



# **Performance Report Year - 2011**

**Department of Government Factory  
Kolonnawa.**

# PERFORMANCE REPORT OF THE DEPARTMENT OF GOVERNMENT FACTORY FOR THE YEAR 2011

## 1.0 Introduction

- 1.1 The Mission of the Department of Government is to provide mechanical engineering works, products, & services to public & private sectors, and mechanical engineering training to engineers, technicians, and tradesmen.
- 1.2 Key functions carried out by the Department of Government Factory are,
- Operation of production and maintenance workshops.
  - Human resources development of employees and trainees.
  - Provision of manufactured products and maintenance services.
  - Procurement of raw materials, tools, and equipments.
- 1.3 Two Commercial Advance Accounts – Work Done and Stores Advance Accounts are operated to carry out these functions.
- 1.4 Main products and services currently provide by the Department of Government Factory are;
- Manufacturing of Hospital Equipment and Furniture.
  - Manufacturing of Radial Gates, Lock Gates, and Cast Iron and Steel Water Management Gates.
  - Cast Iron and Steel products (Manhole Frames,& Covers, Water Management Equipments)
  - Wooden Furniture & other Products.
  - Traffic Barriers & Accouterments for the Department of Police.
  - Mechanical Sirens, Postal Date Stamps with Year, Month, & Date Bits.
  - Screen Printing, Digital Printing, Name Boards, Sign Writing, Engraving, Etching, and Related Services.
  - Powder Coating and Mechanical Paintings.
  - All Partitioning Works and Manufacturing of Aluminum Doors & Windows.
  - Wall Paneling (Carving)
  - Cutting, Punching, Shaping, Drilling, Welding Works, and Smith Works.
  - Heavy and Light Fabrication Works.
  - Installation of Machines and Equipments.
  - Repair and Maintenance of Machines and Equipments.
  - Motor vehicles Repairs and Services.
  - Electromechanical Works.
  - Electrical Installations and Repairs.
  - Electro Plating Services.

## 2.0 Human Resources Data 2011

### 2.1 Approved Cadre, Vacancies, and Surplus

Designation	Relevant Service	Cadre	Filled		Vacancies	Surplus
			Permanent	Casual/ Contract		
<b>Senior Level</b>						
Factory Engineer	SLES	1	1	-	-	-
Deputy Factory Engineer	SLES	1	1	-	-	-
Manager - Works	SLES	1	1	-	-	-
Manager - Logistics	SLES	1	0	-	1	-
Manager - Marketing	SLES	1	1	-	-	-
Deputy Works Managers	SLES	11	8	-	3	-
Deputy Manager (Administration)	SLAS	1	0	-	1	-
Chief Accountant	SLAcct.S	1	1	-	-	-
Accountants (Stores/Payment/ Internal Audit)	SLAcct.S	3	2	-	1	-
<b>Senior Level Total</b>		<b>21</b>	<b>15</b>	-	<b>6</b>	-
<b>Tertiary Level</b>						
Senior Mechanical Superintendent	SLTS	5	5	-	-	-
Chief Draftsman	SLTS	1	-	-	1	-
Administrative Officer	SLMAS (Supra)	1	1	-	-	-
<b>Tertiary level Total</b>		<b>7</b>	<b>6</b>	-	<b>1</b>	-
<b>Secondary Level</b>						
Budget Assistant	Associated Services	1	1	-	-	-
Human Resources Assistant	Graduate	2	2	-	-	-
Progress and Development Assistant	Graduate	1	1	-	-	-
Financial and Cost Assistant	Graduate	2	2	-	-	-
Marketing and Supply Assistant	Graduate	1	1	-	1	-
Legal Assistant	Graduate	1	1	-	-	-
Mechanical Superintendent	SLTS	18	14	-	4	-

Designation	Relevant Service	Cadre	Filled		Vacancies	Surplus
		Permanent	Permanent	Casual/ Contract		
<b>Secondary Level (Cont'd)</b>						
Draftsman	SLTS	4	4	-	-	-
Management Assistant	SLMAS	50	44	-	6	-
Computer Graphic Designer	SLITS	1	-	-	1	-
Shop Assistant/ Shop Clerk	Departmental	26	26	-	-	-
Time Clerk	Departmental	9	9	-	-	-
Welfare Officer	Departmental	1	-	-	1	-
Minor supervisor	Departmental	31	27	-	4	-
Security Officer	Associated Services	1	1	-	-	-
<b>Secondary Level Total</b>		<b>149</b>	<b>132</b>	<b>-</b>	<b>17</b>	<b>-</b>
<b>Primary Level</b>						
Drivers	Combined drivers Service	15	15	-	-	-
Office Employees	Office Employee Service	9	8	-	1	-
Sanitary Labours	Departmental	6	6	-	-	-
Tradesmen I-I Class	Departmental	410	341		69	
Tradesmen I – II Class	Departmental					
Semi skilled Tradesmen II	Departmental					
Non Skilled Tradesmen	Departmental					
<b>Primary Level Total</b>		<b>440</b>	<b>370</b>	<b>-</b>	<b>70</b>	<b>-</b>
<b>Grand total</b>		<b>617</b>	<b>523</b>	<b>-</b>	<b>94</b>	<b>-</b>

