

Contents

Quick Reference	96
Director's review	97
Vision	100
Mission	101
Board members	102
Staff	102
International Recognition	103
Attending overseas conference and workshops	103
Human Resource Development	103
Postgraduate Convocation	105
Panel of visiting lecturers	106
Research Conferences	107
NILIS Resource persons' Contribution to External Institutions	111
Contribution to research from academic staff	112
Committee memberships for the other institutes	114
Evaluation	114
Topics of Research Dissertations	115
Auditor General's Report 2014	120

Quick Reference

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Director's report

The National Institute of Library and Information Sciences (NILIS) was established in 1999 under the University of Colombo, as a component of the World Bank funded General Education project. Two thousand school libraries were established under the project while another 2000 existing libraries were refurbished. NILIS was entrusted with the task of providing academic and professional training to the existing staff as well as to the newly recruited staff of the school libraries and other libraries. Accordingly island wide training programmes were conducted for the newly recruited graduates to the school libraries, and in 2002 academic study programs commenced.

Postgraduate diploma courses in teacher librarianship, masters in teacher librarianship and diploma in teacher librarianship courses were commenced targeting the staff of the school libraries. In addition a postgraduate course in Library and Information Sciences and a diploma course in library and information management were commenced for the staff employed in the library sector. Furthermore the Masters course in library and Information Sciences which was until then conducted by the Faculty of Graduate Studies, University of Colombo was entrusted to NILIS in 2006.

During the years 2008 and 2009 the demand for the courses in teacher librarianship began to wane, the reason being the non inclusion of the above courses as prerequisites for the promotions of teacher librarians, in the teacher services minute, by the officials of the Ministry of Education, despite the approval granted by the Cabinet of Ministers.

As a result NILIS adopted other strategies to increase its student intake and its revenue. The entry requirements for the postgraduate course in Library and Information Sciences were amended which showed a rise in the number of students seeking admission to these courses. Therefore NILIS was able to generate a higher income in 2014, compared with the previous years.

Since one of the main objectives of NILIS is to enhance the development of the quality of service of the human resources in the school libraries, the institute commenced a one year diploma course in school librarianship for the library assistants of school libraries. There is a great demand island wide for this course and NILIS hopes to conduct these courses at the provincial level.

NILIS is unique

The National Institute of Library and Information Sciences was established in order to enhance the quality of service of the professionals in the library sector. But the main focus of attention of the institute was directed towards the school library sector, since its establishment was linked to the World Bank funded school education project. Therefore along with the development of physical resources in the school libraries, the institute

commenced academic courses designed to produce school library personnel of a high caliber.

Even though the Kelaniya University had been conducting diploma courses, graduate courses and post graduate courses in librarianship during the past decades, there was a very important reason to commence study courses in the same field at the University of Colombo as well. This was because the courses conducted by the University of Kelaniya were more oriented towards theory of the subject. These courses have been mainly designed for graduates who wish to seek employment at a graduate level. But the courses designed by NILIS are more practical oriented. This can be perceived from the course content, project work and library practices etc. of the NILIS courses. This is because most of the NILIS courses have been specifically designed for professionals in the field of Library and Information Sciences.

Challenges

The continuous challenge faced by NILIS was the non inclusion of the NILIS qualifications for the promotions of teacher-librarians, in the teacher services minute. The failure on the part of the Ministry of Education to implement this scheme, despite the approval of the Cabinet of Ministers was indeed a grave issue. The qualifications required for the promotions of teachers continue to be those that were recognized five decades ago. But with the creation of new posts and the introduction of new courses relevant to these posts, it is the responsibility of the administrative officers to include them in the establishment procedure. Although NILIS has made every possible effort to rectify this situation, the non-compliance by the Ministry of Education to update the promotional procedures according to the developments in the educational field has been responsible for the decline in demand for the NILIS courses. The Ministry of Education should take the entire responsibility for this situation. But NILIS will continue to pursue this issue with the Minister and ministry officials.

Future Plans

The main objective of NILIS is to improve and develop the human resources in all areas of the library sector. In order to achieve this objective NILIS diversified its courses. Consequently the student enrolment which had dropped to 77 in 2013 rose to 132 in 2014. Also steps were taken to extend the diploma course in librarianship which is conducted for support staff recruited to the libraries. NILIS anticipates to make this course the main market in the future and hopes to achieve this within the next two years. The institute is also in the process of organizing short term courses which will be aimed at fulfilling specialized needs in the library and information sciences sector of the country. NILIS also expects to discuss with the local government officials and diversify the courses conducted for the staff in the public libraries, which will enable the increase of the student intake.

At the beginning of the new millennium the school library sector of Sri Lanka underwent a conceptual change. In order to make this conceptual change a reality it was an essential pre-requisite that the school library sector needed to be manned by resource personnel endowed with new knowledge, attitudes, and skills. The existing courses in librarianship were inadequate to cope with this situation, and hence NILIS commenced conducting specialized courses in teacher librarianship to meet this challenge.

One of the main features of this conceptual change was changing the function of the school library. The traditional school library which functioned merely as a room where one undertook silent reading or borrowed and returned books had to meet the challenge of being transformed into a place where information skills were taught. The teacher librarianship courses conducted by NILIS have been exclusively designed to produce personnel who will be able to meet this challenge. Thus areas such as information literacy, children's literature, internet literacy, and media literacy which are not included in the standard courses in library and information sciences have been incorporated into the teacher librarianship courses conducted by NILIS. Today, educationists throughout the world have accepted that learning sans the above skills is futile, and the school library is the place where such skills can be taught to the students. With this objective in mind the endeavor of NILIS is to produce personnel who will be well equipped to deal with the new conceptual change. Although it is an enormous challenge, NILIS is happy to note that the students who have completed the courses in school librarianship have been successful in meeting this challenge moderately. These personnel, though few in number, have brought about an appreciable change to the school library sector, the monetary value of which is immeasurable.

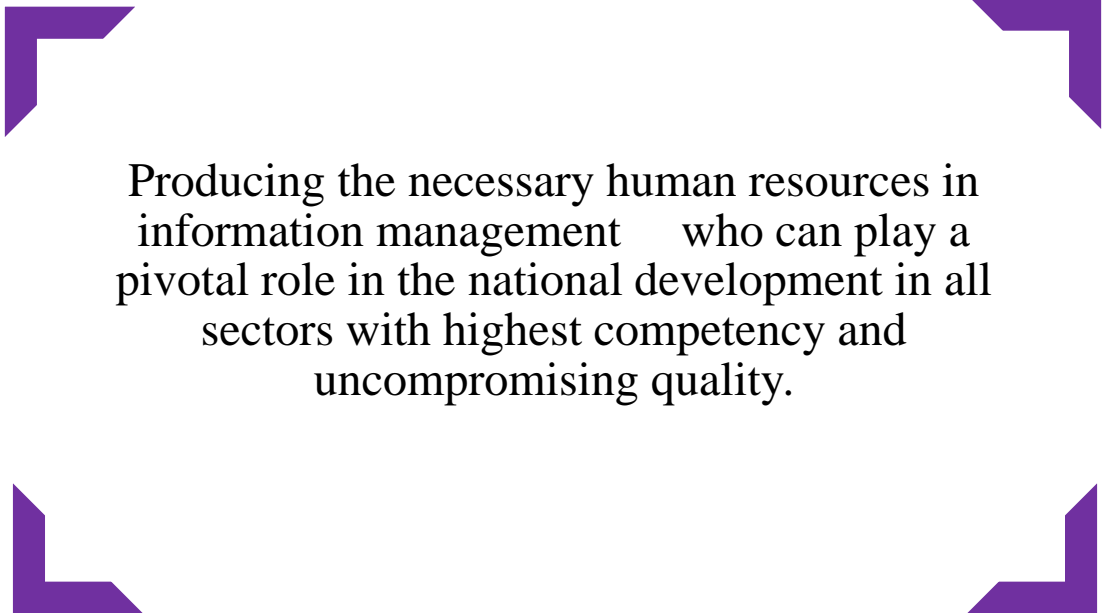
Director
NILIS

Vision



To be a centre of excellence of international repute,
building synergies between knowledge, education, research
and entrepreneurship in library and information
management

Mission



Producing the necessary human resources in information management who can play a pivotal role in the national development in all sectors with highest competency and uncompromising quality.

