Dais and Sun Shades for the National Day Celebrations and other State Functions.	100%	21.00	78%	19.65	93.57%
11	Mutiyanattu Tank – Repairs to Radial Gates 02Nos. and Sluice Gates.	100%	1.70	100%	1.07	62.94%
12	Irrigation Department – Fabrication and Installation of Sluice Gates 02Nos. Galvanized Steel Gates 02Nos. and Trash tracks 03Nos. of the Yan Oya.	100%	2.00	2%	1.29	64.50%
13	Fabrication and Installation of Sluice Gates 02Nos. of the Nachchaduwa Tank – Irrigation Department.	100%	3.00	43%	0.35	11.67%
14	Fabrication and Installation of Steel Gates 10Nos. for the Keligama – Miriswaththa Project – Irrigation department.	100%	6.00	18%	1.38	23.00%

project		Yearly Target		Progress*		
		Physical	Financial (Rs.) Mn	Physical %	Financial (Rs.) Mn	%
15	Repair and Installation of Radial Gates 02Nos. of the Mavil Aru project – irrigation Department.	100%	6.30	50%	4.37	69.37%
16	Fabrication and Installation of Fixed Wheel Gates 05Nos., Sluice Gate 01No., and Gantry crane 01No. for the Access Engineering Co. Ltd,.	100%	8.00	90%	4.53	56.63%
17	Work done by the Machine Maintenance, and Repair Unit.	100%	35.80	100%	37.24	104.02%
18	Wok done by the Heavy Fabrication Unit	100%	10.00	100%	19.20	192.00%
19	Furniture manufactured by Carpentry Work Unit	100%	80.00	65%	52.11	65.14%
20	Work done by the Light Fabrication Unit	100%	68.11	94%	71.78	105.39%
21	Foundary Unit	100%	15.04	39%	13.38	88.96%
22	Work done by the Light Engineering Unit	100%	29.00	96%	27.75	95.69%
Total			451.95		355.38	

4.2 . Special Services

Provision of The Saluting Dais; VVIP & VIP Enclosures for the National Day celebrations; Special Dais and Receiving Line at the Katunayake International Airport to welcome Heads of States and Foreign Dignitaries, and supply of Ballot Boxes for the Department of Election.

5.0 Training

5.1 Training for Apprentices, Diploma Students, Engineering Undergraduates, and Engineers were given by the Department of Government Factory as follows.

Category		No	Duration
1	Apprentices from Technical Colleges	21	06 months
2	Training Program conducted by the Department of Government Factory.	5	06 months

5.2 Local Special Training Provided for the Internal Staff

Service	Training Program	Institute	No	Duration	
1	SLES (Sri Lanka Engineering Service)	Professional Training in Project Management.	IESL (Institution of Engineers Sri Lanka)	3	03 days
2	(SLTS Sri Lanka Technological Service)	Basic Computer Training	Public Service Training Institute.	2	05 dyas
3	SLES	Accounting for Engineers	IESL	1	02 days
4	SLTS	Workshop on Construction Safety	ICTAD(Institute for Construction Training and Development)	1	01 day
5	SLTS	Software Engineering Training program affiliated to the Java Technology Undergraduate Course.	Institution of Java & Technological studies	1	05 months
6	SLTS	Conducting Preliminary Investigations and Disciplinary Procedure	Public Service Training Institute	1	02 days
7	SLTS	Steam Boiler and Machine Maintenance.	ICTAD	1	05 days
8	SLTS	Contract and Procurement Management.	ICTAD	1	05 days
9	SLTS	Skill Development of the Procurement Works.	SDFL(Skill Development Fund Ltd)	2	03 days
10	SLES	National Training on liquid Penetration Test.	Atomic Energy Authority	2	02 weeks
11	SLTS	Disciplinary Procedure	Public Service Training Institute.	1	03 days
12	(Government Management Assistants) GMA	Salary Conversion	Public service Training Institute	1	03 days