### 3.0 Details of Expenditure for the Financial Year 2011

- 3.1 Project 01 - General Administration and Established Services  
Project 02 - Mechanical Engineering Products and Repair Services

Recurrent Expenditure	Project 01 (Rs.) Mn	Project 02 (Rs.) Mn
Personnel Emoluments	17.6	21.5
<b>Other expenses</b>	7.6	-
<b>Sub total</b>	<b>25.3</b>	<b>21.5</b>
Capital Expenditure	5.8	10.6
<b>Grand total</b>	<b>35.2</b>	<b>32.1</b>

### 3.2 Public Officers' Advance Account B

Description	Estimate (Rs.)Mn	Actual (Rs.)Mn
<b>Maximum limit of expenditure</b>	<b>27.48</b>	<b>27.23</b>
<b>Minimum Limit of receipts</b>	<b>18.00</b>	<b>28.42</b>
<b>Maximum Limit of debit</b>	<b>122.00</b>	<b>93.71</b>

### 3.3 Details of Advance Accounts

	Maximum Debit Limit (Rs.) Mn	Minimum Receipt Limit (Rs.) Mn
Work Done Advance Account	260	280
Stores Advance Account	120	120

### 3.3 Work done Advance Account

The Turn Over for the year 2011 was Rs. 361,067,209.45 and the Net Profit was Rs. 104,087,207.87. So, the Net Profit was 28.82% of the Turn Over.

### 3.4 Stores Advance Account

The value of issues during the year 2011 was Rs. 163,111,380.32. According to FR 501(a), Stores Advance Accounts are run without losses and worked on profits.

## 4.0 Progress of the Action Plan

### 4.1 Projects and Works Completed in 2011

No.	Project/ Works Description	Estimated Target (Rs.) Mn	Financial progress (Rs.) Mn	Physical progress
1	Fabrication and Installation of Sluice Gates for the Rambakan Oya Project – Irrigation Department.	18.40	14.02	98%
2	Fabrication and Installation of Sluice Gates for the Daduru Oya Project – Irrigation Department.	35.83	21.15	86%
3	Fabrication and Installation of Sluice Gates for the Ellapathana Project – Irrigation Department.	56.46	16.16	80%
4	Fabrication and Installation of Trash Track 72Nos. and Wooden Gates accessories for the Thondamanaru barrage for sea water control.	73.048	58.14	100%
5	Fabrication and Installation of Radial Gates for the Rambakan Oya Project.	70.66	24.12	50%
6	Fabrication and Installation of Radial Gates for the Daduru Oya Project.	300.00	55.92	22%
7	Fabrication and Installation of Penstocks 03Nos. for the Daduru Oya Project.	18.00	7.10	25%
8	Fabrication and Installation of flap Gates for the Nelu Oya Project.	8.70	2.45	25%
9	Fabrication and Installation of Radial Gates 05Nos. for the Access Engineering (pvt) ltd.	5.10	1.20	53%
10	Fabrication and Installation of Water Management Gates 17Nos. – Kurunegala District.	9.60	8.18	100%
11	Supply of Brake Blocks for the Department of Railways.	7.49	1.82	80%
12	Manufacturing and Supply of Bunk Beds 2200Nos. for the Ministry of Defense.	16.96	18.19	95%
13	Repair and Maintenance of machines carried out by the Machine Unit.	24.00	27.54	100%
14	Additional work done by the Heavy Fabrication Unit.	66.00	62.53	75%
15	Additional work done by the Light Fabrication Unit.	60.00	86.94	90%
16	Additional work done by the Light Engineering Unit.	25.00	24.82	80%
17	Work done for the other Departments and Ministries.		31.52	
	<b>Total</b>	<b>795.25</b>	<b>461.80</b>	

### 4.2 Special Services

Provision of The Saluting Dais; VVIP & VIP Enclosures for the National Day celebrations; Special Dais and Receiving Line at the Katunayake International Airport to welcome Heads of States and Foreign Dignitaries, and supply of Ballot Boxes for the Department of Election.