Board of Management:

Prof. Ranjith Senaratne	Chairman/BoM/NILIS Vice Chairman, UGC
Ms.D.I. D. Andradi	President/SLLA
Prof. W. Chandradasa	Dean/Education (Ex-officio)
Dr. (Ms). Wathmanel Seneviratne	Nominee of SCOLIS/UGC
Mr. G. R. Padmasiri	Nominee of UGC
Ms. B. M. S. Bandara	Nominee of Ministry of Higher Education
Mr. N. G. Dayaratne	Nominee of General Treasury
Mr. W. Sunil	Director General/ NLDSB
Prof. Russell Bowden	Nominee of UGC
Prof. G. N. Wickremanayake	Nominee of UGC
Mr. L. A. Jayatissa	Nominee of SCOLIS/UGC
Mr. Prasanna Ranaweera	Director/NILIS

Staff: Number of Permenent Staff

Mr. R.P.P. Ranaweera	-	Director
Mr. P.G. Pemadasa	-	Senior Lecturer
Dr. R. Gamage	-	Senior Lecturer
Mr. U.P. Alahakoon	-	Assistant Librarian
Mrs. A. Abeyratne	-	Senior Assistant Registrar
Mrs. H.V.S.M. Jayasekara	-	Senior Assistant Bursar
Mrs. A.N.L. Namalee	-	Clerk Grade II
Mrs. T.H.R.B. Chandrathilake	-	Computer Application Assistant Grade III
Mr. N.K. Kuruppuarachchi	-	Computer Application Assistant Grade III
Mr. K.M.N.K. Bandara	-	Book Keeper Grade II (B) (Up to 01.03.2013)
Mr. S.A.D.T.N. Rathnayake	-	Book Keeper Grade II (B) (Since 11.12.2013)
Ms. S.B. Wettasinghe	-	Library Assisting Grade III
Mr. A.A.J. Abeysinghe	-	Driver

Number of temporary staff

Mrs. I.R. Shyamalee	-	Trainee Computer Application Assistant (since 17.04.2007)
Mr. K.K. Rubasinghe	-	Trainee Computer Application Assistant (since 01.07.2011)
Ms. N.R. Jayakodi	-	Trainee Computer Application Assistant (since 15.12.2011)

International Recognition

The memorandum of understanding (MoU) between NILIS and the International School of Information Management (ISIM) paved the way for sharing information and human resources development. It is a special achievement of NILIS to work together with a major stakeholder in information studies in the region.

Attending overseas conferences and workshops

Director Mr. R.P.P.Ranaweera attended the International Library Science Conference held on 4-5 November 2014.

Senior Lecturers Mr. P.G.Pemadasa and Dr. Ruwan Gamage conducted the Workshop on Information Literacy, held in Maldives from 1-3 December 2014, organized by the SAARC Development Centre.

Ms. R. Chandratilake, Computer Application Assistant attended a short term training on IT for Information Management in 07-10 April 2014 at the SAARC Development Centre, New Delhi.

Human Resources Development

NILIS is conducting courses from Certificate to MPhil/PhD. The following table gives information on student registration for each course.

Course	Number registered for 2014/2015	Notes
MPhil/PhD	05	Another 05 students who registered in previous years were already conducting their research (Table 01)
Masters in Library and Information Science (MLS)	07	06 Students who registered for MLS in 2013 were working on their dissertations during the year (Table 02).
Masters in Information Management (MIM)	-	Students of the Masters in Information Management course (2013/2014) were conducting their research studies (Table 03).

Masters in Teacher Librarianship (MTL)	06	Full time students
Postgraduate Diploma in Library and Information Science (PGLIS)	12	18 students registered in the previous year were completing their research (Table 04).
Postgraduate Diploma in Information Management (PGDIM)	05	Research topics of the previous batch are in Table 05.
Postgraduate Diploma in Teacher Librarianship (PGTL)	05	Full time students. Research topics available in Table 06.
Diploma in Library and Information Management (DLIM)	15	DLIM has three levels of study. The number given here is the new registrations for 2014/2015.
Diploma in School Librarianship (DSL)	17	
Certificate in School Librarianship (CSL)	11	
Certificate in Public Librarianship (CPL)	09	
Certificate in English and Information Literacy	28	

Short courses

NILIS is conducting short courses for continuous professional development of human resources employed in libraries and other sectors. The following table briefly gives information on such programs.

Course	Duration	Number followed	Notes
IT for Office Management	i. 04.03.2014-05.06.2014 ii. 04.09.2014-16.10.2014	33	Resource persons were Senior Lecturers from NILIS, and the Institute of Human Resources Advancement (IHRA), & other experienced personnel in administration.
Digital Library Workshop	2014.03.15	21	A Senior Lecturer from NILIS, and a Senior Assistant Librarian from University of Moratuwa
Research Methodology	2013.11.27 - 2014.02.02	33	Lecturers from the Faculty of Management
Seminar for MPhil/PhD students	2014.11.22	All students following MPhil/PhD	Professor Diljit Singh, University of Malaya, Malaysia

Postgraduate Convocation

Two Masters students and 10 Postgraduate Diploma holders were conferred with degrees at the 2014 Postgraduate Convocation.

Panel of visiting lecturers

As NILIS has only three permanent lecturers it obtains the services of visiting lecturers. The following scholars served as the panel of visiting lecturers in 2013.