Service		Training Program	Institute	NO	Duration
13	GMA(Government Management Assistant)	Stores Management Training	Public Service Training Institute	7	01 day
14	GMA	Shroff Duties	Public Service Training Institute	1	01 day
15	GMA	Certificate Course in Stores Management.	ICTAD	2	03 days
16	GMA	Orientation Program for Management Assistants.	Public Service Training Institute	9	01 day
17	GMA	Office and Human Resources Management.	Public Service Training Institute	1	05 days
18	GMA	Office Management	Public Service Training Institute	2	05 days
19	GMA	Diploma in Tamil Language	IHRA	5	06 months
20	GMA	Certificate Course in Tamil Language	IHRA	17	06 months
21	GMA	Preparation of Recruitment Procedures.	Public Service Training Institute	1	03 days
22	GMA	Human Resources Management.	Public Service Training Institute	1	05 days
23	GMA	Filing and Maintenance of Personnel Files.	Public Service Training Institute	1	05 days
24	GMA	Spoken Tamil	Public Service Training Institute	3	06 months
25	GMA	Tamil Language.	Public Service Training Institute	8	06 months
26	GMA	Higher Computer Training. (Microsoft Power Point)	Public Service Training Institute	2	03 days
27	GMA	Higher Computer Training (Microsoft Access)	Public Service Training Institute	2	05 days
28	GMA	Higher Computer Training (Microsoft Excel)	Public Service Training Institute	1	05 days
29	GMA	Pension Procedure	Public Service Training Institute	2	02 days
30	GMA	Disciplinary Procedure	Public Service Training Institute	1	03 days
31	GMA	Government Advanced Accounts	Public Service Training Institute	2	02 days
32	GMA	Government Auditing	Public Service Training Institute	2	02 days
		Total		87	

6.0 Constraints

6.1 Financial Constraints

Insufficient Budgetary provisions for capital expenditure for updating to modern technology and rehabilitation of existing machinery and workshop buildings badly affected productivity. Sufficient financial provisions are required to overcome this situation.

Escalation of material prices in the market badly reflected in estimated jobs of making and fixing of structural steel water management gates for the Irrigation Department and incurred losses.

6.2 Administrative Constraints

Not filling the vacancies of Management Assistants led to serious administration and management issues. Even though many requests were made to respective authorities, these posts were not filled.

Delay in Procurement process led to delay in completing works and services as scheduled. This situation may result in losing the credibility of the clients, and affects the Department of Government Factory in prevailing competitive market environment.

7.0 Present Situation by 15th June 2016

1. Although, the targeted turnover for the 2015 was 610Mn, actual turnover of the Work done advance account was 383Mn and expenditure was 378.8Mn. Excess was 4.28Mn.

Turnover has gone down due to following reasons beyond our control

- a) When project completion targets are not matched with our procurement time schedules, Client supplied materials for ongoing and completed projects in 2015. Therefore turnover has come down.
 - b) Prices of our foundry and carpentry products are not competitive with market prices and therefore turnover was decreased due to lack of work orders.
 - c) Delay in approval and lack of clear instructions to project such as, Uma oya, Alikota Aru for fabrication ,installation and commissioning of water Management Gates and timber repairs to Gaffor building respectively cause low turnover.
2. Present carder vacancies are shown below.

Engineers	-	02
Accountants	-	01
Administrative Officers	-	01
Management Assistants	-	11
Development Officers	-	05
Skill Labors	-	74
Un skill labors	-	<u>15</u>
Total		<u>108</u>

Now, it is expected to take the final decision on the scheme of recruitment for skill labors.

3. Debt due to Government Factory from government organization up to 31st December 2015 as follows.

2013	-	Rs. 23,035,442.11
2014	-	Rs. 58,185,491.68

4. Restructuring proposal of Government Factory was forwarded to cabinet approval with the recommendation of Department of Management Service in order to improve the productivity of Government Factory.
5. Arrangements have been made to cut down operating cost through organizational level financial control.