## 5.0 Training

5.1 Training for Apprentices, Diploma Students, Engineering Undergraduates, and Engineers were given by the Department of Government Factory as follows

Category		NO	Duration
1	Apprentices from Technical Colleges	19	06 months
2	Engineers from Sri Lanka Engineering Service	1	06 months
3	Training Program conducted by the Department of Government Factory.	5	06 months
4	Fitters	1	01 year

## 5.2 Local Special Training Provided for the Internal Staff

Service	Training Program	Institute	No	Duration
1 Management Assistants	Tamil Language Class	Ministry of Official Languages and National Reconciliation.	05	06 months
2 Management Assistants	Training Procurement on Pension Procedure	Public Service Training Institute..	01	02 days
3 Management Assistants	Course on State Accounts	Miloda Institute.	02	02 days
4 Management Assistants	Training Course on Stores management	ICTAD	04	01 day
5 Accountant	Establishment of the ACADEMY OF Financial Studies (AFS)	Miloda Institute	01	05 days
6 Unskilled Labour	Certificate in Data Network Administration	Sri Lanka Telecom Training Center	02	12 days
7 Engineering	National Seminar on Intentional Management System	Sri Lanka Standards Institution	03	01 day
8 Management Assistants	Certificate Course for the Tamil language Course.	Human Resources Development Institute (University of Colombo)	03	06 months

	<b>Service</b>	<b>Training Program</b>	<b>Institute</b>	<b>No</b>	<b>Duration</b>
9	Engineering	Training Program On “Contract Management and Procurement Management 2 “	ICTAD	01	08 months
10	Development Officer	Training Program On “Contract Management and Procurement Management 2 “	ICTAD	01	08 months
11	Management Assistants	Document Conservation Course	Department of National Achieves..	01	05 days
12	Management Assistants	Tamil language training program.	National language Study and Training Institute.	01	06 months.
13	Management Assistants	Document management Course.	Department of National Achieves.	01	05 days
14	Engineering	Short Course on Construction Management	ICTAD	01	02 days
15	Management Assistants	Document management Course.	Department of National Achieves..	01	05 days
16	Management Assistants	Computer Training Program.	Public Service Training Institute.	01	05 days
17	Management Assistants	English Stenographers Training Program me.	Public Service Training Institute	01	05 days
18	Management Assistants	Training Program on Spoken Tamil..	Department of National Languages.	02	06 months
19	Management Assistants	Training Program on Office Management.	Public Service Training Institute	02	05 days
20	Management Assistants	Training program on Government Audit.	Public Service Training Institute	02	02 days
21	Management Assistants	Basic Computer Training Program.	Public Service Training Institute	01	05 days
22	Development Assistants	Training program on Salary Conversion.	Public Service Training Institute	06	03 days
23	Management Assistants	Training Program for Management Assistants new recruitments.	Public Service Training Institute	01	10 days
24	Management Assistants.	Higher Computer Training Program.	Public Service Training Institute	03	05 days
25	Management Assistants	Training Program on Pension procedure.	Public Service Training Institute	02	05 days
26	Development Assistant.	Training Program on Stores Management and Procurement Procedure.	Public Service Training Institute	01	02 days



## **6.0 Constraints**

### **6.1 Financial Constraints**

Insufficient Budgetary provisions for capital expenditure for updating to modern technology and rehabilitation of existing machinery and workshop buildings badly affected productivity. Sufficient financial provisions are required to overcome this situation.

Escalation of material prices in the market badly reflected in estimated jobs of making and fixing of structural steel water management gates for the Irrigation Department and incurred losses.

### **6.2 Administrative Constraints**

Not filling the vacancies of Engineers, Administrative Officer, Management Assistants, and other services led to serious administration and management issues. Even though many requests were made to respective authorities, these posts were not filled.

Delay in Procurement process led to delay in completing works and services as scheduled. This situation may result in losing the credibility of the clients, and affects the Department of Government Factory in prevailing competitive market environment.

## 7.0 Present Situation by 15<sup>th</sup> June 2016

1. Although, the targeted turnover for the 2015 was 610Mn, actual turnover of the Work done advance account was 383Mn and expenditure was 378.8Mn. Excess was 4.28Mn.

Turnover has gone down due to following reasons beyond our control

- a) When project completion targets are not matched with our procurement time schedules, Client supplied materials for ongoing and completed projects in 2015. Therefore turnover has come down.
  - b) Prices of our foundry and carpentry products are not competitive with market prices and therefore turnover was decreased due to lack of work orders.
  - c) Delay in approval and lack of clear instructions to project such as, Uma oya, Alikota Aru for fabrication ,installation and commissioning of water Management Gates and timber repairs to Gaffor building respectively cause low turnover.
2. Present carder vacancies are shown below.

Engineers	-	02
Accountants	-	01
Administrative Officers	-	01
Management Assistants	-	11
Development Officers	-	05
Skill Labors	-	74
Un skill labors	-	<u>15</u>
Total		<u>108</u>

Now, it is expected to take the final decision on the scheme of recruitment for skill labors.

3. Debt due to Government Factory from government organization up to 31<sup>st</sup> December 2015 as follows.

2013	-	Rs. 23,035,442.11
2014	-	Rs. 58,185,491.68

4. Restructuring proposal of Government Factory was forwarded to cabinet approval with the recommendation of Department of Management Service in order to improve the productivity of Government Factory.
5. Arrangements have been made to cut down operating cost through organizational level financial control.