	Name of the Lecturer	Specialization area	Designation
01	Prof. Piyadasa Ranasinghe	Bibliographic Control	Senior Professor, University of Kelaniya
02	Prof. K.A.P. Siddisena	Research Methodology	Senior Professor Faculty of Arts University of Colombo
03	Prof. Gamini De Alwis	Management	Former Professor Faculty of Management & Finance University of Colombo
04	Dr. Wathmanel Senevirathna	Knowledge Management	Librarian Open University of Sri Lanka Nawala
05	Dr. K.D.G. Wimalaratne	Conservation	Former Director Department of National Archives
06	Mr. G.R. Padmasiri	Classification	Librarian University of Visual & Performing Arts
07	Mr. L.A. Jayatissa	Indexing	Librarian University of Kelaniya
08	Mr. M.N. Ravikumar	Information Technology	Senior Assistant Librarian Eastern University of Sri Lanka
09	Mr. T.H.K.T. De Silva	Copyright law	Attorney at Law, Supreme Court of Sri Lanka
10	Mr. T. Ramanan	Social Media	Senior Assistant Librarian Eastern University of Sri Lanka
11	Mr. Harsha Balasooriya	Library Automation	Senior Assistant Librarian Open University of Sri Lanka Nawala
12	Mr. Nishan Punchihewa	Information Technology	Senior Assistant Librarian University of Moratuwa
13	Mr. D.L.P.M. Rathnasinghe	Financial Management	Senior Lecturer Faculty of Management & Finance University of Colombo
14	Ms. H.M.D.S.D. Somarathna	Information Literacy	Senior Assistant Librarian, University of Colombo
15	Mrs. D.M.P. Bandaranayake	Information Sources	Library Director American Center Library Colombo
16	Mr. T.K De Seram	Education Technology	Technical Officer Educational Technology Division Open University of Sri Lanka

17	Mr. W G Premarathna	Management	Senior Lecturer Faculty of Management & Finance University of Colombo
18	Ms. T.N. Gunadeera	Management	Lecturer Department of Finance, Faculty of Management & Finance University of Colombo
19	Mr. Buddhin Kumara	Information Technology	Senior Assistant Librarian University of Moratuwa
20	Ms. Manoja Samaradiwakara	Research Methodology	Senior Assistant Librarian University of Moratuwa

NILIS Research Conference

NILIS Research Conference 2014 was held on 21st November at NILIS University of Colombo, 26 research papers were presented of the conference under 06 different themes.

Titles of the present papers

Contribution of modern social websites for the production of discourse on Ideology.

Sunil Wickramasinghe

Social media and library marketing: is Facebook being used effectively in promoting library resources and services of main university libraries in Sri Lanka?

Lionel Amarakoon and Thushari Seneviratne

Evaluation of e-Services offered by the Regional Centre for Strategic Studies (RCSS) Library, Sri Lanka: A Case Study

Kamani Perera, Librarian, Regional Centre for Strategic Studies, Sri Lanka and **Ruwan Gamage**, Senior Lecturer, National Institute of Library and Information Science, University of Colombo

Using Google Drive for Class Scheduling

Ruwan Gamage, Senior Lecturer, NILIS, University of Colombo

Citation analysis of Masters' theses as a collection development tool: Case study at University of Moratuwa, Sri Lanka

C.N.D. Punchihewa

Information sources used by postgraduate students in General Sir John Kotelawala Defence University: A citation analysis of theses

Hiruni Kanchana, Thanuja Ranawella and Manjula Rajapaksha

Job satisfaction among the multigenerational professional librarian workforce of Sri Lankan Universities

Lakmini Marasinghe and Anusha Wijyaratne

An analysis of prior library experiences and perception of undergraduates

K. G. Anura Priyadarshana Kiriialla

Quantitative analysis on subject diversity of Sinhala books published during 2013 in Sri Lanka.

Uditha Alahakoon, Assistant Librarian, NILIS

Current Status of Public Libraries in Vavunia District, Sri Lanka: An Overview of Resources, Challenges, and Role of Librarians in Providing Services to Society

Shanmugathan Shanmugaratnam and Ramanan Thankavadeivel

Evaluation of information locational skills of undergraduates of easthetic studies, Eastern University of Sri Lanka

Prashanthan Bremadasan

Development of an Information Literacy Model for Problem Based Learning

S Santharooban and P.G. Pemadasa

The role of Ministry of Education for the development of School Libraries and Learning Recourse centers.

R.H.N. Nandasiri, Director of Education, Data Management Brach, Ministry of Education, Battaramulla.

Study on the impact of Resource based teaching to enhance the students achievements (Based on the selected schools from 15 educational zones in the Central Province)

P.G. Premadasa, Senior Lecturer, NILIS

An action research on how to use the learning resource center to enhance the performance of students on the subject in English.

Denuwara Education Zone - ND Hapugoda died, Assistant Director (Libraries) and G.H.N.Begum –Instructor

An action research on how to use Learning Recourses Centre to increase students achievement in on the subject on science.

Niranjala Wickramathilake, Teacher Librarian, Thalakiriyagama M.V. Galewela

Upgrade the students achievement by using School Library Learning Resource center to Teaching and Learning process, (Based on Minipura Vijaya Vidyalaya in Wilgamuwa Educational Zone)

N.G. Ruwan Jayasekara, R.M.B.G. Athula Saman Kulathunga, G.J. Wasundara Lenagala, Minipura Wijaya M.V., Wilgamuwa

Study on the compilation of national level criteria of evaluate children's literature.

P.G. Premadasa, Senior Lecturer, NILIS

An author reflection on creating children's book.

Thanuja N. Ayagama, State Award Writer

Study on how to read a children's story by using a story to upgrade the student's achievement. (KG / Boyagane packaging grade four students College)

(R.A.P. Rathnayake, Teacher Librarian, Educational Division, Kegalle)

Study on establishing home library to create learning and reading environment within the house.

(Niluka Harshani, Senior Assistant Librarian, University of Rajarata)

Study on picture reading according to the Bloom's Taxonomy.

M.J.C. Hemalatha, K.L.V. Samanthi, M.V.N.D. Karunasena, P.K. Chandrasekara

Using web 2.0 for teaching and learning process.

Asitha Sandaruwan, Library Co-ordinator, Education Department of Uva Province, Badulla

Evaluate on teacher training programmes relating to the use of internet as a teacher tool. (Negombo Educational Zone curve)

Mr.Gamini Fernando, Assistant Director (School Library), Educational Division, Negambo

Study on training programmes for teacher librarians on information searching via electronic media (Based on the programs conducted in Kurunegala District in 2012)

Ms.Geetha Ramani, Teacher Librarian, programme trainee adviser, Educational Division Kurunegala.

An experimental research on using e –taksalalawa as a teacher demonstration.

(Based on Mahamathya Vidyalaya, Bibila)

M.M.A. Herath Menike, Teacher Librarian, MO / Bibile Mahamathya Science College)

07 posters were presented under seven topics.

A Content Analysis of Theses, Dissertations and Case Books Submitted to the Library of the Postgraduate Institute of Medicine (PGIM), University of Colombo, Sri Lanka (1982-2011).

Chandani Karunasekara, Postgraduate Institute of Medicine (PGIM), Colombo 08

Development of Resistance of Cigarette Beetles in Library Books against Phosphine Fumigation

L.M. Uday Prasad Cabral, Head of Conservation & Preservation Division, National

Library & Documentation Services Board, Colombo, Sri Lanka, Pascal Querner, University of Natural Resources and Life Sciences, Institute of Zoology, Vienna, Austria

How to use YouTube without Facing Dilemmas

Pujitha Hewawasam, Anusha Abeywardane, Dilani Abeyrathne, P.G. Nishantha, P.K. Jayasekara, and Ayoni Perera

Establishment of a Legal Deposit Collection at the Main Library of University of Ruhuna

P.K. Jayasekara, R.A.P.S. Senevirathna, P.G. Nishantha, U.A. Lal

Utilization of Online Journals by Undergraduates: A Case Study Based on the Faculty of Agriculture, Rajarata University of Sri Lanka

W.P.T. Dilrukshi, Assistant Librarian, Agriculture library, Rajarata University of Sri Lanka

Identify new teaching and learning approaches using web 2.0 tools and social network websites.

Asitha Sandaruwan Jayasooriya

A Comparison of Google Docs and MS Word Online

HAP Kulatunge, MIM Imthiyas, K Wijesooriya, S Benaragama

NILIS Resource persons' Contribution to External Institutions

- ❖ Mr.R.P.P.Ranaweera Director, Mr. P.G.Premadasa Senior Lecturer, Dr. Ruwan Gamage and Uditha Alahakoon Assistant Librarian who sever os resource person of the library and Information Management Module, Faculty of Education University of Colombo.
- ❖ Mr.P.G.Premadasa (Senior Lecturer) chief Resources applied a special contribution to the program for training of principals and teachers held the librarian in 2014, sponsored by the Provincial Department of Education of the Central Province. The Cities (2014.02.17), Matale (2014.02.18) Kandy (2014.02.24), Kandy (2014.02.25) Nuwara Eliya (2014.03.03, 04), Hatton (2014.03.11), Kotmale (2014.03.17), Gampola (2014.07.31) Wilgamuwa (2014.04.01), Galewela (2014.04.28), Hanguranketha (2014.04.29). Theldeniya (2014.05.06), Gampola and Kotmale (2014.05.12) the way the program was launched, covering all educational zones in the Central Province. The series gurupustakālayādhipatīn for principals and 680 have participated.

Dr. Ruwan Gamage

- ❖ APITT, Colombo - Workshop for School Librarians on 28-29.06.2014
- ❖ Bishop's College. Colombo - Address on Information Sources, Citations, and Plagiarism + Dangers of Internet on 25.07.2014
- ❖ British Council, Colombo - Focus group meeting on 06.08.2014
- ❖ Rajarata University of Sri Lanka - Lecture for academic staff, on Electronic Information Retrieval on 21.08.2014
- ❖ National Library, Maldives - SDC Workshop on Information Literacy, organized by the SAARC Development Centre on 01-03.12.2014

Uditha Alahakoon

- ❖ Training program on classification for the librarians, public library, Kurunegala North, 2014.02.06 -07.
- ❖ Classification and cataloging workshop for the librarians of public libraries in the North Central Province, 2014.06.28-29 and 2014.07.21 -22.

- ❖ Chief Resource Person, workshop on Dewey Decimal classification organized by, bibliographical services division National Library Services Board. 2014.03.24
- ❖ Chief Resource Person, workshop on cataloguing, National Library and Documentation Services Board 2014.06.30
- ❖ Chief Resource Person for the workshop on Dewey Decimal classification for the public librarian in the North Western Province 2014.09.05
- ❖ Chief Resource Person for the Dewey Decimal classification workshop, Galle District. 2014.11.25

Contribution to research from academic staff

Publications

Mr.R.P.P.Ranaweera/Director

- ❖ **Ranaweera, R.P. P.** A. D. B. Kumara and G. D. M. N. Samaradiwakara (2014) Socio-cultural approach to digital information literacy of post graduate students in Sri Lanka. ICOLIS, 4-5 November 2014, Malaysia
- ❖ P.G. Premadasa, **R.P.P. Ranaweera**, U. Alahakoon, and R. Gamage, (2014) Using Google Drive for Developing Information Skills in Students, National Institute of Library and Information Sciences (NILIS), University of Colombo, Paper presented at the National Conference on Library and Information Studies (NACLIS) 19th June 2014 Hotel Galadari, Colombo

Dr. Ruwan Gamage / Senior Lecturer

Publications by Dr. Ruwan Gamage

- ❖ Gamage, R. (2014). A personal history of e-Librarianship in Sri Lanka; 2000-2004. In L. Piyaratana, W. A. Weerasooriya, & R. D. Anandatissa (Eds.), *Kritavedi Festschrift for Senior Professor Piyadasa Ranasinghe*. Ragama: Professor Piyadasa Ranasinghe Foundation.

- ❖ Gamage, R. (2014). Using Google Drive for Class Scheduling. In *Proceedings of the NILIS Research Symposium 2014*. Colombo: NILIS, University of Colombo.
- ❖ Ranaweera, Prasanna, P.G.Premadasa, Uditha Alahakoon, Ruwan Gamage. (Eds.) (2014). *Information Literacy: Global Challenges, Local Solutions*. Proceedings of the NILIS Symposium, 21 November 2014. Colombo: National Institute of Library and Information Sciences.

P.G.Premadasa/Senior Lecturer

- ❖ This impact of Resource Based Teaching to upgrade the student's achievements level 2014 NILIS conference papers.
- ❖ Theme paper at the NILIS conference on evaluation criteria for the children literature.
- ❖ **P.G. Premadasa, R.P.P. Ranaweera, U. Alahakoon, and R. Gamage, (2014) Using Google Drive for Developing Information Skills in Students, National Institute of Library and Information Sciences (NILIS), University of Colombo, Paper presented at the National Conference on Library and Information Studies (NACLIS) 19th June 2014 Hotel Galadari, Colombo**
- ❖ Editor of the 2014 NILIS research conference proceeding.

Uditha Alahakoon / Assistant Librarian

- ❖ 2014 NILIS quantitative research study was published in an article titled Research of publications on the subject of diversity in Sri Lanka English Conference Declaration in 2013.
- ❖ P.G. Premadasa, R.P.P. Ranaweera, **U. Alahakoon**, and R. Gamage, (2014) Using Google Drive for Developing Information Skills in Students, National Institute of Library and Information Sciences (NILIS), University of Colombo, Paper presented at the National Conference on Library and Information Studies (NACLIS) 19th June 2014 Hotel Galadari, Colombo

Committee membership for the other institutes

Mr.R.P.P.Ranaweera/Director

- ❖ Advisory committee member for the National Library and Documentation Services Board

Dr. Ruwan Gamage / Senior Lecturer

- ❖ Member of the Information Technology Advisory Committee of the National Library and Documentation Services Board.
- ❖ Monitoring Committee member for the project Digitising the National Science Foundation.

Uditha Alahakone / Assistant Librarian

- ❖ Member of the advisory committee for the bibliographic organization at National Library and Documentation Services Board.
- ❖ Member of the Committee on formulating acquisitions policy National Library and Services Board
- ❖ Member of the Advisory Committee of The Colombo Public Library.

Evaluation

NILIS was awarded the National Award of excellence for its contribution to the library education sector in Sri Lanka by the National Library at the SLFI.

**National Institute of Library & Information Sciences
University of Colombo**

MPhil/PhD Programme 2014/2017

Research Topics and Supervisors Assigned

	Registration No.	Name of the Student	Title of the Dissertation	Supervisor
01	MPhil/14/15	Mr. N.M. Karannagoda	Information Gathering (seeking) Behavior And In-House Library Usage for Academic Purposes of Undergraduates in the Universities of Sri Lanka.	Dr Wathmanel Seneviratne Librarian Open University of Sri Lanka
02	MPhil/14/01	Mr. T.H.K.T. De Silva	The Impact of Intellectual Property Act No. 36 of 2003 to the field of publishing rights (2003 අංක 36 දරණ බුද්ධිමය දේපල පනත මගින් ලංකාවේ ප්‍රකාශන අයිතිවාසිකම් ක්ෂේත්‍රයට ඇති වූ බලපෑම)	Dr. Tissa Hemaratne Senior Lecturer University of Ruhuna
03	MPhil/14/02	Mr. K.M.A.S. Jayasooriya	Study of the necessity /requirement of a structured information literacy syllabus in school (පාසල් විෂය මාලාව සඳහා තොරතුරු සාක්ෂරතා විෂය මාලාවක ව්‍යුහික අවශ්‍යතාවය අධ්‍යයනය කිරීම)	Dr.Ruwan Gamage, Senior Lecturer, NILIS
04	MPhil/14/03	Mr. L.M.U. Prasad Cabral	A Study on the Biology and Ecology of the Invertebrate Fauna Associated with the Documents in Depository Libraries in Sri Lanka with a view of Developing Techniques for Conservation of Documents	Dr. Pascal Querner Institute of Zoology, University of Natural Resources and Life Sciences, Vienna Prof. L. Nugaliyadde Professor in Agricultural Biology Faculty of Agriculture, University of Ruhuna, Kamburupitiya
05	MPhil/14/04	Mr. A.S.M. Azahim	Quality evaluation of private university libraries in Baharain using libQual model: An empirical study	Dr. Nishad Anwaz Assistant Professor College of Business Administration, Kongdom University, Kingdom of Baharain

National institute of library and information science

University of Colombo

Masters in Library Information Science (MLS) 2013/2015 – Full Time

Topics of Dissertations and Supervisors Assigned

	Registration No	Name of the student	Title of the Dissertation	Supervisor
01	MLS/13/019	Ms.K.K.N.L.Perera	Pleasure Reading Needs of Academic Library Uses: A case Study at Main Library of University of Colombo	Mr.P.G.Premadasa, Senior Lecturer, Nilis
02	MLS/13/020	Ms.N.D.C.Weerasekara	The challenges Faced by Social Scientist in publishing Research in International Academic Journals	Dr.Ruwan Gamage, Senior Lecturer, NILIS

Postgraduate Diploma in Library & Information Sciences (PGLIS) – 2014/2015
Dissertation topics and supervisors

No	Name	Topics of Project Report	Supervisors
01	Mr.B.Travine Bastians	විදු පියස පුහුණු පාඨමාලාව වෙත ශ්‍රී ලංකා මහ බැංකු පුස්තකාලයේ තොරතුරු සේවා කරනු ලබන දායකත්වය පිළිබඳ අධ්‍යයනයක්	Mr. U.P. Alahakoon, Assistant Librarian, NILIS, University Of Colombo.
02	Ms.S.S.Weerasinghe	ශ්‍රී ලංකා ජාතික පුස්තකාලයේ පුස්තකාල හා විද්‍යාපන විද්‍යා එකතුව සහ එහි භාවිතය පිළිබඳ විශ්ලේෂණාත්මක අධ්‍යයනයක්	Mr. U.P. Alahakoon, Assistant Librarian, NILIS, University Of Colombo.
03	Ms.B.Saunya Upamalika	පළතුරු බෝග පර්යේෂණ සඳහා විද්‍යුත් මූලාශ්‍ර භාවිතය පිළිබඳ විමර්ශනාත්මක අධ්‍යයනයක්	Ms.C.Alahakoon, Senoir Assistant Librarian, University of Peradeniya
04	Ms.G.K.S.P.Perera	පුරාවිද්‍යා පශ්චාත් උපාධි ආයතනයේ පශ්චාත් උපාධි නිබන්ධනය පිළිබඳ ග්‍රන්ථමිතික අධ්‍යයනයක්	Mrs.G.D.M.N.Samardiwakara, Senior Assistant Librarian, University of Sri Jayawardhanapura, Gangodawila, Nugegoda
05	Ms.B.S.M.Abeywickrama	ශ්‍රී ලංකාවේ නවකතා ග්‍රන්ථ ප්‍රකාශනය කෙරෙහි ස්වර්ණ පුස්තක සම්මාන ප්‍රදානය කරනු ලබන බලපෑම පිළිබඳ විමසුමක්	Mr. U.P. Alahakoon, Assistant Librarian, NILIS, University Of Colombo.
06	Ms.S.Udeni Wijethilaka	විශ්වවිද්‍යාල සිසුන්ගේ අධ්‍යයන කටයුතු සඳහා ජාතික පුස්තකාලයේ තොරතුරු සම්පත් භාවිතය පිළිබඳ අධ්‍යයනයක්	Mrs.Waruni Gangabadaarachchi, Chief Librarian, Public Library, Colombo
07	Ms.W.W.P.N.Geekiyanaage	පුස්තකාලයේ තොරතුරු කළමනාකරණය කිරීම සඳහා තොරතුරු සම්පත් භාවිතය පිළිබඳ අධ්‍යයනයක්	Mrs.G.D.M.N.Samardiwakara, Senior Assistant Librarian, University of Sri Jayawardhanapura, Gangodawila, Nugegoda
08	Ms.N.Kumari Dahanayake	ශ්‍රී ලංකා තොරතුරු තාක්ෂණ ආයතනයේ පශ්චාත් උපාධි අපේක්ෂකයන්ගේ විද්‍යුත් මාධ්‍ය භාවිතය පිළිබඳ විමර්ශනාත්මක අධ්‍යයනයක්	Ms.P.K.Perera, Librarian, Sri Lanka Institute of Information Technology, Malabe Campus, Malabe
09	Ms.W.C.Kodithuwakku	Study on Utilizing Facebook by student's their study programmes (special reference to APIIT)	Mr.Javed Ahsan, Lecturer, Asia Pasific Institute of Information Technology
10	Ms.Malmi Opanayake	Action reserch to improve student's Sinhala Language echivement level through the School Library (Based on Liseum International School)	Mr. Prasanna Ranaweera ,Director,NILIS, University Of Colombo.

11	Ms.Gunasekara	පාසල් සිසුවියන්ගේ පැවරුම් සම්පූර්ණ කිරීම සඳහා පුස්තකාල භාවිතා කරන ආකාරය පිළිබඳ අධ්‍යයනයක් (මියුසියස් විද්‍යාලයේ 8 ශ්‍රේණියේ සිසුවියන් ඇසුරෙන්)	Mr. U.P. Alahakoon, Assistant Librarian, NILIS, University Of Colombo.
12	Ms.N.K.Wijethunga	Study on the Contribution of Library Resource to the activities carriout by Water Supply Projects.	Dr.W.K.Weeragoda, Chief Engineer, Kandy Water Supply Project
13	Mr.D.Sanjaya Vithanawasam	ආර්ථික හා සංඛ්‍යාන පර්යේෂණ කටයුතුවලදී ශ්‍රී ලංකා මහ බැංකු ප්‍රධාන පුස්තකාලයේ කාර්ය භාරය පිළිබඳ අධ්‍යයනයක්	Mr.W.G.G.Wijeweera, Librarian, Postgraduate Institute of Medicine, Teching Hospital, Peradeniya
14	Ms.W.M.I.M.Wijesundara	ශ්‍රී ලංකාව තුළ සිංහල භාෂාවෙන් පළ වූ ළමා කෘති පිළිබඳ ග්‍රන්ථමිත අධ්‍යයනයක් (2012 සහ 2013 වර්ෂවල පළ වූ ළමා කෘති ඇසුරින්)	Mr. U.P. Alahakoon, Assistant Librarian, NILIS, University Of Colombo.
15	Mr.R.M.R.Diyaelagedara	රාජ්‍ය ආරක්ෂක අමාත්‍යාංශයට අනුබද්ධ සන්නද්ධ සේවා නිලධාරීන්ගේ පුස්තකාල භාවිතය පිළිබඳ විමර්ශනාත්මක අධ්‍යයනයක්	Dr. Ruwan Gamage, Senior Lecturer ,NILIS, University Of Colombo
16	Mr.B.V.R.G.G.Ralahami	පුස්තකාල සම්පත් භාවිතයෙන් භූගෝල විද්‍යා විෂය ඉගැන්වීම පිළිබඳ කාර්යමූලික පර්යේෂණයක් (කැ/බණ්ඩාරනායක මහ විදුහලේ 8 ශ්‍රේණියේ සිසුන් ඇසුරින්)	Mr.P.G.Premadasa, Senoir Lecturer, NILIS, University of Colombo

**National Institute of Library & Information Sciences
University of Colombo**

**Masters in Teacher Librarianship (MTL 2012-2014)
Topics of Dissertations and Supervisors**

	Name of the Student	Topics of Dissertations	Supervisors
1.	D. Anula Kumarihami	සාසල් සිසුන්ගේ සන්නිවේදන කුසලතා වැඩිදියුණු කිරීම සඳහා ගුවන්විදුලි මාධ්‍යය යොදා ගත හැකි ආකාරය පිළිබඳ අධ්‍යයනයක් (අනුරාධපුර රජරට ගුවන් විදුලි සේවය හා දීපානි මහා විද්‍යාලයේ සිසුන් ඇසුරින්)	Mr. U.P. Alahakoon, Assistant Librarian, NILIS, University of Colombo
2.	H.J.J. Herath	තොරතුරු ගවේෂණ කුසලතා වර්ධනය සඳහා සාසල් පුස්තකාල ඉගෙනුම් සම්පත් මධ්‍යස්ථානයේ සිදු කරනු ලබන වැඩසටහන් පිළිබඳ විමර්ශනාත්මක අධ්‍යයනයක් (කැගල්ල අධ්‍යාපන කලාපයේ 1AB සාසල් ඇසුරින්)	Dr. Ruwan Gamage (Senior Lecturer, NILIS, University of Colombo)
3.	T.H.C. Jayami De Silva	දැනුම් සාමාජයක් සඳහා අධ්‍යාපනය (ESKD) ව්‍යාපෘතියේ පරිගණක පුහුණු සංරචකය ගුරුවරුන්ගේ ඉගැන්වීම් ක්‍රියාවලියට ඇති කරන බලපෑම පිළිබඳ විමර්ශනාත්මක අධ්‍යයනයක් (අම්බලන්ගොඩ අධ්‍යාපන කලාපයේ භික්කඩුව අධ්‍යාපන කොට්ඨාශයේ ගුරුවරුන් ඇසුරින්)	Mr. P.G. Premadasa (Course Co-ordinator, Senior Lecturer, NILIS, University of Colombo)
4.	Y.S. Chandani De Silva	ප්‍රාථමික ශ්‍රේණිවල සිසුන්ගේ කියවීම් ප්‍රවර්ධනය සඳහා ක්‍රියාත්මක කරනු ලබන වැඩසටහන් පිළිබඳ ඇගයීමක් (කො/දකුණු කොළඹ අධ්‍යාපන කොට්ඨාශයේ ප්‍රාථමික සාසල් ඇසුරින්)	Mr. P.G. Premadasa (Course Co-ordinator, Senior Lecturer, NILIS, University of Colombo)
5.	I.M.G. Ramani Kumari	ගුරු පුස්තකාලයාධිපතිවරුන් සඳහා ක්‍රියාත්මක කරන ලද පුහුණු වැඩසටහන් ඉගෙනුම්-ඉගැන්වීම් ක්‍රියාවලිය සඳහා ව්‍යවහාර කරන ආකාරය පිළිබඳ විමර්ශනාත්මක අධ්‍යයනයක් (2012 වර්ෂය තුළ කුරුණෑගල කලාපයේ පවත්වන පුහුණු වැඩසටහන්වලට සහභාගි වූ ගුරු පුස්තකාලයාධිපතිවරුන් ඇසුරින්)	Mr. R.P.P. Ranaweera (Senior Lecturer, NILIS, University of Colombo)

National Institute of Library & Information Sciences
Statement of Financial Position as at December 31,2014

	Notes	<u>2014</u> <u>(Rs.)</u>	<u>2013</u> <u>(Rs.)</u>
Assets			
Current Assets			
Cash & Cash Equivelent	04	3,622,578	2,130,438
Receivables	05	1,818,189	1,456,821
Inventories		158,603	82,339
Prepayments	06	63,711	61,054
Other Current Assets	07	3,696,194	3,369,526
		9,359,275	7,100,178
Non-current assets			
Other Financial Assets	3	86,000	-
Infrastructure,Plant & Equipment	3	6,026,174	5,884,841
Land & Building		-	677,800
		6,112,174	6,562,641
Total assets		15,471,449	13,662,819
Liabilities			
Current liabilities			
Payables	08	529,357	456,176
Short-term Provisions	09	4,082,475	2,934,547
		4,611,832	3,390,723
Non Current Liabilities			
Employee benefits	2	2,961,471	2,307,633
		2,961,471	2,307,633
Total Liabilities		7,573,303	5,698,356
Net Assets		7,898,146	7,964,463
Net Assets/Equity			
Capital contributed by			
Other Government Entities	10	35,393,223	33,545,451
Accumulated Surpluses/(deficits)	11	(27,495,077)	(25,580,989)
Total Net Assets / Equity		7,898,146	7,964,463

National Institute of Library & Information Sciences
Statement of Financial Performance for the year ended December 31,2014

	Notes	<u>2014</u> <u>Rs.</u>	<u>2013</u> <u>Rs.</u>
Revenue			
Taxes			
Fees ,Fines,Penalties and Licences	12	4,902,904	5,946,023
Grant for Rehabilitation & Maintenance		179,082	-
Transfers from Other Government Entities	13	12,000,000	11,914,000
Other Revenue	14	1,308,697	1,588,785
Total Revenue		18,390,683	19,448,808
Expenses			
Wages Salaries and Employee benefits	15	13,621,004	13,148,980
Supplies and other consumables used	01	703,985	927,175
Depreciation	03	1,379,599	1,173,977
Other Expenses	16	3,649,263	4,129,858
Finance Cost	01	22,140	9,711
KEID Project Expenditure		-	275,000
Total Expenses		19,375,990	19,664,702
Surplus/(deficit) for the period		(985,307)	(215,893)

National Institute of Library & Information Sciences
Cash Flow Statement for the year ended 31st December 2014

	<u>2014</u> <u>Rs.</u>	<u>2013</u> <u>Rs.</u>
Cash Flows from Operating Activities		
Surplus /(Deficit)	(985,307)	(215,893)
Non -cash movements		
Depreciation Current Year	1,379,599	1,173,977
Increase in Current Liabilities	1,221,109	(1,001,354)
Increase in Current Assets	(766,957)	(490,122)
Provision for Gratuity	920,941	486,559
Understated Depreciation Prior Years	1,121,814	-
Transfer of Land & Building	677,800	-
Transfer of KEID Grant	(275,000)	-
Transfer of Capitalized Land & Building	(398,147)	-
Gratuity Payment	(267,105)	-
Net Cash Flows from Operating Activities	2,628,747	(46,833)
Cash Flows from Investing Activities		
Purchase of Plant & Equipment	(2,728,746)	(3,202,342)
Rehabilitation & Improvements to Capital Assets	(179,080)	-
Net Cash Flows from Investing Activities	(2,907,826)	(3,202,342)
Cash Flow from Financing Activities		
Prior Year Adjustments	(928,781)	878,010
Capital Grants	2,700,000	3,029,000
Net Cash Flow from Financing Activities	1,771,219	3,907,010
Net Increase in Cash and Cash Equivalents	1,492,140	657,835
Cash and cash equivalents at the beginning of the period	2,130,438	1,472,603
Cash and cash equivalents at the end of the period (Note 4)	3,622,578	2,130,438
	1,492,140	657,835



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கணக்காய்வாளர் தலைமை அ்திபதி திணைக்களம்
AUDITOR GENERAL'S DEPARTMENT



මගේ අංකය
எனது இல.
My No.

EC/G/NILIS/FA/14

ඔබේ අංකය
உமது இல.
Your No.

දිනය
திகதி
Date

06 January 2016

The Director
National Institute of Library and Information Sciences
University of Colombo

Report of the Auditor General on the Financial Statements of the National Institute of Library and Information Sciences affiliated to the University of Colombo for the year ended 31 December 2014 in terms of Section 108 of the Universities Act, No. 16 of 1978

The audit of financial statements of the National Institute of Library and Information Sciences affiliated to the University of Colombo for the year ended 31 December 2014 comprising the statement of financial position as at 31 December 2014 and the statement of financial performance, statement of changes in equity and cash flow statement for the year then ended and a summary of significant accounting policies and other explanatory information, was carried out under my direction in pursuance of provisions in Article 154 (1) of the Constitution of the Democratic Socialist Republic of Sri Lanka read in conjunction with Sub-section 107(5) of the Universities Act, No. 16 of 1978. My comments and observations which I consider should be published with the Annual Report of the Institute in terms of Sub-section 108(1) of the Universities Act appear in this report. A detailed report in terms of Sub-section 108(2) of the Universities Act was issued to the Director of the Institute on 14 September 2015.

1.2 Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Sri Lanka Public Sector Accounting Standards and for such internal control as the management determines is necessary to enable the preparation of financial statements that are free from material misstatements whether due to fraud or error.



1.3 Auditor's Responsibility

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Sri Lanka Auditing Standards consistent with International Standards of Supreme Audit Institutions (ISSAI 1000 – 1810). Those Standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgments, including the assessment of the risks of material misstatements of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Institute's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Institute's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of financial statements. Sub-sections (3) and (4) of Section 13 of the Finance Act, No. 38 of 1971 give discretionary powers to the Auditor General to determine the scope and extent of the audit.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

1.4 Basis for Qualified Opinion

My opinion is qualified based on the matters described in paragraph 2.2 of this report.



2. Financial Statements

2.1 Qualified Opinion

In my opinion, except for the effects of the matters described in paragraph 2.2 of this report, the financial statements give a true and fair view of the financial position of the National Institute of Library and Information Sciences affiliated to the University of Colombo as at 31 December 2014 and its financial performance and cash flows for the year then ended in accordance with Sri Lanka Public Sector Accounting Standards.

2.2 Comments on Financial Statements

2.2.1 Sri Lanka Public Sector Accounting Standards

The following observations are made.

(a) Sri Lanka Public Sector Accounting Standard 03

- (i) Even though the nature of the error of the prior period and the amount to be rectified for the line items should be disclosed, all prior year adjustments had been adjusted through a Ledger Account and the debit balance of Rs.928,781 had been adjusted to the accumulated deficit.
- (ii) In changing the accounting policies during the year under review, action had not been taken to submit the reason for such changes and the comparative information after making adjustments to carrying amounts of relevant account balances considering that the accounting policy was applied retrospectively.



(b) Sri Lanka Public Sector Accounting Standard 07

- (i) Action had not been taken to revalue and account to show fair value of the fully depreciated but still in use fixed assets costing Rs.26,058,970.
- (ii) Even though the gain or loss arising from the disposal of property, plant and equipment should be adjusted, the adjustments had not been made for the cost and accumulated depreciation pertaining to 102 units disposed as scrap items in December 2014.

2.2.2 Un-reconciled Control Accounts

A difference of Rs.3,436,611 was observed in the reconciliation of balances of 07 items of accounts and the balances of schedules and reports as at the end of the year under review.

2.3 Non-compliance with Laws, Rules, Regulations and Management Decisions

The reports on Value Added Taxes amounting to Rs.104,408 paid to 06 institutions had not been remitted to the Commissioner General of Inland Revenue with a copy to the Auditor General in terms of the guideline 5.4.12 of the Procurement Guidelines – 2006.

3. Financial Review

3.1 Financial Results

According to the financial statements presented, the operation of the Institute for the year ended 31 December 2014 had resulted in a deficit of Rs.985,307 as compared with the corresponding deficit of Rs.215,893 for the preceding year, thus resulting in a deterioration of Rs.769,414 in the financial results of the year under review as compared with the preceding year. Even though the expenditure had decreased by a sum of Rs.288,712, the decrease in fines and licence income by Rs.1,043,119 had mainly attributed to this deterioration. The accumulated deficit as at 31 December 2014 had been Rs.27,495,077 due to the increase of deficit annually.



4. Operating Review

4.1 Performance

The following observations are made.

- (a) According to Section 4(a) and (c) of the National Institute of Library and Information Sciences Ordinance No. 01 of 1999, the approval for the Courses conducted by the Institute should be obtained from the University Grants Commission. Nevertheless, the Institute had conducted 88 Courses comprising 36 Postgraduate Courses, 15 Diploma Courses and 37 Certificate Courses from the year 2003 up to 31 December 2014 without obtaining such approval. Out of the 1,533 students registered for those courses, certificates had been awarded to 789 students.
- (b) Syllabuses of 13 Courses out of 15 Courses commenced by the Institute since the year 2003 up to 2011 had not been revised.
- (c) The three year course of Master of Philosophy (M.Phil.)/ Doctor of Philosophy (Ph.D.) 2007/2010 commenced in the year 2007 for which only 07 students had registered could not be completed despite the lapse of 08 years, whereas 05 students had dropped out of the course. Five other Courses could not be completed despite the lapse of more than 03 to 07 months from the scheduled date of completion.
- (d) Five courses and 09 training programmes and other courses included in the Action Plan could not be conducted as an adequate number of students had not applied.
- (e) Sinhala and Tamil printed News sheets scheduled to be published quarterly had not been able to publish during the year under review.



4.2 Management Inefficiencies

 The following observations are made.

- (a) It was observed that the financial control was unsatisfactory due to the reasons of non-appointment of a permanent officer for receiving cash, failure to balance the cash book daily, alteration of figures therein without an approval, failure to issue receipts in the order of serial numbers and availability of instances of altering such numbers, instances of unmethodical recording of daily receipts and payments in the cash book, non-maintenance of a register for issuing cheques, frequent cancellation of written cheques and cancellation of 81 cheques valued at Rs.2,355,625 in the year under review, events of occurring differences of cheque numbers and denominations in cash book and paying vouchers and incomplete Register of cancelled cheques.
- (b) The National Institute of Library and Information Sciences had been established with the objective of training Teacher Librarians under the Second General Education Project of the World Bank. Approval had been granted through the Cabinet Paper No.09/1488/316/055 dated 27 August 2009, for the inclusion of professional qualifications to be obtained by the teachers of Library and Information Sciences (Teacher Librarians) in the Sri Lanka Teachers' Service Minute. Nevertheless, the relevant professional qualifications had not been included in the Teachers' Service Minute as yet.
- (c) Even though a Higher Degree Committee had been included in the Organizational Structure of the Institution in terms of Section 7(3) of the National Institute of Library and Information Sciences Ordinance No.01 of 1999, a Higher Degree Committee had not been established in the Institute and the relevant activities to be performed by a Higher Degree Committee as per the regulation of M.Phil./ Ph.D. courses had been get done through the Academic Committee.



(d) Even though the expenditure on stock consumption during the year under review amounted to Rs.406,023, proper control systems on issuing stocks had not been introduced.

4.3 Uneconomic Transactions

A sum of Rs.2,700,000 received in the year 2003 from the General Education Project (GEP2) for the construction of the Institute had been invested in fixed deposits over a number of years without being utilized for the intended purpose.

4.4 Transactions of Contentious Nature

The following observations are made.

- (a) Rectification of prior year accounting errors had been assigned to an external party and an allowance of Rs. 30,000 had been paid despite not rectifying such errors completely.
- (b) Although only the benefits specifically approved by the Cabinet of Ministers, Ministry of Public Administration or the Treasury should be paid to its employees in terms of Public Enterprises Circular No.95 of 14 June 1995, payment of a sum of Rs.131,533 had been made to an officer recruited on assignment basis and to 04 officers of the staff as course coordination fees and fees for assistant during the year under review without obtaining such approval.



4.5 Staff Administration

Four posts of the approved cadre had been vacant as at the end of the year under review. Service of three officers recruited on the assignment basis had been obtained for vacancies of three non-staff grade posts from the years 2007 and 2011.

5. Accountability and Good Governance

5.1 Action Plan

The Organizational Structure, approved cadre, particulars of actual cadre at present, plan of imprest requirements for annual activities, the budget, procurement plan and internal audit plan which should be included in the Annual Action Plan as per the instructions of Public Finance Circular No.01/2014 of 17 February 2014 had not been included.

5.2 Budgetary Control

The following observations are made.

- (a) The budgeted income statement, balance sheet and the cash flow statement had not been presented with the budget in terms of Section 5.2.1 of the Public Enterprises Circular No. PED/12 of 02 June 2003.
- (b) Variances between the budgeted and the actual income and expenditure ranging from 10 per cent to 112 per cent existed, thus indicating that the budget had not been made use of as an effective instrument of management control.



6. Systems and Controls

Deficiencies in systems and controls observed during the course of audit were brought to the notice of the Director of the Institute from time to time. Special attention is needed in respect of the following areas of control.

- (a) Accounting
- (b) Maintenance of Registers
- (c) Financial Control
- (d) Asset Management
- (e) Stores Control
- (f) Budgetary Control
- (g) Control of Advances
- (h) Procurement Activities

A handwritten signature in dark ink, appearing to read 'H.M. Gamini Wijesinghe'.

H.M. Gamini Wijesinghe
Auditor General



National Institute of Library and Information Sciences

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My No: NILIS/F/35/2/14

02nd March 2016

Auditor General,
Auditor General Department,
306/72, Polduwa Road,
Battaramulla.

Report of the Auditor General on the Financial Statement of the National Institute of Library and Information sciences affiliated to the University of Colombo for the year ended 31st December 2014 in terms of Section 108 of the Universities Act, No.16 of 1978.

Our views and clarifications on the Audit Report EC/G/NILIS/FA/14, are as follows.

2. Financial Statements

2.2. Comments on Financial Statements.

2.2.1. Srilanka Public Sector Accounting Standards.

(a) Srilanka Public Sector Accounting Standard 03.

(i), (ii) Suitable action would be taken in preparation of Final Accounts in future.

(b) Srilanka Public Sector Accounting Standard 07.

(i) Revaluation will be done, after identification of the assets category that requires a revaluation.

(ii) Accounted in 2015 Final Accounts after making necessary adjustments.

2.2.2. Un-reconciled Control Accounts.

Accounted after making necessary adjustments in preparation of 2015 Final Accounts.

2.3. Non-compliance with Laws, Rules, Regulations and Management Decisions.

Action had been taken regarding Value Added Tax according to relevant laws & regulations.

3. Financial Review.

3.1. Financial Results

Necessary action has been taken to increase income by introducing new Academic Programmes and to minimize the cost.

4.0. Operating Review

4.1. Performance

(a) Approval has been obtained from the senate and the council of the University of Colombo for all these Courses.

Necessary applications have been submitted to obtain the University Grants Commission approval.

(b) Syllabuses of MTL, PGTL Courses commenced in 2003 have been revised.

Senate approval has been obtained for courses commenced in 2012 and committee meetings were held at several occasions in 2014 and 2015.

(c) Certain students join for courses at the inception quit from such courses due to various reasons. One student who engages in course work has submitted the thesis; where as the other students are working on their thesis work. Students who have registered for Mphi/PhD 2011/2014 have not yet completed their thesis, therefore they have not yet been able to complete the course. All semester exams of MTL 2014/2015 PGTL 2014/2015 PILIM 2014/2015 and DILIM 2013/2014 have been conducted and completed by July 2015, but students had not been able to submit their thesis or project report relevant for the courses.

(d) Academic Programmes expected to implement could not execute according to action plan, due to inadequate number of students.

(e) News letter of one quarter of the year 2014, was printed and published, but due to the busy schedule of the staff Newsletters of other quarters could not be published.

4.2. Management Inefficiencies.

(a) Action will be taken to avoid said weaknesses.

(b) Ministry of Education has not so far taken action to resolve the issue on establishment of promotion criteria of Teacher Librarians and not taken required measures for the due recognition for their post. Due to this fact teachers are reluctant to register for courses conducted by the Institute.

We made aware the Ministry of Education this matter from time to time and the Chairman COPE at that time said that, the matter to be resolved in collaboration with Ministry of Higher Education and the Ministry of Education. We have had discussions with the present Hon. Minister, Ministry of education regarding this matter in December 2015.

(c) According to the section 7(3) of the ordinance, Academic Committee has given authority to authorize all Academic Research Work and Exams of the Institute.

Therefore when Higher Degrees Committee is not met, recommendations of the Academic Committee are submitted for the approval of the Board of Management and the Senate. Higher Degrees Committee was nominated for the year 2015.

(d) After examining the matter necessary steps would be taken for required corrections

4.3. Uneconomic Transactions.

In order to avoid a possible financial crisis situation as a result of a liquidity issue, this money has been invested in a fixed deposit.

4.4. Transaction of Contentious Nature.

- (a) This job was assigned to an external party with the approval of the Board of Management and the payment also had been made with the approval of the Board of Management.
- (b) Payments had been made out of funds allocated in course budgets which had been approved by the Board of Management.

4.5. Staff Administration.

Action has been taken to fill up the vacancies with the recommendation of the Hon. Minister, Ministry of Higher Education.

5.0. Accountability and Good Governance.

5.1. Action Plan.

Action plan was revised with relevant information.

5.2. Budgetary Control.

- (a) Budgeted financial statements had been submitted.
- (b) Action will be taken to prepare future budgets minimizing the weakness pointed out.

6.0. Systems and Controls.

Action will be taken to minimize the weakness pointed out on systems and controls.